



REGULAR CITY COUNCIL MEETING

February 27, 2023 at 6:00 PM

City Council Chambers
1600 Avenue M, Hondo, TX

AGENDA

Notice is hereby given that a Regular City Council Meeting of the governing body of the City of Hondo will be held February 27, 2023 at 6:00 p.m. in the City Council Chambers, City Hall at 1600 Avenue M, Hondo, Texas, for the purpose of discussing matters incident and related to the City of Hondo. The following items will be discussed, to-wit:

The public may also access the meeting remotely through video/conference from your computer, tablet or smart phone at: <https://boxcast.tv/channel/aetaajdf64jalxx20o9a>

Persons may submit questions or comments for items on the agenda by email to: sreyes@hondo-tx.org. Questions or comments submitted by email must be received by the city at least 1 hour prior to the scheduled start of the meeting in order to be presented to the City Council during the meeting

1. Call to order.
2. Quorum check.
3. Invocation by
4. Pledge of Allegiance.
5. Citizens'/Public Comments: *Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) to on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda.*

PRESENTATIONS

6. Proclamation for Susan Freeman Day. (Mayor McAnelly)
7. City Manager's Report. (Scott Albert)

8. Public Works Report. (Rene Saenz)
9. HOME Program Update. (Jamie Kindred)
10. Hondo Police Department Racial Profile report for January – December, 2022. (Justin Soza)

CONSENT

11. Discuss and consider approving the minutes from February 13, 2023. (SueAnn Reyes)
12. Discuss and consider the 1st Quarter Financial Report for the Fiscal Year ended September 30, 2023, as presented. (Chris Hill)
13. Discuss and consider the 1st Quarter Investment Report for the Fiscal Year ended September 30, 2023, as presented. (Chris Hill)

OTHER BUSINESS

14. Discuss and take any necessary action to adopt/reaffirm Civil Rights Policies and Procedures, to include the HUD Section 3 presentation, for the TxCDBG City of Hondo Contract CDV21-0401. (Janell Foster)
15. Hold a public hearing and consider a request from Gilbert Sandoval, for a Specific Use Permit to allow for a Tattoo/Body Piercing Parlor to be located at 1208 18th Street Hondo, TX 78861. The legal description being, Hondo Block 15 Lot 7 & 8 in part. In accordance with the Unified Development Code, Chapter 3, Section 3.12.3. Any person, firm or corporation, either as landowner or tenant, may request the use of property which requires a Specific Use Permit. A Specific Use Permit may be granted after application has been properly made and a public hearing before the Planning and Zoning Commission and the City Council has been conducted. (Jessica Carpenter)
16. Hold a public hearing and consider a request from Egzon Shala, the leasee of the new bar registered as the Hondo Beer Market, for a Specific Use Permit for on premise service and consumption of alcohol to be located at 1710 Avenue M Hondo, TX 78861. The legal description being, Hondo Block 15 Lot 11 and South 15ft. of Lot 12. In accordance with the Unified Development Code, Chapter 3, Section 3.12.3. The proposed use must comply with all regulations and restrictions as contained in the UDC. In addition, all requests for a Specific Use Permit must comply with all State and Federal laws and regulations applicable to such use. The Planning and Zoning Commission may recommend additional restrictions or stipulations as the facts and circumstances of each case may warrant. Specific Use Permits are valid conditioned upon the permitted use continues and the applicant complies with all ordinances, codes, regulations, conditions, and stipulations of the City of Hondo and as set forth in this section. (Jessica Carpenter)

17. Consideration, discussion and possible action concerning the award of a construction contract for the TxCDBG Grant CDM21-0402 - City of Hondo downtown revitalization sidewalk improvements project. (Clay Livingston, Rene Sanez)
18. Discuss and consider approving the South Texas Regional Airport revised ALP set. (Ryan Elder)
19. Discuss and consider appropriate action regarding the proposed Hondo Farmer's Market. (Lora Socarras)
20. Discuss and consider appropriate action regarding C.H.A.S.M.Fest proposal. (Lora Socarras)
21. Discuss and consider park projects (completion of dog park, completion of walking trail at the soccer complex, installation of restrooms at City Park #3) started in 2022. (Councilmen Ytuarte and Villa)
22. Discussion regarding insurance monies received by the City for the 2021 Winter Storm damages. (Councilmen Ytuarte and Vela)
23. Discuss and consider making appointments to various boards and commissions. (Mayor McAnelly)

EXECUTIVE SESSION

24. Executive Session: The City Council of the City of Hondo may convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code:
Section 551.071(1) (A) and (2) (Consultations with Attorney) and Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), or Section 551.087 (Deliberations Regarding Economic Development Negotiations); Section 551.086 (Meeting concerning municipally owned utility-competitive matters);
 - a Discussion regarding the Second Amendment to the Stand Still Negotiation agreement with Hondo Creek Farm. (Jessica Carpenter & Scott Albert) **Executive Session**
 - b Discussion regarding the purchase of the Stronghold property (3.22 acres). (Scott Albert)
 - c Consult with the city attorney about Climavision project. (Justin Soza)
25. Discuss and consider appropriate action on items resulting from Executive Session.

ADJOURN

ATTEST:

SueAnn Reyes

SueAnn Reyes, TRMC
City Secretary



The City Council of the City of Hondo reserves the right to convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code: Section 551.071 (Consultations with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), or Section 551.087 (Deliberations Regarding Economic Development Negotiations) on any of the above items.

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

The City of Hondo City Council Meetings is available to all persons regardless of disability. If you require special assistance, contact the City Secretary forty-eight (48) hours prior to the meeting time at 830-426-3378.



PROCLAMATION
City of Hondo
Susan Freeman Day
February 28, 2023

WHEREAS, Susan Freeman has completed three two-year terms on the Library Advisory Board, beginning in February 2017 and serving through February of 2023,

WHEREAS, she served as Chairperson from May of 2019 through September of 2020 and after stepping down from that position to allow new board members to gain leadership experience,

WHEREAS, she used her skills from her teaching career to edit and help refine Library Policies during the two policy reviews which occurred during her terms,

WHEREAS, she served on the 2017-2018 Long-Range Plan Committee to help develop goals for the 2018-2023 Long-Range Plan,

WHEREAS, she served on the 2021-2022 Space Needs Assessment Committee to determine the adequacy of the library's space and make suggestions for best use of the existing space,

WHEREAS, she served as a judge for the LEGO contest during one National Library Week event, introduced authors at another National Library Week event, helped man the library book giveaway game booth during the 2022 FIESTA Hondo event, and assisted at the 2022 Día de los Muertos 5K Cemetery Fun Run/Walk – a joint project of the Hondo Public Library and the Hondo Parks and Recreation Department,

WHEREAS, her fellow Library Advisory Board members, the Library Director, and the Library staff wish to express their appreciation for her dedication and support,

NOW, THEREFORE, be it resolved that I, John McAnelly, Mayor proclaim February 28, 2023 to be Susan Freeman Day in the City of Hondo and invite all residents to a reception in her honor at 6:30 p.m. on February 28, 2023, immediately after Ms. Freeman's final Library Advisory Board meeting.

ATTEST

John E. McAnelly, Jr.
Mayor

Sue Ann Reyes, TRMC
City Secretary

Public Works Department Report

Period of: Feb 11, 2023 – Feb 24, 2023

Streets Division

- **Work Orders: Open: 2 Secondary: 1 Pending: 0**
 -
 - **CLOSED: 10 Primary Secondary: 1**
- **Active Projects:** Complete incoming work orders, patching street sections, Finishing prepping 25-30st and Ave L
- **Upcoming Projects:** Complete incoming work orders
- **Notes:**

Electric Division

- **Work Orders: Open: 4 Secondary: 0 Pending: 0**
 - Service Install, tree trimming contractor, Line Locate, Disconnects
 - **CLOSED: 72 Primary Secondary: 0**
- **Active Projects:** Complete incoming work orders, Pole straightening on 18th, Re-conductor of Hwy 90
- **Upcoming Projects:** Complete incoming work orders, installation of services to residential homes.
- **Notes:**

Water Division

- **Work Orders: Open: 6 Secondary: 2 Pending: 0**
 - Water leak repairs, meter replacements, disconnects, line locates, service connect
 - **CLOSED: 10 Primary Secondary : 14**
- **Active Projects:** Incoming work orders,
- **Upcoming Projects:** Complete incoming work orders, Submit Spatz well re-route plans to TCEQ.
- **Notes:** Currently in Stage 3 water restrictions. Water conservation literature available at City Hall, Library, Rec Center and public works office.

Facilities Division

- **Work Orders: Open: 8 Secondary: 0 Pending: 0**
 - ▢ Reservations, move decorations, move tables and chairs, hang key box
 - ▢ **CLOSED: 37 Primary Secondary : 0**
- **Active Projects:** Complete incoming work orders, reservations, City Park # 2 water leak at water fountain, installing doggy bath at animal shelter, Lights at community center
- **Upcoming Projects:** City facilities maintenance and complete incoming work orders
- **Notes:**

Wastewater Division

- **Work Orders: Open: 1 Secondary: 0 Pending: 0**
 - ▢ Sewer availability check
 - ▢ **CLOSED: 30 Primary Secondary : 0**
- **Active Projects:** Ongoing U/V gate repairs, replacement of gear drive on bar screen, replacement of section of 18 inch sewer main, repairs to clarifier # 2 gear drive. Renewal of Wastewater Treatment Permit being reviewed by TCEQ
- **Upcoming Projects:** Incoming work orders,
Notes:

Public Works Division Summary:

Total completed:	174
Total open:	21
Total secondary open:	3
Total pending:	0

Updates:

CPS update:

LCRA/Vegetation Management

Work Order Detail Report

02/11/2023 - 02/24/2023

Work Order #	Work Date	Work Site Address	Problem Code	Priority Level	Work Description	Primary Department	Primary Dept. Status	Work Scheduled	Work Order Created
85719	2/22/2023	231 STAGECOACH 1000 BLDG	Water Leak		WATER LEAK	Water	001: Open	1/1/1900	024:Valeria
85718	2/22/2023	402 26th st	Electric Misc		See Notes	Electric	001: Open		067: Michael Arcos
85684	2/21/2023	22nd and ave H		001: Level 1	Patch over base where water dept did repair	Streets	001: Open		
85675	2/21/2023	484 18TH STREET E	Other		SEWER TAP INQUIRY	Waste Water	001: Open	1/1/1900	024:Valeria
85672	2/21/2023	1406 29th ST. / Ave P.	Line Locate		Line Locate: Nature of Work: Fence-Install	Electric	001: Open	2/23/2023	056 BHoward
85671	2/21/2023	COMMUNITY CENTER	Facility Rental		RESERVATION	Facilities	001: Open		063: Stephanie H.
85669	2/21/2023		Facilities Miscellaneous		move decor to fair hall	Facilities	001: Open		
85668	2/21/2023				move tables/chairs	Facilities	001: Open	2/24/2023	
85667	2/21/2023	Library	Facilities Miscellaneous		remove all gray drawers from gray tables and store in teacher resource.	Facilities	001: Open		010: Elsie
85666	2/21/2023	Library	Facilities Miscellaneous		Haul 10 cases of paper from city hall to library-See Cassandra at CH, See Elsie at Library	Facilities	001: Open		010: Elsie
85665	2/21/2023	1409 16th st	Street Miscellaneous		See Notes	Streets	001: Open		067: Michael Arcos

85661	2/21/2023	512 31st st	Electric Misc		See Notes	Electric	001: Open		067: Michael Arcos
85659	2/21/2023	2205 20th ST. / Ave X.	Line Locate		Line Locate: Nature of Work: Install-fireplace	Electric	001: Open	2/23/2023	056 BHoward
85652	2/17/2023	901 29TH ST	Water Miscellaneous		WATER METER REPLACEMENT	Water	001: Open		063: Stephanie H.
85650	2/17/2023	HWY 90 / 30th ST.	Line Locate		Line Locate: Nature of Work: Power Line Construction	Electric	001: Open	2/22/2023	056 BHoward
85642	2/17/2023	1707 16th st	Electric Misc		See Notes	Electric	001: Open		067: Michael Arcos
85603	2/16/2023	1600 Ave M (Admin Building)	Facilities Miscellaneous		Request to hang key box on the wall in Lora's office	Facilities	001: Open		058: Lora
85600	2/16/2023	17TH ST HYDRANT AVE Y	Service Disconnect		SERVICE DISCONNECT	Water	001: Open		063: Stephanie H.
85552	2/15/2023	Spatz (across the road from the soccer bathroom)	Water Leak		water leak	Water	001: Open	1/1/1900	066:Len
85551	2/15/2023	Castro(across from Rec Center)	Water Leak		water leak	Water	001: Open		066:Len
85550	2/15/2023	792 FM 462 N	Water Meter Change		See Notes	Water	001: Open		067: Michael Arcos

Total Records: 234

2/22/2023



Secondary Work Order Report

02/11/2023 - 02/24/2023

Work Order Date	Secondary Division	Secondary Division Status	Work Description	Problem Code	Work Site Address	Work Order #	Work Order Created
2/22/2023	Street Department	001:Open	Water leak at intersection	Water Leak	21st ave I intersection	85705	034: DYLAN D
2/21/2023	Water	001:Open	SERVICE CONNECT	Service Connect	2300 CEDAR ST #47	85664	063: Stephanie H.
2/16/2023	Water	001:Open	Line Locate: Nature of Work: Install-Parking Lot/Pavement	Line Locate	2631 19th ST. / Castro Ave	85615	056 BHoward

Total Records: 235

2/22/2023



THIS IS GOD'S COUNTRY

City Council Communication

Title: HOME Program Update. (Jamie Kindred)

Date: February 27, 2023 **From:** Jamie Kindred

INFORMATION:

Brief update on Texas Department of Housing and Community Affairs HOME Program including progression of work over past 2 years, current standing, and next steps.

FINANCIAL IMPACT:

none

STAFF RECOMMENDATION:

none

MOTION:

N/A

ATTACHMENTS:

None

STAFF CONTACTS:

Jamie H Kindred
Public Information Officer
jkindred@hondo-tx.org



City Council Communication

Title: Hondo Police Department Racial Profile report for January – December, 2022. (Justin Soza)

Date: February 27, 2023 **From:** Justin Soza

INFORMATION:

The State of Texas requires all law enforcement agencies to collect and report to the Texas Commission on Law Enforcement and to their governing body the results of traffic stop contacts for compliance with the Texas Racial Profiling statute.

The Hondo Police Department Racial Profiling Report was completed and submitted to the state on February 7, 2023. In compliance with statute, we are presenting the report to the Mayor and City Council. The report is publicly available from the Texas Commission on Law Enforcement, and it will also be added to the Hondo Police Department web page for review.

FINANCIAL IMPACT:

None

STAFF RECOMMENDATION:

N/A

MOTION:

N/A

ATTACHMENTS:

1. Racial Profiling Report 2022

STAFF CONTACTS:

Chief of Police Justin Soza

Racial Profiling Report | Full

Agency Name: HONDO POLICE DEPT.
Reporting Date: 02/07/2023
TCOLE Agency Number: 325203

Chief Administrator: JUSTIN R. SOZA

Agency Contact Information:
Phone: (830) 426-5353
Email: jsoza800@hondo-tx.org

Mailing Address:
1030 Ave Y
HONDO, TX 78861

This Agency filed a full report

HONDO POLICE DEPT. has adopted a detailed written policy on racial profiling. Our policy:

- 1) clearly defines acts constituting racial profiling;
- 2) strictly prohibits peace officers employed by the HONDO POLICE DEPT. from engaging in racial profiling;
- 3) implements a process by which an individual may file a complaint with the HONDO POLICE DEPT. if the individual believes that a peace officer employed by the HONDO POLICE DEPT. has engaged in racial profiling with respect to the individual;
- 4) provides public education relating to the agency's complaint process;
- 5) requires appropriate corrective action to be taken against a peace officer employed by the HONDO POLICE DEPT. who, after an investigation, is shown to have engaged in racial profiling in violation of the HONDO POLICE DEPT. policy;
- 6) requires collection of information relating to motor vehicle stops in which a warning or citation is issued and to arrests made as a result of those stops, including information relating to:
 - a. the race or ethnicity of the individual detained;
 - b. whether a search was conducted and, if so, whether the individual detained consented to the search;
 - c. whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
 - d. whether the peace officer used physical force that resulted in bodily injury during the stop;
 - e. the location of the stop;
 - f. the reason for the stop.
- 7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
 - a. the Commission on Law Enforcement; and
 - b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The HONDO POLICE DEPT. has satisfied the statutory data audit requirements as prescribed in Article 2.133(c), Code of Criminal Procedure during the reporting period.

Executed by: JUSTIN R. SOZA
Chief of Police

Date: 02/07/2023

Total stops: 1172

Street address or approximate location of the stop

City street	425
US highway	735
County road	2
State highway	7
Private property or other	3

Was race or ethnicity known prior to stop?

Yes	4
No	1168

Race / Ethnicity

Alaska Native / American Indian	0
Asian / Pacific Islander	9
Black	34
White	796
Hispanic / Latino	333

Gender

Female	444
Alaska Native / American Indian	0
Asian / Pacific Islander	2
Black	5
White	309
Hispanic / Latino	128
Male	728
Alaska Native / American Indian	0
Asian / Pacific Islander	7
Black	29
White	487
Hispanic / Latino	205

Reason for stop?

Violation of law	12
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	9

Hispanic / Latino	3
Preexisting knowledge	9
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	5
Hispanic / Latino	4
Moving traffic violation	937
Alaska Native / American Indian	0
Asian / Pacific Islander	8
Black	29
White	606
Hispanic / Latino	294
Vehicle traffic violation	214
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	5
White	176
Hispanic / Latino	32
Was a search conducted?	
Yes	102
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	6
White	62
Hispanic / Latino	33
No	1070
Alaska Native / American Indian	0
Asian / Pacific Islander	8
Black	28
White	734
Hispanic / Latino	300
Reason for Search?	
Consent	36
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	1
White	23

Hispanic / Latino	11		
Contraband	3		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	3		
Hispanic / Latino	0		
Probable	46		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	27		
Hispanic / Latino	19		
Inventory	4		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	3		
White	1		
Hispanic / Latino	0		
Incident to arrest	13		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	2		
White	8		
Hispanic / Latino	3		
Was Contraband discovered?			
Yes	50	Did the finding result in arrest?	
		(total should equal previous column)	
Alaska Native / American Indian	0	Yes 0	No 0
Asian / Pacific Islander	0	Yes 0	No 0
Black	2	Yes 0	No 2
White	27	Yes 6	No 21
Hispanic / Latino	21	Yes 0	No 21
No	52		
Alaska Native / American Indian	0		
Asian / Pacific Islander	1		
Black	4		
White	35		
Hispanic / Latino	12		

Description of contraband

Drugs	24
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	16
Hispanic / Latino	7
Weapons	5
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	5
Hispanic / Latino	0
Currency	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Alcohol	9
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	4
Hispanic / Latino	5
Stolen property	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Other	22
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	7
Hispanic / Latino	14

Result of the stop

Verbal warning	0
-----------------------	----------

Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Written warning	848
Alaska Native / American Indian	0
Asian / Pacific Islander	8
Black	19
White	596
Hispanic / Latino	225
Citation	297
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	13
White	178
Hispanic / Latino	105
Written warning and arrest	23
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	2
White	18
Hispanic / Latino	3
Citation and arrest	4
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	4
Hispanic / Latino	0
Arrest	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Arrest based on	
Violation of Penal Code	20
Alaska Native / American Indian	0
Asian / Pacific Islander	0

Black	2
White	15
Hispanic / Latino	3
Violation of Traffic Law	2
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	2
Hispanic / Latino	0
Violation of City Ordinance	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Outstanding Warrant	5
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	5
Hispanic / Latino	0

Was physical force resulting in bodily injury used during stop?

Yes	1
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	1
Hispanic / Latino	0
Resulting in Bodily Injury To:	
Suspect	0
Officer	0
Both	0
No	1171
Alaska Native / American Indian	0
Asian / Pacific Islander	9
Black	34
White	795
Hispanic / Latino	333

Number of complaints of racial profiling

Total	0
Resulted in disciplinary action	0
Did not result in disciplinary action	0

Comparative Analysis

Use TCOLE's auto generated analysis	☒
Use Department's submitted analysis	☐

Optional Narrative

N/A

Submitted electronically to the



The Texas Commission on Law Enforcement

MINUTES
CITY OF HONDO
REGULAR CITY COUNCIL MEETING
February 13, 2023 at 6:00 p.m.

1. Called the meeting to order.
Mayor McAnelly called the meeting to order at 6:00 p.m.
2. Quorum check.
Mayor John McAnelly, Mayor Pro Tem Bobby Vela, Council Member Jose “Porky” Ytuarte, Council Member Brett Williams, Council Member Wesley Huesser, Council Member John E. Villa.

Absent: None

Staff Present: City Manager Scott Albert, City Attorney Molly Solis, City Secretary Sue Ann Reyes, IT Network Administrator Josh Rodriguez, IT Support Specialist Adolfo Tellez, Public Information Officer Jamie Kindred, Public Works Director Rene Saenz, Director of Parks and Recreation Lora Socarras, Director of Aviation Ryan Elder, Water Division Superintendent Jeremiah Socarras, Golf Course Superintendent Jerry Busby.

3. Invocation by Pastor Beverly Kelling, St. Paul Lutheran Church.
4. Pledge of Allegiance.
5. Citizens’/Public Comments: *Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) to on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda)*

None.

6. Introduction of new Hondo Police Department School Resource Officer. (Justin Soza)

Chief Soza introduced School Resource Officer Alfonso Ruiz.

7. Presentation of Texas Municipal Library Director Association Award for 2022 and proclamation of Hondo Public Library Day. (Elsie Purcell)

Mayor McAnelly presented Elsie Purcell with the proclamation for Hondo Public

Library Day and congratulated her and her team for receiving the Texas Municipal Library Director Association Award two years in a row.

8. Discuss and consider approving the minutes from January 23, 2023. (SueAnn Reyes)

Councilmember Ytuarte stated his comments were not being recorded and asked for an amendment to the minutes to include three questions he had asked regarding item number 11. He stated he asked “was this going to lead to increase in income”; “is it going to lead into the creation of positions”; and “is it going to lead to the hiring of additional personnel”.

Councilmember Vela stated item number 11 also had Councilmember Williams making the motion and seconding the motion.

Council Member Ytuarte made a motion to approve the minutes of January 23, 2023 with amendments; seconded by Council Member Villa. The motion carried by the following vote: AYE: Ytuarte, Vela, Williams, Huesser, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

9. City Manager’s Report. (Scott Albert)

None.

10. Public Works Report. (Rene Saenz)

Director of Public Works, Rene Saenz gave an overview of the work orders from January 23, 2023 to February 10, 2023. He stated they had a total of 217 total completed work orders.

Councilmember Ytuarte stated at the previous council meeting he had asked about the work orders at the STRTC and that Mr. Saenz had stated they had put up letters and did some power washing. Councilmember Ytuarte stated he took that as the order being closed but that on the current report under facilities STRTC repairs were listed. He stated that was a heavily used building.

Mr. Saenz stated yes it was and because of that, they always had work orders. Staff was still working on painting, remodeling and flooring. It was an ongoing work order. He stated what was visible was being worked on and the building looked nice. He stated staff was going to paint the signs but after the removal of the old paint and polishing, they looked nice and Abby decided to leave it as is.

Councilmember Ytuarte asked about the installation of service to residential homes. He stated he had asked about it during the previous meeting. He asked if it was for new homes or development areas. Mr. Saenz stated the request at the previous council meeting was to respond through email and he had forward the email the

previous day and that he could resend the email if needed.

Mr. Saenz gave an update on New Fountain Road. He stated the weather had caused the County a delay and that they had approximately 500 linear feet to finish. The County is doing a chip seal and there was still one more layer of chip seal material that needed to be laid.

Mr. Saenz reported the drainage study on FM462 that involved the hospital was a three-tier approach and that they had received the scope of work. Staff was going to tackle the drainage issued with TxDot on FM462 to fix the ponding issue. Avenue G, 32nd and 33rd street are being surveyed and elevation was being done. This would off the hospital some ideas as to how to do some site retention, which is required, and staff would be helping them with it. Mr. Saenz stated staff would be meeting with TxDot and Freese and Nichols regarding the total project. Mr. Saenz stated the City was on the waiting list for the reconducting of Highway 90 and they should start work on next week.

Mr. Saenz stated Edward Aquifer had not updated their data logs and therefore staff could not provide information for the water report.

Councilmember Ytuarte thanked the Parks staff for working hard at TA Lopez Softball Field. He stated it was not where it should be but that it was looking good and it was a long time coming.

11. Discuss and consider approving the revised Airport Layout Plan set. (Ryan Elder)

Airport Director Ryan Elder gave an overview of the revised Airport Layout Plan is on file. Mr. Elder noted the plan served as a the overall information plan and vision that must be updated from time to time in order to provide FAA with the latest information on current and ultimate airport status and was a requirement to maintain the City's grant assurances. Mr. Elder stated the plan was to have all plans updated into one document. He stated the most important sheet in the document was the land use drawing and explained the uses.

Mayor McAnelly asked if there was a plan to close Runway 826. Mr. Elder stated it was not reflected in the plan. Mayor McAnelly then asked about the closing of the north and south and if there was a way to get it on proposed land release. Mr. Elder stated the idea of the plan was to propose to the FAA what the City wanted to do with the land. The City could change it but it was ultimately up to the FAA to approve. Mayor McAnelly asked if the City had it in the airport layout plan would it facilitate matters once the City was to the point of developing the area. Mr. Elder stated yes it would show them what the City's plan was. Mayor McAnelly asked if the sheets were conceptual and felt the plan would help the City going forward in developing the area around the airport.

City Manager Scott Albert asked about the aeronautical/non-aeronautical area and

why the City would not want to show all the area as proposed for release since it could be non-aeronautical as well. Mr. Elder stated if that is what Council would like to see it could be done.

Councilmember Ytuarte stated it was controlled by the FAA on what the City wanted to put up for sale and what the plan in place was for the area. Discussion ensued regarding the proposed land release and the areas proposed for changing. Mayor McAnelly suggested a revised plan be brought to the Council at the next meeting with the changes suggested.

Mayor McAnelly asked if Council agreed the area just north of the rail park, the area east of Castro Street to be proposed as release. Council agreed to leave the northwest corner orange and to make the rest of the orange blue.

12. Discuss and consider Resolution Number 396-23 of the City of Hondo, Texas providing Notice of General Election for City Council Members Place 3 and Place 4; to be held jointly with Hondo Independent School District on May 6, 2023. Establishing early voting location and polling place for this election; authorizing the City Manager to enter into a contract with Medina County Elections Administrator and making provisions for the conduct of the election. (SueAnn Reyes)

Council Member Vela made a motion to approve Resolution Number 396-23 of the City of Hondo, Texas providing Notice of General Election for City Council Members Place 3 and Place 4; to be held jointly with Hondo Independent School District on May 6, 2023. Establishing early voting location and polling place for this election; authorizing the City Manager to enter into a contract with Medina County Elections Administrator and making provisions for the conduct of the election; seconded by Council Member Ytuarte. The motion carried by the following vote: AYE: Ytuarte, Vela, Williams, Huesser, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

13. Discuss and consider Resolution Number 397-23 of the City of Hondo, Texas authorizing the Chief of Police to apply for the Office of the Governor, Public Safety Office Criminal Justice Division, Body-Worn Camera Grant Program, FY2024. The funds awarded would be used to purchase additional digital storage space for body worn camera footage. (Justin Soza)

Police Chief Soza explained that with the approval of the body cameras. The current server was going to run out of space. He stated he was trying to do get ahead of the situation. The grant if ultimately awarded would be funded in October of this year. Staff was looking at attempting to purchase a 240 terabytes server with about 215 terabytes of working space. One terabyte would hold 500 hours of video. The 215 working spaces of the server would provide 107,500 hours of video. The grant was a 25% match. Chief Soza stated he would ultimately budget for this in October with the upcoming funds which would be just under \$4,600.

Councilmember Williams asked how many terabytes the City had currently. Chief

Soza stated 16 and they were at 46% of that server.

Councilmember Ytuarte asked if the data collected was being downloaded. He stated if regular maintenance was done regularly and download into something IT was maintaining it you would not run out of space.

Chief Soza stated when a car pulled up to the police department the camera was automatically downloading to the server. What he was trying to do was get ahead of it to make sure the server was bigger because at some point it was going to fill up.

Councilman Williams stated it was something staff needed to be able to go back and look at and it may or may not seem like a big deal now but it could be later.

Chief Soza stated he would like to keep videos for at least a year to refer back to if needed. Discussion ensued regarding the retention period for footage. Chief Soza stated the retention period depended on specific offenses.

Councilman Ytuarte stated they had been spending a lot of money and that every offense had a retention period and that maybe in five years staff would need to expand and spend more money.

Chief Soza stated that is why they were applying for grants to offset the cost to the City.

Councilman Williams stated if it would help the police do their job better and protect Hondo it was a no brainer but that he agreed with Councilman Ytuarte they were spending a lot of money and there were several requests for more budget money.

Chief Soza stated while this would be budgeted for the next cycle, he would be removing a lot of things from our budget that was budgeted for this year. The speed trailer, radios, portable radios were covered through grant funds this year and he did not foresee his budget increasing a lot in lieu of it more so being repurposed. Taking a lot of the things that he budgeted for this year that were purchased with grant funds he would then reallocate those funds into different projects that were needed.

Council Member Williams made a motion to approve Resolution Number 397-23 of the City of Hondo, Texas authorizing the Chief of Police to apply for the Office of the Governor, Public Safety Office Criminal Justice Division, Body-Worn Camera Grant Program, FY2024. The funds awarded would be used to purchase additional digital storage space for body worn camera footage; seconded by Council Member Vela. The motion carried by the following vote: AYE: Ytuarte, Vela, Williams, Huesser, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

14. Discuss and consider Resolution Number 398-23 of the City of Hondo, Texas authorizing the Chief of Police to apply for the Office of the Governor, Public Safety Office, Criminal Justice Division, Rifle-Resistant Body Armor Grant Program,

FY2024. These funds, if awarded, would be used to purchase rifle resistant vests for every Hondo Police Officer. No matching funds required. (Aaron Garza)

Lieutenant Garza stated currently some officers carry rifle resistant plates and this would be an additional vest that would go over the current vest. It was an additional security measure that was rifle resistant certified. The grant was budgeted for \$40,320.00 and was a no match funding grant.

Council Member Ytuarte made a motion to approve Resolution Number 398-23 of the City of Hondo, Texas authorizing the Chief of Police to apply for the Office of the Governor, Public Safety Office, Criminal Justice Division, Rifle-Resistant Body Armor Grant Program, FY2024. These funds, if awarded, would be used to purchase rifle resistant vests for every Hondo Police Officer. No matching funds required; seconded by Council Member Vela. The motion carried by the following vote: AYE: Ytuarte, Vela, Williams, Huesser, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

15. Discussion and possible action regarding Ordinance Number 1270-02-23 amending Chapter 10, Article 10.03.044(1) in the City Code of Ordinances and Rules for Oakwood Cemetery Annex to allow for upright gravestone markers, and establishing specifications for upright grave markers. (Lora Socarras)

Director of Parks and Recreation Lora Socarras stated this was a continuation from the direction Council provided at the previous meeting. She stated it was an amendment to the ordinance and was drafted in coordination with the city attorney to add specification for upright grave markers and allow them at the Oakwood Cemetery. The goal was to match the width to with the existing widths for the flush markers.

Councilmember Ytuarte asked if there would be an amendment to the irrigation rules because currently there were not enough faucets.

Ms. Socarras stated this ordinance amendment was specific to headstones.

Councilman Ytuarte expressed the need for faucets especially for the elderly.

Council Member Ytuarte made a motion to approve Ordinance Number 1270-02-23 amending Chapter 10, Article 10.03.044(1) in the City Code of Ordinances and Rules for Oakwood Cemetery Annex to allow for upright gravestone markers, and establishing specifications for upright grave markers; seconded by Council Member Huesser. The motion carried by the following vote: AYE: Ytuarte, Vela, Williams, Huesser, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

16. *Discuss and consider proposed revisions to the Recreation Center Division personnel titles. (Councilmen Ytuarte and Villa)*

Councilmember Vela stated he had concerns regarding job creations and the struggle in staffing the recreation center with staff issues. Ms. Socarras stated she recalled in the discussion, there was a pay increase discussion for those just not a budget increase. Because there was a vacancy at the recreation center for the year the savings were intended to offset any increase in these items. No new number of positions were created, because we have the existing record that would go to athletics coordinator, the existing rec aide would be reassigned to programming and events coordinator. The existing rec assistant position would become the recreation manager. The question of whether or not staff was going to hire an additional person was addressed during that discussion was yes. Staff was going to hire a ditch an additional person, it'll be that rec manager position that was proposed. The position is already on the books and staff was not creating another body. We're not creating another position to add to our personnel were retitling and reclassifying the existing position.

Councilman Ytuarte read from the minutes "Mayor McAnelly asked if the positions were still nonexempt employees that would be paid overtime if necessary and if any of the title changes would change their positions, or pay grades, Ms. Robin stated only the recreation manager would go from a non exempt employee to an exempt employee position. Discussion issue regarding employees in the current positions and roles". Councilman Ytuarte stated that told him that there was no changes in pay grades and it proved to him that they would have to make budget amendments.

Councilmember Williams stated this was based on her total labor budget and was in the budget due to unfilled positions. This would all come back to council in the new proposed budget. Councilman Williams stated he did agree with Mr. Ytuarte he ws under the impression that nothing would change.

Councilmember Vela asked if staff would be hiring more personnel for the rec center. Ms. Socarras stated it was not the recommendation.

Discussion ensued who was working at the rec center at the present time. Councilman Vela stated he wanted to know if the rec center was understaffed. He stated as far as he knew the rec center was understaffed and they had trouble getting people to fill in. He stated he had an issue with having an individual who was staffed at the rec center leave and now was housing at the airport. It made no sense.

Councilman Vela asked if the events were taken away from the PIO. Ms. Socarras stated it was because those were two different positions. Mr. Albert stated that was discussed during the budget process that staff would be creating a specific position for the PIO. The PIO would still oversee the fair hall but staff would create a separate position for events and programs.

