



REGULAR CITY COUNCIL MEETING

February 13, 2023 at 6:00 PM

City Council Chambers
1600 Avenue M, Hondo, TX

AGENDA

Notice is hereby given that a Regular City Council Meeting of the governing body of the City of Hondo will be held February 13, 2023 at 6:00 p.m. in the City Council Chambers, City Hall at 1600 Avenue M, Hondo, Texas, for the purpose of discussing matters incident and related to the City of Hondo. The following items will be discussed, to-wit:

The public may also access the meeting remotely through video/conference from your computer, tablet or smart phone at: <https://boxcast.tv/channel/aetaajdf64jalxx20o9a>

Persons may submit questions or comments for items on the agenda by email to: sreyes@hondo-tx.org. Questions or comments submitted by email must be received by the city at least 1 hour prior to the scheduled start of the meeting in order to be presented to the City Council during the meeting

1. Call to order.
2. Quorum check.
3. Invocation by Pastor Beverly Kelling, St. Paul Lutheran Church.
4. Pledge of Allegiance.
5. Citizens'/Public Comments: *Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) to on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda.*
6. Introduction of new Hondo Police Department School Resource Officer. (Justin Soza)
7. Presentation of Texas Municipal Library Director Association Award for 2022 and proclamation of Hondo Public Library Day. (Elsie Purcell)

8. Discuss and consider approving the minutes from January 23, 2023. (SueAnn Reyes)
9. City Manager's Report. (Scott Albert)
10. Public Works Report. (Rene Saenz)
11. Discuss and consider approving the revised Airport Layout Plan set. (Ryan Elder)
12. Discuss and consider Resolution Number 396-23 of the City of Hondo, Texas providing Notice of General Election for City Council Members Place 3 and Place 4; to be held jointly with Hondo Independent School District on May 6, 2023. Establishing early voting location and polling place for this election; authorizing the City Manager to enter into a contract with Medina County Elections Administrator and making provisions for the conduct of the election. (SueAnn Reyes)
13. Discuss and consider Resolution Number 397-23 of the City of Hondo, Texas authorizing the Chief of Police to apply for the Office of the Governor, Public Safety Office Criminal Justice Division, Body-Worn Camera Grant Program, FY2024. The funds awarded would be used to purchase additional digital storage space for body worn camera footage. (Justin Soza)
14. Discuss and consider Resolution Number 398-23 of the City of Hondo, Texas authorizing the Chief of Police to apply for the Office of the Governor, Public Safety Office, Criminal Justice Division, Rifle-Resistant Body Armor Grant Program, FY2024. These funds, if awarded, would be used to purchase rifle resistant vests for every Hondo Police Officer. No matching funds required. (Aaron Garza)
15. Discussion and possible action regarding Ordinance Number 1271-02-23 amending Chapter 10, Article 10.03.044(1) in the City Code of Ordinances and Rules for Oakwood Cemetery Annex to allow for upright gravestone markers, and establishing specifications for upright grave markers. (Lora Socarras)
16. Discuss and consider proposed revisions to the Recreation Center Division personnel titles. (Councilmen Ytuarte and Villa)
17. Discussion regarding the fair hall building contracts prior to the City's possession. (Councilmen Villa and Ytuarte)
18. Discuss and consider a proposal from the Rotary for a gazebo at Memorial Square. (Councilmen Ytuarte and Villa)
19. Discuss and consider action regarding appointments to City boards and commissions. (Mayor McAnelly)
20. Executive Session: The City Council of the City of Hondo may convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code:
Section 551.071(1) (A) and (2) (Consultations with Attorney) and Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), or Section 551.087 (Deliberations Regarding Economic Development Negotiations);

Section 551.086 (Meeting concerning municipally owned utility-competitive matters);

- a Discussion regarding the purchase of the Stronghold property (3.22 acres). (Scott Albert & Molly Solis)
 - b Discussion regarding the Master Service Agreement between Aqua-Metric and the City of Hondo. (Richard Lindner)
 - c Discussion regarding the Zapata-Sanchez case. (Justin Soza)
 - d Discussion regarding a forensic audit concerning the various employees who received pay adjustments and title changes during the tenure of Interim City Manager Brian Valenzuela. (Scott Albert, Alan Nelson, & Victoria Thomas)
 - e Discussion regarding the position of Parks Operator. (Lora Robbins & Victoria Thomas)
 - f Discussion regarding the position of Water Superintendent. (Scott Albert & Victoria Thomas)
 - g Discussion regarding legal counsel for the City of Hondo. (Councilmen Vela and Williams)
 - h Discuss City Manager operational performance and recent actions. (Councilmen Vela and Williams)
21. Discuss and consider appropriate action on items resulting from Executive Session.
22. Adjourn.

ATTEST:

SueAnn Reyes, TRMC
City Secretary

The City Council of the City of Hondo reserves the right to convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code: Section 551.071 (Consultations with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), or Section 551.087 (Deliberations Regarding Economic Development Negotiations) on any of the above items.

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

The City of Hondo City Council Meetings is available to all persons regardless of disability. If you require special assistance, contact the City Secretary forty-eight (48) hours prior to the meeting time at 830-426-3378.



City Council Communication

Title: Introduction of new Hondo Police Department School Resource Officer. (Justin Soza)

Date: February 13, 2023 **From:** Justin Soza

INFORMATION:

It is with great honor that I introduce Hondo Police Department School Resource Officer Alfonso Ruiz.

FINANCIAL IMPACT:

N/A

STAFF RECOMMENDATION:

N/A

MOTION:

N/A

ATTACHMENTS:

None

STAFF CONTACTS:

N/A



City Council Communication

Title: Presentation of Texas Municipal Library Director Association Award for 2022 and proclamation of Hondo Public Library Day. (Elsie Purcell)

Date: February 13, 2023 **From:**

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

1. Achievement of Library Excellence Award Information Sheet 2022
2. 2023 Library Day

STAFF CONTACTS:



Achievement of Library Excellence Award Information Sheet

Each year, the Texas Municipal Library Directors Association (TMLDA) confers awards for outstanding contributions by public libraries to their communities. Since 1966 TMLDA has served to promote the public library profession, improve the methods of library service delivery, and maintain high standards of professional ethics. TMLDA remains an affiliate of the Texas Municipal League.

The Achievement of Library Excellence Award is open to TMLDA member library directors and the libraries they represent. To receive the Achievement of Library Excellence Award, the library must support standards of excellence in the following categories:

1. Services to underserved populations either through outreach, special programs, collaborations with other libraries or organizations, special classes, special collections, etc.
2. Innovative and effective marketing materials highlighting basic services and publicity about specific programs the library offers
3. Collaborative efforts with community organizations
4. Enhanced service to the public during the past year either through increase in service or a change in type of services
5. Literacy support for all ages (including summer reading programs)
6. Support for digital inclusion through public internet access, digital literacy training, and online library services
7. Support for workforce development
8. Cultural, topical, and educational programming for adults and families
9. Professional staff training to include training opportunities for staff at all levels
10. Any other initiatives that speak to library excellence

TMLDA recognizes that two of the many strengths of Texas libraries are individuality and the ability to meet the specific needs of the communities served. Each award-winning library has chosen to emphasize the programs and services that best support local users where they live, work, and play. While no two public libraries are alike, they each strive for excellence.

According to the Texas State Library and Archives Commission, 542 public libraries exist in Texas. Of those libraries, only 73 received this award in 2022.



PROCLAMATION
City of Hondo
Hondo Public Library Day
February 13, 2023

WHEREAS, public libraries play vital roles in the education, recreation, and empowerment of local communities;

WHEREAS, libraries continue to level the playing field for all who seek information and access to technologies;

WHEREAS, each year the Texas Municipal Library Directors Association confers the Achievement of Library Excellence Award for outstanding contributions to public libraries in Texas;

WHEREAS, the Texas Municipal Library Directors Association Achievement of Library Excellence Award is open to Texas Public Library Directors and the member libraries they represent;

WHEREAS, applicants must exhibit excellence by providing services to underserved and special populations; marketing in innovative ways; pursuing collaborative efforts; continually enhancing its services; supporting literacy, digital inclusion, and workforce development; providing cultural, topical, and educational programming; and comprehensively training its staff;

WHEREAS, of the approximately 542 public libraries that exist in Texas, only 73 received this award in 2022;

WHEREAS, the Hondo Public Library has met the requirements of excellence and been awarded the 2022 Texas Municipal Library Directors Association Achievement of Library Excellence Award;

NOW, THEREFORE, be it resolved that I, John McAnelly, Mayor proclaim February 13, 2023 to be Hondo Public Library day in the City of Hondo and encourage all residents to visit the library and enjoy the many programs and services offered.

John E. McAnelly, Jr.
Mayor

ATTEST

Sue Ann Reyes, TRMC
City Secretary



City Council Communication

Title: City Manager's Report. (Scott Albert)

Date: February 13, 2023 **From:**

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

None

STAFF CONTACTS:

Public Works Department Report

Period of: Jan 23, 2022 – Feb 10, 2023

Streets Division

- **Work Orders: Open: 5 Secondary: 0 Pending: 0**
□ CLOSED: 8 Primary Secondary: 0
- **Active Projects:** Complete incoming work orders, patching potholes, street sweeping, Repairs 25-30st and Ave L
- **Upcoming Projects:** Complete incoming work orders
- **Notes:**

Electric Division

- **Work Orders: Open: 4 Secondary: 0 Pending: 0**
□ CLOSED: 77 Primary Secondary: 0
- **Active Projects:** Complete incoming work orders, pole removal for upgrades, meter reading
- **Upcoming Projects:** Complete incoming work orders, installation of services to residential homes, Re-conductor of Hwy 90, CDL Training.
- **Notes:**

Water Division

- **Work Orders: Open: 5 Secondary: 0 Pending: 0**
□ CLOSED: 42 Primary Secondary : 41
- **Active Projects:** Incoming work orders,
- **Upcoming Projects:** Complete incoming work orders, Spatz well demo
- **Notes:** Currently in Stage 3 water restrictions. Water conservation literature available at City Hall, Library, Rec Center and public works office.

Facilities Division

- **Work Orders: Open: 9 Secondary: 2 Pending: 0**
- **□ CLOSED: 54 Primary Secondary : 0**
- **Active Projects:** Complete incoming work orders, STRTC repairs, Library repairs.
- **Upcoming Projects:** City facilities maintenance and complete incoming work orders
- **Notes:**

Wastewater Division

- **Work Orders: Open: 1 Secondary: 0 Pending: 0**
- **□ CLOSED: 36 Primary Secondary : 0**
- **Active Projects:** U/V gate repairs, replacement of gear drive on bar screen, replacement of section of 18 inch sewer main, repairs to clarifier # 2 gear drive.
- **Upcoming Projects:** Incoming work orders, Renewal of Wastewater Treatment Permit.
- **Notes:**

Public Works Division Summary:

Total completed:	217
Total open:	24
Total secondary open:	2
Total pending:	0

Updates:

New Fountain Road (County Work)

FM 492 Drainage Study (Hospital)

HWY 90 reconductering

Water Report

Work Order Detail Report

01/23/2023 - 02/10/2023

Work Order #	Work Date	Work Site Address	Problem Code	Priority Level	Work Description	Primary Department	Primary Dept. Status	Work Scheduled	Work Order Created
85393	2/7/2023	301 MCHAUGHTEN	Water Reread		WATER RE-READ		001: Open		063: Stephanie H.
85392	2/7/2023	1402 16th st	Electric Misc		See Notes	Electric	001: Open		067: Michael Arcos
85388	2/7/2023	1121 Ave. K	Sewer Tap		sewer tap	Waste Water	001: Open		017: Jose D.
85384	2/7/2023	1509 32ND ST	Service Connect		SERVICE CONNECT	Water	001: Open		063: Stephanie H.
85374	2/7/2023	1707 16th St	Service Install	001: Level 1	Service Tap	Water	001: Open		
85373	2/7/2023	1121 Ave K	Service Install	001: Level 1	Service Tap	Water	001: Open		
85372	2/6/2023	1801 14TH ST	Gravel Requested		GRAVEL REQUESTED	Streets	001: Open		063: Stephanie H.
85358	2/6/2023	COMMUNITY CENTER	Facility Rental		RESERVATION	Facilities	001: Open		063: Stephanie H.
85356	2/6/2023	2006 BOERNE AVE	Pothole		POT HOLES	Streets	001: Open		063: Stephanie H.
85354	2/6/2023	COMMUNITY CENTER	Facility Rental		RESERVATION	Facilities	001: Open		063: Stephanie H.
85353	2/6/2023	1508 33RD STREET	Water Leak		WATER LEAK IN ALLEY (E)	Water	001: Open		024:Valeria
85352	2/6/2023	City Park #2	Parks Miscellaneous		Reservation	Parks	001: Open	2/25/2023	067: Michael Arcos
85351	2/6/2023	Memorial Park-Square			Need 4 barricades and 4 cones before Friday February 10 at 8:00am.	Streets	001: Open		
85348	2/6/2023	STRTC	Facilities Miscellaneous		Signs	Facilities	001: Open	1/1/1900	004: ABBY
85333	2/3/2023	COMMUNITY CENTER	Facility Rental		RESERVATION	Facilities	001: Open		063: Stephanie H.
85322	2/2/2023	1707 16th st	Service Install		Service Install	Electric	001: Open		067: Michael Arcos
85316	2/2/2023	1014 18TH STREET	Facility Rental		COMMUNITY CENTER RENTAL	Facilities	001: Open	3/11/2023	024:Valeria

85292	1/31/2023	407 Haper	Facilities Miscellaneous	001: Level 1	The handle to our flush line valve broke and it is stuck partially open	Facilities	001: Open		056 BHoward
85247	1/27/2023	HWY 90 east and west	Electric Banner Installation		Banner Install	Electric	001: Open	3/13/2023	067: Michael Arcos
85212	1/26/2023	LOADING DOCK	Facility Rental		RESERVATION	Facilities	001: Open		063: Stephanie H.
85209	1/26/2023	COMMUNITY CENTER	Facility Rental		RESERVATION	Facilities	001: Open		063: Stephanie H.
85197	1/25/2023	Ave L Project	Road Rehab	001: Level 1	Road Work 25-30 St Ave L	Streets	001: Open		
85183	1/25/2023	1208 17th Street	Road Rehab		Asphalt Repair	Streets	001: Open		
85156	1/24/2023	COMMUNITY CENTER	Facility Rental		RESERVATION	Facilities	001: Open		063: Stephanie H.
85145	1/23/2023	1121 Ave K	Service Install		Service Install (waiting on locates)	Electric	001: Open		067: Michael Arcos
85140	1/23/2023	1209 Ave K	Service Connect		Service Connect (waiting on locates)	Water	001: Open		067: Michael Arcos

2/7/2023



Secondary Work Order Report

01/23/2023 - 02/10/2023

Work Order Date	Secondary Division	Secondary Division Status	Work Description	Problem Code	Work Site Address	Work Order #	Work Order Created
2/6/2023	Facilities	001:Open	Reservation	Parks Miscellaneous	City Park #2	85352	067: Michael Arcos
1/23/2023	Facilities	001:Open	Reservation	Parks Miscellaneous	City Park #1	85136	067: Michael Arcos

Total Records:

2/7/2023



City Council Communication

Title: Discuss and consider approving the revised Airport Layout Plan set. (Ryan Elder)

Date: February 13, 2023 **From:** Ryan Elder, Director of Aviation

INFORMATION:

The South Texas Regional Airport, Airport Layout Plan (ALP) set is a document that serves as the overall information, plan and vision that must be updated from time to time in order to provide FAA with the latest information on current and ultimate Airport status, and is a requirement to maintain grant assurances. The last revision made to the ALP set was on the ALD (Airport Layout Diagram) & Terminal Area Drawing (proposed hangar development) in 2017 & the Airport Property Map (Exhibit A) in January 2020.

Over the last couple years, with several proposed developments on and near the Airport, The FAA has requested that our ALP set be updated to reflect the vision of the City/Airport, and to properly reflect the overall development characteristics that have been discussed over the years, to include the 2007 Airport Master Plan, 2013 business plan, 2013 land use plan & 2017 Airport Development plan.

Attached you will find the proposed ALP set prepared by KSA Engineers. The key revisions to note would include "Ultimate" closure of Runway 17R/35L as shown on the ALD data table, the Airport Land Use Drawing to reflect the vision of Aeronautical vs Non-Aeronautical land use, and capture all released & sold Airport property to ensure property boundaries are correct.

The ALP set has been reviewed by the Airport Advisory Board on December 28th, 2022 with no noted concerns. The board was in favor of the revisions.

