

HONDO

THIS IS GOD'S COUNTRY

REGULAR CITY COUNCIL MEETING

December 8, 2025 at 6:00 PM

City Council Chambers
1600 Avenue M, Hondo, TX

AGENDA

Notice is hereby given that a Regular City Council Meeting of the governing body of the City of Hondo will be held December 8, 2025 at 6:00 p.m. in the City Council Chambers, City Hall at 1600 Avenue M, Hondo, Texas, for the purpose of discussing matters incident and related to the City of Hondo.

The public may also access the meeting remotely through video/conference from your computer, tablet or smart phone at: <https://boxcast.tv/channel/aetaajdf64jalxx20o9a>
Persons may submit questions or comments for items on the agenda by email to: rdolphus@hondo-tx.org. Questions or comments submitted by email must be received by the city at least 1 hour prior to the scheduled start of the meeting in order to be presented to the City Council during the meeting.

The following items will be discussed, to-wit:

1. **CALL TO ORDER.**
2. **QUORUM CHECK.**
3. **INVOCATION.**
4. **PLEDGE OF ALLEGIANCE.**
5. **CITIZENS'/PUBLIC COMMENTS**
Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda.

PROCLAMATIONS

6. **RECOGNIZE THE ACHIEVEMENTS OF THE HONDO MIGHTY OWL BAND.
(MAYOR MCANELLY)**

CONSENT

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Council Member.

7. **CONSIDERATION AND APPROVAL OF THE OCTOBER 13, 2025 REGULAR CITY COUNCIL MINUTES. (REBEKAH DOLPHUS, CITY SECRETARY)**
8. **CONSIDERATION AND APPROVAL OF THE OCTOBER 27, 2025 REGULAR CITY COUNCIL MINUTES. (REBEKAH DOLPHUS, CITY SECRETARY)**
9. **CONSIDERATION AND APPROVAL OF THE NOVEMBER 10, 2025 REGULAR CITY COUNCIL MINUTES. (REBEKAH DOLPHUS, CITY SECRETARY)**
10. **CONSIDERATION AND APPROVAL OF THE NOVEMBER 24, 2025 REGULAR CITY COUNCIL MINUTES. (REBEKAH DOLPHUS, CITY SECRETARY)**
11. **CONSIDERATION AND ACCEPTANCE OF THE 4TH QUARTER FINANCIAL REPORT FOR FISCAL YEAR 2025. (CHRIS HILL, CHIEF FINANCE OFFICER)**
12. **CONSIDERATION AND ACCEPTANCE OF THE 4TH QUARTER INVESTMENT REPORT FOR FISCAL YEAR 2025. (CHRIS HILL, CHIEF FINANCE OFFICER)**
13. **CONSIDERATION AND APPROVAL OF ORDINANCE NO. 1313-12-25 OF THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS, AUTHORIZING AMENDMENTS TO THE ADOPTED ANNUAL BUDGET OF THE CITY OF HONDO, TEXAS FOR THE 2024-2025 FISCAL YEAR PROVIDING FOR SUPPLEMENTAL APPROPRIATION AND/OR TRANSFER OF CERTAIN FUNDS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR OTHER MATTERS RELATED TO THE SUBJECT. (CHRIS HILL, CHIEF FINANCE OFFICER)**

OTHER BUSINESS

14. **DISCUSS, CONSIDER, AND TAKE POSSIBLE ACTION ON AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS, AMENDING CHAPTER 11 "TRAFFIC AND VEHICLES" OF THE CITY OF HONDO CODE OF ORDINANCES BY CREATING ARTICLE 11.07 "OPERATION OF GOLF CARTS AND OFF-HIGHWAY VEHICLES ON PUBLIC STREETS" TO REGULATE GOLF CARTS AND OFF-HIGHWAY VEHICLES ON PUBLIC STREETS; PROVIDING FOR PENALTIES; DECLARING A PUBLIC PURPOSE; INCORPORATING RECITALS; PROVIDING FOR SEVERABILITY; PROVIDING A REPEALER; PROVIDING AN OPEN MEETINGS CLAUSE; AND SETTING AN EFFECTIVE DATE. (CHIEF SOZA)**
15. **DISCUSS, CONSIDER, AND TAKE POSSIBLE ACTION TO ESTABLISH A REGISTRATION AND INSPECTION FEE FOR GOLF CARTS AND OFF-HIGHWAY VEHICLES AS REQUIRED UNDER ARTICLE 11.07 OF THE CITY OF HONDO CODE OF ORDINANCES. (CHIEF SOZA)**
16. **ADJOURN.**

I hereby certify that the above Notice of Regular City Council Meeting of the governing body of the City of Hondo was posted on the bulletin board in City Hall,

1600 Avenue M, Hondo, Texas, at a place convenient and readily accessible to the general public at all times on December 2, 2025 at 6:00 p.m.

ATTEST:



Rebekah Dolphus
City Secretary



The City Council of the City of Hondo reserves the right to convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code: Section 551.071 (Consultations with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), or Section 551.087 (Deliberations Regarding Economic Development Negotiations) on any of the above items.

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

The City of Hondo City Council Meetings is available to all persons regardless of disability. If you require special assistance, contact the City Secretary forty-eight (48) hours prior to the meeting time at 830-426-3378.

MINUTES

REGULAR CITY COUNCIL MEETING

Monday, October 13, 2025 @ 6:00PM
City Council Chambers, 1600 Avenue M Hondo, Texas

1. Call to order.

Mayor McAnelly called the meeting to order at 6:02 p.m.

2. Quorum check.

Mayor John McAnelly Jr., Councilman Brett Williams, Mayor Pro Tem Jose “Porky” Ytuarte, Council Woman Rachel Ramirez, Council Woman Makenna Lange

Absent: None

Vacant: Council Place 2

Staff Present: City Manager John Naron, City Attorney Mike McCann, City Secretary Rebekah Dolphus, Public Relations & Recreation Director Jamie Kindred, IT Manager Josh Rodriguez, IT Support Specialist Nick Deleon, Chief of Police Justin Soza, Public Works Director Rene Saenz, Development Services Manager Uche Echeozo

3. Invocation by Pastor Steve Peyton, New Fountain Methodist Church.

4. Pledge of Allegiance.

5. Citizens’/Public Comments: *Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) to on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda.*

Chavel Lopez– 1002 Ave S Hondo, TX 78861

- **Mr. Lopez began by recognizing Indigenous Peoples’ Day, then expressed concerns about data centers related to water and electric usage and noise, and also reported issues regarding the treatment of Parks and Facilities employees.**

Florestela Gonzales – 1002 Ave S Hondo, TX 78861

- **Ms. Gonzales commented on the Animal Advisory Board and expressed frustration that questions she raised several weeks ago had not yet been addressed by Council members.**

MINUTES
REGULAR CITY COUNCIL MEETING
Monday, October 13, 2025 @ 6:00PM
City Council Chambers, 1600 Avenue M Hondo, Texas

CONSENT

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Council member.

Councilman Williams moved to approve items 6, 7, 8, 9, 10, 11, 12, 13, 14, and 15 on the Consent agenda; seconded by Councilman Ytuarte. Motion passes unanimously.

6. Consideration and approval of the August 11, 2025 Regular City Council meeting minutes. (Rebekah Dolphus, City Secretary)

7. Consideration and approval of the August 18, 2025 Special City Council meeting minutes. (Rebekah Dolphus, City Secretary)

8. Consideration and approval of the August 25, 2025 Regular City Council meeting minutes. (Rebekah Dolphus, City Secretary)

9. Consideration and approval of the September 8, 2025 Regular City Council meeting minutes. (Rebekah Dolphus, City Secretary)

10. Consideration and approval of the September 22, 2025 Regular City Council meeting minutes. (Rebekah Dolphus, City Secretary)

11. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 466-25 OF THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION FOR THE TEMPORARY CLOSURE OF FARM-TO-MARKET ROAD 462 (AVENUE M) ON NOVEMBER 22, 2025, FOR THE CITY OF HONDO “CHRISTMAS IN GOD’S COUNTRY” PARADE. (RENE SAENZ, PUBLIC WORKS DIRECTOR)

12. Consideration and approval on authorizing the purchase of two (2) 2026 Ford Police Interceptor Utility (PIU) vehicles, including the vehicles, installation of emergency equipment, radar, and in-car camera systems, utilizing grant funds awarded by the Office of the Governor under Operation Lone Star 2026 Grant #5201202. (Chief Soza)

13. Consideration and approval on authorizing the purchase of one (1) 2026 Ford Police Interceptor Utility (PIU) vehicle, including the vehicle, installation of emergency equipment, radar, and in-car camera systems, utilizing grant funds awarded by the Office of the Governor under the Edward Byrne Memorial Justice Grant #5356201. (Chief Soza)

14. Consideration and approval on authorizing the purchase of one (1) 2026 Ford Police Interceptor Utility (PIU) vehicle, including the vehicle, installation of emergency equipment, radar, and in-car camera system, with funding provided in the City of Hondo FY 2025–2026 budget. (Chief Soza)

15. Consideration and approval of various appointments to boards and commissions. (Mayor McAnelly) – **None**

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OTHER BUSINESS

16. Consideration and possible action on Resolution No. 467-25 approving a sole source procurement of a Supervisory Control and Data Acquisition (SCADA) system from Data Flow Systems, LLC (DFS) pursuant to Texas Local Government Code § 252.022(a)(7)(A), and authorizing the City Manager to execute the SCADA System Equipment Lease Agreement and related documents. (John Naron, City Manager)

Mr. Naron explained that DFS is a sole source provider whose system is made in the United States and is fully backward compatible. The system has no update fees, is known for long service life, and is used by several surrounding and Central Texas cities. The SCADA system will allow staff to monitor and control multiple components of the water system, and DFS will provide necessary training. Funding for this acquisition is already included in the FY budget.

Councilman Ytuarte moved to approve Resolution No. 467-25 and authorize the City Manager to execute the SCADA System Equipment Lease Agreement and related documents for a term of 3 years and an amount not to exceed \$286,607.00; seconded by Council Woman Lange. Motion passes unanimously.

17. DISCUSS AND CONSIDER ACTION ON ORDINANCE NO. 1309-10-25 OF THE CITY OF HONDO, TEXAS, AMENDING THE UNIFIED DEVELOPMENT CODE TO: RENUMBER SUBSECTIONS IN §5.1 “RESIDENTIAL ZONING DISTRICTS”; ADD A NEW §5.1.6 ESTABLISHING THE “R-4” RESIDENTIAL FOUR ZONING DISTRICT; AMEND §§4.1, 6.1.2, 6.2.1, 7.3.2, 7.3.6, AND 7.5.1 TO INCORPORATE THE R-4 DISTRICT; AMEND §11.1 “DEFINED TERMS” TO CLARIFY THE DEFINITION OF “INDUSTRIALIZED HOME”; AMEND §§5.1.2, 5.1.3, 5.1.4, 5.1.5, 5.1.7, 5.1.8, AND 6.1.2 TO INCLUDE REFERENCES TO THE CLARIFIED DEFINITION OF “INDUSTRIALIZED HOME”; DECLARING A PUBLIC PURPOSE; INCORPORATING RECITALS; PROVIDING A REPEALER AND SAVINGS CLAUSE; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

Ernest Garza – 1703 16th Street Hondo, TX 78861

- **Spoke in opposition to the creation of the new zoning district, stating that he was previously required to install a concrete slab to ensure his structure could not be moved. He expressed concern that allowing different standards would move the community backward and conflict with the goal of maintaining a well-developed and consistent neighborhood.**

Councilman Ytuarte moved to approve Ordinance No. 1309-10-25 with the removal of townhomes; seconded by Council Woman Ramirez. Motion passes unanimously.

18. Public hearing on a rezoning request from St. John the Evangelist Catholic Church for a zone change from Residential-R2 to CBD (Central Business District). Legal descriptions being Hondo Block 32 Lots 1–10 and Hondo Block 29 north half parts of Lots 15–18. Assessor’s parcel identification no's 16497 and 16486.

A. Open public hearing.

- **Opened at 6:40 p.m.**

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B. Staff presentation. (Uche Echeozo, Development Services Manager)

- Mr. Echeozo presented the item and advised that the Planning and Zoning Commission recommends approval of the application.

C. Owner/applicant presentation.

- None

D. Public comments (limited to 3 minutes per person).

- None

E. Adjourn public hearing.

- Adjourned at 6:46 p.m.

F. Discuss and consider action on a rezoning request from St. John the Evangelist Catholic Church for a zone change from Residential-R2 to CBD (Central Business District).

No action was taken at the request of the City Attorney, as an ordinance and updated zoning map should be prepared and attached before consideration.

19. Public hearing and consideration on adopting the current editions of the International Code Council (ICC) codes, replacing the editions previously adopted by the City, including but not limited to the following:

International Building Code (IBC)

International Existing Building Code (IEBC)

International Residential Code (IRC)

International Energy Conservation Code (IECC)

International Plumbing Code (IPC)

International Mechanical Code (IMC)

International Property Maintenance Code (IPMC)

International Private Sewage Disposal Code (IPSDC)

International Fire Code (IFC)

A. Open Public Hearing.

- Opened at 6:59 p.m.

B. Staff Presentation. (Uche Echeozo, Development Services Manager)

- Mr. Naron advised that each code requires its own ordinance and that staff should review each code individually to ensure the City is not adopting provisions that do not fit local needs.

- Mr. Echeozo presented information regarding the adoption of the ICC codes.

- Mr. Jody Poth from Bureau Veritas Group came to podium and answered questions from Mayor and Council.

C. Public Comments. (Limited to 3 minutes per person)

- None

D. Adjourn Public Hearing.

- Adjourned at 7:08 p.m.

E. Discuss and consider action on adopting the current editions of the International Code Council (ICC) Codes as stated above.

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No action was taken at the request of the City Attorney. He advised that adoption should occur in one of two ways: either by adding language for automatic amendments as new editions are released, or by reviewing each individual code and adopting customized versions tailored to the City's needs.

20. DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 468-25 OF THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS, NOMINATING A CANDIDATE FOR THE ELECTION OF MEDINA CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS FOR 2026-2027.

Councilman Ytuarte moved to approve Resolution No. 468-25 ; seconded by Council Woman Ramirez. Motion passes unanimously.

21. Adjourn.

Councilman Williams moved to adjourn; seconded by Council Woman Ramirez. Motion passes unanimously.

Meeting adjourned at 7:15 p.m.

PASSED AND APPROVED THIS 8TH DAY OF DECEMBER 2025.

John McAnelly, Jr., Mayor

ATTEST:

Rebekah Dolphus, City Secretary



THIS IS GOD'S COUNTRY

City Council Communication

Title: CONSIDERATION AND APPROVAL OF THE OCTOBER 27, 2025 REGULAR CITY COUNCIL MINUTES. (REBEKAH DOLPHUS, CITY SECRETARY)

Date: December 8, 2025 **From:** Rebekah Dolphus, City Secretary

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

1. Rough Draft

STAFF CONTACTS:

MINUTES

REGULAR CITY COUNCIL MEETING

Monday, October 27, 2025 @ 6:00PM
City Council Chambers, 1600 Avenue M Hondo, Texas

1. Call to order.

Mayor McAnelly called the meeting to order at 6:03 p.m.

2. Quorum check.

Mayor John McAnelly Jr., Councilman Brett Williams, Mayor Pro Tem Jose “Porky” Ytuarte, Council Woman Rachel Ramirez, Council Woman Makenna Lange

Absent: None

Vacant: Council Place 2

Staff Present: City Manager John Naron, City Attorney Lea Ream, City Secretary Rebekah Dolphus, Public Relations & Recreation Director Jamie Kindred, IT Support Specialist Nick Deleon, EDC Director Sean Patty

3. Invocation by Pastor Steve Peyton, New Fountain Methodist Church.

4. Pledge of Allegiance.

5. Citizens’/Public Comments: *Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) to on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda.*

Chavel Lopez– 1002 Ave S Hondo, TX 78861

- **Mr. Lopez spoke regarding the “No Kings” protest that took place in Hondo.**

Florestela Gonzales – 1002 Ave S Hondo, TX 78861

- **Ms. Gonzales expressed concern that an administrator was spreading false information and stating that there were paid protesters at the “No Kings” protest in Hondo.**

OTHER BUSINESS

6. PRESENT, DISCUSS, AND CONSIDER ACTION ON RESOLUTION NO. ED 5-25 AUTHORIZING THE EXPENDITURE TO LIFTFUND IN THE AMOUNT OF \$105,000.00 FOR THE 0% INTEREST LOAN PROJECT AS PART OF THE SMALL BUSINESS DEVELOPMENT PROGRAM; AND AUTHORIZING PAYMENT THEREFORE. (SEAN PATTY, EDC DIRECTOR & CHRIS HILL, CHIEF FINANCE OFFICER)

MINUTES

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City Council Chambers, 1600 Avenue M Hondo, Texas

No action was taken at the request of the City Attorney, as the statute requires a second reading at the next meeting.

7. DISCUSS AND CONSIDER ACTION ON ORDINANCE NO. 1310-10-25 OF THE CITY OF HONDO, TEXAS, REZONING APPROXIMATELY 3.10 ACRES OF LAND OWNED BY ST. JOHN THE EVANGELIST CATHOLIC CHURCH, BEING THE NORTH ½ OF BLOCK 29, LOTS 15–18, AND BLOCK 32, LOTS 1–10 (ASSESSOR’S PARCEL NOS. 16497 AND 16486), FROM RESIDENTIAL TWO (R-2) TO CENTRAL BUSINESS DISTRICT (CBD); DECLARING COMPLIANCE WITH MUNICIPAL ZONING REGULATIONS, STATE LAW, PUBLIC NOTICE AND HEARING REQUIREMENTS AND A PUBLIC PURPOSE; INCORPORATING RECITALS; PROVIDING A REPEALER AND SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE. (UCHE ECHEOZO, DEVELOPMENT SERVICES MANAGER)

Councilman Ytuarte moved to approve Ordinance No. 1310-10-25; seconded by Council Woman Ramirez. Motion passes unanimously.

8. Deliberation and possible action to approve a resolution authorizing the City of Hondo to enter into a letter of engagement with the Water Finance Exchange (WFX) for technical assistance services related to the City's water and wastewater systems. (John Naron, City Manager)

Councilman Williams moved to approve a resolution of the City Council of the City of Hondo, Texas, authorizing the Mayor to execute a Letter of Engagement with Water Finance Exchange (“WFX”) for technical assistance services related to the City’s water and wastewater systems: and providing an effective date; seconded by Council Woman Ramirez. Motion passes unanimously.

9. Adjourn.

Councilman Williams moved to adjourn; seconded by Councilman Ytuarte. Motion passes unanimously.

Meeting adjourned at 6:28 p.m.

PASSED AND APPROVED THIS 8TH DAY OF DECEMBER 2025.

John McAnelly, Jr., Mayor

ATTEST:

Rebekah Dolphus, City Secretary



THIS IS GOD'S COUNTRY

City Council Communication

Title: CONSIDERATION AND APPROVAL OF THE NOVEMBER 10, 2025
REGULAR CITY COUNCIL MINUTES. (REBEKAH DOLPHUS, CITY SECRETARY)

Date: December 8, 2025 **From:** Rebekah Dolphus, City Secretary

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

1. Rough Draft

STAFF CONTACTS:

MINUTES

REGULAR CITY COUNCIL MEETING

Monday, November 10, 2025 @ 6:00PM
City Council Chambers, 1600 Avenue M Hondo, Texas

1. Call to order.

Mayor McAnelly called the meeting to order at 6:00 p.m.

2. Quorum check.

Mayor John McAnelly Jr., Councilman Brett Williams, Mayor Pro Tem Jose “Porky” Ytuarte, Council Woman Rachel Ramirez, Council Woman Makenna Lange

Absent: None

Vacant: Council Place 2

Staff Present: City Manager John Naron (Remote), City Attorney Lea Ream, City Secretary Rebekah Dolphus, Administrative Assistant Stephanie Velasquez, Public Relations & Recreation Director Jamie Kindred, IT Manager Josh Rodriguez, IT Support Specialist Nick Deleon, Chief of Police Justin Soza, EDC Director Sean Patty

3. Invocation by Mayor McAnelly.

4. Pledge of Allegiance.

5. Citizens’/Public Comments: *Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) to on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda.*

- **No Citizens’/Public Comments**

PROCLAMATIONS

6. Proclamation for Veterans Day 2025. (Mayor McAnelly)

CONSENT

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Council member.

Councilman Williams moved to approve item 7 on the Consent agenda; seconded by Council Woman Ramiez. Motion passes unanimously.

MINUTES

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7. Consideration and approval of the reappointment of Mrs. Polly Edlund to the Medina County 9-1-1 Emergency Communications District Board of Managers. (Mayor McAnelly)

OTHER BUSINESS

8. DISCUSS AND CONSIDER ACTION ON RESOLUTION NO. 470-25 CANVASSING THE OFFICIAL RESULTS OF THE NOVEMBER 4, 2025 SPECIAL CHARTER AMENDMENT ELECTION AND SPECIAL ELECTION FOR CITY COUNCIL PLACE 2. (REBEKAH DOLPHUS, CITY SECRETARY)

Councilman Ytuarte moved to approve Resolution No. 470-25; seconded by Council Woman Ramirez. Motion passes unanimously.

9. Discuss and consider action on amending and/or canceling future City Council meeting dates. (John Naron, City Manager)

Councilman Ytuarte moved to cancel the December 22, 2025 Regular City Council meeting; seconded by Councilman Williams. Motion passes unanimously.

10. Discuss and consider action on changing the fee schedule regarding spay and neuter services. (Council Woman Ramirez)

Ms. Florestela Gonzales, 1002 Ave S, spoke in favor of reducing the spay/neuter fee from \$100 to \$50. The City Secretary also read letters from Ida Ortiz, LeRoy Mechler, Rosario Mechler, Lisa Torres, and Andrea Arias, all expressing support for lowering the fee to \$50.

Council reviewed the options presented by Chief Soza (see Exhibit "A"). The Chief recommended transitioning from a fixed dollar amount to a percentage-based cost structure. Following discussion, Council reached a consensus to implement a trap-and-release program for cats using any remaining funds if the mandatory \$3,000 threshold is not met. Council also agreed to a 50/50 cost-sharing arrangement between the resident and the City, with Dragonfly serving as the service provider. Additionally, Council requested that the final program guidelines include a process to verify residency at the time of the appointment after a voucher has been issued.

11. 2ND READING: DISCUSS AND CONSIDER ACTION ON RESOLUTION NO. ED 5-25 AUTHORIZING THE EXPENDITURE TO LIFTFUND IN THE AMOUNT OF \$105,000.00 FOR THE 0% INTEREST LOAN PROJECT AS PART OF THE SMALL BUSINESS DEVELOPMENT PROGRAM; AND AUTHORIZING PAYMENT THEREFORE. (SEAN PATTY, EDC DIRECTOR & CHRIS HILL, CHIEF FINANCE OFFICER)

Councilman Ytuarte moved to approve Resolution No. ED 5-25 including the attachment of agreement; seconded by Council Woman Lange. Motion passes unanimously.

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12. Specific use permit request from Ace Bail Bond Company (applicant) for a bail bonds office. A 0.16-acre tract of land, more or less, situated within the corporate limits of the City of Hondo in Medina County, Texas, being Lot 10 and a portion of Lot 9, Hondo Block 21, of the City of Hondo. The subject property is located at 1906 Ave K and is identified as Assessor's Parcel Identification No. 16430.

A. Open public hearing.

- **Opened at 6:53 p.m.**

B. Staff presentation. (John Naron, City Manager)

- **Mr. Naron advised that the company is currently operating within the City and is requesting the permit due to a change in location. He noted that the Planning and Zoning Commission has reviewed the request and recommends approval.**

C. Owner/applicant presentation.

- **None**

D. Public comments (limited to 3 minutes per person).

- **None**

E. Adjourn public hearing.

- **Adjourned at 6:55 p.m.**

F. Discuss and consider action on a specific use permit request from Ace Bail Bond Company (applicant) for a bail bonds office.

Councilman Ytuarte moved to approve Ordinance No. 1311-11-25 granting a specific use permit for a bail bonds office on the property located at 1906 Ave K, Hondo, Texas; seconded by Council Woman Ramirez. Motion passes unanimously.

13. Specific use permit request from DKM Land Holdings LLC (applicant) for an operational headquarters of a commercial paving and construction company.

A 3.7-acre tract of land, more or less, situated within the corporate limits of the City of Hondo in Medina County, Texas, J. Ney Survey 160, Abstract 729. The subject property is located at 2903 Hwy 90 W and is identified as Assessor's Parcel Identification No. 7203.

A. Open Public Hearing.

- **Opened at 6:58 p.m.**

B. Staff Presentation. (John Naron, City Manager)

- **Mr. Naron use as a operational headquarters store and stage equipment. Deed restrictions don't allow for creation of concrete He noted that the Planning and Zoning Commission has reviewed the request and recommends approval.**

C. Owner/applicant presentation.

- **Steven McNew spoke about business. There will not be asphalt or gravel stored here. The only thing that might happen is extra materials moving from one job to the next.**

D. Public Comments. (Limited to 3 minutes per person)

- **None**

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E. Adjourn Public Hearing.

- Adjourned at 7:06 p.m.

F. Discuss and consider action on a specific use permit request from DKM Land Holdings LLC (applicant) for an operational headquarters of a commercial paving and construction company.

Councilman Williams moved to approve Ordinance No. 1312-11-25, striking “tenant and”, granting a specific use permit for a commercial paving and construction company headquarters on the property located at 2903 Hwy 90 W; seconded by Councilman Ytuarte. Motion passes unanimously.

14. Adjourn.

Councilman Williams moved to adjourn; seconded by Councilman Ytuarte. Motion passes unanimously.

Meeting adjourned at 7:09 p.m.

PASSED AND APPROVED THIS 8TH DAY OF DECEMBER 2025.

John McAnelly, Jr., Mayor

ATTEST:

Rebekah Dolphus, City Secretary

MINUTES
REGULAR CITY COUNCIL MEETING
Monday, November 10, 2025 @ 6:00PM
City Council Chambers, 1600 Avenue M Hondo, Texas

Exhibit “A”

City of Hondo – Animal Services Division

Spay and Neuter Program Options for City Council Consideration

Background

The City of Hondo has historically supported responsible pet ownership and animal population control through its spay and neuter program. In the previous fiscal year, the City partnered with a local veterinary provider to host spay and neuter events at an approximate cost of **\$4,500 per event**, servicing an average of **11 dogs and 10 cats**.

The number of animals treated per event varies depending on weight, sex, and medical condition, which affect pricing. Historically, the City has covered the full cost of each event.

In an effort to increase accessibility and promote fiscal sustainability, two program options are presented for City Council consideration.

Program Objective

To continue providing affordable, accessible spay and neuter services to Hondo residents in an effort to control the stray animal population while maintaining financial efficiency and community participation.

Option 1: Hondo Veterinary Clinic – Flat Rate Model

The **Hondo Veterinary Clinic** has proposed a **flat rate of \$250 per animal**, regardless of weight, or sex. Under the current allocation of **\$3,000 per event**, approximately **12 animals** could be serviced if the City continues to cover the entire cost.

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City Council may also consider a **cost-sharing model** that divides the cost of each procedure between the resident and the City. The table below illustrates potential breakdowns and corresponding numbers of animals that could be serviced within the same \$3,000 City cap:

Resident Contribution	Resident Cost	City Cost	Approximate Number of Animals (per \$3,000 allocation)
0% (City covers all)	\$0.00	\$250.00	12 animals
25%	\$62.50	\$187.50	16 animals
50%	\$125.00	\$125.00	24 animals
75%	\$187.50	\$62.50	48 animals

This structure allows the City to extend the number of residents served while capping its maximum expenditure at \$3,000 per event.

Option 2: Dragonfly Veterinary Services – Mobile Provider Model

Dragonfly Veterinary Services is a mobile provider offering high-quality, high-volume spay and neuter services for municipalities and nonprofit organizations. A **Memorandum of Understanding (MOU)** is required between Dragonfly and the City of Hondo (attached).

Under the terms of the MOU:

- The **Contractee (City of Hondo)** will provide **advanced notice of up to 40 animals** to be serviced per clinic day.
- This may include **up to 20 dogs**, with **no more than 15 females over 40 lbs** and **no more than 5 dogs over 60 lbs**, unless prior approval is obtained.
- If additional dogs are included, the City must provide a **safe, climate-controlled location with kennels** for overflow animals pre- and post-surgery.
- If fewer animals are scheduled, **Dragonfly may contact community partners** to fill remaining slots.
- The City must provide **2–4 volunteers** for intake, observation, and discharge, or pay a staffing fee if Dragonfly provides this support.
- The City is responsible for any pets not picked up by their owners within two hours of recovery.
- **A minimum service charge of \$3,000 per event** is required, regardless of the number of animals serviced.

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- **Travel fees are included** up to 50 miles from Boerne, Texas; mileage beyond that is billed at **\$6 per mile (one way)**.

Dragonfly performs **soft-tissue surgical procedures**, primarily spay and neuter surgeries, as well as other agreed-upon procedures such as amputations, enucleations, and laceration repairs.

Fee Schedule (Non-Profit & City Pricing – Effective 1/1/25)

Canine Spays

2–19 lbs – \$155 | 20–40 lbs – \$180 | 41–65 lbs – \$200 | 66–100 lbs – \$215 | 101+ lbs – \$250

Canine Neuters

2–25 lbs – \$140 | 26–45 lbs – \$155 | 46–70 lbs – \$170 | 71–100 lbs – \$195 | 101+ lbs – \$215

Feline Procedures

Spay – \$125 | Neuter – \$85

Additional Services (Optional)

Rabies Vaccine – \$12 | FVRCP – \$25 | DHLPP – \$20 | Bordetella – \$15 | Heartworm Test – \$28 | Feline Combo Test – \$28 | Microchip (without registration) – \$15 | Bravecto (3-month dose) – \$50 | Sentinel – \$12/pill | Health Certificate – \$40

Contractee may provide its own microchips or combo tests at no cost during the time of surgery. Additional charges may apply for animals that are pregnant, in heat, or cryptorchid.

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Estimated Capacity Based on Cost-Sharing

Based on Dragonfly’s average surgical cost of approximately **\$170 per procedure**, the number of animals serviced per \$3,000 event would vary according to the City’s share of total cost:

City Coverage	Approx. City Cost per Animal	Estimated # of Animals per \$3,000	Example Resident Cost per Animal
100% (no resident fee)	\$170	17 animals	\$0
75% (City pays 75%)	\$127.50	24 animals	\$42.50
50% (City pays half)	\$85	35 animals	\$85
25% (City pays 25%)	\$42.50	70 animals	\$127.50

This model enables flexible scaling while maintaining the guaranteed \$3,000 per-event minimum.

Program Coordination

If a cost-sharing model is adopted, the Police Department would:

- Collect resident payments at the time vouchers are issued.
- Deposit funds with the Finance Department.
- Finance would remit payment to the selected provider upon receipt of invoice and verification of services rendered.

MINUTES

REGULAR CITY COUNCIL MEETING

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Option Comparison Summary

Feature	Option 1: Hondo Veterinary Clinic	Option 2: Dragonfly Veterinary Services
Provider Type	Local veterinary clinic	Mobile spay/neuter provider
Base Cost	\$250 per animal (flat rate)	Varies by weight/species (average \$170)
City Funding Cap	\$3,000 per event	\$3,000 minimum per event
Estimated Animals per Event (City pays 100%)	~12	~17
Estimated Animals per Event (City pays 50%)	~24	~35
Maximum Animals per Event	Based on budget	Up to 40 (per MOU)
Resident Cost Option	Available – set by Council %	Available – set by Council %
Additional Fees	None listed	Travel > 50 miles = \$6/mile (one way) N/A
Volunteers Required	Not required	2–4 volunteers for intake/recovery
Facility Needs	Clinic-based	Requires site setup & kennel space
Administrative Steps	Payment through City	Payment through City per MOU
Flexibility	Fixed per-animal rate	Variable by animal type & shared costs

The following options are presented for City Council review and selection:

- Option 1 – Hondo Veterinary Clinic:**
Flat-rate pricing of \$250 per animal, with optional cost-sharing and a \$3,000 City funding cap.
- Option 2 – Dragonfly Veterinary Services:**
Mobile provider under a formal MOU, \$3,000 minimum per event, with optional resident cost-sharing.
- Other Direction:**
Provide alternate guidance to staff regarding future implementation or program structure.



THIS IS GOD'S COUNTRY

City Council Communication

Title: CONSIDERATION AND APPROVAL OF THE NOVEMBER 24, 2025
REGULAR CITY COUNCIL MINUTES. (REBEKAH DOLPHUS, CITY SECRETARY)

Date: December 8, 2025 **From:** Rebekah Dolphus, City Secretary

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

1. Rough Draft

STAFF CONTACTS:

MINUTES
REGULAR CITY COUNCIL MEETING
Monday, November 24, 2025 @ 6:00PM
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1. Call to order.

Mayor McAnelly called the meeting to order at 6:00 p.m.

2. Quorum check.

Mayor John McAnelly Jr., Councilman Brett Williams, Councilman Benjamin “BJ” McCollum, Mayor Pro Tem Jose “Porky” Ytuarte, Council Woman Rachel Ramirez, Council Woman Makenna Lange

Absent: None

Staff Present: City Manager John Naron, Admin Assistant Stephanie Velasquez, Public Relations & Recreation Director Jamie Kindred, IT Support Specialist Nick Deleon

3. Invocation by Mayor McAnelly.

4. Pledge of Allegiance.

5. Citizens’/Public Comments: *Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) to on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda.*

- **No Citizens’/Public Comments**

ANNUAL ELECTION ACTIONS

6. Issue certificate of election to Council Member-elect, Place 2, Benjamin “BJ” McCollum. (City Secretary Rebekah Dolphus)

7. Administer oath of office to Council Member-elect, Place 2, Benjamin “BJ” McCollum. (Rebekah Dolphus, City Secretary)

Oath of Office administered by Judge Kindred, and Mr. McCollum took his seat at the dais.

MINUTES

REGULAR CITY COUNCIL MEETING

Monday, November 24, 2025 @ 6:00PM
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CONSENT

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Council member.

Councilman Williams moved to approve item 8 on the Consent agenda; seconded by Councilman Ytuarte. Motion passes unanimously.

8. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 471-25 OF THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS, AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FINANCIAL ASSISTANCE TO THE OFFICE OF THE GOVERNOR FOR THE HONDO POLICE DEPARTMENT - BULLET-RESISTANT COMPONENTS FOR LAW ENFORCEMENT VEHICLES GRANT. (JUSTIN SOZA, CHIEF OF POLICE)

OTHER BUSINESS

9. DISCUSS AND CONSIDER ACTION ON RESOLUTION NO. 472-25 OF THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS, CASTING VOTES TO ELECT DIRECTORS FOR THE MEDINA CENTRAL APPRAISAL DISTRICT FOR THE 2026-2027 TERM; AND PROVIDING AN EFFECTIVE DATE.

Councilman Williams moved to approve Resolution No. 472-25 and cast all 125 votes for Jody Jacobs; seconded by Councilman Ytuarte. Motion passes unanimously.

10. Adjourn.

Councilman Williams moved to adjourn; seconded by Councilman Ytuarte. Motion passes unanimously.

Meeting adjourned at 6:08 p.m.

PASSED AND APPROVED THIS 8TH DAY OF DECEMBER 2025.

John McAnelly, Jr., Mayor

ATTEST:

ABSENT
Rebekah Dolphus, City Secretary

Stephanie Velasquez, Admin Assistant



THIS IS GOD'S COUNTRY

City Council Communication

Title: CONSIDERATION AND ACCEPTANCE OF THE 4TH QUARTER FINANCIAL REPORT FOR FISCAL YEAR 2025. (CHRIS HILL, CHIEF FINANCE OFFICER)

Date: December 8, 2025 **From:** Chris Hill, Chief Finance Officer

INFORMATION:

See annual financial report attached. The annual financial audit is not yet complete.

FINANCIAL IMPACT:

See attached report.

STAFF RECOMMENDATION:

The City Staff recommends approval/acceptance of the 4th Quarter Financial Report for the Fiscal Year ended September 30, 2025, as presented.

MOTION:

Move to approve the 4th Quarter Financial Report for the fiscal year ending September 30, 2025.

ATTACHMENTS:

1. Budget Report - Sept 2025
2. Hondo Quarterly Financial Dashboard Final 4QTR

STAFF CONTACTS:

Chris Hill
Chief Finance Officer
chill@hondo-tx.org

John Naron
City Manager
jnaron@hondo-tx.org



December 8, 2025

Mayor and Members of City Council
City of Hondo, Texas

We are pleased to present the annual budget report for the City of Hondo, Texas. The attached schedules reflect activity for the 12-month period ending September 30, 2025. This report reflects the fiscal year or 100% of the year. The semi-annual debt service payments due were paid on February 1. The second semi-annual debt service payments were made on August 1. Detailed fund summaries are included in this document.

This report is based upon the accounting records of the City of Hondo, Texas Finance Department.

General Fund

As the primary operating fund for the City, the General Fund accounts for revenues dedicated to general government activities. These revenues primarily are made up of taxes and fees, fund general administration, public safety, parks, recreation and public works functions. As of September 30, 2025, the general fund was at 93.56% of its budgeted revenues for the year. 99% of the property tax has been collected. Sales tax has been increasingly trending up and ended at 107% of budget. The city has achieved over 140% of the Court Revenue Budget and 113% of the Interest Income budget.

Expenditures in the general fund are under budget at 93.27%. The departments trending over budget are due to previously approved projects such as grant expenditures, street projects and non-profit annual Increases but will meet budget after the final budget amendments. These projects have already been approved by city council.

As of September 30, 2025, the City reported a \$37K surplus in the general fund due to the expenditures coming in less than budget.

Bond and Sinking Fund

This fund receives an allocation of property tax levy and debt payment reimbursements from the Utility Funds (Electric, Water/Wastewater and Airport) and EDC. These resources are used to fund principal and interest payments on outstanding debt. Property taxes received were 98% of budget. February principal or interest payments were paid on February 1. The second semi-annual debt service payments were made on August 1.

Electric Fund

The Electric Fund accounts for the fees received and the cost of service to the electricity customers of Hondo.

Revenue is currently above budget with the seasonal variations expected. Expenditures were below budget at 98% primarily due to personnel costs below the budget. The fund is currently showing a surplus of \$621,735 compared to budget before depreciation adjustment made during the audit.

Water and Wastewater Fund

The Water/Wastewater Fund accounts for the fees received to fund the cost of water and wastewater services in Hondo. Water and wastewater revenue are trending slightly under budget for the year due to declines in prison revenue. Expenditures are slightly under budgeted amounts at 85%. The fund is currently showing a surplus of \$736,608 compared to budget after debt payment adjustments but before depreciation adjustment made during the audit.

Airport Fund

The City of Hondo Airport fund accounts for the activities of the South Texas Regional Airport and the related property. Revenue for the year is over budget due to land sale and grant reimbursement that increased revenue. The fund is currently showing a surplus of \$1,525,731 before depreciation adjustment made during the audit.

Sanitation Fund

This fund accounts for the user charges to residential and commercial customers that finances the cost of this service. The collection and disposal services are performed under contract.

This fund is showing slight deficit of \$32,956.

Economic Development Corporation

The Hondo EDC is a 4B Type Corporation established for the creation and retention of new or expanded business enterprises that create or retain primary jobs. The Corporation is also authorized to fund the maintenance and operating expenses of eligible projects.

The EDC collected 110% of budgeted sales tax for fiscal year 2025. Interest revenue is currently above budget. EDC has a surplus of \$168,095 due to less expenses than budget.

As always, we welcome your comments and questions.



4th QUARTER BUDGET REPORT
CITY OF HONDO

September 30, 2025

City of Hondo, Texas
 Electric Fund
 Statement of Revenues and Expenses
 Budget to Actual

September 30, 2025

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Residential	4,500,000	4,500,000	4,823,295	323,295	107.18%
Commercial	4,750,000	4,750,000	4,996,131	246,131	105.18%
Industrial	775,000	775,000	774,670	(330)	99.96%
Penalties	110,000	110,000	110,385	385	100.35%
New Installs	50,000	50,000	28,354	(21,646)	56.71%
Other	229,301	229,301	123,891	(105,410)	54.03%
Total Revenues	10,414,301	10,414,301	10,856,727	442,426	104.25%
Expenses					
Personnel	779,805	779,805	686,784	(93,021)	88.07%
Supplies	467,150	467,150	486,862	19,712	104.22%
Other Services	6,027,068	6,027,068	6,013,060	(14,008)	99.77%
Capital Outlay	25,000	25,000	22,034	(2,966)	88.14%
Debt Service	127,040	127,040	38,014	(89,026)	29.92%
Transfers	2,988,238	2,988,238	2,988,238	-	100.00%
Total Expenses	10,414,301	10,414,301	10,234,992	(179,309)	98.28%
Revenue over (under) expense	-	-	621,735	621,735	

City of Hondo, Texas
Water & Wasterwater Fund
Statement of Revenues and Expenses
Budget to Actual

September 30, 2025

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Operating Revenues					
Water					
Revenue	3,399,032	3,399,032	3,257,583	(141,449)	95.84%
EAA Aquifer Management	275,000	275,000	263,026	(11,974)	95.65%
Other Fees	145,500	145,500	174,874	29,374	120.19%
Wastewater					
Revenue	1,613,936	1,613,936	1,829,014	215,078	113.33%
Other Fees	28,000	28,000	17,658	(10,342)	63.06%
Interest	353,000	353,000	199,809	(153,191)	56.60%
Transfer in - Fund Balance	677,427	677,427	433,070	(244,357)	63.93%
Grants	600,000	600,000	759,389	159,389	126.56%
Total Revenues	7,091,895	7,091,895	6,934,423	(157,472)	97.78%
Expenses					
Water					
Personnel	622,861	622,861	524,675	(98,186)	84.24%
Supplies	292,350	292,350	196,239	(96,111)	67.12%
Other Services	513,814	513,814	358,466	(155,348)	69.77%
Capital Outlay	199,186	199,186	315,589	116,403	158.44%
Debt Service	1,326,250	1,326,250	564,504	(761,746)	42.56%
Transfers	1,556,365	1,556,365	1,556,365	(0)	100.00%
Total Water	4,510,826	4,510,826	3,515,837	(994,989)	77.94%
Wastewater					
Personnel	445,499	445,499	423,178	(22,321)	94.99%
Supplies	276,750	276,750	260,526	(16,224)	94.14%
Other Services	214,298	214,298	241,849	27,551	112.86%
Capital Outlay	113,923	113,923	54,424	(59,499)	47.77%
Transfers	879,995	879,995	879,995	-	100.00%
Total Wastewater	1,930,465	1,930,465	1,859,972	(70,493)	96.35%
Utility Billing					
Personnel	264,998	264,998	260,270	(4,728)	98.22%
Supplies	23,400	23,400	11,872	(11,528)	50.73%
Other Services	97,831	97,831	110,064	12,233	112.50%
Total Utility Billing	386,229	386,229	382,205	(4,024)	98.96%
Grants					
CDBG Grants	-	-	-	-	0.00%
Capital Outlay	-	-	5,796	5,796	0.00%
TWDB Projects	398,612	398,612	434,005	35,393	108.88%
Total Expenses	7,226,132	7,226,132	6,197,815	(1,030,088)	85.77%
Revenue over (under) expense	(134,237)	(134,237)	736,608	872,617	

City of Hondo, Texas
 Airport Fund
 Statement of Revenues and Expenses
 Budget to Actual

September 30, 2025

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Aviation					
Fuel	420,000	420,000	665,161	245,161	158.37%
Hangars	411,435	411,435	293,091	(118,344)	71.24%
Other	15,000	15,000	390,848	375,848	2605.66%
Non-Aviation					
Other	197,514	197,514	1,041,549	844,035	527.33%
Transfer in - Fund Balance	-	-	-		
Grants	100,000	100,000	606,038	506,038	606.04%
Total Revenues	1,143,949	1,143,949	2,996,688	1,852,739	261.96%
Expenses					
Personnel	406,563	406,563	400,616	(5,947)	98.54%
Supplies	336,100	336,100	385,318	49,218	114.64%
Other Services	137,834	137,834	164,291	26,457	119.19%
Debt Service	81,429	81,429	15,219	(66,210)	18.69%
Transfers	42,127	42,127	229,477	187,350	544.73%
Capital Outlay	139,111	139,111	276,036	136,925	198.43%
Total Expenses	1,143,164	1,143,164	1,470,957	327,793	128.67%
Revenue over (under) expense	785	785	1,525,731	1,524,946	

City of Hondo, Texas
Sanitation Fund
Statement of Revenues and Expenses
Budget to Actual

September 30, 2025

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Charges for Services					
Residential	735,000	735,000	750,414	15,414	102.10%
Commercial	925,000	925,000	934,741	9,741	101.05%
Penalties	15,000	15,000	15,830	830	105.54%
Miscellaneous	500	500	447	(53)	89.32%
Interest	10,000	10,000	25,463	15,463	254.63%
Total Revenues	1,685,500	1,685,500	1,726,894	41,394	102.46%
Expenses					
Services					
Residential	640,000	640,000	690,916	50,916	107.96%
Commercial	865,000	865,000	888,826	23,826	102.75%
Tires and TV Pickups	5,000	5,000	4,608	(392)	92.16%
Transfers	175,500	175,500	175,500	-	100.00%
Total Expenses	1,685,500	1,685,500	1,759,851	74,351	104.41%
Revenue over (under) expense	-	-	(32,956)	(32,956)	

City of Hondo, Texas
 Bond Interest and Sinking Fund
 Statement of Revenues and Expenditures
 Budget to Actual

September 30, 2025

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Property Tax	823,808	823,808	810,023	(13,785)	98.33%
Transfers In					
EDC	236,520	236,520	236,520	-	100.00%
Electric Fund	127,040	127,040	-	(127,040)	0.00%
Water Fund	1,326,249	1,326,249	-	(1,326,249)	0.00%
Airport Fund	36,987	36,987	-	(36,987)	0.00%
Total Revenues	2,550,604	2,550,604	1,046,543	(1,504,061)	41.03%
Expenditures					
Principal Retirements					
2014 Refunding	188,000	188,000	118,440	(69,560)	63.00%
2016 CO	235,000	235,000	120,000	(115,000)	51.06%
2015 CO	150,000	150,000	80,000	(70,000)	53.33%
2017 CO	260,000	260,000	-	(260,000)	0.00%
2021 CO	90,000	90,000	90,000	-	(90,000)
2021 EDC Sales Tax	70,000	70,000	70,000	-	(70,000)
2022 Tax Notes	95,000	95,000	70,000	(25,000)	(95,000)
2022A Tax Notes	155,000	155,000	155,000	-	(155,000)
2024 Series Principal	708,480	708,480	10,000	(698,480)	(708,480)
Interest					
Miscellaneous (payment to escrow)	7,700	7,700	3,438	(4,262)	44.64%
2014 Refunding	2,960	2,960	1,865	(1,095)	63.01%
2016 CO	16,891	16,891	8,419	(8,472)	49.84%
2015 CO	57,284	57,284	30,628	(26,657)	53.47%
2017 CO	92,699	92,699	-	(92,699)	0.00%
2021 CO	104,550	104,550	104,550	-	100.00%
2021 EDC Sales Tax	100,000	100,000	7,700	(92,300)	7.70%
2022 Tax Notes	7,907	7,907	4,143	(3,764)	52.40%
2022A Tax Notes	39,133	39,133	39,133	(1)	100.00%
2024 Series CO Interest	708,480	708,480	150,452	(558,028)	21.24%
Total Expenditures	3,089,084	3,089,084	1,063,766	(2,025,318)	34.44%
Revenue over (under) expenditures	(538,480)	(538,480)	(17,223)	521,257	

City of Hondo, Texas
 Court Technology/Security Fund
 Statement of Revenues and Expenses
 Budget to Actual

September 30, 2025

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Court Security Fee	-	-	95	95	0.00%
Court Technology Fees	4,250	4,250	124	(4,126)	2.92%
Interest Revenue	-	-	-	-	0.00%
Total Revenues	4,250	4,250	219	(4,031)	5.15%
Expenses					
Other Services	4,250	4,250	-	(4,250)	0.00%
Total Expenses	4,250	4,250	-	(4,250)	0.00%
Revenue over (under) expenses	-	-	219	219	

City of Hondo, Texas
 Perpetual Care Fund
 Statement of Revenues and Expenses
 Budget to Actual

September 30, 2025

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Revenues	25,000	25,000	18,300	(6,700)	73.20%
Interest Revenue	20,000	20,000	23,331		
Transfer in - Fund Balance	21,000	21,000	10,500	(10,500)	50.00%
Total Revenues	66,000	66,000	52,131	(17,200)	78.99%
Expenses					
Mowing Fees to General Fund	45,000	45,000	45,000	-	100.00%
Bank Fees	-	-	-	-	0.00%
Cemetery Cleanup	1,000	1,000	342		
Lawn Mower	20,000	20,000	-	(20,000)	0.00%
Total Expenses	66,000	66,000	45,342	(20,000)	68.70%
Revenue over (under) expenses	-	-	6,789	2,800	

City of Hondo, Texas
 General Capital Projects
 Statement of Revenues and Expenses
 Budget to Actual

September 30, 2025

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Interest Revenue	-	-	-	-	0.00%
Transfer In	-	-	-	-	0.00%
Total Revenues	-	-	-	-	0.00%
Expenses					
Street Improvements	-	-	534,490	534,490	0.00%
Total Expenses	-	-	534,490	534,490	0.00%
Revenue over (under) expenses	-	-	(534,490)	(534,490)	

City of Hondo, Texas
 Economic Development Corporation
 Statement of Revenues and Expenses
 Budget to Actual

September 30, 2025

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Sales Tax	695,769	695,769	769,383	73,614	110.58%
Miscellaneous	99,434	99,434	-	(99,434)	0.00%
Interest Revenue	102,500	102,500	103,317	817	100.80%
Total Revenues	897,703	897,703	872,700	(25,003)	97.21%
Expenses					
Personnel	212,103	212,103	196,568	(15,535)	92.68%
Supplies	3,000	3,000	3,252	252	108.40%
Other Services	446,080	446,080	268,265	(177,815)	60.14%
Debt Service	236,520	236,520	236,520	-	100.00%
Total Expenses	897,703	897,703	704,605	(193,098)	78.49%
Revenue over (under) expenses	-	-	168,095	168,095	

City of Hondo, Texas
 South Texas Regional Training Center
 Statement of Revenues and Expenses
 Budget to Actual

September 30, 2025

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
SWTJC Rent	49,405	49,405	53,522	4,117	108.33%
Alamo Workforce Office Lease	23,747	23,747	27,705	3,958	116.67%
Monthly Utility	8,423	8,423	9,349	926	111.00%
Admin Services & Support	20,280	20,280	22,410	2,130	110.50%
Miscellaneous	20,000	20,000	9,193	(10,808)	45.96%
Transfers	-	-	-	-	0.00%
Total Revenues	121,855	121,855	122,178	323	100.27%
Expenses					
Personnel	84,841	84,841	55,264	(29,577)	65.14%
Supplies	4,100	4,100	19,198	15,098	468.24%
Other Services	32,914	32,914	75,699	42,785	229.99%
Capital Outlay	-	-	-	-	0.00%
Total Expenses	121,855	121,855	150,161	28,306	123.23%
Revenue over (under) expenses	-	-	(27,982)	(27,982)	

City of Hondo, Texas
 Hotel/Motel Tax Fund
 Statement of Revenues and Expenses
 Budget to Actual

September 30, 2025

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Hotel/Motel Tax Revenues	135,000	135,000	96,170	(38,830)	71.24%
Interest Revenue	-	-	-	-	0.00%
Total Revenues	135,000	135,000	96,170	(38,830)	71.24%
Expenses					
Hondo Chamber of Commerce	65,000	65,000	65,000	-	100.00%
Medina County Museum	7,500	7,500	7,500	-	100.00%
Rodeo Association	10,000	10,000	2,500	(7,500)	25.00%
Medina Livestock Assoc	5,000	5,000	1,250	(3,750)	25.00%
Transfers	47,500	47,500	35,625	(11,875)	75.00%
Total Expenses	135,000	135,000	111,875	(23,125)	82.87%
Revenue over (under) expenses	-	-	(15,705)	(15,705)	

City of Hondo, Texas
 Water Resource Fund
 Statement of Revenues and Expenses
 Budget to Actual

September 30, 2025

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Water Resource Revenues	30,000	30,000	30,704	704	102.35%
Interest Revenue	-	-	-	-	0.00%
Total Revenues	30,000	30,000	30,704	704	102.35%
Expenses					
Other Services	-	-	25,000	25,000	0.00%
Transfers	30,000	30,000	64,747	34,747	215.82%
Total Expenses	30,000	30,000	89,747	59,747	299.16%
Revenue over (under) expenses	-	-	(59,043)	(59,043)	

City of Hondo, Texas
 Fair Hall & Livestock
 Statement of Revenues and Expenses
 Budget to Actual

September 30, 2025

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Fair Building Rental	32,500	32,500	25,700	(6,800)	79.08%
Fair Building Deposits	-	-	-	-	0.00%
Interest Income	-	-	-	-	0.00%
Transfers	47,500	47,500	35,625	(11,875)	75.00%
Total Revenues	80,000	80,000	61,325	(18,675)	76.66%
Expenses					
Personnel	-	-	-	-	0.00%
Supplies	28,775	28,775	30,660	1,885	106.55%
Other Services	21,000	21,000	20,258	(742)	96.47%
Capital Outlay	30,225	30,225	22,669	(7,556)	75.00%
Total Expenses	80,000	80,000	73,588	(6,412)	91.98%
Revenue over (under) expenses	-	-	(12,263)	(12,263)	



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City Council Communication

Title: CONSIDERATION AND ACCEPTANCE OF THE 4TH QUARTER INVESTMENT REPORT FOR FISCAL YEAR 2025. (CHRIS HILL, CHIEF FINANCE OFFICER)

Date: December 8, 2025 **From:** Chris Hill, Chief Finance Officer

INFORMATION:

In an effort to keep the City Council, staff and public informed of the receipt of quarterly interest earned on the City of Hondo's Investments, the 4th Quarter Investment Report for the Fiscal Year ending September 30, 2025, is presented for review.

FINANCIAL IMPACT:

The City's earnings have been steady with the investment strategy of using TexPool Prime and High Rate local CDs. The quarterly earnings for the 4th quarter ended September 30, 2025, were **\$227,665**, which is another strong quarter bringing the annual amount to **\$953,394**.

The quarterly investment reports will be reviewed by the City of Hondo external auditor during the annual financial audit.

STAFF RECOMMENDATION:

The City Staff recommends approval/acceptance of the 4th Quarter Investment Report for the Fiscal Year ended September 30, 2025, as presented.

MOTION:

Move to approve the 4th Quarter Investment Report for the fiscal year ending September 30, 2025.

ATTACHMENTS:

1. Sept 2025 Quarter Investment report signed

STAFF CONTACTS:

Chris Hill
Chief Finance Officer
chill@hondo-tx.org

John Naron
City Manager
jnaron@hondo-tx.org



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City of Hondo
Investment Inventory Report
4th Quarter Report
 September 30, 2025

Security	Owner	Avg. Rate/ Yield	Next Maturity	Original Amt.	Ending Balance	Ending Market	QTD Earnings
Water Rights - Owned (Fund 3)	Fund 03	0.00%		\$ 199,540.60	\$ 199,540.60	\$ 199,540.60	
Investment Fund - 2024 Bonds	TXN	1.00%	N/A	1,232,350.17	-	-	\$ 711.26
Investment Fund - Airport	TXN	1.00%	N/A	1,070,000.00	1,071,174.35	1,071,174.35	\$ 1,174.35
Texpool - General Fund	Texpool	4.42%	N/A	6,193,874.68	6,263,423.23	6,263,423.23	\$ 69,548.55
Texpool - Electric	Texpool	4.42%	N/A	1,697,633.80	1,716,601.59	1,716,601.59	\$ 18,967.79
Texpool - Water & Wastewater	Texpool	4.42%	N/A	1,801,196.03	1,820,163.82	1,820,163.82	\$ 18,967.79
Texpool - Sanitation	Texpool	4.42%	N/A	523,525.11	529,847.71	529,847.71	\$ 6,322.60
Texpool - Perpetual Care	Texpool	4.42%	N/A	546,398.52	552,721.12	552,721.12	\$ 6,322.60
Texpool - 2024 Bonds	Texpool	4.42%	N/A	-	606,322.59	606,322.59	\$ 6,322.59
CD Investment - 2024 Bonds	CD - TXN - 6927	4.25%	1/2/2026	7,524,041.10	7,598,246.05	7,598,246.05	\$ 74,204.95
CD Investment - EDC	CD - TXN - 5862	3.97%	12/17/2025	2,468,022.06	2,492,362.62	2,492,362.62	\$ 24,340.56
CD Investment - EDC	CD - TXN - 6870	3.15%	N/A	150,396.21	-	-	\$ 782.71
TOTAL Investments and Interest Earnings				\$ 23,207,437.68	\$ 22,650,863.08	\$ 22,650,863.08	\$ 227,665.75

WEIGHTED AVERAGE MATURITY
 (Interest Bearing Only) BOOK VALUE DAYS TO MAT.
 Texpool Prime \$ 10,882,757 46
 TXN CD (No penalty early withdrawal)

Fund Totals of Investments

General Fund	27.65%	6,263,423.23
Perpetual Care	2.44%	552,721.12
Water & Wastewater	8.04%	1,820,163.82
EDC	11.00%	2,492,362.62
Sanitation	2.34%	529,847.71
2024 Bond Cos	36.22%	8,204,568.64
Airport	4.73%	1,071,174.35
Electric	7.58%	1,716,601.59
INVESTMENT TOTALS	100.00%	\$ 22,650,863.08

This report is in compliance with the City's Investment Policy Section V. and the Reporting and Texas Government Code

Chris Hill, CFO
 Christopher Hill, Chief Financial Officer



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City Council Communication

Title: CONSIDERATION AND APPROVAL OF ORDINANCE NO. 1313-12-25 OF THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS, AUTHORIZING AMENDMENTS TO THE ADOPTED ANNUAL BUDGET OF THE CITY OF HONDO, TEXAS FOR THE 2024-2025 FISCAL YEAR PROVIDING FOR SUPPLEMENTAL APPROPRIATION AND/OR TRANSFER OF CERTAIN FUNDS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR OTHER MATTERS RELATED TO THE SUBJECT. (CHRIS HILL, CHIEF FINANCE OFFICER)

Date: December 8, 2025 **From:** Chris Hill, Chief Finance Officer

INFORMATION:

Formal Budget amendments are completed twice a year (mid-year and the end of year). This ordinance and Exhibit reflect the final year-end budget amendments. Any significant budget amendments have already been approved during the year by the city council. Please see Exhibit A for the budget amendments and comments.

FINANCIAL IMPACT:

General Fund Revenues and Expenditures by \$345,798, Utility Water Fund Revenue and Expenses by \$115,880 and Airport Revenues by \$1,513,579 and Expenses by \$443,579.

STAFF RECOMMENDATION:

The City Staff recommends approval of ordinance for budget amendments to the Fiscal Year 2024-2025.

MOTION:

Motion to approve Ordinance 1313-12-25 and Exhibit A.

ATTACHMENTS:

1. 1313-12-25 ORD for Budget Amendments
2. Budget Amendment #2 FY2024-2025 Mid-Year

STAFF CONTACTS:

Chris Hill
Chief Finance Officer
chill@hondo-tx.org

John Naron
City Manager
jnaron@hondo-tx.org

ORDINANCE NO. 1313-12-25

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS, AUTHORIZING AMENDMENTS TO THE ADOPTED ANNUAL BUDGET OF THE CITY OF HONDO, TEXAS FOR THE 2024-2025 FISCAL YEAR PROVIDING FOR SUPPLEMENTAL APPROPRIATION AND/OR TRANSFER OF CERTAIN FUNDS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR OTHER MATTERS RELATED TO THE SUBJECT.

WHEREAS; by Ordinance No. 1293-08-24, the City of Hondo, Texas, adopted its annual budget for the 2024-2025 fiscal year on August 26, 2024; and

WHEREAS; the City Council finds and determines that it is prudent to amend the budget as set forth in this ordinance due to unforeseen conditions that have occurred in the City; and

WHEREAS; the City Council finds that this amendment will serve the general welfare of the citizenry; and

WHEREAS; the City Council deems it advisable to amend the budget for the General Fund Revenues and Expenditures by \$345,798, Utility Water Fund Revenue and Expenses by \$115,880, Airport Revenues by \$1,513,579 and Expenses by \$443,579.

WHEREAS; the amended budget appended here as Exhibit "A", for the fiscal year beginning October 1, 2024 and ending September 30, 2025 was duly presented to the City Council by the City Manager.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS:

SECTION 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

SECTION 2. That the City Manager is hereby authorized and directed to make the amendments set forth in this ordinance to the appropriations for the fiscal year beginning October 1, 2024 and ending September 30, 2025, for the support of the general government of the City of Hondo, Texas, a copy of which is appended as Exhibit "A".

SECTION 3. That the budget, as shown in words and figures in Exhibit "A" is hereby approved in all aspects and adopted as the City's amended budget for the fiscal year beginning October 1, 2024 and ending September 30, 2025.

SECTION 4. Should any part of this Ordinance be held to be invalid for any reason, the remainder shall not be affected thereby, and such remaining portions are hereby declared to be severable.

SECTION 5. These amendments shall become an attachment to original budget for the 2024-2025 fiscal year.

PASSED AND APPROVED THIS 8TH DAY OF DECEMBER 2025.

John McAnelly, Mayor

ATTEST:

Rebekah Dolphus, City Secretary

**Recap of FY 2024-25 Budget Amendments
As of December 8, 2025**

EXHIBIT A

	Date	Fund 01 General	Fund 02 Electric	Fund 03 Water/Sewer	Fund 04 Airport	
Beginning Unassigned Working Capital (Cash/Cash Equivalents)	10/01/24	6,467,961	2,185,755	3,419,816	4,065	Includes Receivables
Adopted Revenues - Budget Amendment #1 - 5/12/25		12,810,892	7,426,063	4,655,536	1,143,949	
Amendments:						
Insurance Proceeds		41,025				TML Claims
Court Revenue		164,522				Increase in Court Activity
Interest Revenue		31,415				Improved Investment Income
Sales Tax		108,836				Increase in Sales Tax Revenue
ARPA				115,880		ARPA Water Meter Project
Land Sale					1,070,000	Land Sold After Budget
IJIA Grant					350,391	Grant Received After Budget
Jet Fuel					93,188	Sold more fuel than anticipated
Total Revenue Amendments		345,798	-	115,880	1,513,579	
Total Revised Revenues		13,156,690	7,426,063	4,771,416	2,657,528	
Total Available		19,624,651	9,611,818	8,191,232	2,661,593	
Adopted Expenditures/Expenses - Budget Amendment #1 - 5/12/25		12,810,892	7,426,063	4,789,773	1,143,164	
Amendments:						
City Hall Remodel - Admin		(300,000)				Move to Streets
Street Repairs		681,000				HA5 Project approved by City Council
Non-profits Increase		6,500				Meals on Wheels increase approved by Council
IT Projects		(43,202)				INCODE 10 installation FY2025-2026
Area Emergency Interlocal		1,500				Contract adjustment
Water Meter Replacement				115,880		ARPA Project
Consulting/Engineering					23,419	Offset by Grant Funds
Airport Projects/Transfer to Bonds					326,972	Offset by Grant Funds
Jet Fuel					93,188	Sold more fuel than anticipated
Total Expenditure/Expense Amendments		345,798	-	115,880	443,579	
Total Revised Expenditures/Expenses		13,156,690	7,426,063	4,905,653	1,586,743	
Net Amount (Fund Balance)		-	-	-	1,070,000	
Ending Working Capital, based on Amended Budget Amounts		6,467,961	2,185,755	3,285,579	1,074,850	
Ending Days of Working Capital, based on Amended Amounts		179	107	244	247	



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City Council Communication

Title: DISCUSS, CONSIDER, AND TAKE POSSIBLE ACTION ON AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS, AMENDING CHAPTER 11 “TRAFFIC AND VEHICLES” OF THE CITY OF HONDO CODE OF ORDINANCES BY CREATING ARTICLE 11.07 “OPERATION OF GOLF CARTS AND OFF-HIGHWAY VEHICLES ON PUBLIC STREETS” TO REGULATE GOLF CARTS AND OFF-HIGHWAY VEHICLES ON PUBLIC STREETS; PROVIDING FOR PENALTIES; DECLARING A PUBLIC PURPOSE; INCORPORATING RECITALS; PROVIDING FOR SEVERABILITY; PROVIDING A REPEALER; PROVIDING AN OPEN MEETINGS CLAUSE; AND SETTING AN EFFECTIVE DATE. (CHIEF SOZA)

Date: December 8, 2025 **From:** Justin Soza

INFORMATION:

DISCUSS AND CONSIDER AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS, AMENDING CHAPTER 11 “traffic and vehicles” OF THE City of Hondo CODE OF ORDINANCES BY creating ARTICLE 11.07 “operation of golf carts and off-highway vehicles on public streets” to regulate golf carts and off-highway vehicles on public streets; PROVIDING FOR PENALTIES; DECLARING A PUBLIC PURPOSE; INCORPORATING RECITALS; PROVIDING FOR SEVERABILITY; PROVIDING A REPEALER; PROVIDING AN OPEN MEETINGS CLAUSE; AND SETTING AN EFFECTIVE DATE.

FINANCIAL IMPACT:

\$100-\$200 registration stickers.

STAFF RECOMMENDATION:

MOTION:

I move that the City Council of the City of Hondo adopt an ordinance amending Chapter 11, *Traffic and Vehicles*, of the City of Hondo Code of Ordinances by creating Article 11.07, *Operation of Golf Carts and Off-Highway Vehicles on Public Streets*, to regulate the operation of golf carts and off-highway vehicles on public streets; providing for penalties; declaring a public purpose; incorporating the recitals; providing for severability; providing a repealer clause; providing an open meetings clause; and setting an effective date.

ATTACHMENTS:

1. DOCS1-#353433-v2-DRFT_Ord_Golf_Carts_09022025

STAFF CONTACTS:

Chief Soza

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF HONDO, TEXAS AMENDING CHAPTER 11 “TRAFFIC AND VEHICLES” OF THE CITY OF HONDO CODE OF ORDINANCES BY CREATING ARTICLE 11.07 “OPERATION OF GOLF CARTS AND OFF-HIGHWAY VEHICLES ON PUBLIC STREETS” TO REGULATE GOLF CARTS AND OFF-HIGHWAY VEHICLES ON PUBLIC STREETS; PROVIDING FOR PENALTIES; DECLARING A PUBLIC PURPOSE; INCORPORATING RECITALS; PROVIDING FOR SEVERABILITY; PROVIDING A REPEALER; PROVIDING AN OPEN MEETINGS CLAUSE; AND SETTING AN EFFECTIVE DATE.

WHEREAS, the City of Hondo, Texas (“City”) is a duly incorporated home rule city, operating and existing under the Constitution and laws of the State of Texas and duly adopted Home Rule Charter of the City; and

WHEREAS, the City Council finds that under the City’s home-rule authority and the Texas Transportation Code, including Chapters 551 and 551A, the City is authorized to regulate the operation of golf carts, neighborhood electric vehicles, utility vehicles, and other off-highway vehicles on public streets within its jurisdiction in the interest of public safety; and

WHEREAS, the Texas Transportation Code authorizes municipalities to allow and regulate the operation of golf carts on streets with posted speed limits of 35 miles per hour or less and to require specified equipment for such operation, including under Sections 551.404 and 551.4041; and

WHEREAS, Section 551.4031 of the Texas Transportation Code permits a municipality to prohibit or limit golf-cart operation on highways when necessary in the interest of safety, thereby recognizing local conditions and engineering judgment; and

WHEREAS, the City Council finds that the regulations established herein are consistent with and supplemental to state law, and are reasonably related to the promotion of public health, safety, and welfare, and are not preempted by the Texas Transportation Code; and

WHEREAS, the City Council finds that establishing a permit and inspection program administered by the Hondo Police Department will provide a practical framework for education, enforcement, and phased compliance with equipment standards; and

WHEREAS, the City Council for the City of Hondo (“City Council”) desires to create Article 11.07 to provide regulations for golf carts and off-highway vehicles operating on the City’s public streets, as allowed under state law; and

WHEREAS, the City Council finds that these amendments serve the public interest, promote safety, and are necessary for the effective management of public property and events.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS THAT:

SECTION 1. AMENDMENT. Chapter 11 of the Code of Ordinances of the City of Hondo, Texas is hereby amended to create and adopt Article 11.07, Operation of Golf Carts and Off-Highway Vehicles on Public Streets, and when adopted shall read as follows, with ~~strikethrough~~ text indicating deletions and underline text indicating additions:

Article 11.07 - Operation of Golf Carts and Off-Highway Vehicles on Public Streets.

§ 11.07.001 – Definitions.

The following words, terms, and phrases, when used in this article shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Child passenger safety seat system means an infant or child passenger restraint system that meets the federal standards for crash-tested restraint systems as set by the National Highway Traffic Safety Administration.

Driver means the person driving and having physical control over the golf cart.

Driver's license means an authorization issued by a state for the operation of a motor vehicle. The term includes:

- (1) A temporary license or instruction permit; and
- (2) An occupational license.

Golf cart means a motor vehicle designed by the manufacturer primarily for transporting persons on a golf course.

Neighborhood electric vehicle (NEV) means a vehicle that can attain a maximum speed of 35 miles per hour on a paved level surface and otherwise complies with Federal Motor Vehicle Safety Standard 500 (49 C.F.R. Section 571.500).

Off-highway vehicle, for purposes of this article, includes a recreational off-road vehicle, neighborhood electric vehicle, and a utility vehicle.

Owner means the person holding title to the golf cart.

Parking area means those areas accessible to the public by motor vehicular traffic and which are designated for temporary parking of motor vehicles, usually in places referred to as parking lots.

Permit means a certificate/decal of authorization issued to the applicant by the city's police department authorizing the operation of the golf cart for which the permit was issued.

Permit holder means the person to whom a golf cart permit has been issued.

Public safety personnel means any employee or officer of a governmental law enforcement agency.

Public street means a publicly-owned road, street, or right-of-way open to motor vehicle traffic within the corporate boundaries of the city, but does not include sidewalks, park trails, or pedestrian walkways.

Recreational off-road vehicle means a motor vehicle that is:

- (1) Equipped with a seat or seats for the use of:
 - a. The rider; and
 - b. A passenger or passengers, if the vehicle is designed by the manufacturer to transport a passenger or passengers;
- (2) Designed to propel itself with four or more tires in contact with the ground;
- (3) Designed by the manufacturer for off-highway use by the operator only; and
- (4) Not designed by the manufacturer primarily for farming or lawn care.
- (5) Not less than 50 inches wide.

Sidewalk means the portion of a street that is between a curb or lateral line of a roadway and the adjacent property line and intended for pedestrian use.

Slow-moving-vehicle-emblem means a triangular emblem that conforms to standards and specifications adopted by the director of the State Department of Transportation under V.T.C.A., Transportation Code § 547.104 of the and is displayed in accordance with V.T.C.A., Transportation Code § 547.703.

Texas Transportation Code means the code as it currently exists or may be amended.

Traffic way means any land way open to the public as a matter of right or custom for moving persons or property from one place to another. The traffic way includes all property, both improved and unimproved, between the property lines of a roadway system.

Utility vehicle means a motor vehicle that is not a golf cart, as defined above, or lawn mower and is:

- (1) Equipped with side-by-side seating for the use of the operator and a passenger;
- (2) Designed to propel itself with at least four tires in contact with the ground;
- (3) Designed by the manufacturer for off-highway use only; and

- (4) Designed by the manufacturer primarily for utility work and not for recreational purposes.

Working days means Monday through Friday, excluding city holidays.

§ 11.07.002 – Golf carts and off-highway vehicles permitted and restricted.

A person, other than public safety personnel, may operate a golf cart and/or an off-highway vehicle on a public street, parking area and/or traffic way if the person obtains a permit and meets the following requirements:

- (1) The maximum speed limit on the public street is 35 miles per hour or less;
- (2) The person has a valid driver's license;
- (3) The person maintains current financial responsibility for the golf cart and/or an off-highway vehicle, as required of other passenger vehicles in V.T.C.A., Transportation Code § 601.051;
- (4) The person complies with all applicable federal, state and local laws and ordinances;
- (5) The golf cart and/or an off-highway vehicle has the following equipment, which must continuously remain in good working and operational order:
 - a. Two headlamps;
 - b. Two tail lamps;
 - c. Side reflectors (two front, amber in color and two rear, red in color);
 - d. Parking brake (if equipped from manufacturer);
 - e. Rearview mirror(s), capable of a clear, unobstructed view of at least 200 feet to the rear;
 - f. Slow-moving vehicle emblem; and
 - g. For golf carts, a license plate as required by the V.T.C.A., Transportation Code § 551.402.
 - h. For recreational off-road vehicles and utility vehicles, a license plate issued by local tax assessor/collectors office as required by the V.T.C.A., Transportation Code § 551A.052. This license plate is required for all off-highway vehicle usage within the city except for exemptions provided under V.T.C.A., Transportation Code, § 551A.057 which reads as follows;

- a. The production, cultivation, care, harvesting, preserving, drying, processing, canning, storing, handling, shipping, marketing, selling, or use of agricultural products, as defined by V.T.C.A., Agriculture Code § 52.002; or
 - b. Utility work performed by a utility;
 - i. The operator attaches to the back of the vehicle a triangular orange flag that is at least six feet above ground level;
 - ii. The vehicle's headlights and taillights are illuminated;
 - iii. The operation of the vehicle occurs in the daytime; and
 - iv. The operation of the vehicle does not exceed a distance of 25 miles from the point of origin to the destination.
- (6) The equipment described herein meets the Texas and Federal Motor Vehicle Safety Standards, as they exist or may be amended; and
- (7) While the golf cart and/or an off-highway vehicle is in motion, the driver and every passenger in a golf cart and/or an off-highway vehicle is seated in a seat designed to hold passengers. No person may stand or ride in the lap of the driver and/or other passenger of a golf cart and/or an off-highway vehicle while it is moving.

§ 11.07.003 – Additional operational regulations for all golf carts and off-highway vehicles.

- (a) Except for public safety personnel, golf carts and/or an off-highway vehicles shall not be operated on any sidewalk, pedestrian walkway, jogging path, park trail or any location normally used for pedestrian traffic;
- (b) All golf carts and/or an off-highway vehicles are entitled to a full use of a lane on the authorized public streets, parking areas and traffic ways of the City of Hondo, and no motor vehicle shall be driven in such a manner as to deprive any golf cart and/or an off-highway vehicle of the full use of a lane;
- (c) The driver of a golf cart and/or an off-highway vehicle shall not overtake and pass in the same lane occupied by the vehicle being overtaken;
- (d) No driver shall operate a golf cart and/or an off-highway vehicle between lanes of traffic or between adjacent lines or rows of vehicles;
- (e) The driver of a golf cart and/or an off-highway vehicle operating the golf cart and/or an off-highway vehicle on a public street may only cross a multi-lane federal, county or state route at an intersection controlled by an official traffic control device which stops traffic from all directions. The driver of a golf cart and/or an off-highway vehicle may cross a

multi-lane road, other than a federal, state, or county route, if it is required to cross from one portion of a golf course to another portion of the same golf course. If a golf cart crossing path is provided for transition between one section of a golf course to another section of the same golf course across a multi-lane road, the operator shall cross at and within the golf cart crossing path;

- (f) The number of occupants in a golf cart and/or an off-highway vehicle shall be limited to the number of persons for whom factory seating is installed and provided on the golf cart and/or an off-highway vehicle;
- (g) Children must be properly seated while a golf cart and/or an off-highway vehicle is in motion as noted in items (1) and (2) below, and may not be transported in a reckless or negligent manner:
 - (1) No child younger than 18 months of age may be transported in a golf cart and/or off-highway vehicle unless restrained in a child passenger safety seat system as defined in this article.
 - (2) No child 18 months of age but less than six years of age may be transported in a golf cart and/or an off-highway vehicle unless restrained by a safety belt restraint.
- (h) Golf carts and/or an off-highway vehicle may not be used for the purpose of towing another golf cart and/or an off-highway vehicle, trailer or vehicle of any kind including, without limitation, a person on roller skates, skateboard or bicycle. A person employed by a golf course may tow a golf cart(s) for the purpose relocating the cart(s) from one portion of a golf course to another portion of the same golf course. Towing of a utility trailer, farm and/or landscaping implement, for purposes of property and/or livestock management is exempt from this restriction.

§ 11.07.004 – Liability.

- (a) Nothing in this article shall be construed as an assumption of liability by the City of Hondo for any injuries (including death) to persons, pets or property which may result from the operation of a golf cart and/or an off-highway vehicle; and
- (b) Owners are fully liable and accountable for the action of any individual that they provide permission to operate and drive said golf cart and/or an off-highway vehicle, both on personal and/or any authorized public streets, parking areas and traffic ways.

§ 11.07.005 – Permit Required.

- (a) No person shall operate, cause to be operated or allow the operation of a golf cart and/or an off-highway vehicle on any authorized public streets, parking areas and traffic ways unless a valid permit has been issued for the golf cart and/or an off-highway vehicle or otherwise allowed by law.

- (b) Application for a permit authorizing the operation of a golf cart and/or an off-highway vehicle shall be made by a person who owns leases or otherwise uses a golf cart and/or an off-highway vehicle. Such application shall be made in writing to the city's police department on a form designated for that purpose. On such application shall be set forth the following:
- (1) The name, address, telephone number and state driver's license number, if applicable, of the permit holder;
 - (2) The street address where the golf cart and/or an off-highway vehicle is kept, including the particular suite or apartment number, if applicable;
 - (3) The business name used for the premises where the golf cart and/or an off-highway vehicle is kept, if applicable;
 - (4) The year, make, model, color, vehicle identification number or serial number if no vehicle identification number has been issued to the golf cart and/or an off-highway vehicle, electric or gasoline; and
 - (5) The person(s) and location, designated by the city's chief of police, that inspected the golf cart and/or an off-highway vehicle, including a certification by said inspector that the golf cart and/or an off-highway vehicle complies with the requirements of this article before the issuance of a permit;
- (c) The permit shall be permanently affixed on the left side of the golf cart and/or an off-highway vehicle in such a manner that it is clearly visible from 50 feet. The permit must not be damaged, altered, obstructed, or otherwise made illegible. The permit holder shall apply for replacement permit and pay all applicable cost associated with the issuance and inspection of the golf cart and/or an off-highway vehicle;
- (d) The permit shall only be placed upon the golf cart and/or an off-highway vehicle for which it was issued;
- (e) A permit issued to a golf cart and/or an off-highway vehicle shall become invalid if the golf cart and/or an off-highway vehicle is altered in a manner that fails to comply with any requirement of this article;
- (f) Permits/stickers are valid until the ownership transfers. The fee adopted in the city's fee schedule on file with the city secretary shall apply to inspection by the police department (includes permit/sticker).
- (g) The permit holder shall notify the city's police department within ten working days if the golf cart and/or an off-highway vehicle transfers ownership or the address of the normal storage location has changed. The information shall be submitted on a form designated by the city's chief of police;

- (h) Lost or stolen permit/stickers are the responsibility of the owner. A police report must be filed in the event of a lost or stolen permit/sticker. If no record can be found of a previous application, or the receipt of a permit/sticker, the city's chief of police may direct the applicant to reapply, and also resubmit any and all fees necessary before a replacement permit/sticker is issued;
- (i) Any person who operates a golf cart and/or an off-highway vehicle and fails to receive and properly display a city permit/sticker will be subject to all applicable state laws, in addition to being in violation of this article; and
- (j) A permit may be revoked at any time by the city's chief of police, or his designee, if there is any evidence that the permit holder cannot safely operate a golf cart and/or an off-highway vehicle on any authorized public streets, parking areas and traffic ways of the city in compliance with this article

§ 11.07.006 – Public safety personnel.

Public safety personnel may operate a golf cart and/or an off-highway vehicle on any public street, parking area and traffic way without any further restrictions when the golf cart and/or an off-highway vehicle is used in the performance of his/her duties.

§ 11.07.007 – Penalty.

A person who violates a provision of this Article commits a Class C misdemeanor punishable by a fine as provided in Section 1.01.009 of the Code of Ordinances of the City of Hondo.

SECTION 2. PUBLIC PURPOSE. The City Council declares that this Ordinance is in the public interest and is necessary for the good governance, peace, and order of the municipality.

SECTION 3. SEVERABILITY. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be unconstitutional or illegal, such decision shall not affect the validity of the remaining sections of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared void.

SECTION 4. INCORPORATION OF RECITALS. The City Council finds the recitals contained in the preamble of this Ordinance are true and correct and incorporates them as findings of fact.

SECTION 5. REPEALER. All ordinances, parts of ordinances, or resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 6. OPEN MEETINGS. That it is hereby officially found and determined that the meeting at which this Ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Local Government Code.

SECTION 7. EFFECTIVE DATE. This Ordinance shall take effect immediately upon its passage and approval in accordance with the Texas Local Government Code and the City Charter; provided, however, that if publication of the caption, penalty clause, and/or effective date is required by law or the City Charter, this Ordinance shall become effective only after the publication has been duly accomplished.

PASSED AND APPROVED this, the ____ day of _____, 2025.

By: _____
JOHN MCANELLY, MAYOR

ATTEST:

REBEKAH DOLPHUS, CITY SECRETARY



THIS IS GOD'S COUNTRY

City Council Communication

Title: DISCUSS, CONSIDER, AND TAKE POSSIBLE ACTION TO ESTABLISH A REGISTRATION AND INSPECTION FEE FOR GOLF CARTS AND OFF-HIGHWAY VEHICLES AS REQUIRED UNDER ARTICLE 11.07 OF THE CITY OF HONDO CODE OF ORDINANCES. (CHIEF SOZA)

Date: December 8, 2025 **From:**

INFORMATION:

The recently adopted ordinance creating Article 11.07, *Operation of Golf Carts and Off-Highway Vehicles on Public Streets*, requires that operators obtain a permit through the Hondo Police Department. In order to administer this program— including application processing, equipment inspection, permit issuance, and recordkeeping— a fee must be added to the City's approved Fee Schedule.

FINANCIAL IMPACT:

The proposed fee will offset staff time, inspection resources, and program administration costs. Revenue will be deposited into the General Fund.

STAFF RECOMMENDATION:

Staff recommends establishing a fee to cover administrative and inspection costs associated with permitting golf carts, recreational off-road vehicles, neighborhood electric vehicles, and utility vehicles as outlined in the ordinance.

MOTION:

I move to approve the establishment of a registration and inspection fee of \$_____ for golf carts and off-highway vehicles as required under Article 11.07 of the City of Hondo Code of Ordinances, and direct staff to update the City's Fee Schedule accordingly.

ATTACHMENTS:

None

STAFF CONTACTS:

Chief Soza