Mr. Albert stated part of the issue as far as creating a separate events and program coordinator position was that there were so many different events going on in the city and each of the departments or divisions could be doing different activities, whether they were programs or special events. Staff talked about establishing one position that we can go to that was overseeing all the different programs and events in the city. It didn't mean that the departments may not be still having their special events, but we wanted one person to turn to that staff could rely on and that knew that what was going on with the special events. That was why staff created that position when we established the budget. Staff also decided to create the public information officer position and that position oversaw the fair hall and livestock facilities.

Councilmember Vela stated his primary concern was the staffing at the rec center. He stated if staff needed to evaluate the staffing issue and look at it and potentially hire someone down the road they needed to be proactive.

Ms. Socarass stated that was the goal.

17. Discussion regarding the fair hall building contracts prior to the City's possession. (Councilmen Villa and Ytuarte)

Councilmember Villa stated he had some families approach him with concerns regarding their contract. He stated the new contract stated they could be no more than six families having one party at one particular time. He stated in the past there could be up to ten families having a graduation party.

Councilman Vela asked why we would not honor a contract that had the option for ten families if the contract if that was what was on their contract.

Public Information Officer Jamie Kindred stated when the City of Hondo took over taking over the fair hall they did write up a new contract but it was written exactly like what the fair association had and the city did honor whatever contracts that were through the fair association that went into that year and into the next year. In December of last year staff wrote another contract based on research from the past year of all the different events that were held. The new contract was primarily on occupancy and there being so many people inside the fair hall. If each family brings 100 guests that's 600 people. Ms. Kindred stated the contract in question would be honored, as it was a contract that was signed before the change. Councilman Villa asked why the occupancy changed. Ms. Kindred stated it changed due to how many tables and chairs were in the building. Councilman Villas stated the occupancy on the contract stated it was 1500 and were there enough tables and chairs to satisfy 1500 people. Ms. Kindred stated no.

Councilman Williams asked what the occupancy was and Ms. Kindred stated 700. Councilman Villa asked why the contract stated 1500 people. Mayor McAnelly stated the previous 700 occupancy had not been observed by the previous

management. Ms. Kindred stated she would honor the contract, however the fire occupancy was 700.

Councilman Williams stated it shouldn't be about the families it should be about the occupancy if there were more than 700 it was dangerous and should be shut down.

Councilman Ytuarte stated he attended an event at the fair hall with about 350 to 400 people and there were not enough chairs. Ms. Kindred stated there were 300 chairs and 80 tables.

Ms. Kindred stated she would honor the contract in question and she did go back and visit with the families for anyone that would have over 700 people.

18. Discuss and consider a proposal from the Rotary for a gazebo at Memorial Square. (Councilmen Ytuarte and Villa)

Brian Kanke stated he was the current president of the Hondo-DHanis Rotary Club and a very active member of the American Legion Post 128. He stated they would like to build a gazebo on veterans square which would be maintenance free. He stated they would bring electricity to the gazebo and some lighting for safety issues. He stated Len McVey in the Parks Department stated he would do the landscaping around the gazebo and it would be ADA compliant. He was hoping everyone in the City that needed a nice venue in a nice location would use the gazebo. He stated there would be recognition on the gazebo for the rotary, American Legion posts and the VFW.

Mayor McAnelly asked about using the oak tree that was cut down to make benches. Mr. Kanke stated they planned to make some permanent benches inside the gazebo using the wood from the old oak tree.

Councilmember Ytuarte stated he requested this on the agenda to note the item was put on the Parks and Recreation Board agenda but that no one had shown up for the meeting.

Mayor McAnelly stated he wanted to clarify that this would be at the Rotary's expense. He also stated the drawing showed one side of the gazebo open which would make it look like a stage area and though the stage ought to face north or south rather than east or west.

Council Member Ytuarte made a motion allow the Hondo-DHanis Rotary Club to build a gazebo at Memorial Square; seconded by Council Member Vela. The motion carried by the following vote: AYE: Ytuarte, Vela, Williams, Huesser, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

19. Discuss and consider action regarding appointments to City boards. (Mayor McAnelly)

Mayor McAnelly stated Susan Freeman had served three two year terms on our Hondo Public Library advisory board and currently she was termed out. To serve in her place for a two year term Mayor McAnelly recommend Sarah Barnett, a teacher at Meijer elementary with a background in library science. Julie Mendoza has served two terms on the Parks and Recreation Advisory Board and was eligible to serve another term. She agreed to do so and he recommend her appointment reappointment. Mary Bardon served three two year terms on our Cemetery Advisory Board and was termed out. He appreciated her service to serve in her place for a two year term he recommend Linda Cipriano, who previously expressed a desire to serve in this area.

Council Member Villa made a motion approve the appointments to the Hondo Public Library Advisory Board, Parks and Recreation Advisory Board and the Cemetery Board; seconded by Council Member Vela. The motion carried by the following vote: AYE: Ytuarte, Vela, Williams, Huesser, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

The City Council of the City of Hondo convened into executive session at 7:33 p.m.

EXECUTIVE SESSION

20. Executive Session: The City Council of the City of Hondo may convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code:

Section 551.071(1) (A) and (2) (Consultations with Attorney) and Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), or Section 551.087 (Deliberations Regarding Economic Development Negotiations); Section 551.086 (Meeting concerning municipally owned utility-competitive matters);

- a. Discussion regarding the purchase of the Stronghold property (3.22 acres). (Scott Albert & Molly Solis)
- b. Discussion regarding the Master Service Agreement between Aqua-Metric and the City of Hondo. (Richard Lindner)
- c. Discussion regarding the Zapata-Sanchez case. (Justin Soza)
- d. Discussion regarding a forensic audit concerning the various employees who received pay adjustments and title changes during the tenure of Interim City Manager Brian Valenzuela. (Scott Albert, Alan Nelson, & Victoria Thomas)
- e. Discussion regarding the position of Parks Operator. (Lora Robbins & Victoria Thomas)
- f. Discussion regarding the position of Water Superintendent. (Scott Albert & Victoria Thomas)
- g. Discussion regarding legal counsel for the City of Hondo. (Councilmen Vela and Williams)

- h. Discuss City Manager operational performance and recent actions.
(Councilmen Vela and Williams)

The City Council of the City of Hondo reconvened into regular session at 09:51 p.m.

21. Discuss and consider appropriate action on items resulting from Executive Session.

Council Member Ytuarte made a motion to authorize the city manager to execute a repurchase agreement with Bailey's Properties Acquired in the amount of 8.22 acres for the dollar amount not to exceed \$105,00.00; seconded by Council Member Vela. The motion carried by the following vote: AYE: Ytuarte, Vela, Williams, Huesser. NAY: Villa. ABSTAIN: None. ABSENT: None.

Council Member Vela made a motion allow the city manager to move forward with an additional \$25,000 to go towards the forensic audit; seconded by Council Member Ytuarte. The motion carried by the following vote: AYE: Ytuarte, Vela, Williams, Huesser. NAY: Villa. ABSTAIN: None. ABSENT: None.

Council Member Huesser made a motion o authorize the city manager to notify city personnel attorney Victoria Thomas with Nichols Jackson, notice to cease all legal work immediately and provide the city with its legal file; seconded by Council Member Villa. The motion carried by the following vote: AYE: Ytuarte, Vela, Williams, Huesser, Villa. NAY: None. ABSTAIN: None. ABSENT: None

Councilmember Williams stated he wanted to let Victoria know that they appreciated all that she had cone for the City. She did a great job but the job was done and he felt they were ready to move on with just one firm. Mayor McAnelly added to his appreciation.

22. Adjourn.

Council Member Villa made a motion to adjourn; seconded by Council Member Vela. The motion carried by the following vote: AYE: Ytuarte, Vela, Williams, Huesser, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

PASSED AND APPROVED THIS 27th DAY OF FEBRUARY 2023.

JOHN McANELLY, JR., MAYOR

ATTEST:

SueAnn Reyes, TRMC
City Secretary

DRAFT



THIS IS GOD'S COUNTRY

City Council Communication

Title: Discuss and consider the 1st Quarter Financial Report for the Fiscal Year ended September 30, 2023, as presented. (Chris Hill)

Date: February 27, 2023 **From:** Chris Hill

INFORMATION:

To keep the City Council, staff and public informed of the receipt of revenues and expenditures of budgeted funds, the UNAUDITED 1st Quarter Financial Report is presented for review. Since these accounts have yet to be audited, they are subject to change by the City's audit firm.

Please see the attached quarterly financial report for December 31, 2022.

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

The City Staff recommends approval/acceptance of the 1st Quarter Financial Report for the Fiscal Year ended September 30, 2023, as presented.

MOTION:

Move to Approve/Accept the Quarterly Financials as presented.

ATTACHMENTS:

1. Budget Report - December 31 2022
2. City of Hondo Quarterly Financial Dashboard December 31 2022

STAFF CONTACTS:

Chris Hill
Chief Finance Officer
chill@hondo-tx.org

Scott Albert
City Manager
salbert@hondo-tx.org



February 27, 2023

Mayor and Member of City Council
City of Hondo, Texas

We are pleased to present the first quarter budget report for the City of Hondo, Texas. The attached schedules reflect activity for the 3-month period ending December 31, 2022. This report reflects the first 3 months of the fiscal year or 25% of the year (for analysis please compare % of Budget to 25%) All the debt service payments were not due until after the end of the first quarter, so the expenditures are below YTD budget amounts. Detailed fund summaries are included in this document.

This report is based upon the accounting records of the City of Hondo, Texas Finance Department.

General Fund

As the primary operating fund for the City, the General Fund accounts for revenues dedicated to general government activities. These revenues, primarily made up of taxes and fees, fund general administration, public safety, parks, recreation and public works functions. As of December 31, 2022, the general fund was at 31.52% of its budgeted revenues for the year. 22% of the property tax has been collected and we expect the majority of the remaining taxes in January and February 2023. Sales tax is relatively flat this year to budget. The city has received its loan proceeds and have collected 36% of its user fees to date.

Expenditures in the general fund are trending well under budget at 17.01%. Only one department is trending higher which is non-profits due to annual utility credits made at the beginning of the year.

As of December 31, 2022, the City reported a \$1,649,567 surplus in the general fund due to several departments trending under budget in expenditures and unspent capital project funds.

Bond and Sinking Fund

This fund receives an allocation of the property tax levy and debt payment reimbursements from the Economic Development Corporation and Utility Funds (Electric, Water/Wastewater and Airport). These resources are used to fund principal and interest payments on outstanding debt. Property taxes received were 22.46% of budget. No principal or interest payments were due as of December 31, 2022. This fund projects to finish breakeven for the year.

Electric Fund

The Electric Fund accounts for the fees received and the cost of service to the electricity customers of Hondo.

Expenses are under budget for fiscal year 2023 in the Electric fund. Revenue is currently at budget with the seasonal variations expected. Expenditures were below budget at 20.74% primarily due the capital items that have not yet been delivered.

Water and Wastewater Fund

The Water/Wastewater Fund accounts for the fees received to fund the cost of water and wastewater services in Hondo. Water and wastewater revenue are trending slightly under budget for the year due to seasonal fluctuations, with both approximately 22% of their budgeted amounts. Expenditures are under budgeted amounts at only 15% due to projects and grants. The fund is currently showing a small deficit of \$138,958 compared to budget.

Airport Fund

The City of Hondo Airport fund accounts for the activities of the South Texas Regional Airport and the related property given to the City by the War Assets Department in 1948. Fuel prices have increased, causing both an increase in revenues and expenses to the airport fund. The fund is currently showing a slight surplus of \$26,707 over budget due to water lease to Water Fund.

Sanitation Fund

This fund accounts for the user charges to residential and commercial customers that finances the cost of this service. The collection and disposal services are performed under contract.

This fund at the end of three months is showing revenues slightly above budget at 26% with expenditures less than budget.

Economic Development Corporation

The Hondo EDC is a 4B Type Corporation established for the creation and retention of new or expanded business enterprises that create or retain primary jobs. The Corporation is also authorized to fund the maintenance and operating expenses of eligible projects.

The EDC collected 30% of budgeted sales tax for fiscal year 2023. Interest/Investment revenue is currently above budget and staff expects this to continue for the remainder of the year by Investing in US T-Bills. Expenditures are lower than budgeted mainly due to not having an EDC Director.

As always, we welcome your comments and questions.



1st QUARTER BUDGET REPORT
CITY OF HONDO

December 31, 2022



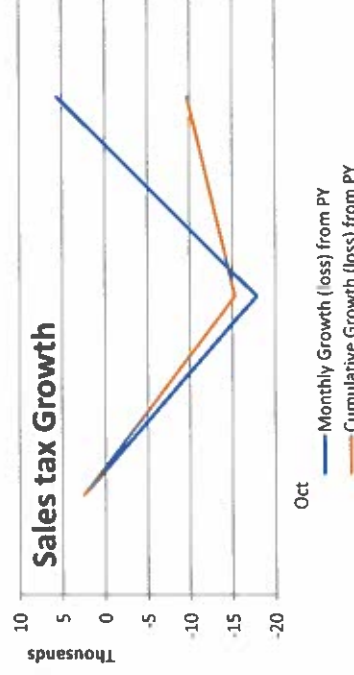
General Fund

Key Revenue Sources				
Revenue Summary Past 12 Months	Budget	YTD	% of Budget	% of Budget
Property Tax	1,278,219	278,334	21.78%	24.56%
Sales Tax	1,300,000	319,321	24.56%	21.78%
User Fees	827,900	298,417	36.05%	17.79%
Transfers	5,957,142	1,443,683	24.23%	74.99%
Loan Proceeds	1,236,828	1,236,828	100.00%	17.59%
Sale of Assets	15,000	2,388	15.92%	14.32%
Grants	755,000	5,150	0.68%	
Total Revenue	11,370,089	3,584,121	31.52%	

Expenditure Summary

Expenditure Summary Past 12 Months	Budget	YTD	% of Budget
Council	75,325	16,057	21.32%
Administration	1,067,240	124,486	11.66%
Tax	39,599	8,525	21.53%
Finance	428,216	96,415	22.52%
Police	2,524,336	513,636	20.35%
Legal & Courts	169,133	26,648	15.76%
Emergency Services	46,314	1,798	3.88%
Animal Control	176,373	27,018	15.32%
Streets	1,224,474	184,011	15.03%
Library	421,749	88,390	20.96%
Parks	830,593	147,332	17.74%
Facilities Division	565,509	113,238	20.02%
Recreation	723,234	151,306	20.92%
Golf Course	301,722	76,517	25.36%
Development Services	659,667	67,150	10.18%
City Secretary	120,166	21,631	18.00%
Non-profits	21,880	7,595	34.71%
Public Works	291,432	48,536	16.65%
Human Resources	191,280	30,270	15.83%
Information Technology	676,398	171,895	25.41%
Grants	815,450	12,100	1.48%
Total Expenditures	11,370,089	1,934,554	17.01%

Budget Surplus/Deficit 1,649,567



City of Hondo, Texas
Electric Fund
Statement of Revenues and Expenses
Budget to Actual

December 31, 2022

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Residential	4,000,000	1,000,000	972,598	(27,402)	24.31%
Commercial	4,300,000	1,075,000	1,067,271	(7,729)	24.82%
Industrial	850,000	212,500	172,317	(40,184)	20.27%
Penalties	125,000	31,250	27,241	(4,009)	21.79%
New Installs	5,000	1,250	-	(1,250)	0.00%
Loan Proceeds	355,000	88,750	170,000	81,250	47.89%
Transfer In	13,800	3,450	-	(3,450)	0.00%
Other	38,500	9,625	28,368	18,743	73.68%
Total Revenues	9,687,300	2,421,825	2,437,794	15,969	25.16%
Expenses					
Personnel	690,820	172,705	127,031	(45,674)	18.39%
Supplies	492,325	123,081	78,842	(44,239)	16.01%
Other Services	5,046,790	1,261,698	1,017,218	(244,479)	20.16%
Capital Outlay	368,800	92,200	13,800	(78,400)	3.74%
Debt Service	100,327	25,082	25,082	-	25.00%
Transfers	2,988,238	747,060	747,060	-	25.00%
Total Expenses	9,687,300	2,421,825	2,009,033	(412,792)	20.74%
Revenue over (under) expense	-	-	428,761	428,761	

City of Hondo, Texas
Water & Wasterwater Fund
Statement of Revenues and Expenses
Budget to Actual

December 31, 2022

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Operating Revenues					
Water					
Revenue	3,375,000	843,750	745,980	(97,770)	22.10%
EAA Aquifer Management	270,000	67,500	59,798	(7,702)	22.15%
Other Fees	62,500	15,625	21,090	5,465	33.74%
Wastewater		-			
Revenue	1,530,000	382,500	335,429	(47,071)	21.92%
Other Fees	28,000	7,000	8,468	1,468	30.24%
Interest	5,000	1,250	30,739	29,489	614.78%
Loan Proceeds	73,764	18,441	-	(18,441)	0.00%
Grants	2,255,567	563,892	-	(563,892)	0.00%
Total Revenues	7,599,831	1,899,958	1,201,503	(698,455)	15.81%
Expenses					
Water					
Personnel	497,526	124,381	120,923	(3,458)	24.30%
Supplies	638,100	159,525	42,611	(116,914)	6.68%
Other Services	370,820	92,705	101,157	8,452	27.28%
Capital Outlay	1,254,019	313,505	614	(312,891)	0.05%
Debt Service	635,412	158,853	158,853	-	25.00%
Transfers	1,556,365	389,091	389,091	0	25.00%
Total Water	4,952,241	1,238,060	813,249	(424,811)	16.42%
Wastewater					
Personnel	347,717	86,929	79,743	(7,187)	22.93%
Supplies	233,175	58,294	51,149	(7,144)	21.94%
Other Services	185,977	46,494	50,848	4,354	27.34%
Capital Outlay	224,965	56,241	49,846	(6,396)	22.16%
Transfers	879,995	219,999	219,999	(0)	25.00%
Total Wastewater	1,871,829	467,957	451,585	(16,373)	24.13%
Utility Billing					
Personnel	231,828	57,957	52,602	(5,355)	22.69%
Supplies	19,800	4,950	569	(4,381)	2.87%
Other Services	31,823	7,956	22,457	14,501	70.57%
Total Utility Billing	283,451	70,863	75,628	4,765	26.68%
Grants					
CDBG Grants	312,500	78,125	-	(78,125)	0.00%
Capital Outlay	90,000	22,500	-	(22,500)	0.00%
TWDB Projects	1,240,779	310,195	-	(310,195)	0.00%
Total Expenses	8,750,800	2,187,700	1,340,461	(751,379)	15.32%
Revenue over (under) expense	(1,150,969)	(287,742)	(138,958)	52,924	

City of Hondo, Texas
 Airport Fund
 Statement of Revenues and Expenses
 Budget to Actual

December 31, 2022

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Aviation					
Fuel	441,000	110,250	139,035	28,785	31.53%
Hangars	361,374	90,344	89,648	(696)	24.81%
Other	48,670	12,168	8,430	(3,738)	17.32%
Non-Aviation		-			
Other	148,868	37,217	36,790	(427)	24.71%
Grants	135,000	33,750	45,000	11,250	33.33%
Total Revenues	1,134,912	283,728	318,902	35,174	28.10%
Expenses					
Personnel	355,485	88,871	82,611	(6,260)	23.24%
Supplies	332,600	83,150	133,282	50,132	40.07%
Other Services	158,100	39,525	32,396	(7,129)	20.49%
Debt Service	16,615	4,154	4,154	-	25.00%
Transfers	72,341	18,085	18,085	-	25.00%
Non-Airport Operating	1,000	250	-	(250)	0.00%
Grants	145,000	36,250	21,667	(14,583)	14.94%
Total Expenses	1,081,141	270,285	292,196	21,910	27.03%
Revenue over (under) expense	53,771	13,443	26,707	13,264	

City of Hondo, Texas
Sanitation Fund
Statement of Revenues and Expenses
Budget to Actual

December 31, 2022

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Charges for Services					
Residential	700,000	175,000	175,614	614	25.09%
Commercial	773,000	193,250	214,388	21,138	27.73%
Penalties	14,000	3,500	3,819	319	27.28%
Miscellaneous	500	125	118	(7)	23.63%
Interest	100	25	3,071	3,046	3070.50%
Total Revenues	1,487,600	371,900	397,010	25,110	26.69%
Expenses					
Services					
Residential	552,000	138,000	99,126	(38,874)	17.96%
Commercial	729,600	182,400	148,321	(34,079)	20.33%
Tires and TV Pickups	3,800	950	252	(698)	6.63%
Transfers	202,200	50,550	50,550	-	25.00%
Total Expenses	1,487,600	371,900	298,249	(73,651)	20.05%
Revenue over (under) expense	-	-	98,761	98,761	

City of Hondo, Texas
Bond Interest and Sinking Fund
Statement of Revenues and Expenditures
Budget to Actual

December 31, 2022

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Property Tax	620,260	155,065	139,308	(15,757)	22.46%
Transfers In					
EDC	130,972	32,743	32,743	-	25.00%
Electric Fund	100,327	25,082	25,082	-	25.00%
Water Fund	635,412	158,853	158,853	-	25.00%
Airport Fund	16,615	4,154	4,154	-	25.00%
Interest Revenue	-	-	1,411	1,411	0.00%
Total Revenues	1,503,586	375,897	361,550	(14,346)	24.05%
Expenditures					
Principal Retirements					
DWSRF	50,000	12,500	-	(12,500)	0.00%
2014 Refunding	174,000	43,500	-	(43,500)	0.00%
2016 CO	225,000	56,250	-	(56,250)	0.00%
2015 CO	140,000	35,000	-	(35,000)	0.00%
2017 CO	250,000	62,500	-	(62,500)	0.00%
2021 CO	130,000	32,500	-	(32,500)	(32,500)
2022 Tax Notes	90,000	22,500	-	(22,500)	(22,500)
2022A Tax Notes	60,000	15,000	-	(15,000)	(15,000)
Interest					
Miscellaneous	2,800	700	-	(700)	0.00%
DWSRF	465	116	-	(116)	0.00%
2014 Refunding	14,009	3,502	-	(3,502)	0.00%
2016 CO	24,677	6,169	-	(6,169)	0.00%
2015 CO	63,094	15,774	-	(15,774)	0.00%
2017 CO	101,971	25,493	-	(25,493)	0.00%
2021 CO	119,475	29,869	-	(29,869)	0.00%
2022 Tax Notes	14,682	3,671	-	(3,671)	0.00%
2022A Tax Notes	43,413	10,853	-	(10,853)	0.00%
Total Expenditures	1,503,586	375,897	-	(375,897)	0.00%
Revenue over (under) expenditures	-	-	361,550	361,550	

City of Hondo, Texas
 Court Technology/Security Fund
 Statement of Revenues and Expenses
 Budget to Actual

December 31, 2022

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Court Security Fee	1,200	300	42	(258)	3.50%
Court Technology Fees	1,700	425	56	(369)	3.29%
Interest Revenue	500	125	170	45	33.97%
Total Revenues	3,400	850	268	(582)	7.88%
Expenses					
Other Services	3,400	850	-	(850)	0.00%
Total Expenses	3,400	850	-	(850)	
Revenue over (under) expenses	-	-	268	268	

City of Hondo, Texas
 Perpetual Care Fund
 Statement of Revenues and Expenses
 Budget to Actual

December 31, 2022

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Revenues	20,000	5,000	4,500	(500)	22.50%
Interest Revenue	1,000	250	660	410	65.97%
Total Revenues	21,000	5,250	5,160	(90)	24.57%
Expenses					
Mowing Fees to General Fund	20,000	5,000	5,000	-	25.00%
Bank Fees	-	-	77	77	0.00%
Cemetery Cleanup	1,000	250	360	110	36.00%
Total Expenses	21,000	5,250	5,437	187	25.89%
Revenue over (under) expenses	-	-	(277)	(277)	

City of Hondo, Texas
General Capital Projects
Statement of Revenues and Expenses
Budget to Actual

December 31, 2022

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Interest Revenue	-	-	23,465	23,465	0.00%
Transfer In	1,000,000	500,000	-	(500,000)	0.00%
Total Revenues	1,000,000	500,000	23,465	(476,535)	2.35%
Expenses					
Street Improvements	1,000,000	500,000	-	(500,000)	0.00%
Total Expenses	1,000,000	500,000	-	(500,000)	
Revenue over (under) expenses	-	-	23,465	23,465	

City of Hondo, Texas
Economic Development Corporation
Statement of Revenues and Expenses
Budget to Actual

December 31, 2022

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Sales Tax	525,000	131,250	159,661	28,411	30.41%
Interest Revenue	2,500	625	3,584	2,959	143.35%
Total Revenues	527,500	131,875	163,244	31,369	30.95%
Expenses					
Personnel	117,889	29,472	-	(29,472)	0.00%
Supplies	1,000	250	70	(180)	7.05%
Other Services	144,150	36,038	18,430	(17,608)	12.79%
Debt Service	130,972	32,743	32,743	-	25.00%
Total Expenses	394,011	98,503	51,243	(47,259)	13.01%
Revenue over (under) expenses	133,489	33,372	112,001	78,629	

City of Hondo, Texas
South Texas Regional Training Center
Statement of Revenues and Expenses
Budget to Actual

December 31, 2022

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
SWTJC Rent	49,405	12,351	12,351	-	25.00%
Alamo Workforce Office Lease	23,747	5,937	5,937	-	25.00%
Monthly Utility	8,868	2,217	2,106	(111)	23.74%
Admin Services & Support	20,280	5,070	5,070	-	25.00%
Miscellaneous	-	-	5,033	5,033	0.00%
Transfers	12,500	3,125	3,125	-	25.00%
Total Revenues	114,799	28,700	33,621	4,922	29.29%
Expenses					
Personnel	70,053	17,513	16,151	(1,363)	23.05%
Supplies	7,800	1,950	1,317	(633)	16.89%
Other Services	36,946	9,237	11,364	2,127	30.76%
Total Expenses	114,799	28,700	28,832	132	25.11%
Revenue over (under) expenses	-	-	4,790	4,790	

City of Hondo, Texas
Hotel/Motel Tax Fund
Statement of Revenues and Expenses
Budget to Actual

December 31, 2022

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Hotel/Motel Tax Revenues	135,000	33,750	28,363	(5,387)	21.01%
Interest Revenue	-	-	1,018	1,018	0.00%
Total Revenues	135,000	33,750	29,381	(4,369)	21.76%
Expenses					
Hondo Chamber of Commerce	65,000	16,250	16,250	-	25.00%
Medina County Museum	7,500	1,875	1,875	-	25.00%
Rodeo Association	10,000	2,500	-	(2,500)	0.00%
Airstrip Attack Race	-	-	1,250	1,250	0.00%
Medina Livestock Assoc	5,000	1,250	-	(1,250)	0.00%
Transfers	47,500	11,875	-	(11,875)	0.00%
Total Expenses	135,000	33,750	19,375	(14,375)	
Revenue over (under) expenses	-	-	10,006	10,006	

City of Hondo, Texas
Water Resource Fund
Statement of Revenues and Expenses
Budget to Actual

December 31, 2022

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Water Resource Revenues	30,000	7,500	7,847	347	26.16%
Interest Revenue	-	-	1,530	1,530	0.00%
Total Revenues	30,000	7,500	9,378	1,878	31.26%
Expenses					
Transfers	30,000	7,500	28,125	20,625	93.75%
Total Expenses	30,000	7,500	28,125	20,625	
Revenue over (under) expenses	-	-	(18,747)	(18,747)	



THIS IS GOD'S COUNTRY

City Council Communication

Title: Discuss and consider the 1st Quarter Investment Report for the Fiscal Year ended September 30, 2023, as presented. (Chris Hill)

Date: February 27, 2023 **From:** Chris Hill

INFORMATION:

In an effort to keep the City Council, staff and public informed of the receipt of quarterly interest earned on the City of Hondo's Investments the 1st Quarter Investment Report for the Fiscal Year ending September 30, 2023, is presented for review.

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

The City Staff recommends approval/acceptance of the 1st Quarter Investment Report for the period ended September 30, 2023, as presented.

MOTION:

Move to approve/accept the 1st Quarter Investment Report for the period ending September 30, 2023.

ATTACHMENTS:

1. December 31 2022 Investment Report signed

STAFF CONTACTS:

Chris Hill
Chief Finance Officer
chill@hondo-tx.org

Scott Albert
City Manager
salbert@hondo-tx.org

City of Hondo

Investment Inventory Report

1st Quarter Report

December 31, 2022



THIS IS GOD'S COUNTRY

Security	Owner	Avg. Rate/ Yield	Next Maturity	Original Amnt.	Ending Bal	Ending Market	QTD Earnings
Water Rights - Owned (Fund 3)	Fund 03	0.0000%		\$ 199,540.60	\$ 199,540.60	\$ 199,540.60	
Investment Fund - General	TXN	1.000%	N/A	216,058.27	216,146.14	216,146.14	\$ 87.87
Investment Fund - Perpetual Care	TXN	1.000%	N/A	578,590.34	578,799.03	578,799.03	\$ 208.69
Investment Fund - General Street Capital Projects	TXN	1.000%	N/A	2,198,585.14	2,199,386.94	2,199,386.94	\$ 801.80
Texpool - General Fund	Texpool	4.662%	N/A	2,500,000.00	2,507,446.44	2,507,446.44	\$ 7,446.44
Texpool - Water & Wastewater	Texpool	4.662%	N/A	1,875,000.00	1,880,584.83	1,880,584.83	\$ 5,584.83
Texpool - General Street Capital Projects	Texpool	4.662%	N/A	1,875,000.00	1,880,584.83	1,880,584.83	\$ 5,584.83
US Treasury Bills - General Fund	US Treasury	3.930%	1/24/2023	1,982,706.50	1,994,938.49	1,994,938.49	\$ 12,231.99
US Treasury Bills - Water & Wastewater	US Treasury	3.930%	1/24/2023	991,353.25	997,469.24	997,469.24	\$ 6,115.99
US Treasury Bills - EDC	US Treasury	3.930%	1/24/2023	1,982,706.50	1,994,938.49	1,994,938.49	\$ 12,231.99
TOTAL Investments and Interest Earnings				\$ 14,200,000.00	\$ 14,250,294.42	\$ 14,250,294.42	\$ 50,294.42

WEIGHTED AVERAGE MATURITY (Interest Bearing Only)	BOOK VALUE	DAYS TO MAT.
Texpool Prime	\$ 6,268,616	16
US Treasury Bills	4,987,346	24

Fund Totals of Investments	
General Fund	33.11%
Perpetual Care	4.06%
Gen. Street Cap Proj.	28.63%
Water & Wastewater	20.20%
EDC	14.00%
INVESTMENT TOTALS	\$ 14,250,294.42

4,718,531.06
578,799.03
4,079,971.77
2,878,054.07
1,994,938.49
\$ 14,250,294.42

This report is in compliance with the City's Investment Policy
Section V. and the Reporting and Texas Government Code
Section 2256.023.

Christopher Hill

Christopher Hill, Chief Financial Officer



THIS IS GOD'S COUNTRY

City Council Communication

Title: Discuss and take any necessary action to adopt/reaffirm Civil Rights Policies and Procedures, to include the HUD Section 3 presentation, for the TxCDBG City of Hondo Contract CDV21-0401. (Janell Foster)

Date: February 27, 2023 **From:** Scott Albert, City Manager

INFORMATION:

Since the city has been awarded Community Development Block Grant (CDBG) funds (federal funds) through the Texas Department of Agriculture (TDA) to reconstruct certain parts of the city's wastewater treatment plant, we have to comply with all federal rules and regulations governing citizen participation and civil rights protection.

The city has certain civil rights policies we need to adopt/reaffirm in association with our TDA grant contract. The city council will consider adopting the following policy on Monday;

1. Citizens Participation Plan and Grievance Procedures.

The city council will also consider reaffirming the following policies that have been approved previously by the city council;

1. Excessive Force.
2. Fair Housing Policy.
3. Section 504 Policy and Grievance Procedures.
4. Code of Conduct.

The city council will also affirm our commitment to conduct a project-specific analysis and take all appropriate action necessary to comply with program requirements for the following;

1. Section 3 Economic Opportunity.
2. Limited English Proficiency; and
3. Activity to Affirmatively Further Fair Housing Choice.

On Monday, Janell Foster, the cities grant consultant (Langford), will review the policies mentioned above and address your questions. Also, Janell will provide a PowerPoint presentation regarding Section 3 of the Housing and Urban Development Act, stating the city must direct economic opportunities generated by CDBG funds to low- and very-low-income persons.

FINANCIAL IMPACT:

N/A

STAFF RECOMMENDATION:

Staff recommends the city council approve resolution 397-23.

MOTION:

Motion to approve resolution 397-23 approving/reaffirming Civil Rights policies and procedures related to TxCDBG City of Hondo Contract CDV21-0401.

ATTACHMENTS:

1. Resolution Civil Rights
2. Citizen Participation Plan
3. Code of Conduct
4. Excessive Force Policy
5. Fair Housing Policy
6. Section 504 Discrimination
7. Section 3 Power Point Presentation

STAFF CONTACTS:

salbert@hondo-tx.org

RESOLUTION No. _____ Regarding Civil Rights**The City of Hondo, Texas**

Whereas, the City of Hondo, Texas, (hereinafter referred to as "City of Hondo") has been awarded TxCDBG funding through a TxCDBG grant (CDV21-0401) from the Texas Department of Agriculture (hereinafter referred to as "TDA");

Whereas, the City of Hondo, in accordance with Section 109 of Title I of the Housing and Community Development Act. (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than \$10,000, must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CDBG activity, on the basis of race, color, religion, sex, national origin, age, or disability;

Whereas, the City of Hondo, in consideration for the receipt and acceptance of federal funding, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections;

Whereas, the City of Hondo, in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 75, is required, to the greatest extent feasible, to provide training and employment opportunities to lower-income residents and contract opportunities to businesses in the Section 3 Service Area;

Whereas, the City of Hondo, in accordance with Section 104(1) of the Housing and Community Development Act, as amended, and the State's certification requirements at 24 CFR 91.325(b)(6), must adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations;

Whereas, the City of Hondo, in accordance with Executive Order 13166, must take reasonable steps to ensure meaningful access to services in federally assisted programs and activities by persons with limited English proficiency (LEP) and must have an LEP plan in place specific to the locality and beneficiaries for each TxCDBG project;

Whereas, the City of Hondo, in accordance with Section 504 of the Rehabilitation Act of 1973, does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds; and

Whereas, the City of Hondo, in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC 3608(e)(5)) requires HUD programs and activities be administered in a manner affirmatively to further the policies of the Fair Housing Act, agrees to conduct at least one activity during the contract period of the TxCDBG contract, to affirmatively further fair housing;

Whereas, the City of Hondo, agrees to maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award, and administration of contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS, that:

The CITY of Hondo ADOPTS The following policies:

1. Citizen Participation Plan and Grievance Procedures (Form A1013).

The CITY of Hondo REAFFIRMS The following policies:

2. Excessive Force Policy (Form A1003);
3. Fair Housing Policy (Form A1015).
4. Section 504 Policy and Grievance Procedures (Form A1004); and
5. Code of Conduct Policy (Form A1002).