FINANCIAL IMPACT:

\$15,000 (paid)

STAFF RECOMMENDATION:

Staff recommends discussing and considering approving the revised ALP set for submission to the FAA

MOTION:

Motion to approve the revised South Texas Regional Airport, Airport Layout Plan set for submission to the FAA

ATTACHMENTS:

1. HON053-ALP SET-Final_Draft

STAFF CONTACTS:

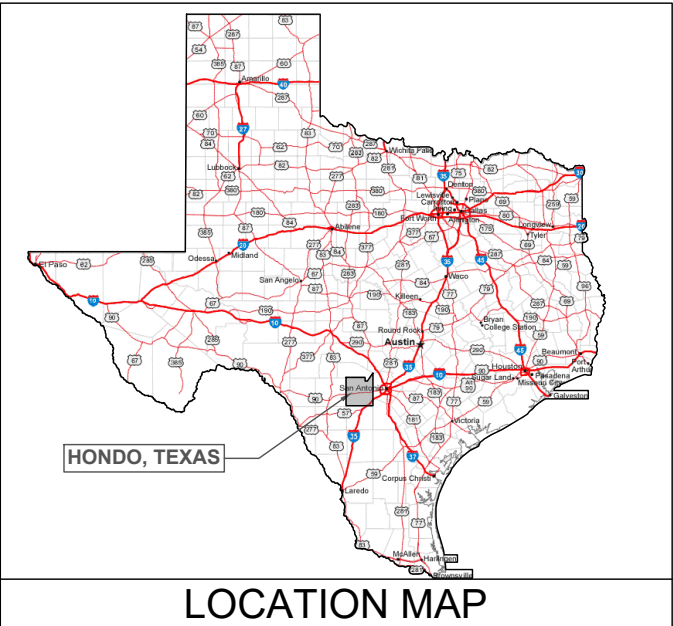
Ryan Elder

AIRPORT LAYOUT PLAN

SOUTH TEXAS REGIONAL AIRPORT

HONDO, TEXAS

SPONSOR



LOCATION MAP

PREPARED BY

KSA

FEBRUARY 2023

SHEET INDEX	
NO.	TITLE
1	COVER SHEET
2	AIRPORT DATA SHEET
3	AIRPORT LAYOUT DRAWING - EXISTING
4	AIRPORT LAYOUT DRAWING - ULTIMATE
5	AIRPORT AIRSPACE DRAWING
6	INNER APPROACH SURFACE DRAWING - RUNWAY 8
7	INNER APPROACH SURFACE DRAWING - RUNWAY 26
8	INNER APPROACH SURFACE DRAWING - RUNWAY 13
9	INNER APPROACH SURFACE DRAWING - RUNWAY 31
10	INNER APPROACH SURFACE DRAWING - RUNWAY 17L
11	INNER APPROACH SURFACE DRAWING - RUNWAY 35R
12	INNER APPROACH SURFACE DRAWING - RUNWAY 17R
13	INNER APPROACH SURFACE DRAWING - RUNWAY 35L
14	RUNWAY DEPARTURE SURFACE DRAWING - RUNWAY 17L
15	RUNWAY DEPARTURE SURFACE DRAWING - RUNWAY 35R
16	AIRPORT TERMINAL AREA PLAN I
17	AIRPORT TERMINAL AREA PLAN II
18	AIRPORT TERMINAL AREA PLAN III
19	AIRPORT LAND USE DRAWING
20	EXHIBIT "A" PROPERTY MAP



VICINITY MAP

AIRPORT SPONSOR	
CURRENT AND FUTURE DEVELOPMENT DEPICTED ON THIS ALP IS APPROVED AND SUPPORTED BY AIRPORT SPONSOR	
TITLE, AIRPORT SPONSORS REPRESENTATIVE	
SIGNATURE	DATE
DESIGNED BY	
SIGNATURE	DATE
FAA APPROVAL	
DATE	

	DES: CM	ISSUE RECORD				SOUTH TEXAS REGIONAL AIRPORT HONDO, TEXAS	AIRPORT LAYOUT PLAN	COVER SHEET			1 SHEET NO.
	DR: CM	NO.	BY	DATE	REVISION						
	CH: MM										
	APP: MM										
		AIP GRANT NO. 3-48-0215-xx-2019		KSA JOB NO. HON053		DATE: February 2023					

Runway Data Table	Runway 8/26				Runway 13/31				Runway 17L/35R				Runway 17R/35L			
	Existing		Ultimate		Existing		Ultimate		Existing		Ultimate		Existing		Ultimate	
	8	26	8	26	13	31	13	31	17L	35R	17	35	17R	35L	17R	35L
Runway Design Code (RDC)	B-II		B-II		C-II		C-II		C-II		C-II		B-II			
Runway Reference Code (RRC)	B-II-VISUAL		B-II-VISUAL		C-II-VISUAL		C-II-VISUAL		C-II-5000		C-II-5000		B-II-VISUAL		B-II-VISUAL	
Pavement Design Strength (X 1,000 LBS.)	30SW, 45DW, 90DDW		30SW, 45DW, 90DDW		30SW, 45DW, 90DDW		30SW, 45DW, 90DDW		30SW, 45DW, 90DDW		30SW, 45DW, 90DDW		30SW, 45DW, 90DDW			
Pavement Type	CONCRETE		CONCRETE		CONCRETE		CONCRETE		CONCRETE		CONCRETE		ASPH			
Strength by PCN	N/A		N/A		N/A		N/A		N/A		N/A		N/A			
Maximum Gradient	0.10%		0.10%		0.30%		0.10%		0.10%		0.10%		0.10%			
Line of Sight	CRITERIA MET		CRITERIA MET		CRITERIA MET		CRITERIA MET		CRITERIA MET		CRITERIA MET		CRITERIA MET			
Percent Wind Coverage (13-Knots)	93.04%		93.04%		96.34%		96.34%		92.72%		92.72%		92.72%			
Runway Length & Width	3,451' X 75'		3,451' X 75'		5,545' X 100'		5,352' X 100'		6,002' X 100'		6,002' X 100'		3,224' X 150'			
Runway Displaced Threshold	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Runway Bearing (True)	85		85		134.96		134.96		179.97		359.97		179.97		359.97	
Runway End Coordinates (NAD 83)	N 29° 21' 50.53" W 99° 10' 05.70"		N 26° 21' 50.55" W 99° 10' 26.70"		N 29° 21' 42.18" W 99° 11' 05.83"		N 29° 21' 03.39" W 99° 10' 21.50"		N 29° 22' 02.80" W 99° 10' 19.27"		N 29° 21' 03.38" W 99° 10' 19.24"		N 29° 22' 02.80" W 99° 10' 19.27"		N 29° 21' 03.38" W 99° 10' 19.24"	
Runway End Elevations (NAD 88)	930.10'		925.80'		927.3'		912.0'		927.3'		912.0'		929.4'		917.3'	
Displaced Runway End Coordinates (NAD83)	N/A		N/A		N 29° 21' 41.49" W 99° 11' 05.05"		N/A		N/A		N/A		N/A		N/A	
Displaced Runway End Elevations (NAD88)	N/A		N/A		927.2'		N/A		927.2'		N/A		927.2'		N/A	
Runway High / Low Point Elevation	930.10' / 927.5'		927.5' / 925.80'		930.10' / 927.5'		927.5' / 925.80'		927.3' / 921.2'		921.2' / 912.0'		927.3' / 921.2'		921.2' / 912.0'	
Runway Touchdown Zone Elevation (TDZE)	930.1'		927.5'		930.1'		927.5'		927.2'		921.2'		927.2'		921.2'	
Runway Lighting	NONE		NONE		NONE		NONE		MIRL		MIRL		NONE			
Runway Marking	BASIC		BASIC		BASIC		BASIC		NPI		NPI		NPI		NPI	
Runway Protection Zone Dimensions	500' X 700' X 1,000'		500' X 700' X 1,000'		500' X 700' X 1,000'		500' X 700' X 1,000'		500' X 1,010' X 1,700'		500' X 1,010' X 1,700'		500' X 1,010' X 1,700'		500' X 1,010' X 1,700'	
Approach Visibility Minimums	VISUAL		VISUAL		VISUAL		VISUAL		1-MILE		1-MILE		1-MILE		1-MILE	
Navigational Aids (Electronic)	BEACON/WINDSOCK		BEACON/WINDSOCK		BEACON/WINDSOCK		BEACON/WINDSOCK		BEACON/WINDSOCK		BEACON/WINDSOCK		BEACON/WINDSOCK		BEACON/WINDSOCK	
Visual Aids (Lighting)	NONE		NONE		NONE		NONE		PAPI-4L		PAPI-4L		PAPI-4L		PAPI-4L	
14 CFR Part 77 Approach Category	A(V)		A(V)		A(V)		A(V)		B(V)		B(V)		B(V)		B(V)	
14 CFR Part 77 Approach Slope	20:1		20:1		20:1		20:1		20:1		20:1		20:1		20:1	
Aeronautical Survey Required for Approach	NONE		NONE		NONE		NONE		VERTICALLY GLIDED		VERTICALLY GLIDED		NONE			
Runway Departure Surface	N		N		N		N		YES		YES		YES		YES	
Runway Safety Area Width	150'		150'		500'		500'		500'		500'		150'			
Runway Safety Area Beyond R/W End	300'		300'		300'		300'		1,000'		1,000'		1,000'		1,000'	
Runway Object Free Area Width	500'		500'		800'		800'		800'		800'		500'			
Runway Object Free Area Beyond R/W End	300'		300'		300'		300'		1,000'		1,000'		1,000'		1,000'	
Runway Obstacle Free Zone Width	250'		250'		400'		400'		400'		400'		400'			
Runway Obstacle Free Zone Length	200'		200'		200'		200'		200'		200'		200'		200'	
APPROACH SURFACE	SURFACE #2		SURFACE #2		SURFACE #2		SURFACE #2		SURFACE #3		SURFACE #3		SURFACE #5		SURFACE #5	

Declared Distances Table	Runway 8/26				Runway 13/31				Runway 17L/35R				Runway 17R/35L			
	Existing		Ultimate		Existing		Ultimate		Existing		Ultimate		Existing		Ultimate	
	8	26	8	26	13	31	13	31	17L	35R	17	35	17R	35L	17R	35L
Take-Off Run Available (TORA)	3,451'	3,451'	3,451'	3,451'	5,545'	5,545'	5,352'	5,352'	6,002'	6,002'	6,002'	6,002'	3,224'	3,224'	TO BE CLOSED	
Take-off Distance Available (TODA)	3,451'	3,451'	3,451'	3,451'	5,545'	5,545'	5,352'	5,352'	6,002'	6,002'	6,002'	6,002'	3,224'	3,224'		
Accelerate Stop Distance Available (ASDA)	3,451'	3,451'	3,451'	3,451'	5,545'	5,545'	5,352'	5,352'	6,002'	6,002'	6,002'	6,002'	3,224'	3,224'		
Landing Distance Available (LDA)	3,451'	3,451'	3,451'	3,451'	5,447'	5,447'	5,352'	5,352'	6,002'	6,002'	6,002'	6,002'	3,224'	3,224'		

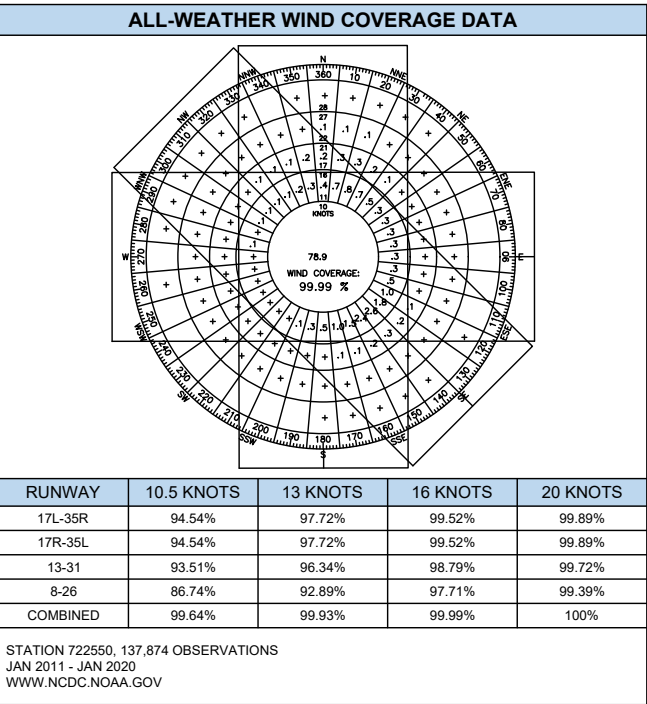
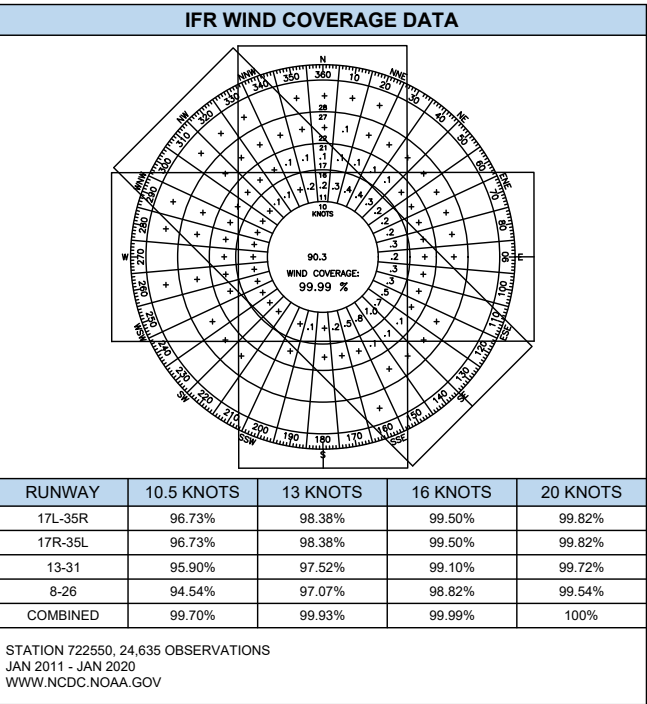
Airport Data Table	Existing	Ultimate
Airport Reference Code (ARC)	C-II	C-II
Mean Max Temp (Hottest Month)	97.6° F	97.6° F
Airport Elevation (AMSL) NAD 88	930.1	927.3
Airport & Terminal NAVAID's	GPS(NP), PAPI-4	GPS(NP), PAPI-4
Miscellaneous Facilities	NONE	NONE
Airport Reference Point (ARP) NAD 83	N 29° 21' 32.87"	N 29° 21' 32.87"
	W 99° 10' 38.97"	W 99° 10' 38.97"
NPIAS Service Level	LOCAL/BASIC	LOCAL/BASIC
State System Role	BUISSINESS/CORPORATE	BUISSINESS/CORPORATE
Critical Aircraft	CESSNA CITATION 550	CESSNA CITATION X
Wingspan (Feet)	52.17'	63.58'
Undercarriage Width (Feet)	13.33'	10.58'
Approach Speed (knots)	112	112
Maximum Take-off Weight (LBS)	14,800	36,100
Magnetic Variation	4° 5' W	4° 5' W

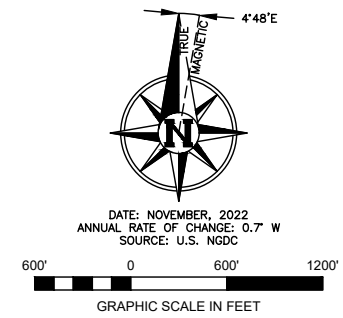
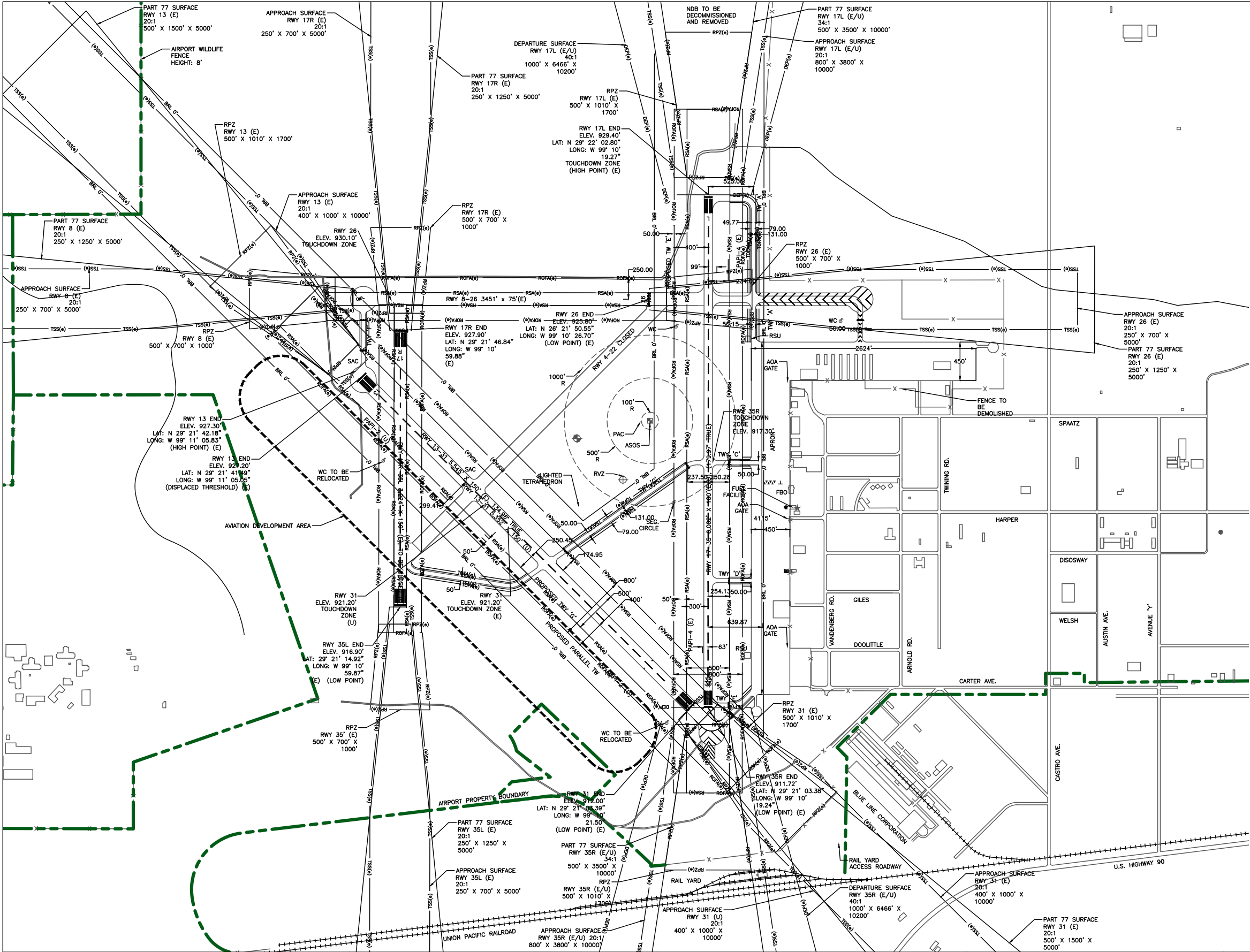
Taxiway Data Table	Existing	Ultimate
Taxiway Design Group	II	II
Taxiway Width	50'	50'
Taxiway Safety Area Width	79'	79'
Taxiway Object Free Area Width	131'	131'
Taxiway Markings / Lighting	NONE	NONE
Taxiway Separation	300' +	300' +

Survey Control Stations			
Designation	Identifier	Latitude	Longitude
5T9 C (SACS)	DF5859	N 28° 51' 04.08"	W 100° 30' 28.055"
5T9 B (PACS)	DF5857	N 28° 51' 24.38"	W 100° 30' 53.94"
5T9 A (SACS)	DF5858	N 28° 51' 43.29"	W 100° 31' 12.20"

Source: National Geodetic Survey Data Explorer; July 2022

Modification To Standards Table		
Description	FAA Approval Date	FAA Airspace Case #
None		
OFZ Penetration Table		
ID	Description	Disposition
None		





- NOTES:
1. ALL HORIZONTAL COORDINATES ARE SHOWN IN TEXAS STATE PLANE ?? ? ? ZONE, US FOOT, NAD 83/2017.
 2. ALL VERTICAL COORDINATES ARE SHOWN IN NAD 88.

DRAWING LEGEND	
ITEM	EXISTING
AIRPORT PROPERTY LINE	
AIRPORT SECURITY FENCE	
AIRPORT REFERENCE POINT (ARP)	
BUILDINGS	
AIRFIELD PAVEMENT	
PAVED ROADS	
RUNWAY PROTECTION ZONE (RPZ)	
BUILDING RESTRICTION LINE (BRL) (35')	
RUNWAY SAFETY AREA (RSA)	
RUNWAY OBJECT FREE ZONE (ROFZ)	
TAXIWAY OBJECT FREE AREA (TOFA)	
RUNWAY VISIBILITY ZONE (RVZ)	
AUTOMATED WEATHER OBSERVATION SYSTEM (AWOS)	
AIRPORT ROTATING BEACON	
LIGHTED WIND CONE	
SEGMENTED CIRCLE	
PRECISION APPROACH PATH INDICATOR (PAPI)	
HOLDINGS AND SIGNS	
RUNWAY END THRESHOLD LIGHTS	
PRIMARY/SECONDARY AIRPORT CONTROL STATION (PACS/SACS)	



DES: CM
DR: CM
CH: MM
APP: MM

ISSUE RECORD

NO.	BY	DATE	REVISION

SOUTH TEXAS
REGIONAL AIRPORT
HONDO, TEXAS

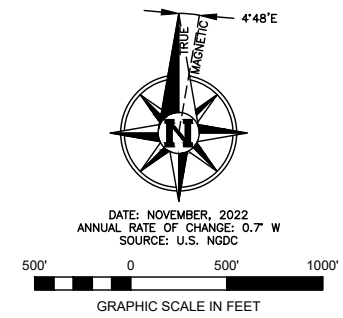
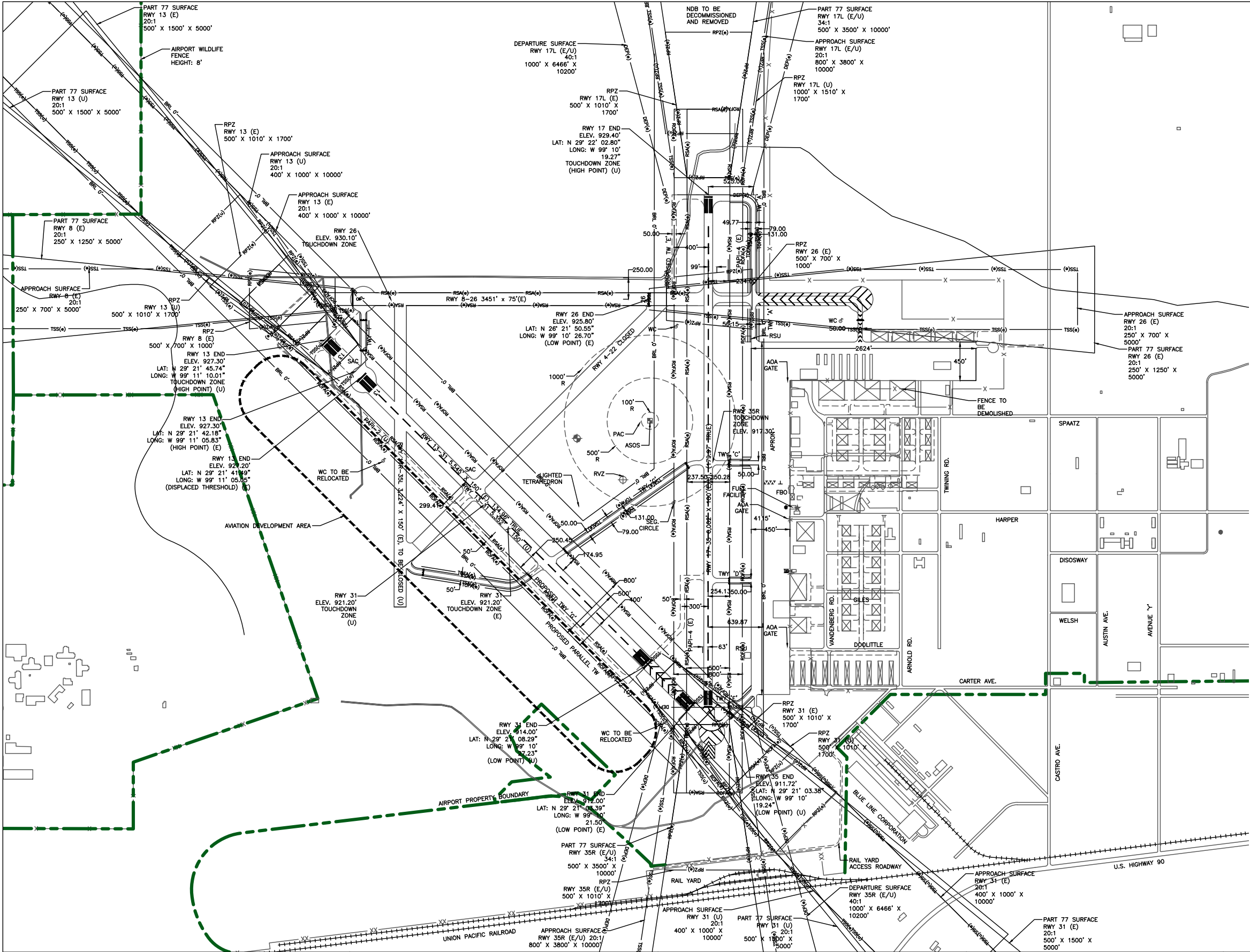
AIRPORT LAYOUT PLAN

AIRPORT LAYOUT DRAWING -
EXISTING

AIP GRANT NO. 3-48-0215-xx-2019
KSA JOB NO. HON053
DATE: February 2023

3

SHEET NO.



- NOTES:
1. ALL HORIZONTAL COORDINATES ARE SHOWN IN TEXAS STATE PLANE ?? ?? ZONE, US FOOT, NAD 83/2017.
 2. ALL VERTICAL COORDINATES ARE SHOWN IN NAD 88.

DRAWING LEGEND	
ITEM	ULTIMATE
AIRPORT PROPERTY LINE	
AIRPORT SECURITY FENCE	
AIRPORT REFERENCE POINT (ARP)	
EXISTING BUILDINGS	
ULTIMATE BUILDINGS	
AIRFIELD PAVEMENT	
EXISTING PAVED ROADS	
ULTIMATE PAVED ROADS	
RUNWAY PROTECTION ZONE (RPZ)	
PAVEMENT TO BE REMOVED	
BUILDING RESTRICTION LINE (BRL) (35')	
RUNWAY SAFETY AREA (RSA)	
RUNWAY OBJECT FREE ZONE (ROFZ)	
TAXIWAY OBJECT FREE AREA (TOFA)	
RUNWAY VISIBILITY ZONE (RVZ)	
AUTOMATED WEATHER OBSERVATION SYSTEM (AWOS)	
AIRPORT ROTATING BEACON	
LIGHTED WIND CONE	
SEGMENTED CIRCLE	
PRECISION APPROACH PATH INDICATOR (PAPI)	
HOLDINGS AND SIGNS	
RUNWAY END THRESHOLD LIGHTS	
PRIMARY/SECONDARY AIRPORT CONTROL STATION (PACS/SACS)	



DES: CM
DR: CM
CH: MM
APP: MM

ISSUE RECORD

NO.	BY	DATE	REVISION

SOUTH TEXAS
REGIONAL AIRPORT
HONDO, TEXAS

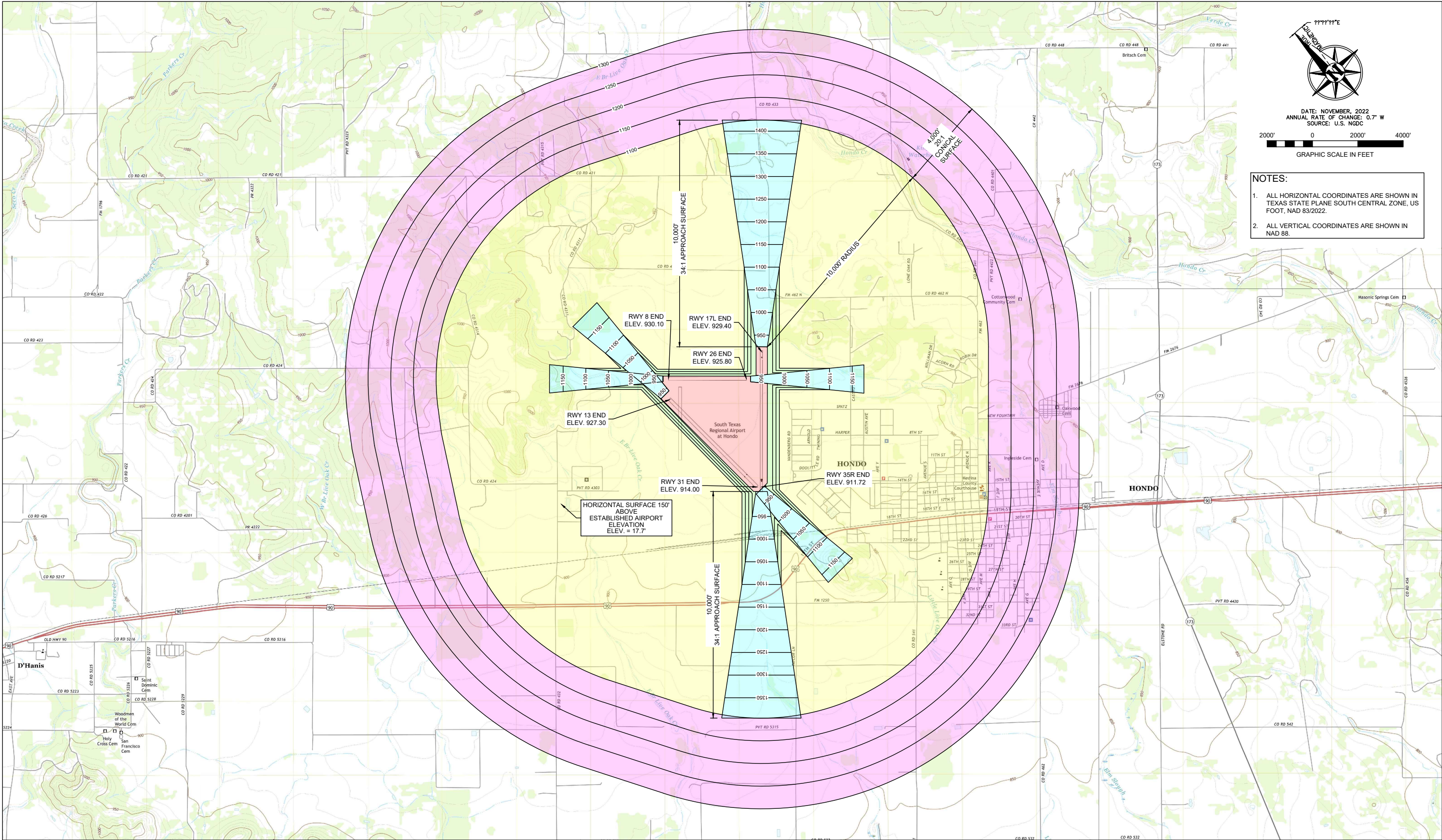
AIRPORT LAYOUT PLAN

AIRPORT LAYOUT DRAWING -
ULTIMATE

AIP GRANT NO. 3-48-0215-xx-2019
KSA JOB NO. HON053
DATE: February 2023

4

SHEET NO.





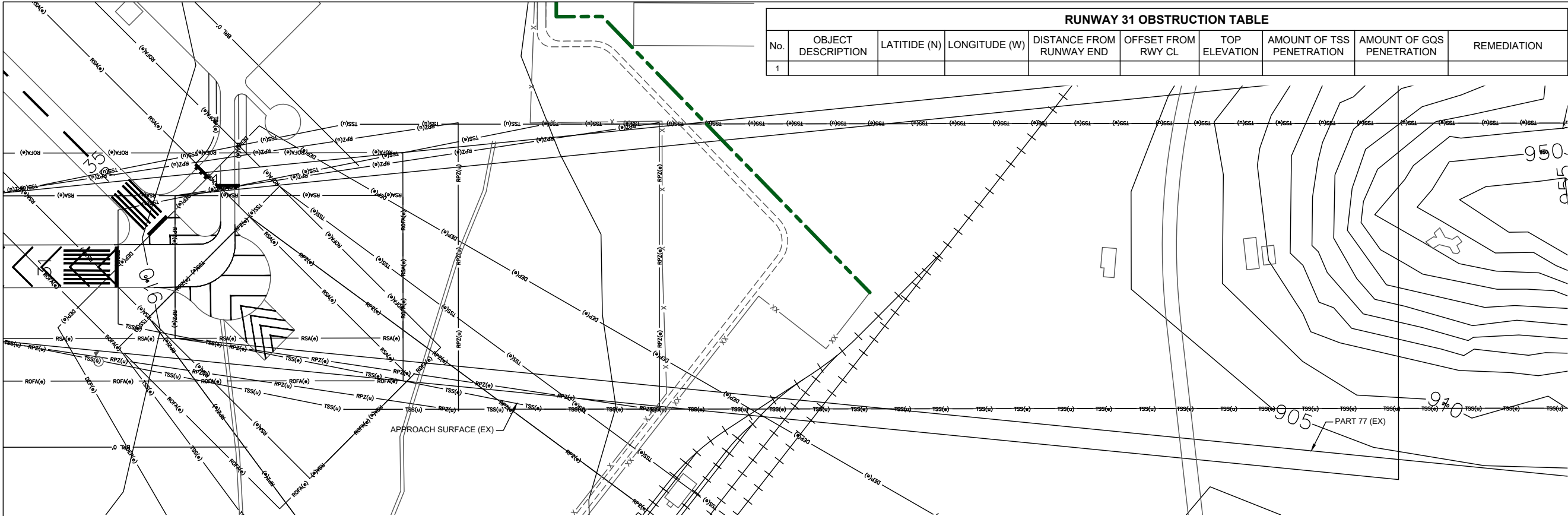
DATE: NOVEMBER, 2022
ANNUAL RATE OF CHANGE: 0.7" W
SOURCE: U.S. NGDC

2000' 0 2000' 4000'

GRAPHIC SCALE IN FEET

- NOTES:
1. ALL HORIZONTAL COORDINATES ARE SHOWN IN TEXAS STATE PLANE SOUTH CENTRAL ZONE, US FOOT, NAD 83/2022.
 2. ALL VERTICAL COORDINATES ARE SHOWN IN NAD 88.

	DES: CM	ISSUE RECORD				SOUTH TEXAS REGIONAL AIRPORT HONDO, TEXAS	AIRPORT LAYOUT PLAN	AIRPORT AIRSPACE DRAWING			5 SHEET NO.
	DR: CM	NO.	BY	DATE	REVISION			AIP GRANT NO. 3-48-0215-xx-2019	KSA JOB NO. HON053	DATE: February 2023	
	CH: MM										
	APP: MM										



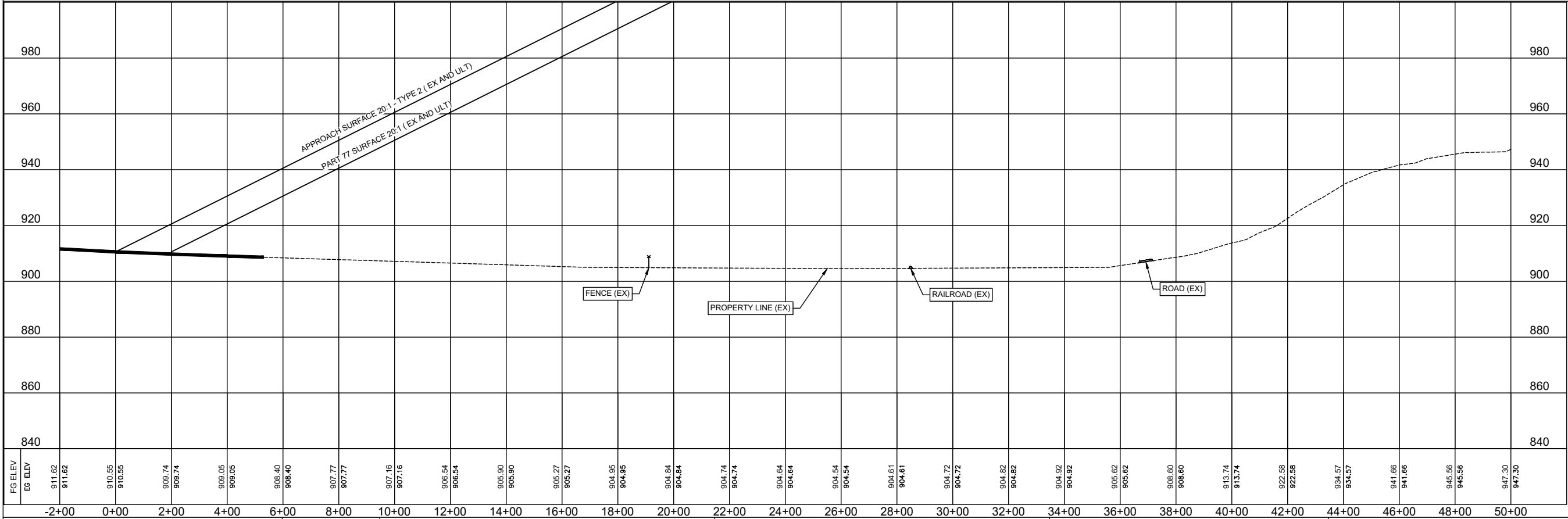
DATE: NOVEMBER, 2022
ANNUAL RATE OF CHANGE: 0.7" W
SOURCE: U.S. NGDC

200' 0 200' 400'
HORIZONTAL SCALE IN FEET

20' 0 20' 40'
VERTICAL SCALE IN FEET

NOTES:

- ALL HORIZONTAL COORDINATES ARE SHOWN IN TEXAS STATE PLANE SOUTH CENTRAL ZONE, US FOOT, NAD 83/2011.
- ALL VERTICAL COORDINATES ARE SHOWN IN NAD 88.



DES: CM	ISSUE RECORD			
DR: CM	NO.	BY	DATE	REVISION
CH: MM				
APP: MM				

SOUTH TEXAS
REGIONAL AIRPORT
HONDO, TEXAS

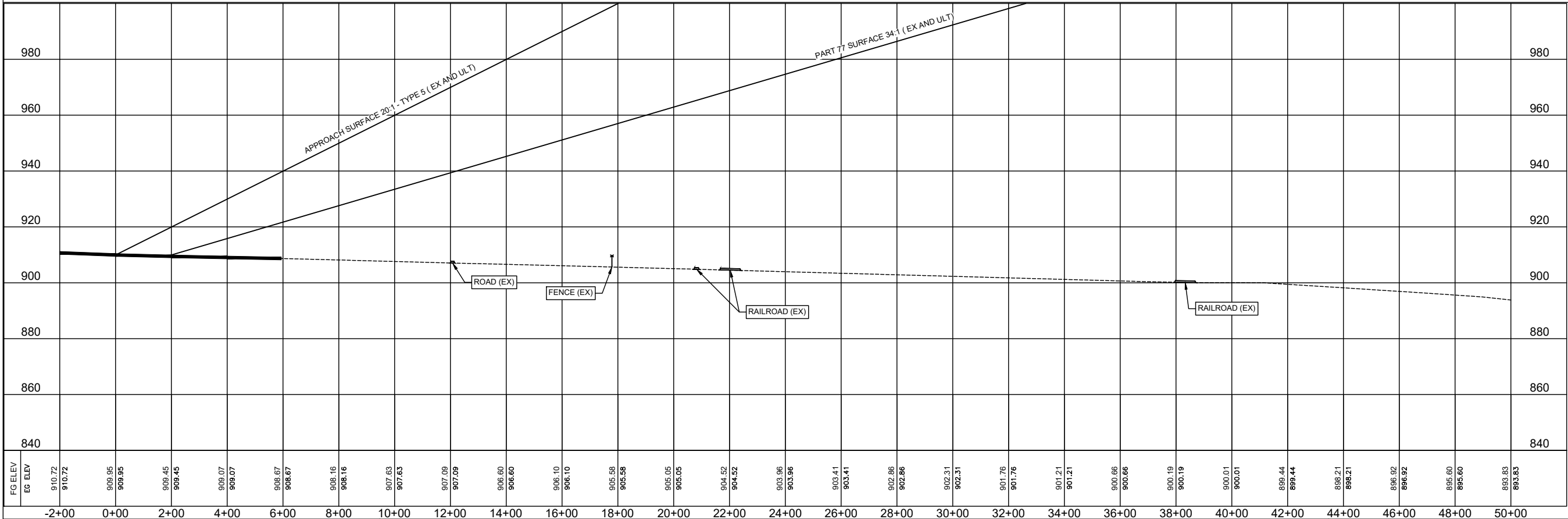
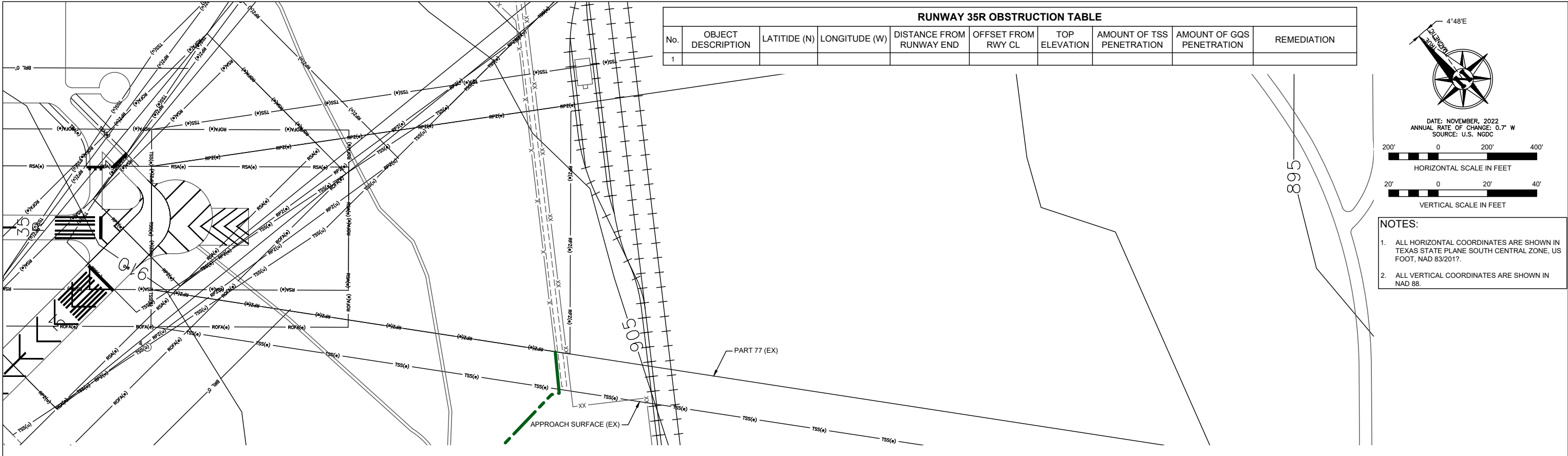
AIRPORT LAYOUT PLAN

INNER APPROACH SURFACE
DRAWING - RUNWAY 31

AIP GRANT NO. 3-48-0215-xx-2019	KSA JOB NO. HON053	DATE: February 2023
------------------------------------	-----------------------	------------------------

9

SHEET NO.





KSA
A DYNAMIC PERSPECTIVE

DES: CM

DR: CM

CH: MM

APP: MM

ISSUE RECORD			
NO.	BY	DATE	REVISION

SOUTH TEXAS
REGIONAL AIRPORT
HONDO, TEXAS

AIRPORT LAYOUT PLAN

INNER APPROACH SURFACE
DRAWING - RUNWAY 35R

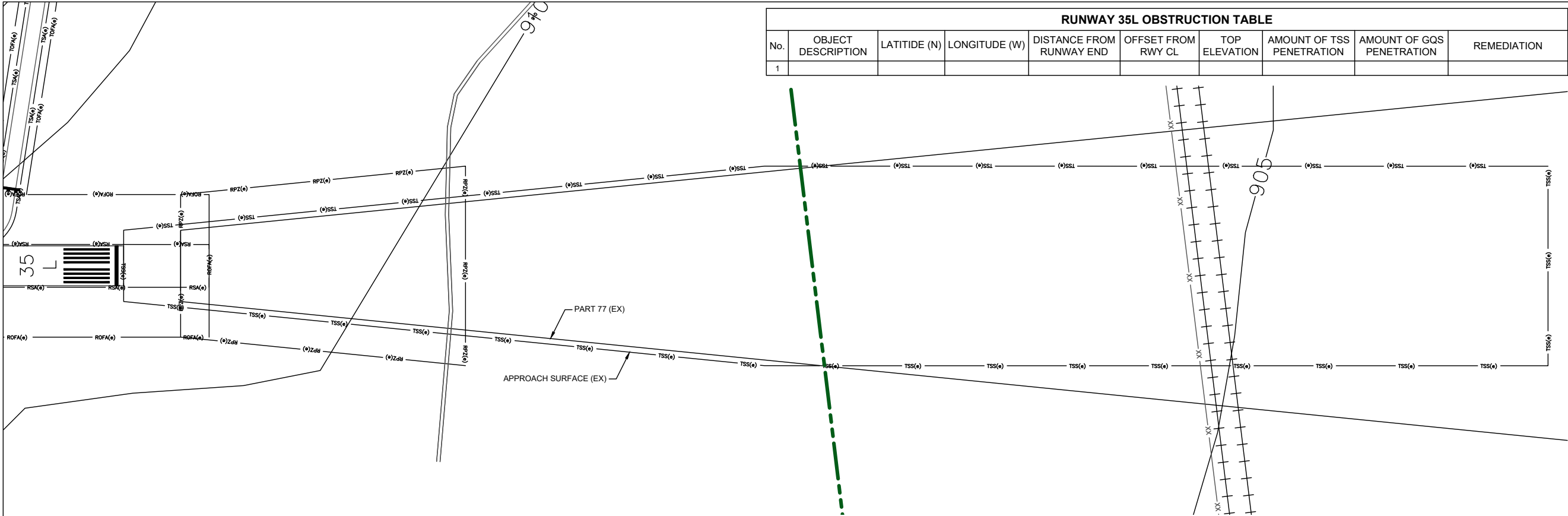
AIP GRANT NO.
3-48-0215-xx-2019

KSA JOB NO.
HON053

DATE:
February 2023

11

SHEET NO.



DATE: NOVEMBER, 2022
ANNUAL RATE OF CHANGE: 0.7" W
SOURCE: U.S. NGDC

200' 0 200' 400'

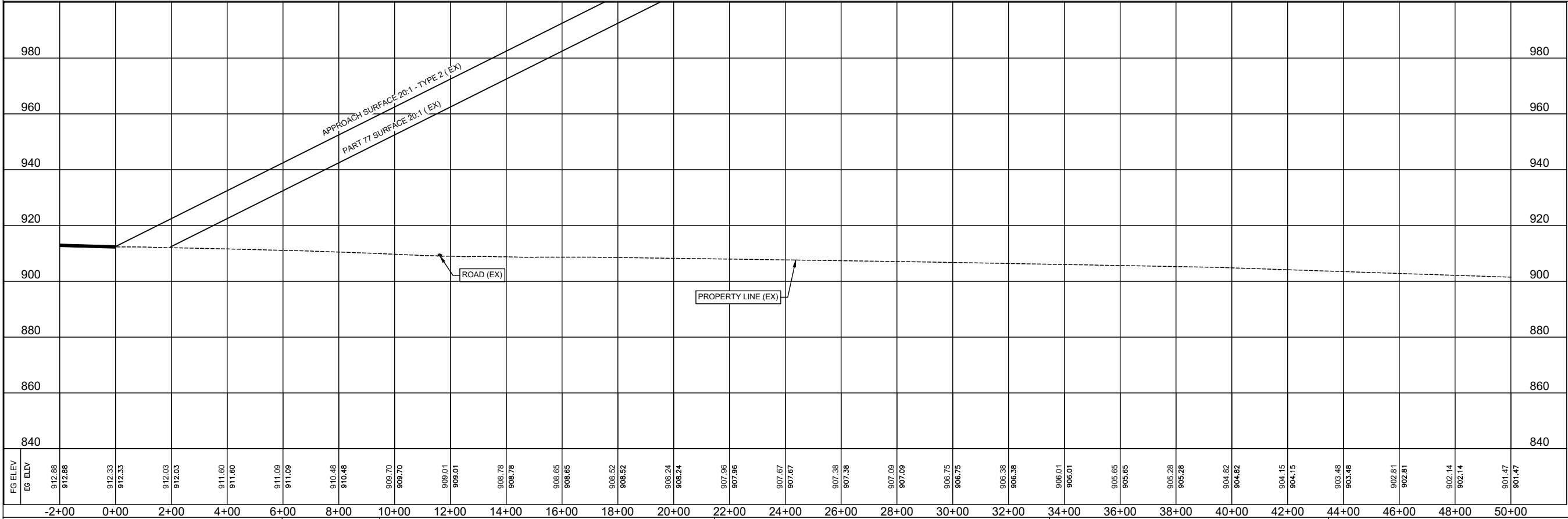
HORIZONTAL SCALE IN FEET

20' 0 20' 40'

VERTICAL SCALE IN FEET

NOTES:

- ALL HORIZONTAL COORDINATES ARE SHOWN IN TEXAS STATE PLANE SOUTH CENTRAL ZONE, US FOOT, NAD 83/2011.
- ALL VERTICAL COORDINATES ARE SHOWN IN NAD 88.



DES: CM
DR: CM
CH: MM
APP: MM

ISSUE RECORD

NO.	BY	DATE	REVISION

SOUTH TEXAS
REGIONAL AIRPORT
HONDO, TEXAS

AIRPORT LAYOUT PLAN

INNER APPROACH SURFACE
DRAWING - RUNWAY 35L

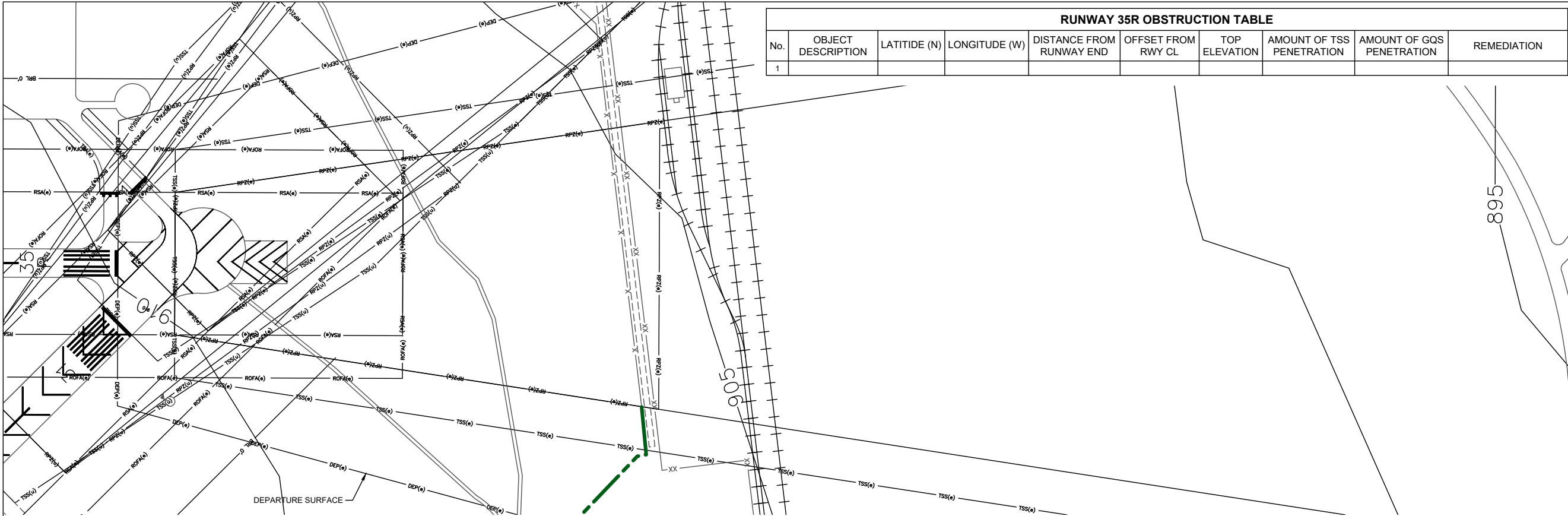
AIP GRANT NO.
3-48-0215-xx-2019

KSA JOB NO.
HON053

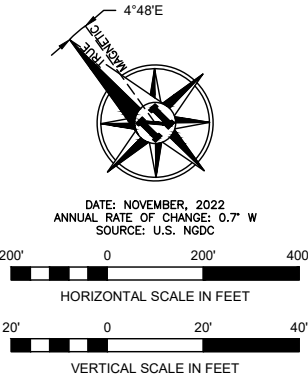
DATE:
February 2023

13

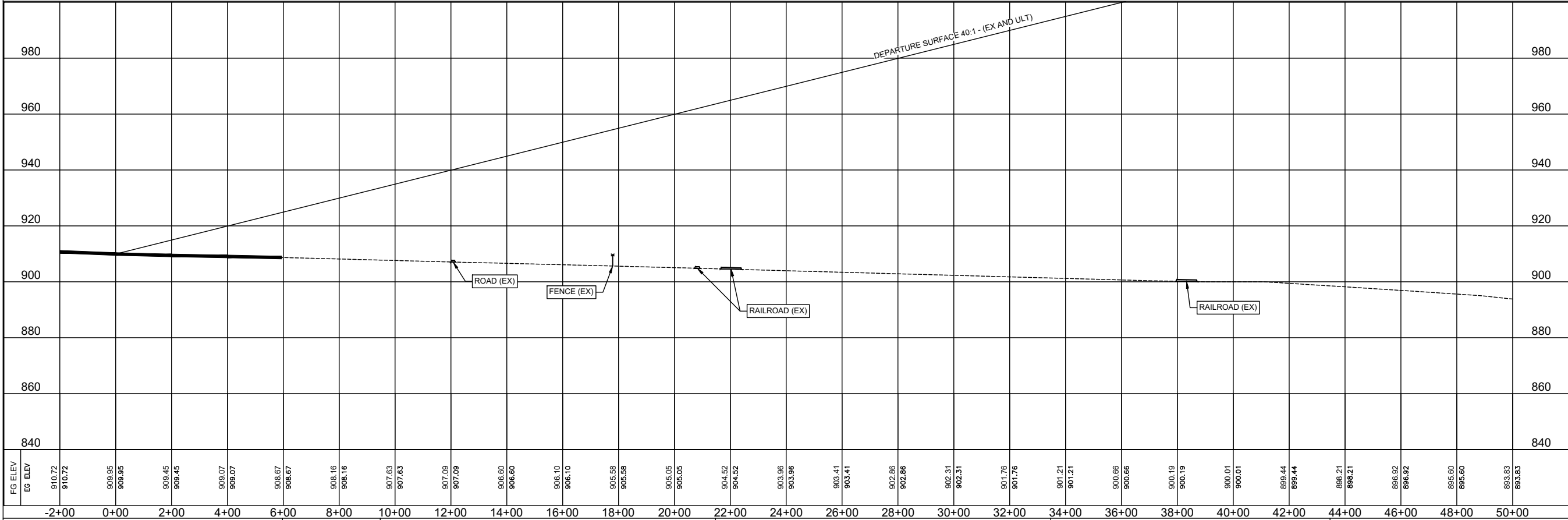
SHEET NO.



RUNWAY 35R OBSTRUCTION TABLE								
No.	OBJECT DESCRIPTION	LATITUDE (N)	LONGITUDE (W)	DISTANCE FROM RUNWAY END	OFFSET FROM RWY CL	TOP ELEVATION	AMOUNT OF TSS PENETRATION	AMOUNT OF GQS PENETRATION
1								REMEDICATION



- NOTES:
- ALL HORIZONTAL COORDINATES ARE SHOWN IN TEXAS STATE PLANE SOUTH CENTRAL ZONE, US FOOT, NAD 83/2017.
 - ALL VERTICAL COORDINATES ARE SHOWN IN NAD 88.





DES: CM	ISSUE RECORD			
DR: CM	NO.	BY	DATE	REVISION
CH: MM				
APP: MM				

SOUTH TEXAS
REGIONAL AIRPORT
HONDO, TEXAS

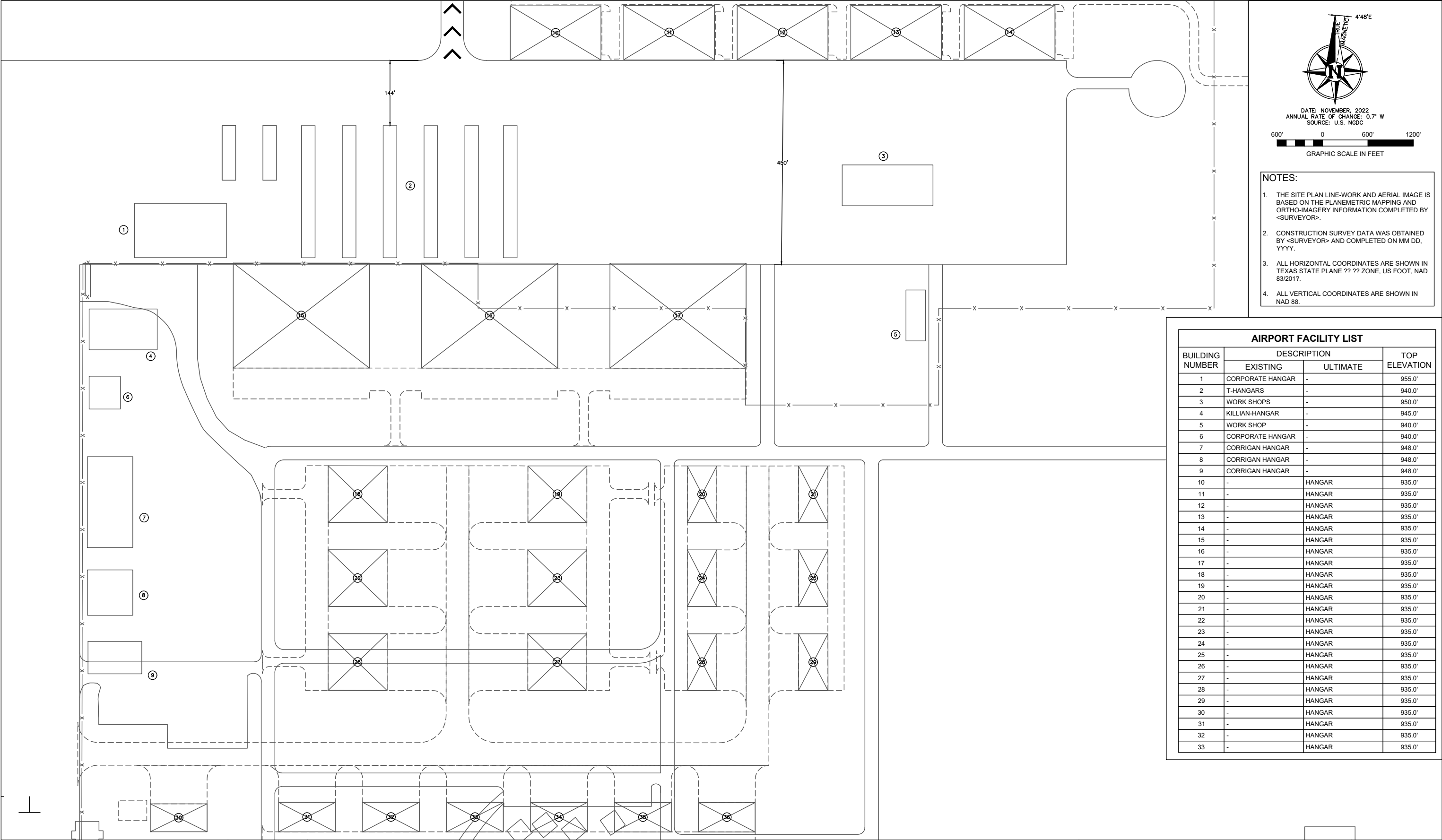
AIRPORT LAYOUT PLAN

RUNWAY DEPARTURE SURFACE
DRAWING - RUNWAY 35R

AIP GRANT NO. 3-48-0215-xx-2019	KSA JOB NO. HON053	DATE: February 2023
------------------------------------	-----------------------	------------------------

15

SHEET NO.



DATE: NOVEMBER, 2022
ANNUAL RATE OF CHANGE: 0.7" W
SOURCE: U.S. NGDC

600' 0 600' 1200'

GRAPHIC SCALE IN FEET

- NOTES:
1. THE SITE PLAN LINE-WORK AND AERIAL IMAGE IS BASED ON THE PLANOMETRIC MAPPING AND ORTHO-IMAGERY INFORMATION COMPLETED BY <SURVEYOR>.
 2. CONSTRUCTION SURVEY DATA WAS OBTAINED BY <SURVEYOR> AND COMPLETED ON MM DD, YYYY.
 3. ALL HORIZONTAL COORDINATES ARE SHOWN IN TEXAS STATE PLANE ?? ?? ZONE, US FOOT, NAD 83/201?.
 4. ALL VERTICAL COORDINATES ARE SHOWN IN NAD 88.

AIRPORT FACILITY LIST			
BUILDING NUMBER	DESCRIPTION		TOP ELEVATION
	EXISTING	ULTIMATE	
1	CORPORATE HANGAR	-	955.0'
2	T-HANGARS	-	940.0'
3	WORK SHOPS	-	950.0'
4	KILLIAN-HANGAR	-	945.0'
5	WORK SHOP	-	940.0'
6	CORPORATE HANGAR	-	940.0'
7	CORRIGAN HANGAR	-	948.0'
8	CORRIGAN HANGAR	-	948.0'
9	CORRIGAN HANGAR	-	948.0'
10	-	HANGAR	935.0'
11	-	HANGAR	935.0'
12	-	HANGAR	935.0'
13	-	HANGAR	935.0'
14	-	HANGAR	935.0'
15	-	HANGAR	935.0'
16	-	HANGAR	935.0'
17	-	HANGAR	935.0'
18	-	HANGAR	935.0'
19	-	HANGAR	935.0'
20	-	HANGAR	935.0'
21	-	HANGAR	935.0'
22	-	HANGAR	935.0'
23	-	HANGAR	935.0'
24	-	HANGAR	935.0'
25	-	HANGAR	935.0'
26	-	HANGAR	935.0'
27	-	HANGAR	935.0'
28	-	HANGAR	935.0'
29	-	HANGAR	935.0'
30	-	HANGAR	935.0'
31	-	HANGAR	935.0'
32	-	HANGAR	935.0'
33	-	HANGAR	935.0'

DES: CM

DR: CM

CH: MM

APP: MM

ISSUE RECORD

NO.	BY	DATE	REVISION

SOUTH TEXAS
REGIONAL AIRPORT
HONDO, TEXAS

AIRPORT LAYOUT PLAN

AIRPORT TERMINAL AREA PLAN I

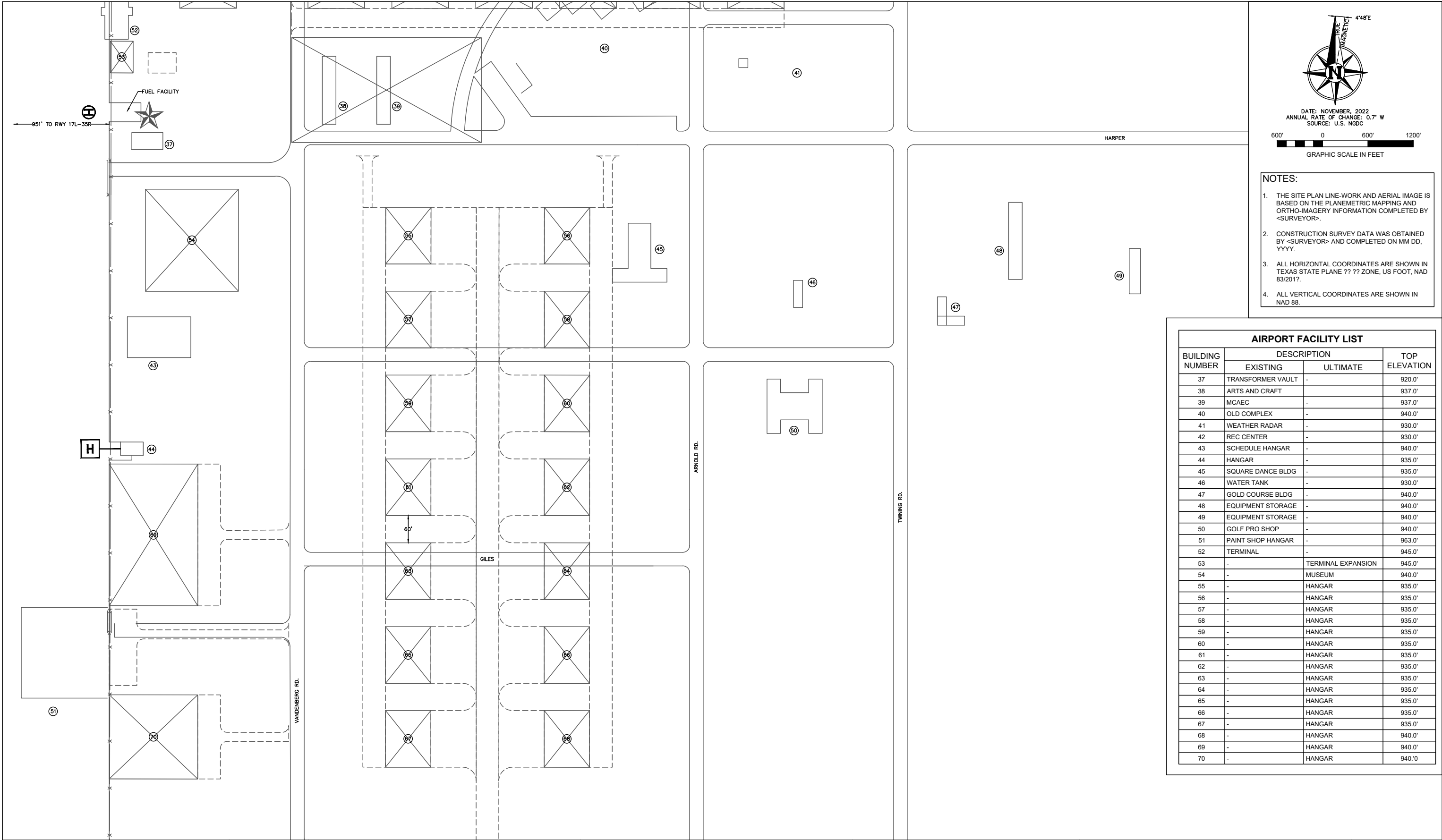
AIP GRANT NO.
3-48-0215-xx-2019

KSA JOB NO.
HON053

DATE:
February 2023

16

SHEET NO.



DATE: NOVEMBER, 2022
ANNUAL RATE OF CHANGE: 0.7" W
SOURCE: U.S. NGDC

600'0600'1200'

GRAPHIC SCALE IN FEET

- NOTES:
- THE SITE PLAN LINE-WORK AND AERIAL IMAGE IS BASED ON THE PLANIMETRIC MAPPING AND ORTHO-IMAGERY INFORMATION COMPLETED BY <SURVEYOR>.
 - CONSTRUCTION SURVEY DATA WAS OBTAINED BY <SURVEYOR> AND COMPLETED ON MM DD, YYYY.
 - ALL HORIZONTAL COORDINATES ARE SHOWN IN TEXAS STATE PLANE ?? ?? ZONE, US FOOT, NAD 83/201?.
 - ALL VERTICAL COORDINATES ARE SHOWN IN NAD 88.

AIRPORT FACILITY LIST			
BUILDING NUMBER	DESCRIPTION		TOP ELEVATION
	EXISTING	ULTIMATE	
37	TRANSFORMER VAULT	-	920.0'
38	ARTS AND CRAFT	-	937.0'
39	MCAEC	-	937.0'
40	OLD COMPLEX	-	940.0'
41	WEATHER RADAR	-	930.0'
42	REC CENTER	-	930.0'
43	SCHEDULE HANGAR	-	940.0'
44	HANGAR	-	935.0'
45	SQUARE DANCE BLDG	-	935.0'
46	WATER TANK	-	930.0'
47	GOLD COURSE BLDG	-	940.0'
48	EQUIPMENT STORAGE	-	940.0'
49	EQUIPMENT STORAGE	-	940.0'
50	GOLF PRO SHOP	-	940.0'
51	PAINT SHOP HANGAR	-	963.0'
52	TERMINAL	-	945.0'
53	-	TERMINAL EXPANSION	945.0'
54	-	MUSEUM	940.0'
55	-	HANGAR	935.0'
56	-	HANGAR	935.0'
57	-	HANGAR	935.0'
58	-	HANGAR	935.0'
59	-	HANGAR	935.0'
60	-	HANGAR	935.0'
61	-	HANGAR	935.0'
62	-	HANGAR	935.0'
63	-	HANGAR	935.0'
64	-	HANGAR	935.0'
65	-	HANGAR	935.0'
66	-	HANGAR	935.0'
67	-	HANGAR	935.0'
68	-	HANGAR	940.0'
69	-	HANGAR	940.0'
70	-	HANGAR	940.0'

DES: CM

DR: CM

CH: MM

APP: MM

ISSUE RECORD

NO.	BY	DATE	REVISION

SOUTH TEXAS
REGIONAL AIRPORT
HONDO, TEXAS

AIRPORT LAYOUT PLAN

AIRPORT TERMINAL AREA PLAN II

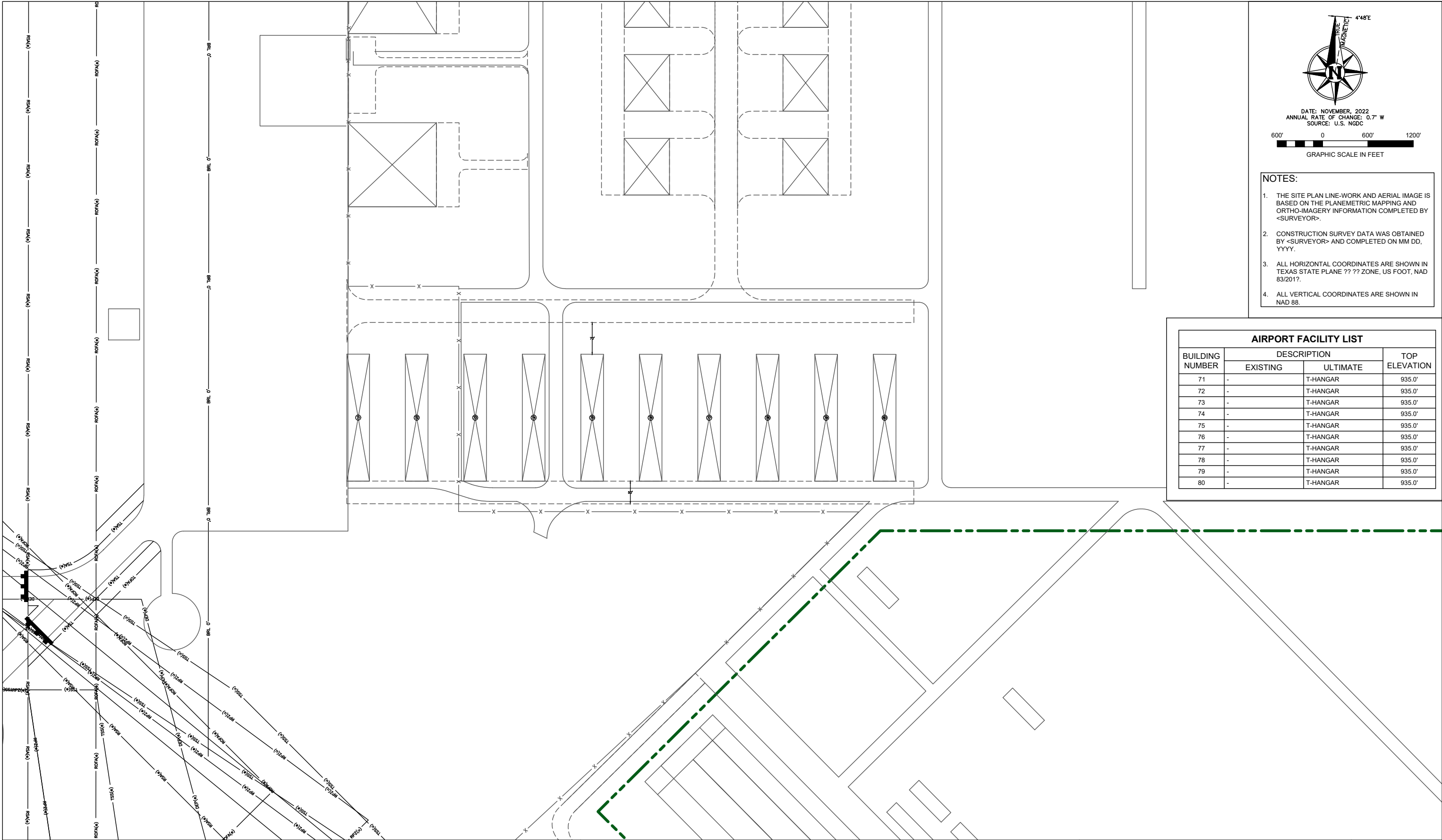
AIP GRANT NO.
3-48-0215-xx-2019

KSA JOB NO.
HON053

DATE:
February 2023

17

SHEET NO.





DATE: NOVEMBER, 2022
ANNUAL RATE OF CHANGE: 0.7" W
SOURCE: U.S. NGDC

600' 0 600' 1200'

GRAPHIC SCALE IN FEET

- NOTES:
1. THE SITE PLAN LINE-WORK AND AERIAL IMAGE IS BASED ON THE PLANIMETRIC MAPPING AND ORTHO-IMAGERY INFORMATION COMPLETED BY <SURVEYOR>.
 2. CONSTRUCTION SURVEY DATA WAS OBTAINED BY <SURVEYOR> AND COMPLETED ON MM DD, YYYY.
 3. ALL HORIZONTAL COORDINATES ARE SHOWN IN TEXAS STATE PLANE ?? ?? ZONE, US FOOT, NAD 83/201?.
 4. ALL VERTICAL COORDINATES ARE SHOWN IN NAD 88.

AIRPORT FACILITY LIST			
BUILDING NUMBER	DESCRIPTION		TOP ELEVATION
	EXISTING	ULTIMATE	
71	-	T-HANGAR	935.0'
72	-	T-HANGAR	935.0'
73	-	T-HANGAR	935.0'
74	-	T-HANGAR	935.0'
75	-	T-HANGAR	935.0'
76	-	T-HANGAR	935.0'
77	-	T-HANGAR	935.0'
78	-	T-HANGAR	935.0'
79	-	T-HANGAR	935.0'
80	-	T-HANGAR	935.0'



DES: CM	ISSUE RECORD			
DR: CM				
CH: MM				
APP: MM				
	NO.	BY	DATE	REVISION

SOUTH TEXAS
REGIONAL AIRPORT
HONDO, TEXAS

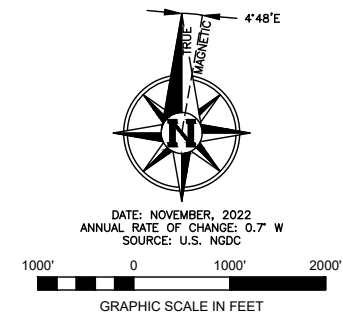
AIRPORT LAYOUT PLAN

AIRPORT TERMINAL AREA PLAN III

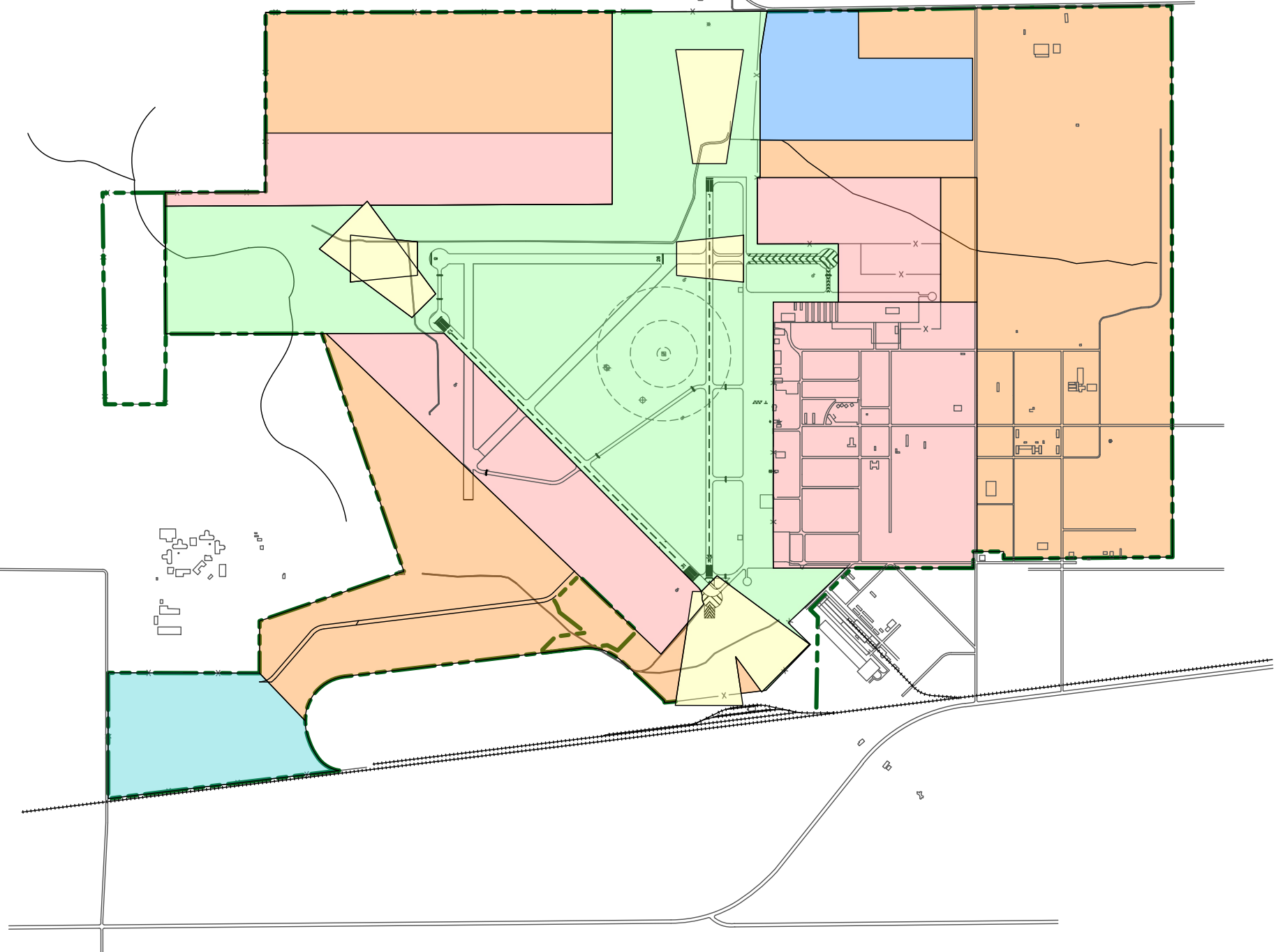
AIP GRANT NO. 3-48-0215-xx-2019	KSA JOB NO. HON053	DATE: February 2023
------------------------------------	-----------------------	------------------------

18

SHEET NO.



- NOTES:
1. ALL HORIZONTAL COORDINATES ARE SHOWN IN TEXAS STATE PLANE ?? ?? ZONE, US FOOT, NAD 83/2017.
 2. ALL VERTICAL COORDINATES ARE SHOWN IN NAD 88.



LAND USE LEGEND	
RUNWAY PROTECTION ZONE (RPZ)	
AIRPORT OPERATIONS AREA	
AVIATION/AVIATION COMPATIBLE DEVELOPMENT AREA	
NON-AERONAUTICAL/AVIATION COMPATIBLE AREA	
VACANT/UNDEVELOPED AREA	
NON-AERONAUTICAL INTERIM LAND USE	
PROPOSED LAND RELEASE	



DES: CM	ISSUE RECORD			
	NO.	BY	DATE	REVISION
DR: CM				
CH: MM				
APP: MM				

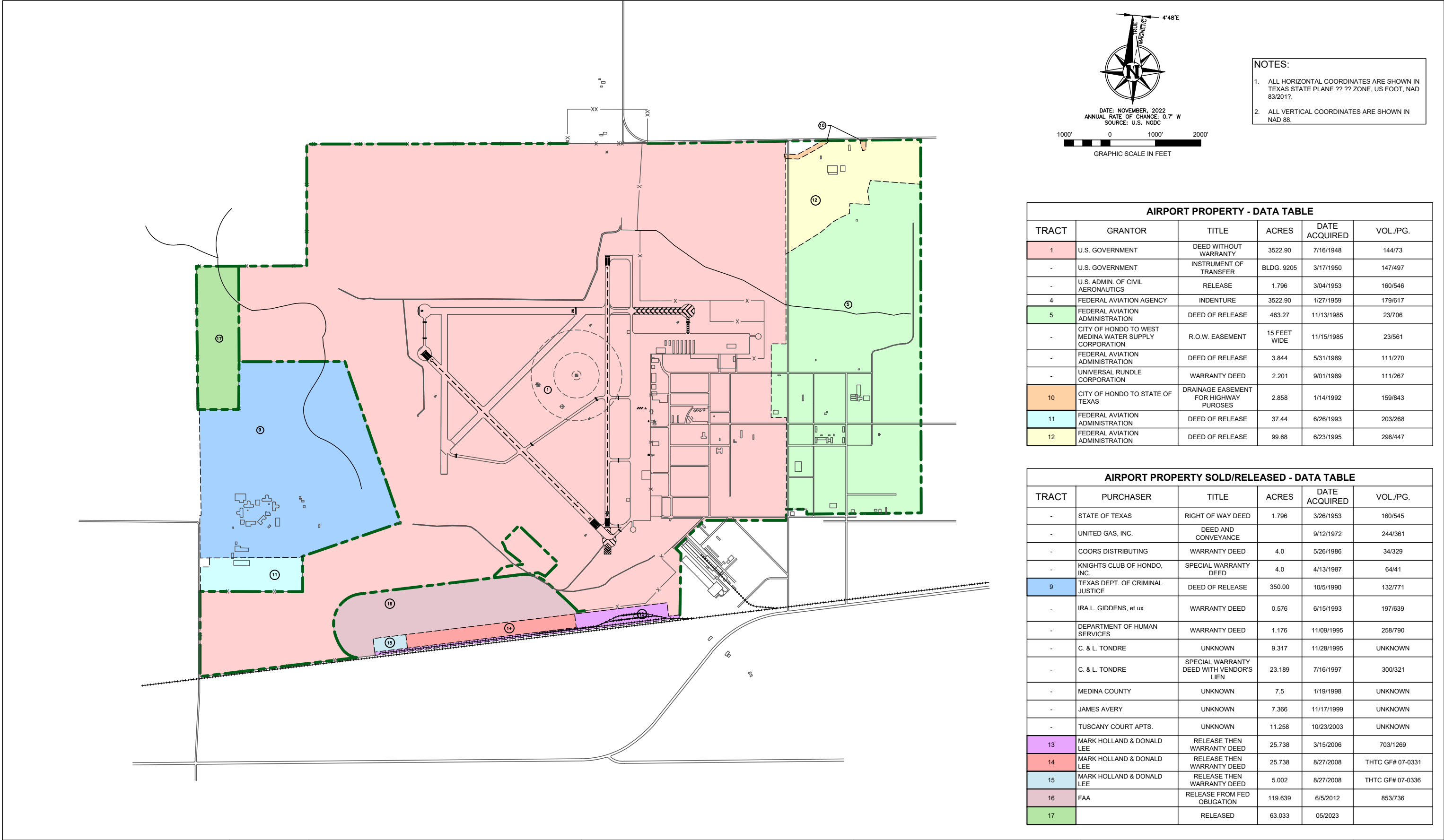
SOUTH TEXAS
REGIONAL AIRPORT
HONDO, TEXAS

AIRPORT LAYOUT PLAN

AIRPORT LAND USE DRAWING

AIP GRANT NO. 3-48-0215-xx-2019	KSA JOB NO. HON053	DATE: February 2023
------------------------------------	-----------------------	------------------------

19
SHEET NO.



AIRPORT PROPERTY - DATA TABLE					
TRACT	GRANTOR	TITLE	ACRES	DATE ACQUIRED	VOL./PG.
1	U.S. GOVERNMENT	DEED WITHOUT WARRANTY	3522.90	7/16/1948	144/73
-	U.S. GOVERNMENT	INSTRUMENT OF TRANSFER	BLDG. 9205	3/17/1950	147/497
-	U.S. ADMIN. OF CIVIL AERONAUTICS	RELEASE	1.796	3/04/1953	160/546
4	FEDERAL AVIATION AGENCY	INDENTURE	3522.90	1/27/1959	179/617
5	FEDERAL AVIATION ADMINISTRATION	DEED OF RELEASE	463.27	11/13/1985	23/706
-	CITY OF HONDO TO WEST MEDINA WATER SUPPLY CORPORATION	R.O.W. EASEMENT	15 FEET WIDE	11/15/1985	23/561
-	FEDERAL AVIATION ADMINISTRATION	DEED OF RELEASE	3.844	5/31/1989	111/270
-	UNIVERSAL RUNDLE CORPORATION	WARRANTY DEED	2.201	9/01/1989	111/267
10	CITY OF HONDO TO STATE OF TEXAS	DRAINAGE EASEMENT FOR HIGHWAY PUROSES	2.858	1/14/1992	159/843
11	FEDERAL AVIATION ADMINISTRATION	DEED OF RELEASE	37.44	6/26/1993	203/268
12	FEDERAL AVIATION ADMINISTRATION	DEED OF RELEASE	99.68	6/23/1995	298/447

AIRPORT PROPERTY SOLD/RELEASED - DATA TABLE					
TRACT	PURCHASER	TITLE	ACRES	DATE ACQUIRED	VOL./PG.
-	STATE OF TEXAS	RIGHT OF WAY DEED	1.796	3/26/1953	160/545
-	UNITED GAS, INC.	DEED AND CONVEYANCE		9/12/1972	244/361
-	COORS DISTRIBUTING	WARRANTY DEED	4.0	5/26/1986	34/329
-	KNIGHTS CLUB OF HONDO, INC.	SPECIAL WARRANTY DEED	4.0	4/13/1987	64/41
9	TEXAS DEPT. OF CRIMINAL JUSTICE	DEED OF RELEASE	350.00	10/5/1990	132/771
-	IRA L. GIDDENS, et ux	WARRANTY DEED	0.576	6/15/1993	197/639
-	DEPARTMENT OF HUMAN SERVICES	WARRANTY DEED	1.176	11/09/1995	258/790
-	C. & L. TONDRE	UNKNOWN	9.317	11/28/1995	UNKNOWN
-	C. & L. TONDRE	SPECIAL WARRANTY DEED WITH VENDOR'S LIEN	23.189	7/16/1997	300/321
-	MEDINA COUNTY	UNKNOWN	7.5	1/19/1998	UNKNOWN
-	JAMES AVERY	UNKNOWN	7.366	11/17/1999	UNKNOWN
-	TUSCANY COURT APTS.	UNKNOWN	11.258	10/23/2003	UNKNOWN
13	MARK HOLLAND & DONALD LEE	RELEASE THEN WARRANTY DEED	25.738	3/15/2006	703/1269
14	MARK HOLLAND & DONALD LEE	RELEASE THEN WARRANTY DEED	25.738	8/27/2008	THTC GF# 07-0331
15	MARK HOLLAND & DONALD LEE	RELEASE THEN WARRANTY DEED	5.002	8/27/2008	THTC GF# 07-0336
16	FAA	RELEASE FROM FED OBUGATION	119.639	6/5/2012	853/736
17		RELEASED	63.033	05/2023	

DES: CM

DR: CM

CH: MM

APP: MM

ISSUE RECORD

NO.	BY	DATE	REVISION

SOUTH TEXAS REGIONAL AIRPORT

HONDO, TEXAS

AIRPORT LAYOUT PLAN

EXHIBIT "A" PROPERTY MAP

AIP GRANT NO.
3-48-0215-xx-2019

KSA JOB NO.
HON053

DATE:
February 2023

20

SHEET NO.



City Council Communication

Title: Discuss and consider Resolution Number 396-23 of the City of Hondo, Texas providing Notice of General Election for City Council Members Place 3 and Place 4; to be held jointly with Hondo Independent School District on May 6, 2023. Establishing early voting location and polling place for this election; authorizing the City Manager to enter into a contract with Medina County Elections Administrator and making provisions for the conduct of the election. (SueAnn Reyes)

Date: February 13, 2023 **From:** Sue Ann Reyes

INFORMATION:

This resolution is to call for the May 6, 2023 Election and set the location and polling place for the election. The City of Hondo and Hondo Independent District contract each year with the Medina County Election Office to hold its elections.

FINANCIAL IMPACT:

The estimated cost of the May 6, 2023 Election is \$8,200.00. This amount was budgeted for this fiscal year.

STAFF RECOMMENDATION:

Staff recommends the approval of Resolution No. 396-23 a resolution of the City of Hondo, Texas providing notice of General Election for Mayor and Place 5; to be held jointly with Hondo Independent School District on May 6, 2023. Establishing early voting location and polling place for the election; authorizing the City Manager to enter into a contract with Medina County Elections Administrator and making provisions for the conduct of the election.

MOTION:

Motion to approve Resolution No. 396-23 a resolution of the City of Hondo, Texas providing notice of General Election for City Council Members Place 3 and Place 4; to be held jointly with Hondo Independent School District on May 6, 2023. Establishing early voting location and polling place for the election; authorizing the City Manager to enter into a contract with Medina County Elections Administrator and making provisions for the conduct of the election.

ATTACHMENTS:

1. ELECTION CONTRACT - City of Hondo - May 6 2023 Joint City-School General Elections Contract
2. RESOLUTION No. 396-23 - May 2023 Election Order

STAFF CONTACTS:

Mayor McAnelly
SueAnn Reyes, City Secretary
sreyes@hondo-tx.org



Medina County Elections Department
1300 Ave. M, Room 108
Hondo, Texas 78861 830-741-
6009

CONTRACT FOR ELECTION SERVICES

THIS CONTRACT, hereinafter referred to as the contract, is made by and between the City of Hondo, hereinafter referred as the City, acting by an through, Sue Ann Reyes, City Administrator/City Secretary, and Medina County, hereinafter referred to as the County, acting by and through Lupe C. Torres, acting in the capacity of County Elections Administrator and duly authorized agent of Medina County, Texas, hereinafter referred to as County Elections Administrator, collectively and referred to as the parties, pursuant to the authority of Section 3 1.092 (a) of the Texas Election Code and Chapter 791 of the Texas Government Code, for the conduct and supervision of the City of Hondo 2023 Joint General Election.

THIS CONTRACT is entered into for the purpose of providing efficient use of public resources and for the benefits of the voters of the City, and the County. This contract is entered into in considerations of the mutual covenants and agreements hereinafter set out. IT IS AGREED AS FOLLOWS:

1. DUTIES AND SERVICES OF THE COUNTY ELECTIONS ADMINISTRATOR

The County Elections Administrator agrees to coordinate, supervise and handle all aspects in administering the City Election outlined in this Contract.

The County Elections Administrator in connection with the holding and supervision of said Election shall assume the following responsibilities:

- 1.1 Arrange for notifications, including writ of Election, training and compensation for all presiding election judges and alternate judges.

The County Elections Administrator shall be responsible for notifying each election judge and alternate judge of his or her appointment and for determining the number of clerks or other election workers authorized to work at each voting location. The

County Elections Administrator shall ensure that the presiding judges make the appropriate election clerk appointments and notify the clerks of their appointments.

Election Judges and/or the alternate judges shall be responsible for supervising their clerks and the County Elections Administrator shall ensure their training for such supervisory duties.

The County Elections Administrator shall ensure that the election judges are provided with all required training and election supplies and materials at the time and place determined by the County Elections Administrator.

- 1.2 Arrange for the use and compensation of polling locations as set out in Attachment A.
- 1.3 Pay cost of election judges and clerks: Each election judge will receive \$14.00, Alternate Judge \$13.00 and clerk(s) will receive \$12.60 per hour plus overtime. Each election judge or designated clerk will receive an additional \$25.00 for delivery of election returns and supplies to the County Elections Administrator after the polls close, if the polling place is located anywhere other than the Elections Department. Elections judges and clerks will receive their normal hourly rate for attending the election school operated by the County Elections Administrator.
- 1.4 Procure, prepare, proof and distribute sample ballots and ballots, including Responsibility for all ballot programming required for an electronic voting equipment, as well as provide all lists, forms, name tags, posture, and signage described in Chapters 51, 61, and 62 and Subchapter B of Chapter 66 of the Texas Election Code.
- 1.5 Procure, prepare, and distribute election judge kits from any third-party vendor, if applicable.
- 1.6 Prepare the list of registered voter and any copies to be use in conducting the election at no cost.
- 1.7 Provide and publish all required legal notices of the date, time and place of the testing of the electronic tabulation equipment and conduct such testing.
- 1.8 Supervise and conduct early voting by mail and personal appearance, and secure personnel to serve as Early Voting Judges, Clerks, and ballot board. Early Voting by personal appearance shall be conducted during the hours and time periods and at the locations listed in Attachment A.

- 1.9 Receive mail ballot applications on behalf of the City. The County Elections Administrator or designee shall process all applications for mail ballots in accordance with Title 7 of the Texas Election Code. Persons voting by mail will send their marked ballots to the office of the County Elections Administrator. All requests for early voting ballots by mail that are received by the City will be sent by the entity on the day of the receipt to the office of the County Elections Administrator for processing.
- 1.10 Secure and maintain all Early Voting ballots (those cast by mail and those cast by personally appearance) and deliver to the Early Voting Ballot Board all Early Voting ballots for counting in accordance with Chapter 87 of the Election Code.
- 1.11 Establish and operate the Central Counting Station to receive and tally the voted ballots in accordance with Section 127.001 of the Election Code. The County and the City agree that the County Elections Administrator is hereby appointed as the custodian of voted ballots and shall preserve the ballots in accordance with Chapter 66 of the Election Code and other applicable law.
- 1.12 Supervise the handing and disposition of election returns, voted ballots, and tabulate unofficial returns and assist in preparing the tabulation for the official canvass.
- 1.13 Prepare the unofficial tabulation report after all precincts that have been counted, and provide a copy of the report to the City agent as soon as possible after all returns have tabulated. The City will be responsible for the official canvass of the election.
- 1.14 Provide at no cost for the storage of election records as provided by law.
- 1.15 Provide at no cost, copies of all invoices received by the County Elections Department for payment of services or supplies of which the City is to reimburse the County Elections Department. The County Elections Administrator will be responsible for payment to all parties who have provided services, supplies and voting location for the election. The City shall not be liable to any third parties for any default by the county in connection with holding the election, including failure by the County or its County Elections Department to pay for services, supplies and voting locations for this election.

11. DUTIES AND SERVICES OF CITY OF HONDO.

The City, in connection with the holding and supervision of the said election, shall assume the following responsibilities and shall directly bear any attendant costs for the same:

- 2.1 Prepare election orders, resolutions, notices and other pertinent documents for adoption or execution by the appropriate office or body.

2.2 Post and publish election notices in accordance with the applicable law. Final notices will be published and posted no later than the 60th day before Election Day.

2.3 Receive and process all candidate applications in accordance with Section 141.031 et seq. of the Texas Election Code. Deliver to the County Election Administrator as soon as possible the official working, as well as translation for City that is to be printed on the ballot with the exact forms, candidate order, wording and spelling that is to be used.

2.4 Payment of all amounts due to the County under the terms and conditions of this Contract. Pay an additional actual costs incurred by the County Elections Department if a recount for the election is required, or the election is contested in any manner.

111. PAYMENT FOR SERVICES

3.1 As required by Texas Election Code Section 31.100, the estimated allocated cost for the services set out herein is attached hereto as Attachment B and incorporated for all purposes herein. After the date of the City election and completion of all duties required by the County Elections Administrator under this contract, the County Elections Administrator shall then compute the final statement for all services rendered, together with administrative fees, and bill the City. The City shall be responsible for paying this net amount within 60 days from the date of the billing.

3.2 It is agreed that pricing for the election will vary from year to year due to the following: dependent upon the positions up for election, projected number of voters, as well as services requested by the City to be performed by the County.

IV. TERMINATION

This contract will terminate after each election, and a new contract with updated information shall be agreed upon prior to each future election.

V. AMENDMENT AND SERVARABILITY

This contract, together with any referenced attachments, constitutes the entire agreement between the City and Medina County, and supersedes all prior written or oral understandings. This agreement and said attachments may only be amended supplemented, modified, or cancelled by a duly executed written statement of the undersigned authorities, or the authorized designees, as provided herein.

If any provisions of this Contract is found to be invalid, illegal, or unenforceable by a court of competent jurisdiction, such invalidity, illegality, or unenforceability shall not affect the remaining provision of this Contract; and, the parties to the Contract shall perform their respective obligations under this Contract in accordance with the intent of the parties as expressed in the terms and conditions of this Contract.

VI. MODIFICATION OF ESTIMATED COSTS FOR ELECTION AND POLLING PLACES SET OUT IN ATTACHMENT A AND B

The Estimated Costs of Election attached to this Agreement as Attachment B may be modified as necessary, upon agreement entirely between Medina County and the City. Changes to polling locations, dates and times as set out in Attachment A, may be modified as necessary, upon agreement entirely between the County and the City. Signatures of the County Elections Administrator and the City Administrator of the written statement of agreed modifications to the Attachment A and/or Attachment B shall evidence such modification.

Administrator and the City Administrator of the written statement of agreed modifications to the Attachment A and/or Attachment B shall evidence such modification.

IN WITNESS WHEREOF, the parties hereto have made and entered into this agreement on the date first set forth below.

APPROVED THIS _____ DAY OF _____, 2023.

BY:

BY:

Lupe C. Torres
Elections Administrator

Sue Ann Reyes
City of Hondo, City Secretary

Date

Date

ATTACHMENT A
VOTING LOCATIONS AND TIME PERIODS

EARLY VOTING

Early Voting is scheduled for Monday April 24, 2023 through May 2, 2023.

TIME PERIOD

Monday, April 24, Tuesday, April 25, Wednesday, April 26, Thursday, April 27, Friday, April 28, 2023. Early voting will take place from 8:00 AM — 5:00 PM.

Saturday, April 29, 2023, Early voting from 9:00 AM — 2:00 PM.

Monday, May 1, and Tuesday, May 2, 2023. Early voting from 7:00 AM - 7:00 PM.

LOCATION

Names and addresses of Early Voting polling locations:

Medina County Courthouse Annex
1300 Ave. M, Room 110
Hondo, Texas 78861

Voting By Mail

Name and address of Early Voting Clerk responsible for requests for ballots by mail

Lupe C. Torres
Elections Administrator
1300 Ave. M, Room 108
Hondo, Texas 78861
lupe.torres@medinatx.org

Election Day Voting Locations, Date and Time

DATE & HOURS

May 6, 2023 from 7:00 AM — 7:00 PM

LOCATION

Medina County Courthouse Annex
1300 Ave. M, Room 110
Hondo, Texas 78861

The estimated total cost for the City of Hondo will be **\$8,200.00**.

However, in the event that an entity in the joint election, cancels their election, the City of Hondo will be responsible for the total estimated amount of **\$16,400.00**.

RESOLUTION NO. 396-23

A RESOLUTION OF THE CITY OF HONDO, TEXAS PROVIDING NOTICE OF GENERAL ELECTION FOR CITY COUNCIL MEMBERS PLACE 3 AND PLACE 4; TO BE HELD JOINTLY WITH HONDO INDEPENDENT SCHOOL DISTRICT ON MAY 6, 2023. ESTABLISHING EARLY VOTING LOCATION AND POLLING PLACE FOR THIS ELECTION; AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MEDINA COUNTY ELECTIONS ADMINISTRATOR AND MAKING PROVISIONS FOR THE CONDUCT OF THE ELECTION.

ORDER AND NOTICE OF GENERAL ELECTION

**THE STATE OF TEXAS)(
THE COUNTY OF MEDINA)(
THE CITY OF HONDO)(**

WHEREAS, Section 26.042 of the Texas Local Government Code and Section 5.01 of the Hondo City Charter, provide that the governing body of the municipality may set the date of election for municipal officers in accordance with applicable provisions of the Election Code, and

WHEREAS, Section 3.001 of the Election Code requires that the governing body of the municipality issue an order for each general and special election in the manner prescribed in Chapter 3 of the Election Code (the “Election Order”); and

WHEREAS, Section 3.006 of the Election Code requires that the Election Order establish the election procedures and designate the voting place for the election; and

WHEREAS, the election will be held jointly with Hondo Independent School District pursuant to Section 271.002(a) of the Texas Election Code; and

WHEREAS, Medina County and both entities desire that a joint election be held in order to provide a convenient, simple, and cost-saving election to the voters in their respective jurisdictions;

ELECTION ORDER

The **CITY COUNCIL** of the City of Hondo, pursuant to Section 3.005 of the Texas Election Code and by Article V of the Hondo City Charter as amended, do hereby order an election to be held in the City of Hondo, Texas on the 6th day of May, 2023, such day being the first Saturday in May, for the purpose of electing the following officers of the City of Hondo, Texas:

CITY COUNCIL MEMBER, PLACE 3, AT LARGE, (THREE-YEAR TERM)

CITY COUNCIL MEMBER, PLACE 5, AT LARGE (THREE-YEAR TERM)

That all independent candidates for the above-mentioned offices file their application to become a candidate with the City Secretary, 1600 Avenue M, Hondo, Texas, not later than 5:00

p.m., Friday, February 17, 2023; and that all of said applications shall contain all of the information prescribed by the Secretary of State.

That the order in which the names of the candidates are to be printed on the ballot shall be determined by a drawing to be conducted by the City Secretary at 2:00 p.m., on Friday, February 24, 2023 at Hondo City Hall Council Chambers, 1600 Avenue M, Hondo, Texas, as provided by Section 52.094 of the Texas Election Code.

That the election be held jointly with Hondo Independent School District on May 6, 2023, pursuant to Chapter 271 of the Texas Election Code. That the City Council of the City of Hondo and Hondo Independent School District will consolidate Election Day voting to one polling place, being:

That the election be conducted by Medina County and held jointly with Hondo Independent School District on May 6, 2023, pursuant to Chapter 271 of the Texas Election Code. That the City Council of the City of Hondo and Hondo Independent School District will consolidate Election Day voting to one polling place, being:

Joint Election Voting Polling Place

Medina County Elections Office
1300 Avenue M
Hondo, Texas 78861

The polls for said election shall be open from 7:00 a.m. to 7:00 p.m. Direct recording electronic voting machines shall be used for voting at the foregoing election polling place and direct recording electronic voting machines shall be used for counting the direct recording electronic voted ballots at said election in compliance with state and federal laws.

The City Council hereby appoints one Presiding Judge to hold said General City Election and for the Early Voting Ballot Board. The presiding judge is authorized to appoint one alternate judge and two clerks. The alternate judge shall serve as presiding judge in the event that the regularly appointed presiding judge is unable to serve. The alternate judge shall be appointed by the presiding judge to serve as one of the clerks in the event that the election is conducted by the regularly appointed presiding judge. Election judge shall receive the sum of fourteen dollars (\$14.00) per hour, the alternate judge shall receive thirteen dollars (\$13.00) per hour and clerks shall receive the sum of twelve (\$12.00) per hour for services and training necessary to conduct this election.

Early voting by personal appearance shall be conducted in accordance with Election Code Section 85.001 at the MEDINA COUNTY ELECTIONS OFFICE, 1300 Avenue M, Hondo, Texas, for at least eight hours each weekday of the early voting period that is not a legal state holiday and during the hours that the City Secretary's business office is regularly open for business, from 8:00 a.m. until 5:00 p.m. and for at least 12 hours on two weekdays if the early voting period consists of six or more days. Therefore, early voting by personal appearance shall be conducted from Monday, April 24, 2023 through Tuesday, May 2, 2023 for at least eight hours each weekday.

Applications for ballot by mail shall be submitted to:

Mail: Medina County Elections Office
1300 Avenue M
Hondo, Texas 78861
Fax: 830-741-6007
Email: lupe.torres@medinacountytexas.org

Applications must be received no later than 5:00 p.m. Tuesday, April 25, 2023.

The City Secretary is hereby authorized and instructed to procure and furnish all necessary election supplies to conduct said election. The Council appoints the City Secretary as the Custodian of Records ("Custodian") and agent to the Council to perform the duties related to the conduct and maintenance of records of the Election as required under the Texas Election Code during the period ending not earlier than the twenty-second (22nd) month after the Election. The Office of the City Secretary shall perform all duties normally performed in general elections with respect to early voting, giving notice of the election and preparing the official ballots.

The returns of said election shall be made in accordance with the Texas Election Code and may be canvassed by the City Council on May 08, 2023 in accordance with the Texas Election Code.

ELECTION NOTICE

Notice of the Election, stating in substance the contents of this Order, shall be published one time in the English and Spanish languages, in a newspaper published within the City's territory at least 10 days and no more than 30 days before the Election and as otherwise may be required by the Texas Election Code. Notice of the Election shall also be posted on the bulletin board used by the City to post notices of the City's meetings no later than the 21st day before the Election.

The City Secretary shall serve a duly certified copy of this Election Order and Notice upon the Presiding Judge not later than the seventh day after the signing of this Election Order and Notice of General City Election or the 15th day before the General City Election, whichever is later.

The City Manager is authorized to enter into a contract with Medina County Elections Administrator to conduct the election ordered herein and committing to pay the fee charged by the Medina County Elections Administrator for such services. The City Manager is furthermore authorized to enter into a contract for the conduct of a joint election, if necessary, with Hondo Independent School District.

Should any part, section, subsection, paragraph, sentence, clause or phrase contained in this Order be held to be unconstitutional or of no force and effect, such holding shall not affect the validity of the remaining portion of this Order, but in all respects said remaining portion shall be and remain in full force and effect.

PASSED AND APPROVED by the City Council of the City of Hondo this 13th day of February, 2023.

JOHN MCANELLY., MAYOR

ATTEST:

**SueAnn Reyes, TRMC
City Secretary**



City Council Communication

Title: Discuss and consider Resolution Number 397-23 of the City of Hondo, Texas authorizing the Chief of Police to apply for the Office of the Governor, Public Safety Office Criminal Justice Division, Body-Worn Camera Grant Program, FY2024. The funds awarded would be used to purchase additional digital storage space for body worn camera footage. (Justin Soza)

Date: February 13, 2023 **From:** Justin Soza

INFORMATION:

Discuss and consider Resolution Number ##### of the City of Hondo, Texas authorizing the Chief of Police to apply for the Office of the Governor, Public Safety Office, Criminal Justice Division, Body-Worn Camera Grant Program, FY2024. These funds, if awarded, would be used to purchase additional digital storage space for body-worn camera footage. This funding opportunity requires a 25% match. These funds would be budgeted in our 23/24 FY budget if awarded. The 25% match would be \$4,580.37. The total requested grants funds are \$13,741.05. The total project cost \$18,321.42. With these funds, the Hondo Police Department would be able to purchase an additional 240 TB of digital storage space.

FINANCIAL IMPACT:

\$4,580.37

STAFF RECOMMENDATION:

Approval and issue City of Hondo Resolution ### Authorizing the Chief of Police to apply for the Office of the Governor, Public Safety Office, Criminal Justice Division, Body-Worn Camera Grant Program, FY2024.

MOTION:

I make the motion to issue City of Hondo Resolution ### Authorizing the Chief of Police to apply for the Office of the Governor, Public Safety Office, Criminal Justice Division, Body-Worn Camera Grant Program, FY2024.

ATTACHMENTS:

1. 397-23 HPD Body-Worn Camera Server Project Resolution

STAFF CONTACTS:

Chief Soza

RESOLUTION NO. 397-23

WHEREAS, the City of Hondo finds it in the best interest of the citizens of Hondo, that the Office of the Governor Criminal Justice Division Grant application “HPD Body-Worn Camera Server Project” be submitted for the FY 2023-2024 year; and

WHEREAS, The City of Hondo agrees to provide applicable matching funds for the said project as required by the “HPD Body-Worn Camera Server Project” grant application; and

WHEREAS, The City of Hondo agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Hondo assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, The City of Hondo designates Chief of Police Justin Soza as the grantee’s authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency, and

WHEREAS, the City of Hondo designates Lieutenant Aaron Garza as the designated Project Director.

Now Therefore, Be it Resolved that The City of Hondo approves the submission of the “HPD Body-Worn Camera Server Project ” grant application under the Criminal Justice Grant with the Office of the Governor, Criminal Justice Division.

Passed and approved this 13th day of February 2023.

John McAnelly, Mayor

Attest:

Sue Ann Reyes, City Secretary

Grant Number:



THIS IS GOD'S COUNTRY

City Council Communication

Title: Discuss and consider Resolution Number 398-23 of the City of Hondo, Texas authorizing the Chief of Police to apply for the Office of the Governor, Public Safety Office, Criminal Justice Division, Rifle-Resistant Body Armor Grant Program, FY2024. These funds, if awarded, would be used to purchase rifle resistant vests for every Hondo Police Officer. No matching funds required. (Aaron Garza)

Date: February 13, 2023 **From:** Aaron Garza, Lieutenant

INFORMATION:

Discuss and consider Resolution Number 398-23 of the City of Hondo, Texas authorizing the Chief of Police to apply for the Office of the Governor, Public Safety Office, Criminal Justice Division, Rifle-Resistant Body Armor Grant Program, FY2024. These funds, if awarded, would be used to purchase a rifle resistant vest for every Hondo Police Officer. No matching funds required. These rifle resistant vests would provide additional protection for our officers. These vests would be worn in addition to their everyday bullet-proof vest. This grant opportunity does not require matching funds.

FINANCIAL IMPACT:

None

STAFF RECOMMENDATION:

Issue Resolution Number 398-23 of the City of Hondo, Texas authorizes the Chief of Police to apply for the Office of the Governor, Public Safety Office, Criminal Justice Division, Rifle-Resistant Body Armor Grant Program, FY2024.

MOTION:

I make a motion to issue Resolution Number 398-23 of the City of Hondo, Texas that authorizes the Chief of Police to apply for the Office of the Governor, Public Safety Office, Criminal Justice Division, Rifle-Resistant Body Armor Grant Program, FY2024.

ATTACHMENTS:

1. 398-23 Rifle Resistent Armor Grant Resolution

STAFF CONTACTS:

Lieutenant Garza

RESOLUTION No. 398-23

WHEREAS, the City of Hondo finds it in the best interest of the citizens of Hondo, that the Office of the Governor Criminal Justice Division Grant application “Rifle-Resistant Armor Grant” be submitted for the FY 2023-2024 year; and

WHEREAS, The City of Hondo agrees to provide applicable matching funds for the said project as required by the (No Matching Funds Required) “Rifle- Resistant Armor Grant” grant application; and

WHEREAS, The City of Hondo agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Hondo assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, The City of Hondo designates Chief of Police Justin Soza as the grantee’s authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency, and

WHEREAS, the City of Hondo designates Lieutenant Aaron Garza as the designated Project Director.

Now Therefore, Be it resolved that The City of Hondo approves the submission of the “Rifle-Resistant Armor Grant” project grant application under the Criminal Justice Grant with the Office of the Governor, Criminal Justice Division.

Passed and approved this 13th day of February 2023.

John McAnelly, Mayor

Attest:

Sue Ann Reyes, City Secretary

Grant Number:



City Council Communication

Title: Discussion and possible action regarding Ordinance Number 1271-02-23 amending Chapter 10, Article 10.03.044(1) in the City Code of Ordinances and Rules for Oakwood Cemetery Annex to allow for upright gravestone markers, and establishing specifications for upright grave markers. (Lora Socarras)

Date: February 13, 2023 **From:** Lora Robbins

INFORMATION:

During the last regularly called City Council meeting, Council directed staff to draft an ordinance to amend the City Code to allow for placement of upright headstones within the Oakwood Cemetery Annex. Staff has coordinated with the City Attorney to draft the attached ordinance which allows for such upright headstones as directed.

The draft ordinance also establishes required maximum sizes for such upright headstones. The max dimensions are generally based on the existing sizing parameters for flush markers in the Annex. This is intended to ensure that the marker will fit within the boundaries of the burial plot. The City Attorney also suggests a 30-inch height maximum and that the upright markers be required to be pinned to the 4-inch wide base surrounding the marker. The 4-inch wide base must also be flush with the ground so as to allow for mowing around the upright marker. Council may, of course, revise these parameters if desired. Because of the compact nature of the Oakwood Cemetery Annex, special considerations regarding placement may be required for the sequence of sale of the plots to ensure the digging equipment can maneuver properly for future interments. Staff will coordinate internally to address this issue as needed in an effort to make this process as seamless as possible for our customers.

FINANCIAL IMPACT:

None

STAFF RECOMMENDATION:

Staff recommends approval of Ordinance Number 1271-02-23 amending Chapter 10, Article 10.03.044(1) in the City Code of Ordinances and Rules for Oakwood Cemetery Annex to allow for upright gravestone markers, and establishing specifications for upright grave markers.

MOTION:

Motion to approve Ordinance Number 1271-02-23 amending Chapter 10, Article 10.03.044(1) in the City Code of Ordinances and Rules for Oakwood Cemetery Annex to allow for upright gravestone markers, and establishing specifications for upright grave markers.

ATTACHMENTS:

1. DOCS1-#291069-v1-Amendment_to_Cemetery_Rules_-_Upright_Grave_Markers

STAFF CONTACTS:

Lora Socarras, Director of Parks and Recreation

ORDINANCE NO. ____

AN ORDINANCE AMENDING CHAPTER 10, ARTICLE 10.03.044(1) IN THE CITY CODE OF ORDINANCES AND RULES FOR OAKWOOD CEMETERY ANNEX TO ALLOW FOR UPRIGHT GRAVESIDE MARKERS; ESTABLISHING SPECIFICATIONS FOR UPRIGHT GRAVE MARKERS; PROVIDING FOR THE REPEAL OF CONFLICTING ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City currently owns and operates municipal cemetery referred to as Oakwood Cemetery Annex; and

WHEREAS, the City now wishes to amend the rules for the Oakwood Cemetery Annex to allow for upright grave stones, establish specifications, and to ensure public safety and for the orderly use of this municipal cemetery.

NOW, THEREFORE BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF HONDO, THAT:

SECTION 1. AMENDMENT. Chapter 10, Article 10.03.044(1) Grave markers is amended to read as follows:

(1) Grave Markers. Flush level and upright markers are permitted as provided under this Article.

A. The maximum size for a grass level, flush marker is as follows:

Type of Grave	Flush Marker Dimensions
Single Grave or Double – Deep (2 in 1)	24 inches x 12 inches x 4 inches thick
Double Grave (side by side)	48 inches x 14 inches x 4 inches thick
Infant Graves and Niches	20 inches x 12 inches x 4 inches thick

B. The maximum size for an upright marker will be as follows:

Type of Grave	Upright Marker Dimensions
Single Grave or Double – Deep (2 in 1)	• 30 inches tall when measured from ground to top of marker • 24 inches wide • 12 inches thick
Double Grave (side by side)	• 30 inches tall when measured from ground to top of marker • 48 inches wide • 12 inches thick
Infant Graves and Niches	• 24 inches tall when measured from ground to top of marker • 20 inches wide • 10 inches thick

(i) When installed, all upright grave markers must include no less than a four-inch (4") wide base that is flush with the ground all the way around the marker.

(ii) All upright markers must be pinned to the base.

SECTION 2. REMAINDER UNCHANGED. The remainder of Chapter 10, Article 10.03.044 shall remain unchanged by this Amendment.

SECTION 3. INCORPORATION OF RECITALS. The City Council finds the recitals in the preamble of this Ordinance are true and correct and incorporates them as findings of fact.

SECTION 4. REPEALER. All ordinances, parts of ordinances, or resolutions in conflict herewith are expressly repealed. The provisions of this ordinance apply to all existing and future irrigation systems located at the Hondo Cemetery.

SECTION 5. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or illegal, such decision shall not affect the validity of the remaining sections of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared void; and that in lieu of each clause or provision of this Ordinance that is invalid, illegal, or unenforceable there be added by the Mayor as necessary with the approval of the City Attorney as to form, and as a part of the Ordinance a clause or provision as similar in terms to such invalid, illegal or unenforceable clause or provision as may be possible, legal, valid and enforceable.

SECTION 6. EFFECTIVE DATE. This ordinance shall become effective upon the adoption of this ordinance.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS, THIS ____ DAY OF _____ 2023.

JOHN MCANELLY, MAYOR

ATTEST:

SUE ANN REYES
CITY SECRETARY



City Council Communication

Title: Discuss and consider proposed revisions to the Recreation Center Division personnel titles. (Councilmen Ytuarte and Villa)

Date: February 13, 2023 **From:**

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

None

STAFF CONTACTS:



City Council Communication

Title: Discussion regarding the fair hall building contracts prior to the City's possession.
(Councilmen Villa and Ytuarte)

Date: February 13, 2023 **From:**

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

None

STAFF CONTACTS:



City Council Communication

Title: Discuss and consider a proposal from the Rotary for a gazebo at Memorial Square.
(Councilmen Ytuarte and Villa)

Date: February 13, 2023 **From:**

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

1. ROTARY GAZEBO PROJECT

STAFF CONTACTS:

ROTARY GAZEBO PROJECT

Spring of 2023

Location: Memorial Square, Hondo, Texas 78861

Construction : Size approximately 10' height elevated to middle, 16' from center on each octagon.

Concrete Slab with stairs and handicap ramp.

Utilities- Electrical only to provide lighting and electrical outlets with locking covers.

Material:

Western Red Cedar Frame, Colored Metal Roof, Ornamental Steel in the railing around the gazebo. Custom Western Cedar Trim.

Amenities: Benches, Lighting

Maintenance- Minimal to none.

Contacts: Brian Kanke, Rotary President 830-444-0254

Jim Danner, Charter Member 210-844-7784

An example of the Gazebo.





City Council Communication

Title: Discuss and consider action regarding appointments to City boards and commissions.
(Mayor McAnelly)

Date: February 13, 2023 **From:**

INFORMATION:

Susan Freeman has served three two-year terms on our Hondo Public Library Advisory Board. To serve in her place for a two-year term, I recommend Sarah Barnet, a teacher at Meyer Elementary with a background in Library Science.

Julie Mendoza has served two terms on our Parks and Recreation Advisory Board and is eligible to serve another term. She agreed to do so. I recommend her appointment.

Mary Barden has served three two-year terms on our Cemetery Advisory Board. To serve in her place for a two-year term, I recommend Linda Cipriano who has previously expressed a desire to serve in this area.

FINANCIAL IMPACT:

None

STAFF RECOMMENDATION:

Approval of board appointments

MOTION:

Motion to appoint Sarah Barnet to the Library Advisory Board, Linda Cipriano to the Cemetery Advisory Board and to reappoint Julie Mendoza to the Parks and Recreation Advisory Board.

ATTACHMENTS:

None

STAFF CONTACTS:

Mayor John McAnelly



City Council Communication

Title: Discussion regarding the Zapata-Sanchez case. (Justin Soza)

Date: February 13, 2023 **From:** Scott Albert, City Manager

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

1. Council Comm Zapata-Sanchez

STAFF CONTACTS:



City Council Communication

Title: Discussion regarding the position of Parks Operator. (Lora Robbins & Victoria Thomas)

Date: February 13, 2023 **From:**

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

None

STAFF CONTACTS:



City Council Communication

Title: Discussion regarding the position of Water Superintendent. (Scott Albert & Victoria Thomas)

Date: February 13, 2023 **From:** Scott Albert, City Manager

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

None

STAFF CONTACTS:



City Council Communication

Title: Discussion regarding legal counsel for the City of Hondo. (Councilmen Vela and Williams)

Date: February 13, 2023 **From:**

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

None

STAFF CONTACTS:



City Council Communication

Title: Discuss City Manager operational performance and recent actions. (Councilmen Vela and Williams)

Date: February 13, 2023 **From:**

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

None

STAFF CONTACTS:



City Council Communication

Title: Discuss and consider appropriate action on items resulting from Executive Session.

Date: February 13, 2023 **From:**

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

None

STAFF CONTACTS: