



SPECIAL CITY COUNCIL MEETING

August 18, 2025 at 6:00 PM
City Council Chambers
1600 Avenue M, Hondo, TX

AGENDA

Notice is hereby given that a Special City Council Meeting of the governing body of the City of Hondo will be held August 18, 2025 at 6:00 p.m. in the City Council Chambers, City Hall at 1600 Avenue M, Hondo, Texas, for the purpose of discussing matters incident and related to the City of Hondo.

The public may also access the meeting remotely through video/conference from your computer, tablet or smart phone at: <https://boxcast.tv/channel/aetaajdf64jalxx2009a>. Persons may submit questions or comments for items on the agenda by email to: rdolphus@hondo-tx.org. Questions or comments submitted by email must be received by the city at least 1 hour prior to the scheduled start of the meeting in order to be presented to the City Council during the meeting.

The following items will be discussed, to-wit:

1. **CALL TO ORDER.**
2. **QUORUM CHECK.**
3. **INVOCATION.**
4. **PLEDGE OF ALLEGIANCE.**
5. **CITIZENS'/PUBLIC COMMENTS**

Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda.

OTHER BUSINESS

6. **DISCUSS AND CONSIDER ACTION ON THE RESIGNATION LETTER SUBMITTED BY CITY COUNCIL MEMBER PLACE 2 JOE CLAIRE.**
7. **DISCUSS AND CONSIDER ACTION ON RESOLUTION NO. 464-25 OF THE CITY OF HONDO, TEXAS, ORDERING A SPECIAL ELECTION FOR TUESDAY, NOVEMBER 4, 2025 TO FILL A VACANCY IN PLACE 2 OF THE CITY COUNCIL; ESTABLISHING ELECTION PROCEDURES; AND PROVIDING FOR RELATED MATTERS. (REBEKAH DOLPHUS, CITY SECRETARY)**
8. **ADJOURN.**

I hereby certify that the above Notice of Special City Council Meeting of the governing body of the City of Hondo was posted on the bulletin board in City Hall, 1600 Avenue M, Hondo, Texas, at a place convenient and readily accessible to the general public at all times on August 15, 2025 at 4:00 p.m.

ATTEST:



Rebekah Dolphus
City Secretary



The City Council of the City of Hondo reserves the right to convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code: Section 551.071 (Consultations with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), or Section 551.087 (Deliberations Regarding Economic Development Negotiations) on any of the above items.

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

The City of Hondo City Council Meetings is available to all persons regardless of disability. If you require special assistance, contact the City Secretary forty-eight (48) hours prior to the meeting time at 830-426-3378.



City Council Communication

Title: DISCUSS AND CONSIDER ACTION ON THE RESIGNATION LETTER SUBMITTED BY CITY COUNCIL MEMBER PLACE 2 JOE CLAIRE.

Date: August 18, 2025 ***From:***

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

1. City Council Place 2 Joe Claire Resignation Letter

STAFF CONTACTS:

Joe Claire
909 22nd St., Hondo, Texas 78861
281-660-0760

Hondo City Council
1600 Avenue M. Hondo, TX 78861

August 14, 2025

Dear Mayor McAnelly and Council Members,

It has been an honor to serve and to work toward the betterment of our community. While my passion for Hondo remains strong, I am resigning as Hondo City Council Member Place 2, effective immediately.

Thank you for the opportunity to serve and for your dedication to our community. I look forward to supporting Hondo in other ways as a resident and neighbor.

Sincerely,



Joe Claire



City Council Communication

***Title:* DISCUSS AND CONSIDER ACTION ON RESOLUTION NO. 464-25 OF THE CITY OF HONDO, TEXAS, ORDERING A SPECIAL ELECTION FOR TUESDAY, NOVEMBER 4, 2025 TO FILL A VACANCY IN PLACE 2 OF THE CITY COUNCIL; ESTABLISHING ELECTION PROCEDURES; AND PROVIDING FOR RELATED MATTERS. (REBEKAH DOLPHUS, CITY SECRETARY)**

Date: August 18, 2025 ***From:*** Rebekah Dolphus, City Secretary

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

1. 464-25 DOCS1-#353008-v1-Special_Election_Resolu_Vacancy

STAFF CONTACTS:

RESOLUTION NO. 464-25

**A RESOLUTION OF THE CITY OF HONDO, TEXAS, ORDERING
A SPECIAL ELECTION FOR TUESDAY, NOVEMBER 4, 2025 TO
FILL A VACANCY IN PLACE 2 OF THE CITY COUNCIL;
ESTABLISHING ELECTION PROCEDURES; AND PROVIDING
FOR RELATED MATTERS**

ORDER AND NOTICE OF GENERAL ELECTION

**THE STATE OF TEXAS)(
THE COUNTY OF MEDINA)(
THE CITY OF HONDO)(**

WHEREAS, a vacancy exists in Place 2 of the City Council of the City of Hondo, Texas (the “City”) by reason of resignation submitted on August 14, 2025; and

WHEREAS, Section 3.05 (5) of the City Charter and the Texas Constitution require that if there is more than one year left in a term of a councilmember, a vacancy must be filled by an election of the voters; and

WHEREAS, the Texas Constitution, the Texas Election Code, and the City Charter are applicable to said election, and in order to comply with applicable laws, an Order is required to call the special election and establish procedures consistent with the Constitution, the Election Code, and the Charter;

WHEREAS, the Texas Election Code, Section 201.052, provides that a special election to fill a vacancy shall be held on the first authorized uniform election date occurring on or after the 46th day after the election is ordered; and;

WHEREAS, November 4, 2025, is the first authorized uniform election date occurring on or after the 46th day after the date of this Order; and

WHEREAS, the City Council has determined that the holding of the special election to fill the unexpired term of City Council Member Place 2 on November 4, 2025, is in the best interest of the citizens of Hondo; and

WHEREAS, the City Council has already called a Special Election to be held on November 4, 2025, to submit propositions on amendments to the City of Hondo City Charter; and

WHEREAS, the City has contracted with Medina County to conduct the City's Charter election and will add this Special Election to the contract, pursuant to *Chapter 31, Tex. Elec. Code*, and *Chapter 791, Tex. Gov't Code* (the “Election Agreement” or “contract”);

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS THAT:

SECTION 1. A special election shall be held on Saturday, November 4, 2025, to fill the unexpired term of Councilmember, Place 2, of the City Council of the City of Hondo, Texas.

SECTION 2. Candidates to fill the unexpired term of Councilmember, Place 2, shall file their applications no later than 5:00 p.m., September 3, 2025. All candidates for the office to be filled in the election shall file their application to become candidates with the City Secretary, 1101 16th Street, Hondo, Texas 78861. All applications for candidacy shall be on a form as prescribed by the *Tex. Elec. Code*. The Order in which the names of the candidates for each office are to be printed on the ballot shall be determined by a drawing conducted by the City Secretary at 9:00 a.m., on Thursday, September 4, 2025 at City Hall Council Chambers, 1600 Avenue M, Hondo, Texas.

SECTION 3. Notice of the election shall be given and the election shall be held in compliance with the provisions of the *Tex. Elec. Code* and the City Charter in all respects. The ballots for the election shall comply with the *Tex. Elec. Code* and be in the form provided by the City to the Medina County Election Officer for use on the voting devices and ballots used by Medina County.

SECTION 4. Lupe C. Torres, Medina County Elections Administrator and his employees and appointees, and the election judges, alternate judges and clerks properly appointed for the election, shall hold and conduct the election in the manner provided by the Election Agreement, the City Charter, and the law governing the holding of special elections; and the official ballots, together with such other election materials as are required by the *Tex. Elec. Code*, shall be prepared in both the English and Spanish languages and shall contain such provisions, markings and language as is required by law.

SECTION 5. The City Council of the City of Hondo authorizes the Mayor to sign the order calling the Special Election and any subsequent orders adjusting the polling locations, dates and times that are subject to change due to agreements with the Medina County Elections Department and other joint election agreements up until the final posting deadline of such notice pursuant Texas Election Code (“Code”) § 4.003(a)(b) and (c).

SECTION 6. Early voting, both by personal appearance and by mail, will be conducted by the Medina County Election Officer, who is designated and appointed as the Early Voting Clerk, in accordance with the *Tex. Elec. Code*. Early voting by personal appearance shall be conducted at places and locations authorized by state law and the designated by the Medina County Election Officer. Early voting shall commence Monday, October 20, 2025, and last day of Early Voting will be Friday, October 31, 2025, with dates and times to be determined by the Medina County Elections Department and will be posted accordingly.

SECTION 7. The City Secretary is authorized to give or cause to be given notices required for the election, and to take such other and further action as is required to conduct the election in compliance with the City Charter and the *Tex. Elec. Code*; provided that, pursuant to the Election Agreement between Medina County and the City, the Medina County Election Officer shall have the duty and be responsible for organizing and conducting the election in compliance with the City Charter and the *Tex. Elec. Code*; and for providing all services specified to be provided in the Election Agreement.

SECTION 8. City Council has adopted a Resolution calling for this Special Election and the City has met its legal requirements for calling an election. The Mayor and the City Secretary of the City, in consultation with its City Attorney, are hereby authorized and directed to take any and all actions necessary to comply with the provisions of the Code in carrying out and conducting the Special Election, whether or not expressly authorized herein.

SECTION 9. It is hereby officially found and determined that this meeting was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by the Open Meetings Act, *Chapter 551, Texas Government Code*.

SECTION 10. Severability. That should any part, section, subsection, paragraph, sentence, clause or phrase contained in this ordinance be held to be unconstitutional or of no force and effect, such holding shall not affect the validity of the remaining portion of this ordinance, but in all respects said remaining portion shall be and remain in full force and effect.

SECTION 11. Effective Date. This Resolution shall be in force and effect from and after the date of its adoption, and it is so ordained.

PASSED, RESOLVED, APPROVED AND ADOPTED this 18th day of August, 2025 by _____ (ayes) to _____ (nays) with _____ abstentions by a vote of the City Council of the City of Hondo.

CITY OF HONDO, TEXAS

John McAnelly, Mayor

ATTEST:

Rebekah Dolphus, City Secretary