The City affirms its commitment to conduct a project-specific analysis and take all appropriate action necessary to comply with program requirements for the following:

6. Section 3 Economic Opportunity;
7. Limited English Proficiency; and
8. Activity to Affirmatively Further Fair Housing Choice.

Passed and approved this 27th day of February 2023.

John McAnelly, Mayor
City of Hondo, Texas

ATTEST:

Sue Ann Reyes, City Secretary

**§THE CITY OF HONDO
CITIZEN PARTICIPATION PLAN
TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

Note to Grant Recipients regarding Limited English Proficiency (LEP) requirements:

In accordance with federal law, if a significant number of the population are non-English speaking residents and are affected by the TxCDBG project, such citizens should have 'meaningful access' to all aspects of the TxCDBG project. To provide 'meaningful access', Grant Recipients may need to provide interpreter services at public hearings or provide non-English written materials that are routinely provided in English. Examples of such vital documents may include Citizen Participation notices (e.g., complaint procedures, hearings notices), civil rights notices, and any other published notice that may allow an eligible person with limited English proficiency to participate in discussing proposed CDBG activities.

For more information, see LEP.gov

COMPLAINT PROCEDURES

These complaint procedures comply with the requirements of the Texas Department of Agriculture's Texas Community Development Block Grant (TxCDBG) Program and Local Government Requirements found in 24 CFR §570.486 (Code of Federal Regulations). Citizens can obtain a copy of these procedures at the City of Hondo, 1600 Avenue M, Hondo, Texas 78861, (830) 426-3378, during regular business hours.

The City of Hondo does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of services. The City has adopted complaint and grievance procedures regarding its Texas Community Block Grant Programs. The City will make every effort to respond fully to such complaints within 15 working days.

Below are the formal complaint and grievance procedures regarding the services provided under the TxCDBG project.

1. A person who has a complaint or grievance about any services or activities with respect to the TxCDBG project, whether it is a proposed, ongoing, or completed TxCDBG project, may during regular business hours submit such complaint or grievance, in writing to the City Manager at City Hall, at 1600 Avenue M, Hondo, Texas 78861 or may call (830) 426-3378.
2. A copy of the complaint or grievance shall be transmitted by the City Manager or appointee to the entity that is the subject of the complaint or grievance, at the discretion of the City Manager or appointee, to the City Attorney within five (5) working days after the date of the complaint or grievance was received.

3. The City Manager or appointee shall complete an investigation of the complaint or grievance, if practicable, and provide a timely written answer to the person who made the complaint or grievance within fifteen (15) business days.
4. If the investigation cannot be completed within fifteen (15) working days per 3 above, the person who made the grievance or complaint shall be notified, in writing, within the fifteen (15) business days where practicable after receipt of the original complaint or grievance and shall detail when the investigation should be completed.
5. If necessary, the grievance and a written copy of the subsequent investigation shall be forwarded to the TxCDBG for their further review and comment.
6. If appropriate, provide copies of grievance procedures and responses to grievances in English, Spanish, or other appropriate languages.

TECHNICAL ASSISTANCE

When requested, the City shall provide technical assistance to groups that are representative of persons of low- and moderate-income in developing proposals for the use of TxCDBG funds. The City, based on the specific needs of the community's residents at the time of the request, shall determine the level and type of assistance.

PUBLIC HEARING PROVISIONS

For each public hearing scheduled and conducted by the City, the following public hearing provisions shall be observed:

1. Public notice of all hearings must be published or posted at least seventy-two (72) hours prior to the scheduled hearing. The public notice must be published in a local newspaper or posted in two locations, city hall and on the city website, or city hall and one additional location, either in the project area (or) a well-traveled public building. Each public notice must include the date, time, location, and topics to be considered at the public hearing. A published newspaper article can also be used to meet this requirement so long as it meets all content and timing requirements. Notices should also be prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups.
2. When a significant number of non-English speaking residents are a part of the potential service area of the TxCDBG project, vital documents such as notices should be published in the predominant language of these non-English speaking citizens.
3. Each public hearing shall be held at a time and location convenient to potential or actual beneficiaries and will include accommodation for persons with disabilities. Persons with disabilities must be able to attend the hearings and the City must make arrangements for individuals who require auxiliary aids or services if contacted at least two days prior to the hearing.

4. A public hearing held prior to the submission of a TxCDBG application must be held after 5:00 PM on a weekday or at a convenient time on a Saturday or Sunday.
5. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City shall comply with the following citizen participation requirements for the preparation and submission of an application for a TxCDBG project:

1. At a minimum, the City shall hold at least one (1) public hearing prior to submitting the application to the Texas Department of Agriculture.
2. The City shall retain documentation of the hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the proposed use of funds for three (3) years from the closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.
3. The public hearing shall include a discussion with citizens as outlined in the applicable TxCDBG application manual to include, but is not limited to, the development of housing and community development needs, the amount of funding available, all eligible activities under the TxCDBG program, and the use of past TxCDBG contract funds, if applicable. Citizens, with particular emphasis on persons of low- and moderate-income who are residents of slum and blight areas, shall be encouraged to submit their views and proposals regarding community development and housing needs. Citizens shall be made aware of the location where they may submit their views and proposals should they be unable to attend the public hearing.
4. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City must comply with the following citizen participation requirements in the event that the City receives funds from the TxCDBG program:

1. The City shall also hold a public hearing concerning any substantial change, as determined by TxCDBG, proposed to be made in the use of TxCDBG funds from one eligible activity to another again using the preceding notice requirements.
2. Upon completion of the TxCDBG project, the City shall hold a public hearing and review its program performance including the actual use of the TxCDBG funds.
3. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, for either a public hearing concerning substantial

change to the TxCDBG project or for the closeout of the TxCDBG project, publish the notice in both English and Spanish, or other appropriate language and provide an interpreter at the hearing to accommodate the needs of the non-English speaking residents.

4. The City shall retain documentation of the TxCDBG project, including hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the actual use of funds for a period of three (3) years from the closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

PASSED AND ADOPTED by the City Council of the City of Hondo, Texas, on the 27th day of February 2023.

John McAnelly, Mayor

ATTEST:

Sue Ann Reyes, City Secretary

LA CIUDAD DE HONDO
PLAN DE PARTICIPACIÓN CIUDADANA
PROGRAMA DE SUBVENCIONES EN BLOQUE PARA EL DESARROLLO
COMUNITARIO DE TEXAS

Nota para los beneficiarios de la subvención con respecto a los requisitos de dominio limitado del inglés (LEP):

De acuerdo con la ley federal, si un número significativo de la población no son residentes de habla inglesa y se ven afectados por el proyecto TxCDBG, dichos ciudadanos deben tener "acceso significativo" a todos los aspectos del proyecto TxCDBG. Para proporcionar un "acceso significativo", los beneficiarios de la subvención pueden necesitar proporcionar servicios de interpretación en audiencias públicas o proporcionar materiales escritos que no estén en inglés y que se proporcionen rutinariamente en inglés. Ejemplos de tales documentos vitales pueden incluir avisos de Participación Ciudadana (por ejemplo, procedimientos de quejas, avisos de audiencias), avisos de derechos civiles y cualquier otro aviso publicado que pueda permitir que una persona elegible con dominio limitado del inglés participe en la discusión de las actividades propuestas de CDBG.

Para obtener más información, consulte LEP.gov

PROCEDIMIENTOS DE RECLAMACIÓN

Estos procedimientos de queja cumplen con los requisitos del Programa de Subvención en Bloque para el Desarrollo Comunitario de Texas (TxCDBG) del Departamento de Agricultura de Texas y los Requisitos del Gobierno Local que se encuentran en 24 CFR §570.486 (Código de Regulaciones Federales). Los ciudadanos pueden obtener una copia de estos procedimientos en la Ciudad de Hondo, 1600 Avenue M, Hondo, Texas 78861, (830) 426-3378, durante el horario comercial regular.

La ciudad de Hondo no discrimina por motivos de color, origen nacional, sexo, religión, edad o discapacidad en el empleo o la prestación de servicios. La Ciudad ha adoptado procedimientos de quejas y quejas con respecto a sus Programas de Subvenciones en Bloque de la Comunidad de Texas. La Ciudad hará todo lo posible para responder plenamente a tales quejas dentro de los 15 días hábiles.

A continuación, se presentan los procedimientos formales de quejas y quejas con respecto a los servicios prestados bajo el proyecto TxCDBG.

1. Una persona que tenga una queja o queja sobre cualquier servicio o actividad con respecto al proyecto TxCDBG, ya sea un proyecto de TxCDBG propuesto, en curso o completado, puede durante el horario comercial regular presentar dicha queja o queja, por escrito al Administrador de la Ciudad en el Ayuntamiento, en 1600 Avenue M, Hondo, Texas 78861 o puede llamar al (830) 426-3378.

2. Una copia de la queja o queja será transmitida por el Administrador de la Ciudad o la persona designada a la entidad que es objeto de la queja o queja, a discreción del Administrador de la Ciudad o designado, al Abogado de la Ciudad dentro de los cinco (5) días hábiles posteriores a la fecha de la queja o queja recibida.
3. El Administrador de la Ciudad o la persona designada deberá completar una investigación de la queja o queja, si es posible, y proporcionar una respuesta oportuna por escrito a la persona que presentó la queja o queja dentro de los quince (15) días.
4. Si la investigación no puede completarse dentro de los quince (15) días hábiles por 3 anteriores, la persona que presentó la queja o queja será notificada, por escrito, dentro de los quince (15) días cuando sea posible después de la recepción de la queja o queja original y detallará cuándo debe completarse la investigación.
5. Si es necesario, la queja y una copia escrita de la investigación subsiguiente se enviarán al TxCDBG para su revisión y comentarios adicionales.
6. Si corresponde, proporcione copias de los procedimientos de quejas y respuestas a las quejas en inglés, español u otros idiomas apropiados.

ASISTENCIA TÉCNICA

Cuando se le solicite, la Ciudad proporcionará asistencia técnica a grupos que representen a personas de ingresos bajos y moderados en el desarrollo de propuestas para el uso de los fondos de TxCDBG. La Ciudad, con base en las necesidades específicas de los residentes de la comunidad en el momento de la solicitud, determinará el nivel y tipo de asistencia.

DISPOSICIONES SOBRE AUDIENCIAS PÚBLICAS

Para cada audiencia pública programada y conducida por la Ciudad, se observarán las siguientes disposiciones de audiencia pública:

1. El aviso público de todas las audiencias debe publicarse o publicarse al menos setenta y dos (72) horas antes de la audiencia programada. El aviso público debe publicarse en un periódico local o publicarse en dos lugares, el ayuntamiento y en el sitio web de la ciudad, o el ayuntamiento y una ubicación adicional, ya sea en el área del proyecto (o) en un edificio público muy transitado. Cada aviso público debe incluir la fecha, hora, lugar y temas a considerar en la audiencia pública. Un artículo de periódico publicado también se puede utilizar para cumplir con este requisito siempre que cumpla con todos los requisitos de contenido y tiempo. Los avisos también deben colocarse de manera prominente en los edificios públicos y distribuirse a las autoridades locales de vivienda pública y otros grupos comunitarios interesados.

2. Cuando un número significativo de residentes que no hablan inglés son parte del área de servicio potencial del proyecto TxCDBG, los documentos vitales, como los avisos, deben publicarse en el idioma predominante de estos ciudadanos que no hablan inglés.
3. Cada audiencia pública se llevará a cabo en un momento y lugar convenientes para los beneficiarios potenciales o reales e incluirá adaptaciones para personas con discapacidades. Las personas con discapacidades deben poder asistir a las audiencias y la Ciudad debe hacer arreglos para las personas que requieren ayudas o servicios auxiliares si son contactadas al menos dos días antes de la audiencia.
4. Una audiencia pública celebrada antes de la presentación de una solicitud de TxCDBG debe llevarse a cabo después de las 5:00 PM en un día laborable o en un horario conveniente un sábado o domingo.
5. Cuando se puede esperar razonablemente que un número significativo de residentes que no hablan inglés participen en una audiencia pública, un intérprete debe estar presente para satisfacer las necesidades de los residentes que no hablan inglés.

La Ciudad deberá cumplir con los siguientes requisitos de participación ciudadana para la preparación y presentación de una solicitud para un proyecto de TxCDBG:

1. Como mínimo, la Ciudad deberá celebrar al menos una (1) audiencia pública antes de presentar la solicitud al Departamento de Agricultura de Texas.
2. La Ciudad conservará la documentación de los avisos de audiencia, una lista de las personas que asisten a la(s) audiencia(s), las actas de la(s) audiencia(s) y cualquier otro registro relacionado con el uso propuesto de fondos durante tres (3) años a partir del cierre de la subvención al estado. Dichos registros se pondrán a disposición del público de acuerdo con el Capítulo 552, Código de Gobierno de Texas.
3. La audiencia pública incluirá una discusión con los ciudadanos como se describe en el manual de solicitud de TxCDBG aplicable para incluir, pero no se limita a, el desarrollo de las necesidades de vivienda y desarrollo comunitario, la cantidad de fondos disponibles, todas las actividades elegibles bajo el programa TxCDBG y el uso de fondos anteriores del contrato de TxCDBG, si corresponde. Se alentará a los ciudadanos, con especial hincapié en las personas de ingresos bajos y moderados que sean residentes de barrios marginales y zonas de niebla del cielo, a que presenten sus opiniones y propuestas sobre el desarrollo comunitario y las necesidades de vivienda. Se informará a los ciudadanos del lugar en el que podrán presentar sus opiniones y propuestas en caso de que no puedan asistir a la audiencia pública.
4. Cuando se puede esperar razonablemente que un número significativo de residentes que no hablan inglés participen en una audiencia pública, un intérprete debe estar presente para satisfacer las necesidades de los residentes que no hablan inglés.

La Ciudad debe cumplir con los siguientes requisitos de participación ciudadana en caso de que la Ciudad reciba fondos del programa TxCDBG:

1. La Ciudad también llevará a cabo una audiencia pública con respecto a cualquier cambio sustancial, según lo determine TxCDBG, propuesto para ser hecho en el uso de los fondos de TxCDBG de una actividad elegible a otra nuevamente utilizando los requisitos de notificación anteriores.
2. Una vez finalizado el proyecto TxCDBG, la Ciudad llevará a cabo una audiencia pública y revisará el desempeño de su programa, incluido el uso real de los fondos de TxCDBG.
3. Cuando se pueda esperar razonablemente que un número significativo de residentes que no hablan inglés participen en una audiencia pública, ya sea para una audiencia pública sobre un cambio sustancial en el proyecto TxCDBG o para el cierre del proyecto TxCDBG, publique el aviso en inglés y español, u otro idioma apropiado y proporcione un intérprete en la audiencia para satisfacer las necesidades de los residentes que no hablan inglés.
4. La Ciudad conservará la documentación del proyecto TxCDBG, incluyendo aviso(s) de audiencia, una lista de las personas que asisten a la(s) audiencia(s), actas de la(s) audiencia(s), y cualquier otro registro relacionado con el uso real de los fondos por un período de tres (3) años a partir del cierre de la subvención al estado. Dichos registros se pondrán a disposición del público de acuerdo con el Capítulo 552, Código de Gobierno de Texas.

APROBADO Y ADOPTADO por el Concejo Municipal de la Ciudad de Hondo, Texas, el 27 de febrero de 2023.

John McAnelly, Mayor

ATESTIGUAR:

Sue Ann Reyes, secretaria de la Ciudad

CODE OF CONDUCT POLICY

PROCUREMENT OF GOODS AND SERVICES

CODE OF CONDUCT

As a Grant Recipient of a TxCDBG contract, the City of Hondo shall avoid, neutralize or mitigate actual or potential conflicts of interest so as to prevent an unfair competitive advantage or the existence of conflicting roles that might impair the performance of the TxCDBG contract or impact the integrity of the procurement process.

For procurement of goods and services, no employee, officer, or agent of the City of Hondo shall participate in the selection, award, or administration of a contract supported by TxCDBG funds if he or she has a real or apparent conflict of interest. Such a conflict could arise if the employee, officer or agent; any member of his/her immediate family; his/her partner; or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No officer, employee, or agent of the City of Hondo shall solicit or accept gratuities, favors or anything of monetary value from contractors or firms, potential contractors or firms, or parties to sub-agreements, except where the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value.

Contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements.

For all other cases, no employee, agent, consultant, officer, or elected or appointed official of the state, or of a unit of general local government, or of any designated public agencies, or subrecipients which are receiving TxCDBG funds, that has any CDBG function/responsibility, or is in a position to participate in a decision-making process or gain inside information, may obtain a financial interest or benefit from the TxCDBG activity.

The conflict of interest restrictions and procurement requirements identified herein shall apply to a benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a TxCDBG contract or award, or that is required to complete some or all work under the TxCDBG contract in order to meet the National Program Objective.

Any person or entity including any benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a TxCDBG contract or award, or that is required to complete some or all work under the TxCDBG contract in order to meet a National Program Objective, that might potentially receive benefits from TxCDBG awards may not participate in the selection, award, or administration of a contract supported by CDBG funding.

Any alleged violations of these standards of conduct shall be referred to the City of Hondo's Attorney. Where violations appear to have occurred, the offending employee, officer or agent shall be subject to disciplinary action, including but not limited to dismissal or transfer; where violations or infractions appear to be substantial in nature, the matter may be referred to the appropriate officials for criminal investigation and possible prosecution.

Passed and approved this 12th day of March, 2018.



Signature of Mayor
City of Hondo

James W. Danner, Sr.

Name of Mayor

Attest: 

Signature of City Secretary
City of Hondo

Miguel Cantu

Name of City Secretary



A1003

Excessive Force Policy

In accordance with 24 CFR 91.325(b)(6), the City of Hondo hereby adopts and will enforce the following policy with respect to the use of excessive force:

ARTICLE I

Section 1. It is the policy of the City of Hondo to prohibit the use of excessive force by the law enforcement agencies within its jurisdiction against any individual engaged in non-violent civil rights demonstrations. The City also prohibits the physical barring of any entrance or exit of such a facility and will enforce all applicable state laws regarding same.

ARTICLE II

Section 1. Any person found to be violating any provisions of this resolution shall be served by the City with written notice stating the nature of the violation.

Section 2. Any person guilty of this violation shall be guilty of a misdemeanor, and on conviction thereof shall be fined in the amount not exceeding one hundred dollars (\$100.00) for each violation. Each day in which any such violation shall continue shall be deemed a separate offense.

Section 3. Any person violating any of the provisions of this resolution shall become liable to the City for any expense, loss, or damage occasioned the City by reason of such violation.

ARTICLE III

Passed and adopted by the City Council of Hondo, State of Texas, on the 12th day of March, 2018.



James W. Danner, Sr.

Mayor

Title



Miguel Canu

City Secretary

Title



A1015

Fair Housing Policy

In accordance with Fair Housing Act, the City of Hondo, Texas hereby adopts the following policy with respect to the Affirmatively Furthering Fair Housing:

1. The City of Hondo agrees to affirmatively further fair housing choice for all seven protected classes (race, color, religion, sex, disability, familial status, and national origin).
2. The City of Hondo agrees to plan at least one activity during the contract term to affirmatively further fair housing.
3. The City of Hondo will introduce and pass a resolution adopting this policy|

As officers and representatives of the City of Hondo, Texas, we the undersigned have read and fully agree to this plan and become a party to the full implementation of this program.

PASSED AND ADOPTED by the City Council of the City of Hondo on the 13th day of January 2020.



James W. Danner, Sr., Mayor

ATTEST:



Miguel Cantu, City Secretary



09/01/2019

Section 504 Policy Against Discrimination based on Handicap and Grievance Procedures

In accordance with 24 CFR Section 8, Nondiscrimination based on Handicap in federally assisted programs and activities of the Department of Housing and Urban Development, Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and Section 109 of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309), the City of Hondo, Texas hereby adopts the following policy and grievance procedures:

Discrimination prohibited. No otherwise qualified individual with handicaps in the United States shall, solely by reason of his or her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance from the Department of Housing and Urban Development (HUD).

1. The City of Hondo does not discriminate on the basis of handicap in admission or access to, or treatment or employment in, its federally assisted programs and activities.
2. The City of Hondo's recruitment materials or publications shall include a statement of this policy in 1. above.
3. The City of Hondo shall take continuing steps to notify participants, beneficiaries, applicants and employees, including those with impaired vision or hearing, and unions or professional organizations holding collective bargaining or professional agreements with the recipients that it does not discriminate on the basis of handicap in violation of 24 CFR Part 8.
4. For hearing and visually impaired individuals eligible to be served or likely to be affected by the TxCDBG program, the City of Hondo shall ensure that they are provided with the information necessary to understand and participate in the TxCDBG program.
5. **Grievances and Complaints**
 - a. Any person who believes she or he has been subjected to discrimination on the basis of disability may file a grievance under this procedure. It is against the law for the City of Hondo to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.
 - b. Complaints should be addressed to: City Manager, City of Hondo, 1600 Avenue M, Hondo Texas 78861, (830) 426-3378, who has been designated to coordinate Section 504 compliance efforts.
 - c. A complaint should be filed in writing or verbally, contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.

- d. A complaint should be filed within thirty (30) working days after the complainant becomes aware of the alleged violation.
- e. An investigation, as may be appropriate, shall follow a filing of a complaint. The investigation will be conducted by the Section 504 coordinator (also known as the Civil Rights Officer). Informal but thorough investigations will afford all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint.
- f. A written determination as to the validity of the complaint and description of resolution, if any, shall be issued by the Section 504 Coordinator and a copy forwarded to the complainant with fifteen (15) working days after the filing of the complaint where practicable.
- g. The Section 504 coordinator shall maintain the files and records of the City of Hondo relating to the complaints files.
- h. The complainant can request a reconsideration of the case in instances where he or she is dissatisfied with the determination/resolution as described in f. above. The request for reconsideration should be made to the City of Hondo within ten working days after the receipt of the written determination/resolution.
- i. The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of a Section 504 complaint with the U.S. Department of Housing and Urban Development. Utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies.
- j. These procedures shall be construed to protect the substantive rights of interested persons, to meet appropriate due process standards and assure that the City of Hondo complies with Section 504 and HUD regulations.

Passed and adopted by the City Council of the City of Hondo, Texas, on the 13th day of January 2020.



James W. Danner, Sr., Mayor

Attest:



Miguel Carlu, City Secretary



09/1/2019

A1024 Section 3 Presentation to City of Hondo

February 27, 2023





The City recently received the following grant award:

- **Grant Agreement No. CDV21-0401**
- **Award Amount: \$350,000**
- **Project: Clarifier rehabilitation at City's Wastewater Treatment Plant**



The grant is funded through the Community Development Block Grant, via:

- U.S. Department of Housing and Urban Development (HUD)

and

- Texas Department of Agriculture (TDA)



Section 3 Concepts

- As a condition of funding, the City must comply with Section 3 of the Housing and Urban Development Act of 1968.
- To the greatest extent feasible, Grant Recipients must direct economic opportunities generated by CDBG funds to low- and very low-income persons.



Section 3 Concepts

In part, this means ensuring that:

- Section 3 Businesses have the information to submit a bid or proposal for the project; and
- Section 3 Workers have information about any available job opportunities related to the project.

For precise definitions, see TxCDBG Policy Issuance 20-01



Section 3 Business

A company may qualify as a **Section 3 Business** if:

- it is owned by low-income persons;
- it is owned by Section 8-Assisted housing residents; or
- 75% of all labor hours for the business in a 3-month period are performed by Section 3 Workers

Register at:

- HUD's Section 3 website:
<https://portalapps.hud.gov/Sec3BusReg/BRegistry/RegisterBusiness>



Section 3 Business

This project is expected to include the following contracting opportunities:

- Grant Administration services (previously selected)
- Engineering Services (previously selected)
- Construction Company – to be awarded



Section 3 Worker

You may qualify as a **Section 3 Worker** if:

- Your annual income is below the county threshold for your family size:
- You are a current or recent Youthbuild participant

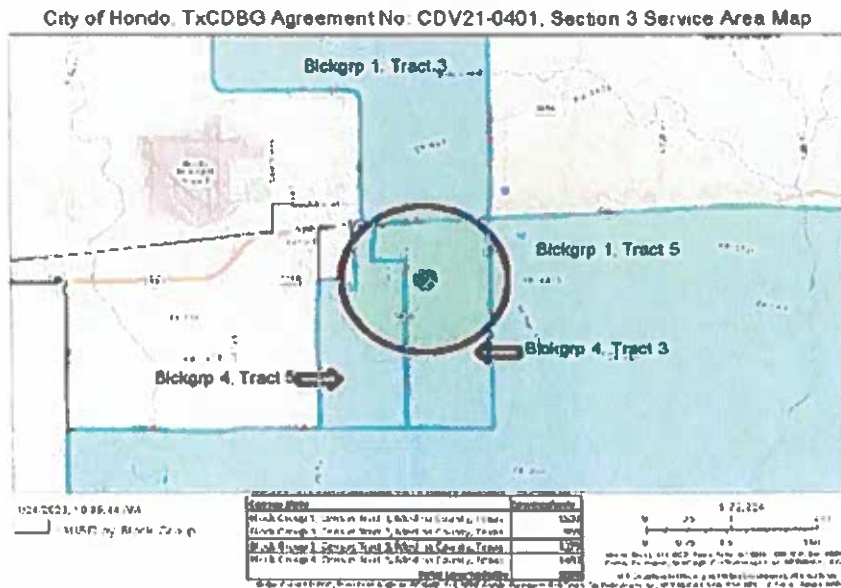
Register your information and search for opportunities at:

- WorkInTexas.gov
- HUD's Section 3 Opportunity Portal
<https://hudapps.hud.gov/OpportunityPortal/>
- CIVCAST
- Minority Women-owned Business Enterprise (MWBE)



Targeted Section 3 Worker

Section 3 Workers that reside near the project location may also qualify as Targeted Section 3 Workers. For this project, that service area is defined by this map:





Recordkeeping

Langford will track all hours worked on the project based on the three categories of workers.

This will require collection of certain income information.





For More Information

TxCDBG Policy Issuance 20-01

REVISED Policy Issuance 20-01 Section 3 v1.pdf
(texasagriculture.gov)

24 CFR Part 75

Electronic Code of Federal Regulations (eCFR)

Anna Martin/Janell Foster, Langford: (512) 452-0432
anna@LCMSinc.com/Janell@LCMSinc.com



THIS IS GOD'S COUNTRY

City Council

Title: Consider a request from Gilbert Sandoval, for a Specific Use Permit to allow for a Tattoo/Body Piercing Parlor to be located at 1208 18th Street Hondo, TX 78861. The legal description being, Hondo Block 15 Lot 7 & 8 in part. In accordance with the Unified Development Code, Chapter 3, Section 3.12.3. Any person, firm or corporation, either as landowner or tenant, may request the use of property which requires a Specific Use Permit. A Specific Use Permit may be granted after application has been properly made and a public hearing before the Planning and Zoning Commission and the City Council has been conducted.

Date: February 16, 2023

From: Jessica Carpenter, Development Services Director

BACKGROUND:

The City of Hondo has received a request from Gilbert Sandoval, for a Specific Use Permit to allow for a Tattoo/Body Piercing Parlor to be located at 1208 18th Street Hondo, TX 78861. The legal description being, Hondo Block 15 Lot 7 & 8 in part. In accordance with the Unified Development Code, Chapter 3, Section 3.12.3. Any person, firm or corporation, either as landowner or tenant, may request the use of property which requires a Specific Use Permit. A Specific Use Permit may be granted after application has been properly made and a public hearing before the Planning and Zoning Commission and the City Council has been conducted.

PROPERTY I.D. AND LEGAL DESCRIPTION:

Parcel number: R16373

Legal Description: Hondo Block 15 Lot 7 & 8 in part

GENERAL LOCATION:

Generally located to the north of 18th Street, on the west side of Avenue M, adjacent.

FINANCIAL IMPACT:

None.

SPECIFIC USE PERMIT DESCRIPTION:

The Planning and Zoning Commission may recommend additional restrictions or stipulations as the facts and circumstances of each case may warrant. Specific Use Permits are valid conditioned upon that the permitted use continues and the applicant complies with all ordinances, codes, regulations, conditions, and stipulations of the City of Hondo and as set forth in this section.

UDC code reference with links provided below.

3.12.3 Application for Specific Use Permit:

Any person, firm or corporation, either as landowner or tenant, may request the use of property which requires a Specific Use Permit. A Specific Use Permit may be granted after application has been properly made and a public hearing before the Planning and Zoning Commission and the City

Council has been conducted. The proposed use must comply with all regulations and restrictions as contained in the UDC. In addition all requests for a Specific Use Permit must comply with all State and Federal laws and regulations applicable to such use. The Planning and Zoning Commission may recommend additional restrictions or stipulations as the facts and circumstances of each case may warrant. Specific Use Permits are valid conditioned upon that the permitted use continues and the applicant complies with all ordinances, codes, regulations, conditions, and stipulations of the City of Hondo and as set forth in this section.

https://z2.franklinlegal.net/franklin/Z2Browser2.html?showset=hondoset&collection=hondo&docode=z2Code_z20000288

5.2.1 “CBD” Central Business District

- a. Purpose. The purpose of the “CBD” Central Business District zoning category is to accommodate the types of business and commercial uses that have historically been located in the Hondo central business area.

- d. Specific Use

Tattoo/Body Piercing Parlor

https://z2.franklinlegal.net/franklin/Z2Browser2.html?showset=hondoset&collection=hondo&docode=z2Code_z20000276

6.2 Specific Uses.

Upon authorization by the City of Hondo, a Specific Use Permit may be issued upon submission of an application and appropriate material describing the proposed use. The purpose of this Specific Use Permit is to provide for uses that generally have unusual nuisance characteristics or are of a public or semipublic character often essential or desirable for the general convenience and welfare of the community, which without specific consideration may have possible adverse impact on neighboring properties. A Specific Use Permit is valid conditioned upon that the permitted use continues and any person, corporation, or group of persons having a proprietary interest in any property which proposes to use such property in a manner which requires a Specific Use Permit complies with all ordinances, codes, regulations, conditions, and stipulations of the City of Hondo and that all structures shall comply with the electrical code, fire code, plumbing code, building code, and other applicable ordinances or codes of the City, and all state and federal laws and regulations applicable to such use.

6.2.2

Nonresidential Use.

Uses other than those unconditionally permitted to occur within the “CBD” Central Business District may be permitted by means of a Specific Use Permit authorized by the City. Said uses must be listed as Specific Use Permit uses for the “CBD” Central Business District, within the “CL” Commercial - Light District, the “C” Commercial District, the “LI” Light Industrial District, the “HI” Heavy Industrial District, in Use Table and must be granted in accordance with the regulations provided in “SP” Specific Use Permit.

(Ordinance 1148-01-18 adopted 1/8/18)

<https://ecode360.com/40597405>

STAFF RECOMMENDATION:

Staff Recommends approval to a request from Gilbert Sandoval, for a Specific Use Permit to allow for a Tattoo/Body Piercing Parlor to be located at 1208 18th Street Hondo, TX 78861. The legal description being, Hondo Block 15 Lot 7 & 8 in part. In accordance with the Unified Development Code, Chapter 3, Section 3.12.3. Any person, firm or corporation, either as landowner or tenant, may request the use of property which requires a Specific Use Permit. A Specific Use Permit may be granted after application has been properly made and a public hearing before the Planning and Zoning Commission and the City Council has been conducted.

PLANNING AND ZONING COMMISSION:

Planning and Commission approved the request from Gilbert Sandoval, for a Specific Use Permit to allow for a Tattoo/Body Piercing Parlor to be located at 1208 18th Street Hondo, TX 78861. The legal description being, Hondo Block 15 Lot 7 & 8 in part. In accordance with the Unified Development Code, Chapter 3, Section 3.12.3. Any person, firm or corporation, either as landowner or tenant, may request the use of property which requires a Specific Use Permit. A Specific Use Permit may be granted after application has been properly made and a public hearing before the Planning and Zoning Commission and the City Council has been conducted.

ATTACHMENTS:

Supplemental Information Package

STAFF CONTACT(S):

Jessica Carpenter, Development Services Director

DEVELOPMENT PROJECT APPLICATION



Application must be accompanied by applicable documents and fees. Content of application submittal must be in accordance with the requirements of the Unified Development Code and applicable checklist. No incomplete application packages will be accepted.

APPLICATION TYPE

- ☐ Preliminary Plat | ☐ Final Plat | ☐ Minor Plat | ☐ Site Plan | ☐ Planned Development
☐ Variance | ☐ Zoning Change | ☒ Specific Use Permit | ☐ Annexation | ☐ Other _____

PROJECT DESCRIPTION

Project Address: 1208 18th St. Hondo, TX 78861 Parcel # 16373

Project Name: 18th Street Tattoo Parlor

Legal Description: Hondo Block 15 Lot 7 & 8 Parts of

Acreage: 3,920 sq. ft Number of Existing Lots: 1 Number of Proposed Lots: 1

Current Zoning: Comm. Bus. Dist. CBD Proposed Zoning: CBD

Description of Project/Request (attach separate letter if necessary): _____

See Page Attached

Proposed Use: ☒ Commercial | ☐ Residential | ☐ Industrial | ☐ Mixed Use

Regulatory Flood Zone: ☐ X (Shaded) | ☐ X (Unshaded) | ☐ A | ☒ AE | ☐ AE (Floodway)

If in A, AE, or AE(Floodway), Floodplain Development Permit is required.

Is the property within the City Limits of Hondo or the Extraterritorial Jurisdiction(ETJ)? ☒ City | ☐ ETJ

Is public infrastructure currently available and adequate to serve each proposed lot? ☒ Yes | ☐ No

Infrastructure review letter from Public Works Department must be attached.

APPLICANT INFORMATION

Company Name: 18th Street Tattoo Parlor Contact Person: Gilbert Sandoval

Address: 1208 18th St. Hondo, TX 78861

Phone Number: 210-897-5168 Fax Number: _____ Email: sebastiansand@yahoo.com

If acting as representative of property owner, application must include notarized authorization letter.

(Application Continues on Next Page)

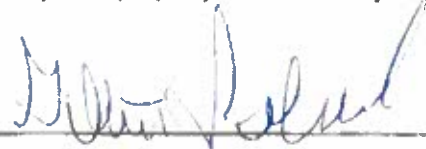
PROPERTY OWNER INFORMATION

Company Name: _____ Contact Person: Raul Y. Mante
 Address: 1307 Ave E
 Phone Number: 210-204-2800 Fax Number: _____ Email: _____
 Include proof of ownership as supplemental information on separate sheets.

CONSULTANT INFORMATION

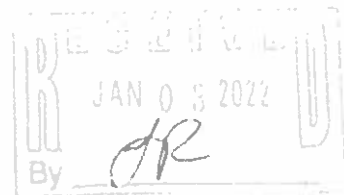
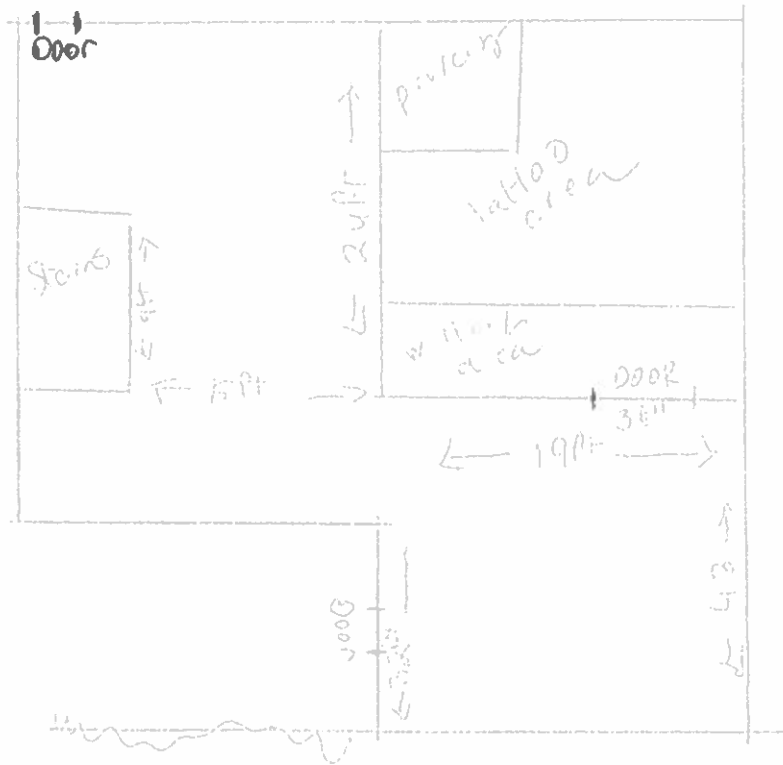
COMPANY NAME	CONTACT PERSON	PHONE NUMBER	LICENSE NUMBER
Architect / Designer			
Engineer			
Surveyor			
Attorney			
Other _____			
Other _____			
Other _____			

As the owner of the subject property as described in the above sections or as the duly appointed representative thereof, I hereby certify that this application is, to the best of my knowledge, complete and accurate. I understand that filing this application does not constitute approval. I also acknowledge that the approval procedure as set out in Texas Local Government Code Chapter § 212.009 shall not begin until the Development Officer has certified in writing that the plat application is completed in accordance with the City Code and State law. Furthermore, I, the undersigned applicant, hereby request approval of this application request and consent to any required posting and publication of public hearing notices, posting notices on my property and mailing of notices to adjacent property owners as may be required.

Signature: 

Date: 1/3/2021

18th Street



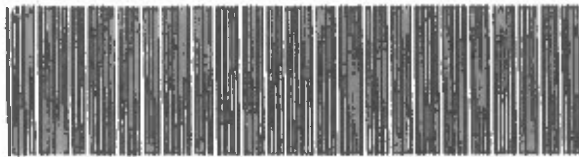
18th Street Parlor
1208 b 18th Street Hondo TX, 78861
Gilbert Sandoval - owner

Mon - 12 pm - 10 pm
Tues - 12 pm - 10 pm
Wed - 12 pm - 10 pm
Thur. - 12 pm - 10 pm
Fri - 12 pm - 10 pm
Sat - 12 pm - 10 pm
Sun - 12 pm - 10 pm

Business Description

I am a 15 year tattoo artist. I will be owner and operator of this tattoo parlor to serve Hondo City and region with quality tattoos and piercings. I am very deverse in all styles of tattooing and uphold very Sanitary Health Standard with my tattooing and piercing procedure.

Gilbert Sandoval
1-12-23



VG-11-2021-2021013690

Medina County
Gina Champion
Medina County Clerk

Instrument Number: 2021013690

Assumed Name

Recorded On: December 15, 2021 02:14 PM

Number of Pages: 2

" Examined and Charged as Follows: "

Total Recording: \$23.50

***** THIS PAGE IS PART OF THE INSTRUMENT *****

Any provision herein which restricts the Sale, Rental or use of the described REAL PROPERTY
because of color or race is invalid and unenforceable under federal law.

File Information:

Document Number: 2021013690
Receipt Number: 20211215000057
Recorded Date/Time: December 15, 2021 02:14 PM
User: Delia C
Station: ccscan1.medinacounty.local

Record and Return To:

GILBERT SANDOVAL



STATE OF TEXAS

Medina County

I hereby certify that this Instrument was filed in the File Number sequence on the date/time
printed hereon, and was duly recorded in the Official Records of Medina County, Texas

Gina Champion
Medina County Clerk
Medina County, TX



Gina Champion, County Clerk
Medina County, Texas
1300 Avenue M, Room 163
Hondo, Texas 78861

Assumed Name Certificate

Name of Business or Professional Service 18th 19th & 20th Pailor

Business Address 1802 1208 B Hondo TX 78861
Print or Type City State Zip

The period during which the assumed name will be used is(not to exceed 10 years) 10 years. (Pursuant to Title 5, Chapter 71.151(a).

The Business or Professional Service under this Assumed name will be conducted as a (check one)

☒ Sole Proprietorship ☐ Real Estate Investment Trust ☐ Corporation
☐ Joint Venture ☐ Estate ☐ Other (name type) _____
☐ General Partnership ☐ Company _____

I/We, the undersigned, am/are the owners(s) of the above listed business and my/our names(s) and address(es) given is/are true and correct and there is/are no ownership(s) in said business other than those listed below.

Name: Gilbert Sandoval Signature [Signature]
Print or Type

Address: 1703 AVE B Hondo TX 78861
Print or Type City State Zip

Name: _____ Signature _____
Print or Type

Address: _____
Print or Type City State Zip

Name: _____ Signature _____
Print or Type

Address: _____
Print or Type City State Zip

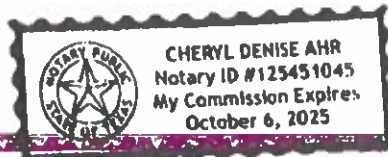
THE STATE OF TEXAS

COUNTY OF Medina

BEFORE ME, THE UNDERSIGNED AUTHORITY, on this day personally appeared Gilbert Sandoval known to me to be the person(s) whose name subscribed to the foregoing instrument, and acknowledged to me that he/she/they executed the same for the purpose therein expressed.

Given under my hand and seal of office, this 15 day of December, 2021.

(seal)



Cheryl Denise AHR
Signature of Notary Public

Cheryl Denise AHR
Printed Name of Notary Public



Texas Department of State
Health Services

**BUSINESS FILING AND VERIFICATION SECTION
TATTOO STUDIO**

**TATTOO
2505**

Initial / Renewal License Application

(Health and Safety Code, Chapter 146)

Return both the completed application, and non-
refundable check or money order made payable to:
Texas Department of State Health Services, Food &
Drug Licensing,

PO Box 12008, Austin, Texas 78711

For assistance in completing this application call
(512) 834-6727

BUDGET:

22105

FUND:

088

LICENSE #

Please note: Additional documentation on page 2 must be submitted with this application

Name Business is Conducted Under (DBA): 18th tattoo Parlor

Physical Address to be Licensed: 1208 b 18th street

City, County, State, Zip Code: Hondo, Medina, 78861

Telephone # at address: (210) 897-5168

Type of Operation (Check all that apply): ☒ Tattooing ☐ Micro-blading
☐ Scarification ☐ Permanent cosmetics

If you are a tattoo studio that also provides body piercing services, a separate application and fee are required for body piercing.

☒ **\$927.00** - Tattoo Studio initial/renewal license or change of ownership fee

☐ **\$464.00** - Temporary event Only

Date of event (Beginning) _____ (Ending) _____
mon/day/yr mon/day/yr

(License is valid for a maximum of seven consecutive days)

☐ **Late Fee** - A person who files a renewal application after the expiration date must pay an additional \$100.00. Any returned checks received after renewal date will be assessed an additional \$100.00 late fee.

BE CERTAIN TO COMPLETE ALL PAGES OF THIS FORM

REQUIRED DOCUMENTATION ----ZONING CODE COMPLIANCE VERIFICATION:

According to Texas Health and Safety Code, Chapter 146, Sec 146.003, you must submit evidence from the appropriate zoning officials in the municipality or county in which the studio is proposed to be located that confirms that the studio is in compliance with existing zoning codes applicable to the studio. A license will not be issued until this documentation has been received by the Department.

What this means - you are required to submit a written document from your local city/county Health Department, Zoning Section, which states the address of your business, and that the operation you are performing is allowed at the location. A Certificate of Occupancy will not be accepted.

- ☒ I have attached evidence (written document) that confirms that the studio is in compliance with existing zoning codes applicable to the studio.

VERIFICATION: I swear or affirm that all information in this application is true and correct. Further certify by signature hereon, that I am authorized to execute this document on behalf of the corporation and am eligible to receive a license. If signing this as owner of a sole proprietorship, I am not delinquent in the payment of any child support owed under chapter 232, Family Code. If signing as a sole proprietor, I certify I have filed the assumed name certificate in appropriate counties pursuant to Business and Commerce Code, Chapter 36. I hereby certify that the studio at the address listed above is located in an area in which the location is permissible under local zoning codes. I further certify that I have read and understand Chapter 146 of the Health & Safety Code, the applicable provisions of 25 Texas Administrative Code, Chapter 229, and agree to abide by them.

Print Name:

Gilbert Sandoval

Title: ☒ Owner ☐ President
☐ Partner
☐ Corporate Designee / Agent

**sign
here▶**

Gilbert Sandoval

Date:

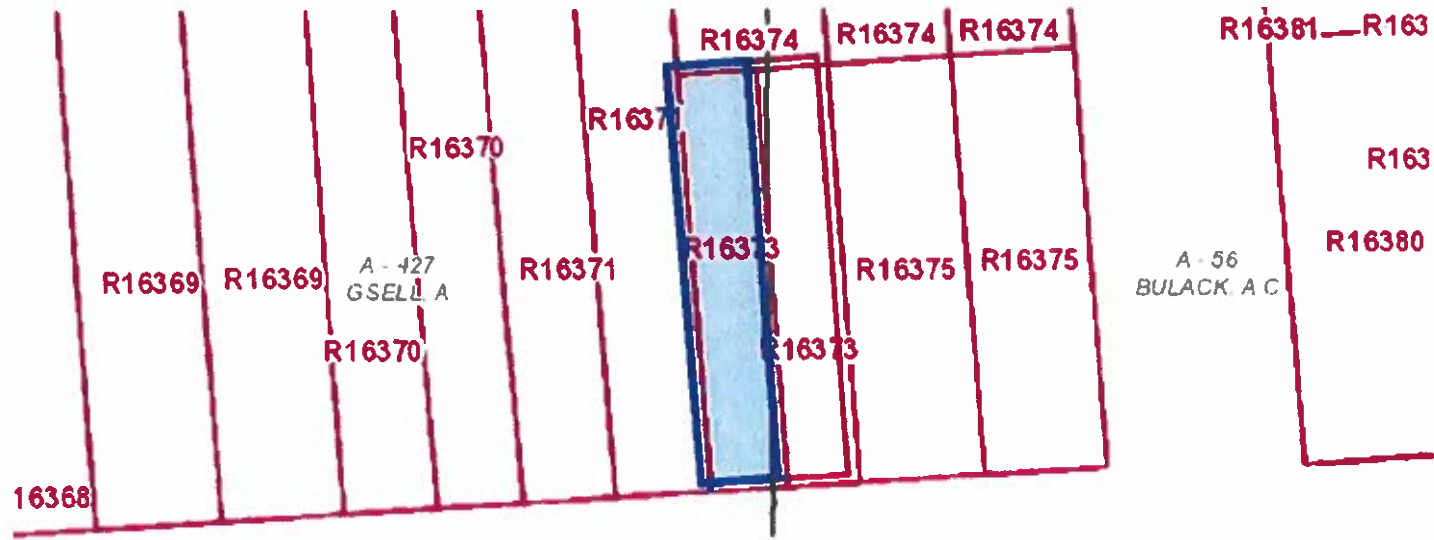
~~12-15-21~~
3-1-23

PRIVACY NOTIFICATION: With few exceptions, you have the right to request and be informed about information that the State of Texas collects about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect. You may visit our website listed below for more information on the Privacy Notification (Reference: Government Code, Section 552.021, 552.023 and 559.004).

**ALL SIX PAGES OF THE APPLICATION FORM MUST BE COMPLETED
BEFORE A LICENSE WILL BE ISSUED.** Please allow 4-6 weeks for processing.

Visit our website at: **www.dshs.texas.gov**
Please address **correspondence only** to:
Texas Department of State Health Services
Food and Drug Licensing Group, MC 2835
PO Box 149347
Austin, Texas 78714-9347

Map



Property Details

ccount

roperty ID:	16373
egal escription:	HONDO BLOCK 15 LOT 7 & 8 PARTS OF
eographic ID:	HO0001-00015-00007-16373
gent:	
/pe:	Real
ocation	
ddress:	1208 18TH ST HONDO, TX 78861
ap ID:	
eighborhood D:	SHOIN
wner	
wner ID:	63836
ame:	YTUARTE RAUL & SHERRI JO
ailing Address:	1307 AVE E HONDO, TX 78861
, Ownership:	100.0%
xemptions:	For privacy reasons not all exemptions are shown online.

Property Values

Improvement Homesite Value:	\$
Improvement Non-Homesite Value:	\$176,87
and Homesite Value:	\$
and Non-Homesite Value:	\$5,92
Agricultural Market Valuation:	\$
Market Value:	\$182,79
Ag Use Value:	\$
Appraised Value:	\$182,79
Homesite Cap Loss: ⓘ	\$
Assessed Value:	\$182,79

VALUES DISPLAYED ARE 2022 CERTIFIED VALUES.

Information provided for research purposes only. Legal descriptions and acreage amounts are for appraisal district use only and should be verified prior to using for legal purpose and or documents. Please contact the Appraisal District to verify all information for accuracy.

Property Taxing Jurisdiction

ntlty	Description	Tax Rate	Market Value	Taxable Value	Estimated Tax	Freeze Ceiling
AD	APPRAISAL DISTRICT	0.000000	\$182,790	\$182,790	\$0.00	
HO	CITY OF HONDO	0.437000	\$182,790	\$182,790	\$798.79	
ED3	MCESD #6 - HONDO-YANCEY VFD	0.100000	\$182,790	\$182,790	\$182.79	
ED6	MCESD #3 - COMMUNITY EMS	0.042800	\$182,790	\$182,790	\$78.23	
ME	MEDINA COUNTY	0.391300	\$182,790	\$182,790	\$715.26	
SP	MEDINA COUNTY HOSPITAL DISTRICT	0.093700	\$182,790	\$182,790	\$171.27	
WD	MEDINA COUNTY GROUNDWATER CONSERVATION DISTRICT	0.007903	\$182,790	\$182,790	\$14.45	
FM	COUNTY F.M. ROAD	0.083000	\$182,790	\$182,790	\$151.72	
HO	HONDO ISD	1.144600	\$182,790	\$182,790	\$2,092.21	

Total Tax Rate: 2.300303

Estimated Taxes With Exemptions: \$4,204.72

Estimated Taxes Without Exemptions: \$4,204.72

Property Improvement - Building

Description: COMMERCIAL BLDG Type: COMMERCIAL State Code: F1 Living Area: 2,660.00sqft Value: 176,870

Type	Description	Class CD	Exterior Wall	Year Built	SQF
OMM	COMMERCIAL	MRAC	STU	1908	2,660.0
	ALL TYPES	MRAC		1908	2,090.0

Property Land

Type	Description	Acreage	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
FT	SQUARE FOOT	0.09	3,920.00	40.00	98.00	\$5,920	\$

Property Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap Loss	Assesse
2023	N/A	N/A	N/A	N/A	N/A	N/
2022	\$176,870	\$5,920	\$0	\$182,790	\$0	\$182,79
2021	\$125,380	\$5,920	\$0	\$131,300	\$0	\$131,30
2020	\$125,380	\$5,920	\$0	\$131,300	\$0	\$131,30
2019	\$98,450	\$15,680	\$0	\$114,130	\$0	\$114,13
2018	\$98,450	\$15,680	\$0	\$114,130	\$0	\$114,13
2017	\$98,450	\$15,680	\$0	\$114,130	\$0	\$114,13
2016	\$62,050	\$15,680	\$0	\$77,730	\$0	\$77,73
2015	\$62,050	\$15,680	\$0	\$77,730	\$0	\$77,73
2014	\$62,050	\$15,680	\$0	\$77,730	\$0	\$77,73
2013	\$62,050	\$15,680	\$0	\$77,730	\$0	\$77,73
2012	\$62,050	\$15,680	\$0	\$77,730	\$0	\$77,73

Property Deed History

Deed Date	Type	Description	Grantor	Grantee	Volume	Page	Number
/13/2010	WDVL	WARRANTY DEED - VENDOR'S LIEN	YTUARTE, ELSA	YTUARTE RAUL & SHERRI JO	780	27	201700314
/15/2006	P	PROBATE	YTUARTE, EDUARDO ESTATE	YTUARTE, ELSA	130	307	
/10/2000	WD	WARRANTY DEED	YTUARTE, JOSE LOUIS	YTUARTE, EDUARDO ESTATE	371	1188	
/15/1988	CONV	CONVERSION	UNION STATE BANK	YTUARTE, JOSE LOUIS	83	740	
	CONV	CONVERSION	YTUARTE JOSE LUIS	UNION STATE BANK	60	830	

Jessica Carpenter

Subject: Tattoo Shop
Location: Jessica Office

Start: Thu 1/12/2023 11:00 AM
End: Thu 1/12/2023 12:00 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Jessica Carpenter
Required Attendees: sabastiansand@yahoo.com

ARTICLE A7.000 CODES AND DEVELOPMENT

Building, development and inspection fees

Specific use permit fee \$100.00

https://z2.franklinlegal.net/franklin/Z2Browser2.html?showset=hondoset&collection=hondo&doccodes=z2Code_z20000
151

Jessica Carpenter

From: Jessica Carpenter
Sent: Wednesday, January 11, 2023 4:59 PM
To: sabastiansand@yahoo.com
Subject: Tattoo Shop

Gilbert,

Here is the information regarding the address at

1208 18th St.
Suite B
Hondo, Texas 78861

Requires an SUP for the Tattoo Shop in the CBD District. All code and zoning is referenced below. I look forward to working with you to guide this process through meetings in February.

Nonresidential Zoning District

5.2.1 "CBD" Central Business District

a. Purpose. The purpose of the "CBD" Central Business District zoning category is to accommodate the types of business and commercial uses that have historically been located in the Hondo central business area.

d. Specific Use

Hotel or Motel

College or University

Childcare or Preschool (0-5)

Private School (PK-12)

Electrical Substation

Swimming Pool (Private)

Telephone Line and Exchange Switching or Relay Station

Water Reservoir, Water Pumping Station or Well

Water Treatment Plant

Dance Hall, Tavern, or Nightclub, Bar, Pub

Arcade

Vehicle/Carwash

Gasoline Service Stations

Used Auto Parts (in building)

Restaurant with Private Club

Retail Stores and Shops Other Than Those Listed

Tattoo/Body Piercing Parlor

Bail Bonds Office

Building Materials Sales or Lumberyard

Cabinet or Upholstery Shop

Engine and Motor Repairing

Welding or Machine Shop





Thank you,

Jessica Carpenter

Development Services Director

1600 Ave M, Hondo, TX 78861

Email: jcarpenter@hondo-tx.org

Office: 830-426-3378

Cell: 830-444-2824



HONDO

THIS IS GOD'S COUNTRY

The content of this email is confidential and intended for the recipient specified in message only. This also applies to any files attached to it. It is strictly forbidden to share any part of this message with any third party, without a written consent of the sender. If you received this message by mistake, please reply to this message and follow with its deletion, so that we can ensure such a mistake does not occur in the future. A "Reply to All" of this e-mail could lead to violations of the Texas Open Meetings Act.

HONDO



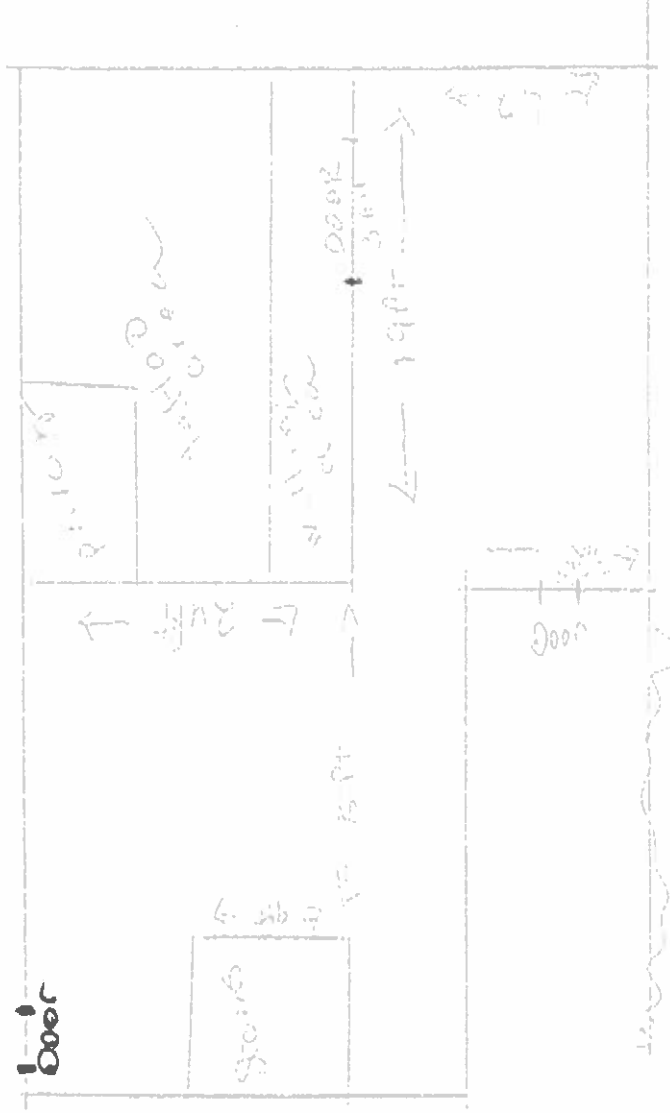
THIS IS GOD'S COUNTRY

City Council

February 27, 2023



18th Street



18th Street Parlor
12086 18th Street Hondo TX, 78861
Gilbert Sandoval - owner

Mon - 10 pm - 10 pm
Tues - 12 pm - 10 pm
Wed - 12 pm - 10 pm
Thurs - 12 pm - 10 pm
Fri - 12 pm - 10 pm
Sat - 12 pm - 10 pm
Sun - 12 pm - 10 pm

Business Description

I am a 15 year tattoo artist. I will be owner and operator of this tattoo parlor to serve Hondo city and region with quality tattoos and piercings. I am very diverse in all styles of tattooing and uphold very Sanitary Health Standard with my tattooing and piercing procedure.

Gilbert Sandoval
1-12-23

NOTICE OF PUBLIC HEARING

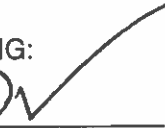
You are hereby notified, as a property owner that your property is within 200 feet of a property proposed for a **Specific Use Permit**. The City of Hondo will hold the following two (2) public hearings: **Planning and Zoning Commission** on **Monday, February 21, 2023 at 6:00 p.m.**, and **Hondo City Council** on **Monday, February 27, 2023 at 6:00 p.m.** Each public hearing will be held at the City Hall Council Chamber, 1600 Ave M, Hondo, Texas. Public hearings are available to all persons regardless of disability. If you require special assistance, please contact the City office at least 48 hours prior to either meeting. The following case will be heard, and all interested persons will be given an opportunity to speak:

Specific Use Permit P-XXX-23 – 0.09-Acre Property: A request from Gilbert Sandoval, for a Specific Use Permit to allow for a Tattoo/Body Piercing Parlor to be located at 1208 18th Street Hondo, TX 78861. The legal description being, Hondo Block 15 Lot 7 & Lot 8 in part. This property is currently zoned Commercial Business District. In accordance with the Unified Development Code, Chapter 3, Section 3.12.3. Any person, firm or corporation, either as landowner or tenant, may request the use of property which requires a Specific Use Permit. A Specific Use Permit may be granted after application has been properly made and a public hearing before the Planning and Zoning Commission and the City Council has been conducted.

If you are unable to attend this public hearing but would still like to lend either your support for, or your objection to this request, please complete the response form below and return it to **SueAnn Reyes at 1600 Ave M, Hondo, Texas 78861**. If you are no longer the owner of the property, please forward this letter to the owner or return it to City Hall. If you have any questions concerning this request, please call 830-426-3370 for more information.

RESPONSE FORM (below this line)

PLEASE CHECK ONE OF THE FOLLOWING:

I Agree _____ - OR Disagree 

Specific Use Permit P-XXX-23 – 0.09-Acre Property: A request from Gilbert Sandoval, for a Specific Use Permit to allow for a Tattoo/Body Piercing Parlor to be located at 1208 18th Street Hondo, TX 78861. The legal description being, Hondo Block 15 Lot 7 & Lot 8 in part. This property is currently zoned Commercial Business District. In accordance with the Unified Development Code, Chapter 3, Section 3.12.3. Any person, firm or corporation, either as landowner or tenant, may request the use of property which requires a Specific Use Permit. A Specific Use Permit may be granted after application has been properly made and a public hearing before the Planning and Zoning Commission and the City Council has been conducted.

That location always brings trouble especially
with the type of businesses put there.
Past businesses create issues for my property because
of the drug & alcohol use. It affects my business &
customers.

DATE: 2-24-2023

PRINT NAME: LAURENCE HABY

SIGNATURE: 



City Council

Title: Consider a request from Egzon Shala, the leasee of the new bar registered as the Hondo Beer Market, for a Specific Use Permit for on premise service and consumption of alcohol to be located at 1710 Avenue M Hondo, TX 78861. The legal description being, Hondo Block 15 Lot11 and South 15ft. of Lot 12. In accordance with the Unified Development Code, Chapter 3, Section 3.12.3. The proposed use must comply with all regulations and restrictions as contained in the UDC. In addition all requests for a Specific Use Permit must comply with all State and Federal laws and regulations applicable to such use. The Planning and Zoning Commission may recommend additional restrictions or stipulations as the facts and circumstances of each case may warrant. Specific Use Permits are valid conditioned upon that the permitted use continues and the applicant complies with all ordinances, codes, regulations, conditions, and stipulations of the City of Hondo and as set forth in this section.

Date: February 16, 2023

From: Jessica Carpenter, Development Services Director

BACKGROUND:

The City of Hondo has received a request from Egzon Shala, the leasee of the new bar registered as the Hondo Beer Market, for a Specific Use Permit for on premise service and consumption of alcohol to be located at 1710 Avenue M Hondo, TX 78861. The legal description being, Hondo Block 15 Lot11 and South 15ft. of Lot 12. In accordance with the Unified Development Code, Chapter 3, Section 3.12.3. The proposed use must comply with all regulations and restrictions as contained in the UDC. In addition all requests for a Specific Use Permit must comply with all State and Federal laws and regulations applicable to such use. The Planning and Zoning Commission may recommend additional restrictions or stipulations as the facts and circumstances of each case may warrant. Specific Use Permits are valid conditioned upon that the permitted use continues and the applicant complies with all ordinances, codes, regulations, conditions, and stipulations of the City of Hondo and as set forth in this section.

PROPERTY I.D. AND LEGAL DESCRIPTION:

Parcel number: R16376

Legal Description: Hondo Block 15 Lot11 and South 15ft. of Lot 12

GENERAL LOCATION:

Generally located to the north of 18th Street, on the west side of Avenue M, adjacent to Black Creek Coffee and the Wine Bar.

FINANCIAL IMPACT:

None.

SPECIFIC USE PERMIT DESCRIPTION:

The Planning and Zoning Commission may recommend additional restrictions or stipulations as the facts and circumstances of each case may warrant. Specific Use Permits are valid conditioned upon that the permitted use continues and the applicant complies with all ordinances, codes, regulations, conditions, and stipulations of the City of Hondo and as set forth in this section.

- SUP - for on premise service and consumption of alcohol - File # SP 03-10 - is on file for this property.

A Specific Use Permit exists for this property. However, in light of the fatal circumstance that occurred at this location on July 18, 2021, there are conditions to be considered to be added to a new SUP to ensure the City

is monitoring bar establishment activities, as well as the tenant is ensuring safety protocols with security staffing are in place to prevent future incidents and provide a safe establishment for their patrons..

The applicants for this SUP are the current owners and operators of Luigi's restaurant in Hondo. This is an established eatery, reputable, and in good standing with the City. The applicants are proposing to open a separate location for the Hondo Beer Market bar establishment. The proposed location for this new bar, as addressed above, was the prior Cheers and Beers bar establishment that is now closed. The applicant are anticipated to have an establishment in good favor of the city and its residents. The registered name is the Hondo Beer Market. The atmosphere will be a casual, sports bar, socializing type of establishment. There will be a full bar menu and an option for Luigi's cuisine to be delivered in addition to the full alcohol drink menu of a bar.

Hour of Operation:

Monday	4:00 PM to 12:00 AM
Tuesday	4:00 PM to 12:00 AM
Wednesday	Closed
Thursday	4:00 PM to 12:00 AM
Friday	4:00 PM to 2:00 AM
Saturday	4:00 PM to 2:00 AM
Sunday	4:00 PM to 12:00 AM

The Occupant Load for this establishment is 199, and has been issued.

The property owners and the tenants and are as follows:

Owners:

Charleah Villarreal
Felipe Villarreal

Tenants:

Ismet Shala – Father
Egzon Shala – Son
Atdhe Shala – Son

UDC code reference with links provided below.

3.12.3 Application for Specific Use Permit:

Any person, firm or corporation, either as landowner or tenant, may request the use of property which requires a Specific Use Permit. A Specific Use Permit may be granted after application has been properly made and a public hearing before the Planning and Zoning Commission and the City Council has been conducted. The proposed use must comply with all regulations and restrictions as contained in the UDC. In addition all requests for a Specific Use Permit must comply with all State and Federal laws and regulations applicable to such use. The Planning and Zoning Commission may recommend additional restrictions or stipulations as the facts and circumstances of each case may warrant. Specific Use Permits are valid conditioned upon that the permitted use continues and the applicant complies with all ordinances, codes, regulations, conditions, and stipulations of the City of Hondo and as set forth in this section.

https://z2.franklinlegal.net/franklin/Z2Browser2.html?showset=hondoset&collection=hondo&doccode=z2Code_z20000288

1. SUP Egzon Shala - Exhibit package for CC
2. Presentation1-SUP Egzon Shala

STAFF CONTACTS:

Jessica Carpenter, Development Services Director

DEVELOPMENT PROJECT APPLICATION



Application must be accompanied by applicable documents and fees. Content of application submittal must be in accordance with the requirements of the Unified Development Code and applicable checklist. No incomplete application packages will be accepted.

APPLICATION TYPE	
☐ Preliminary Plat	☐ Final Plat
☐ Minor Plat	☐ Site Plan
☐ Planned Development	☐ Variance
☐ Zoning Change	☒ Specific Use Permit
☐ Annexation	☐ Other _____

PROJECT DESCRIPTION	
Project Address:	1710 AV M HONDO TX 78861 Parcel # _____
Project Name:	HONDO BEER BISTRO MARKET
Legal Description:	Hondo Block 15 Lot 11 + South 15' of 12
Acreage:	0.1407
Number of Existing Lots:	1
Number of Proposed Lots:	1
Current Zoning:	Commercial Business District (CBD)
Proposed Zoning:	Commercial Business District (CBD)
Description of Project/Request (attach separate letter if necessary):	This will be a beer and wine, liquor bistro market with on bar appetizer w/ a high quality of food and atmosphere
Proposed Use:	☐ Commercial ☐ Residential ☐ Industrial ☐ Mixed Use
Regulatory Flood Zone:	☐ X (Shaded) ☐ X (Unshaded) ☐ A ☐ AE ☐ AE (Floodway)
If in A, AE, or AE(Floodway), Floodplain Development Permit is required.	
Is the property within the City Limits of Hondo or the Extraterritorial Jurisdiction(ETJ)?	☐ City ☐ ETJ
Is public infrastructure currently available and adequate to serve each proposed lot?	☐ Yes ☐ No
Infrastructure review letter from Public Works Department must be attached.	

APPLICANT INFORMATION	
Company Name:	AURELAS LLC
Contact Person:	ATDhe Shala
Address:	1710 AV M HONDO TX 78861
Phone Number:	830-900-6448
Fax Number:	
Email:	egixxll@hondmail.com
If acting as representative of property owner, application must include notarized authorization letter.	

(Application Continues on Next Page)

egixxLLedi@hotmail.com

PROPERTY OWNER INFORMATION	
Company Name: <u>Felipe Villarreal</u>	Contact Person: <u>Felipe Villarreal</u>
Address: <u>PO Box 1768 / 1710 Ave M Hondo, Tx 78861</u>	
Phone Number: <u>(830) 882-8012</u>	Fax Number: _____ Email: <u>Charleah70@yahoo.com</u>
Include proof of ownership as supplemental information on separate sheets.	

CONSULTANT INFORMATION			
COMPANY NAME	CONTACT PERSON	PHONE NUMBER	LICENSE NUMBER
Architect / Designer			
Engineer			
Surveyor			
Attorney			
Other			
Other			
Other			

As the owner of the subject property as described in the above sections or as the duly appointed representative thereof, I hereby certify that this application is, to the best of my knowledge, complete and accurate. I understand that filing this application does not constitute approval. I also acknowledge that the approval procedure as set out in Texas Local Government Code Chapter 5 212.009 shall not begin until the Development Officer has certified in writing that the plat application is completed in accordance with the City Code and State law. Furthermore, I, the undersigned applicant, hereby request approval of this application request and consent to any required posting and publication of public hearing notices, posting notices on my property and mailing of notices to adjacent property owners as may be required.

Signature: Felipe Villarreal

Date: 1-9-2023



City of Hondo

Code Enforcement * Building Inspections * Fire Marshall

1600 Avenue M * Hondo, Texas 78861

Phone 830.426.4737 * Fax 830.426.3353

SPECIFIC USE PERMIT

SP 03-10

ANNUAL REVIEW DATE: 12/28/2011

Owner's Name: VILLARREAL Felipe & Charleah
Last First MI

This is to certify that the structure(s) located at:

Street Address: 1710 Ave M

City/State/Zip: Hondo, Texas 78861

Lot: 11 & S 15' of Lot 12; Block: 15;

Subdivision: Hondo Addition; Zone: Central Business District (CBD)

Building Use: Martini Bar & Pub

Number of structure(s): 1. Structure is ready for occupancy as contained in the Zoning Ordinance, codes, regulations and conditions of the City of Hondo, and as mandated by federal and state laws and regulations.

New Construction: _____ Existing: X

Robert T. Herren

City Manager

Date

NO ALTERATIONS OR ADDITIONS SHALL BE DONE TO THIS STRUCTURE OR CHANGES IN BUILDING USE SHALL OCCUR WITHOUT FIRST CONTACTING THE HONDO CODE COMPLIANCE / BUILDING INSPECTIONS OFFICE TO VERIFY COMPLIANCE WITH CITY BUILDING ORDINANCES AND ZONING RESTRICTIONS.

HONDO BEER MARKET

HOURS OF OPERATION

M - 4pm - 12 AM
T - 4pm - 12 AM
W - CLOSED THUR - 4pm - 2 AM
F - 4pm - 2 AM
SA - 4pm - 2 AM
SU - 4pm - 12 AM

OCCUPANT LOAD - 199

MENU

FULL BAR WITH BEER, WINE, AND LIQUOR
WITH AN APPETIZER MENU. 5 TO 6 TELEVISIONS WITH JUKEBOX
THIS WILL BE A CASUAL DRINKING ESTABLISHMENT

ATDhe 8hazat: 830-900-6443

egixkxkxni@hotmail.com

Corporations Section
P.O. Box 13697
Austin, Texas 78711-3697



Jose A. Esparza
Deputy Secretary of State

Office of the Secretary of State

December 12, 2022

Attn: Genc Krasniqi

Genc Krasniqi
1406 Tumbling River Drive
Leander, TX 78641 USA

RE: Aurelas LLC
File Number: 804832898

It has been our pleasure to file the certificate of formation and issue the enclosed certificate of filing evidencing the existence of the newly created domestic limited liability company (llc)

Unless exempted, the entity formed is subject to state tax laws, including franchise tax laws. Shortly, the Comptroller of Public Accounts will be contacting the entity at its registered office for information that will assist the Comptroller in setting up the franchise tax account for the entity. Information about franchise tax, and contact information for the Comptroller's office, is available on their web site at <https://window.state.tx.us/taxinfo/franchise/index.html>.

The entity formed does not file annual reports with the Secretary of State. Documents will be filed with the Secretary of State if the entity needs to amend one of the provisions in its certificate of formation. It is important for the entity to continuously maintain a registered agent and office in Texas. Failure to maintain an agent or office or file a change to the information in Texas may result in the involuntary termination of the entity.

If we can be of further service at any time, please let us know.

Sincerely,

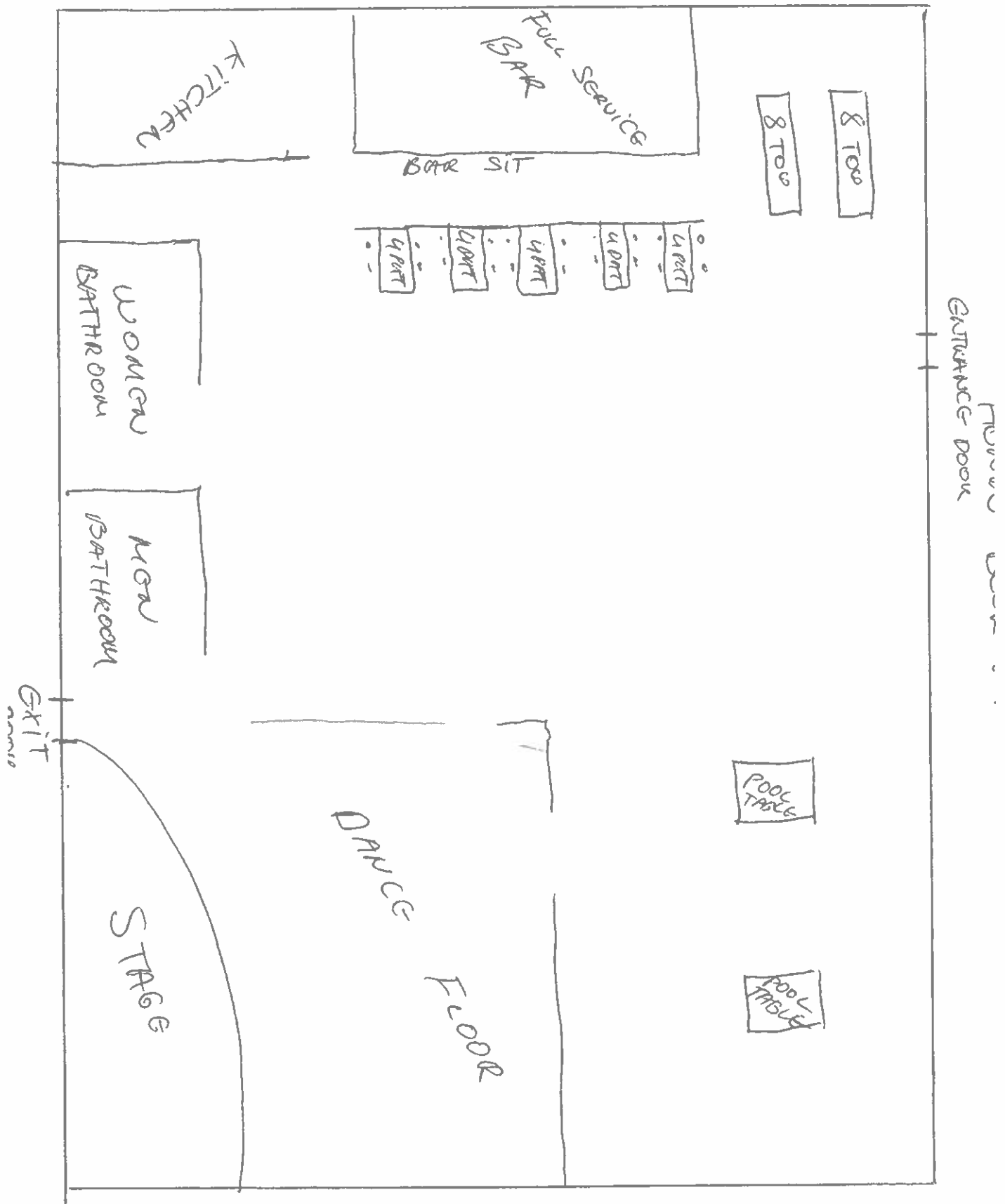
Corporations Section
Business & Public Filings Division
(512) 463-5555

Enclosure

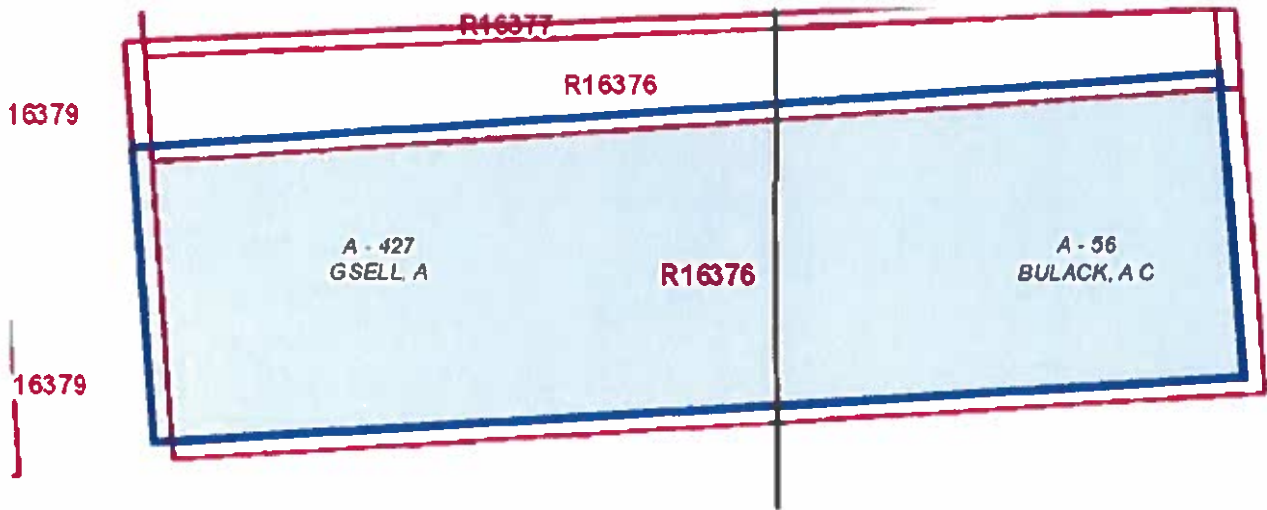
Phone: (512) 463-5555
Prepared by: Stacey Ybarra

Come visit us on the internet at <https://www.sos.texas.gov>
Fax: (512) 463-5709
TID: 10285

Dial: 7-1-1 for Relay Services
Document: 1204077730002



Map



Property Details

ccount

roperty ID: 16376

egal HONDO BLOCK 15 LOT 11 & SOUTH 15' OF 12

escription:

eographic ID: HO0001-00015-00011-16376

gent:

/pe: Real

ocation

ddress: 1710 AVE M HONDO, TX 78861

ap ID:

ighborhood SHOIN

D:

wner

wner ID: 99846

ame: VILLARREAL FELIPE & CHARLEAH G

ailing Address: PO BOX 768
HONDO, TX 78861

, Ownership: 100.0%

xemptions: For privacy reasons not all exemptions are shown online.

 Property Values

Improvement Homesite Value:	\$
Improvement Non-Homesite Value:	\$220,37
Land and Homesite Value:	\$
Land and Non-Homesite Value:	\$10,29
Agricultural Market Valuation:	\$
Market Value:	\$230,66
Special Use Value:	\$
Appraised Value:	\$230,66
Homestead Cap Loss: ⓘ	\$
Assessed Value:	\$230,66

VALUES DISPLAYED ARE 2022 CERTIFIED VALUES.

Information provided for research purposes only. Legal descriptions and acreage amounts are for appraisal district use only and should be verified prior to using for legal purpose and or documents. Please contact the Appraisal District to verify all information for accuracy.

Property Taxing Jurisdiction

Entity	Description	Tax Rate	Market Value	Taxable Value	Estimated Tax	Freeze Cellin
AD	APPRAISAL DISTRICT	0.000000	\$230,660	\$230,660	\$0.00	
HO	CITY OF HONDO	0.437000	\$230,660	\$230,660	\$1,007.98	
ED3	MCESD #6 - HONDO-YANCEY VFD	0.100000	\$230,660	\$230,660	\$230.66	
ED6	MCESD #3 - COMMUNITY EMS	0.042800	\$230,660	\$230,660	\$98.72	
ME	MEDINA COUNTY	0.391300	\$230,660	\$230,660	\$902.57	
SP	MEDINA COUNTY HOSPITAL DISTRICT	0.093700	\$230,660	\$230,660	\$216.13	
WD	MEDINA COUNTY GROUNDWATER CONSERVATION DISTRICT	0.007903	\$230,660	\$230,660	\$18.23	
FM	COUNTY F.M. ROAD	0.083000	\$230,660	\$230,660	\$191.45	
HO	HONDO ISD	1.144600	\$230,660	\$230,660	\$2,640.13	

Total Tax Rate: 2.300303

Estimated Taxes With Exemptions: \$5,305.87

Estimated Taxes Without Exemptions: \$5,305.87

Property Improvement - Building

Description: COMMERCIAL BLDG Type: COMMERCIAL State Code: F1 Living Area: 5,500.00sqft Value: 220,370

/pe	Description	Class CD	Year Built	SQF
OMM	COMMERCIAL	MRAC	1910	4,000.0
OMM	COMMERCIAL	MRAC	1910	500.0
CNPY	CANOPY	CNPY_BLDG		350.0
OMM	COMMERCIAL	MRAC		1,000.0

Property Land

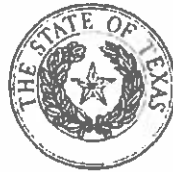
/pe	Description	Acreage	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
FT	SQUARE FOOT	0.1607	7,000.00	50.00	140.00	\$10,290	\$

Property Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap Loss	Assesse
2023	N/A	N/A	N/A	N/A	N/A	N/
2022	\$220,370	\$10,290	\$0	\$230,660	\$0	\$230,66
2021	\$165,260	\$10,290	\$0	\$175,550	\$0	\$175,55
2020	\$157,580	\$10,290	\$0	\$167,870	\$0	\$167,87
2019	\$150,090	\$28,000	\$0	\$178,090	\$0	\$178,09
2018	\$150,090	\$28,000	\$0	\$178,090	\$0	\$178,09
2017	\$150,090	\$28,000	\$0	\$178,090	\$0	\$178,09
2016	\$152,990	\$28,000	\$0	\$180,990	\$0	\$180,99
2015	\$152,990	\$28,000	\$0	\$180,990	\$0	\$180,99
2014	\$152,990	\$28,000	\$0	\$180,990	\$0	\$180,99
2013	\$152,990	\$28,000	\$0	\$180,990	\$0	\$180,99
2012	\$152,990	\$28,000	\$0	\$180,990	\$0	\$180,99

Property Deed History

Deed Date	Type	Description	Grantor	Grantee	Volume	Page Number
1/22/2010	WDVL	WARRANTY DEED - VENDOR'S LIEN	LISTER, JOHN C SR & VICKI J	VILLARREAL FELIPE & CHARLEAH G	789	1019
8/8/2006	WDVL	WARRANTY DEED - VENDOR'S LIEN	BELCHER, KENNETH & JOYLENE	LISTER, JOHN C SR & VICKI J	636	380
1/3/1992	CONV	CONVERSION	BARDEN, BENITA B. & JAMES E.	BELCHER, KENNETH & JOYLENE	159	57
2/4/1990	CONV	CONVERSION	GLASSCOCK, JUDITH &	BARDEN, BENITA B. & JAMES E.	135	335
7/7/1989	CONV	CONVERSION	LEINWEBER, E.R. MRS. ESTATE	GLASSCOCK, JUDITH &	107	256
	CONV	CONVERSION	LEINWEBER E R MRS	LEINWEBER, E.R. MRS. ESTATE	312	5



Office of the Secretary of State

CERTIFICATE OF FILING OF

Aurelas LLC
File Number: 804832898

The undersigned, as Deputy Secretary of State of Texas, hereby certifies that a Certificate of Formation for the above named Domestic Limited Liability Company (LLC) has been received in this office and has been found to conform to the applicable provisions of law.

ACCORDINGLY, the undersigned, as Deputy Secretary of State, and by virtue of the authority vested in the secretary by law, hereby issues this certificate evidencing filing effective on the date shown below.

The issuance of this certificate does not authorize the use of a name in this state in violation of the rights of another under the federal Trademark Act of 1946, the Texas trademark law, the Assumed Business or Professional Name Act, or the common law.

Dated: 12/06/2022

Effective: 12/08/2022



A handwritten signature in black ink, consisting of a stylized 'J' and 'E' followed by a horizontal line.

Jose A. Esparza
Deputy Secretary of State

Come visit us on the internet at <https://www.sos.texas.gov>

Phone: (512) 463-5555
Prepared by: Stacey Ybarra

Fax: (512) 463-5709
TDD: 10306

Dist. 7-1-1 for Relay Services
Document: 1204077730002



**TEXAS ALCOHOLIC
BEVERAGE COMMISSION**
Persons Helping Businesses & Protecting Communities

**Initial Application
Reinstatement
Change of Location**

**Required
Certifications form
L-CERT must be included**

Join TABC in the fight against Human Trafficking

L-IA (10/2022)

TABC has enhanced our license and permit application process. We encourage you to take advantage of our online facility when applying for your license or permit through the Automated Licensing Management System (ALMS). If you are unable to submit your application via ALMS, you may complete this paper application to file. If you submit a paper application, it will take considerably longer to obtain your license or permit.

Complete this form to apply for an original license or permit, or to make certain changes to an existing license or permit. Minors are prohibited from the provision of holding such license or permit rights on the applicant or licensee/permit holder. Visit our website (www.tabc.state.tx.us) for the statutory requirements, authorities or to find your local office.

Initial Information

1. Application for:		License/Permit Number _____		License/Permit Number _____	
☒ Original	☐ Reinstatement	☐ Reinstatement and Change of Trade Name	☐ Change of Location and Trade Name		
☐ Change of Location		License/Permit Number _____		License/Permit Number _____	
2A. Type of Off-Premise License/Permit					
☐ BF Retail Dealer's Off-Premise License		☐ ET Third-Party Local Cartage Permit		☐ P Package Store Permit	
☐ BC Wine and Malt Beverage Retail Dealer's Off-Premise Permit		☐ LP Local Distributor's Permit		☐ Q Wine Only Package Store	
2B. Type of On-Premise License/Permit					
☐ BE Retail Dealer's On Premise License		☐ E Local Cartage Permit		☒ MB Mixed Beverage	
☐ BC Wine and Malt Beverage Retail Dealer's On-Premise Permit		☐ FB Food and Beverage Certificate		☒ RM Mixed Beverage Permit with required Food and Beverage Certificate	
☐ BP Brewpub License		☒ LH Late Hours Certificate		☐ WP Waterpark Permit	
2C. Type of Wholesaler's, Distributor's, or Manufacturer's License/Permit					
☐ BB General Distributor's License		☐ D Distillers and Rectifiers Permit - allows on-premise consumption		☐ SD Brewer's Self-Distribution License	
☐ BC Branch Distributor's License		☐ G Winery - allows on-premise consumption		☐ W Wholesaler's Permit	
☐ BW Brewer's License		☐ J Bonded Warehouse		☐ X General Class B Wholesaler Permit	
		☐ JD Bonded Warehouse (Dry Area)			
3. Trade Name of Location (Name of restaurant, bar, store, distribution company, etc.)					
HONDO BEER MARKET					
4. Location Address Street Number Street Name					
1710 AVENUE M					
City		County		State	Zip
HONDO		MEDINA		TX	78061
5. Mailing Address Street Number Street Name					
SAME AS ABOVE					
City		County		State	Zip
6. Business Phone		Alternate Phone		E-mail Address	
830 900 6443				genci_k@hotmail.com	

Business Information

7. Owner of Business/Applicant (Name of Corporation, Sole Proprietor, LLC, etc.)		8. SSN or Federal Employer Identification Number (FEIN)	
AURELAG LLC		921350227	
• If you hold an active TABC license/permit under the SSN or FEIN listed in question #8 and there have been no changes to the ownership structure of the business since you filed your last application, skip to question #11. • If you hold an active TABC license/permit under the SSN or FEIN listed question #8, and there has been a change in the ownership or business structure since you filed your last application you must complete the entire Business Section below and Personal History Sheets (PHS) for any added person or persons. • If you do not currently hold an active TABC license/permit, complete the entire Business Information section, all necessary ownership information and personal history sheets. Select the entity page(s) that correspond with your business structure. All officers, directors, stockholders, and trustees, holding ownership in this business must be disclosed. Individual applicants complete this application and L-PHS (Personal History Sheet).			
9. ☒ Individual ☐ Officer ☐ Director ☐ Stockholder ☐ Trustee (Mark All That Apply)			
Last Name		First Name	MI Title
SHALA		ATAMIE	OWNER
SSN ☐ Out of Country	Date of Birth (mm/dd/yyyy)	Class & No. of Shares/Percentage Membership or Units Held	
469777077	09251900	100 COMMON	
☐ Officer ☐ Director ☐ Stockholder ☐ Trustee (Mark All That Apply)			
Last Name		First Name	MI Title
SSN ☐ Out of Country	Date of Birth (mm/dd/yyyy)	Class & No. of Shares/Percentage Membership or Units Held	
☐ Officer ☐ Director ☐ Stockholder ☐ Trustee (Mark All That Apply)			
Last Name		First Name	MI Title
SSN ☐ Out of Country	Date of Birth (mm/dd/yyyy)	Class & No. of Shares/Percentage Membership or Units Held	

☐ Officer ☐ Director ☐ Stockholder ☐ Trustee (Mark All That Apply)			
Last Name		First Name	
SSN	☐ Out of Country	Date of Birth (mm/dd/yyyy)	Class & No. of Shares/Percentage Membership or Units Held

☐ Officer ☐ Director ☐ Stockholder ☐ Trustee (Mark All That Apply)			
Last Name		First Name	
SSN	☐ Out of Country	Date of Birth (mm/dd/yyyy)	Class & No. of Shares/Percentage Membership or Units Held

☐ Officer ☐ Director ☐ Stockholder ☐ Trustee (Mark All That Apply)			
Last Name		First Name	
SSN	☐ Out of Country	Date of Birth (mm/dd/yyyy)	Class & No. of Shares/Percentage Membership or Units Held

If additional space is necessary, use the appropriate form for your business structure (L-C, L-LC, L-P).

Background Information

10A. Has any person listed in the business information section, or his or her spouse, been finally convicted or received deferred adjudication for any of the offenses below? If so, indicate by checking all that apply. If any boxes are checked, and it has not been five years since the termination of a sentence, parole or probation served, attach an explanation.

☐ any felony offense
☐ prostitution
☐ bookmaking
☐ gambling or gaming
☐ bootlegging
☐ vagrancy offense involving moral turpitude
☐ any offense involving dangerous drugs, synthetic cannabinoids or controlled substances as defined in Texas Controlled Substances Act
☐ any offense involving firearms or a deadly weapon
☐ any offense involving drink solicitation
☐ more than three violations of the Texas Alcoholic Beverage Code relating to minors
☐ violations of the Texas Alcoholic Beverage Code resulting in a criminal fine of \$500
☐ violations of an individual's civil rights or discrimination against an individual on the basis of race, color, creed or national origin

10B. If any person listed in the Business Section has had a TABC license or permit canceled, attach an explanation.

Property Ownership/Lease/Sublease/Management Information

Congruent to questions 11A, or 11B, to determine ownership of property. If land and building are owned by different entities, group property address of each entity separately in Section 11D.

Individual Property Owner

11A. Full Legal Name (Last, First, Middle): FELIPE VILLARREAL Date of Birth (mm/dd/yyyy) _____ SSN _____

Property Owner Information (if owner is business entity)

11B. Name of Business Entity _____ Federal Employer Identification Number (FEIN) _____

12. If operating under a lease at the location listed in question 4, complete the following:

Expiration date(s)/Options: 5 + 5 years

Monthly rental amount: \$ 3000

If other fees and payments are due to the landlord, indicate amount and reason: \$ 0 Reason 0

If you are operating under any concession, service or management agreement(s) that contain terms for services or management beyond property rental, complete question number 13. Attach copy of all agreements. If question 13 does not apply, go to question 14.

13A. Indicate if you are:
☐ Sublessor ☐ Concessionaire ☐ Management Company

13B. Entity Name of Sublessor, Concessionaire or Management Company: _____

13C. FEIN of Sublessor, Concessionaire or Management Company: _____

Enter information for individual or business entity below

Full Legal Name of Individual, Partner, Officer (Last, First, Middle)	FEIN or SSN
Full Legal Name of Individual, Partner, Officer (Last, First, Middle)	FEIN or SSN
Full Legal Name of Individual, Partner, Officer (Last, First, Middle)	FEIN or SSN
Full Legal Name of Individual, Partner, Officer (Last, First, Middle)	FEIN or SSN

Use form L-SL if additional space is needed

13D. Enter contract information below:

Expiration date(s)/Options _____

Monthly fee: \$ _____

13E. If you have a sublessor that differs from the management company enter sublessor name below.

Sublessor Name _____ FEIN _____

14A. Do you or anyone else at the location operate under a franchise agreement? ☐ Yes ☒ No

14B. If "YES," as required under Section 109.53 do you maintain exclusive control of ALL phases of the purchase, sale, service and brands of alcoholic beverages? ☐ Yes ☒ No

If there are any agreements, excluding questions 13-14, which involve alcohol in any way, you MUST attach copies of those agreements.

Sales Information for Following License/Permit Types:
MB/FB, BG/FB, BE/FB

15. Provide projected (future) sales data for first 12 months of operation.

Sales Year (YYYY) 20 22
Alcoholic Beverage Sales \$ 200000
Food Sales \$ 1000000
Other Sales \$ 0
Total Sales \$ 1200000

Additional Requirements you are Attesting to for Food and Beverage Certificate Only:

- Food service will be maintained on the licensed premise
- There is a permanently designated food service facility on the licensed location
- Multiple entrees per meal are available to customers
- Food items are prepared for consumption on or off the licensed location
- Hours of operations for sale and service of food and alcoholic beverages are the same. Note: food may be sold or served before or after the legal hours for sale of alcoholic beverages
- If the designated food service facility on the licensed location is operated by a separate business entity, the business entity will provide records for food service for the purpose of inspections or audit
- If the premise is a hotel, separate food service facility for each separate area for restaurants, lounges or bars are maintained.

Mark only one of the boxes below to identify the method that qualifies the location to hold a Food & Beverage Certificate.
See Food and Beverage Certificate Application Document Guide pg 5 for additional information

- ☐ In addition to the above requirements, you qualify as a restaurant as defined by Rule 33.5(b)(6)
- The location operates its own permanent food service facility with commercial cooking equipment on its premises, and
 - Prepares and offers to sell multiple entrees for consumption on or off the premises
- ☒ In addition to the above requirements, you qualify based on the projected receipts from the sale of alcoholic beverages by the license or permit holder at the location will be 60% or less of the total receipts from the location.

Location Information

16. If you share the premises with another business entity enter tradename(s) of business(es) and sales and use tax number(s) below:

Trade Name NA

Sales & Use Tax Number

17. Is the proposed location in a hotel or motel? If "Yes" attach diagram

☐ Yes ☒ No

18. Will the license/permit embrace the entire location address as shown in question #4? If "NO," attach a diagram of your premises as required by Section 11.49

☒ Yes ☐ No

Finance Information

19. Enter the total amount of investment from all sources for this location.

\$ 10000

Please be prepared to provide copies of all documents related to the financing of this location.

20. List all sources of funds advanced to you for your business. If a partnership or corporation, list entity along with partners/officers.

Name, Corporation, Partner/Officer	SSN or FEIN	Terms	Date of Birth (mm/dd/yyyy)	Amount
<u>SHALA</u>	<u>469 77 7077</u>	<u>ATBIE</u>	<u>09-25-1998</u>	<u>\$ 10000</u>
		<u>NO INTEREST</u>		

If more space is needed, attach additional page

Measurement Information

Click here for measurement instructions, information, and requirements

21. Will the premises be within 1000 feet of a private/public school?

☐ Yes ☒ No

22. Is any property line of your premises within 300 feet of a residential address or established neighborhood association?

☐ Yes ☒ No

On-Premise Licenses And Permits Only

Measurement information for applicants in municipalities with a population of 1.5 million or more

23. Will your business be located within 300 feet of a residence, church, school, day care or social service facility?

☐ Yes ☒ No

If "YES," will 75% or more of the applicant's actual or anticipated gross revenue be from the sale of alcoholic beverages?

☐ Yes ☒ No

If "YES," to both questions, you must notify all tenants or property owners of your intent to apply for an alcoholic beverage license/permit within five days of the filing of an original application. Has such notice been given as required by Section 11.52?

☐ Yes ☒ No

Brewpub (BP) Only

24. Do you, the applicant, intend to sell your alcoholic product directly to other retailers?

☐ Yes ☒ No

25. Do you, the applicant, intend to sell your alcoholic product to wholesalers/distributors?

☐ Yes ☒ No

26. Will you, the applicant, be engaged in the business of brewing and packaging malt liquor in quantities sufficient to operate a brewpub not later than 6 months after the date of issuance of the original license?

☐ Yes ☒ No

27. If required under Section 11.391 and 61.381, provide exact date the required sign was posted at the location

Exact Date

Bonded Warehouse (J - Wet / JD - Dry)

28. In general terms, specify what other goods and commodities are stored in this warehouse

29. Are you providing services to permit holders other than storage

☐ Yes ☒ No

30. Is at least 50% of gross revenue during each three (3) month quarter derived from goods and merchandise other than alcoholic beverages?

☐ Yes ☒ No

31. Is the location in a wet or dry area?

☒ Wet ☐ Dry

Brewers (BW)

32. Do you, the applicant, intend to engage in the business of brewing and packaging malt beverage in Texas within the three year period covered by the original license and one successive renewal in quantities to qualify as a bona fide brewing manufacturer?

☐ Yes ☐ No

33A. Do you, the applicant, intend to contract with another brewery to produce your product?

☐ Yes ☐ No

If "Yes," provide the TABC license/permit number of that brewery

33B. Is your product brewed at their location?

☐ Yes ☐ No

34A. Do you, the applicant, intend to utilize an alternating proprietorship agreement to produce your product?

☐ Yes ☐ No

If "Yes," provide the TABC license/permit number of that brewery

34B. Is your product brewed at their location?

☐ Yes ☐ No

35. If you intend to operate under an alternating or contract brewing agreement, do you, the applicant, own a fee interest in a brewing facility?

☐ Yes ☐ No

If "No," please submit a Fee Interest Bond which must be on file and approved prior to the issuance of your license/permit. Fee Interest Bond form and instructions can be downloaded here: [Form 1 TABC \(Issue.pdf\)](#)

36. Do you, the applicant, hold a Brewer's Notice issued by the Alcohol and Tobacco Tax and Trade Bureau of the United States Department of the Treasury?

☐ Yes ☐ No

If "Yes," please provide TTB Brewer's Notice Number and attach copy

Brewers (BW), Distillers and Rectifiers (D), Winery (G)

37. Is any property line of your premises within 300 feet of a residential address or established neighborhood association?

☐ Yes ☐ No

38. Do you, the applicant, intend to sell for on-premise consumption?

☐ Yes ☐ No

If "YES," you must notify each residential address and established neighborhood association(s). A copy of the completed notice must be submitted along with a list of all addresses notified, as required by Section 11.363 and 61.36. Click [Notice of Application](#) to view and print notice.

Wholesalers (W)

39. Do you, the applicant, intend to sell malt liquor?

☐ Yes ☐ No

NOTE: You must submit a territorial agreement from the actual manufacturer of the product.

Distributors (D)

40. Do you, the applicant, have an adequate building, storage facilities, sufficient employees, delivery vehicles and rolling stock to provide service and sales for each brand of malt beverage in an amount equal to the demand for the product from all retailers in applicant's assigned territory?

☐ Yes ☐ No

NOTE: If you are applying for a General Distributor's License, Local Distributor's Permit or Branch Distributor's License, you must submit a territorial agreement from the actual manufacturer of each malt beverage product you are handling.

Winery (G)

41. I, the applicant, declare that I have the appropriate federal authority to qualify as a Texas winery and have all necessary information and documentation to complete the application.

☐ Yes

If "YES," attach a copy of the approved Application to Establish and Operate a Wine Premises.

42. Do you, the applicant, intend to engage in any activity authorized by the winery permit on the permitted premise of another winery?

☐ Yes ☐ No

If "YES," provide the TABC permit number of that winery and attach a copy.

WARNING AND SIGNATURE

If applicant is a partnership, partnership agreement must be attached. If applicant is a corporation, corporate documents must be attached. If applicant is a limited liability company, limited liability company agreement must be attached.

Corporation/LLC/Partnership/Other
Listed as: _____
Listed as: _____
Listed as: _____

Each licensee or permittee shall have exclusive occupancy and control of the entire licensed location with respect to the sale of alcoholic beverages. Any arrangement that surrenders such control of the employees, premises or business, including profits and losses, to persons other than the licensee or permittee is unlawful.

The applicant, licensee/permit holder, agent, servant or employee may not directly or indirectly have any overlapping ownership or other prohibited relationships (including unfair competition and unlawful trade practices) between those engaged in the alcoholic beverage industry at different levels, that is, between a manufacturer and a wholesaler or retailer, or between a wholesaler and a retailer, as the words "wholesaler," "retailer," and "manufacturer" are ordinarily used and understood, regardless of the specific names given a licensee/permit. Reference Chapter 102 of the Code.

WARNING: Section 101.42 of the Texas Alcoholic Beverage Code states: "A person who makes a false statement or false representation in an application for a permit or license or in a statement, report, or other instrument to be filed with the Commission and obtained by the person commits an offense punishable by imprisonment in the Texas Department of Criminal Justice for not less than 2 and not more than 10 years."

By signing you are swearing to all information and attachments provided are correct.

PRINT
NAME

Attolie Shole

SIGN
HERE

Attolie Shole
Owner

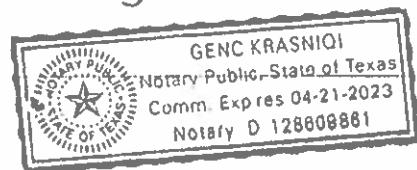
TITLE

Before me, the undersigned authority, on this 04 day of January, 2023, the person whose name is signed to the foregoing application personally appeared and duly sworn by me, states under oath that he or she has read the said application and that all the facts therein set forth are true and correct.

SIGN
HERE

NOTARY PUBLIC

SEAL





**TEXAS ALCOHOLIC
BEVERAGE COMMISSION**
Texas Helping Businesses & Protecting Communities

Limited Liability Company

L-LLC
(10/2021)

This Limited Liability Company form should be completed for original applications or for changes of officers, managers, and members holding ownership in this business. For individuals outside the United States, not holding a social security number check the "Out of Country" box.
For more information contact your local TABC office or visit us at: www.tabc.texas.gov

ENTITY INFORMATION

1. Federal Employer Identification Number (FEIN) 921358227			
2. Business Entity Name ARRELAS LLC			
3. Filing Number 004832898		4. Member Managed or Manager Managed ☐ Member Managed ☒ Manager Managed	
5. Date Filed (mm/dd/yyyy) 12-06-2022	State TX	Class and Number of Memberships or Units Issued 100 Common	

LIMITED LIABILITY COMPANY OWNERSHIP INFORMATION

☐ Officer ☒ Manager ☐ Member (Mark All That Apply)			
Last Name SHALA		First Name ATHE	
SSN ☐ Out of Country 469 77 7077		MI	Title Owner
Date of Birth (mm/dd/yyyy) 09-25-1990		Percentage Membership or Units Held 100%	
☐ Officer ☐ Manager ☐ Member (Mark All That Apply)			
Last Name		First Name	
SSN ☐ Out of Country		MI	Title
Date of Birth (mm/dd/yyyy)		Percentage Membership or Units Held	
☐ Officer ☐ Manager ☐ Member (Mark All That Apply)			
Last Name		First Name	
SSN ☐ Out of Country		MI	Title
Date of Birth (mm/dd/yyyy)		Percentage Membership or Units Held	
☐ Officer ☐ Manager ☐ Member (Mark All That Apply)			
Last Name		First Name	
SSN ☐ Out of Country		MI	Title
Date of Birth (mm/dd/yyyy)		Percentage Membership or Units Held	
☐ Officer ☐ Manager ☐ Member (Mark All That Apply)			
Last Name		First Name	
SSN ☐ Out of Country		MI	Title
Date of Birth (mm/dd/yyyy)		Percentage Membership or Units Held	
☐ Officer ☐ Manager ☐ Member (Mark All That Apply)			
Last Name		First Name	
SSN ☐ Out of Country		MI	Title
Date of Birth (mm/dd/yyyy)		Percentage Membership or Units Held	
☐ Officer ☐ Manager ☐ Member (Mark All That Apply)			
Last Name		First Name	
SSN ☐ Out of Country		MI	Title
Date of Birth (mm/dd/yyyy)		Percentage Membership or Units Held	

CORPORATE OWNERSHIP INFORMATION CONTINUED

☐ Officer ☐ Manager ☐ Member (Mark All That Apply)			
Last Name		First Name	MI Title
SSN ☐ Out of Country		Date of Birth (mm/dd/yyyy)	Percentage Membership or Units Held
☐ Officer ☐ Manager ☐ Member (Mark All That Apply)			
Last Name		First Name	MI Title
SSN ☐ Out of Country		Date of Birth (mm/dd/yyyy)	Percentage Membership or Units Held
☐ Officer ☐ Manager ☐ Member (Mark All That Apply)			
Last Name		First Name	MI Title
SSN ☐ Out of Country		Date of Birth (mm/dd/yyyy)	Percentage Membership or Units Held
☐ Officer ☐ Manager ☐ Member (Mark All That Apply)			
Last Name		First Name	MI Title
SSN ☐ Out of Country		Date of Birth (mm/dd/yyyy)	Percentage Membership or Units Held
☐ Officer ☐ Manager ☐ Member (Mark All That Apply)			
Last Name		First Name	MI Title
SSN ☐ Out of Country		Date of Birth (mm/dd/yyyy)	Percentage Membership or Units Held
☐ Officer ☐ Manager ☐ Member (Mark All That Apply)			
Last Name		First Name	MI Title
SSN ☐ Out of Country		Date of Birth (mm/dd/yyyy)	Percentage Membership or Units Held
☐ Officer ☐ Manager ☐ Member (Mark All That Apply)			
Last Name		First Name	MI Title
SSN ☐ Out of Country		Date of Birth (mm/dd/yyyy)	Percentage Membership or Units Held
☐ Officer ☐ Manager ☐ Member (Mark All That Apply)			
Last Name		First Name	MI Title
SSN ☐ Out of Country		Date of Birth (mm/dd/yyyy)	Percentage Membership or Units Held
☐ Officer ☐ Manager ☐ Member (Mark All That Apply)			
Last Name		First Name	MI Title
SSN ☐ Out of Country		Date of Birth (mm/dd/yyyy)	Percentage Membership or Units Held
☐ Officer ☐ Manager ☐ Member (Mark All That Apply)			
Last Name		First Name	MI Title
SSN ☐ Out of Country		Date of Birth (mm/dd/yyyy)	Percentage Membership or Units Held

IF YOU NEED MORE SPACE USE ADDITIONAL COPIES OF THIS PAGE



**TEXAS ALCOHOLIC
BEVERAGE COMMISSION**
Texas Helping Businesses & Protecting Communities

OWNER OF PROPERTY

L-OP
(11/2021)

Trade Name or Permit Number

OWNER OF PROPERTY INFORMATION

1. Indicate if owner of property is:

☒ Owner of Land and Building ☐ Owner of Land ☐ Owner of Building ☐ Owner of Boat

Note: If land and building are owned by different entities, complete Form L-OP for each entity.

INDIVIDUAL OWNER

2. Full Legal Name (Last, First, Middle):

Date of Birth (mm/dd/yyyy)

SSN:

FELIPE VILLARREAL
463-92-5781

09/19/1953

BUSINESS ENTITY OWNER

3. Name of Business Entity

Federal Employer Identification Number (FEIN) for Owner of Property

Full Legal Name of Partner, Officer (Last, First, Middle)

Date of Birth (mm/dd/yyyy)

Title

Full Legal Name of Partner, Officer (Last, First, Middle)

Date of Birth (mm/dd/yyyy)

Title

Full Legal Name of Partner, Officer (Last, First, Middle)

Date of Birth (mm/dd/yyyy)

Title

Full Legal Name of Partner, Officer (Last, First, Middle)

Date of Birth (mm/dd/yyyy)

Title

Full Legal Name of Partner, Officer (Last, First, Middle)

Date of Birth (mm/dd/yyyy)

Title

Full Legal Name of Partner, Officer (Last, First, Middle)

Date of Birth (mm/dd/yyyy)

Title

Full Legal Name of Partner, Officer (Last, First, Middle)

Date of Birth (mm/dd/yyyy)

Title

IF YOU NEED MORE SPACE USE ADDITIONAL COPIES OF THIS FORM



**TEXAS ALCOHOLIC
BEVERAGE COMMISSION**
Texas Helping Businesses & Protecting Communities

OWNERSHIP INFORMATION

L OIC
(11/2021)

LOCATION INFORMATION

1. Trade Name of Location HONDO DEER MARKET			
2. Location Address 1710 AVENUE M			
City HONDO	County MEDINA	State TX	Zip Code 78861

OWNER INFORMATION

3. Type of Owner

☐ Individual	☐ Corporation	☐ City/County/University
☐ Partnership	☒ Limited Liability Company	☐ Other
☐ Limited Partnership	☐ Joint Venture	
☐ Limited Liability Partnership	☐ Trust	

Last Name STALA	First Name ADAM	MI	Title OWNER
Last Name	First Name	MI	Title
Last Name	First Name	MI	Title
Last Name	First Name	MI	Title
Last Name	First Name	MI	Title
Last Name	First Name	MI	Title
Last Name	First Name	MI	Title
Last Name	First Name	MI	Title
Last Name	First Name	MI	Title
Last Name	First Name	MI	Title
Last Name	First Name	MI	Title



**TEXAS ALCOHOLIC
BEVERAGE COMMISSION**
Texas Helping Businesses & Protecting Communities

PERSONAL HISTORY SHEET

L PHS
(8/2021)

Every officer and majority owner must complete a Personal History Statement. Answer all questions. Any false statement will disqualify you and subject you to prosecution under section 101.69 of the Texas Alcoholic Beverage Code and other criminal statutes.

OWNER/APPLICANT

1. Trade Name (Name of restaurant, bar, etc.)
HONDO BEER MARKET

2. Location Address: **1710 AVENUE M HONDO TX 78861**

3. Marital Status: ☐ Single ☒ Married ☐ Divorced ☐ Widowed

4. Full Legal Name (Last, First, Middle): **SHALA ATDNE**

Social Security Number: **469 77 7077** Issuing State/ Driver's License Number: **TX DL 48517501** Date of Birth (mm/dd/yyyy): **09/25/1990**

Race: **CAUCASIAN** Gender: **MALE** Height: **5'08"** Weight: **160** Hair Color: **Brown** Eye Color: **Brown**

Place of Birth (City, State, Country): **PEJE KOSOVO**

Email Address: **genci_k@hotmail.com**

SPOUSE

5. Full Legal Name (Last, First, Middle): **ZEKAD ARGENTIA**

Social Security Number: **---** Issuing State/ Driver License Number: **---** Date of Birth (mm/dd/yyyy): **08/27/1990**

Race: **WHITE** Gender: **FEMALE** Height: **143 CM** Weight: **55 kg** Hair Color: **black** Eye Color: **Brown**

Place of Birth (City, State, Country): **---**

OTHER RESIDENT

6. Do you live with anyone over the age of 18, other than your spouse? ☐ YES ☒ NO

If "YES" please provide their information below (If additional space is needed, please attach a page with information.)

Full legal name (Last, First, Middle): **---**

Social Security Number	Issuing State/ Driver License No	Date of Birth (mm/dd/yyyy)	Relationship
Race	Gender	Height	Weight
		Hair Color	Eye Color

RESIDENTIAL ADDRESSES

7. List residential addresses for the past five (5) years starting with current address
If you have not lived in Texas for the previous 12 months, you are required to provide TABC with an official copy of your criminal background check from the FBI or state police of any state where you lived during the previous five years
(If additional space is needed, please attach a list with the required information below)

Number and Street	City, State, ZIP	From (mm/yyyy)	To (mm/yyyy)
918 18th Street	HONDO, TX 78861	06/01/2022	PRESENT
Known domicile number: Peje, Kosovo		01/01/2000	05/25/2022

8. Business Phone No. Residential Phone No. Mobile Phone No.

RESIDENT STATUS

9A. Are you a U.S. citizen? ☐ YES ☒ NO

B. If "YES" answer the following:
☐ Native Born ☐ Naturalized. If "Naturalized," Provide the "A" Number **067-901-607**

C. If "NO" What is your legal status in the United States? Explain below, or attach a page with information
LAWFUL PERMANENT RESIDENT

D. Provide all documents such as Visa, Resident Alien, Employment Authorization Documents, etc.

APPLICANT ☐ YES ☐ NO	SPOUSE (BE/BG ONLY) ☐ YES ☐ NO	OTHER ☐ YES ☐ NO
CH - Date Entered / /	Supervisor's Signature / /	Destroy Date / /

EMPLOYMENT HISTORY

10. List employment for the past five (5) years beginning with your current employer. If self-employed or retired, include the name of your company or company from which you retired, type of business owned or the position held prior to retirement. Include periods of unemployment. All periods of time must be accounted for during the past five years (If additional space is needed attach a separate sheet.)

Name of Employer/Company	Address (Street, City, State, ZIP)	Position Held/Business Type	From (mm/yyyy)	To (mm/yyyy)
LUIGI'S ITALIAN	918 18th Street Hondo Tx	Chief	06/01/2022	PRESENT
SELF EMPLOYED	Knownlandville Pejelesov	Retail	01/01/2017	05/25/2022

INDIVIDUAL FINANCIAL INFORMATION

11. List the total amount of your personal investment in this location. Provide investment details including notes, loans, gifts, cash, services or equipment, and operating capital. Account for the original source of all investments (how acquired). Enter total dollar amount on the line of the amount invested column.
(If additional space is needed, attach a separate sheet.)

NOTE: If investment is in the form of a loan or gift, attach name of lender or financial institution, address, terms and security and loan/gift documents. If from an individual, attach personal information for all individuals including: name, social security number, driver license number and state, date of birth, race, sex, etc.

Amount Invested	Original Source of Investment (loans, previous employment, etc).
\$ 10,000	Savings
\$	
\$	
\$	
\$	
\$	
\$	
TOTAL AMOUNT OF PERSONAL INVESTMENT	

WARNING AND SIGNATURE

WARNING: Section 101.09 of the Texas Alcoholic Beverage Code states: "a person who makes a false statement or false representation in an application for a permit or license or in a statement, report, or other instrument to be filed with the Commission and required to be sworn commits an offense punishable by imprisonment in the Texas Department of Criminal Justice for not less than 2 and not more than 10 years."

I hereby swear, under penalty of law, that I have read all information provided in this document, along with any attachments, and the information is true and correct. I also understand my false statement or representation in this application can result in my application being denied and/or criminal charges being filed against me. I authorize the Texas Alcoholic Beverage Commission to use all legal means to verify the information provided.

PRINT
NAME:

AUTHORIZED
SIGNATURE:

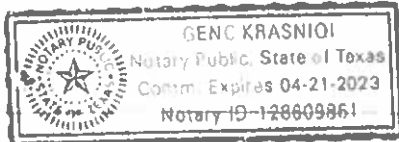
A. Krasniol
A. Krasniol

BEFORE ME, the undersigned authority, on this 4 day of January, 2023 the person whose name is signed to the foregoing document personally appeared and duly sworn by me, each states under oath that he or she has read the said document and that all facts therein set forth are true and correct.

SIGN
HERE:

Notary Public

(SEAL)





**TEXAS ALCOHOLIC
BEVERAGE COMMISSION**
Texas Helping Businesses & Protecting Communities

**Required
Certifications**

Join TABC in the fight against human trafficking

L-CERT (7/2022)

Submit this form to the proper officials to obtain certification for the type of license/permit for which you are applying as required by TX Alc. Bev. Code, Sections 11.37, 11.39, 11.46(b), 61.37, 61.38, 61.42 and Rule §33.13. This Required Certifications form must be submitted with your Initial Application form.

Contact your local TABC office for assistance.

LOCATION INFORMATION

1. Trade Name of Location (Name of restaurant, bar, store, etc.)			
HONDO BEER MARKET			
2. Owner of Business/Applicant (Name of Corporation, LLC, etc.)			
AURELIAS LLC			
3. Type of Owner			
☐ Corporation	☒ Limited Liability Company	☐ Partnership	
☐ Limited Partnership	☐ Limited Liability Partnership	☐ Other:	
4. Location Address			
1710 AVENUE M			
City	County	State	Zip Code
HONDO	MEADINA	TX	78861
5. Mailing Address			
SAME AS ABOVE			
City	County	State	Zip Code
6. Business Telephone Number		Alternate Telephone Number	
830 900 6443			
E-mail Address			
genci-k@hotmail.com			
7. Application for:			
☒ Original	☐ Reinstatement	License/Permit Number	
	☐ Change of Location	License/Permit Number	
	☐ Reinstatement and Change of Trade Name	License/Permit Number	
	☐ Change of Location and Trade Name	License/Permit Number	
8A. Type of Off-Premise Retailer License/Permit:			
☐ BF Retail Dealer's Off-Premise License	☐ E Local Cartage Permit	☐ P Package Store Permit	
☐ BQ Wine and Malt Beverage Retail Dealer's Off-Premise Permit	☐ ET Third-Party Local Cartage Permit	☐ Q Wine Only Package Store	
☐ LP Local Distributor's Permit			
8B. Type of On-Premise Retailer License/Permit:			
☐ BE Retail Dealer's On-Premise License	☐ E Local Cartage Permit	☒ MB Mixed Beverage	
☐ BG Wine and Malt Beverage Retail Dealer's On-Premise Permit	☒ FB Food and Beverage Certificate	☐ WP Waterpark Permit	
☐ BP Brewpub License	☒ LH Late Hours Certificate		
8C. Type of Wholesaler's, Distributor's, or Manufacturer's License/Permit:			
☐ BB General Distributor's License	☐ D Distillers and Rectifiers Permit - allows on-premise consumption	☐ S Nonresident Seller's Permit	
☐ BC Branch Distributor's License	☐ DS Out-of-State Winery Direct Shipper's Permit	☐ SD Brewer's Self-Distribution License	
☐ BN Nonresident Brewer's License	☐ G Winery - allows on-premise consumption	☐ W Wholesaler's Permit	
☐ BW Brewer's License	☐ J Bonded Warehouse	☐ X General Class B Wholesaler Permit	
☐ JD Bonded Warehouse (Dry Area)			
9. For On or OFF-Premise Applicants, Indicate Primary Business Type at this Location			
☐ Bar	☐ Grocery/Market	☐ Package Store	☐ Sexually Oriented
☐ Civic Center	☐ Hotel	☐ Public Entertainment Fac. (PEF as defined in Sec 108 73)	☐ Sporting Arena
☐ Convenience Store	☐ Motel	☐ Racetrack	
☐ Delivery Company	☐ Movie Theater	☐ Restaurant	

Trade Name: HONSO BEER MARKETLocation Address: 1710 AVENUE M City: HONSOCounty: MEDINA

Off-Premise Certifications

Per Sec. 11.37, not later than the 30th day after the date a prospective applicant for a permit, business certification, the city secretary, shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the permit is sought is prohibited by ordinance or ordinance.

Certificate of City Secretary: P. O. BF, BO

18 Alc. Bev. Code, Section 11.37 & 11.37

☐ CHECK HERE IF NOT IN CITY LIMITS

I hereby certify on this _____ day of _____, 20____, that the location for which the license/permit is sought as the place of business is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages

Permits/Licenses Wet For	Based on most recent local option election, area is wet for:
☐ BF	The legal sale of malt beverages for off-premise consumption only ☐ greater than 5% alcohol by volume OR ☐ 5% or less alcohol by volume
☐ BF, BQ, Q	The legal sale of malt beverages and wine for off-premise consumption only
☐ BF, BQ, Q, P	The legal sale of all alcoholic beverages for off-premise consumption only

OR

☐ I hereby refuse on this _____ day of _____, 20____ to certify this location.

SIGN

HERE _____, _____, TEXAS
City Secretary/Clerk City

SEAL

On-Premise Certifications

Per Sec. 11.37, not later than the 30th day after the date a prospective applicant for a permit, business certification, the city secretary, shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the permit is sought is prohibited by ordinance or ordinance.

Certificate of City Secretary (FOR MB, MB/FB, BG, BG/FB, BE, & BE/FB)

18 Alc. Bev. Code, Sections 11.37 & 11.37

I hereby certify on this _____ day of _____, 20____, that this location address is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

Permits/Licenses Wet For	Based on most recent local option election, area is wet for:
☐ MB	Mixed Beverage Permit
☐ MB/FB	Mixed Beverage Restaurant Permit with required Food and Beverage Certificate
☐ BG*	Wine and Malt Beverage Retail Dealer's On-Premise Permit
☐ BG/FB*	Wine and Malt Beverage Retail Dealer's On-Premise Permit with required Food and Beverage Certificate
☐ BE*	Retail Dealer's On-Premise License
☐ BE/FB*	Retail Dealer's On-Premise License with required Food and Beverage Certificate
*Mark box on right for BE and/or BE/FB	☐ greater than 5% alcohol by volume OR ☐ 5% or less alcohol by volume
*Mark box on right for any of the following license or permit types BG, BG/FB BE, BE/FB	Election for given location was held for: ☐ legal sale of malt beverage/wine (17%) on-premise AFTER Sept. 1, 1999 OR ☐ legal sale of malt beverage/wine (14%) on-premise BEFORE Sept. 1, 1999

SIGN

HERE _____, _____, TEXAS
City Secretary/Clerk City

SEAL

Certification for Late Hours Certificate (LHC)

18 Alc. Bev. Code, Chapters 29 & 70 et seq.

I hereby certify on this _____ day of _____, 20____, that one of the below is correct

☐	The governing body of this city or county has by ordinance or order authorized the sale of <i>mixed beverages</i> between midnight and 2:00 A.M.
OR	
☐	The governing body of this city or county has by ordinance or order authorized the sale of <i>malt beverage</i> between midnight and _____ A.M.
OR	
☐	The population of the city or county where premises are located was 500,000 or more according to the 24 th Decennial Census of the United States as released by the Bureau of the Census on April 1, 2020.
OR	
☐	The population of the city or county where premises are located was 800,000 or more according to the last Federal Census (2020)

SIGN

HERE _____, _____, TEXAS
City Secretary/Clerk City

SEAL

Trade Name: HONSO BEER MARKET

Location Address: 1710 AVENUE M

City: HONSO

County: MEDINA

Wholesaler, Distributor or Manufacturer Certifications

Per Sec. 11.37, not later than the 30th day after the date a prospective applicant for a permit requests certification, the City Secretary shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the permit is sought is prohibited by chapter or ordinance.

Certificate of City Secretary for: J

☐ CHECK HERE IF NOT IN CITY LIMITS

I hereby certify on this ____ day of _____, 20____, that this location address is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

SIGN

HERE _____, TEXAS
City Secretary/Clerk City

SEAL

Certificate of City Secretary for Winery (G) Applicants

Per Sec. 16.011, "A winery permit may be issued for premises in an area in which the sale of wine has not been authorized by a local option election."

I hereby certify on this ____ day of _____, 20____, that this location address ☐ is ☐ is not in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

OR

☐ I hereby refuse on this ____ day of _____, 20____ to certify this location.

SIGN

HERE _____, TEXAS
City Secretary/Clerk City

SEAL

Certificate of City Secretary for: BW & D

I hereby certify on this ____ day of _____, 20____, that this location address is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages, and

☐ does ☐ does not allow for on-premise consumption and

☐ does ☐ does not allow for off-premise consumption in accordance with 501.035 of the Election Code

OR

☐ I hereby refuse on this ____ day of _____, 20____ to certify this location.

SIGN

HERE _____, TEXAS
City Secretary/Clerk City

SEAL

Certificate of City Secretary for: BB, BC, W & X

Applicants Per Sec. 251.79 "a wholesaler's permit, general class B wholesaler's permit, or a general or branch distributor's license may be issued and licensed premises maintained in any area where the sale of any alcoholic beverage is legal."

I hereby certify on this ____ day of _____, 20____, that this location address ☐ is ☐ is not in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction where it is legal to sell such alcoholic beverages

OR

I hereby refuse on this ____ day of _____, 20____ to certify this location

SIGN

HERE _____, TEXAS
City Secretary/Clerk City

SEAL

Trade Name: HONDA BEER MARKETLocation Address: 1710 AVENUE MCity: HONOLULUCounty: MAUI

Off-Premise Certifications

Per Sec. 11-37, not later than the 30th day after the date a prospective applicant for a permit requests certification, the county clerk shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the permit is sought is prohibited by any valid order.

Certificate of County Clerk: P, Q, BF, BQ

(L.A. Rev. Code, Section 11-37 & 51-37)

☐ CHECK HERE IF NOT IN CITY LIMITS

I hereby certify on this _____ day of _____, 20____, that the location for which the license/permit is sought as the place of business is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

Permit/License Wet For	Based on most recent local option election, area is wet for
☐ BF	The legal sale of malt beverages for off-premise consumption only ☐ greater than 6% alcohol by volume OR ☐ 6% or less alcohol by volume
☐ BF, BQ, Q	The legal sale of malt beverages and wine for off-premise consumption only
☐ BF, BQ, Q, P	The legal sale of all alcoholic beverages for off-premise consumption only

OR

☐ I hereby refuse on this _____ day of _____, 20____ to certify this location.

SIGN

HERE _____ County

County Clerk

SEAL

On-Premise Certifications

Per Sec. 11-37, not later than the 30th day after the date a prospective applicant for a permit requests certification, the county clerk shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the permit is sought is prohibited by any valid order.

Certificate of County Clerk (FOR MB, MB/FB, BG, BG/FB, BE, & BE/FB)

(L.A. Rev. Code, Section 11-37 & 51-37)

I hereby certify on this _____ day of _____, 20____, that this location address is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

Permit/License Wet For	Based on most recent local option election, area is wet for
☐ MB	Mixed Beverage Permit
☐ MB/FB	Mixed Beverage Restaurant Permit with required Food and Beverage Certificate
☐ BG*	Wine and Malt Beverage Retail Dealer's On-Premise Permit
☐ BG/FB*	Wine and Malt Beverage Retail Dealer's On-Premise Permit with required Food and Beverage Certificate
☐ BE*	Retail Dealer's On-Premise License
☐ BE/FB*	Retail Dealer's On-Premise License with required Food and Beverage Certificate
*Mark box on right for BE and/or BE/FB	☐ greater than 6% alcohol by volume OR ☐ 6% or less alcohol by volume
*Mark box on right for any of the following license or permit types BG, BG/FB BE, BE/FB	Election for given location was held for: ☐ legal sale of malt beverage/wine (17%) on-premise AFTER Sept. 1, 1999 OR ☐ legal sale of malt beverage/wine (14%) on-premise BEFORE Sept. 1, 1999

SIGN

HERE _____ County

County Clerk

SEAL

Certification for Late Hours Certificate (LH)

(L.A. Rev. Code, Chapter 29A 79-41.5a)

I hereby certify on this _____ day of _____, 20____, that one of the below is correct

☐	The governing body of this city or county has by ordinance or order authorized the sale of <i>mixed beverages</i> between midnight and 2:00 A.M.
OR	
☐	The governing body of this city or county has by ordinance or order authorized the sale of <i>malt beverage</i> between midnight and _____ A.M.
OR	
☐	The population of the city or county where premises are located was 500,000 or more according to the 24 th Decennial Census of the United States as released by the Bureau of the Census on April 1, 2020.
OR	
☐	The population of the city or county where premises are located was 800,000 or more according to the last Federal Census (2020).

SIGN

HERE _____ County

County Clerk

SEAL

Trade Name: HONDO BEER MARKET
Location Address: 1710 AVENUE M City: HONAO County: MEDINA

Wholesaler, Distributor or Manufacturer Certifications

Per Sec. 11.37, not later than the 30th day after the date a prospective applicant for a permit, request is submitted, the county clerk shall certify whether the location address shown in the request is in a "wet" area and whether the sale of alcoholic beverages for which the permit is sought is prohibited by a local ordinance.

Certificate of County Clerk for: J

☐ CHECK HERE IF NOT IN CITY LIMITS

I hereby certify on this ____ day of _____, 20____ that this location address is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

SIGN

HERE _____ County Clerk _____ County

SEAL

Certificate of County Clerk for Winery (G) Applicants

Per Sec. 16.011, "A winery permit may be issued for premises in an area in which the sale of wine has not been authorized by a local option election."

I hereby certify on this ____ day of _____, 20____ that this location address ☐ is ☐ is not in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

OR

☐ I hereby refuse on this ____ day of _____, 20____ to certify this location.

SIGN

HERE _____ County Clerk _____ County

SEAL

Certificate of County Clerk for: BW & D

I hereby certify on this ____ day of _____, 20____ that this location address is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages, and

☐ does ☐ does not allow for on-premise consumption and

☐ does ☐ does not allow for off-premise consumption in accordance with 501.035 of the Election Code

OR

☐ I hereby refuse on this ____ day of _____, 20____ to certify this location.

SIGN

HERE _____ County Clerk _____ County

SEAL

Certificate of County Clerk for: BB & BC, W & X

Applicants Per Sec. 251.79 "a wholesaler's permit, general class B wholesaler's permit, or a general or branch distributor's license may be issued and licensed premises maintained in any area where the sale of any alcoholic beverage is legal."

I hereby certify on this ____ day of _____, 20____ that this location address ☐ is ☐ is not in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages

OR

I hereby refuse on this ____ day of _____, 20____ to certify this location

SIGN

HERE _____ County Clerk _____ County

SEAL

Trade Name: HONAO BEER MARKET

Location Address: 1710 AVENUE M City: HOMERO County: MERIDA

Publisher's Affidavit for All Applicants Except BN, DS, S
TX Alc. Bev. Code, Section 11.39 and 61.38

Name of newspaper		ATTACH PRINTED COPY OF THE NOTICE HERE Click here to see example of newspaper publication
City, County		
Dates notice published in daily/weekly newspaper (MM/DD/YYYY)		
Publisher or designee certifies attached notice was published in newspaper stated on dates shown.		
Signature of publisher or designee Sworn to and subscribed before me on this date (MM/DD/YYYY)		
Signature of Notary Public		

SEAL

Comptroller of Public Accounts Certificate for All Applicants
TX Alc. Bev. Code Section 11.46 (a) & 61.42 (a)

This is to certify on this _____ day of _____, 20____, the applicant holds or has applied for and satisfies all legal requirements for the issuance of a Sales Tax Permit under the Limited Sales, Excise and Use Tax Act or the applicant as of this date is not required to hold a Sales Tax Permit and that none of the persons making this application are indebted to the State of Texas.

Sales Tax Permit Number _____ Outlet Number _____

Print Name of Comptroller Employee _____

Print Title of Comptroller Employee _____

SIGN HERE

FIELD OFFICE

SEAL

HONDO



THIS IS GOD'S COUNTRY

City Council

February 27, 2023



City of Hondo

Code Enforcement • Building Inspections • Fire Marshal
1800 Avenue M • Hondo, Texas 78861
Phone 830.426.4737 • Fax 830.426.3353

SPECIFIC USE PERMIT # SP 03-10

ANNUAL REVIEW DATE: 12/28/2011

Owner's Name: VILLARREAL Felipe & Charleah M
Last First MI

This is to certify that the structure(s) located at:

Street Address: 1710 Ave M

City/State/Zip: Hondo, Texas 78861

Lot: 11 & S 15' of Lot 12 Block: 15

Subdivision: Hondo Addition Zone: Central Business District (CBD)

Building Use: Martini Bar & Pub

Number of structure(s): 1 Structure is ready for occupancy as contained in the Zoning Ordinance, codes, regulations and conditions of the City of Hondo, and as mandated by federal and state laws and regulations.

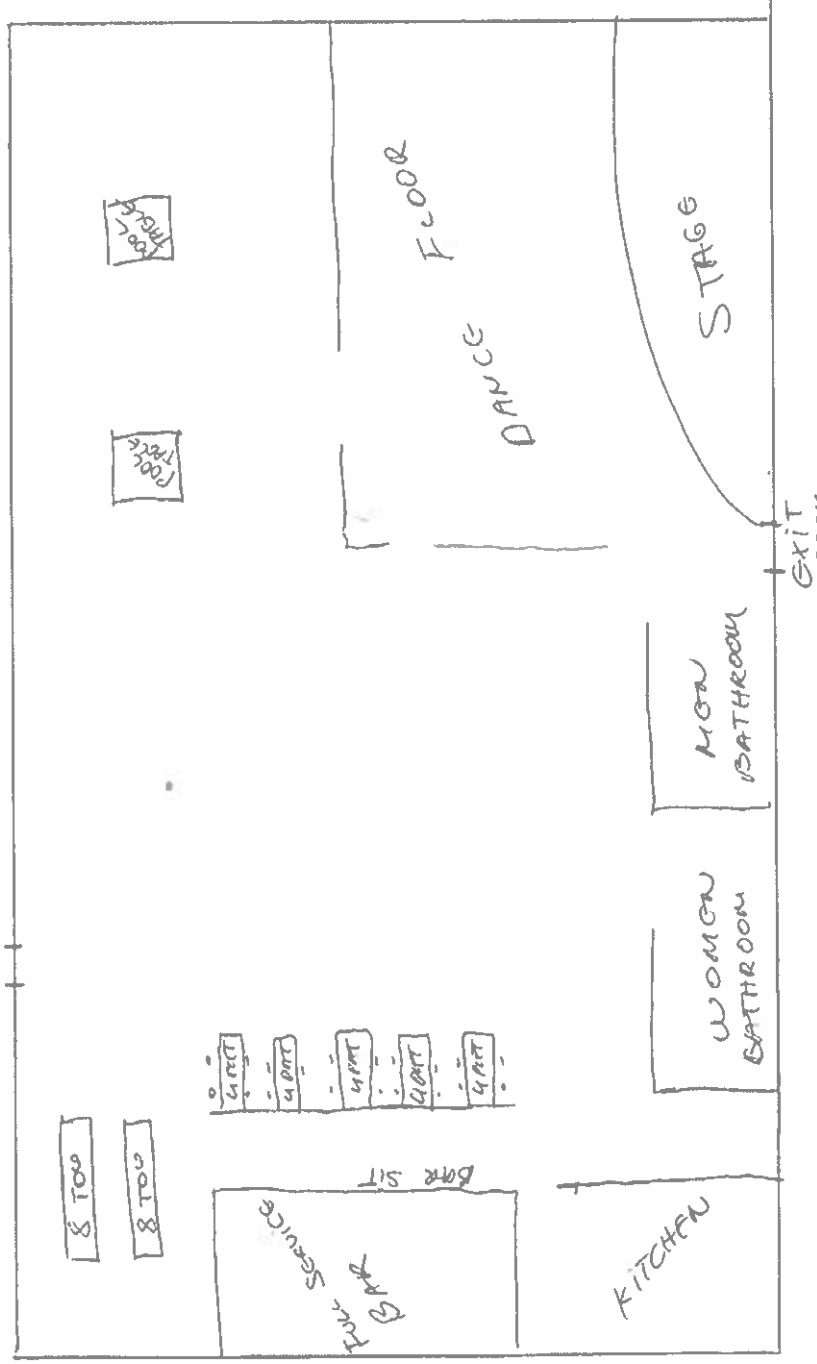
New Construction: _____ Existing: X

Robert T. Herrera
City Manager

Date

NO ALTERATIONS OR ADDITIONS SHALL BE DONE TO THIS STRUCTURE OR CHANGES IN BUILDING USE SHALL OCCUR WITHOUT FIRST CONTACTING THE HONDO CODE COMPLIANCE / BUILDING INSPECTIONS OFFICE TO VERIFY COMPLIANCE WITH CITY BUILDING ORDINANCES AND ZONING RESTRICTIONS.

HONDO BEER MARKET ENTRANCE DOOR







City Council Communication

Title: Consideration, discussion and possible action concerning the award of a construction contract for the TxCDBG Grant CDM21-0402 - City of Hondo downtown revitalization sidewalk improvements project. (Clay Livingston, Rene Sanéz)

Date: February 27, 2023 **From:** Scott Albert, City Manager

INFORMATION:

On April 12, 2021, the City Council approved Resolution No. 363-21 authorizing the submission of a Texas Community Development Block Grant application to revitalize sidewalks downtown. The city requested \$350,000.00 in grant funds and committed \$52,500.00 of city funds towards the project.

The project consists of demo/removal of the existing sidewalk, construction of; concrete sidewalks, ADA curb ramps, ADA striped crosswalks and stop bars, asphalt pavement repair, step-up concrete curb, and 6" curb and gutter. Sections of the following sidewalks will be removed and replaced:

1. 17th Street sidewalk from Ave K to Ave M.
2. Ave K sidewalk from 17th Street to 18th Street.
3. Ave M sidewalk from 17th Street to 18th Street.

The city received three sealed construction bids for the project;

- | | |
|------------------------------------|--------------|
| 1. DCA Contractor | \$285,892.75 |
| 2. C3 Environmental Specialties | \$375,402.00 |
| 3. Etech Environmental Specialists | \$397,480.00 |

The tables below depict the available revenues for the project and the initial estimated project budget.

Revenue

Source of Funding	Amount of Funds
Grant	\$350,000.00
City Match	\$ 52,500.00
Total	\$402,500.00

Project Budget

Expense	Required funds
Construction	\$312,500.00
Engineering	\$ 55,000.00
Grant	\$ 35,000.00
Administration	
Total	\$402,500.00

TRC Engineering and staff recommend that the City Council award the construction project to DCA Contractor for \$285,892.75.

FINANCIAL IMPACT:

\$285,892.75 paid for with grant funds.

STAFF RECOMMENDATION:

Staff recommends the City Council award the downtown sidewalk project construction contract to DCA Contractor.

MOTION:

Motion to authorize the City Manager to execute a contract with DCA Contractor to remove and replace sidewalks downtown.

ATTACHMENTS:

1. Engineer Letter of Recommendation
2. Bid Tabulation Sidewalks
3. Contractor References

STAFF CONTACTS:

salbert@hondo-tx.org



505 East Huntland Drive
Suite 250
Austin, Texas 78752

T 512.454.8716
TRCcompanies.com
T.B.P.E. #F-8632

February 23, 2023

Honorable John McAnelly, Mayor and City Council
City of Hondo
1600 Ave M
Hondo, TX 78861

**RE: Hondo Downtown Sidewalk Improvements, TXCDBG Contract No. CDM21-0402
Bid Recommendation**

Dear Mayor McAnelly and Council Members:

Three (3) sealed bids were received at Hondo City Hall on February 17, 2023 at 11:00 A.M. for the above-referenced project. The bids included a total base bid of \$285,892.75 from DCA Contractor, LLC. from San Antonio, Texas, a total base bid of \$375,402.00 from C3 Environmental Specialties from Schertz, Texas, and a total base bid of \$397,480.00 from Etech Construction, Inc. from San Antonio, Texas. A detailed bid tabulation is attached for your reference. The construction completion period is one hundred eighty (180) consecutive calendar days.

The project consists of demo/removal of existing sidewalk, concrete sidewalks, ADA curb ramps, ADA striped crosswalks and stop bars, asphalt pavement repair, step-up concrete curb, and 6" curb and gutter.

It is recommended that DCA Contractor, LLC. be awarded the construction project in the amount of \$285,892.75, contingent upon funds availability from TxCDBG. DCA Contractor, LLC. is the lowest bidder and is being recommended due to the references and qualification provided by the lowest bidder. TRC conducted reference checks on projects supplied by the contractor and found that DCA Contractor, LLC. has completed the projects to the satisfaction of the Owners and Engineers. The Contractor has a bid bond and will be required to furnish a Standard Form of Agreement, Performance Bond and Payment Bond to the City.

If you have any other questions or comments, please do not hesitate to contact this office.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Clay Livingston'.

Clay Livingston, P.E.
Project Manager

cc: Janell Foster, Langford Community Management Services.

Attachment: Bid Tabulation and Contractor Reference Check

CITY OF HONDO
Downtown Sidewalk Improvements
TxCDBG Contract No. CDM21-0402
Bid Tabulation
February 17, 2023 - 11:00 AM



				DCA Contractor, LLC 12041 Ilver Lining San Antonio, Texas 78254		C3 Environmental Specialties 132 Nell Deane Boulevard Schertz, Texas 78154		Etech Construction, Inc. PO Box 690504 San Antonio, Texas 78269	
Item	Description	Qty.	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
P.1	Remove & Dispose Material for Sidewalks	1,353	SY	\$6.30	\$8,523.90	\$94.00	\$127,182.00	\$25.00	\$33,825.00
P.2	Install 5" Concrete sidewalk	620	SY	\$116.00	\$71,920.00	\$111.00	\$68,820.00	\$270.00	\$167,400.00
P.3	Install 6" Concrete sidewalk	123	SY	\$133.00	\$16,359.00	\$117.00	\$14,391.00	\$315.00	\$38,745.00
P.4	Install 6" curb and gutter	736	LF	\$54.00	\$39,744.00	\$50.50	\$37,168.00	\$49.00	\$36,064.00
P.5	Install step-up concrete curb and gutter	135	LF	\$64.00	\$8,640.00	\$69.50	\$9,382.50	\$65.00	\$8,775.00
P.6	Install ADA Curb Ramp	11	EA	\$2,543.00	\$27,973.00	\$1,834.50	\$20,179.50	\$3,500.00	\$38,500.00
P.7	Install ADA Compliant sidewalk ramps	2	EA	\$1,600.00	\$3,200.00	\$2,916.00	\$5,832.00	\$7,000.00	\$14,000.00
P.8	Install ADA Accessible Parking Space	1	EA	\$4,500.00	\$4,500.00	\$715.00	\$715.00	\$4,900.00	\$4,900.00
P.9	Relocate Street Signs	6	EA	\$1,570.00	\$9,420.00	\$617.50	\$3,705.00	\$1,000.00	\$6,000.00
P.10	Safety Fence	1,273	LF	\$30.57	\$38,915.61	\$7.50	\$9,547.50	\$5.00	\$6,365.00
P.11	Asphalt pavement repair	324	SY	\$81.76	\$26,490.24	\$78.00	\$25,272.00	\$77.00	\$24,948.00
P.12	24" White Striping for crosswalks/stop bars	67	LF	\$21.00	\$1,407.00	\$97.50	\$6,532.50	\$74.00	\$4,958.00
P.13	Adjust/Relocate water meter	2	EA	\$4,500.00	\$9,000.00	\$715.00	\$1,430.00	\$1,000.00	\$2,000.00
P.14	SWPPP	1	LS	\$5,000.00	\$5,000.00	\$27,045.00	\$27,045.00	\$5,000.00	\$5,000.00
P.15	Traffic Control Plan	1	LS	\$14,000.00	\$14,000.00	\$16,640.00	\$16,640.00	\$5,000.00	\$5,000.00
P.16	TDA Signage	1	LS	\$800.00	\$800.00	\$1,560.00	\$1,560.00	\$1,000.00	\$1,000.00
TOTAL BID					\$286,892.75		\$376,402.00		\$397,480.00

CONTRACTOR REFERENCE QUESTIONS

PROJECT NAME & NUMBER: Hondo, Texas Downtown Sidewalk Improvements TXCDBG
Contract No. CDM21-0402

CONTRACTOR: DCA Contractor LLC

CONTACT INFO: Dora Candia (210)592-3026, email: info@dcacontractor.com

AREA(S) OF WORK: UTILITIES
 x CONCRETE
 x ROADWAY & TRANSPORTATION
 x GENERAL CONSTRUCTION
 OTHER: _____

REFERENCE: Alexis Caballero (Stellar Constructors, LLC)

CONTACT INFO: 956-223-6789

DATE OF INTERVIEW: 02/20/2023

1. Project Time:

- a. Was the construction started and completed on time?

Yes

- b. Did the contractor reach substantial completion on time, but took an extended period to reach final completion? No, everything was completed on time.

- c. Were there any significant delays or work stoppages? **Only on bad weather days, rainy days, nothing out of the ordinary.**
- d. Did the contractor request project time extensions unrelated to rain days or additional work requested by the Owner? **They were not delayed on the project, but there were bad weather days.**

Other? **n/a**

2. Project Budget:

- a. Were there excessive change orders unrelated to engineering design errors or additional work requests from the Owner? **Not at all**
- b. Were there any issues with payment quantities on monthly pay requests that did not match actual field conditions? **No**
- c. Did the contractor pay his sub-contractors timely? **As far as he knows there were no sub contractors.**
- d. Were there any liens placed on the project from vendors or sub-contractors?

n/a

Other? **n/a**

3. Was the project that the contractor did for the reference similar in nature to the proposed project (type of construction, depth of utilities, etc.).

Sidewalk, concrete curbs, driveways

4. Safety:

- a. Were there any safety issues for the contractor's employees or safety issues with the public? **No**

5. General Problems/Issues:

- a. Did the contractor work well with the City/Engineer staffs? **Yes, they were great**
- b. Were there any significant issues with the contractor's employees dealing with the public? **No.**

- c. Were there many complaints from the residents regarding the contractor?
No.
 - d. Did the contractor cleanup his work site sufficiently?
Yes.
 - e. Was there excessive personnel turnover for the contractor's field workers?
No, as far as he knows.
 - f. Were there any communication issues with the contractor's employees (ie. unable to speak English)? **No.**
6. General:
- a. How much of the work was self performed versus sub contracted out?
Self-performed.
 - b. Did the contractor do the utilities or sub contract them out?
Self-performed.
 - c. Did the contractor do the roadway work or sub contract it out?
Self-performed.
7. Would you hire this contractor again? **Yes, they are planning on working on more projects with DCA Contractor LLC.**

CONTRACTOR REFERENCE QUESTIONS

PROJECT NAME & NUMBER: Hondo, Texas Downtown Sidewalk Improvements TXCDBG
Contract No. CDM21-0402

CONTRACTOR: DCA Contractor LLC

CONTACT INFO: Dora Candia (210)592-3026, email: info@dcacontractor.com

AREA(S) OF WORK: ☐ UTILITIES
☒ CONCRETE
☒ ROADWAY & TRANSPORTATION
☒ GENERAL CONSTRUCTION
☐ OTHER: _____

REFERENCE: Fernando Sanchez

CONTACT INFO: (903)-503-4237

DATE OF INTERVIEW: 02/20/2023

1. Project Time:

- a. Was the construction started and completed on time?

Yes, no issues.

- b. Did the contractor reach substantial completion on time, but took an extended period of time to reach final completion? No problem completing the project, only thing was that the providers for the material used weren't delivering on time a couple of times, but the contractors were always able to catch up on the labor production

- c. Were there any significant delays or work stoppages? **No**
- d. Did the contractor request project time extensions unrelated to rain days or additional work requested by the Owner? **No**
- Other? **N/a**

2. Project Budget:

- a. Were there excessive change orders unrelated to engineering design errors or additional work requests from the Owner? **No**
 - b. Were there any issues with payment quantities on monthly pay requests that did not match actual field conditions? **No**
 - c. Did the contractor pay his sub-contractors timely?
Yes
 - d. Were there any liens placed on the project from vendors or sub-contractors?
No
 - e. Other? **N/a**
3. Was the project that the contractor did for the reference similar in nature to the proposed project (type of construction, depth of utilities, etc.). **Residential project, concrete, sidewalks.**

4. Safety:

- a. Were there any safety issues for the contractor's employees or safety issues with the public? **No**

5. General Problems/Issues:

- a. Did the contractor work well with the City/Engineer staffs?
Yes
- b. Were there any significant issues with the contractor's employees dealing with the public? **No**

- c. Were there many complaints from the residents regarding the contractor?
No
 - d. Did the contractor cleanup his work site sufficiently?
Yes
 - e. Was there excessive personnel turnover for the contractor's field workers?
No
 - f. Were there any communication issues with the contractor's employees (ie. unable to speak English)? **No**
6. General:
- a. How much of the work was self performed versus sub contracted out?
Large amount of concrete needed to be pour, so they would get subcontractors to do that. only about 30% was sub contractors the rest was self performed.
 - b. Did the contractor do the utilities or sub contract them out?
Self-performed
 - c. Did the contractor do the roadway work or sub contract it out?
Self-performed.
7. Would you hire this contractor again? **Yes. they have worked with them again and will continue to.**

CONTRACTOR REFERENCE QUESTIONS

PROJECT NAME & NUMBER: Hondo, Texas Downtown Sidewalk Improvements TXCDBG
Contract No. CDM21-0402

CONTRACTOR: DCA Contractor LLC

CONTACT INFO: Dora Candia (210)592-3026, email: info@dcacontractor.com

AREA(S) OF WORK: UTILITIES

 x CONCRETE

 x ROADWAY & TRANSPORTATION

 x GENERAL CONSTRUCTION

 OTHER:

REFERENCE: Mario Flores

CONTACT INFO: 210-900-0592

DATE OF INTERVIEW: 02/20/2023

1. Project Time:

- a. Was the construction started and completed on time?
Yes
- b. Did the contractor reach substantial completion on time, but took an extended period of time to reach final completion? No
- c. Were there any significant delays or work stoppages? No

- d. Did the contractor request project time extensions unrelated to rain days or additional work requested by the Owner? **No**
 - e. Other? **n/a**
2. Project Budget:
- a. Were there excessive change orders unrelated to engineering design errors or additional work requests from the Owner? **No**
 - b. Were there any issues with payment quantities on monthly pay requests that did not match actual field conditions? **No complains.**
 - c. Did the contractor pay his sub-contractors timely?
As far as he knows all the work was self-performed, so there were no issues with sub-contractors.
 - d. Were there any liens placed on the project from vendors or sub-contractors?
No
 - e. Other? **n/a**
3. Was the project that the contractor did for the reference similar in nature to the proposed project (type of construction, depth of utilities, etc.). **Sidewalks, curb ramps, concrete work.**
4. Safety:
- a. Were there any safety issues for the contractor's employees or safety issues with the public? **No**
5. General Problems/Issues:
- a. Did the contractor work well with the City/Engineer staffs? **Yes**
 - b. Were there any significant issues with the contractor's employees dealing with the public? **No**
 - c. Were there many complaints from the residents regarding the contractor? **No**
 - d. Did the contractor cleanup his work site sufficiently? **Yes, they cleaned up really fast.**

e. Was there excessive personnel turnover for the contractor's field workers?

No, as far as he knows, no complains.

f. Were there any communication issues with the contractor's employees (ie. unable to speak English)? No

6. General:

a. How much of the work was self performed versus sub contracted out?

No sub contractors on this project, so everything was self-performed.

b. Did the contractor do the utilities or sub contract them out?

Self-performed.

c. Did the contractor do the roadway work or sub contract it out?

Self-performed.

7. Would you hire this contractor again? Yes, DCA Contractor LLC works really well.

PROJECT NAME & NUMBER: Hondo, Texas Downtown Sidewalk Improvements TXCDBG
Contract No. CDM21-0402

CONTACT INFO: Dustin Pratt (Vice President) (210)-653-78701

REFERENCE: Ryan Ohlendorf (Lonestar Paving)

CONTACT INFO: 512-428-5778

DATE OF INTERVIEW: Called three times, but no response.

- a. Was the construction started and completed on time?
n/a
- b. Did the contractor reach substantial completion on time, but took an extended period of time to reach final completion? n/a
- c. Were there any significant delays or work stoppages? n/a

- d. Did the contractor request project time extensions unrelated to rain days or additional work requested by the Owner? **n/a**
 - e. Other? **n/a**
2. Project Budget:
- a. Were there excessive change orders unrelated to engineering design errors or additional work requests from the Owner? **n/a**
 - b. Were there any issues with payment quantities on monthly pay requests that did not match actual field conditions? **n/a**
 - c. Did the contractor pay his sub-contractors timely? **n/a**
 - d. Were there any liens placed on the project from vendors or sub-contractors?
n/a
 - e. Other? **n/a**
3. Was the project that the contractor did for the reference similar in nature to the proposed project (type of construction, depth of utilities, etc.). **n/a**
4. Safety:
- a. Were there any safety issues for the contractor's employees or safety issues with the public? **n/a**
5. General Problems/Issues:
- a. Did the contractor work well with the City/Engineer staffs?
n/a
 - b. Were there any significant issues with the contractor's employees dealing with the public? **n/a**
 - c. Were there many complaints from the residents regarding the contractor? **n/a**
 - d. Did the contractor cleanup his work site sufficiently? **n/a**

- e. Was there excessive personnel turnover for the contractor's field workers? n/a
 - f. Were there any communication issues with the contractor's employees (ie. unable to speak English)? n/a
6. General:
- a. How much of the work was self performed versus sub contracted out? n/a
 - b. Did the contractor do the utilities or sub contract them out? n/a
 - c. Did the contractor do the roadway work or sub contract it out? n/a
7. Would you hire this contractor again? n/a

CONTRACTOR REFERENCE QUESTIONS

PROJECT NAME & NUMBER: Hondo, Texas Downtown Sidewalk Improvements TXCDBG
Contract No. CDM21-0402

CONTRACTOR: C3 Environmental Specialties

CONTACT INFO: Dustin Pratt (Vice President) (210)-653-78701

AREA(S) OF WORK: ☐ UTILITIES
☒ CONCRETE
☒ ROADWAY & TRANSPORTATION
☒ GENERAL CONSTRUCTION
☐ OTHER: _____

REFERENCE: Billy Hornung (City of Seguin)

CONTACT INFO: (830)386-2585

DATE OF INTERVIEW: Called three times, but no response.

1. Project Time:

- a. Was the construction started and completed on time?
n/a
- b. Did the contractor reach substantial completion on time, but took an extended period of time to reach final completion? n/a
- c. Were there any significant delays or work stoppages? n/a

- d. Did the contractor request project time extensions unrelated to rain days or additional work requested by the Owner? **n/a**
 - e. Other? **n/a**
2. Project Budget:
- a. Were there excessive change orders unrelated to engineering design errors or additional work requests from the Owner? **n/a**
 - b. Were there any issues with payment quantities on monthly pay requests that did not match actual field conditions? **n/a**
 - c. Did the contractor pay his sub-contractors timely? **n/a**
 - d. Were there any liens placed on the project from vendors or sub-contractors?
n/a
 - e. Other? **n/a**
3. Was the project that the contractor did for the reference similar in nature to the proposed project (type of construction, depth of utilities, etc.). **n/a**
4. Safety:
- a. Were there any safety issues for the contractor's employees or safety issues with the public? **n/a**
5. General Problems/Issues:
- a. Did the contractor work well with the City/Engineer staffs?
n/a
 - b. Were there any significant issues with the contractor's employees dealing with the public? **n/a**
 - c. Were there many complaints from the residents regarding the contractor? **n/a**
 - d. Did the contractor cleanup his work site sufficiently? **n/a**

- e. Was there excessive personnel turnover for the contractor's field workers? n/a
- f. Were there any communication issues with the contractor's employees (ie. unable to speak English)? n/a

6. General:

- a. How much of the work was self performed versus sub contracted out? n/a
- b. Did the contractor do the utilities or sub contract them out? n/a
- c. Did the contractor do the roadway work or sub contract it out? n/a

7. Would you hire this contractor again? n/a

CONTRACTOR REFERENCE QUESTIONS

PROJECT NAME & NUMBER: Hondo, Texas Downtown Sidewalk Improvements TXCDBG
Contract No. CDM21-0402

CONTRACTOR: C3 Environmental Specialties

CONTACT INFO: Dustin Pratt (Vice President) (210)-653-78701

AREA(S) OF WORK: UTILITIES

 __x__ CONCRETE

 __x__ ROADWAY & TRANSPORTATION

 __x__ GENERAL CONSTRUCTION

 OTHER: _____

REFERENCE: Russel Rhodes (Spawglass)

CONTACT INFO: (512)719-5251

DATE OF INTERVIEW: Russel Rhodes no longer works at the company, and no one else was available for interview.

1. Project Time:
 - a. Was the construction started and completed on time?
n/a
 - b. Did the contractor reach substantial completion on time, but took an extended period of time to reach final completion? n/a

- c. Were there any significant delays or work stoppages? **n/a**
 - d. Did the contractor request project time extensions unrelated to rain days or additional work requested by the Owner? **n/a**
 - e. Other? **n/a**
2. Project Budget:
- a. Were there excessive change orders unrelated to engineering design errors or additional work requests from the Owner? **n/a**
 - b. Were there any issues with payment quantities on monthly pay requests that did not match actual field conditions? **n/a**
 - c. Did the contractor pay his sub-contractors timely? **n/a**
 - d. Were there any liens placed on the project from vendors or sub-contractors?
n/a
 - e. Other? **n/a**
3. Was the project that the contractor did for the reference similar in nature to the proposed project (type of construction, depth of utilities, etc.). **n/a**
4. Safety:
- a. Were there any safety issues for the contractor's employees or safety issues with the public? **n/a**
5. General Problems/Issues:
- a. Did the contractor work well with the City/Engineer staffs?
n/a
 - b. Were there any significant issues with the contractor's employees dealing with the public? **n/a**
 - c. Were there many complaints from the residents regarding the contractor? **n/a**

- d. Did the contractor cleanup his work site sufficiently? n/a
 - e. Was there excessive personnel turnover for the contractor's field workers? n/a
 - f. Were there any communication issues with the contractor's employees (ie. unable to speak English)? n/a
6. General:
- a. How much of the work was self performed versus sub contracted out? n/a
 - b. Did the contractor do the utilities or sub contract them out? n/a
 - c. Did the contractor do the roadway work or sub contract it out? n/a
7. Would you hire this contractor again? n/a

CONTRACTOR REFERENCE QUESTIONS

PROJECT NAME & NUMBER: Hondo, Texas Downtown Sidewalk Improvements TXCDBG
Contract No. CDM21-0402

CONTRACTOR: Etech Construction, Inc.

CONTACT INFO: Jonathan Green (President) (210)-315-2296, email: jgreen@etechtx.com

AREA(S) OF WORK: ☐ UTILITIES
☒ CONCRETE
☒ ROADWAY & TRANSPORTATION
☒ GENERAL CONSTRUCTION
☐ OTHER: _____

REFERENCE: Rudy More (City Engineer for Kingsville, TX)

CONTACT INFO: 361-595-8007

DATE OF INTERVIEW: 02/22/2023

I. Project Time:

- a. Was the construction started and completed on time?

No, the project was not completed on time. Grant had to be extended past their period to finish project.

Did the contractor reach substantial completion on time, but took an extended period of time to reach final completion? Contractor finished project about a week later than expected.

- b. Were there any significant delays or work stoppages? There had been several stoppages.

- c. Did the contractor request project time extensions unrelated to rain days or additional work requested by the Owner? **Yes, there had been bad weather days when they are unable to work.**
 - d. Other? **n/a**
2. Project Budget:
- a. Were there excessive change orders unrelated to engineering design errors or additional work requests from the Owner? **There was 1.**
 - b. Were there any issues with payment quantities on monthly pay requests that did not match actual field conditions? **No issues.**
 - c. Did the contractor pay his sub-contractors timely? **As far as he knows there were no sub contractors.**
 - d. Were there any liens placed on the project from vendors or sub-contractors? **No.**
 - e. Other? **n/a**
3. Was the project that the contractor did for the reference similar in nature to the proposed project (type of construction, depth of utilities, etc.). **Sidewalks, concrete work.**
4. Safety:
- a. Were there any safety issues for the contractor's employees or safety issues with the public? **Yes, they damaged some of the face of the building for some of the tenants in the city when they were removing concrete.**
5. General Problems/Issues:
- a. Did the contractor work well with the City/Engineer staffs? **Yes, there had to be extra communication between them.**
 - b. Were there any significant issues with the contractor's employees dealing with the public? **Yes, one of them is when they damaged the face of the building for some of the tenants.**
 - c. Were there many complaints from the residents regarding the contractor?

Yes.

- d. Did the contractor cleanup his work site sufficiently?

Yes, but City Engineer had to be reminding the workers.

- e. Was there excessive personnel turnover for the contractor's field workers?

No

- f. Were there any communication issues with the contractor's employees (ie. unable to speak English)? No.

6. General:

- a. How much of the work was self performed versus sub contracted out?

Self-performed.

- b. Did the contractor do the utilities or sub contract them out?

Self-performed.

- c. Did the contractor do the roadway work or sub contract it out?

Self-performed.

7. Would you hire this contractor again? Yes, they do a good job, but they just must be supervised more to avoid delays/complains.



THIS IS GOD'S COUNTRY

City Council Communication

Title: Discuss and consider approving the South Texas Regional Airport revised ALP set.
(Ryan Elder)

Date: February 27, 2023 **From:** Ryan Elder, Director of Aviation

INFORMATION:

The South Texas Regional Airport has undergone a revision to its Airport Layout Plan set provided by KSA Engineers. On February 13th, 2023, Airport staff presented the ALP set to council for review and comments. Council expressed some revisions to the Land Use Drawing, which you will see reflected on the attached. The requested changes were to increase the proposed land release area below the south "aeronautical" corridor, just north of Hondo Railway loop, and include the property East of Castro Ave as an additional representation of property for sale.

Council requested the property East of Castro to be reflected as "blue" (Proposed Land Release). However, to avoid confusion with the FAA, we reflected it as its own identifying color due to this area has already been released and is ready for sale. The property was released in 1985.

The Airport Advisory Board had no objections to increasing the Proposed Land Release south of the field, with the recommendation that before we set property boundaries for the Proposed Land Release area, an analysis is done to ensure that we retain adequate space for aeronautical development in this area for future aviation growth.

FINANCIAL IMPACT:

\$15,000 (Paid)

STAFF RECOMMENDATION:

Staff recommends discussing and considering approving the revised Airport Layout Plan set for submission to the FAA

MOTION:

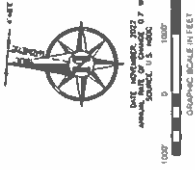
Motion to approve the revised Airport Layout Plan set for submission to the FAA

ATTACHMENTS:

1. Pages from HON053-ALP SET

STAFF CONTACTS:

Ryan Elder



NOTES

1. ALL HORIZONTAL COORDINATES ARE SHOWN IN
TEXAS STATE PLANE 99° 11' ZONE, US FOOT (NAD
83/91)

2. ALL VERTICAL COORDINATES ARE SHOWN IN
NAD 83

LAND USE LEGEND	
	RUNWAY PROTECTION ZONE (RPZ)
	AIRPORT OPERATIONS AREA
	AVIATION/AVIATION COMPATIBLE DEVELOPMENT AREA
	NON-AERONAUTICAL/AVIATION COMPATIBLE AREA
	NON-AERONAUTICAL INTERIM LAND USE
	PROPOSED LAND RELEASE
	PREVIOUSLY RELEASED, PROPOSED TO SELL





**SOUTH TEXAS
REGIONAL AIRPORT
HONDO, TEXAS**

AIRPORT LAYOUT PLAN

AIRPORT LAND USE DRAWING

19

ISSUE RECORD			
NO	BY	DATE	REVISION

DES: CM

DR: CM

CH: MM

APP: MM

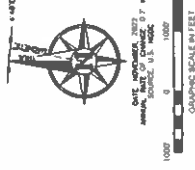
AIP GRANT NO: 348-0215-X-2019

KSA JOB NO: HON053

DATE: January 2023

SHEET NO:

Page 156 of 229

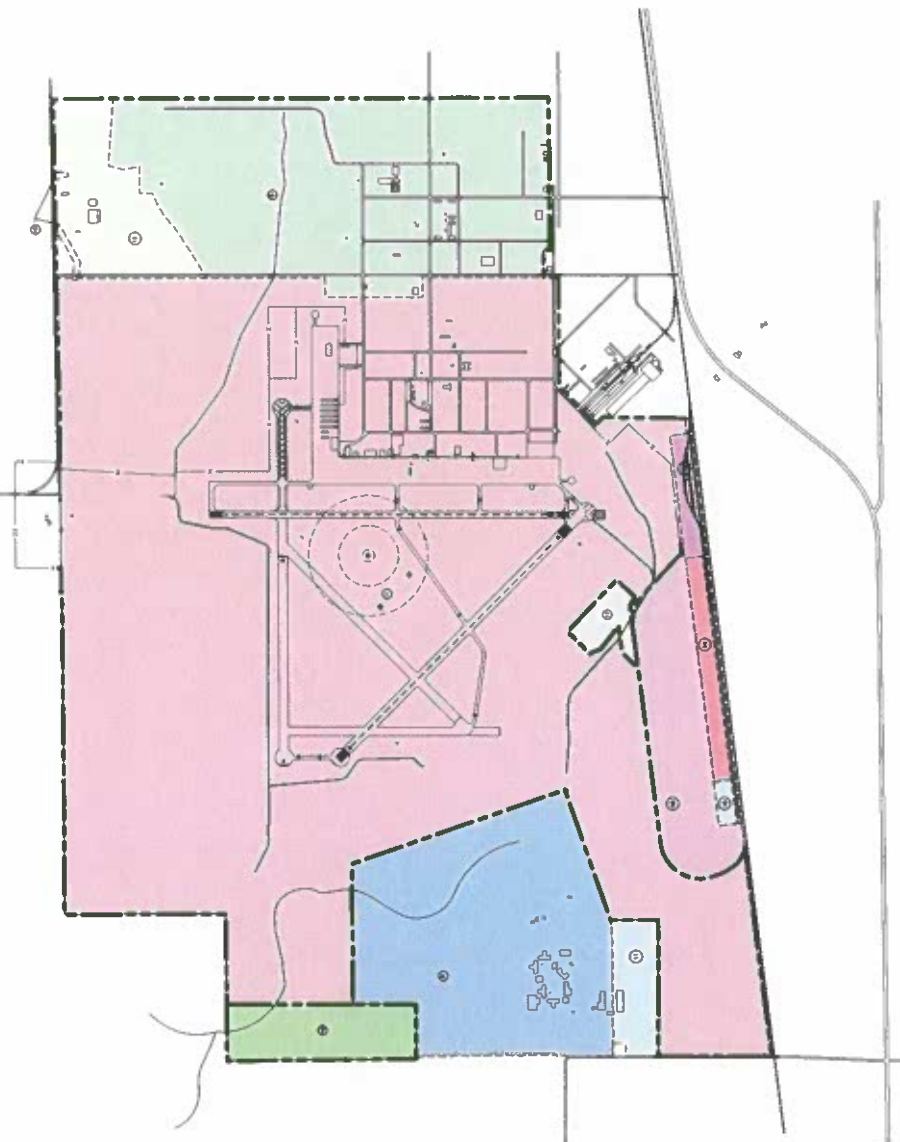


NOTES:
1 ALL HORIZONTAL COORDINATES ARE SHOWN IN
TEARS STATE PLANE 97 73 ZONE 10 FOOT 140
643711
2 ALL VERTICAL COORDINATES ARE SHOWN IN
1402.50

DATE: 10/20/2023
DRAWN BY: J. J. JONES
SOURCE: U.S. AEC
GRAPHIC SCALE IN FEET

AIRPORT PROPERTY - DATA TABLE				
TRACT	GRANTOR	TITLE	ACRES	VOL. PG.
1	U.S. GOVERNMENT	DEED WITHOUT WARRANTY	3522.80	71619148
2	U.S. GOVERNMENT	INSTRUMENT OF TRANSFER	86.00	31711950
3	U.S. ARMY OF CIVIL AERONAUTICS	RELEASE	1.786	30471953
4	FEDERAL AVIATION AGENCY	INDEMNITY	3522.80	12711959
5	FEDERAL AVIATION AGENCY	DEED OF RELEASE	483.27	110311965
6	CITY OF HONDO TO WERT	15 FEET WIDE	15.00	110311965
7	MEDINA WATER SUPPLY	ROW EASEMENT	3.644	93111889
8	FEDERAL AVIATION AGENCY	DEED OF RELEASE	2.201	90111880
9	UNIVERSAL TRUCK	WARRANTY DEED	2.638	111611982
10	CITY OF HONDO TO STATE OF TEXAS	DRAINAGE EASEMENT FOR HIGHWAY PURPOSES	37.44	62011893
11	FEDERAL AVIATION AGENCY	DEED OF RELEASE	99.48	92211895
12	FEDERAL AVIATION AGENCY	DEED OF RELEASE		

AIRPORT PROPERTY SOLD/RELEASED - DATA TABLE				
TRACT	PURCHASER	TITLE	ACRES	VOL. PG.
1	STATE OF TEXAS	RIGHT OF WAY DEED	1.786	72011953
2	UNITED CAR INC	DEED AND COVENANTS	91211912	344261
3	COORS DISTRIBUTING	WARRANTY DEED	4.0	52611886
4	KROGER CLUB OF HONDO	SPECIAL WARRANTY DEED	4.0	41311887
5	TEXAS DEPT. OF CRIMINAL JUSTICE	DEED OF RELEASE	350.00	10511890
6	MILL ODEGARD & SONS	WARRANTY DEED	0.514	61311893
7	DEPARTMENT OF HUMAN SERVICES	WARRANTY DEED	1.176	110311965
8	C & L TONGRE	SPECIAL WARRANTY DEED	23.189	71611887
9	MEDINA COUNTY	UNKNOWN	7.5	111611982
10	JAMES AVERY	UNKNOWN	7.386	11171889
11	TURCOT COURT APTS	UNKNOWN	11.256	10222003
12	MARY HOLLAND & DONALD LEE	RELEASE THEN WARRANTY DEED	29.736	31520008
13	MARY HOLLAND & DONALD LEE	RELEASE THEN WARRANTY DEED	29.736	92720008
14	MARY HOLLAND & DONALD LEE	RELEASE THEN WARRANTY DEED	5.602	92720008
15	FAA	RELEASE FROM FED. OBLIGATION	119.639	6402012
16	MARTIN AIRPORT	RELEASED	29.995	91620115
17		RELEASED	63.933	062023
18				



DES: CM
DR: CM
CH: MM
APP: MM

ISSUE RECORD
NO BY DATE REVISION

SOUTH TEXAS
REGIONAL AIRPORT
HONDO, TEXAS

AIRPORT LAYOUT PLAN

EXHIBIT "A" PROPERTY MAP

AIR GRANT NO: 3-48-0215-XX-2019
KSA JOB NO: 100005
DATE: FEBRUARY 2023

20

SHEET NO: 157 of 228



THIS IS GOD'S COUNTRY

City Council Communication

Title: Discuss and consider appropriate action regarding the proposed Hondo Farmer's Market. (Lora Socarras)

Date: February 27, 2023 **From:** Lora Robbins

INFORMATION:

The City of Hondo has received a request from Hondo Farmers Market and Devine Markets Association for use of the Train Depot and the adjoining parking area to host a monthly farmer's market. The proposed farmer's market would be held on the fourth Saturday of each month from 9am to 3pm from March to October 2023. The Hondo Farmers Market has already had a presence in the City of Hondo throughout this past year and was previously located at Veteran's Memorial Square.

An event proposal is attached to this packet for City Council's review and consideration. The details of the farmer's market planning (i.e. number of barricades, parking, waste management, etc.) will be coordinated with City Staff throughout the duration of this proposed event.

The rental fee currently listed in the Comprehensive Fee Schedule for the Loading Dock is a \$50 deposit for "78861 Non-Profits Only". However, there is no defined fee currently for the rental of the Loading Dock by any other entity. Therefore, the request being presented to City Council is to move the location of the Hondo Farmers Market to the Train Depot/Loading Dock, and to allow the Depot and adjoining parking area to be rented at the existing non-profit deposit rate until October, 2023.

FINANCIAL IMPACT:

The rental fee listed in the Comprehensive Fee Schedule for the Loading Dock is a \$50 deposit for "78861 Non-Profits Only". If the City Council approves the rental for this proposed farmer's market, the organization would pay a \$50 deposit for each market date, which will be returned if the site is properly cleaned and attended to following the event.

STAFF RECOMMENDATION:

Staff recommends City Council approve the use of the Train Depot/Loading Dock by the Hondo Farmer's Market and Devine Markets Association for the proposed dates, and to allow the property to be rented at the existing non-profit deposit rate until October, 2023.

MOTION:

City Council motion to approve the use of the Train Depot/Loading Dock by the Hondo Farmer's Market and Devine Markets Association for the proposed dates, and to allow the property to be rented at the existing non-profit deposit rate until October, 2023.

ATTACHMENTS:

1. 2023 Hondo Farmers Market Event Application
2. Hondo Farmers Market Proposal 2023

STAFF CONTACTS:

Linda Valenzuela, Programming and Events Coordinator

Lora Socarras, Director of Parks and Recreation

Special Event Permit Application

Mailing Address • 1600 Avenue M, Hondo, TX 78861 Office Hours • M – F 8:00 am – 5:00 pm

Phone • 830-426-2475

Applicant / Event Representative Name: Morgan Neely
 Organization: Hondo Farmers Market with Devine Markets Association
 Mailing Address: 405 28th Street
 City: Hondo State: Texas ZIP: 78861
 Phone Numbers: Home: () _____ Cell: (830) 741-9788 Work: () _____
 Email: hondo-farmers-market@gmail.com Event Website: hondofarmersmarket.com
 Event On-Site Coordinator Name: Heather Schultz Cell: (210) 710-1176

Event Information (please use additional sheet to provide details for the event; safety plan must also be provided)

Which park are you requesting: Train Depot

Is there a specific area or venue within this park where you want to host your event? Please provide details:

The train depot and adjoining parking spaces

Name of the Event: Hondo Farmers Market

Event Type: ☐ Festival ☐ Concert ☐ Walk/ Run ☐ Fundraiser ☐ Wedding/ Reception ☐ Rally/ Protest
☐ Picnic/ Gathering ☒ Other (provide a description) Farmers Market

Event Date(s) and Hours of Operation: (please see attached page)

If your event is open to the public, please provide a phone number or email contact: (210) 710-1176

Event Set Up Date(s) and Times: (please see attached sheet)

Event Break Down Date and Anticipated Time of Completion: (please see attached sheet)

Anticipated Maximum Attendance: 100 Persons Per Event Day: _____

Event Components: Please check all items that apply and include any additional details in the space provided.

☐ Amplified Sound / PA or Audio System	☐ Alcohol Sales	☐ Alcohol Served at Event
☐ Fundraising Event	☐ Tents Erected: How Many _____	
☐ Stage Erected; Size: _____	☐ Park Road Closure Request	
☐ Entry Fee to Participate in Event	☐ Providing Food & Drink for Free	
☒ Food Sales; # of Vendors: <u>~20</u>	☐ Water Access Requested	



Parks and Recreation Division for the Hondo, Texas and Medina County

Special Event Permit Application

1	The discovery of false or misleading information regarding the applicant or the described event activities or attendance on this application will result in the rejection of approval of use on the park property and denial of future request to access park property. INITIAL HERE <u>my</u>
2	Permits will not be granted to any event with a past due balance to City of Hondo Parks and Recreation or Hondo Police Department. Past due balances must be paid in full, without exception, before new applications will be accepted. INITIAL HERE <u>my</u>
3	Event organizer is responsible for trash disposal on all permitted days including setup and tear down. Organizer must submit a plan for event clean up with name of vendor if one is used. No permit will be issued until this plan is approved. If event space is not clean after the event, the permit holder will be billed \$17.86 per hour of cleanup performed by City staff. INITIAL HERE <u>my</u>
4	It is the permit holder's responsibility to immediately contact Hondo Police Department once an event date has been approved by the City of Hondo. The contact information will be provided by the Parks and Recreation Division who may determine that permit holders must hire off-duty police officers for appropriate security measures for the event. INITIAL HERE <u>my</u>
5	Events with 250 attendees or more may be required to hire a maintenance staff person to monitor event activities and serve as the Parks and Recreation Division staff representative. Events requiring staff on overtime must be paid within two weeks in advance. INITIAL HERE <u>my</u>
6	All special events held in the Parks requesting amplified music must be considered by the Parks and Recreation Division. Requests for amplification must be received no later than two weeks prior to event. Any amplified music will all regulations as outlined by the City of Hondo Ordinances. INITIAL HERE <u>my</u>
7	Unless permitted by the City of Hondo, alcoholic beverages are not allowed in Park facilities. The City of Hondo shall assume no liability for the actions of individuals as the result of issuance of any alcoholic beverages. All sales and service of alcohol must cease 30 minutes prior to the event ending. Event applicants must also submit a \$1 million of general liability insurance with additional liquor liability coverage naming City of Hondo as additionally insured. The permit holder will be responsible for monitoring the behavior of individuals attending the event. INITIAL HERE <u>my</u>
8	Keys may be required for your event. We require a deposit of \$50 to ensure the return of all keys. The deposit drop off and key pick up must be made the day prior to the event and keys must be returned the day following the vent. If keys are not returned after two business days, deposits will not be refunded. INITIAL HERE <u>my</u>

Signing this application verifies that you have read and understand all terms and conditions on this application.

SIGNATURE: my

DATE: 2/14/23

2023

Dates and times requested:

9 AM - 3 PM each date

March 25th

April 22nd

May 27th

June 24th

July 22nd

August 26th

September 23rd

October 28th

Moving forward, we would like to continue the market at the train depot on the fourth Saturday of the month 9 AM - 3 PM, including November and December.

FEBRUARY 14, 2023



HONDO FARMERS MARKET 2023

Hondo Farmers Market

HONDO TRAIN DEPOT DOWNTOWN

JANUARY - OCTOBER ANNUALLY | 4TH SATURDAY | 9 AM - 3 PM

EVENT SUMMARY

The Hondo Farmers Market will be held the fourth Saturday of each month during the months of January - October from 9 AM - 3 PM at the Hondo Train Depot. This is made possible with through graciousness and cooperation of the City of Hondo. The continued presence of the farmers market will aid in the City's mission to help small businesses thrive, improve the quality of life of her citizens, and help create a more self-sustainable economy. We hope our new location will also help toward efforts to revitalize Hondo's downtown.

We have recently joined the Devine Markets Association and they will manage the market. With their years of experience in organizing successful markets as well as their existing network of vendors, the market will undoubtedly grow and thrive.

Patrons can look forward to shopping local produce, meats, and handicrafts. We hope the foot traffic will spill over to surrounding brick-and-mortar businesses downtown. There will be no fee for entry for farmers market patrons.

We expect to attract families, young people, the lunch crowd, and those with weekend properties passing through town. We hope to keep money in Medina County and inject out-of-county revenue into Medina County from those visiting for the weekend. This another reason the Train Depot is necessary. The highway visibility is crucial in attracting out-of-county visitors.

MARKET DATES 2023

March 25th

April 22nd

May 27th

June 24th

July 22nd

August 26th

September 23rd

October 28th

HEALTH AND SAFETY POLICY

First aid kits and fire suppressant will be available in select vendors' tents.

In the case of a lost child, vendors will act with common sense. If the child's parents are unable to be located, the Hondo Police Department will be called.

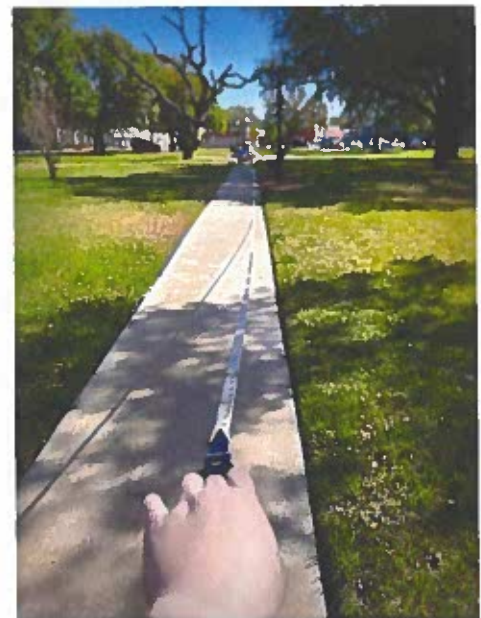
If rain is anticipated, the Train Depot should offer cover. If severe weather hits, we will let people know to take shelter in the nearby businesses.

CROWD MANAGEMENT

Patrons will be encouraged to use sidewalks rather than walking in the street. The Depot and adjoining parking lot is large enough to accommodate the crowd anticipated without cause for concern.

TRAFFIC MANAGEMENT

We will not typically require road closures or barricades. The Depot is up and away from the road and have parking nearby. If barricades are needed, we will notify the Parks Department in advance to make the appropriate arrangements.



FIRE ARRANGEMENTS

In the event of a fire, 911 will be called and appropriate emergency services will be notified. We will deploy available fire suppressant while directing patrons and vendors away from the fire. If the fire persists, we will direct people to their vehicles. We will be sure to point out exits to them to avoid further confusion.



TEMPORARY STRUCTURES AND LIGHTING

Vendors' tents will be used ranging in size from 10' by 10' to 10' by 30'. Tents will be secured by weights instead to prevent injury from tents being moved by the wind. No lighting will be needed as the market will be taking place during the daytime.

SECURITY

No specific security issues have been identified. If one presents itself during the course of the market, 911 will be called and the appropriate emergency services will be contacted.

INSURANCE

Liability insurance is purchased for each market date. All vendors will be covered under the policy. We want to make the market as easy and stress-free on the city as possible. To do so, we accept all liability during the markets, to be covered by our insurance policy, if needed.



THIS IS GOD'S COUNTRY

City Council Communication

Title: Discuss and consider appropriate action regarding C.H.A.S.M.Fest proposal. (Lora Socarras)

Date: February 27, 2023 **From:** Lora Robbins

INFORMATION:

Armadillo Events, a Texas festival organization, has requested to rent City of Hondo Parks 1, 2, and 3 to host C.H.A.S.M.FEST (Camping, Health, Arts, Sports and Music festival) event from April 5 to April 9, 2024. The Solar Eclipse will take place on April 8, 2024, and is anticipated to bring in thousands of travelers, which is expected to have a positive economic impact on Hondo and the surrounding communities.

The event as proposed is focused on bringing people together to experience the beauty of the eclipse and also participating in fun and healthy activities with other attendees. During the day, C.H.A.S.M.Fest plans to offer activities such as yoga, meditation, kickball and volleyball, as well as art projects like group painting and tie dyeing. The event organizers also plan on having food vendors and booths for local and visiting artists to display and sell their products. As part of the proposed event schedule, Armadillo Events would like to give back to the community by hosting a BBQ dinner one night to raise money for a local charity in coordination with the City.

The company behind C.H.A.S.M.FEST is Armadillo Events, a Texas-based company that has years of experience putting on similar events for themselves and other RV lifestyle groups. Armadillo Events has experience organizing this type of event and welcomes the opportunity to work with the City of Hondo to make sure this event would run smoothly.

Initially, Armadillo Events approached the City with a request to rent City Parks 1, 2, and 3 for the C.H.A.S.M.Fest event. Through the preliminary event discussions, Staff has identified that there may be some areas where it would be mutually beneficial to work together with Armadillo Events to ensure this area is prepared for the influx of travelers during the Eclipse event.

Staff's goal is to incorporate C.H.A.S.M.Fest as a portion of the overall planning effort for the Eclipse, which will ultimately involve coordination with several internal and external organizations. Coordinating with Armadillo Events will allow the City to be a partner in offering entertainment as well as options for RV and Tent Campers interested in visiting Hondo during the Eclipse, and would allow Staff to concentrate on the planning and safety aspects of the City wide Eclipse coordination effort.

In order to facilitate a partnership with Armadillo Events for the planning of this event, Staff is requesting City Council authorization to negotiate an agreement with Armadillo Events which would outline a clear path forward to ensure this event and the overall Eclipse planning effort run as smoothly as possible.

FINANCIAL IMPACT:

The coordination of the Eclipse planning effort is still underway and full financial impact of that event is still being scoped and determined. The goal for this item would be to allow staff to negotiate clear terms for the C.H.A.S.M.Fest event, including but not limited to appropriate rental fees, security costs, etc. that may be applicable. The financial impact to the City will be clearly defined in the draft agreement which is proposed to be negotiated.

STAFF RECOMMENDATION:

Staff recommends that City Council authorize City Staff to negotiate an agreement with Armadillo Events to facilitate the planning of the C.H.A.S.M.Fest event.

MOTION:

City Council motion to authorize City Staff to negotiate an agreement with Armadillo Events to facilitate the planning of the C.H.A.S.M.Fest event.

ATTACHMENTS:

1. Hondo C.H.A.S.M.FEST Eclipse Draft Proposal
2. C.H.A.S.M.FEST Example, October 28-31, 2022

STAFF CONTACTS:

Linda Valenzuela, Programming and Events Coordinator
Lora Socarras, Director of Parks and Recreation

Solar eclipse event proposal

I am writing to propose an event in Hondo, Texas for the 2024 Solar Eclipse. I organize festivals and would like to use the city park in Hondo for an event called C.H.A.S.M.FEST, which stands for Camping, Health, Arts, Sports, and Music Festival. The festival would begin on April 5, 2024 and conclude on April 9, 2024, with the solar eclipse happening on April 8th.

The event will be focused on bringing people together to experience the beauty of the eclipse and also participating in fun and healthy activities with other attendees. During the day, we plan on offering activities such as yoga, meditation, kickball and volleyball, as well as art projects like group painting and tie dyeing. We also plan on having food vendors and booths for local and visiting artists to display and sell their products.

We always try to give back to the communities we host events in and would like to organize a BBQ dinner one night to raise money for a local charity. We would of course want to consult with you or other city organizers to identify a charity that would be appropriate.

From aerial images of the city park, we believe we can fit 400-800 vehicles (mostly vans and RVs) safely, allowing plenty of room for emergency vehicle access or emergency egress in the unlikely event of an emergency. The vast majority of people who attend our events are in fully self-contained RVs or vans, with restrooms and kitchens onboard. To further reduce our impact we would also contract with a local portable toilet company and dumpster provider to ensure we leave the park, not just as we found it, but better than we found it.

The company behind C.H.A.S.M.FEST is Armadillo Events, a Texas-based company that has years of experience putting on similar events for themselves and other RV lifestyle groups. We have a lot of experience in organizing this type of event and would welcome the opportunity to work with the city of Hondo to make sure this event would run as smoothly as all our other events.

Additionally, Hondo businesses will benefit not only from the locally contracted services required for this type of festival, but also from the influx of visitors attending C.H.A.S.M.FEST and spending money in Hondo. It has been our experience that the hosting cities and businesses see a positive economic impact for the time leading up to, including and after a festival of this type. Many of these travelers will be first time visitors to Hondo and as a Texan myself, I welcome the opportunity to introduce them to this beautiful region of Texas.

I have attached for your review, a very preliminary map showing a potential parking layout allowing 25-foot wide access roads for entering, exiting and emergency vehicle access.

We are looking at several other venues for this event, but I think Hondo would be a great fit. Please let me know if I can provide any additional information or answer any questions you may have. I look forward to discussing this opportunity with you further. I can be reached at jp@chasmfest.com or via phone 214.949.0302.

We present below some key points that should address some of your anticipated questions and/or concerns. If, however, you have any additional questions please feel free to reach out at any time.

Key Dates	Monday, April 1 - Staff and First stage of volunteers arrive to stripe the parking areas and roads and hang banners. Thursday, April 4 - Second stage volunteers arrive. Friday, April 5 - Gates open to registered attendees at 9:00 am Monday, April 8 - 1:30 pm ish Eclipse viewing Tuesday, April 9 - Most attendees leave and cleanup/teardown is done Wednesday, April 10 - The last volunteers and staff depart.
Set-up/Teardown	Our team of about 20 volunteers and a few staff will arrive on site Monday, April 1 before the weekend of the eclipse. We will hang banners, stripe parking spaces and roads, and set-up the stage and other infrastructure in preparation for the event.
Parking	Parking up to 1000 RVs in a short period of time can be a daunting task, but our team of volunteers has done it many times. We would use the area to the south of the park to direct traffic in a circuitous route to keep vehicles off major roads and get everybody in safely on arrival day - Friday, April 5. We also ask friends who want to camp together to arrive together. We don't reserve specific spaces or hold spaces for future arrivals to avoid the increased time and difficulty of parking RVs in the midst of already parked RVs. We designate different parking areas so attendees can park in an area they are comfortable in. Attendees will select the area they prefer when they book their tickets. The designated areas we generally offer are: • Solar Section - No generator use allowed • Family Section - For those traveling with kids • Thick of It - Section near the stage for those who don't mind the loud noise and a little bit later nights • General Section - For RVs that might want to run their generators during set generator hours

Communications Cell/Internet/Walkies	All of our volunteers and staff are equipped with walkie-talkies for short-range communication, eliminating the need for cellular networks. Many of our full-time and nomadic volunteers now have access to satellite internet from Starlink, which we use on a daily basis and often share with those who may not have internet. This greatly reduces the strain on local cellular towers and networks that has plagued large events in the past. The internet speeds using Starlink can be very fast when there is a clear view of the sky. The local first responders and police usually have their own designated radio networks, which we will not interfere with.
Vendors	We have a designated vendor area where local artisans can sell their creations such as jewelry, handmade wares, and other items that may appeal to the nomadic community. We often have travelers who come through and sell handmade goods, subject to the rules and regulations of the municipality. To minimize the burden on the local community, we gather all necessary information from vendors and present it in one document, rather than having each vendor individually apply for a permit at City Hall. Most communities we work with have a cost-effective weekend vendor booth fee for events such as fairs and art shows. We are open to suggestions on how your permitting department would like us to handle the permits and licensing.
Music	We strive to provide a diverse range of music for all attendees to enjoy. In the past, we have featured classic rock, 80s and 90s hits, jam bands, cover bands, bluegrass, and country genres. We avoid playing any music that may be considered controversial, heavy, or hard.
Toilets/ Waste Management	The majority of our attendees will be arriving in RVs and vans with fully-equipped onboard bathrooms and shower facilities, which reduces the reliance on the onsite restrooms. We will, however, also provide an appropriate number of portable toilets for attendees to use. Recognizing that not everyone wants to leave the party to walk back to their home, and that some attendees will not have onboard facilities, these portable facilities will be available for all to use. If possible, a local vendor will be selected to provide and service the portable toilets. Most of our attendees will stay at RV parks before and after the event. They are warned to arrive with full fresh water tanks and empty holding/waste tanks. We would like to offer a pump-out service through a local vendor for those that cannot make it through the weekend if that is available.

Trash	An appropriate number of rolloff trash containers/dumpsters will be provided to accommodate all household and festival garbage. We will also put temporary trash cans around the main festival area.
Volunteers	Our volunteers are integral to the success of our events. Many of them volunteer simply because they enjoy being a part of building a community. Some also take advantage of the discounted tickets we offer volunteers. We often receive more volunteer applications than we can accommodate. The main role of volunteers is to manage parking and ensure that all vehicles are parked safely and efficiently. Additionally, volunteers are also responsible for maintaining cleanliness of facilities during the event and providing roving security throughout the event.
Tickets	Our tickets are sold online and at the time of purchase we gather relevant information such as the type and size of vehicle/camping unit and their preferred camping section. This allows us to effectively plan the parking layout prior to the event.
Power/Water	When purchasing tickets, it is made clear that there will be no power or water hookups provided for RVs or vans - this is called "dry camping." We will, however, provide a water fill station for attendees to fill water bottles using local city water connections. This connection to city water will constitute our largest impact on the city's public utilities. Our stage is equipped with a generator that can provide power if needed, but we prefer to connect it to a 30 amp outlet if available. The electrical usage would be negligible.
Eclipse	During the eclipse, all activities will be paused so that volunteers, vendors, shuttle drivers, and musicians can enjoy the spectacle of the event that will be bringing us all together. We also plan to invite an astronomer to give a presentation about the eclipse and the significance of the event.
Cost	It is too early to determine the exact cost of the event, but our prices are among the lowest for a similar event. In the past, we have charged around \$150 for the first person and their RV, and \$100 for each additional person. While the cost for this event may be slightly higher, it will still be very affordable in comparison to other events and festivals.
Groups and Shuttles	We try to accommodate groups that want to camp together and have discussed using city-owned areas south of the city park to park larger groups, such as RV Clubs and various other traveling groups. This

	would require using shuttle buses to transport attendees from the city-owned areas to the city park, similar to how the Albuquerque Balloon Fiesta utilizes local school buses.
Overflow parking	Overflow parking would also be located on county land south of the city park, requiring shuttle buses for guests not camping at the event.
Security	Ensuring a safe and enjoyable experience for all attendees is our top priority. To maintain safety, we utilize volunteer security as well as private security or police officers during peak times. Local authorities or emergency services would be called if a situation warrants.
Food Trucks	To provide a variety of food options, we collaborate with local food trucks, ensuring an appropriate number of trucks for the number of attendees. Additionally, we would like to partner with a local community organization to offer a barbecue meal option, with proceeds going toward the selected charitable organization.
Advertising	Our advertising primarily focuses on online platforms such as Instagram and Facebook, and we also work with local tourism councils to promote the area not only for our event but all year round. Furthermore, we often seek grants from local community tourism boards to help promote the festival and the town, and in exchange, we share data from our post-event surveys on the amount of money spent in the local community and attendees' plans for returning.
Alcohol	We have learned from our past experiences attending festivals that long lines for overpriced drinks can ruin the festival experience. Therefore, we do not sell or distribute alcohol at our events. We do, however, allow attendees to bring their own drinks as long as they are consumed responsibly. Glass containers are also generally not allowed but this depends on the venue. Our volunteer security team keeps a close watch on the situation to alert paid security or staff if any issues arise.
Insurance	We have comprehensive insurance coverage and a policy that does not prohibit the possession or consumption of alcohol at the event.
Community Day Pass Option for Day of Eclipse	We have discussed the option of offering a complimentary day pass for members of the local community to park in designated areas and enjoy the live music and potential barbecue meal provided by a community organization. We could provide the logistics and

	management of this for the city in exchange for help with the required shuttle buses and park use. We look forward to exploring this option further with local leaders.
Local Charity Participation and Donation Options	We enjoy partnering with local charities and organizations to give back to the community. Some examples include fundraising meals, hosting pancake breakfasts, and working with local scouting groups for trash pick-up at event sites. Additionally, we have invited groups to sell ice and firewood, with all profits going directly to them. City leaders would be consulted to identify organizations that would be suitable.
Proposed Attendance Numbers	We plan to accommodate around 500-1000 RVs and vans in the three designated city parks. For a total of 1500 attendees in the parks. For larger groups, overflow parking, and to assist the city of Hondo with the demand they will likely get we can expand to the sports fields south of the park, and use our volunteers to help facilitate the parking.
Conceptual Parking Layout	This provides a very rough idea of how we would park the vehicles. For safety, we always allow enough room for people to exit during the event if needed without requiring other units to be moved. 
Tent Camping	While tent camping is usually permitted at our events, it represents a very small percentage of attendees (3-5% generally.)

Proposed Routes and Traffic Control	We would use the area to the south of the park to direct traffic in a circuitous route to keep vehicles off major roads and avoid traffic congestion on arrival day. We will also have volunteers in reflective safety vests directing traffic. To facilitate and expedite parking we request that attendees who wish to camp together arrive at the event together so they can be parked together. We don't reserve specific spaces or hold spaces for future arrivals to avoid the increased time and difficulty of parking RVs in the midst of already parked RVs.
--	---



C.H.A.S.M.FEST
is the Destination Campout Festival for
the Active, Creative, and Adventurous.

Join us to explore camping, health, arts, sports, and music together!

There's something for everyone! And everyone is welcome!



However you travel, bring your van, overlander, skoolie, RV, or tent for a Halloween weekend like no other.

We've crafted a full schedule of activities to engage your mind, body, and soul—from an arts and crafts village to nourish your creativity, to sports, games, and group activities to get you moving, to an awesome array of food trucks, and an impressive roster of musical acts.

And if you just want to chill, there's daily meditation, breathwork, tai chi, and yoga, too.

A portion of each ticket will go directly to the Home On Wheels Alliance (HOWA), a 501(c)(3) charitable organization dedicated to helping low income people achieve a safe and secure home on wheels. This organization, founded by one of the original van life nomads, Bob Welli, is a great group helping people realize nomadic life is a viable option for a safe and productive life.



C.H.A.S.M.FEST Brings You Incredible Music!

Our headliners are national touring acts with the grooves to make you move, from 80's and 90's pop and post-pop, to a blur of funk, jazz, rock, blues, and reggae, to Americana, soul, and bluegrass with a little extra kick...

Explore Yoga, Goat Yoga, Tai Chi, Meditation, and Transformative Breathwork at C.H.A.S.M.FEST!

We invite you to explore new approaches to personal health at your own pace, from silent meditation, to gentle Tai Chi, to goat yoga (that's yoga with goats, not for goats, though the goats love it, too) and yoga for everyone (without goats, though goats are welcome if you want to bring yours), and the healing effects of transformative breathing.

Baby Goats + Yoga = Goat Yoga!



It's time to goat-it-on with our hosts, Goat Yoga Las Vegas, who are leading a truly one-of-a-kind experience, merging the benefits of yoga, with the emotional benefits of being outdoors, all while mingling with some of the cutest baby goats ever! Their certified instructors are sure to provide a Goat-tastic workout and their baby furry friends ensure you leave giggling and grinning from ear to ear.

Tai Chi with Perry Taylor



Learn the gentle and masterful healing benefits and personal protection Tai Chi can add to your life with gifted instructor Perry Taylor. Perry has been teaching Tai Chi for more than 33 years, and currently instructs at several colleges, holistic centers, and privately in and around Arizona. Perry's sessions will focus on building strength in both body and mind to help you create a rich and full life.

Meditation with Stacey Polacco



Stacey Polacco has been leading meditation groups for more than two decades, first in Myanmar and now with the nomad community in nature and on the road through RVihara and Buddhist Boondockers.

Yoga for All with Karla Parra



Roll out your mat and gift yourself a moment to strengthen your body and calm your mind through yoga. Led by Karla Parra (RYT 200), "Yoga for All" welcomes all levels to the mat for a combination of Hatha (postures) yoga, meditation, and breathwork. Karla has been studying yoga since she was 15 years old, and began teaching in 2020, becoming certified through Yoga Farm Ithaca in New York. As a certified life coach and full-time nomad, Karla incorporates coaching principles into her yoga instruction as she travels and teaches throughout North America.

Transformative Breathwork with Victoria Starr



Join Certified Master Breathwork Facilitator Victoria Starr for a guided experience involving active meditative breathing along a musical journey set with intention to create an elevated state of being. After a thriving career in fitness and athletics, and competing in everything from CrossFit, six Ironman races, the Boston Marathon, and trail Ultramarathons, Victoria discovered the power of breathwork to heal trauma, stress, chronic overwhelm, and anxiety. And now, her passion and mission are to raise the vibration of the world to create a ripple effect to transform lives and to create a deep sense of peace and calm by bringing together the community.

Get Outside and Get Sporty at C.H.A.S.M.FEST!

Make the most of Lake Havasu's incredible hiking, biking, and paddlesports opportunities, with our organized events, or explore on your own! Plus, we have volleyball, disc golf, and kickball available every day!

Women's Mountain Biking with Michelle Windmoeller



Come mountain bike with the Singletrack Sisterhood, led by expert ride leader Michelle Windmoeller. Michelle has been leading women-specific rides for more than 10 years. Our goal is to connect, empower, and party with women, gender queer, and non-binary folks in a friendly, supportive atmosphere. All levels are welcome. We'll be riding the trails around SARA Park, so you'll need to bring your own bike, and some experience is recommended. Come on, let's shred, sisters!

Bike Paths and Mountain Bike Trails



Make the most of the perfect weather and breathtaking views on a variety of roads, paths, and trails throughout Lake Havasu City. Take a sunset ride from the rodeo grounds to London Bridge along the lake. Or for more technical rides, SARA Park offers 17 miles of riding over multiple trails, some with steep climbs, rocky terrain, and elevation changes of up to 1,000 ft.

Hiking and Running Trails



Just steps away from your campsite are some of the most beautiful trails in the US. Explore slot canyons, mountain peaks, and lakeshore adventures. There are 36 official trails in the area, so there's something for all levels and interests!

Kickball



Honor the red rubber ball! Gather your friends and new neighbors for informal kickball to meet new people, run around in the sun, and stay healthy!

Volleyball



Hot to block? Like the spike? Dig the dig? The weather is awesome, so grab the gang for outdoor volleyball!

Disc Golf Course



Drive your disc off a cliff in the uniquely designed desert course at SARA Park with great views of the lake and the mountains. This is a must play course, with challenging elevation switches, very technical island holes, a variety of shot shapes and terrain (including a triple mando), multiple drop zones, and 2 extra holes for a 20 hole layout.

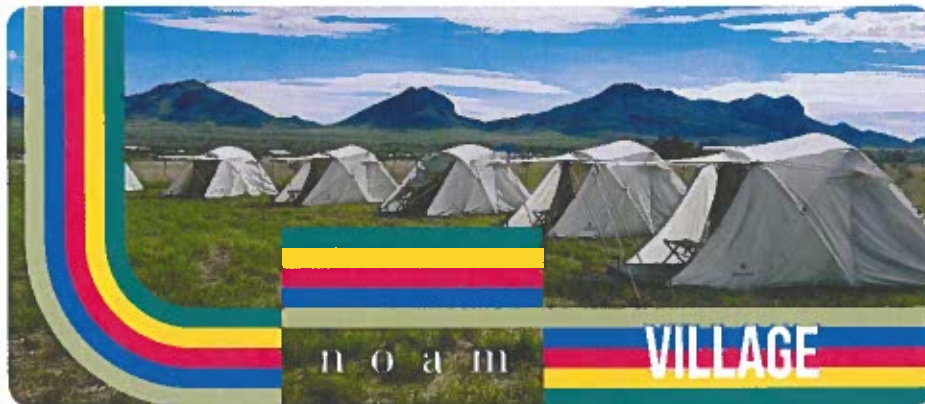
Doubles Disc Golf Tournament



Drive your disc off a cliff in the uniquely designed desert course at SARA Park with great views of the lake and the mountains. This is a must play course, with challenging elevation switches, very technical island holes, a variety of shot shapes and terrain (including a triple mando), multiple drop zones, and 2 extra holes for a 20 hole layout.

Special Camping Options at C.H.A.S.M.FEST!

Bring Your Own Rig, Bring Your Own Tent, or Car Camp Out in Style...



Skip the setup, pull up, and camp. Tents for two or just for you. Your guest tent is stocked with an extremely comfortable full-size 4-inch memory foam and air mattress, a padded floor, and lighting. Just bring your sleeping bags. Complimentary coffee service is also available onsite.

Please note: a limited number of tents are available. [Click here to purchase from NOAM](#) (your order includes your C.H.A.S.M.FEST ticket purchase).

Group Reservations



Traveling with friends? Want to set up an open mic or performance space? [Email us](#) for more details on group reservations, parking, and other special discounts and privileges.

C.H.A.S.M.FEST '22

CAMPING • HEALTH • ARTS • SPORTS • MUSIC

A white van is parked at night with its rear door open. A person is sitting in a chair in front of the van, and a campfire is burning. A blue car is parked to the right.

[Home](#) [Contact](#)

[f](#) [@](#)



THIS IS GOD'S COUNTRY

City Council Communication

Title: Discuss and consider park projects (completion of dog park, completion of walking trail at the soccer complex, installation of restrooms at City Park #3) started in 2022. (Councilmen Ytuarte and Villa)

Date: February 27, 2023 **From:**

INFORMATION:

- Discuss and consider the Parks projects that were started last year and put on hold back in Oct-Nov 2022.

- Complete the dog park
- Complete the walking trail around the soccer complex
- Install the restrooms at City Park #3

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

None

STAFF CONTACTS:

Council Members Ytuarte and Villa



THIS IS GOD'S COUNTRY

City Council Communication

Title: Discussion regarding insurance monies received by the City for the 2021 Winter Storm damages. (Councilmen Ytuarte and Vela)

Date: February 27, 2023 **From:**

INFORMATION:

Discussion regarding insurance monies received by the City for the 2021 Winter Storm damages. (Councilmen Ytuarte and Vela)

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

None

STAFF CONTACTS:



THIS IS GOD'S COUNTRY

City Council Communication

Title: Discuss and consider making appointments to various boards and commissions. (Mayor McAnelly)

Date: February 27, 2023 **From:**

INFORMATION:

Ellen Stevens has served two two-year terms on the Parks and Recreation Advisory board, is eligible to serve another term and has agreed to do so. I recommend she be re-appointed.

Adriana Sandoval has served two two-year terms on the Animal Care Services Advisory Board, is eligible to serve another term and has agreed to do so. I recommend she be re-appointed.

Lynda Halbardier has served two full two-year terms on the Cemetery Advisory Board, is eligible to serve another and has agreed to do so. I recommend she be re-appointed.

FINANCIAL IMPACT:

None

STAFF RECOMMENDATION:

Approve appointments to boards.

MOTION:

Motion to reappoint Ellen Stevens to the Parks and Recreation Advisory Board, Adriana Sandoval to the Animal Care Services Advisory Board and Lynda Halbardier Cemetery Advisory Board.

ATTACHMENTS:

None

STAFF CONTACTS:

Mayor McAnelly



THIS IS GOD'S COUNTRY

City Council Communication

Title: Discuss and consider appropriate action on items resulting from Executive Session.

Date: February 27, 2023 **From:**

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

None

STAFF CONTACTS: