



## REGULAR CITY COUNCIL MEETING

March 10, 2025 at 6:00 PM

City Council Chambers  
1600 Avenue M, Hondo, TX

## AGENDA

Notice is hereby given that a Regular City Council Meeting of the governing body of the City of Hondo will be held March 10, 2025 at 6:00 p.m. in the City Council Chambers, City Hall at 1600 Avenue M, Hondo, Texas, for the purpose of discussing matters incident and related to the City of Hondo.

The public may also access the meeting remotely through video/conference from your computer, tablet or smart phone at: <https://boxcast.tv/channel/aetaajdf64jalxx2009a>. Persons may submit questions or comments for items on the agenda by email to: [rdolphus@hondo-tx.org](mailto:rdolphus@hondo-tx.org). Questions or comments submitted by email must be received by the city at least 1 hour prior to the scheduled start of the meeting in order to be presented to the City Council during the meeting.

The following items will be discussed, to-wit:

1. **CALL TO ORDER.**
2. **QUORUM CHECK.**
3. **INVOCATION.**
4. **PLEDGE OF ALLEGIANCE.**
5. **CITIZENS'/PUBLIC COMMENTS**  
*Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda.*

## PROCLAMATIONS

6. **RECOGNIZE AMERICAN RED CROSS MONTH. (MAYOR MCANELLY)**

## **PRESENTATIONS**

### **CONSENT**

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Council Member.

7. **CONSIDERATION AND APPROVAL OF THE JANUARY 27, 2025 REGULAR CITY COUNCIL MEETING MINUTES. (REBEKAH DOLPHUS, CITY SECRETARY)**
8. **CONSIDERATION AND APPROVAL OF THE FEBRUARY 10, 2025 REGULAR CITY COUNCIL MEETING MINUTES. (REBEKAH DOLPHUS, CITY SECRETARY)**
9. **CONSIDERATION AND APPROVAL OF THE FEBRUARY 24, 2025 REGULAR CITY COUNCIL MEETING MINUTES. (REBEKAH DOLPHUS, CITY SECRETARY)**
10. **CONSIDERATION AND APPROVAL TO APPOINT MAYOR JOHN MCANELLY JR. AS DIRECTOR AND CITY MANAGER JOHN NARON AS ALTERNATE DIRECTOR TO REPRESENT THE CITY OF HONDO MEMBERSHIP ON THE MEDINA COUNTY REGIONAL WATER ALLIANCE'S BOARD OF DIRECTORS. (MAYOR MCANELLY)**
11. **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 450-25 OF THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE DOWNTOWN REVITALIZATION PROGRAM; AND AUTHORIZING THE MAYOR, CITY MANAGER TO ACT AS THE CITY'S AUTHORIZED REPRESENTATIVES IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.**

### **OTHER BUSINESS**

12. **DISCUSS AND CONSIDER ACTION ON AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH KELLER SIGNS, LLC FOR THE AIRPORT MONUMENT SIGN. (RYAN ELDER, DIRECTOR OF AVIATION)**
13. **DISCUSS AND CONSIDER ACTION ON ORDINANCE NO. 1300-03-25 OF THE CITY OF HONDO, TEXAS CREATING, ADOPTING, AND ENACTING CHAPTER 8, ARTICLE 8.08, OF THE CITY OF HONDO CODE OF ORDINANCES, PROVIDING FOR RESTRICTIONS RELATED TO REGISTERED SEX OFFENDERS; AND PROVIDING FOR FINDINGS OF FACT, REPEALER, SEVERABILITY, CODIFICATION AND PUBLICATION, EFFECTIVE DATE, PROPER NOTICE AND MEETING. (COUNCIL WOMAN RAMIREZ, JOHN NARON, CITY MANAGER)**

14. **DISCUSS AND CONSIDER ACTION ON RESOLUTION NO. 451-25 DOWNTOWN GROUND STORAGE TANK REHABILITATION PROJECT CHANGE ORDER. (JOHN NARON, CITY MANAGER)**
15. **ADJOURN.**

I hereby certify that the above Notice of Regular City Council Meeting of the governing body of the City of Hondo was posted on the bulletin board in City Hall, 1600 Avenue M, Hondo, Texas, at a place convenient and readily accessible to the general public at all times on March 7, 2025 at 4:00 p.m.

ATTEST:



Rebekah Dolphus  
City Secretary



*The City Council of the City of Hondo reserves the right to convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code: Section 551.071 (Consultations with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), or Section 551.087 (Deliberations Regarding Economic Development Negotiations) on any of the above items.*

**NOTICE OF ASSISTANCE AT PUBLIC MEETINGS**

The City of Hondo City Council Meetings is available to all persons regardless of disability. If you require special assistance, contact the City Secretary forty-eight (48) hours prior to the meeting time at 830-426-3378.

**MINUTES**  
**REGULAR CITY COUNCIL MEETING**  
Monday, January 27, 2025 @ 6:00PM  
City Council Chambers, 1600 Avenue M Hondo, Texas

1. Call to order.

**Mayor McAnelly called the meeting to order at 6:01 p.m.**

2. Quorum check.

**Mayor John McAnelly Jr., Councilman Brett Williams, Councilman Joe Claire,  
Mayor Pro Tem Jose “Porky” Ytuarte, Council Woman Rachel Ramirez,  
Councilman John E. Villa**

**Absent: None**

**Staff Present: City Manager John Naron, City Attorney Mike McCann, City  
Secretary Rebekah Dolphus, IT Manager Josh Rodriguez, Public Relations &  
Recreation Director Jamie Kindred, Development Services Director Uche Echeozo,  
Director of Aviation Ryan Elder, Public Works Director Rene Saenz, Human  
Resources Manager Michele Thacker**

3. Invocation by Pastor Beverly Kelling, St. Paul Lutheran Church.

4. Pledge of Allegiance.

5. Citizens’/Public Comments: *Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) to on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda.*

**No Citizens’/Public Comments**

**PRESENTATIONS**

6. Employee Awards. (Michele Thacker, Human Resources Manager)

**Tenure Awards Presented:**

**Michael Ibarra – Parks Crew Leader – 5 years**

**Jonathan Velasquez – Airport Services Technician – 5 years**

**Israel Carrillo – Parks Operator – 10 years**

**Joe Gonzales – Street Crew Foreman – 15 years**

**Recognized - Not Present:**

**Mark Valenzuela – Code Compliance Officer – 5 years**

**Zachary Justice – Patrol Sergeant – 5 years**

**Mary Escamilla – Custodian – 5 years**

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**John Silva – Street Operator I – 5 years**

**Cassandra Maldonado – Municipal Court Administrator – 10 years**

**Other Awards Presented:**

**Lance Ward – Supervisor Award**

**Valeria Ruiz – Supervisor Award**

**Joe Alex Quintanilla – Supervisor Award**

**Val Sanchez – Supervisor Award**

**Samantha Burns – Newcomer of the Year**

**Will Winchester – Above and Beyond**

**CONSENT**

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Council member.

**Councilman Villa moved to approve items 7 and 8 on the Consent agenda; seconded by Council Woman Ramirez. Motion passes unanimously.**

7. Consideration and approval of various appointments to Boards and Commissions. (Mayor McAnelly)

**Animal Care Services Advisory Board**

**- Ruth Fauber**

**- Carolyn Haynie**

**Cemetery Advisory Board**

**- Rick McCue**

8. Consideration and approval to reappoint Stacey Cross to the Medina County 9-1-1 Communications District, Board of Managers. (Mayor McAnelly)

**OTHER BUSINESS**

9. Specific Use Permit request from Joe Ruiz Sr. (applicant) for an automotive paint & body repair facility.

1.13-acre tract of land, more or less, situated within the corporate limits of the City of Hondo, in Medina County, Texas, being lots 1-7, Block 1, West End, of the City of Hondo. The subject property is located at 2303 19<sup>th</sup> Street and identified as Assessor's parcel identification No. 18403.

A. Open Public Hearing

**Public Hearing opened at 6:12 p.m.**

B. Staff presentation (Uche Echeozo)

**Mr. Echeozo, Development Services Manager, presented the Planning & Zoning Commission's January 27, 2025 deliberations and approval.**

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C. Applicant presentation

**Mr. Ruiz spoke about his plan in the City of Hondo and his experience in other cities.**

D. Public comments (limited to 3 minutes per person)

**No public comments.**

E. Adjourn Public Hearing

**Public Hearing adjourned at 6:13 p.m.**

F. Discuss and consider action on Specific Use Permit request from Joe Ruiz Sr. (applicant) for an automotive paint and body repair facility.

**Councilman Ytuarte moved to approve Specific Use Permit request from Joe Ruiz Sr. (applicant) for an automotive paint & body repair facility; seconded by Councilman Villa. Motion passes unanimously.**

10. Rezoning request No. 002-24: Request from the City Council of the City of Hondo (applicant) for a rezoning request from Residential-R2 to Residential-R3 on land situated between Avenue P to Avenue U and 14<sup>th</sup> Street to 18<sup>th</sup> Street within the City of Hondo, in Medina County, Texas out of abstract No. 427.

**Councilman Villa and Councilwoman Ramirez abstained from discussion and decision-making on this item due to a conflict of interest. Both council members were not present at the dais during this portion of the meeting.**

A. Open Public Hearing

**Public Hearing opened at 6:15 p.m.**

B. Staff presentation (Uche Echeozo)

**Mr. Echeozo, Development Services Manager, presented the Planning & Zoning Commission's deliberations from the January 27, 2025, meeting, where the Commission recommended not approving the proposed change. Mr. Echeozo also gave a brief description of the difference between R2 and R3.**

C. Public Comments (limited to 3 minutes per person)

**Chavel Lopez, 1002 Avenue S, expressed concerns that the notification letter was only in English, limiting understanding for Spanish-speaking residents. He opposed the R-3 zoning change, citing concerns about gentrification and the impact of townhomes, duplexes, and triplexes. He also noted that the letter did not explain the differences between R-2 and R-3 zoning.**

D. Adjourn Public Hearing

**Public Hearing adjourned at 6:24 p.m.**

F. Discuss and consider action on rezoning request No. 002-24.

**Councilman Ytuarte inquired about the timeline for creating a new zoning designation. Mr. McCann responded that the process would take approximately 2-3 months if all steps, including notices and Planning & Zoning Commission review, proceed smoothly.**

**Councilman Claire moved to deny rezoning request No. 002-24, as recommended by Planning and Zoning Commission; seconded by Councilman Williams. The motion**

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**carried by the following vote: AYE: Councilman Claire and Councilman Williams NAY: N/A ABSTAIN: Councilman Ytuarte**

11. Discuss and consider action on authorizing the City Manager to execute a task order with KSA Engineers for the closure of Runaway 17R-35L and improvements to runway 17L-35R (Ryan Elder, Director of Aviation)

**In July 2022, the Council voted to close this runway, but due to funding constraints, the closure has not yet occurred. The far west runway accounts for only 1.5% of operations and is not eligible for federal funding. It has significant cracks and grass overgrowth. Benefits of closure include eliminating maintenance costs and opening up land on both ends. The closure will require remarking the remaining runway, with options for either friction treatment or grooving. Councilman Williams inquired about the cost and longevity of each method.**

**Councilman Ytuarte moved to authorize the City Manager to execute a Task Order with KSA engineers to prepare the project documents and initiate the bid process in the amount of \$29,878; seconded by Council Woman Ramirez. Motion passes unanimously.**

12. Discuss and consider action on authorizing the City Manager to execute a permanent easement agreement with Holland and Lee Properties for the construction of a new Airport Monument Sign on Castro Ave. (Ryan Elder, Director of Aviation)

**Councilman Ytuarte moved to approve the City Manager to execute a permanent easement agreement with Holland and Lee Properties; seconded by Councilman Williams. Motion passes unanimously.**

13. Discuss and consider action on the proposed 2025 HA5 street preservation plan. (John Naron, City Manager)

**Mr. Naron presented the HA5 street preservation plan, noting that \$165,000 is budgeted for streets. To fund the project, \$294,000 will be reallocated from the 2022 tax notes originally designated for City Hall upgrades, along with \$292,524 from the General Fund. The project is expected to begin around May 2025.**

**Councilman Ytuarte moved to approve the 2025 HA5 street preservation plan as presented in the amount of \$751,524; seconded by Councilman Williams. Motion passes unanimously.**

14. Discuss and consider action on a request for speed bumps on 22<sup>nd</sup> Street. (John Naron, City Manager)

**Mr. Naron stated that this issue was brought up by Councilman Claire, prompting a vehicle speed report, which showed an average speed of 29.6 MPH with one instance of excessive speeding. Key considerations include existing ordinance compliance,**

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site-specific requirements, and the cost-sharing policy, along with gathering input from area residents. Council members noted that speeding is a citywide concern and recommended a study to determine appropriate locations for speed bumps, along with increased patrols before installing them in one area over another. The consensus was to conduct a comprehensive study before moving forward.

15. Adjourn.

**Councilman Villa moved to adjourn; seconded by Councilman Williams. Motion passes unanimously.**

**Meeting adjourned at 7:13 p.m.**

PASSED AND APPROVED THIS 10<sup>TH</sup> DAY OF MARCH 2025.

ATTEST:

\_\_\_\_\_  
John McAnelly, Jr., Mayor

\_\_\_\_\_  
Rebekah Dolphus, City Secretary



## City Council Communication

***Title:*** CONSIDERATION AND APPROVAL OF THE FEBRUARY 10, 2025  
REGULAR CITY COUNCIL MEETING MINUTES. (REBEKAH DOLPHUS, CITY  
SECRETARY)

***Date:*** March 10, 2025      ***From:*** Rebekah Dolphus, City Secretary

**INFORMATION:**

**FINANCIAL IMPACT:**

**STAFF RECOMMENDATION:**

**MOTION:**

**ATTACHMENTS:**

1. Rough Draft

**STAFF CONTACTS:**

**MINUTES**  
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Monday, February 10, 2025 @ 6:00PM  
City Council Chambers, 1600 Avenue M Hondo, Texas

1. Call to order.

**Mayor McAnelly called the meeting to order at 6:00 p.m.**

2. Quorum check.

**Mayor John McAnelly Jr., Councilman Brett Williams, Councilman Joe Claire, Mayor Pro Tem Jose “Porky” Ytuarte, Council Woman Rachel Ramirez, Councilman John E. Villa**

**Absent: None**

**Staff Present: City Manager John Naron, City Attorney Lea Ream, City Secretary Rebekah Dolphus, IT Manager Josh Rodriguez, Public Relations & Recreation Director Jamie Kindred, Police Chief Justin Soza, Development Services Director Uche Echeozo**

3. Invocation by Councilman Brett Williams.

4. Pledge of Allegiance.

5. Citizens’/Public Comments: *Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) to on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda.*

**No Citizens’/Public Comments**

**PROCLAMATIONS**

6. Recognize National FFA week. (Mayor McAnelly)

**Mayor McAnelly read the proclamation and noted that the recipients were unable to attend due to their participation in the San Antonio Stock Show. He stated that he would attend one of their meetings to present the proclamation to them at a later date.**

**PRESENTATIONS**

7. Hondo Police Department 2024 Annual Racial Profile Report. (Justin Soza, Chief of Police)

**Mr. Soza provided key highlights from the report, noting a total of 7,535 traffic stops, representing a 98% increase from 2023. Of these, 1,967 occurred on city streets and**

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**5,542 on Highway 90. He also reported that use of force was required in only four stops.**

**CONSENT**

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**Councilman Ytuarte moved to approve items 8, 9, 10, 11, 12, 13, and 14 on the Consent agenda; seconded by Councilman Williams. Motion passes unanimously.**

8. Consideration and approval of the January 13, 2025 Regular City Council Minutes. (Rebekah Dolphus, City Secretary)

9. Consideration and approval of Resolution 444-25 of the City Council of the City of Hondo, Texas, authorizing the submission of an application for financial assistance to the Office of the Governor for the Hondo Police Department-Operation Lone Star Grant Program for FY 2026. (Justin Soza, Chief of Police)

10. Consideration and approval of Resolution 445-25 of the City Council of the City of Hondo, Texas, authorizing the submission of an application for financial assistance to the Office of the Governor for the Hondo Police Department-Rifle-Resistant Body Armor Grant Program for FY 2026. (Justin Soza, Chief of Police)

11. Consideration and approval of Resolution 446-25 of the City Council of the City of Hondo, Texas, authorizing the submission of an application for financial assistance to the Office of the Governor for the Hondo Police Department-Project Safe Neighborhoods Grant Program for FY 2026. (Justin Soza, Chief of Police)

12. Consideration and approval of Resolution 447-25 of the City Council of the City of Hondo, Texas, authorizing the submission of an application for financial assistance to the Office of the Governor for the Hondo Police Department-Body-Worn Camera Grant Program for FY 2026. (Justin Soza, Chief of Police)

13. Consideration and approval of Resolution 448-25 of the City Council of the City of Hondo, Texas, authorizing the submission of an application for financial assistance to the Office of the Governor for the Hondo Police Department-Criminal Justice Assistance Grant Program for FY 2026. (Justin Soza, Chief of Police)

14. Consideration and approval of various appointments to Boards and Commissions. (Mayor McAnelly)

**Animal Care Services Advisory Board**  
**- Morgan Peterson**

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**Library Advisory Board**  
**- Sarah Barnet**

**OTHER BUSINESS**

15. Consideration and possible action to authorize the City Manager to begin the process for the of Real Property described in the following tracts (John Naron, City Manager):

A. 6.0 Acre Tract of land situated within the Corporate Limits of the City of Hondo, in Medina County, Texas, out of Survey No. 157, Abstract No. 360, L. Esser, original Grantee, being a portion of that certain 3517.90 acres of land, more or less, described in a Deed without Warranty to the City of Hondo from the United States of America, dated July 16, 1948, as recorded in Volume 144 on Page 72 of the Deed Records of Medina County, Texas, and a portion of that certain 448.952 acre tract of land described in a Deed of Release to the City of Hondo from the United States of America, acting by and through Manager, Airports Division, Southwest Region, Federal Aviation Administration Department of Transportation, dated November 13, 1985, as recorded in Volume 23 on Page 705 of the Official Public Records of Medina County, Texas.

B. 20.373 Acre Tract of land situated within the Corporate Limits of the City of Hondo, in Medina County, Texas, out of Survey No. 157, Abstract No. 360, L. Esser, original Grantee, being a portion of that certain 3517.90 acres of land, more or less, described in a Deed without Warranty to the City of Hondo from the United States of America, dated July 16, 1948, as recorded in Volume 144 on Page 73 of the Deed Records of Medina County, Texas, and being a portion of that certain 448.952 acre tract of land described in a Deed of Release to the City of Hondo from the United States of America, acting by and through Manager, Airports Division, Southwest Region, Federal Aviation Administration Department of Transportation, dated November 13, 1985, as recorded in Volume 23 on Page 706 of the Official Public Records of Medina County, Texas.

C. 35.86 Acre Tract of land being situated in the City of Hondo in Medina County, Texas, being approximately 20.95 Acres out of Survey No. 155, Abstract 358, L. Esser, original grantee and approximately 14.91 Acres out of Survey No. 157, Abstract No. 360, L. Esser, original grantee, and being out of a 3517.90 Acre Tract conveyed from the United States of America to the City of Hondo by deed dated July 16, 1948, and recorded in Volume 144, Page 73 of the Deed Records of Medina County, Texas.

**Mr. Naron informed the Council of developer interest in city-owned property located east of the new ball fields, east of the jail and auction barn. The property is currently under lease. Staff recommended pursuing a sealed bid process for the potential sale, and a commercial appraisal will be obtained. At this time, no formal proposals have been submitted. Ms. Ream, City Attorney, advised that the City can establish specific terms, conditions, and parameters for the sale. These will be outlined as part of the bid process.**

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**Councilman Ytuarte moved to authorize the City Manager to begin the process for sale of the 3 tracts of land listed above; seconded by Councilman Williams. Motion passes unanimously.**

16. Adjourn.

**Councilman Villa moved to adjourn; seconded by Council Woman Ramirez. Motion passes unanimously.**

**Meeting adjourned at 6:15 p.m.**

PASSED AND APPROVED THIS 10<sup>TH</sup> DAY OF MARCH 2025.

ATTEST:

\_\_\_\_\_  
John McAnelly, Jr., Mayor

\_\_\_\_\_  
Rebekah Dolphus, City Secretary



## City Council Communication

***Title:*** CONSIDERATION AND APPROVAL OF THE FEBRUARY 24, 2025  
REGULAR CITY COUNCIL MEETING MINUTES. (REBEKAH DOLPHUS, CITY  
SECRETARY)

***Date:*** March 10, 2025      ***From:*** Rebekah Dolphus, City Secretary

**INFORMATION:**

**FINANCIAL IMPACT:**

**STAFF RECOMMENDATION:**

**MOTION:**

**ATTACHMENTS:**

1. Rough Draft

**STAFF CONTACTS:**

**MINUTES**  
**REGULAR CITY COUNCIL MEETING**  
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1. Call to order.

**Mayor McAnelly called the meeting to order at 6:00 p.m.**

2. Quorum check.

**Mayor John McAnelly Jr., Mayor Pro Tem Jose “Porky” Ytuarte, Council Woman Rachel Ramirez, Councilman John E. Villa**

**Absent: Councilman Brett Williams, Councilman Joe Claire**

**Staff Present: City Manager John Naron, City Attorney Mike McCann, City Secretary Rebekah Dolphus, IT Manager Josh Rodriguez, IT Support Specialist Pauline Martinez, Public Relations & Recreation Director Jamie Kindred, Director of Aviation Ryan Elder, Development Services Director Uche Echeozo, Water Superintendent Jeremiah Socarras, EDC Director Sean Patty**

3. Invocation by Pastor J. Paul Bruhn, Hondo Methodist Church.

4. Pledge of Allegiance.

5. Citizens’/Public Comments: *Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) to on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda.*

**Chavel Lopez – 1002 Ave S, Hondo, TX**

- Supports Solar Opportunity**
- Concerns with Racial Profiling Report**

**PRESENTATIONS**

6. Present Solar Opportunity for Hondo Airport. (John Naron, City Manager)

**Mr. Naron introduced an opportunity with Holistic Utility Solutions to develop a solar energy project that could lower utility costs and increase city revenue. The project would be located on 375-500 acres of prime land north of the airport and involve a land lease agreement rather than city ownership of the system.**

**Project Scope**

- **A smaller system (30-60 acres) could offset 25% of the 84,000 MWh/year currently purchased from CPS Energy and generate revenue through Payment in Lieu of Taxes (PILOT).**

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- A larger system would sell 25% of its energy back to the grid through third-party agreements.
- The project will not be completed until 2027 or 2028.

**Financial Projections**

- **Small System:**
  - Land Lease: \$50,000
  - MOU Benefit: \$500,000
  - PILOT: \$40,000
  - Total Revenue: \$590,000
- **Large System:**
  - Land Lease: \$275,000
  - PILOT: \$500,000
  - Workforce Development Training: \$350,000
  - Total Revenue: \$1,125,000
- **Combined System:**
  - Land Lease: \$325,000
  - MOU Benefit: \$500,000
  - PILOT: \$540,000
  - Workforce Development Training: \$350,000
  - Total Revenue: \$1,715,000

**Grant Opportunity**

The City has an opportunity to apply for a Rural Energy Grant:

- Concept Paper Due: February 27, 2025
- Full Application Due: August 28, 2025
- Award Notification: Spring 2026
- Holistic Utility Solutions will submit the concept paper, with City involvement beginning in the full application phase.

**Community Benefits**

- **Large Project:** Establishes a workforce training and education center focused on solar development, installation, and maintenance. It also creates a fund to assist small businesses and low-income residents with utility bills.
- **Small Project:** Provides lower-cost power and a fund for small businesses and low-income residents to reduce utility expenses.
- Utility bills are expected to decrease by approximately 2%.

**Key Discussion Points**

- **Next Steps:** The City will need to enter into a Development Services Agreement and Power Purchase Agreement (PPA).
- **Grant Dependency:** If the City does not receive the grant, financial projections will need to be re-evaluated.
- **Project Ownership:** The one-time nature of the grant reinforces the need for a third-party owner.
- **PILOT Structure:** Payments will be received upfront and in a lump sum.

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- **End-of-Life Disposal: The Development Agreement must include provisions on who will be responsible for disposal and where materials will be disposed of after the system's lifespan.**

**Council will continue discussions as financial details and agreements progress.**

**CONSENT**

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**Councilman Ytuarte moved to approve items 7, 8, 9, 10, 11, 12, 13, and 14 on the Consent agenda; seconded by Council Woman Ramirez. Motion passes unanimously.**

7. Consideration and approval of the 1<sup>st</sup> Quarter Financial Report for FY 2025. (Chris Hill, Chief Finance Officer)

8. Consideration and approval of the 1<sup>st</sup> Quarter Investment Report for FY 2025. (Chris Hill, Chief Finance Officer)

9. Consideration and approval of Ordinance No. 1299-02-25 of the City Council of the City of Hondo, Texas, amending the City of Hondo Investment Policy as required by Chapter 2256 of the Texas Government Code; and setting and effective date. (Chris Hill, Chief Finance Officer)

10. Consideration and approval to replace Emergency Alert Siren at 29°20'34.1"N 99°09'25.2"W near Ave Z. (Justin Soza, Chief of Police)

11. Consideration and approval of the Administration Services Agreement between the City of Hondo and the Hondo Economic Development Corporation.

12. Consideration and approval to authorize the City Manager to sign HA5 Agreement with Holbrook Asphalt LLC. (John Naron, City Manager)

13. Consideration and approval of Resolution No. 449-25 of the City Council of the City of Hondo, Texas, appointing the City Manager as the authorized representative to act in all matters in connection with the CDBG Downtown Revitalization Program – 2025 Grant committing the City to provide matching funds to secure and complete grant.

14. Consideration and approval of lease agreement with Alamo Workforce Development and the City of Hondo.

**OTHER BUSINESS**

**MINUTES**  
**REGULAR CITY COUNCIL MEETING**  
Monday, February 24, 2025 @ 6:00PM  
City Council Chambers, 1600 Avenue M Hondo, Texas

15. Discuss and consider action on awarding RFP #24-003, Airport Monument Sign Project. (Ryan Elder, Director of Aviation)

**The Economic Development Corporation (EDC) will contribute \$30,000 to the project. Additionally, there will be space for ten lease spots, which will help offset costs in the long term. Mr. Elder will have discussions with the company and bring back the final documents for review.**

**Councilman Ytuarte moved to award RFP #24-003 Airport Monument Sign to Keller Signs in an amount not to exceed \$153,000; seconded by Council Woman Ramirez. Motion passes unanimously.**

16. Discuss and consider action on Downtown Ground Storage Tank Rehabilitation Project change order. (John Naron, City Manager)

**Mayor informed the Council that he has spoken with the City Attorney, who would like to provide legal guidance before the Council proceeds with deliberations on item #16.**

**The City Council of the City of Hondo will convene into Executive Session per Section 551.071 – Consultation with Attorney at 6:44 p.m.**

**The City Council of the City of Hondo reconvened into regular session at 6:55 p.m.**

**Councilman Villa moved to table item #16 until next Regular City Council Meeting; seconded by Council Woman Ramirez. Motion passes unanimously.**

17. Adjourn.

**Councilman Villa moved to adjourn; seconded by Councilman Ytuarte. Motion passes unanimously.**

**Meeting adjourned at 6:56 p.m.**

PASSED AND APPROVED THIS 10<sup>TH</sup> DAY OF MARCH 2025.

ATTEST:

\_\_\_\_\_  
John McAnelly, Jr., Mayor

\_\_\_\_\_  
Rebekah Dolphus, City Secretary



THIS IS GOD'S COUNTRY

## City Council Communication

***Title:*** CONSIDERATION AND APPROVAL TO APPOINT MAYOR JOHN MCANELLY JR. AS DIRECTOR AND CITY MANAGER JOHN NARON AS ALTERNATE DIRECTOR TO REPRESENT THE CITY OF HONDO MEMBERSHIP ON THE MEDINA COUNTY REGIONAL WATER ALLIANCE'S BOARD OF DIRECTORS. (MAYOR MCANELLY)

***Date:*** March 10, 2025      ***From:*** Mayor John McAnelly, Mayor

**INFORMATION:**

**FINANCIAL IMPACT:**

**STAFF RECOMMENDATION:**

**MOTION:**

**ATTACHMENTS:**

None

**STAFF CONTACTS:**



## City Council Communication

***Title:*** CONSIDERATION AND APPROVAL OF RESOLUTION NO. 450-25 OF THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE DOWNTOWN REVITALIZATION PROGRAM; AND AUTHORIZING THE MAYOR, CITY MANAGER TO ACT AS THE CITY'S AUTHORIZED REPRESENTATIVES IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

***Date:*** March 10, 2025      ***From:***

**INFORMATION:**

**FINANCIAL IMPACT:**

**STAFF RECOMMENDATION:**

**MOTION:**

**ATTACHMENTS:**

1. 450-25 Resolution\_Grant Submission

**STAFF CONTACTS:**

## **RESOLUTION NO. 450-25**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE DOWNTOWN REVITALIZATION PROGRAM; AND AUTHORIZING THE MAYOR, CITY MANAGER TO ACT AS THE CITY'S AUTHORIZED REPRESENTATIVES IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.**

**WHEREAS**, the City Council of the City of Hondo, Texas, (hereinafter referred to as "City of Hondo") desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

**WHEREAS**, certain conditions exist which represent a threat to public health and safety; and

**WHEREAS**, it is necessary and in the best interests of the City of Hondo, Texas to apply for funding under the Texas Community Development Block Grant Program;

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY HONDO, TEXAS:**

1. That a Texas Community Development Block Grant Program application for the Downtown Revitalization Program is hereby authorized to be filed on behalf of the City with the Texas Department of Agriculture, and to be placed in competition for funding under the Downtown Revitalization Program.
2. That the City of Hondo, Texas commits to dedicating no less than 51% of grant funds for sidewalk improvements and related accessibility implements that comply with the Americans with Disabilities Act (ADA).
3. That the application be for \$1,000,000 of grant funds to provide for the replacement of deteriorated sidewalks, construction of sidewalks, curb and gutter; construction of new ADA compliant ramps; addition of street lighting, road construction/renovation to include curb and gutter, and related drainage/drainage improvements along avenues K and M between 15<sup>th</sup> and 18<sup>th</sup> Streets. And along 15<sup>th</sup>, 16<sup>th</sup>, 17<sup>th</sup>, and 18<sup>th</sup> Streets between avenues K and M.
4. That the City Council directs and designates the Mayor, City Manager as the City's Authorized Representatives to act in all matters in connection with this application and the City's participation in the Texas Community Development Block Grant Program.
5. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement,

environmental review, labor standards, real property acquisition, and civil rights requirements.

6. That the City of Hondo, Texas is committing to provide \$50,000 in matching funds towards the application's activities, with specific usage and funding source to be determined prior to any award of grant funding.
7. That this Resolution shall be and become effective on or after adoption.

**Passed and approved** this 10<sup>th</sup> day of March, 2025

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John McAnelly Jr., Mayor  
City of Hondo, Texas

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Rebekah Dolphus, City Secretary  
City of Hondo, Texas



## City Council Communication

**Title: DISCUSS AND CONSIDER ACTION ON AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH KELLER SIGNS, LLC FOR THE AIRPORT MONUMENT SIGN. (RYAN ELDER, DIRECTOR OF AVIATION)**

**Date:** March 10, 2025      **From:** Ryan Elder, Director of Aviation

### **INFORMATION:**

The Airport issued RFP #24-003 for the Airport Monument Sign Project on Jan 9<sup>th</sup>, 2025 with a closed date of February 6<sup>th</sup>, 2025. Airport staff brought the 3 bids to Council on February 24, 2025 for review and award. Council awarded the contract to Keller Signs, LLC with the opportunity to value construct the sign for potential reduced costs. Keller Signs provided the attached proposed revision with a total cost of a double sided sign at \$132,222. The original designed double sided sign bid price was \$152,620, which is a value savings of \$20,398. The sign will retain the original limestone veneer at bottom and vertical side.

Key Differences are as follows:

1. Tenant business placement is a metal cabinet vs. CMU brick and mortar construction throughout (metal cabinets are standard practice)
2. LED Display is now a 4' x 12' vs. 2'x 12' (Larger display provides more flexibility for design content and visibility)
3. The sign is flush to the ground vs. original design is on a concrete pedestal with exposed columns.
4. Omission of the fixed top lettering "Industrial Park" to make room for a larger display

### **FINANCIAL IMPACT:**

Sign - \$132,222

Main Electrical **Underground** Tie-In done in house, materials only- Est. \$10,000

### **STAFF RECOMMENDATION:**

#### **MOTION:**

Motion to authorize the City Manager to execute an agreement with Keller Signs, LLC for the construction of a Monument Sign at Castro Ave and Hwy 90 for an amount not to exceed \$132,222.

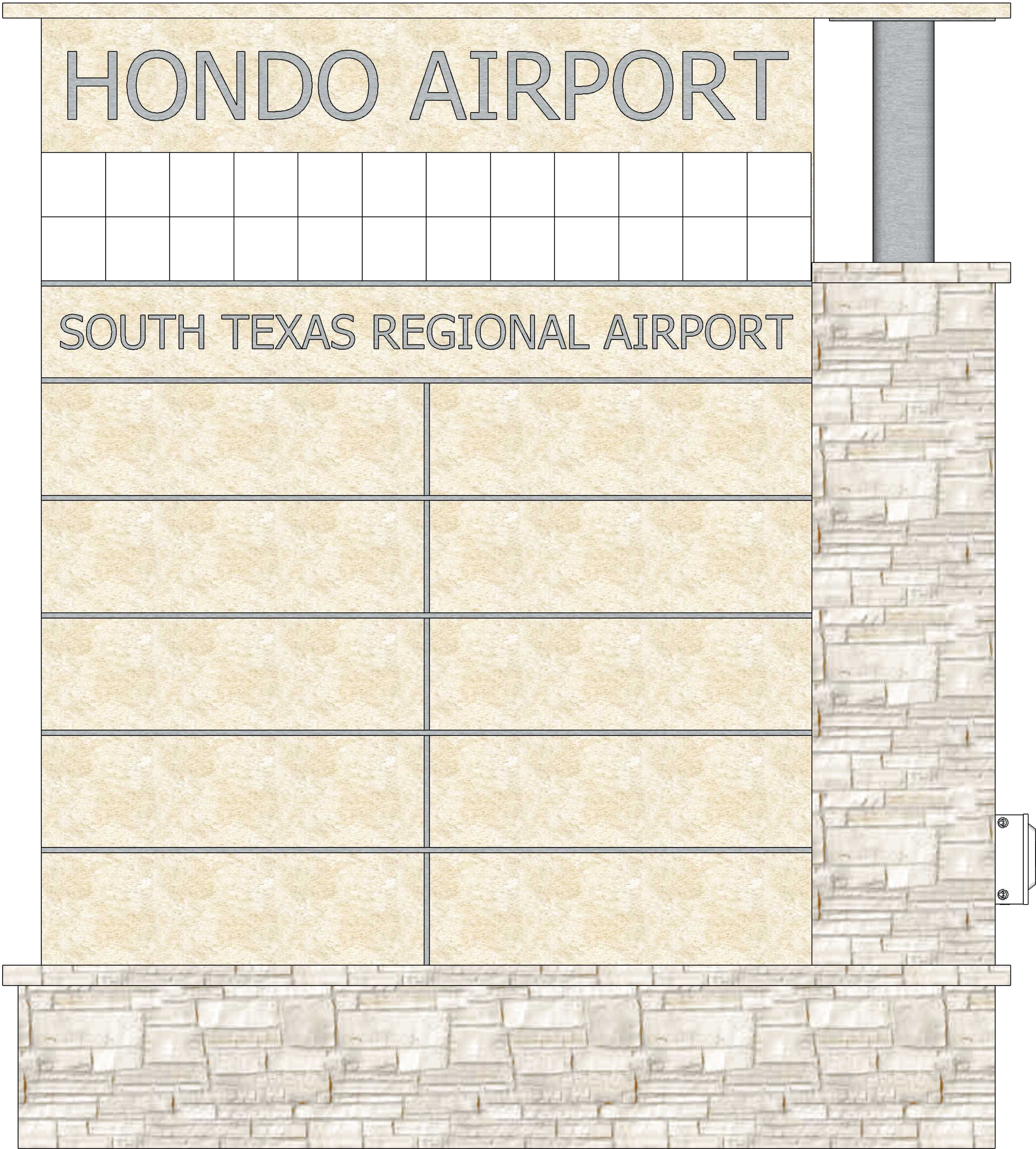
### **ATTACHMENTS:**

1. AirportSign-Combined

### **STAFF CONTACTS:**

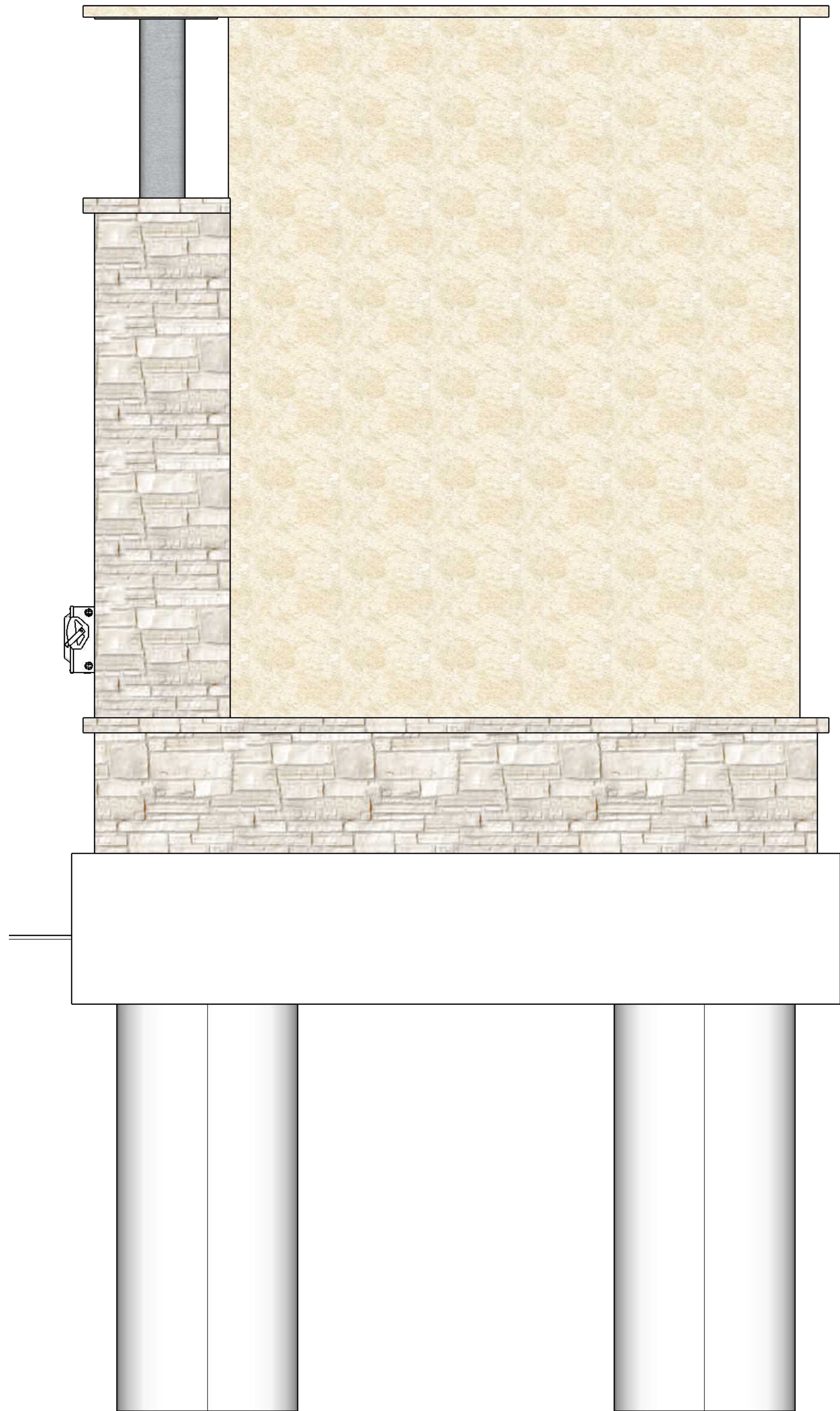
Ryan Elder  
Director of Aviation





A  
100

Front View  
Scale: 1" = 1'-0"



A  
101

Back View with Foundation  
Scale: 1" = 2'-0"

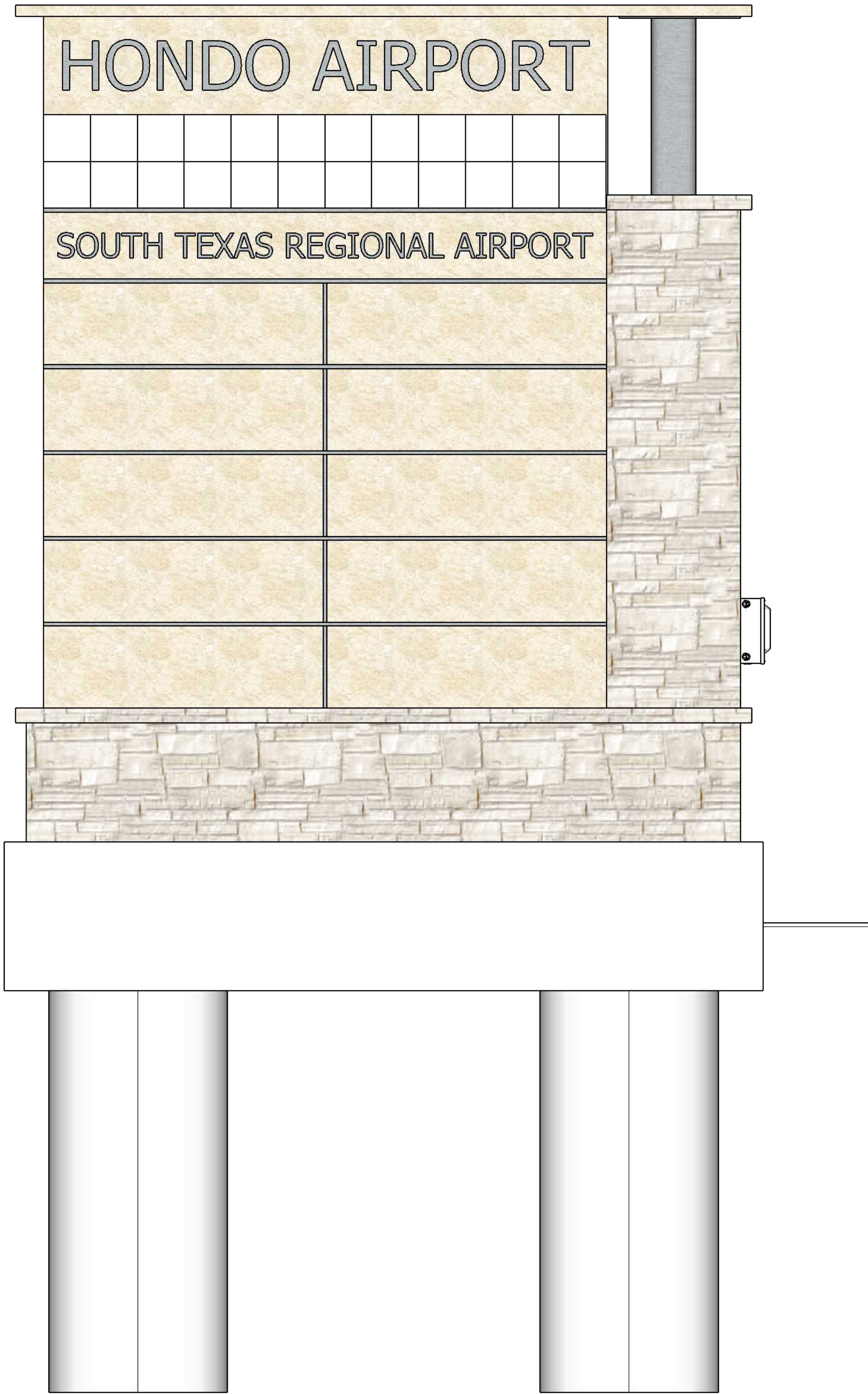
All details shown herein are to be verified and approved by Engineer prior to construction. Field and plan verification is the responsibility of contractor prior to construction.

| REVISIONS |   | REMARKS |
|-----------|---|---------|
| MM/DD/YY  | 1 | ...     |
| MM/DD/YY  | 2 | ...     |
| MM/DD/YY  | 3 | ...     |
| MM/DD/YY  | 4 | ...     |
| MM/DD/YY  | 5 | ...     |

|                                                          |  |
|----------------------------------------------------------|--|
| Hondo Airport Monument Sign                              |  |
| Summit Landscape and design                              |  |
| 122 County Road 4621, Hondo, Texas 78861<br>830-426-8800 |  |

|                                                                                     |  |
|-------------------------------------------------------------------------------------|--|
| South Texas Regional Airport<br>March 26, 2024<br>Modification Date: March 28, 2024 |  |
|-------------------------------------------------------------------------------------|--|

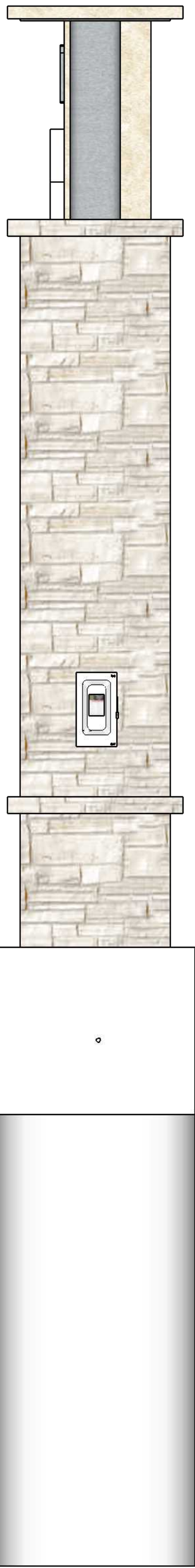
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A

102

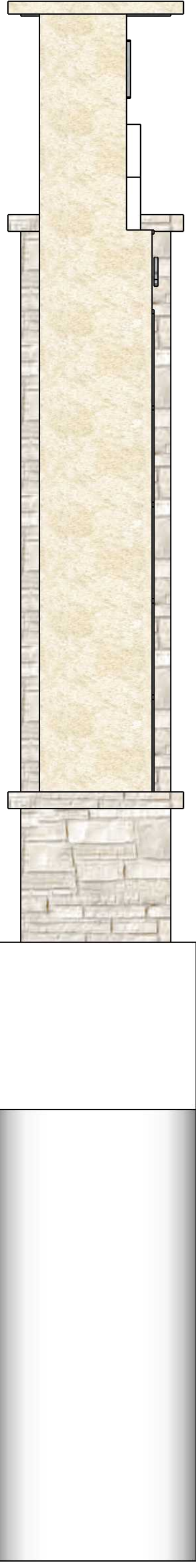
Front View with Foundation  
Scale: 1" = 2'-0"



A

103

Right View with Foundation  
Scale: 1" = 2'-0"

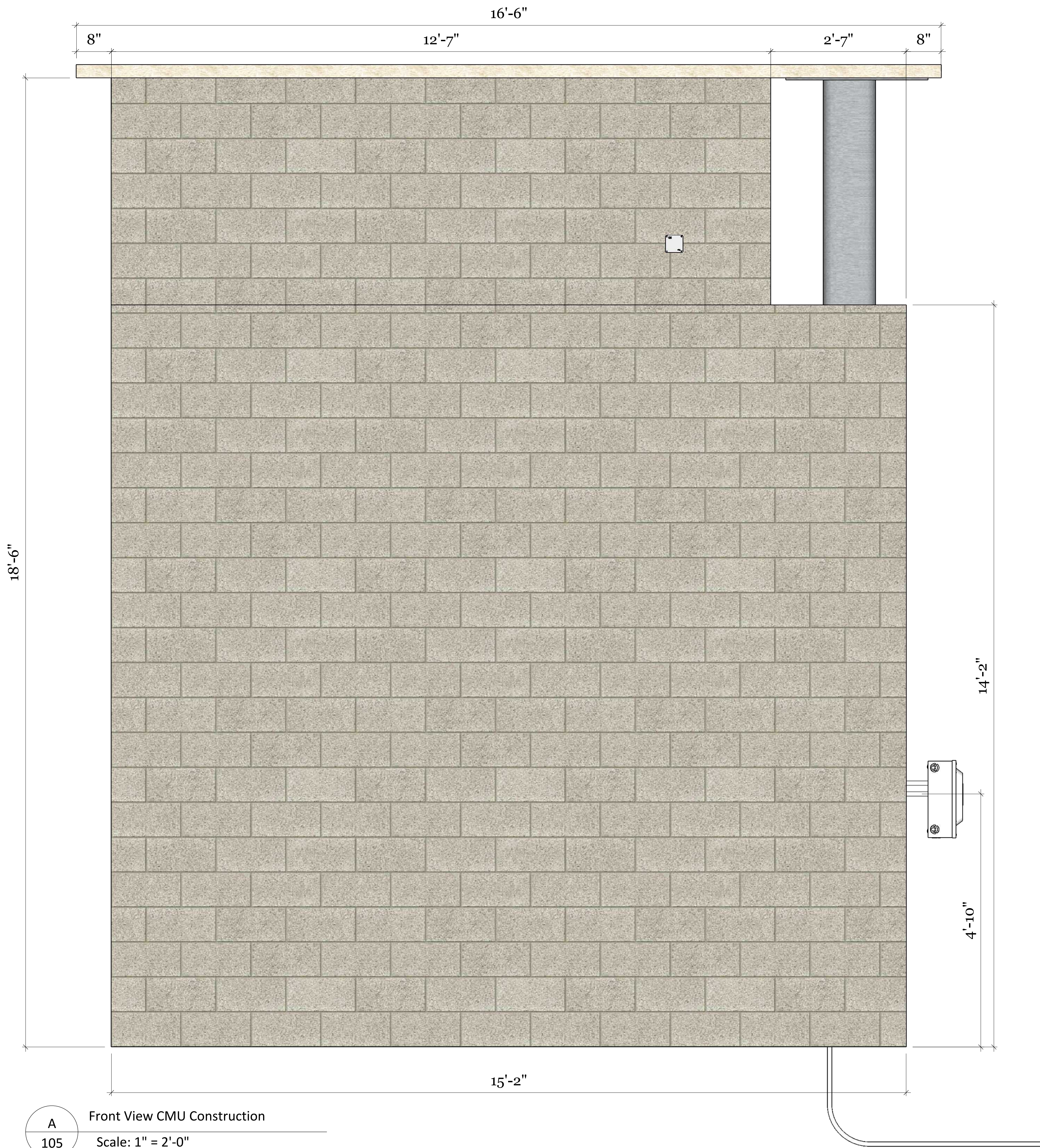


A

104

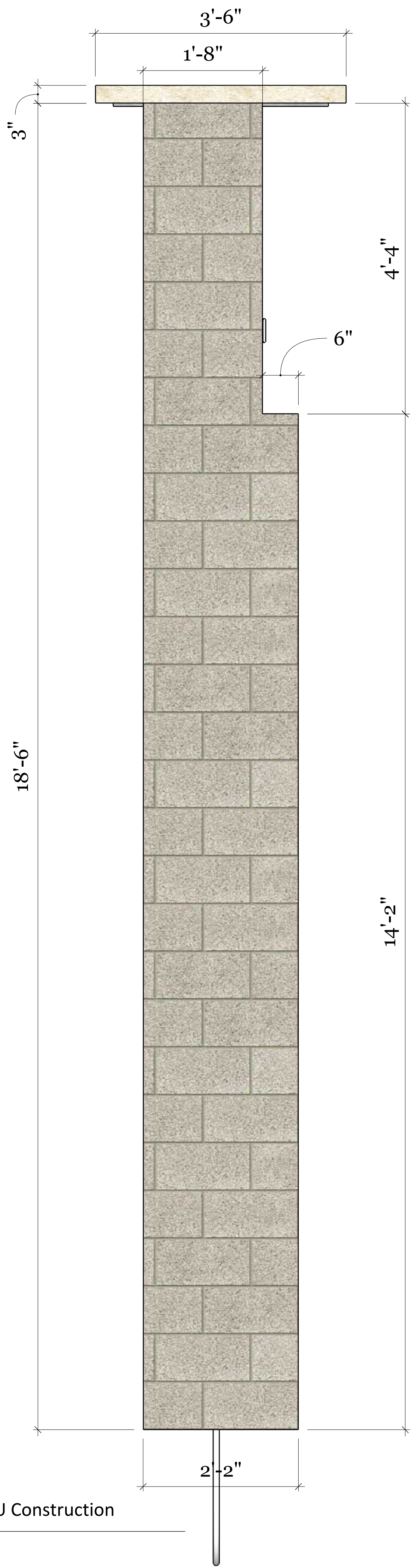
Left View with Foundation  
Scale: 1" = 2'-0"

| REVISIONS                                                                           |    | MM/DD/YY                                                                                | REMARKS        |
|-------------------------------------------------------------------------------------|----|-----------------------------------------------------------------------------------------|----------------|
| A                                                                                   | 01 | 11/11/23                                                                                | Initial Design |
|                                                                                     | 02 | 11/11/23                                                                                | Revised Design |
|                                                                                     | 03 | 11/11/23                                                                                | Final Design   |
|                                                                                     | 04 | 11/11/23                                                                                | Final Design   |
|                                                                                     | 05 | 11/11/23                                                                                | Final Design   |
| Hondo Airport Monument Sign                                                         |    | Summit Landscape and Design<br>122 County Road 4621, Hondo, Texas 78861<br>830-426-8800 |                |
| South Texas Regional Airport<br>March 26, 2024<br>Modification Date: March 28, 2024 |    |                                                                                         |                |
| A                                                                                   | 02 |                                                                                         |                |



A  
105 Front View CMU Construction  
Scale: 1" = 2'-0"

- Specifications:
- CMU mortar joints: Type S Mortar
  - Limestone Cap and Wall mortar joints: Spectrum Cement, Hill Country Buff; Type S
  - Concrete Cell Fill: minimum 3,000PSI compressive strength after 28 days.
  - Honed Limestone Caps 3'-6"x16'-6" overall size. Individual pieces not to be less than 18"x3'-6". Install without grout/mortar joint between pieces only.
  - Limestone cap: Use specified mortar between CMU and limestone. Use masonry adhesive between Metal Plate and limestone cap.
  - CMU Concrete Block 8"x8"x16". Fill all cells with concrete. Do not construct more than 4 courses before filling cells with concrete.
  - Install #6 Rebar in alternating cells of CMU blocks. Bars must be embedded 18" in foundation and secured with masonry adhesive. Use compressed air to removed dust from holes in foundation prior to inserting masonry adhesive and rebar.
  - Do not fill center cavity of monument with concrete.
  - Install 3/4" schedule 40 conduit as shown on plan for future electrical. Use long sweep elbows for changes of direction. Extend conduit 12" beyond face of CMU block and glue cap on end of pipe.

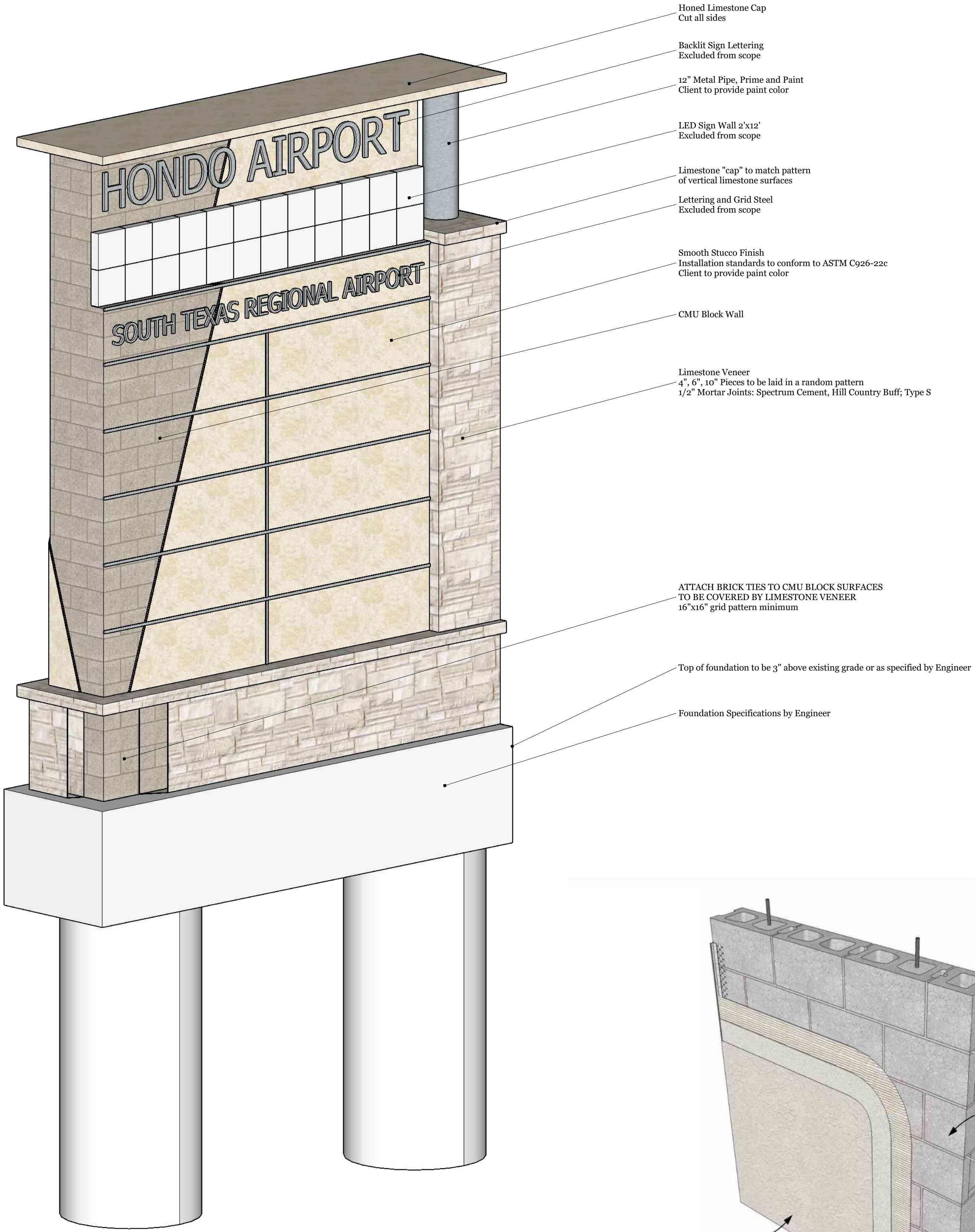


A  
106 Left View with CMU Construction  
Scale: 1" = 2'-0"

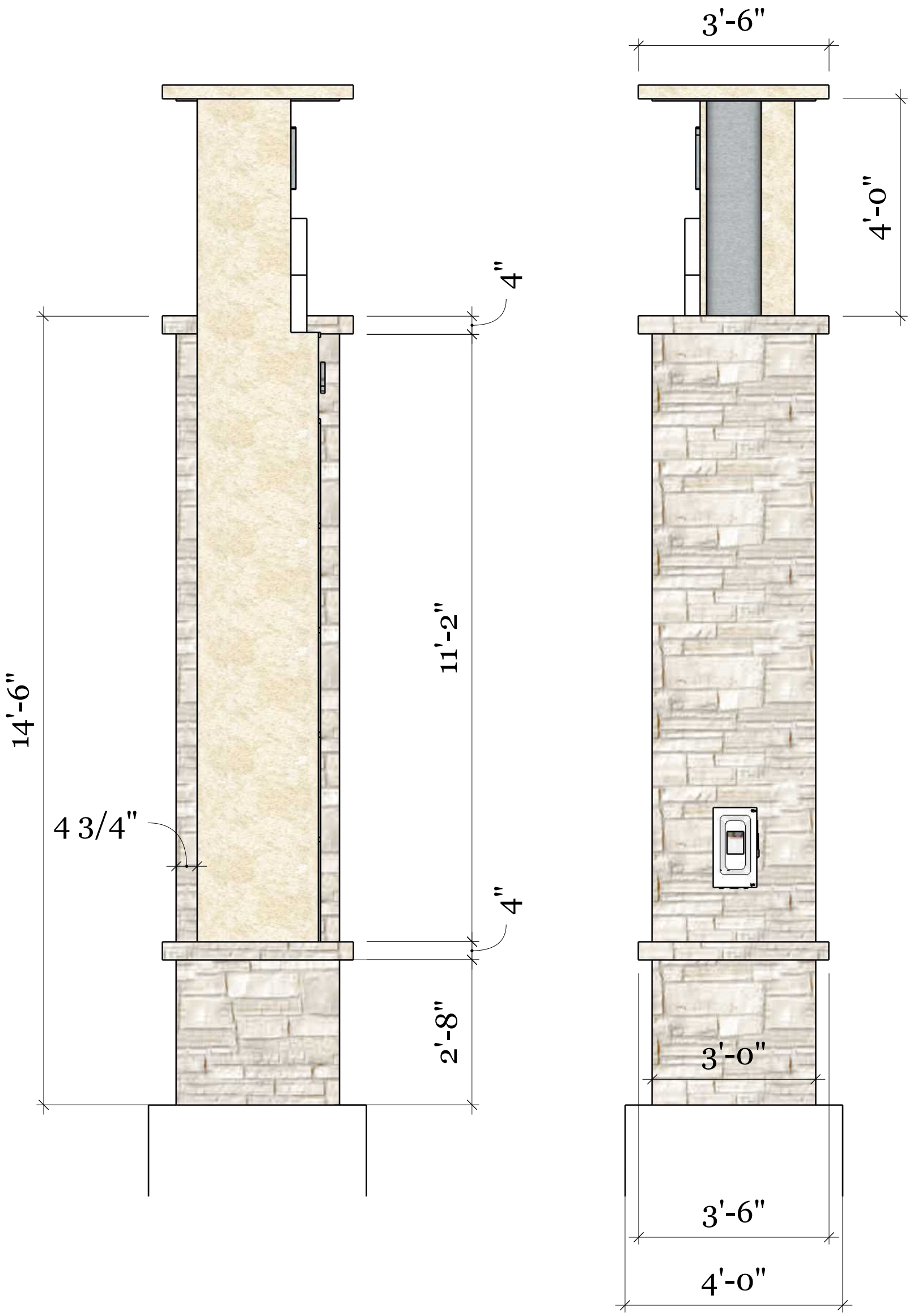
| REVISIONS |     | REMARKS |
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|                                                                                                                                                                                  |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Hondo Airport Monument Sign                                                                                                                                                      |  |
| <br>Summit Landscape and Design<br>122 County Road 4621, Hondo, Texas 78861<br>830-426-8800 |  |
| PAGE DESCRIPTION<br>March 26, 2024<br>Modification Date: March 28, 2024                                                                                                          |  |

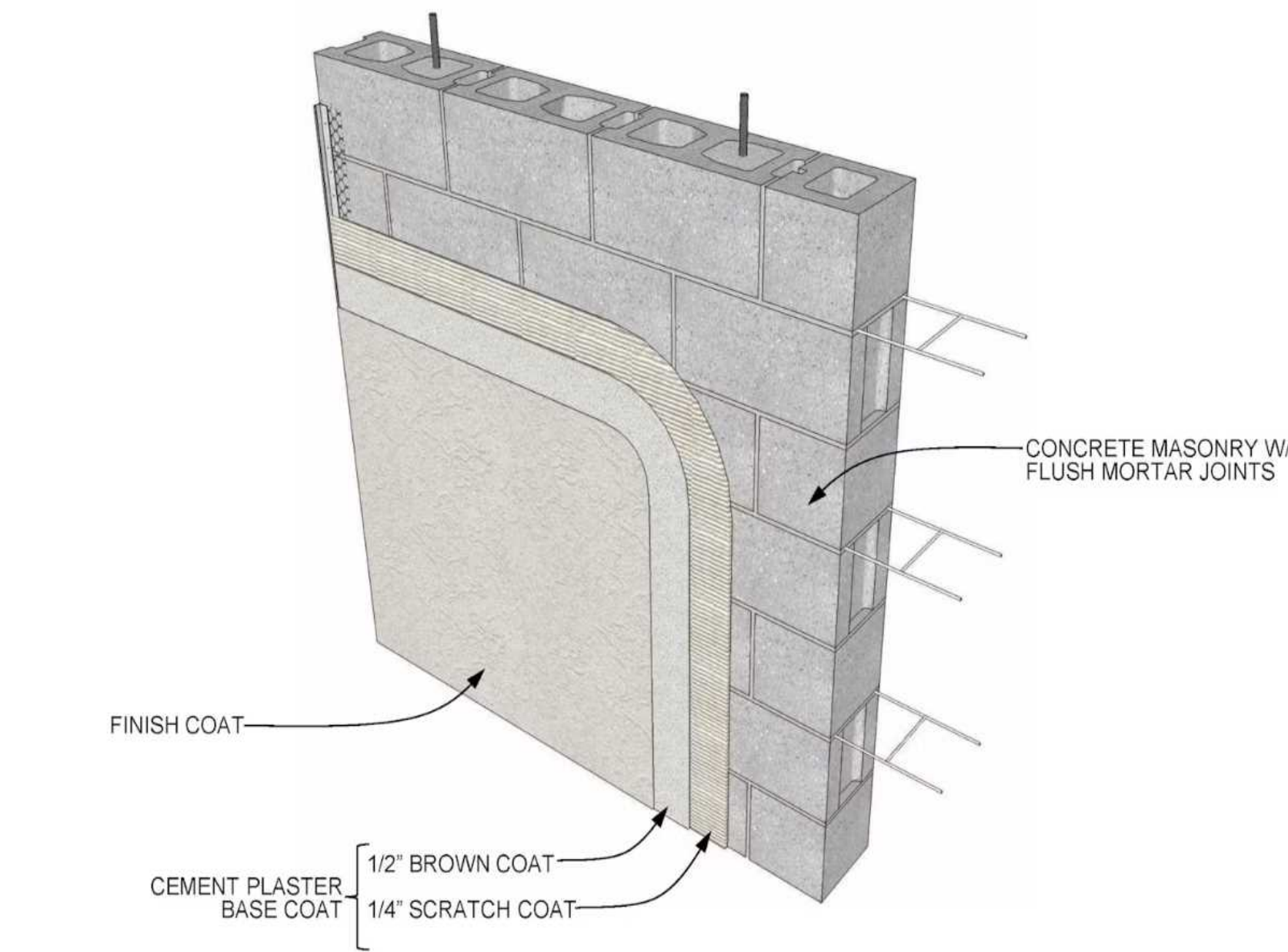
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| A | 03 |
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- Specifications:
- CMU mortar joints: Type S Mortar
  - Limestone Cap and Wall mortar joints: Spectrum Cement, Hill Country Buff; Type S
  - Concrete Cell Fill: minimum 3,000PSI compressive strength after 28 days.
  - Honed Limestone Caps 3'-6"x16'-6" overall size. Individual pieces not to be less than 18"x3'-6". Install without grout/mortar joint between pieces only.
  - Limestone cap: Use specified mortar between CMU and limestone. Use masonry adhesive between Metal Plate and limestone cap.
  - CMU Concrete Block 8"x8"x16". Fill all cells with concrete. Do not construct more than 4 courses before filling cells with concrete.
  - Install #6 Rebar in alternating cells of CMU blocks. Bars must be embedded 18" in foundation and secured with masonry adhesive. Use compressed air to removed dust from holes in foundation prior to inserting masonry adhesive and rebar.
  - Do not fill center cavity of monument with concrete.
  - Install 3/4" schedule 40 conduit as shown on plan for future electrical. Use long sweep elbows for changes of direction. Extend conduit 12" beyond face of CMU block and glue cap on end of pipe. Client responsible for all electrical work.



A  
107  
Installation Callouts  
Scale: 1" = 2'-0"



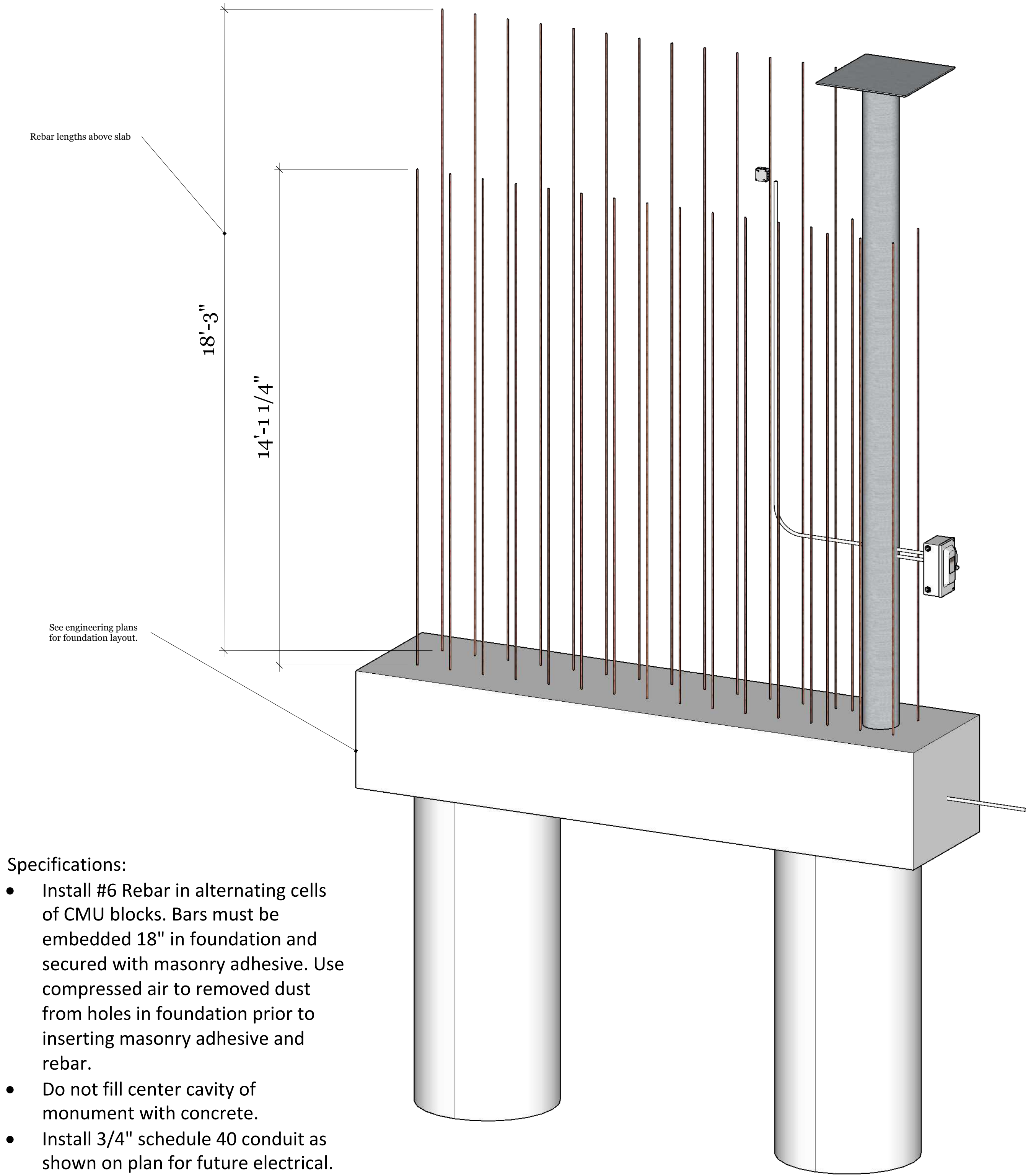
A  
108  
Stucco Detail  
Scale: 1" = 2'-0"

| REVISIONS |     | REMARKS |
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| Hondo Airport Monument Sign                              |  |
| Summit Landscape and design                              |  |
| 122 County Road 4621, Hondo, Texas 78861<br>830-426-8800 |  |

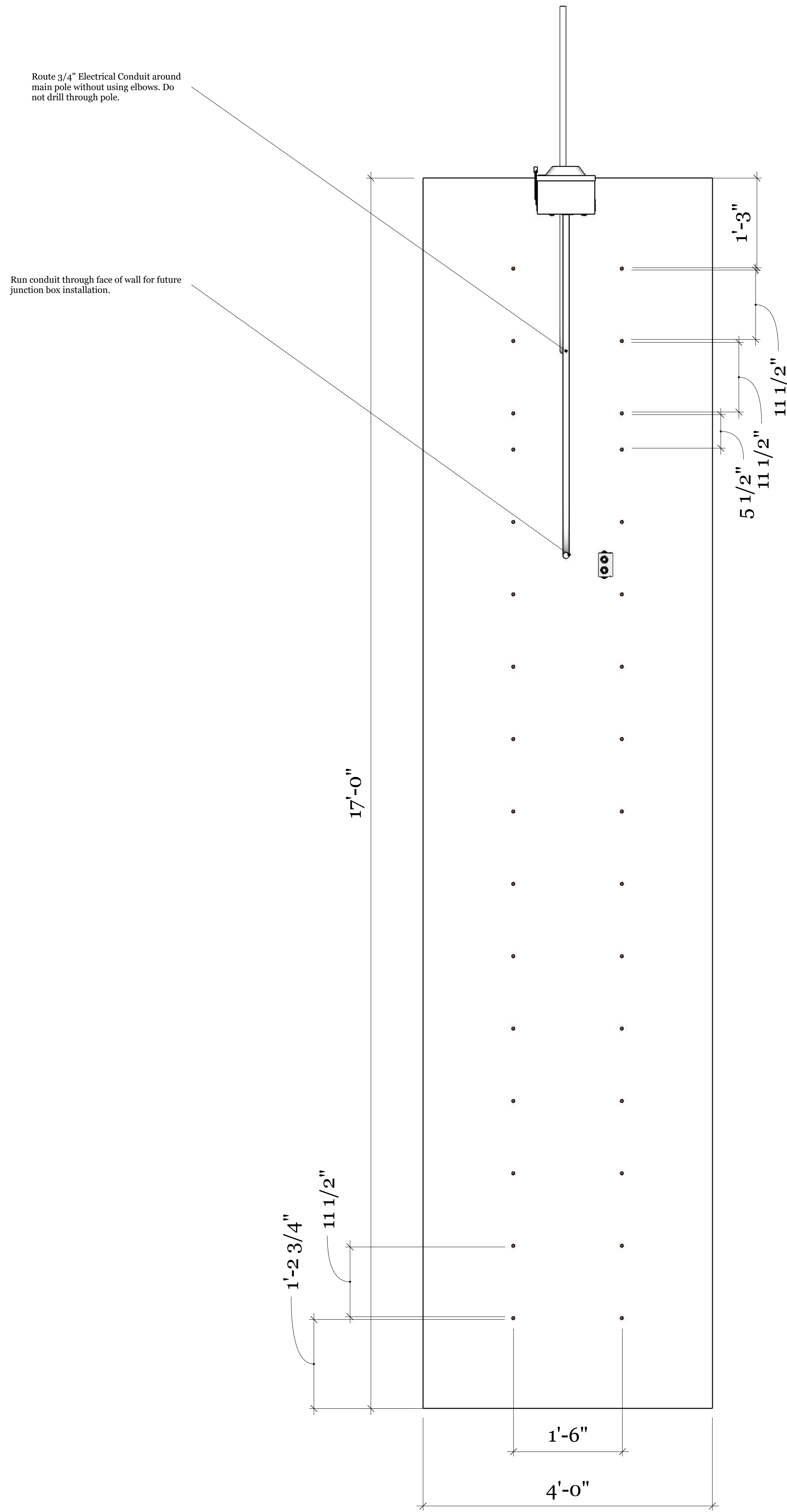
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| March 26, 2024                    |  |
| Modification Date: March 28, 2024 |  |

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| A | O4 |
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- Specifications:
- Install #6 Rebar in alternating cells of CMU blocks. Bars must be embedded 18" in foundation and secured with masonry adhesive. Use compressed air to removed dust from holes in foundation prior to inserting masonry adhesive and rebar.
  - Do not fill center cavity of monument with concrete.
  - Install 3/4" schedule 40 conduit as shown on plan for future electrical. Use long sweep elbows for changes of direction. Extend conduit 12" beyond face of CMU block and glue cap on end of pipe.

A  
110  
Perspective View Rebar Layout (wall)  
Scale: 1" = 2'-0"



A  
111  
#6 Rebar Layout  
Scale: 1" = 1'-0"

| REVISIONS |     | REMARKS |
|-----------|-----|---------|
| MM/DD/YY  |     |         |
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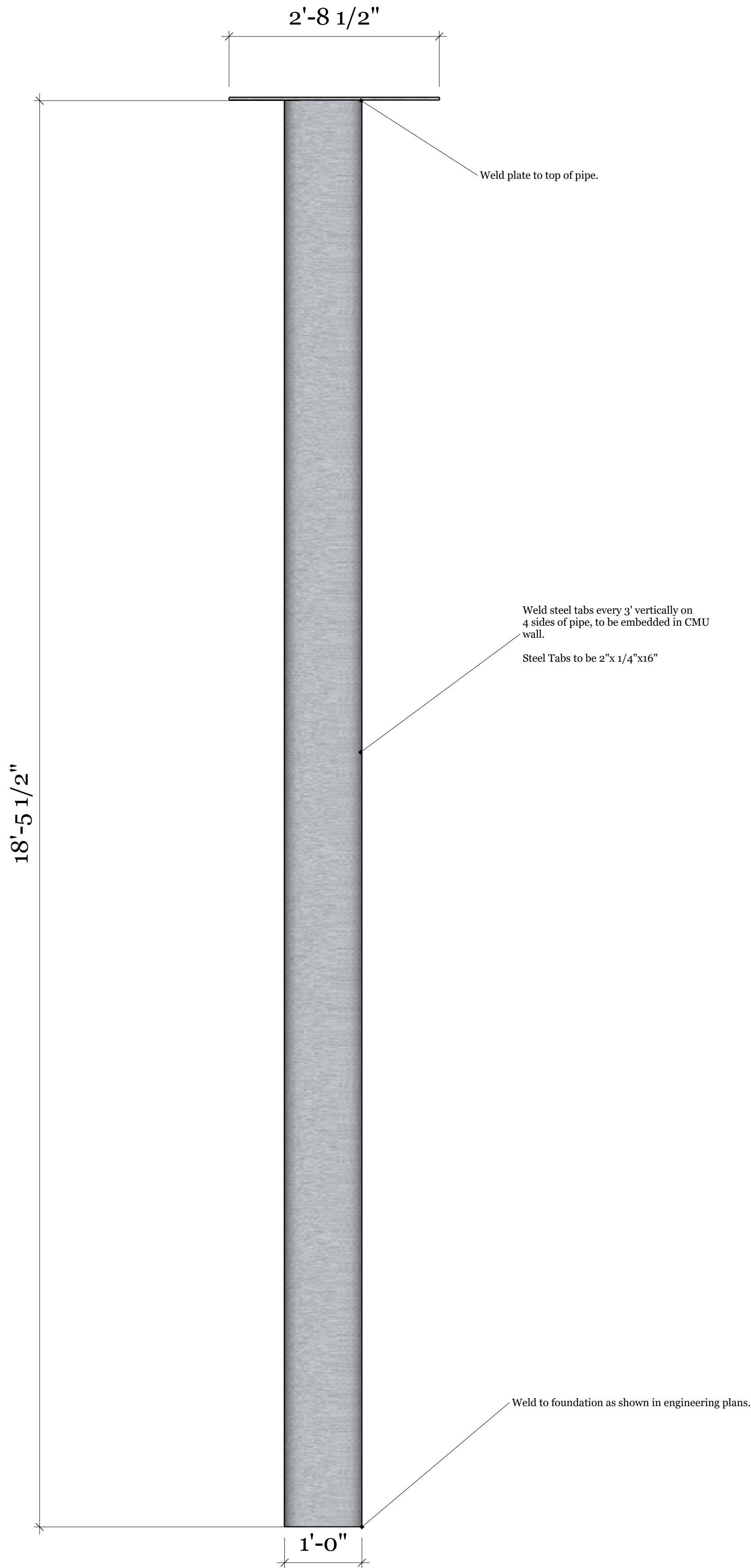
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| Hondo Airport Monument Sign                                                                                                                                                      |
| <br>Summit Landscape and Design<br>122 County Road 4621, Hondo, Texas 78861<br>830-426-8800 |
| PAGE DESCRIPTION<br>March 26, 2024<br>Modification Date: March 28, 2024                                                                                                          |

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|---|----|
| A | 05 |
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- Specifications:
- Steel Pipe 12"O.D. x 3/16" wall thickness
  - Steel Plate 1/2" Thick
  - Base plate in foundation to be per engineering specficiations

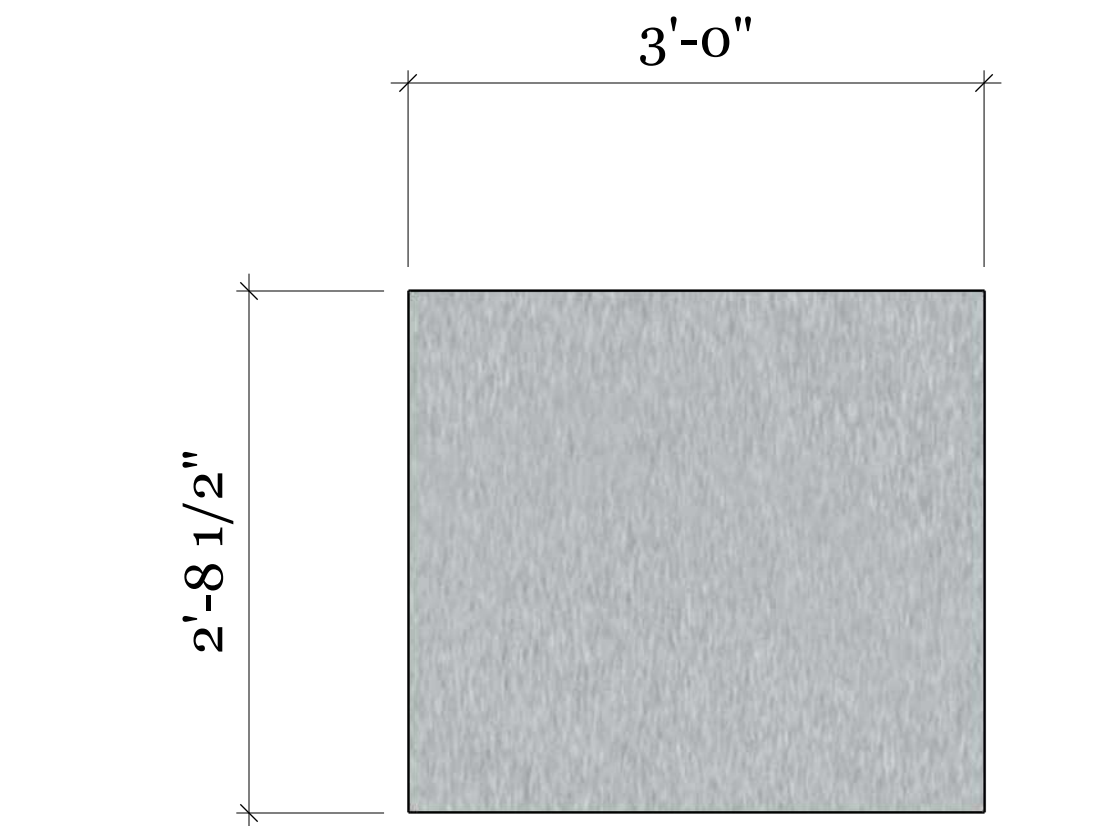
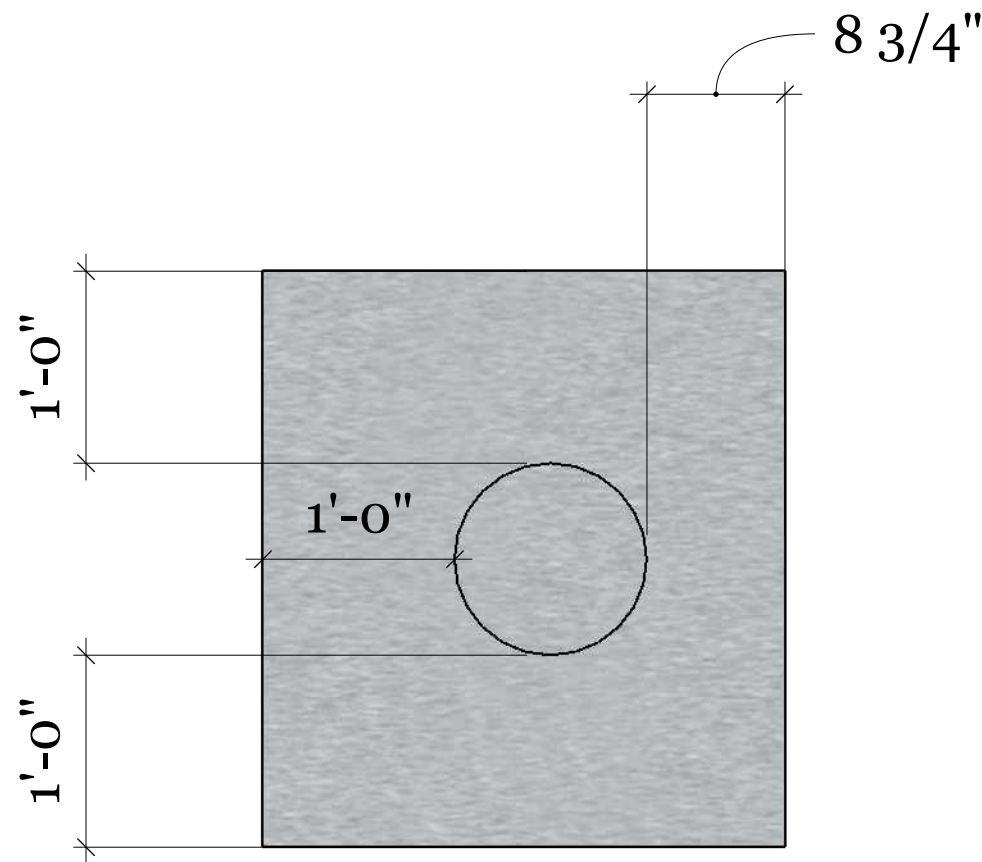
A  
112

12" Steel Pipe with Plate  
Scale: 1" = 2'-0"



A  
113

Pipe Alignment To Top Plate  
Scale: 1" = 1'-0"



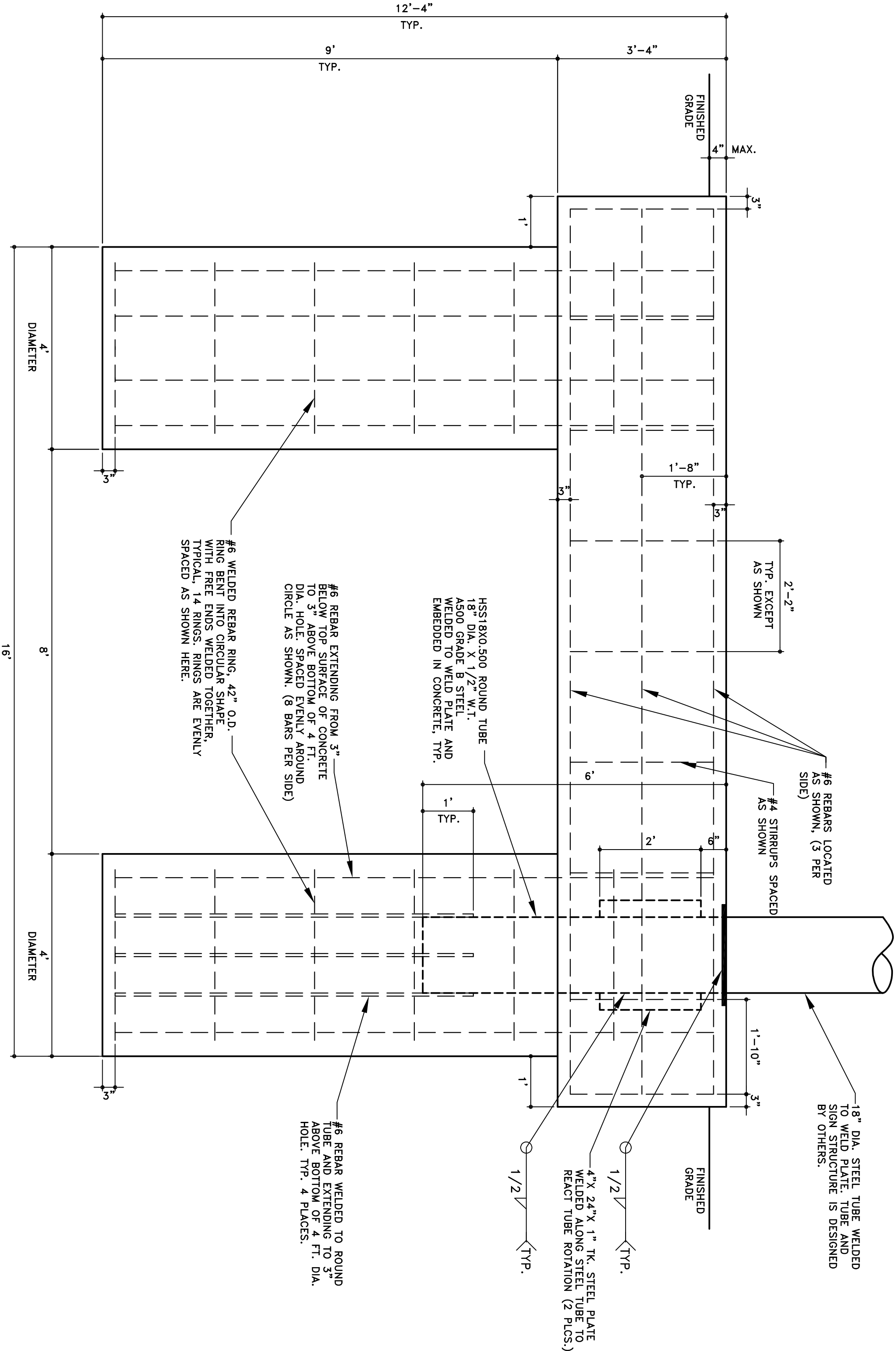
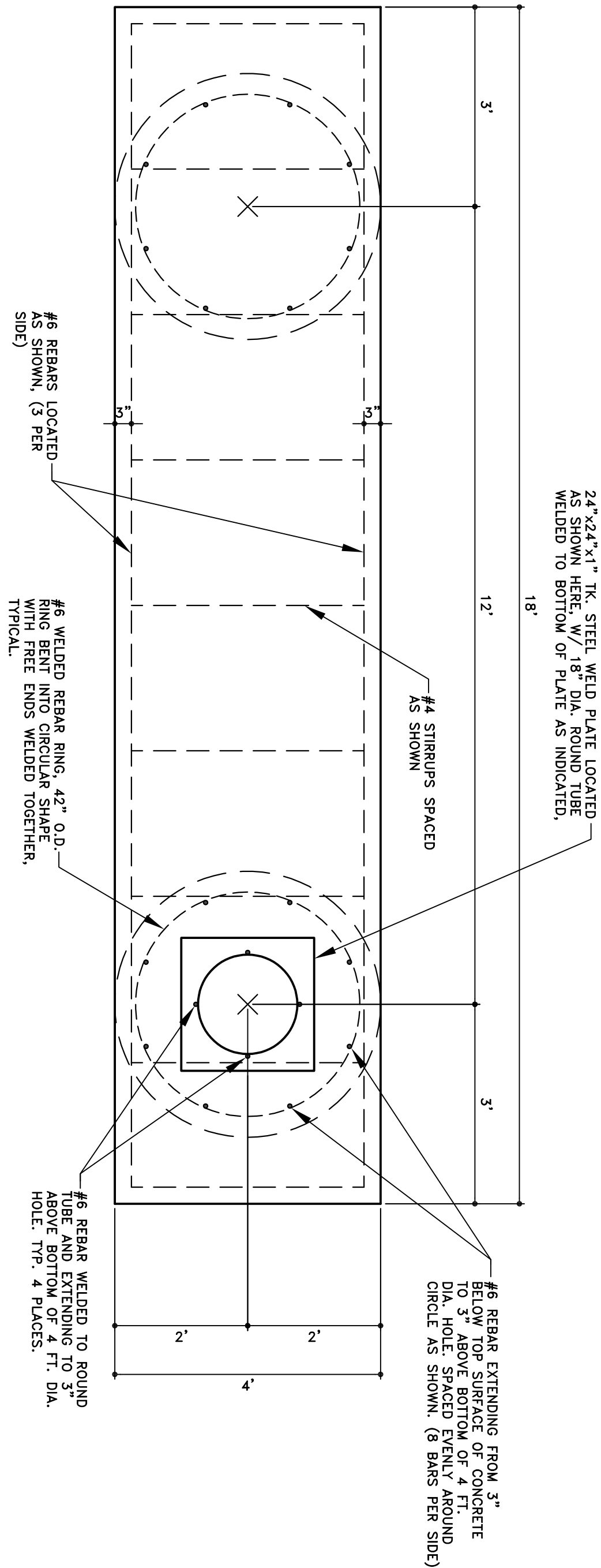
A  
114

Top Plate 1/2" Steel  
Scale: 1" = 1'-0"

| REVISIONS |            | REMARKS |     |
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| 5         | --/--/---- | ...     | ... |

|                                                                                                                       |  |
|-----------------------------------------------------------------------------------------------------------------------|--|
| Hondo Airport Monument Sign                                                                                           |  |
| <div><div>Summit Landscape and design</div><div>122 County Road 4621, Hondo, Texas 78861<br/>830-426-8800</div></div> |  |
| PAGE DESCRIPTION<br>March 26, 2024<br>Modification Date: March 28, 2024                                               |  |

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|---|----|
| A | 06 |
|---|----|



## Foundation Plan

(SEE NOTES)  
Scale: 1" = 20"

PLANS FOR EXACT SIGN CONSTRUCTION AND IT'S ATTACHMENT TO THE FOUNDATION WERE NOT PROVIDED. THESE PLANS' SHALL BE PROVIDED TO MANGOLD ENGINEERING COMPANY, FOR REVIEW, PRIOR TO ANY CONSTRUCTION ACTIVITIES RELATED TO THE SIGN FOUNDATION SHOWN HERE. FAILURE TO PROVIDE THE SIGN CONSTRUCTION PLANS COULD RESULT IN CATASTROPHIC FAILURE OF THE SIGN AND FOUNDATION.

### NOTES:

- All parts of the foundation are to have dimensions as shown. All reinforcing shall be with #6 rebar located and spaced as indicated on the drawing.
- Stirrups to be #4 rebar spaced as shown on the drawing.
- The existing vegetation, topsoil, and any loose materials shall be stripped and removed from the proposed foundation footprint. Any remaining tree roots and stumps should be grubbed and removed from the site.
- Sand, or compacted base shall be used for all fill material. Base material shall be compacted to 95% of Standard Proctor density in 6" maximum lifts.
- After final fill material is placed and leveled, the entire filled area shall be watered in order to settle fill and pre-swell undisturbed soil, only if sand was used as fill material. Waterproof membrane will be laid in place immediately after the watering process has been completed.
- The entire foundation surface shall be finished using a motor trowel.
- After surface has been trowelled, the appropriate finish, such as a broom finish, may be applied at the proper time.
- A vibrator will be used during the pour to settle the concrete and alleviate the possibility of voids in the footings, and piers.
- The upper foundation surface will extend a maximum of 4' above finished grade.
- After pouring, concrete should be allowed a minimum of 14 days to cure before any significant load is applied to the foundation.
- Proper location and orientation of the foundation on the construction site shall be the responsibility of the property owner, and/or builder.
- Do not place concrete when temperature is below 40 degrees Fahrenheit, unless cold weather concrete procedures are followed, as specified in ACE 306-66. Calcium chloride should not be used. Exercise special care to prevent high temperature (in hot weather) in fresh concrete, in accordance with ACI 305-72. Use water reducing set retarding admixtures in such quantities, as especially recommended by manufacturer, to assure that concrete remains workable.
- All concrete and steel reinforcing shall meet ASTM A615 & ACI 117 (Standard Tolerances for Concrete Construction and Materials), UNID. The strength which is based on 28 day compressive stress shall be 3000 psi. Reinforcing shall be ASTM 615, Grade 60 deformed bars. #3 bars may be grade 40. Reinforcing bars shall be lapped 30 bar diameters unless otherwise noted on drawings. Provide corner bars at all corners and 7" intersections equal in size and number, to beam or slab reinforcing respectively. All concrete anchors shall not be wet set. Use template to set and secure all in concrete bolts and structural extensions.
- Convey and place concrete in such a manner that there will be no separation of ingredients in accordance with ACI 304-73 and as specified below. Maximum height of concrete free fall is 5 feet. Regulate rate of placement so concrete remains elastic and flows into position. Thoroughly consolidate concrete with reinforcement, and embed items, and insure that concrete flows completely into corners. All concrete dimensions are to be as specified in the drawings.
- It shall be the responsibility of the General Contractor, Concrete Contractor, and Owner to verify that these plans match the required sign structure to their satisfaction, prior to construction of any part of the foundation.

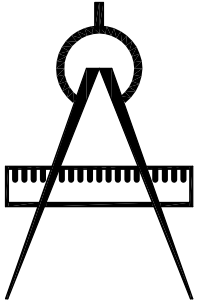
Plans For:

HONDO AIRPORT

## MANGOLD ENGINEERING COMPANY

5596 CR 5710  
Devine, Texas 78016  
FIRM NO. F-5549

Phone: (830) 931-0400  
Phone: (210) 213-3912



Dwg: 300-2727

Date: 2/22/24

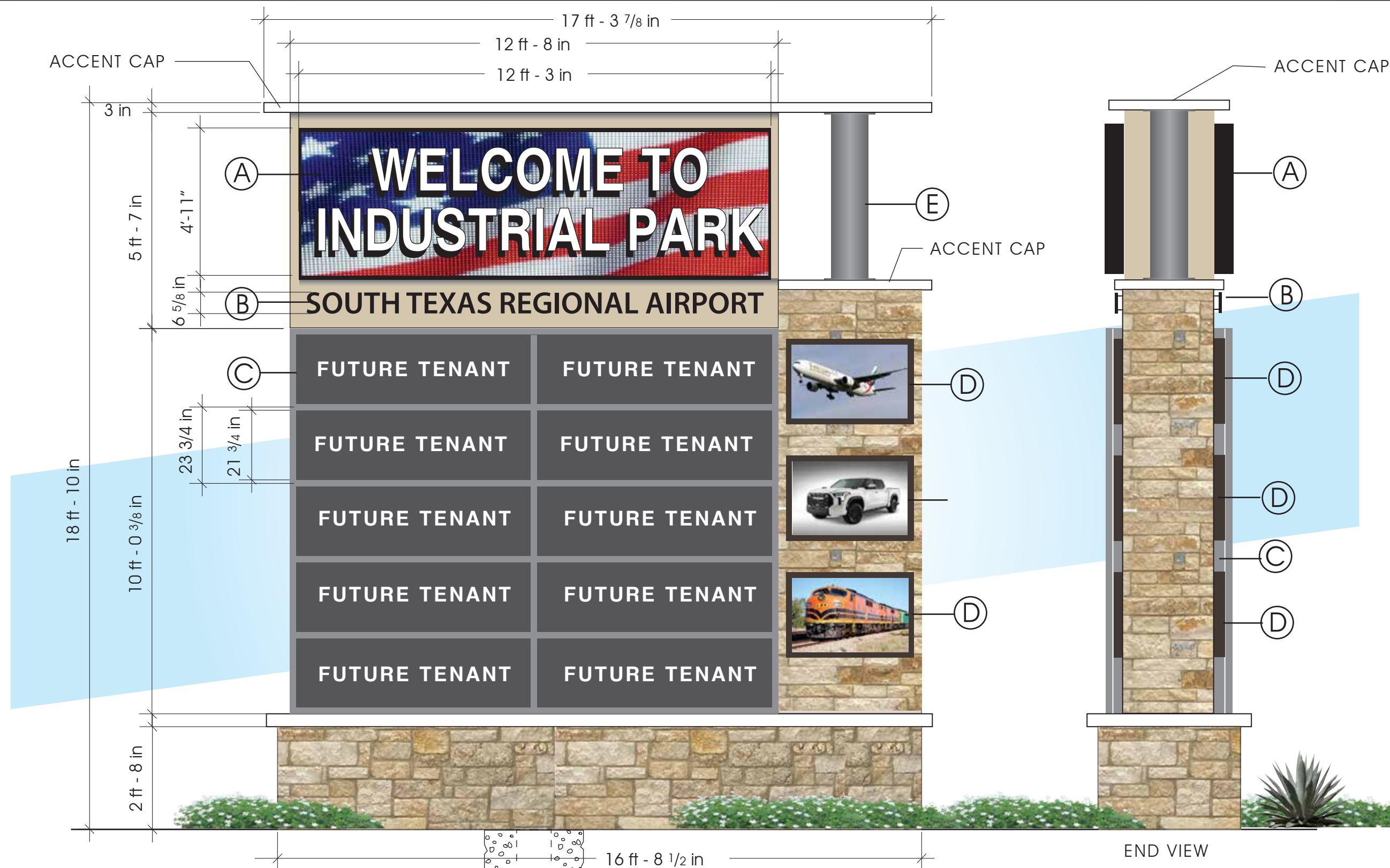
Revision: I.R.

Drawn: S. Mangold

Sheet: 1 of 1



STREET SIDE



- FABRICATE AND INSTALL ( 1 ) ONE INTERNALLY ILLUMINATED DOUBLE FACE SIGN.
- MESSAGE CENTER AND MULTI-TENANT SIGN CABINET.
- FINISHED ON LIME STONE BASE ( BY OTHERS ).
- WHITE ALUMINUM ACCENT CAP.

- A. DAKTRONICS 10mm MESSAGE CENTER
- B. REVERSE LIT, 1" ALUMINUM CHANNEL / PAINTED BLACK / WHITE LED ILLUM.
- C. GRAY ALUMINUM CABINET W/WHITE PLEXI PANELS / 3M 7725-41 VINYL OVERLAY-WHITE SHOW-THRU COPY.
- D. ACCENT PAINTED PANELS ( GRAPHICS SHOWN ARE SAMPLE ONLY )
- E. ACCENT PIPE, PAINTED GRAY

Sign Design Project For:

**SOUTH TEXAS REGIONAL AIRPORT**  
**HONDO AIRPORT**

Hondo Airport  
Hondo, Texas

Date: 1.7.25 2.28.25

Customer Approval

Date: \_\_\_\_\_

THIS UNPUBLISHED DESIGN IS THE PROPERTY OF KELLER CUSTOM SIGNS & DESIGNS AND IS SUBMITTED FOR YOUR PERSONAL USE IN CONNECTION WITH A PROJECT WE ARE PLANNING FOR YOU. IT IS NOT TO BE MODIFIED, COPIED, REPRODUCED, EXHIBITED OR SHOWN TO ANYONE OUTSIDE YOUR ORGANIZATION WITHOUT WRITTEN PERMISSION OF KELLER CUSTOM SIGNS & DESIGNS. VIOLATION OF THE ABOVE, ENTITLES KELLER CUSTOM SIGNS & DESIGNS TO COLLECT FEES FOR ART AND STAFF TIME FROM THE CUSTOMER.

CLIENT ACKNOWLEDGEMENT

ALL SIGNS WIRED 120V UNLESS SPECIFIED OTHERWISE . . .

Sales Rep.: Spurs

SCALE: 3/8" = 1'-0"

Dwg.#: **11294-4**



## City Council Communication

***Title:* DISCUSS AND CONSIDER ACTION ON ORDINANCE NO. 1300-03-25 OF THE CITY OF HONDO, TEXAS CREATING, ADOPTING, AND ENACTING CHAPTER 8, ARTICLE 8.08, OF THE CITY OF HONDO CODE OF ORDINANCES, PROVIDING FOR RESTRICTIONS RELATED TO REGISTERED SEX OFFENDERS; AND PROVIDING FOR FINDINGS OF FACT, REPEALER, SEVERABILITY, CODIFICATION AND PUBLICATION, EFFECTIVE DATE, PROPER NOTICE AND MEETING. (COUNCIL WOMAN RAMIREZ, JOHN NARON, CITY MANAGER)**

***Date:*** March 10, 2025      ***From:***

**INFORMATION:**

**FINANCIAL IMPACT:**

**STAFF RECOMMENDATION:**

**MOTION:**

**ATTACHMENTS:**

1. ORDINANCE NO. 1300-03-25 RESTRICTIONS RELATED TO REGISTERED SEX OFFENDERS

**STAFF CONTACTS:**

**ORDINANCE NO. 1300-03-25**

**AN ORDINANCE OF THE CITY OF HONDO, TEXAS  
CREATING, ADOPTING, AND ENACTING CHAPTER 8,  
ARTICLE 8.08, OF THE CITY OF HONDO CODE OF  
ORDINANCES, PROVIDING FOR RESTRICTIONS  
RELATED TO REGISTERED SEX OFFENDERS; AND  
PROVIDING FOR FINDINGS OF FACT, REPEALER,  
SEVERABILITY, CODIFICATION AND PUBLICATION,  
EFFECTIVE DATE, PROPER NOTICE AND MEETING.**

**WHEREAS,** pursuant to Texas Local Government Code Section 51.001, the City Council of the City of Hondo ("City Council") has general authority consistent with state law and with its home-rule charter to adopt ordinances for the good government, peace, or order of the City; and

**WHEREAS,** under the Texas Constitution and the Hondo City Charter, a Home Rule City in Texas holds all powers not prohibited by state law, allowing it to enact ordinances, regulate local affairs, and manage its operations in the best interest of its residents, with authority defined by the city's Home Rule Charter and subject to limitations imposed by state law; and

**WHEREAS,** Chapter 62 of the Texas Code of Criminal Procedure establishes the State of Texas sex offender registration program, which includes certain requirements to register with the local police department; and

**WHEREAS,** Texas Local Government Code Section 341.906, to provide for the public safety, authorizes cities to adopt ordinances restricting registered sex offenders from going in, on, or within a specified distance of premises where children commonly gather; and

**WHEREAS,** the City Council finds that, to provide for the public safety, adopting certain restrictions on the participation of registered sex offenders in programs or events involving minors and certain restrictions on where registered sex offenders may go or reside within a specified distance of premises where children commonly gather is reasonable and necessary for the good government, peace, or order of the City; and

**WHEREAS,** the City Council finds that enacting certain additions to the Hondo Code of Ordinance are reasonable, necessary, and in the best interest of the City and its residents.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HONDO, COUNTY OF MEDINA, STATE OF TEXAS. THAT:**

**Section 1. Amendment.** The City of Hondo, Code of Ordinances, Chapter 8 Offenses and Additional Provisions is hereby amended to create and add Article 8.08 Sex Offender Regulations with underlined text being additions and ~~struck-through~~ text being deletions and shall read as follows:

**CHAPTER 8. OFFENSES AND ADDITIONAL PROVISIONS**

**ARTICLE 8.08 - SEX OFFENDER REGULATIONS**

**Sec. 8.08.001 - Definitions**

- (1) For the purposes of this article, the following words, terms and phrases when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Sex Offender.* An individual who, because of one or more violations, is required to register as a sex offender under: Chapter 62 of the Texas Code of Criminal Procedure; the laws of another state; federal law; the laws of a foreign country; or the Uniform Code of Military Justice.

*City Park.* Land located within the city limits that is owned or controlled by a unit of local government which is designated by the unit of local government for use as a park, which includes regular use for children's recreation.

*City Recreation Center.* City recreational areas, including but not limited to city recreational parks or other recreational facilities, as well as the soccer fields and baseball fields under the jurisdiction of a unit of local government.

*Minor.* A person who is under the age of seventeen (17) years of age.

*Permanent Residence.* A place where a person abides, lodges, or resides for seven (7) or more consecutive days.

*Premises where children commonly gather.* Any city park, city recreational center, private or public youth center, video arcade, public or private school, child-care facility, daycare center, playground, or child safety zone, as those terms are defined in Section 341.906 of the Texas Local Government Code, Section 481.134 of the Texas Health and Safety Code, and Section 42.002 of the Texas Human Resources Code. The term does not include a church, as defined by Section 544.251 of the Texas Insurance Code.

*Property Owner.* Any owner of record, person who has contractual responsibility for managing leases of the property, or person who has the legal right of possession of the property.

*Temporary Residence.* A place where a person abides, lodges, or resides in the City during any month in which the person on at least three (3) occasions spends more than forty-eight (48) consecutive hours in the City, and which is not the person's Permanent Residence.

### **Sec. 8.08.002 - Programs Involving Minors**

- (1) Generally. A sex offender shall not participate in any program or event that includes minors as participants and regularly provides athletic, civic, or cultural activities.
- (2) Halloween. A sex offender shall not on each October 31<sup>st</sup> leave an exterior porch light on or otherwise invite trick-or-treaters who are minors to the premises.

### **Sec. 8.08.003 - Offender Registration, Reporting, and Residency Prohibition**

- (1) A sex offender shall register with the City of Hondo Police Department when establishing either a permanent or temporary residence in the City, consistent with the requirements of Chapter 62 of the Texas Code of Criminal Procedure.
- (2) A sex offender for whom the City of Hondo Police Department is designated as that person's primary registration authority by the Texas Department of Public Safety shall report to the City of Hondo Police Department to verify the information in the person's registration form maintained by the City of Hondo Police Department either:
  - a. At least once in each ninety (90) day period following the date the person first registered with the City of Hondo Police Department, if the sex offender is subject to such a ninety (90) day reporting requirement under Article 62.058, Texas Code of Criminal Procedure, because the sex offender has been convicted two or more times for a sexually violent offense, received an order of deferred adjudication two or more times, or been convicted and received an order of deferred adjudication; or
  - b. At least once each year, not earlier than the thirtieth (30<sup>th</sup>) day before and not later than the thirtieth (30<sup>th</sup>) day after the anniversary of the sex offender's date of birth, if the sex offender is subject to such annual reporting under Article 62.058, Texas Code of Criminal Procedure; or
  - c. If the sex offender is subject to Article 62.202, Texas Code of Criminal Procedure, regarding persons civilly committed as a sexually violent predator, either:
    - i. If the person resides at a civil commitment center, at least once each year;  
or
    - ii. If the person does not reside at a civil commitment center, at least once in each thirty (30) day period following either (1) the date the person first registered with the City of Hondo Police Department, or, (2) if applicable, the date the person moved from a civil commitment center.

- (3) It is unlawful for a sex offender to establish a permanent or temporary residence within one thousand (1,000) feet of any premises where children commonly gather.

**Sec. 8.08.004 - Property Owners Prohibited from Renting Real Property to Sexual Offenders**

- (1) It is unlawful for a property owner to let or rent any place, structure or part thereof, manufactured home or trailer, with the knowledge that it will be used as a permanent residence or temporary residence by any sex offender prohibited from establishing such permanent residence or temporary residence pursuant to the terms of this article, if such place, structure or part thereof, manufactured home, trailer, or other conveyance, is located within one thousand (1,000) feet of any premises where children commonly gather.

**Sec. 8.08.005 - Enforcement: Penalty; Affirmative Defenses; Evidentiary Matters**

- (1) Penalty. Any firm, corporation or person who violates any provision contained in the provisions of this article is guilty of a misdemeanor, and upon conviction, shall be fined in an amount not to exceed five hundred dollars (\$500.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

- (2) Affirmative defenses. It is an affirmative defense to prosecution that any of the following conditions apply:

- a. The sex offender established the permanent or temporary residence and has complied with all the sex offender registration laws of the state, prior to the date of the adoption of this article;
- b. The person was a minor when he/she committed the offense and was not convicted as an adult;
- c. The person is a minor;
- d. The premises where children commonly gather, as specified herein, within one thousand feet (1,000) of the permanent or temporary residence of the sex offender was opened, established or created after the date the sex offender had established the permanent or temporary residence and complied with all sex offender registration laws of the state;
- e. The information on the state's sex offender registry database is incorrect, and if corrected, this article would not apply to the person; or
- f. At the time of the violation, the person was subject to community services supervision pursuant to Article 42A of the Texas Code of Criminal Procedure or a period of supervision as a condition of parole pursuant to Chapter 508 of the Texas

Government Code, and the court or parole board reduced or waived the 1,000-foot restriction as it pertains to the person's residence.

- g. For a violation of Section 8.08.002, the person posted a sign at the entrance to the person's residence on October 31<sup>st</sup> stating "No Trick-or-Treating", or substantially similar language expressly discouraging trick-or-treating at the residence, and such sign was posted by or before 3:00pm and remained posted through 11:59pm on October 31<sup>st</sup>.
- h. The person applied for and was approved for an exemption under Section 8.08.006 specific to the violation.

(2) Evidentiary Matters.

- a. Neither allegation, nor evidence, of a culpable mental state is required for the proof of an offense defined by this article, except for a violation under Section 8.08.004, which requires knowledge on the part of the property owner.
  - i. For purposes of Section 8.08.004, a property owner has knowledge that the property will be used as a permanent residence or temporary residence by a sex offender if either the sex offender's status on the state's sex offender registry database is disclosed to the property owner in an application to lease the property or through a related background check of the prospective tenant, or if the property owner is made aware of the sex offender's status on the state's sex offender registry database by any other means.
- b. It shall be prima facie evidence that this article applies to such a person if that person's record appears on the state's sex offender registry database.
- c. Measurements. For the purposes of determining the minimum distance separation, the requirement shall be measured by following a straight line from the outer property line of the permanent or temporary residence to the nearest property line of the premises where children commonly gather, as described hereinabove.
  - i. In the case of multiple residences on one (1) property, measurement is from the nearest wall of the building or occupied structure or the parking/driveway, whichever is closer to the nearest property line of the premises to the nearest property line of the premises where children commonly gather, as described herein.

- ii. The city will maintain a map depicting the prohibited areas. The city shall annually review the map for changes. Said map will be available to the public, at the city police department.
- iii. In cases of a dispute over measured distances, it shall be incumbent upon the person(s) challenging the measurement to prove otherwise.
- d. Nothing in this section is intended to modify or reduce a “child safety zone” implemented by a court or parole panel under other law.

**Sec. 8.08.006 — Exemptions.**

- (1) Exemptions from the terms of this article shall not be contrary to the laws of this State or the public interest, but may be granted on an event-by-event basis where or when, owing to special conditions, a literal enforcement of the provisions of this article (1) will result in unnecessary hardship, such as interfering with the person’s ability to attend school or to hold a job, and (2) is broader than necessary to protect the public, given the nature and circumstances of the special conditions.
- (2) A sex offender shall have the right to make an appeal for an exemption from a provision of this article by making a request to the chief of police, in writing, stating the provision from which an exemption is sought, the event for which an exemption is sought, the special conditions which would cause a literal enforcement of the provision to result in unnecessary hardship, and any other relevant factors showing that granting an exemption would be in the public interest.
- (3) Special conditions and factors that may be considered by the chief of police on whether to grant an exemption include, but are not limited to, the following:
  - a. Whether a literal enforcement of the provisions of this article in the event-specific instance will result in unnecessary hardship, such as interfering with the person's ability to attend school or to hold a job;
  - b. Whether a literal enforcement of the provisions of this article in the event-specific instance is broader than necessary to protect the public, given the nature and circumstances of the special conditions;
  - c. If the person is subject to a period of community supervision under Texas Code of Criminal Procedure Article 42A, or a period of supervision as part of parole under Texas Government Code Chapter 508, whether the person has served at least two years of such period of supervision;

- d. If the person was subject to community services supervision pursuant to article 42.12, section 13B Article 42A of the Texas Code of Criminal Procedure or a period of supervision as a condition of parole pursuant to Chapter 508 of the Texas Government Code, the court or parole board reduced or waived the 1,000-foot restriction as it pertains to the person's residence, or otherwise established conditions less restrictive than those of set forth in this article.
- e. Whether the person is seeking the exemption as part of a program to reunite with the person's family; and
- f. Whether the person's written request seeking the exemption has specified how the person intends to cope with any stressful situations that occur.

(4) The decision of the chief of police, which may be made based solely on the written appeal without further hearing and shall be final.

**Section 2. Findings of Fact:** The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

**Section 3. Repealer:** To the extent reasonably possible, ordinances are to be read together in harmony. However, all ordinances, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated.

**Section 4. Severability:** Should any of the clauses, sentences, paragraphs, sections, or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

**Section 5. Codification and Publication:** The City Secretary is hereby directed to record and publish the attached rules, regulations, and policies in the Hondo Code of Ordinances as authorized by Section 52.013 of the Texas Local Government Code and Section 3.13 of the Hondo City Charter.

**Section 6. Effective Date:** This ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the Hondo City Charter, Hondo Code of Ordinances, and the laws of the State of Texas.

**Section 7. Proper Notice & Meeting:** It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

**PASSED & APPROVED this, 10<sup>th</sup> day of March, 2025.**

By: \_\_\_\_\_  
JOHN MCANELLY, JR.,  
MAYOR

ATTEST:

\_\_\_\_\_  
REBEKAH DOLPHUS,  
CITY SECRETARY



## City Council Communication

**Title:** DISCUSS AND CONSIDER ACTION ON RESOLUTION NO. 451-25  
DOWNTOWN GROUND STORAGE TANK REHABILITATION PROJECT CHANGE  
ORDER. (JOHN NARON, CITY MANAGER)

**Date:** March 10, 2025      **From:**

**INFORMATION:**

**FINANCIAL IMPACT:**

**STAFF RECOMMENDATION:**

**MOTION:**

**ATTACHMENTS:**

1. Downtown Tank Repair
2. COUNCIL COMM GST
3. Emergency Justification Letter-Downtown GST Rehab-Hondo
4. CO 1-Downtown GST Rehab-Hondo(To be Executed)

**STAFF CONTACTS:**

## Downtown Tank Repair

I have been asked to provide a history of this project when it was first brought to senior management attention to present. I will list this by budget year to keep each event organized.

**2020-2021** Was brought to City Manager (Kim Davis) but did not move forward from the initial budget discussions to become a CIP item for the council presentation.

**2021-2022** Was presented at council retreat headed by City Manager (Scott Albert), this was not funded for the budget cycle.

**2022-2023** Presented for budget year to (Scott Albert) this was not added to budget. This project was discussed and was to be funded by another mechanism (debit service) per city manager. During this time we had Freese and Nichols do an inspection and cost analyst for the possible repair or replacement of tank per Scott albert instructions. We also engaged Maguire iron to do a cleanout and inspection of the GST. The findings of which were roof replacement needed rehab for rest of tank with possibility of patch repairs, total cost \$750,000(by Maguire Iron). This project was not funded in this budget cycle.

**2023-2024** Presented to City Manager (Robert Herrera) for the budget year CIP. It was then moved to the CO funds along with other projects. It was funded by new CO money using a buyboard bid from Maguire Iron for a replacing the roof and rehabbing rest of tank in amount of 750,000. On October 27, 2023 TCEQ inspection resulted in violations for the Downtown GST for disrepair. Began working with John Naron to move the repair forward using Maguire Iron's buyboard bid.

**2024-2025** After getting John Naron all the information we moved forward to present to council in March of 2024. Our legal counsel advised that we could not us Maguire because they were a design build firm even though they were buy board. We were told that we would have to get project engineered and then proceed with seal bid process. We brought a few other companies to view tank and they believed roof could be repaired. We engaged KSA as our engineer and the scope of work was set for the tank using all available information. This project was engineered to be a rehab with a roof repair if possible if the damage was too great. A roof replacement was set as an alternate in the contract. Once engineering was done we went out for bids November 24 and awarded the project to NG painting December 24 into January 25. Once NG began work and when blasting found roof was too far gone for repair and also found the floor had also degraded and would need to be replaced. This bring the total cost above the allotted \$750,000.

This tank has been in service throughout the years and has only been taken down for the Maguire inspection and now for the rehab. This tank is vital and any further delay in getting the tank back in service could cause the possible loss of service to our customers.

Council,

Following a more in-depth inspection, the downtown storage tank was found to have more extensive damage than originally anticipated. As a result, the repair cost will exceed the initial contract amount of **\$454,000** by an additional **\$485,000**. Unfortunately, given the tank's critical role in our water infrastructure, this repair is unavoidable. Please see the breakdown of costs below.

| DST           |                 |
|---------------|-----------------|
| KSA PM        | \$ 109,200.00   |
| NG BID        | \$ 454,000.00   |
| Change Order  | \$ 485,000.00   |
| Total         | \$ 1,048,200.00 |
|               |                 |
| New Total DST |                 |
| DST           | \$ 1,048,200.00 |
| CO Bond       | \$ 750,000.00   |
| Total         | \$ 298,200.00   |

To cover this overage of **\$298,000.00**, I propose reallocating funds originally designated for water rights purchase. This situation highlights the long-term financial impact of deferred maintenance and reinforces the importance of proactive infrastructure investment.

I also want to take a moment to commend this Council's commitment to addressing critical repairs. Thanks to your support, we are making significant progress in strengthening our infrastructure and will continue moving forward under your leadership.

Please review the attached photos of the tank's condition and let me know if you have any questions.



Best regards,

John Naron

February 24, 2025

John Naron  
City Manager  
**City of Hondo**  
1600 Avenue M  
Hondo, Texas, 78861

***Re: Emergency Justification for Change Order 1 – Downtown GST Rehab***

Dear Mr. Naron:

After construction commenced on the Downtown Ground Storage Tank (GST) Rehabilitation it was discovered that the corrosion damage to the tank roof was advanced enough to require a full replacement instead of a rafter replacement and patch repair, which the project was publicly bid as. Further, when the tank was emptied it was discovered that there was damage to the sand foundation beneath the tank, necessitating a full floor replacement. These items were unforeseen during the design phase of the project, and if the project is rebid to include them, will risk causing low pressure violations due to a delay in the tank being returned to service.

An engineering inspection of the tank was performed in 2022 by Freese and Nichols (FNI). In this report a full rafter replacement and a patch repair of the roof was recommended as the roof-related scope of the project. However, once preliminary blasting was performed on the tank, it was discovered that the roof corrosion was more advanced than was measured or visually apparent during the FNI inspection.

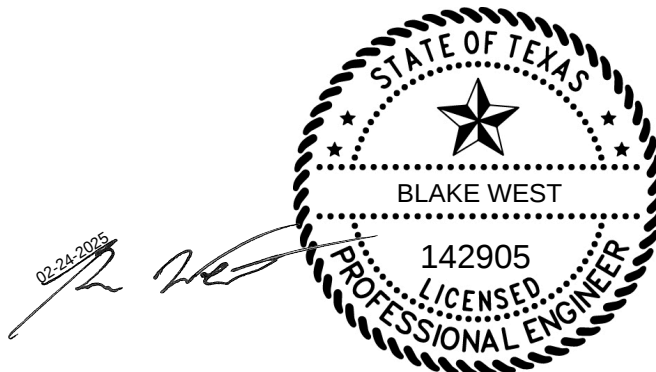
The floor was not able to be inspected during the FNI inspection because the tank was not emptied of water. In the report it was recommended that the floor be inspected prior to the tank being rehabilitated. However, the City of Hondo hired a contractor to repair corrosion damage to the tank floor before the rehabilitation project, and the floor was reportedly brought to good condition. While the corrosion damage to the metal floor was repaired, the damage to the sand foundation which supports the metal floor was undiscovered at that time.

The City of Hondo is able to keep the Downtown GST offline during the colder months of the year because of a reduced water demand. This rehabilitation project was scheduled such that the repair would likely be complete before the water demand increased and the tank capacity became essential. The addition of the roof replacement and the floor replacement to this project's scope already delays the project completion date dangerously close to the higher demand months. Should the project be required to be rebid, the return to service date of the project will likely be delayed long enough to present a considerable risk of low water pressure violations within the water distribution system, presenting a risk to public health.

Sincerely,



Blake West, P.E.  
Project Manager  
KSA



Change Order No. 1

Date of Issuance: 02/05/2025

Effective Date: 02/11/2025

Owner: City of Hondo

Owner's Contract No.:

Contractor: NG Painting, LP

Contractor's Project No.:

Engineer: KSA Engineers

Engineer's Project No.: 103150

Project: Hondo Downtown GST Rehab

Contract Name: Downtown GST Rehab

The Contract is modified as follows upon execution of this Change Order:

**Description:**

Damage to the sand foundation beneath the existing steel floor was discovered during construction. The floor of the ground storage tank will be replaced with new steel plate and the sand foundation beneath the steel plate will be repaired. The floor will be coated on the water facing side according to the specifications and uncoated on the foundation facing side according to the coating manufacturer's recommendations. Partially repairing the floor is infeasible because of the extent of foundation damage.

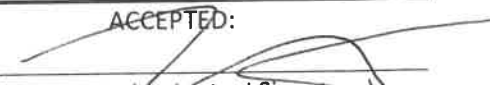
The existing tank roof and rafters were discovered during construction to be more heavily corroded than expected. Repairing the roof is infeasible because of the extent of the corrosion damage. The alternate bid items for removing and disposing of the existing roof (Item 19) and installing a new steel roof and appurtenances (Item 21) will be exercised and added to the scope of the project. Accompanying this addition, the scope of the roof and rafter repair of the existing tank will be reduced to exclude any roof repair (Item 14). A portion of Item 14 will remain to encompass the replacement of the rafters.

The contract price change has been calculated as follows:

| Description                                                            | Cost Increase [+] or Decrease [-] |
|------------------------------------------------------------------------|-----------------------------------|
| Add Tank Floor Replacement (new item)                                  | +\$130,000                        |
| Exercise Alternate: Remove and Dispose of Existing Tank Roof (Item 19) | +\$120,000                        |
| Exercise Alternate: New Steel Roof and Appurtenances (Item 21)         | +\$265,000                        |
| Reduce Item Scope: Roof and Rafter Repair (Item 14)                    | -\$30,000                         |
| Total                                                                  | +\$485,000                        |

Attachments: NG Painting Cost Proposal

| CHANGE IN CONTRACT PRICE                                                                  | CHANGE IN CONTRACT TIMES<br><i>[note changes in Milestones if applicable]</i>                                                                    |
|-------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|
| Original Contract Price:<br><br>\$ 454,000                                                | Original Contract Times:<br>Substantial Completion: 120<br>Ready for Final Payment: 180<br>days or dates                                         |
| [Increase] [Decrease] from previously approved Change Orders No. - to No. - :<br><br>\$ - | [Increase] [Decrease] from previously approved Change Orders No. - to No. - :<br>Substantial Completion: -<br>Ready for Final Payment: -<br>days |
| Contract Price prior to this Change Order:<br><br>\$ 454,000                              | Contract Times prior to this Change Order:<br>Substantial Completion: 120<br>Ready for Final Payment: 180<br>days or dates                       |
| [Increase] [ <del>Decrease</del> ] of this Change Order:<br><br>\$ 485,000                | [Increase] [ <del>Decrease</del> ] of this Change Order:<br>Substantial Completion: 35<br>Ready for Final Payment: 35<br>days or dates           |
| Contract Price incorporating this Change Order:<br><br>\$ 939,000                         | Contract Times with all approved Change Orders:<br>Substantial Completion: 155<br>Ready for Final Payment: 215<br>days or dates                  |

| RECOMMENDED: |                               | ACCEPTED: |                                     | ACCEPTED: |                                                                                            |
|--------------|-------------------------------|-----------|-------------------------------------|-----------|--------------------------------------------------------------------------------------------|
| By:          | <u>Blake West</u>             | By:       | <u></u>                             | By:       | <u></u> |
|              | <u>Engineer (if required)</u> |           | <u>Owner (Authorized Signature)</u> |           | <u>Contractor (Authorized Signature)</u>                                                   |
| Title:       | <u>Project Manager</u>        | Title:    | <u></u>                             | Title:    | <u>President</u>                                                                           |
| Date:        | <u>02/04/2025</u>             | Date:     | <u></u>                             | Date:     | <u>2-5-25</u>                                                                              |

Approved by Funding Agency (if applicable)

By: n/a Date: n/a  
Title: n/a