

MINUTES

REGULAR CITY COUNCIL MEETING

Monday, November 10, 2025 @ 6:00PM
City Council Chambers, 1600 Avenue M Hondo, Texas

1. Call to order.

Mayor McAnelly called the meeting to order at 6:00 p.m.

2. Quorum check.

Mayor John McAnelly Jr., Councilman Brett Williams, Mayor Pro Tem Jose "Porky" Ytuarte, Council Woman Rachel Ramirez, Council Woman Makenna Lange

Absent: None

Vacant: Council Place 2

Staff Present: City Manager John Naron (Remote), City Attorney Lea Ream, City Secretary Rebekah Dolphus, Administrative Assistant Stephanie Velasquez, Public Relations & Recreation Director Jamie Kindred, IT Manager Josh Rodriguez, IT Support Specialist Nick Deleon, Chief of Police Justin Soza, EDC Director Sean Patty

3. Invocation by Mayor McAnelly.

4. Pledge of Allegiance.

5. Citizens'/Public Comments: *Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) to on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda.*

- **No Citizens'/Public Comments**

PROCLAMATIONS

6. Proclamation for Veterans Day 2025. (Mayor McAnelly)

CONSENT

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Council member.

Councilman Williams moved to approve item 7 on the Consent agenda; seconded by Council Woman Ramiez. Motion passes unanimously.

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7. Consideration and approval of the reappointment of Mrs. Polly Edlund to the Medina County 9-1-1 Emergency Communications District Board of Managers. (Mayor McAnelly)

OTHER BUSINESS

8. DISCUSS AND CONSIDER ACTION ON RESOLUTION NO. 470-25 CANVASSING THE OFFICIAL RESULTS OF THE NOVEMBER 4, 2025 SPECIAL CHARTER AMENDMENT ELECTION AND SPECIAL ELECTION FOR CITY COUNCIL PLACE 2. (REBEKAH DOLPHUS, CITY SECRETARY)

Councilman Ytuarte moved to approve Resolution No. 470-25; seconded by Council Woman Ramirez. Motion passes unanimously.

9. Discuss and consider action on amending and/or canceling future City Council meeting dates. (John Naron, City Manager)

Councilman Ytuarte moved to cancel the December 22, 2025 Regular City Council meeting; seconded by Councilman Williams. Motion passes unanimously.

10. Discuss and consider action on changing the fee schedule regarding spay and neuter services. (Council Woman Ramirez)

Ms. Florestela Gonzales, 1002 Ave S, spoke in favor of reducing the spay/neuter fee from \$100 to \$50. The City Secretary also read letters from Ida Ortiz, LeRoy Mechler, Rosario Mechler, Lisa Torres, and Andrea Arias, all expressing support for lowering the fee to \$50.

Council reviewed the options presented by Chief Soza (see Exhibit "A"). The Chief recommended transitioning from a fixed dollar amount to a percentage-based cost structure. Following discussion, Council reached a consensus to implement a trap-and-release program for cats using any remaining funds if the mandatory \$3,000 threshold is not met. Council also agreed to a 50/50 cost-sharing arrangement between the resident and the City, with Dragonfly serving as the service provider. Additionally, Council requested that the final program guidelines include a process to verify residency at the time of the appointment after a voucher has been issued.

11. 2ND READING: DISCUSS AND CONSIDER ACTION ON RESOLUTION NO. ED 5-25 AUTHORIZING THE EXPENDITURE TO LIFTFUND IN THE AMOUNT OF \$105,000.00 FOR THE 0% INTEREST LOAN PROJECT AS PART OF THE SMALL BUSINESS DEVELOPMENT PROGRAM; AND AUTHORIZING PAYMENT THEREFORE. (SEAN PATTY, EDC DIRECTOR & CHRIS HILL, CHIEF FINANCE OFFICER)

Councilman Ytuarte moved to approve Resolution No. ED 5-25 including the attachment of agreement; seconded by Council Woman Lange. Motion passes unanimously.

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12. Specific use permit request from Ace Bail Bond Company (applicant) for a bail bonds office. A 0.16-acre tract of land, more or less, situated within the corporate limits of the City of Hondo in Medina County, Texas, being Lot 10 and a portion of Lot 9, Hondo Block 21, of the City of Hondo. The subject property is located at 1906 Ave K and is identified as Assessor's Parcel Identification No. 16430.

A. Open public hearing.

- **Opened at 6:53 p.m.**

B. Staff presentation. (John Naron, City Manager)

- **Mr. Naron advised that the company is currently operating within the City and is requesting the permit due to a change in location. He noted that the Planning and Zoning Commission has reviewed the request and recommends approval.**

C. Owner/applicant presentation.

- **None**

D. Public comments (limited to 3 minutes per person).

- **None**

E. Adjourn public hearing.

- **Adjourned at 6:55 p.m.**

F. Discuss and consider action on a specific use permit request from Ace Bail Bond Company (applicant) for a bail bonds office.

Councilman Ytuarte moved to approve Ordinance No. 1311-11-25 granting a specific use permit for a bail bonds office on the property located at 1906 Ave K, Hondo, Texas; seconded by Council Woman Ramirez. Motion passes unanimously.

13. Specific use permit request from DKM Land Holdings LLC (applicant) for an operational headquarters of a commercial paving and construction company.

A 3.7-acre tract of land, more or less, situated within the corporate limits of the City of Hondo in Medina County, Texas, J. Ney Survey 160, Abstract 729. The subject property is located at 2903 Hwy 90 W and is identified as Assessor's Parcel Identification No. 7203.

A. Open Public Hearing.

- **Opened at 6:58 p.m.**

B. Staff Presentation. (John Naron, City Manager)

- **Mr. Naron use as a operational headquarters store and stage equipment. Deed restrictions don't allow for creation of concrete He noted that the Planning and Zoning Commission has reviewed the request and recommends approval.**

C. Owner/applicant presentation.

- **Steven McNew spoke about business. There will not be asphalt or gravel stored here. The only thing that might happen is extra materials moving from one job to the next.**

D. Public Comments. (Limited to 3 minutes per person)

- **None**

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E. Adjourn Public Hearing.

- **Adjourned at 7:06 p.m.**

F. Discuss and consider action on a specific use permit request from DKM Land Holdings LLC (applicant) for an operational headquarters of a commercial paving and construction company.

Councilman Williams moved to approve Ordinance No. 1312-11-25, striking “tenant and”, granting a specific use permit for a commercial paving and construction company headquarters on the property located at 2903 Hwy 90 W; seconded by Councilman Ytuarte. Motion passes unanimously.

14. Adjourn.

Councilman Williams moved to adjourn; seconded by Councilman Ytuarte. Motion passes unanimously.

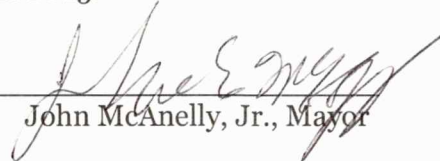
Meeting adjourned at 7:09 p.m.

PASSED AND APPROVED THIS 8TH DAY OF DECEMBER 2025.

ATTEST:



Rebekah Dolphus, City Secretary



John McAnelly, Jr., Mayor

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Exhibit "A"

City of Hondo – Animal Services Division

Spay and Neuter Program Options for City Council Consideration

Background

The City of Hondo has historically supported responsible pet ownership and animal population control through its spay and neuter program. In the previous fiscal year, the City partnered with a local veterinary provider to host spay and neuter events at an approximate cost of **\$4,500 per event**, servicing an average of **11 dogs and 10 cats**.

The number of animals treated per event varies depending on weight, sex, and medical condition, which affect pricing. Historically, the City has covered the full cost of each event.

In an effort to increase accessibility and promote fiscal sustainability, two program options are presented for City Council consideration.

Program Objective

To continue providing affordable, accessible spay and neuter services to Hondo residents in an effort to control the stray animal population while maintaining financial efficiency and community participation.

Option 1: Hondo Veterinary Clinic – Flat Rate Model

The **Hondo Veterinary Clinic** has proposed a **flat rate of \$250 per animal**, regardless of weight, or sex. Under the current allocation of **\$3,000 per event**, approximately **12 animals** could be serviced if the City continues to cover the entire cost.

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City Council may also consider a **cost-sharing model** that divides the cost of each procedure between the resident and the City. The table below illustrates potential breakdowns and corresponding numbers of animals that could be serviced within the same \$3,000 City cap:

Resident Contribution	Resident Cost	City Cost	Approximate Number of Animals (per \$3,000 allocation)
0% (City covers all)	\$0.00	\$250.00	12 animals
25%	\$62.50	\$187.50	16 animals
50%	\$125.00	\$125.00	24 animals
75%	\$187.50	\$62.50	48 animals

This structure allows the City to extend the number of residents served while capping its maximum expenditure at \$3,000 per event.

Option 2: Dragonfly Veterinary Services – Mobile Provider Model

Dragonfly Veterinary Services is a mobile provider offering high-quality, high-volume spay and neuter services for municipalities and nonprofit organizations. A **Memorandum of Understanding (MOU)** is required between Dragonfly and the City of Hondo (attached).

Under the terms of the MOU:

- The **Contractee (City of Hondo)** will provide **advanced notice of up to 40 animals** to be serviced per clinic day.
- This may include **up to 20 dogs**, with **no more than 15 females over 40 lbs** and **no more than 5 dogs over 60 lbs**, unless prior approval is obtained.
- If additional dogs are included, the City must provide a **safe, climate-controlled location with kennels** for overflow animals pre- and post-surgery.
- If fewer animals are scheduled, **Dragonfly may contact community partners** to fill remaining slots.
- The City must provide **2–4 volunteers** for intake, observation, and discharge, or pay a staffing fee if Dragonfly provides this support.
- The City is responsible for any pets not picked up by their owners within two hours of recovery.
- A **minimum service charge of \$3,000 per event** is required, regardless of the number of animals serviced.

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- **Travel fees are included** up to 50 miles from Boerne, Texas; mileage beyond that is billed at **\$6 per mile (one way)**.

Dragonfly performs **soft-tissue surgical procedures**, primarily spay and neuter surgeries, as well as other agreed-upon procedures such as amputations, enucleations, and laceration repairs.

Fee Schedule (Non-Profit & City Pricing – Effective 1/1/25)

Canine Spays

2–19 lbs – \$155 | 20–40 lbs – \$180 | 41–65 lbs – \$200 | 66–100 lbs – \$215 | 101+ lbs – \$250

Canine Neuters

2–25 lbs – \$140 | 26–45 lbs – \$155 | 46–70 lbs – \$170 | 71–100 lbs – \$195 | 101+ lbs – \$215

Feline Procedures

Spay – \$125 | Neuter – \$85

Additional Services (Optional)

Rabies Vaccine – \$12 | FVRCP – \$25 | DHLPP – \$20 | Bordetella – \$15 |
Heartworm Test – \$28 | Feline Combo Test – \$28 | Microchip (without registration) – \$15 |
Bravecto (3-month dose) – \$50 | Sentinel – \$12/pill | Health Certificate – \$40

Contractee may provide its own microchips or combo tests at no cost during the time of surgery. Additional charges may apply for animals that are pregnant, in heat, or cryptorchid.

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Estimated Capacity Based on Cost-Sharing

Based on Dragonfly's average surgical cost of approximately **\$170 per procedure**, the number of animals serviced per \$3,000 event would vary according to the City's share of total cost:

City Coverage	Approx. City Cost per Animal	Estimated # of Animals per \$3,000	Example Resident Cost per Animal
100% (no resident fee)	\$170	17 animals	\$0
75% (City pays 75%)	\$127.50	24 animals	\$42.50
50% (City pays half)	\$85	35 animals	\$85
25% (City pays 25%)	\$42.50	70 animals	\$127.50

This model enables flexible scaling while maintaining the guaranteed \$3,000 per-event minimum.

Program Coordination

If a cost-sharing model is adopted, the Police Department would:

- Collect resident payments at the time vouchers are issued.
 - Deposit funds with the Finance Department.
 - Finance would remit payment to the selected provider upon receipt of invoice and verification of services rendered.
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Option Comparison Summary

Feature	Option 1: Hondo Veterinary Clinic	Option 2: Dragonfly Veterinary Services
Provider Type	Local veterinary clinic	Mobile spay/neuter provider
Base Cost	\$250 per animal (flat rate)	Varies by weight/species (average \$170)
City Funding Cap	\$3,000 per event	\$3,000 minimum per event
Estimated Animals per Event (City pays 100%)	~12	~17
Estimated Animals per Event (City pays 50%)	~24	~35
Maximum Animals per Event	Based on budget	Up to 40 (per MOU)
Resident Cost Option	Available – set by Council %	Available – set by Council %
Additional Fees	None listed	Travel > 50 miles = \$6/mile (one way) N/A
Volunteers Required	Not required	2–4 volunteers for intake/recovery
Facility Needs	Clinic-based	Requires site setup & kennel space
Administrative Steps	Payment through City	Payment through City per MOU
Flexibility	Fixed per-animal rate	Variable by animal type & shared costs

The following options are presented for City Council review and selection:

1. **Option 1 – Hondo Veterinary Clinic:**

Flat-rate pricing of \$250 per animal, with optional cost-sharing and a \$3,000 City funding cap.

2. **Option 2 – Dragonfly Veterinary Services:**

Mobile provider under a formal MOU, \$3,000 minimum per event, with optional resident cost-sharing.

3. **Other Direction:**

Provide alternate guidance to staff regarding future implementation or program structure.

