HONDO

THIS IS GOD'S COUNTRY

REGULAR CITY COUNCIL MEETING
January 13, 2025 at 6:00 PM
City Council Chambers
1600 Avenue M, Hondo, TX

AGENDA

Notice is hereby given that a Regular City Council Meeting of the governing body of the City of Hondo will be held January 13, 2025 at 6:00 p.m. in the City Council Chambers, City Hall at 1600 Avenue M, Hondo, Texas, for the purpose of discussing matters incident and related to the City of Hondo.

The public may also access the meeting remotely through video/conference from your computer, tablet or smart phone at: https://boxcast.tv/channel/aetaajdf64jalxx2009a Persons may submit questions or comments for items on the agenda by email to: rdolphus@hondo-tx.org. Questions or comments submitted by email must be received by the city at least 1 hour prior to the scheduled start of the meeting in order to be presented to the City Council during the meeting

The following items will be discussed, to-wit:

1. **CALL TO ORDER.**
2. **QUORUM CHECK.**
3. **INVOCATION BY PASTOR BEVERLY KELLING, ST. PAUL LUTHERAN CHURCH.**
4. **PLEDGE OF ALLEGIANCE.**
5. **CITIZENS'/PUBLIC COMMENTS**
   Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda.

PRESENTATIONS

6. **PRESENT HONDO POLICE DEPARTMENTS 2024 OFFICER OF THE YEAR. (JUSTIN SOZA, CHIEF OF POLICE)**

7. **PRESENT COMPREHENSIVE PLAN 2040 STEERING COMMITTEE MEMBERS. (UCHE ECHEOZO, DIRECTOR DEVELOPMENT SERVICES)**

CONSENT

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Council Member.

8. **CONSIDERATION AND APPROVAL OF THE OCTOBER 28, 2024 REGULAR CITY COUNCIL MINUTES. (REBEKAH DOLPHUS, CITY SECRETARY)**

9. **CONSIDERATION AND APPROVAL OF THE NOVEMBER 12, 2024 REGULAR CITY COUNCIL MINUTES. (REBEKAH DOLPHUS, CITY SECRETARY)**

10. **CONSIDERATION AND APPROVAL OF THE DECEMBER 9, 2024 REGULAR CITY COUNCIL MINUTES. (REBEKAH DOLPHUS, CITY SECRETARY)**

11. **CONSIDERATION AND APPROVAL TO JOIN THE PROPOSED MEDINA COUNTY REGIONAL WATER ALLIANCE FOR PROJECTS SUCH AS AQUIFER STORAGE AND RECOVERY. (MAYOR MCANELLY)**

12. **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 443-25 OF THE CITY OF HONDO, TEXAS PROVIDING NOTICE OF GENERAL ELECTION FOR MAYOR AND CITY COUNCIL MEMBER PLACE 5; TO BE HELD JOINTLY WITH HONDO INDEPENDENT SCHOOL DISTRICT ON MAY 3, 2025. ESTABLISHING EARLY VOTING LOCATIONS AND POLLING PLACES FOR THE ELECTION; AUTHORIZING THE CITY SECRETARY TO ENTER INTO A CONTRACT WITH MEDINA COUNTY ELECTIONS ADMINISTRATOR AND MAKING PROVISIONS FOR THE CONDUCT OF THE ELECTION. (REBEKAH DOLPHUS, CITY SECRETARY)**

OTHER BUSINESS

13. **PRESENT, DISCUSS, AND CONSIDER ACTION ON MEDINA COUNTY CENTRAL APPRAISAL DISTRICT'S PURCHASE AND RENOVATION OF THE RIDGE BUILDING AT 728 18TH STREET, HONDO, TEXAS. (JOHNETTE DIXON, MEDINA COUNTY CHIEF APPRAISER & JODY JACOBS)**

14. **DISCUSS AND CONSIDER ACTION ON AUTHORIZING THE PURCHASE OF A 2025 FORD POLICE INTERCEPTOR SUV. (JUSTIN SOZA, CHIEF OF POLICE)**

15. **DISCUSS AND CONSIDER ACTION ON AUTHORIZING THE PURCHASE OF A 2025 FORD POLICE INTERCEPTOR SUV FOR K9 TRANSPORT. (JUSTIN SOZA, CHIEF OF POLICE)**

16. **DISCUSS AND CONSIDER ACTION ON AUTHORIZING THE PURCHASE OF SHELVING FOR 3 AREAS AT THE HONDO PUBLIC LIBRARY. (ELSIE PURCELL, LIBRARY DIRECTOR)**

17. **ADJOURN.**

I hereby certify that the above Notice of Regular City Council Meeting of the governing body of the City of Hondo was posted on the bulletin board in City Hall,

1600 Avenue M, Hondo, Texas, at a place convenient and readily accessible to the general public at all times on January 10, 2025 at 2:00 p.m.

ATTEST:

Rebekah Dolphus
City Secretary

The City Council of the City of Hondo reserves the right to convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code: Section 551.071 (Consultations with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), or Section 551.087 (Deliberations Regarding Economic Development Negotiations) on any of the above items.

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

The City of Hondo City Council Meetings is available to all persons regardless of disability. If you require special assistance, contact the City Secretary forty-eight (48) hours prior to the meeting time at 830-426-3378.

HONDO

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City Council Communication

Title: **CONSIDERATION AND APPROVAL OF THE OCTOBER 28, 2024 REGULAR CITY COUNCIL MINUTES. (REBEKAH DOLPHUS, CITY SECRETARY)**
Date: January 13, 2025 ***From:***

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

1. Rough Draft

STAFF CONTACTS:

MINUTES

REGULAR CITY COUNCIL MEETING

Monday, October 28, 2024 @ 6:00PM
City Council Chambers, 1600 Avenue M Hondo, Texas

1. Call to order.
Mayor McAnelly called the meeting to order at 6:00 p.m.

2. Quorum check.
Mayor John McAnelly Jr., Councilman Joe Claire, Mayor Pro Tem Jose "Porky" Ytuarte, Council Woman Rachel Ramirez, Councilman John E. Villa

Absent: Councilman Brett Williams

Staff Present: City Manager John Naron (Remote), City Attorney Richard Lindner, City Secretary Rebekah Dolphus, IT Manager Josh Rodriguez, IT Support Specialist Pauline Martinez, Chief of Police Justin Soza, Development Services Director Uche Echeozo

3. Invocation by Pastor Mike Vasquez, Hondo First Baptist Church.

4. Pledge of Allegiance.

5. Citizens'/Public Comments: *Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) to on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda.*

Chavel Lopez, 1002 Avenue S, Hondo, Texas
- **Political signs being taken down.**
- **Police presence.**

CONSENT
The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Council member.

Councilman Villa moved to approve items 6, 7, and 8 on the Consent agenda; seconded by Councilman Ytuarte. Motion passes unanimously.

6. Consideration and approval of Resolution No. 435-24 OF THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS, AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FINANCIAL ASSISTANCE TO THE OFFICE OF THE GOVERNOR FOR THE HONDO POLICE DEPARTMENT - UVALDE 2023 OPERATION STONEGARDEN PROJECT. (Justin Soza, Chief of Police)

7. Consideration and approval of Resolution No. 436-24 OF THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS, AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FINANCIAL ASSISTANCE TO THE MOTOR VEHICLE CRIME PREVENTION AUTHORITY FOR THE HONDO POLICE DEPARTMENT - SB 224 CATALYTIC CONVERTER GRANT PROGRAM. (Justin Soza, Chief of Police)

8. Consideration and approval of Resolution No. 437-24 OF THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS, ADOPTING A COVERED APPLICATIONS AND PROHIBITED TECHNOLOGY POLICY AS REQUIRED BY CHAPTER 620 OF THE TEXAS GOVERNMENT CODE; PROVIDING FOR A SEVERABILITY AND SAVINGS CLAUSE; AND SETTING AN EFFECTIVE DATE.

OTHER BUSINESS

9. Discuss and consider taking action on Ordinance No. 1296-10-24 OF THE CITY OF HONDO ADOPTING ARTICLE 1.15 OF THE CODE OF ORDINANCES ESTABLISHING THE BLUE SANTA CITIZEN ADVISORY BOARD, DEFINING THE DUTIES OF THE BOARD, AND PRESCRIBING QUALIFICATIONS OF ITS APPOINTED MEMBERS; PROVIDING FOR SEVERABILITY; AND SETTING AN EFFECTIVE DATE. (Justin Soza, Chief of Police)
Chief Soza supports creating a citizen oversight board for the Blue Santa program to ensure transparency and community involvement in its operations.

Councilman Villa moved to approve Ordinance No. 1296-10-24; seconded by Council Woman Ramirez. Motion passes unanimously.

10. Specific Use Permit request from Luis Ainslie (applicant) for El Amigo Bail Bonds
4.415-acre tract of land, more or less, situated within the corporate limits of the City of Hondo, in Medina County, Texas, being a portion of lot 3, Texas Diversified block 1. The subject property is located at 2537 19th Street and identified as Assessor's parcel identification No. 18400.
A. Open Public Hearing
Public Hearing opened at 6:11 p.m.
B. Staff presentation (Uche Echeozo)
Mr. Echeozo, Development Services Manager, presented the Planning & Zoning Commission's October 21, 2024 deliberations and approval.
C. Applicant presentation
No presentation.
D. Public comments (limited to 3 minutes per person)
No public comments.
E. Adjourn Public Hearing
Public Hearing adjourned at 6:13 p.m.
F. Discuss and consider action on Ordinance No. 1297-10-24 for a Specific Use Permit request from Luis Ainslie (applicant) for El Amigo Bail Bonds.

Councilman Villa moved to approve Ordinance 1297-10-24; seconded by Council Woman Ramirez. Motion passes unanimously.

11. Rezoning request No. 002-24: Request from the City Council of the City of Hondo (applicant) for a rezoning from Residential-R2 to Residential-R3 on land situated between Avenue P to Avenue U and 14th Street to 18th Street within the City of Hondo in Medina County, Texas out of abstract No. 427.

A. Open Public Hearing

Public Hearing opened at 6:15 p.m.

B. Staff presentation (Uche Echeozo)

Mr. Echeozo, Development Services Manager, reported that the Planning & Zoning Commission recommended holding a Town Hall to better inform the public before making a decision.

C. Applicant presentation

No presentation.

D. Public comments (limited to 3 minutes per person)

Ernest Garza, 1703 16th Street, expressed concerns about the types of homes allowed under the proposed rezoning. He noted that he was held to a higher standard 12 years ago and views this change as a regression, emphasizing the city's goal of progress and growth.

Lynda Hook, 2402 Avenue J, expressed concerns about the rezoning potentially allowing manufactured homes, townhomes, four-plexes, and duplexes. She noted that the Planning & Zoning Commission felt the discussion was too intense to vote on without more community knowledge. While acknowledging the need for affordable housing, she cautioned that the decision could have significant future implications.

E. Adjourn Public Hearing

Public Hearing adjourned at 6:26 p.m.

F. Discuss rezoning No. 002-24 and Town Hall Meeting that was recommended by Planning & Zoning Commission on October 21, 2024.

Councilman Villa supported the Planning & Zoning Commission's recommendation to hold a Town Hall Meeting. Councilman Ytuarte noted that manufactured homes (MH) were already allowed in the area through a Specific Use Permit (SUP). Councilman Claire expressed concerns about the impact on property values, stating that most residents' primary investment is their home, and it is unfair to change the rules. He emphasized that MH depreciate, whereas onsite-built homes appreciate. After all deliberations the consensus was to hold a Town Hall as soon as possible.

The City Council of the City of Hondo convened into Executive Session at 6:43 p.m.

12. Executive Session: The City Council of the City of Hondo may convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code: Section 551.071(1) (A) and (2) (Consultations with Attorney);

A. Discuss maintenance and repair contract dispute regarding City of Hondo Municipal swimming pool.

The City Council of the City of Hondo reconvened into regular session at 6:56 p.m.

13. Discuss and consider appropriate action on items resulting from Executive Session.

Councilman Villa moved to approve settlement regarding City of Hondo Municipal swimming pool as discussed in Executive Session; seconded by Council Woman Ramirez. Motion passes unanimously.

14. Adjourn.

Councilman Ytuarte moved to adjourn; seconded by Council Woman Ramirez. Motion passes unanimously.

Meeting adjourned at 6:57 p.m.

PASSED AND APPROVED THIS 13TH DAY OF JANUARY 2025.

_____
John McAnelly, Jr., Mayor

ATTEST:

_____
Rebekah Dolphus, City Secretary

HONDO

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City Council Communication

Title: **CONSIDERATION AND APPROVAL OF THE NOVEMBER 12, 2024 REGULAR CITY COUNCIL MINUTES. (REBEKAH DOLPHUS, CITY SECRETARY)**
Date: January 13, 2025 ***From:***

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

1. Rough Draft

STAFF CONTACTS:

MINUTES

REGULAR CITY COUNCIL MEETING

Tuesday, November 12, 2024 @ 6:00PM
City Council Chambers, 1600 Avenue M Hondo, Texas

1. Call to order.
Mayor McAnelly called the meeting to order at 6:00 p.m.

2. Quorum check.
Mayor John McAnelly Jr., Councilman Brett Williams, Councilman Joe Claire, Mayor Pro Tem Jose "Porky" Ytuarte, Council Woman Rachel Ramirez, Councilman John E. Villa

Absent: None

Staff Present: City Manager John Naron, City Attorney Mike McCann, City Secretary Rebekah Dolphus, IT Manager Josh Rodriguez, IT Support Specialist Pauline Martinez, Public Relations & Recreation Director Jamie Kindred, Development Services Director Uche Echeozo

3. Invocation by Pastor Mike Vasquez, Hondo First Baptist Church.

4. Pledge of Allegiance.

5. Citizens'/Public Comments: *Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) to on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda.*

No citizens'/public comments.

PRESENTATIONS

6. City Manager's Report
A. 2023 Certificate of Obligation Bond project update
- Baseball Fields: 75% complete; lights for all three fields ordered and installation scheduled for early 2025. Plumbing in the red building is being installed for restrooms and a possible concession stand.
- Fair Hall: Interior work nearly complete; A/C project is 35% done due to scheduling conflicts. $100K remains to prioritize projects outside of the Fair Hall.
- Facilities/Parks: Excellent performance, completing a $75K estimate project for $16K.
- Airport: Reconductor project is in progress; airport improvements are complete.

- Water Projects: Ground storage tank will be repaired instead of replaced; electrical work for Well #2 is in progress and under budget. Water rights purchase replacement is under consideration due to the current cost of $11,000 per acre-foot.
- West Side Trunk Main: Engineering is 70% complete, with work expected to begin in March or April 2025.
B. 2024 Christmas Decorations
The Christmas tree has grown to 20 feet with plans for it to eventually grow to 40 feet. The tree is located between the administration building and the courthouse, with plans to close down the street during the holiday season for festivities.
C. Employee Town Hall Meeting
Held four non-supervisor employee meetings in groups of 25 to gather feedback and ideas about the City. Employees expressed appreciation for job flexibility, camaraderie, and enjoying their work environment and colleagues.
D. Curative Health Insurance update
The new insurance plan is performing as advertised, with overall positive feedback. Benefits include $0 copays, deductibles, and pharmaceutical costs.

CONSENT
The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Council member.

Councilman Ytuarte moved to approve items 7 and 8 on the Consent agenda; seconded by Council Woman Ramirez. Motion passes unanimously.

7. Consideration and approval of the October 14th, 2024 Regular City Council minutes. (Rebekah Dolphus, City Secretary)

8. Consideration and approval of the Hondo Public Library 2024-2028 Long Range Plan. (Elsie Purcell, Library Director)

OTHER BUSINESS

9. Discuss and consider action on amending and/or canceling future City Council meeting dates. (John Naron, City Manager)
Mr. Naron suggested canceling the December 23, 2024, meeting, as has been done in the past. Councilman Williams inquired if there were any pressing matters. The Mayor noted that a meeting could be called if needed.

Councilman Ytuarte moved to cancel December 23rd, 2024 City Council meeting; seconded by Councilman Williams. Motion passes unanimously.

Councilman Williams moved to cancel November 25th, 2024 City Council meeting; seconded by Councilman Villa. Motion passes unanimously.

MINUTES

REGULAR CITY COUNCIL MEETING

Tuesday, November 12, 2024 @ 6:00PM
City Council Chambers, 1600 Avenue M Hondo, Texas

The City Council of the City of Hondo convened into Executive Session at 6:17 p.m.

10. Executive Session: The City Council of the City of Hondo may convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code: Section 551.071(1) (A) and (2) (Consultations with Attorney) and Section 551.072 (Deliberations about Real Property);

A. Discuss property for possible future Real Estate purchase.

The City Council of the City of Hondo reconvened into regular session at 6:32 p.m.

11. Discuss and consider appropriate action on items resulting from Executive Session.
No action taken.

12. Adjourn.

Councilman Villa moved to adjourn; seconded by Council Woman Ramirez. Motion passes unanimously.

Meeting adjourned at 6:33 p.m.

PASSED AND APPROVED THIS 13TH DAY OF JANUARY 2025.

_____
John McAnelly, Jr., Mayor

ATTEST:

_____
Rebekah Dolphus, City Secretary

HONDO

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City Council Communication

Title: **CONSIDERATION AND APPROVAL OF THE DECEMBER 9, 2024 REGULAR CITY COUNCIL MINUTES. (REBEKAH DOLPHUS, CITY SECRETARY)**
Date: January 13, 2025 ***From:***

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

1. Rough Draft

STAFF CONTACTS:

MINUTES

REGULAR CITY COUNCIL MEETING

Monday, December 9, 2024 @ 6:00PM
City Council Chambers, 1600 Avenue M Hondo, Texas

1. Call to order.
Mayor McAnelly called the meeting to order at 6:00 p.m.

2. Quorum check.
Mayor John McAnelly Jr., Councilman Brett Williams, Councilman Joe Claire, Mayor Pro Tem Jose "Porky" Ytuarte, Councilman John E. Villa

Absent: Council Woman Rachel Ramirez

Staff Present: City Manager John Naron, City Attorney Mike McCann, Chief Finance Officer Chris Hill, City Secretary Rebekah Dolphus, IT Manager Josh Rodriguez, IT Support Specialist Pauline Martinez, Public Relations & Recreation Director Jamie Kindred, Development Services Director Uche Echeozo, Director of Public Works Rene Saenz, Water Superintendent Jeremiah Socarras, Chief of Police Justin Soza

3. Invocation by Pastor J. Paul Bruhn, Hondo Methodist Church.

4. Pledge of Allegiance.

5. Citizens'/Public Comments: *Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) to on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda.*

No citizens'/public comments.

PRESENTATIONS

6. Harbor Island Sea Water Desalinization project explanation. (Travis Pruski, Chief Operating Officer, Nueces River Authority)
John Byrum, Executive Director Nueces River Authority, provided an overview of the Texas water situation, highlighting a projected deficit of 235 million gallons per day by 2030 and 402 million gallons per day by 2070. He advocated for desalinization as a viable solution and outlined Senator Perry's plan to develop a facility capable of producing 450 million gallons per day by sourcing water from 8 miles offshore in the Gulf of Mexico, with brine being returned to the source.

Councilman Ytuarte asked about impacts on existing wells, and Mr. Byrum clarified that processed water would flow through the wastewater system. Councilman Claire

inquired about potential rate increases for citizens. Mr. Byrum stated rates will rise but expects figures that are more accurate in six months.

Mr. Byrum also described the P3 (Public-Private Partnership) route, which would reduce pressure on the state by spreading the estimated $2 billion cost across multiple entities. He noted that a private company would bring funding, allowing them to proceed without upfront costs. Charges to involved entities would be based on actual usage.

CONSENT
The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Council member.

Councilman Ytuarte moved to approve items 7, 8, 9, 11, 12, 13, 14, and 15 on the Consent agenda and pull item #10 to Other Business for discussion; seconded by Councilman Villa. Motion passes unanimously.

7. Consideration and approval of Resolution No. 439-24 OF THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS, SUPPORTING NUECES RIVER AUTHORITY HARBOR ISLAND DESALINAZATION IN THE 89TH LEGISLATIVE SESSION.

8. Consideration and approval of the 4th Quarter Financial Report for FY 2024. (Chris Hill, Chief Finance Officer)

9. Consideration and approval of the 4th Quarter Investment Report for FY 2024. (Chris Hill, Chief Finance Officer)

11. Consideration and approval to award TXCDBG Grant preparation services to Langford Community Management Services. (Rene Saenz, Director of Public Works)

12. Consideration and approval of Resolution No. 438-24 OF THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND. (Rene Saenz, Director of Public Works)

13. Consideration and approval of various appointments to Boards and Commissions. (Mayor McAnelly)
- **Blue Santa Advisory Board** – Vanessa De Los Santos, Sandy DeLeon Gonzales, Caroline Lee, Audrey Garza, and Jennifer Rivera
- **Charter Review Commission** – Rose Mary Mares, Tara Mumme DeLeon, Ernest Garza, Lee Taylor, George Adams, Joel Gonzales, Michele Mechler, Mercy Hernandez, Brad Price, Diana Alvarez, Jim Danner, Lindsey Muennink, David Hook, Glen Klaus, and Shannon Windrow.

- **Planning & Zoning Commission** – Makenna Lange

14. Consideration and approval of well sites electrical repairs with funds from the Certificate of Obligations Series 2024. (John Naron, City Manager)

15. Consideration and approval of Resolution No. 440-24 and Resolution No. 441-24 authorizing the City Manager to execute and accept a 0.021-acre water line easement and 0.028-acre electric line easement with Boise Cascade Building Materials Distribution, L.L.C. (John Naron, City Manager)

OTHER BUSINESS

10. Consideration and approval of Ordinance No. 1298-12-24 OF THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS, AUTHORIZING AMENDMENTS TO THE ADOPTED ANNUAL BUDGET OF THE CITY OF HONDO, TEXAS FOR THE 2023-2024 FISCAL YEAR PROVIDING FOR THE SUPPLEMENTAL APPROPRIATION AND/OR TRANSFER OF CERTAIN FUNDS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR THE OTHER MATTERS RELATED TO THE SUBJECT. (Chris Hill, Chief Finance Officer)
Mr. Hill explained the amendment process, noting that formal ordinances for amendments are conducted twice a year. He clarified that the current amendments pertain to the previous year's budget, not the current one, and include items previously approved by the Council. This process is primarily done to ensure a clean audit and a balanced budget.

Councilman Ytuarte moved to approve Ordinance 1298-12-24; seconded by Councilman Williams. Motion passes unanimously.

16. Consideration and approval for the City of Hondo to enter into a one-year contract with Flock Safety for cameras at City Parks. (Justin Soza, Chief of Police)
Mr. Soza reported that the 90-day free trial period had ended and recommended continuing the program, noting its effectiveness in deterring and helping to catch individuals. He confirmed that funds for this initiative are already budgeted.

Councilman Villa moved to approve a one-year contract with Flock Safety for cameras at City Parks for $22,500; seconded by Councilman Claire. Motion passes unanimously.

17. Consideration and approval of Resolution No. 442-24 awarding the rehabilitation of the city-owned 500,000-gallon ground storage tank project to NG Painting, LP, of Kerrville, Texas. (John Naron, City Manager)

Councilman Ytuarte moved to approve Resolution 442-24; seconded by Councilman Williams. Motion passes unanimously.

18. Adjourn.

Councilman Villa moved to adjourn; seconded by Councilman Ytuarte. Motion passes unanimously.

Meeting adjourned at 6:26 p.m.

PASSED AND APPROVED THIS 13TH DAY OF JANUARY 2025.

_____
John McAnelly, Jr., Mayor

ATTEST:

_____
Rebekah Dolphus, City Secretary

HONDO

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City Council Communication

Title: **CONSIDERATION AND APPROVAL TO JOIN THE PROPOSED MEDINA COUNTY REGIONAL WATER ALLIANCE FOR PROJECTS SUCH AS AQUIFER STORAGE AND RECOVERY. (MAYOR MCANELLY)**
Date: January 13, 2025 ***From:*** Mayor John McAnelly, Mayor

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

1. Agreement Establishing Medina County RWA v5(8948461.1)

STAFF CONTACTS:

INTERLOCAL COOPERATION AGREEMENT ESTABLISHING THE MEDINA COUNTY REGIONAL WATER ALLIANCE

This Interlocal Cooperation Agreement Establishing the Medina County Regional Water Alliance ("Agreement") is made and agreed to by and among Yancey Water Supply Corporation ("Yancey WSC"), East Medina County Special Utility District ("East Medina County SUD"), the County of Medina ("Medina County"), the City of Hondo ("Hondo"), the City of Devine ("Devine"); the City of Castroville ("Castroville"), the City of LaCoste ("LaCoste"), the City of Natalia ("Natalia"), the City of Lytle ("Lytle"), Atascosa Rural Water Supply Corporation ("Atascosa Rural WSC"), Benton City Water Supply Corporation ("Benton City WSC"), West Medina Water Supply Corporation ("West Medina WSC"), and Medina County WCID No. 2 (Medina County WCID) (collectively, the "Members" and, individually, a "Member"), for the purpose of creating the Medina County Regional Water Alliance (the "Alliance"), and setting forth the Alliance's mission and purpose.

RECITALS

WHEREAS, Subtitle C, Chapter 15, Section 15.002 of the Texas Water Code establishes that it is in the interest and to the benefit of the general public of the state to encourage and assist in the planning and construction of projects to develop and conserve the waters of the state, and to provide political subdivisions the maximum opportunity to finance projects through programs provided thereunder;

WHEREAS, each of the Members are "political subdivisions" as defined by Texas Water Code, Section 15.001(5);

WHEREAS, Texas Government Code, Section 791.011 authorizes such political subdivisions to contract or agree with each other to study the feasibility of the performance of governmental function or service or to provide a governmental function or service that each party is authorized to perform individually, including providing for the health and welfare of the public, planning, engineering, administrative functions, public funds investment, and water development;

WHEREAS, in recognition of the immediate need to secure affordable and sustainable sources of water supply of sufficient quality for use by the Members and their respective constituents and customers, the Members agree to cooperate and combine their individual efforts and interests by sharing information, expertise, funding, and other resources to establish the Alliance for the purpose of regional joint planning, management, funding, financing and development of long-term water supply projects to serve the Members' respective constituents and customers;

WHEREAS, in furtherance thereof the Members desire to collaborate in the development of one or more projects to meet the existing water needs and growing water demands of Medina County and the Members' respective service areas, constituents, and customers (the "Water Supply Projects"), such Water Supply Projects to include, but are

not limited to an aquifer storage and recovery project ("ASR Project") and projects for new water supplies;

WHEREAS, this Agreement is intended to stimulate, encourage, and support development and conservation of water resources in and around Medina County, while meeting the existing water needs and growing water demands in Medina County, and the surrounding areas;

WHEREAS, the Members intend to request and receive funding and/or financing from the Texas Water Development Board ("TWDB") in order to financially support certain regional Water Supply Projects; and

WHEREAS, the governing bodies of the Members have each respectively determined for themselves that they have the authority to carry out the purposes and perform the tasks contemplated by this Agreement, and accordingly have each approved and authorized the execution and performance of this Agreement;

NOW THEREFORE, in consideration of the promises and for other good and valuable considerations, the receipt and sufficiency of which are hereby acknowledged, the Members agree as follows:

ARTICLE I
BACKGROUND AND PURPOSE OF AGREEMENT

1.1 **Purpose**. The purpose of this Agreement is to establish and create the Medina County Regional Water Alliance (the "Alliance"), which shall serve to facilitate and promote the cooperation, coordination, and joint efforts in the management and development of regional water resources and infrastructure within and around the Alliance Territory (defined under Section 1.3 of this Agreement), including but not limited to the collaboration and sharing of resources to advance regional water supply projects serving the Alliance Territory. By entering this Agreement, the Members demonstrate their collective desire to immediately pursue the design and development of one or more Water Supply Projects, including but not limited to the ASR Project, more particularly defined under Article VI of this Agreement.

1.2 **Formation.** The Members, as more particularly defined by Article II of this Agreement, hereby establish and form the Alliance for the purposes stated under Section 1.1 of this Agreement, and as provided throughout this Agreement.

1.3 **Alliance Territory**. The Alliance Territory shall comprise all of Medina County, Texas, and the jurisdictional boundaries or service areas of the Alliance Members recognized by a valid certificate of convenience and necessity ("CCN") issued by the Texas Commission on Environmental Quality ("TCEQ") or the Public Utility Commission of Texas ("PUCT"), if such boundaries or service areas extend beyond the jurisdictional boundaries of Medina County.

1.4 **Contracts**. The Members agree that, subject to the Annual Budget set forth and defined under Article V, the Alliance's Board of Directors may enter contracts and render payment for goods, services, licenses, easements, real estate acquisitions, permits, fees, or other costs or investments deemed necessary or appropriate by the Board in carrying out the purpose of this Agreement, including but not limited to such contracts for engineering and legal services in accordance with the terms of this Agreement. Any such contracts may, but are not required to be entered into by and through the Administrator, as defined under Article IV of this Agreement, and in accordance with Article III of this Agreement. Any contracts exceeding the Annual Budget, or for goods or services to be paid in the following Fiscal Year (as defined by Section 5.1 of this Agreement), shall be deemed a Major Action requiring approval of the governing bodies of the Members.

1.5 **Good Faith**. None of the Members are under any legal obligation to enter into this Agreement. Each Member desires to enter into this Agreement in good faith for the purposes stated herein.

1.6 **Authorization**. The governing bodies of each Member have respectively determined for themselves that they have the authority to carry out the purposes and perform the tasks required of joining the Alliance and carrying out this Agreement, and accordingly represent that they each are authorized to enter and carry out this Agreement.

ARTICLE II
MEMBERSHIP

2.1 **Initial Members**. The signatory Members of this Agreement shall constitute the Initial Members of the Alliance, and include the following:

A. Yancey WSC, a non-profit water supply corporation, formed and operating in Medina County, Texas, under Chapter 67 of the Texas Water Code and Chapter 22 of the Texas Business Organizations Code;

B. East Medina County SUD, a special utility district formed and operating in Medina County, Texas under Chapter 65 of the Texas Water Code and Chapter 7203 of the Special District Local Laws Code;

C. Medina County, a corporate and political body created and operating pursuant to Article IX, Section 1, and Article XI, Section 1 of the Constitution of Texas; Title 3 of the Texas Local Government Code; and the applicable general laws of the State of Texas;

D. The City of Hondo, a home-rule city created and operating pursuant to Article XI, Section 5 of the Constitution of Texas; Section 5.004 of the Texas Local Government Code; and the applicable general laws of the State of Texas;

E. The City of Devine, a type "A" general law city created and operating pursuant to article XI, Section 4 of the Constitution of Texas; Section 5.001 of the Texas Local Government Code; and the applicable general laws of the State of Texas;

F. The City of Castroville, a type "A" general law city created and operating pursuant to article XI, Section 4 of the Constitution of Texas; Section 5.001 of the Texas Local Government Code; and the applicable general laws of the State of Texas;

G. The City of LaCoste, a type "A" general law city created and operating pursuant to Article XI, Section 4 of the Constitution of Texas; Section 5.001 of the Texas Local Government Code; and the applicable general laws of the State of Texas;

H. The City of Lytle, a type "A" general law city created and operating pursuant to Article XI, Section 4 of the Constitution of Texas; Section 5.001 of the Texas Local Government Code; and the applicable general laws of the State of Texas;

I. The City of Natalia, a type "A" general law city created and operating pursuant to Article XI, Section 4 of the Constitution of Texas; Section 5.001 of the Texas Local Government Code; and the applicable general laws of the State of Texas;

J. Atascosa Rural WSC, a non-profit water supply corporation, formed and operating in Medina and Atascosa Counties, Texas, under Chapter 67 of the Texas Water Code and Chapter 22 of the Texas Business Organizations Code;

K. Benton City WSC, a non-profit water supply corporation, formed and operating in Medina, Frio, and Atascosa Counties, Texas, under Chapter 67 of the Texas Water Code and Chapter 22 of the Texas Business Organizations Code;

L. West Medina WSC, a non-profit water supply corporation, formed and operating in Medina County, Texas, under Chapter 67 of the Texas Water Code and Chapter 22 of the Texas Business Organizations Code; and

M. Medina County Water Control and Improvement District No. 2, a water control and improvement district, formed and operating in Medina County, Texas under Chapter 51 of the Texas Water Code.

2.2 **Membership Eligibility**. Membership in the Alliance is limited to political subdivisions and water purveyors of the State of Texas, including counties, municipalities, special districts, and water supply corporations created and

operating under the laws of the State of Texas. Political subdivisions and water purveyors eligible for membership under this section are herein "Eligible Parties."

2.3 **New Members**. After the Effective Date, Eligible Parties seeking membership into the Alliance shall submit a written request for membership to the Board of Directors of the Alliance ("Board" as more particularly define under Article III of this Agreement). Eligible Parties seeking membership in the Alliance shall become a "New Member" of the Alliance upon:

A. The Board's approval by a majority vote of a quorum of Directors present at the meeting at which the vote is being held;

B. The Board's approval of an amendment to this Agreement in accordance with Article III of this Agreement, enlisting the Eligible Party as a New Member; and

C. If the Eligible Party is a political subdivision or water supply corporation, approval by the Eligible Party's governing body of this Agreement as amended, which approval shall be formalized in writing by signing the amended Agreement.

New Members shall formally designate a Director to serve on the Alliance's Board, and shall comply with this Agreement and all the Alliance's governing documents, including any policies and bylaws now existing, or which may be adopted by the Board in the future.

2.4 **Member Resignation**. Any member, whether an Initial Member or a New Member, may resign from the Alliance at any time by providing a written notice authorized by the resigning member's governing body; provided, however, that such resignation shall not alleviate, waive liability, or otherwise terminate any obligations, whether financial or performative, under any agreements with the Alliance or the Members of the Alliance existing at the time of the resignation. Resignation shall become effective immediately upon the delivery of the properly authorized written notice to each Member in accordance with Article VII of this Agreement. Resignation from the Alliance shall automatically terminate any rights, interests, or claims to any property, whether real or personal, held in trust by the Board of Directors on behalf of the Members.

ARTICLE III
BOARD OF DIRECTORS

3.1 **Board Creation**. The Alliance shall be governed by a Board of Directors created by this Agreement. The Board shall carry out the purposes and goals of this Agreement, including, but not limited to the following tasks:

A. Manage the Alliance in accordance with this Agreement, including facilitating communication amongst the Members, sharing relevant information as appropriate, collaborating with the Members and their respective governing bodies and staff, and taking all necessary and appropriate official actions to plan, develop, design, and implement long-term water management strategies serving the Members and Alliance Territory;

B. Designate and direct the Administrator in Article IV of this Agreement;

C. Plan, develop, set, and adopt an Annual Budget in accordance with Article V of this Agreement;

D. Authorize expenditures of and on behalf of the Alliance and its Members;

E. Award contracts to vendors and consultants ("Selected Consultants") as necessary and appropriate, and contract for professional services with said Selected Consultants, including engineering and legal services, by and through the Administrator; provided, however, an attorney or law firm serving as a Selected Consultant shall not serve as a City Attorney or General or Special Counsel to any Member unless approved by a majority of the Board;

F. Secure funding and/or financing for public works projects authorized by the Board, whether through private or public sources, including but not limited to funds available through the Texas Water Development Board ("TWDB"), individual Member contributions, or other means;

G. Acquire, hold, lease, encumber, and dispose of real property, including but not limited to land, buildings, and water rights, on behalf of the Alliance;

H. Make decisions for and on behalf of the Alliance, or delegate such decision-making authority to the Administrator, Member personnel, Selected Consultants, and other professionals in accordance with this Agreement.

I. Provide oversight regarding the design, construction, administration, operation and maintenance of any Water Supply Projects conceived by the Alliance, including but not limited to the ASR Project contemplated by Article VI of this Agreement;

J. Review this Agreement annually, and, if necessary or appropriate, recommend amendments to the Members;

K. Secure appropriate authorizations from the Members' governing bodies for all Major Actions, as contemplated by Section 3.10 of this Agreement; and

L. Take any and all other actions necessary or appropriate to carry out the purpose of this Agreement; provided, however, that the Board shall only take

such actions authorized by this Agreement or by the governing bodies of the Alliance Members.

3.2 **Directors**. The Board shall be composed of representatives appointed by the governing bodies of each of the Members, each representative being a Director. No Member shall be represented on the Board by more than one Director at a time.

3.3 **Alternates**. Each Member shall also designate an alternate Director ("Alternate"), who shall serve as a proxy for the Member's Director in the event such Director is unable to attend a meeting of the Board. Alternates shall have all the powers and duties of the Director while serving as the proxy for a Director.

3.4 **Vacancies**. If there is a vacancy on the Board, the governing body of the Member that appointed the Director who vacated the office shall appoint a Director to serve in the Director's place.

3.5 **Director Terms**. Directors and Alternates shall serve on the Board until the governing body of a Member appoints a new Director or Alternate, or until the Member-organization resigns from the Alliance in accordance with Section 2.4 of this Agreement.

3.6 **Prohibition Against Profits**. Directors, by virtue of their membership on the Board, do not hold a civil office, an office of profit or trust, or emolument, within the meaning of Article XVI, Section 12, 30, or 40 of the Texas Constitution.

3.7 **Management**. The Board is responsible for the management, operation, and control of the Alliance.

3.8 **Meetings**. The Board shall meet periodically as necessary, but no less than once per annual quarter, to fulfill the purpose of this Agreement. Board meetings shall be scheduled to occur at a place and time determined in advance by the Directors. Written notice of each meeting of the Board must be delivered to each Director. The notice must be delivered at least three (3) calendar days before a meeting by electronic mail, facsimile, courier, or hand delivery. Board meetings and notices are also subject to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.

3.9 **Bylaws**. The Board shall adopt, and amend as necessary or appropriate, bylaws agreed to by a majority of the Directors, establishing the Board's meetings, decision and voting procedures, duties, obligations, and other essential terms necessary or appropriate in carrying out this Agreement. In the event of conflict between this Agreement and Bylaws adopted under this section, this Agreement shall prevail over the conflicting bylaw.

3.10 **Delegated Authority**. By entering this Agreement, the Members, by and through their respective governing bodies, hereby delegate to the collective Board and its individual Directors the powers, authority, duties, and obligations expressly described herein, together with all such powers and authority necessary to carry out such express powers, authority, duties, and obligations; provided, however, that all Major Actions of the Board shall be approved or ratified by each Member's respective governing body. For purposes of this Agreement, a Major Action is any of the following actions taken by the Board:

A. Setting the Annual Budget;

B. Authorizing expenditures in excess of the Annual Budget, and amending the Annual Budget accordingly;

C. Acquiring any interest in real property, including permanent easements, unless acquired in the name of an individual Member; or

D. Amending this Agreement, unless otherwise provided herein;

3.11 **Quorum**. A majority of the Board constitutes a quorum at a meeting of the Board. A concurrence of a majority of the Directors present and voting is sufficient for transacting any business of the Alliance unless otherwise provided by this Agreement or the Board's Bylaws.

3.12 **Voting**.

A. Generally, each Director is entitled to one vote on any issue before the Board, except as provided by Section 3.12(B), below;

B. Specific Water Supply Projects. A vote on a motion affecting the cost for a particular Water Supply Project shall be by weighted vote. For the purpose of determining a majority of interest in voting on such motion, each Director shall be accorded a percentage of interest based on the percentage of financial interest that the Member has committed to the Water Supply Project in proportion to the total financial interest that all of the Members have committed to the Water Supply Project.

3.13 **Officers**. At the first meeting of the Board after January 1 of each year, the Board shall elect officers for the Alliance, including a chair, vice chair, secretary, and treasurer.

3.14 **Procurement**. Unless otherwise directed by the Board, the procurement of contracts for all goods and services on behalf of the Alliance shall comply with the policies, laws, and regulations of the Administrator designated by the Board under Article IV of this Agreement.

ARTICLE IV
ADMINISTRATION

4.1 **Administrator**. Administration services for the Alliance shall be performed by an Administrator designated by a majority of a quorum of the Board. The Administrator must be a Member of the Alliance.

4.2 **Initial Administrator**. The Members hereby designate Yancey WSC as the Initial Administrator ("Initial Administrator"). The Initial Administrator shall serve until the first meeting of the Board, at which time the Board, by majority vote, shall designate the Administrator that shall serve until the Board designates a different Administrator or the Administrator resigns.

4.3 **Administrator's Duties**. The Initial Administrator's duties shall be the holding of the initial meeting of the Board, including coordinating the time and place of the meeting, posting notice as required by law, and identifying candidates willing and qualified to serve as Administrator. The Administrator's duties include, but are not limited to, the following, all of which shall be in accordance with and subject to the direction of the Board:

A. Coordinating meetings of the Board;

B. Preparing and posting public notices in compliance with this Agreement and the Texas Open Meetings Act, Chapter 551 of the Texas Government Code;

C. Keeping records, preparing materials as may be needed for purposes of carrying out the scope of this Agreement, and complying with the Texas Public Information Act, Chapter 552 of the Texas Government Code ("TPIA");

D. Contracting with Selected Consultants and/or managing contracts with Selected Consultants, but only as approved by the Board, and only with such Selected Consultants that have been selected and approved by the Board;

E. Managing and coordinating with Selected Consultants as may be necessary and appropriate;

F. Managing, tracking, and reporting on all budgets as described herein at Board meetings; and

G. Any and all other duties as may be assigned by the Board.

4.4 **Public Information**. The Alliance and its Members shall at all times when performing an action within the scope of this Agreement be subject to the TPIA. "Public Information" shall have the same meaning as defined by Texas Government Code § 552.002(a).

4.5 **Public Information Officer**. The Director representing the Member designated as Administrator under this Section shall be the Alliance's Public Information Officer for purposes of complying with the Texas Public Information Act, Chapter 552 of the Texas Government Code.

ARTICLE V
ANNUAL BUDGET AND COST-SHARING ALLOCATION

5.1 **Fiscal Year**. The Alliance and its Members shall financially plan and budget for each one-year period, beginning on October 1st and ending on September 30th of each calendar year ("Fiscal Year").

5.2 **Payment from Current Revenues**. The Alliance and its Members shall only pay for the performance of the governmental functions or services contemplated by this Agreement from current revenues available to the paying party, unless otherwise authorized by the laws of the State of Texas.

5.3 **Initial Budget**. The Members agree to fund a budget for the remainder of the 2024 Fiscal Year (the "Initial Budget") which shall not exceed $92,000.00, and each Member agrees to contribute its respective financial share of the Initial Budget costs as defined under Section 5.5. The Initial Budget shall include the following line items:

A. Engineering Services: $50,000.00
B. Legal Services: $35,000.00
C. Administrative Services: $7,000.00

5.4 **Annual Budget**. Beginning with the 2025 Fiscal Year, the Board shall adopt an Annual Budget by September 30th on a per annum basis, unless otherwise agreed by the Board ("Annual Budget"). All expenditures of the Alliance shall be included in the Annual Budget and approved by the Board; provided, however, that the Board may amend the Annual Budget to include expenditures unforeseen at the time the Annual Budget was adopted. The total amount of expenditures for each Fiscal Year shall not exceed the Annual Budget for that Fiscal Year without prior approval of the Members' governing bodies. The Annual Budget shall prescribe the percentage of the Annual Budget each Member is obligated to fund for the applicable Fiscal Year ("Cost Sharing Percentage").

5.5 **Effect of Resignation**. Resignation from the Alliance shall have no effect on the resigning Member's financial obligations under the Annual Budget. Unless otherwise agreed by the Board, a Member that resigns in accordance with Section 2.4 of this Agreement prior to September 30th shall be responsible for covering its portion of the Annual Budget for the Fiscal Year in which the Member resigns. A member that resigns will have no obligation to fund its Cost Sharing Percent for

unforeseen expenditures approved by the Board above the Annual Budget during the fiscal year or financial obligation for the Fiscal Year following resignation.

5.6 **Cost Sharing**. The Members hereby agree to share the budgeted costs for all expenditures approved by the Board on a pro rata basis according to the Cost Sharing Percentages identified in the Annual Budget, which may be offset by any contributions made by Medina County or any other Member or Members.

5.7 **Initial Budget Cost Sharing**. Cost Sharing of the Initial Budget shall be calculated according to the percentages in the table below, which are intended to reflect a pro rata allocation of costs based on the quantity of metered retail service connections, as offset by any contributions made by Medina County or any other Member. If any Member does not sign this Agreement, the non-signing Member shall no-longer be a Member and the cost sharing percentages reflected in the table below shall be recalculated so that each participating Member's Cost Sharing Percentage reflects its pro rata allocation of costs based on its quantity of metered retail service connections:

Member	Meters Count	Cost Sharing Percentage	Cost Sharing Commitment
Yancey WSC	4797	16.2%	$14,861.90
Atascosa Rural WSC	4635	15.6%	$14,359.99
Hondo	3681	12.4%	$11,404.34
East Medina County SUD	3502	11.8%	$10,849.77
Devine	1439	4.8%	$4,458.26
Castroville	1076	3.6%	$3,333.63
Lytle	1620	5.5%	$5,019.03
LaCoste	496	1.7%	$1,536.69
West Medina WSC	485	1.6%	$1,502.61
Natalia	606	2.0%	$1,877.49
Benton City WSC	7106	23.9%	$22,015.56
Medina County WCID	252	0.8%	$780.74
Totals	28004	100%	$92,000.00

5.8 **Voluntary Contributions**. Any Member may contribute more than their allocation under Section 5.5 without prior authorization by the Board. The Board and its Members may solicit contributions from non-Member third parties. To the extent such voluntary contributions are received by a non-Member third party, such contributions will be used to offset, on a pro-rata basis, each Member's allocation under Section 5.5.

5.9 **Billing**. The Administrator will invoice each Member for their respective share of the budgeted expenditures on a monthly basis. All Members are committed to the full payment of their obligations under the Annual Budget.

5.10 **No Profits**. Members and Directors shall not profit from their service for or on behalf of the Alliance, or from the transaction of official business for or on behalf of the Alliance.

5.11 **Additional Funding Sources**. To the extent possible, the Alliance agrees to review, vet, and pursue potential alternative funding sources available by and through TWDB and other relevant federal and state agencies, as an additional source of revenue for designing, developing, and constructing water management systems, strategies, and infrastructure.

5.12 **Monthly Statements**. The Administrator shall maintain copies of this Agreement and retain copies of all financial statements which shall be issued to the Members each month by the Board ("Monthly Statement") according to this Agreement. The Monthly Statement shall list the expenses paid by the Member on behalf of the Alliance, and shall detail at a minimum the nature of the expenditure, the receiving party, the date of services performed, the date payment was made, and any outstanding debts or unpaid invoices.

5.13 **Administrative Costs**. The Annual Budget shall include a line item for Administrative Costs. The Administrator shall provide an estimate of the total amount of Administrative Costs for the next year's Annual Budget prior to the adoption of the Annual Budget. Administrative Costs shall be limited to fees and direct expenses incurred by the Administrator in carrying out the duties defined under Article IV of this Agreement; provided, however, that the Annual Budget shall have a separate line item for the costs anticipated under any existing or future contracts with Selected Consultants. The Administrator shall account for its labor and direct expenses associated with the administrative duties and responsibilities, and shall directly invoice each Member in accordance with Section 5.7 of this Agreement for services rendered. Expenses shall be paid according to their original costs. Labor shall be billed at an hourly rate of $20.00 per hour, unless otherwise ordered in writing by the Board. The Administrator shall take all reasonable measures to manage expenses within the agreed upon Annual Budget.

5.14 **Records**. The Administrator shall retain copies of all receipts, payments, and other evidence necessary to document expenses assumed in carrying out the Administrator's duties, including invoices from Selected Consultants in accordance with the Administrator's record retention policies.

ARTICLE VI
ASR PROJECT DEVELOPMENT AND RECOVERY OPERATIONS

6.1 **ASR Lead**. The Members designate Yancey WSC to assume primary responsibility for soliciting professional services necessary for forming the Alliance and planning and designing the ASR Project, including, but not limited to, engineering services, geoscience services, and legal services. Yancey WSC shall keep the Board apprised of its efforts to fulfill its obligations under this Section. Any contracts entered under this Agreement shall comply with Article III of this Agreement.

6.2 **Edwards Aquifer**. The Members recognize the exceptional economic and conservation-oriented advantages ASR provides within the unique regulatory framework governing the Edwards Aquifer in Medina County, specifically § 711.324 of the Edwards Aquifer Authority ("EAA") Rules allowing for the transfer of EAA-issued permits by conveyance or lease between parties, including the transfer of the point of withdrawal, purpose of use, place of use, maximum rate of withdrawal, and groundwater withdrawal amount. Therefore, the Members agree that any pursuit of an ASR Project shall contemplate the withdrawal of groundwater under existing or acquired EAA-permitted groundwater rights, and storage in a geologically adjacent aquifer.

6.3 **Groundwater Recovery**. The Board recognizes that each Member has the right to recover the same amount of Edwards Aquifer water that it injects into the ASR Project. Nothing in this Agreement shall be construed to deprive any Member of its ownership or lawful right of control over such Edwards Aquifer water injected into the ASR Project. Recovery amounts from the ASR Project shall not exceed injection amounts, on a collective and individual Member basis.

6.4 **Future Agreements**. The Members acknowledge that future coordination, collaboration, and negotiation will be necessary to promote, develop, and implement the ASR Project. The Members are committed to continue their individual and collective efforts toward the stated purpose of this Agreement, and the commitments contained herein. The Members recognize the need for new water supplies in and around the Alliance Territory and agree that the ASR Project is just one strategy that can help meet that need.

ARTICLE VII
NOTICES

7.1 Unless otherwise stated, to be effective, any notice provided under this Agreement must be in writing, and shall be deemed to have been received for all purposes upon the earlier to occur of hand delivery or three (3) days after the same is mailed by U.S. Postal Service certified or registered mail, return receipt requested, and addressed as follows:

Yancey Water Supply Corporation
P.O. Box 127
Yancey, Texas 78886

Atascosa Rural Water Supply Corporation
P.O. Box 9
Atascosa, TX 78002

East Medina County Special Utility District
P.O. Box 628
Devine, Texas 78016

The City of LaCoste
P.O. Box 112
LaCoste, Texas 78039

Medina County
1300 Avenue M, Room 250
Hondo, Texas 78861

The City of Lytle
P.O. Box 750
Lytle, Texas 78052

The City of Hondo
1600 Avenue M
Hondo, Texas 78861

West Medina Water Supply Corporation
145 CR 526
D'Hanis, Texas 78850

The City of Castroville
1209 Fiorella Street
Castroville, Texas 78009

Benton City Water Supply Corporation
980 FM 3175
Lytle, TX 78052

The City of Natalia
P.O. Box 270
Natalia, Texas 78059

The City of Devine
303 S. Teel
Devine, TX 78016

Medina County WCID No. 2
P.O. Box 337
D'Hanis Texas 78850

A Member may change its address or contact person under this section by notice in writing given to the other Members.

ARTICLE VIII
GENERAL PROVISIONS

8.1 **Good Faith**. The signatories to this Agreement agree to be bound by this Agreement, and to work in good faith toward achieving its purpose and the functions described herein.

8.2 **Assignment**. No Member may assign its rights, privileges, and obligations under this Agreement in whole, or in part, without the prior written consent of all the other Members. Any attempt to assign without such unanimous approval shall be void.

8.3 **Default**. Notwithstanding anything to the contrary within this Agreement, if at any time during the term of this Agreement, any Member defaults in the performance of any of the terms or conditions of this Agreement, a non-breaching Member may issue written notice to the Board. The Board, upon receipt of such written notice, shall meet and may either elect to (1) provide a written notice after which the defaulting Member shall have 30 days to cure or (2) remove the defaulting Member from the Agreement by amendment and pursue other available remedies.

8.4 **Remedies**. In the event of a default, the Alliance may enforce this Agreement by requiring the defaulting Member to specifically perform the defaulting Member's obligations under this Agreement, or the Alliance may pursue other remedies available at law or equity. Any financial obligations not honored according to Article V is considered a default of this Agreement, and the rights and remedies of this Section are enforceable against any Member found in breach of those provisions. Limitations for the right to bring an action, regardless of form, shall be governed by the laws of the State of Texas, Texas Civil Practice and Remedies Code Section 16.070, as amended, and particularly the Texas Tort Claims Act.

8.5 **Term**. The term of this Agreement shall commence on the Effective Date and continue in effect until terminated by the Members.

8.6 **Amendments**. This Agreement may not be modified or amended except as authorized by the Board, and if applicable the Members' respective governing bodies. An amendment to this Agreement must be in writing and signed by each Member.

8.7 **Dissolution**. Any dissolution of the Alliance and its Board of Directors shall be effective only upon the termination of this Agreement. Termination shall occur by a resolution adopted and signed in writing by each Member's governing body.

8.8 **Severability**. In case any one or more of the provisions contained herein shall be held to be for any reason invalid, illegal, or unenforceable in any respect, the remaining provisions of the Agreement shall be construed as if the invalid, illegal, or unenforceable provision had never been contained herein. This Agreement shall not be construed for or against any Member by reason of the authorship or alleged authorship of any provision, or by reason of the status of the respective Member.

8.9 **Entire Agreement**. This Agreement constitutes the entire agreement between the Members hereto and supersedes all prior agreements, understandings, and arrangements, oral or written, between two or more of the Members hereto with respect to the subject matter hereof.

8.10 **Governance and Venue**. This Agreement shall be construed, enforced in accordance with, and governed by the laws of the State of Texas. The Members

irrevocably agree that venue for any dispute involving this Agreement will lie in any court of competent jurisdiction in Medina County, Texas.

8.11 **Compliance**. Members, their officials, employees, designees, and agents shall comply with all applicable federal, state, and local laws and ordinances related to the work and services performed under this Agreement.

8.12 **Force Majeure**. No Member shall be responsible for delays or lack of performance by such entity or its officials, employees, designees, or agents that result from acts beyond that Member's reasonable control, including acts of God, strikes or other labor disturbances, pandemics or epidemics, or delays by federal or state officials in issuing necessary regulatory approvals and/or licenses. In the event of any delay or failure excused by this Section, the time of delivery or of performance shall be extended for a reasonable time period to accommodate the delay.

8.13 **Multiple Counterparts**. This Agreement may be executed in separate identical counterparts by each Member. Each counterpart, when so executed and delivered, will constitute an original instrument, and all such separate identical counterparts will constitute but one and the same instrument.

IN WITNESS WHEREOF, the Members have executed this Agreement, effective on the ____day of ____, 2024 ("Effective Date").

(SIGNATURES ON FOLLOWING PAGES)

YANCEY WATER SUPPLY CORPORATION:

BY: _____

TITLE: _____

EAST MEDINA COUNTY SPECIAL UTILITY DISTRICT

BY: _____

TITLE: _____

MEDINA COUNTY

BY: _____

TITLE: _____

THE CITY OF HONDO

BY: _____

TITLE: _____

THE CITY OF DEVINE

BY: _____

TITLE: _____

THE CITY OF CASTROVILLE

BY: _____

TITLE: _____

THE CITY OF LACOSTE

BY: _____

TITLE: _____

THE CITY OF LYTLE

BY: _____

TITLE: _____

THE CITY OF NATALIA

BY:
_____

TITLE:
_____

ATASCOSA RURAL WATER SUPPLY CORPORATION

BY:
_____

TITLE:
_____

WEST MEDINA WATER SUPPLY CORPORATION

BY:
_____

TITLE:
_____

BENTON CITY WATER SUPPLY CORPORATION

BY:
_____

TITLE:
_____

MEDINA COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT No. 2

BY:
_____

TITLE:
_____

HONDO

THIS IS GOD'S COUNTRY

City Council Communication

Title: **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 443-25 OF THE CITY OF HONDO, TEXAS PROVIDING NOTICE OF GENERAL ELECTION FOR MAYOR AND CITY COUNCIL MEMBER PLACE 5; TO BE HELD JOINTLY WITH HONDO INDEPENDENT SCHOOL DISTRICT ON MAY 3, 2025. ESTABLISHING EARLY VOTING LOCATIONS AND POLLING PLACES FOR THE ELECTION; AUTHORIZING THE CITY SECRETARY TO ENTER INTO A CONTRACT WITH MEDINA COUNTY ELECTIONS ADMINISTRATOR AND MAKING PROVISIONS FOR THE CONDUCT OF THE ELECTION. (REBEKAH DOLPHUS, CITY SECRETARY)**

Date: January 13, 2025 ***From:*** Rebekah Dolphus, City Secretary

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

1. City of Hondo - May 3 2025 Joint City-School General Elections Contract
2. 443-25 - May 2025 Election Order

STAFF CONTACTS:

Medina County Elections Department
1300 Ave. M, Room 108
Hondo, Texas 78861
830-741-6009

CONTRACT FOR ELECTION SERVICES

THIS CONTRACT, hereinafter referred to as the contract, is made by and between the City of Hondo, hereinafter referred as the City, acting by and through, Rebekah Dolphus, City Secretary, and Medina County, hereinafter referred to as the County, acting by and through Lupe C. Torres, acting in the capacity of County Elections Administrator and duly authorized agent of Medina County, Texas, hereinafter referred to as County Elections Administrator, collectively and referred to as the parties, pursuant to the authority of Section 3 1.092 (a) of the Texas Election Code and Chapter 791 of the Texas Government Code, for the conduct and supervision of the City of Hondo 2025 Joint General Election.

THIS CONTRACT is entered into for the purpose of providing efficient use of public resources and for the benefits of the voters of the City, and the County. This contract is entered into in consideration of the mutual covenants and agreements hereinafter set out. IT IS AGREED AS FOLLOWS:

1. DUTIES AND SERVICES OF THE COUNTY ELECTIONS ADMINISTRATOR

The County Elections Administrator agrees to coordinate, supervise and handle all aspects in administering the City Election outlined in this Contract.

The County Elections Administrator in connection with the holding and supervision of said Election shall assume the following responsibilities:

1.1 Arrange for notifications, including writ of Election, training and compensation for all presiding election judges and alternate judges.

The County Elections Administrator shall be responsible for notifying each election judge and alternate judge of his or her appointment and for determining the number of clerks or other election workers authorized to work at each voting location.

The County Elections Administrator shall ensure that the presiding judges make the appropriate election clerk appointments and notify the clerks of their appointments.

Election Judges and/or the alternate judges shall be responsible for supervising their clerks and the County Elections Administrator shall ensure their training for such supervisory duties.

The County Elections Administrator shall ensure that the election judges are provided with all required training and election supplies and materials at the time and place determined by the County Elections Administrator.

1.2 Arrange for the use and compensation of polling locations as set out in Attachment A.

1.3 Pay cost of election judges and clerks: Each election judge will receive $14.00; Alternate Judge $13.50; and clerk(s) will receive $13.00 per hour plus overtime. Each election judge or designated clerk will receive an additional $25.00 for delivery of election returns and supplies to the County Elections Administrator after the polls close, if the polling place is located anywhere other than the Elections Department. Elections judges and clerks will receive their normal hourly rate for attending the election school operated by the County Elections Administrator.

1.4 Procure, prepare, proof and distribute sample ballots and ballots, including Responsibility for all ballot programming required for an electronic voting equipment, as well as provide all lists, forms, name tags, posture, and signage described in Chapters 51, 61, and 62 and Subchapter B of Chapter 66 of the Texas Election Code.

1.5 Procure, prepare, and distribute election judge kits from any third-party vendor, if applicable.

1.6 Prepare the list of registered voters and any copies to be use in conducting the election at no cost.

1.7 Provide and publish all required legal notices of the date, time and place of the testing of the electronic tabulation equipment and conduct such testing.

1.8 Supervise and conduct early voting by mail and personal appearance, and secure personnel to serve as Early Voting Judges, Clerks, and Early Voting Ballot Board. Early Voting by personal appearance shall be conducted during the hours and time periods and at the locations listed in Attachment A.

1.9 Receive mail ballot applications on behalf of the city. The County Elections Administrator or designee shall process all applications for mail ballots in accordance with Title 7 of the Texas Election Code. Persons voting by mail will send their marked ballots to the office of the County Elections Administrator. All requests for early voting ballots by mail that are received by the City will be sent by the entity on the day of the receipt to the office of the County Elections Administrator for processing.

1.10 Secure and maintain all Early Voting ballots (those cast by mail and those cast by personally appearance) and deliver to the Early Voting Ballot Board all Early Voting ballots for counting in accordance with Chapter 87 of the Election Code.

1.11 Establish and operate the Central Counting Station to receive and tally the voted ballots in accordance with Section 127.001 of the Election Code. The County and the City agree that the County Elections Administrator is hereby appointed as the custodian of voted ballots and shall preserve the ballots in accordance with Chapter 66 of the Election Code and other applicable law.

1.12 Supervise the handling and disposition of election returns, voted ballots, and tabulate unofficial returns and assist in preparing the tabulation for the official canvass.

1.13 Prepare the unofficial tabulation report after all precincts that have been counted and provide a copy of the report to the city agent as soon as possible after all returns have tabulated. The city will be responsible for the official canvass of the election.

1.14 Provide at no cost for the storage of election records as provided by law.

1.15 Provide at no cost, copies of all invoices received by the County Elections Department for payment of services or supplies of which the city is to reimburse the County Elections Department. The County Elections Administrator will be responsible for payment to all parties who have provided services, supplies and voting location for the election. The City shall not be liable to any third parties for any default by the county in connection with holding the election, including failure by the County or its County Elections Department to pay for services, supplies and voting locations for this election.

11. DUTIES AND SERVICES OF CITY OF HONDO.

The City, in connection with the holding and supervision of the said election, shall assume the following responsibilities and shall directly bear any attendant costs for the same:

2.1 Prepare election orders, resolutions, notices and other pertinent documents for adoption or execution by the appropriate office or body.

2.2 Post and publish election notices in accordance with the applicable law. Final notices will be published and posted no later than the 60th day before Election Day.

2.3 Receive and process all candidate applications in accordance with Section 141.031 et seq. of the Texas Election Code. Deliver to the County Election Administrator by February 17, 2025, the official wording, as well as translation for the city that is to be printed on the ballot with the exact forms, candidate order, wording and spelling that is to be used.

2.4 Payment of all amounts due to the County under the terms and conditions of this Contract. Pay an additional actual cost incurred by the County Elections Department if a recount for the election is required, or the election is contested in any manner.

111. PAYMENT FOR SERVICES

3.1 As required by Texas Election Code Section 31.100, the estimated allocated cost for the services set out herein is attached hereto as Attachment B and incorporated for all purposes herein. After the date of the City election and completion of all duties required by the County Elections Administrator under this contract, the County Elections Administrator shall then compute the final statement for all services rendered, together with administrative fees, and bill the City. The City shall be responsible for paying this net amount within 60 days from the date of the billing.

3.2 It is agreed that pricing for the election will vary from year to year due to the following: dependent upon the positions up for election, projected number of voters, as well as services requested by the City to be performed by the County.

IV. TERMINATION

This contract will terminate after each election, and a new contract with updated information shall be agreed upon prior to each future election.

V. AMENDMENT AND SERVARABILITY

This contract, together with any referenced attachments, constitutes the entire agreement between the City and Medina County, and supersedes all prior written or oral understandings. This agreement and said attachments may only be amended, supplemented, modified, or cancelled by a duly executed written statement of the undersigned authorities, or the authorized designees, as provided herein.

If any provisions of this Contract is found to be invalid, illegal, or unenforceable by a court of competent jurisdiction, such invalidity, illegality, or unenforceability shall not affect the remaining provision of this Contract; and, the parties to the Contract shall perform their respective obligations under this Contract in accordance with the intent of the parties as expressed in the terms and conditions of this Contract.

VI. MODIFICATION OF ESTIMATED COSTS FOR ELECTION AND POLLING PLACES SET OUT IN ATTACHMENT A AND B

The Estimated Costs of Election attached to this Agreement as Attachment B may be modified as necessary, upon agreement entirely between Medina County and the City. Changes to polling locations, dates and times as set out in Attachment A, may be modified as necessary, upon agreement entirely between the County and the City. Signatures of the County Elections Administrator and the City Administrator of the written statement of agreed modifications to the Attachment A and/or Attachment B shall evidence such modification.

The Elections Administrator and the City Administrator of the written statement of agreed modifications to the Attachment A and/or Attachment B shall evidence such modification.

IN WITNESS WHEREOF, the parties hereto have made and entered into this agreement on the date first set forth below.

APPROVED THIS 13TH DAY OF JANUARY, 2025.

BY:

_____
Lupe C. Torres
Elections Administrator

_____
Date

BY:

_____
Rebekah Dolphus, City Secretary
City of Hondo

_____
Date

ATTACHMENT A

VOTING LOCATIONS AND TIME PERIODS

EARLY VOTING

Early Voting is scheduled for Tuesday April 22, 2025, through April 29, 2025.

TIME PERIOD

Tuesday, April 22, Wednesday, April 23, Thursday, April 24, Friday, April 25,
Monday, April 28, and Tuesday, April 29, 2025. Early voting will take place from 8:00 AM — 5:00 PM.

Saturday, April 26, 2025, Early voting from 9:00 AM — 2:00 PM.

LOCATION

Names and addresses of Early Voting polling locations:

Medina County Courthouse Annex
1300 Ave. M, Room 110
Hondo, Texas 78861

Voting By Mail

Name and address of Early Voting Clerk responsible for requests for ballots by mail

Lupe C. Torres
Elections Administrator
1300 Ave. M, Room 108
Hondo, Texas 78861
lupe.torres@medinatx.org

Election Day Voting Locations, Date and Time

LOCATION

Medina County Courthouse Annex
1300 Ave. M, Room 110
Hondo, Texas 78861

DATE & HOURS

May 3, 2025, from 7:00 AM —7:00 PM

The **estimated** total cost for the City of Hondo will be **$21,549.00**

This amount is to be divided between the City of Hondo and Hondo Independent School District for an estimated cost of $10,774.50 each.

If Hondo Independent School District, cancels their election, the City of Hondo will be responsible for the total estimated amount of **$21,549.00**

Additionally, if either entity cancels their Election, an Administrative Fee of $250.00 will be incurred by the entity.

RESOLUTION NO. 443-25

A RESOLUTION OF THE CITY OF HONDO, TEXAS PROVIDING NOTICE OF GENERAL ELECTION FOR MAYOR AND CITY COUNCIL MEMBER PLACE 5; TO BE HELD JOINTLY WITH HONDO INDEPENDENT SCHOOL DISTRICT ON MAY 3, 2025. ESTABLISHING EARLY VOTING LOCATIONS AND POLLING PLACES FOR THIS ELECTION; AUTHORIZING THE CITY SECRETARY TO ENTER INTO A CONTRACT WITH MEDINA COUNTY ELECTIONS ADMINISTRATOR AND MAKING PROVISIONS FOR THE CONDUCT OF THE ELECTION.

ORDER AND NOTICE OF GENERAL ELECTION

THE STATE OF TEXAS)(
THE COUNTY OF MEDINA)(
THE CITY OF HONDO)(

WHEREAS, Section 26.042 of the Texas Local Government Code and Section 5.01 of the Hondo City Charter, provide that the governing body of the municipality may set the date of election for municipal officers in accordance with applicable provisions of the Election Code, and

WHEREAS, Section 3.001 of the Election Code requires that the governing body of the municipality issue an order for each general election in the manner prescribed in Chapter 3 of the Election Code (the "Election Order"); and

WHEREAS, Section 3.006 of the Election Code requires that the Election Order establish the election procedures and designate the voting place for the election; and

WHEREAS, the election will be held jointly with Hondo Independent School District pursuant to Section 271.002(a) of the Texas Election Code; and

WHEREAS, Medina County and both entities desire that a joint election be held in order to provide a convenient, simple, and cost-saving election to the voters in their respective jurisdictions;.

ELECTION ORDER

The **CITY COUNCIL** of the City of Hondo, pursuant to Section 3.005 of the Texas Election Code and by Article V of the Hondo City Charter as amended, do hereby order an election to be held in the City of Hondo, Texas on the 3rd day of May, 2025, such day being the first Saturday in May, for the purpose of electing the following officers of the City of Hondo, Texas:

MAYOR, (THREE-YEAR TERM)

CITY COUNCIL MEMBER, PLACE 5, AT LARGE (THREE-YEAR TERM)

That all independent candidates for the above-mentioned offices file their application to become a candidate with the City Secretary, 1600 Avenue M, Hondo, Texas, not later than 5:00 p.m., Friday, February 14, 2025; and that all of said applications shall contain all of the information

prescribed by the Secretary of State.

That the order in which the names of the candidates are to be printed on the ballot shall be determined by a drawing to be conducted by the City Secretary at 2:00 p.m., on Friday, February 21, 2025 at Hondo City Hall Council Chambers, 1600 Avenue M, Hondo, Texas, as provided by Section 52.094 of the Texas Election Code.

That the election be held jointly with Hondo Independent School District on May 3 , 2025, pursuant to Chapter 271 of the Texas Election Code. That the City Council of the City of Hondo and Hondo Independent School District will consolidate Election Day voting to one polling place, being:

That the election be conducted by Medina County and held jointly with Hondo Independent School District on May 3, 2025, pursuant to Chapter 271 of the Texas Election Code. That the City Council of the City of Hondo and Hondo Independent School District will consolidate Election Day voting to one polling place, being:

Joint Election Day Voting Polling Place

Medina County Courthouse Annex
1300 Avenue M, Room 110
Hondo, Texas 78861

The polls for said election shall be open from 7:00 a.m. to 7:00 p.m. Direct recording electronic voting machines shall be used for voting at the foregoing election polling place and direct recording electronic voting machines shall be used for counting the direct recording electronic voted ballots at said election in compliance with state and federal laws.

Early voting by personal appearance shall be conducted in accordance with Election Code Section 85.001 at the MEDINA COUNTY COURTHOUSE ANNEX, 1300 Avenue M, Room 110, Hondo, Texas, for at least eight hours each weekday of the early voting period that is not a legal state holiday and during the hours that the City Secretary's business office is regularly open for business, from 8:00 a.m. until 5:00 p.m. Therefore, early voting by personal appearance shall be conducted from Tuesday, April 22, 2025 through Tuesday, April 29, 2025 for at least eight hours each weekday.

Applications for ballot by mail shall be submitted to:
Mail: Medina County Elections Office
1300 Avenue M
Hondo, Texas 78861
Fax: 830-741-6007
Email: lupe.torres@medinatx.org

Applications must be received no later than 5:00 p.m. Tuesday, April 22, 2025.

The City Secretary is hereby authorized and instructed to procure and furnish all necessary election supplies to conduct said election. The Council appoints the City Secretary as the Custodian of Records ("Custodian") and agent to the Council to perform the duties related to the conduct and maintenance of records of the Election as required under the Texas Election Code during the period ending not earlier than the twenty-second (22nd) month after the Election. The Office of the City Secretary shall perform all duties normally performed in general elections with respect to early voting, giving notice of the election and preparing the official ballots.

The returns of said election shall be made in accordance with the Texas Election Code and may be canvassed by the City Council on May 06, 2025 in accordance with the Texas Election Code.

ELECTION NOTICE

Notice of the Election, stating in substance the contents of this Order, shall be published one time in the English and Spanish languages, in a newspaper published within the City's territory at least 10 days and no more than 30 days before the Election and as otherwise may be required by the Texas Election Code. Notice of the Election shall also be posted on the bulletin board used by the City to post notices of the City's meetings no later than the 21st day before the Election.

The City Secretary shall serve a duly certified copy of this Election Order and Notice upon the Presiding Judge not later than the seventh day after the signing of this Election Order and Notice of General City Election or the 15th day before the General City Election, whichever is later.

The City Secretary is authorized to enter into a contract with Medina County Elections Administrator to conduct the election ordered herein and committing to pay the fee charged by the Medina County Elections Administrator for such services. The City Secretary is furthermore authorized to enter into a contract for the conduct of a joint election, if necessary, with Hondo Independent School District.

Should any part, section, subsection, paragraph, sentence, clause or phrase contained in this Order be held to be unconstitutional or of no force and effect, such holding shall not affect the validity of the remaining portion of this Order, but in all respects said remaining portion shall be and remain in full force and effect.

PASSED AND APPROVED by the City Council of the City of Hondo this 13th day of January, 2025.

_____
JOHN MCANELLY JR., MAYOR

ATTEST:

_____
REBEKAH DOLPHUS, CITY SECRETARY

HONDO

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City Council Communication

Title: **PRESENT, DISCUSS, AND CONSIDER ACTION ON MEDINA COUNTY CENTRAL APPRAISAL DISTRICT'S PURCHASE AND RENOVATION OF THE RIDGE BUILDING AT 728 18TH STREET, HONDO, TEXAS. (JOHNETTE DIXON, MEDINA COUNTY CHIEF APPRAISER & JODY JACOBS)**
Date: January 13, 2025 ***From:***

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

1. MCAD letter to City of Hondo
2. M CAD proposed land acquisition

STAFF CONTACTS:

January 7, 2025

Mayor and City Council
City of Hondo
1600 Avenue M
Hondo, Texas 78861

Re: Procedures for MCAD to purchase real property and construct or renovate a building

Dear Mayor and City Council:

The Medina Central Appraisal District needs to purchase real property to house the appraisal district office, because the current building is becoming unavailable in the near future.

Under the Texas Property Tax Code, the appraisal district cannot purchase real estate or construct any improvements without the approval of three-fourths of the participating taxing entities. Specifically, the taxing entities that vote on the appraisal district's board of directors must pass a resolution approving any proposal to purchase real estate or construct any improvements thereon.

The resolution approving the proposal to purchase real estate or construct any improvements must be passed by the governing bodies of the taxing entities within thirty (30) days of when the appraisal district's board of director's proposal is delivered to you by the Chief Appraiser. Similarly, the approved resolution must be filed with the Chief Appraiser within forty days of the date a proposal is delivered to you by the Chief Appraiser. If three-fourths of the taxing entities do not file resolutions approving the purchase and renovation within the forty day period, the resolution will fail, and the appraisal district will not have the authority to buy the land and renovate the building.

We, the Board of Directors of the Appraisal District, are asking the taxing entities to work with us to help meet this deadline. Representatives from the appraisal district are meeting with representatives of the participating taxing entities to develop a proposal to purchase land and a building, and to renovate that building for a new appraisal office that will be supported by the taxing units.

We appreciate your help in approving the resolution within thirty days of your receipt of the Appraisal District's resolution. Please let us know if you have any questions or concerns about this process.

Yours truly,

Medina Central Appraisal District
Board of Directors

MEDINA CENTRAL APPRAISAL DISTRICT

AGENDA

Introduction of MCAD board members

Building for MCAD office

Remodeling of Interior

Financing

Completion

MCAD BOARD MEMBERS

- Cynthia Malone, Chair
- Jody Jacobs, Vice-Chair
- Cindy Segovia, Secretary
- Mamie Navarro
- Melissa Lutz, Tax Assessor
- Vacancy
- Johnette Dixon, Chief Appraiser

MEDINA COUNTY GROWTH

2020 Population in Medina County was 51,584

Expected population in 2025 is 55,937

500 – 800 homes being added annually

Medina CAD has 11 employees currently

Will need to add two more by 2030

CURRENT SPACE

Renting 3,500 sq. ft. from Medina County

$3,500.00 per month

Too small for needs of office

No hearing room space

Insufficient board room space

Insufficient bathrooms

Rat infested

Informal notice of eviction from Medina County

FINDING OTHER SPACE

7,900 square foot building for sale in Hondo

Located at 726-744 18th Street

List price - $1,200,000

Secured with Commercial Contract

60 day Closing 30 days after Feasibility Study period

Earnest Money on Deposit with Title Co.

Down Payment from MCAD Bldg. Fund

Third Party Financing

THIRD PARTY FINANCING

- Three local banks contacted about financing
- Very competitive rates for MCAD, a tax-exempt entity
- Purchase of Land and Building
- Construction phase for finish out – Interest Only
- Permanent Loan with 20-year term
- Expected Monthly Payment - $10,000
- Net Increase of $6,500 per month
- Other Expenses – Maintenance, Insurance & Utilities

TAXING ENTITY APPROVAL

- January 31 – MCAD Board of Directors to propose resolution for property transaction
- February 1 - Chief Appraiser to notify Taxing Entities of proposed purchase and cost analysis
- February 28 - Estimated date of approval of Resolution by Taxing Entities
- March 15 – Closing on Purchase of Land
- May 15 – Construction Loan Finalized – Interest Only
- Permanent Loan Finalized
- September 2026 – Estimated Date of Completion of Construction

QUESTIONS

Johnette Dixon, Chief Appraiser

830.741.3035

jdixon@medinacad.org

HONDO

THIS IS GOD'S COUNTRY

City Council Communication

Title: **DISCUSS AND CONSIDER ACTION ON AUTHORIZING THE PURCHASE OF A 2025 FORD POLICE INTERCEPTOR SUV. (JUSTIN SOZA, CHIEF OF POLICE)**

Date: January 13, 2025 ***From:*** Justin Soza

INFORMATION:

The Hondo Police Department was awarded $393,663.92 from the Office of the Governor Operation Lone Star Grant Program Grant # 5212201. Funds from this grant will be used to purchase this unit. The total unit cost with up fitting is $68,725.49. TIPS contract# 010625. A grant budget amendment will be made to this grant to cover the cost of the in car camera system at a cost $7,182.80.

FINANCIAL IMPACT:

$ 75,908.29

STAFF RECOMMENDATION:

Staff recommends the purchase of this unit with funds awarded from the Office of the Governor Operation Lone Star Grant Program Grant # 5212201.

MOTION:

I make a motion to authorize the chief of police to purchase a 2025 Ford Police Interceptor SUV from Dana Safety with in car camera system in the amount of $75,908.29.

ATTACHMENTS:

1. CITY OF HONDO K8A PIU GAS 2025 WITH DANA 546627 TIPS 010825
2. SQ - 546627 Hondo PD (1)
3. QUOTE-2958141-1M5001of2)onexistingEL(m500alreadydeployed)

STAFF CONTACTS:

Chief Soza

PRODUCT PRICING SUMMARY

TIPS 240901 Transportation Vehicles

VENDOR- Silsbee Ford, 1211 Hwy 96 N., Silsbee TX 77656

End User: CITY OF HONDO
Prepared by: SETH GAMBLIN
Contact:
Phone: 512.436.1313
Email:
Email: sgamblin.silsbeefleet@gmail.com
Product Description: FORD POLICE INTERCEPTOR UTILITY
Date: January 8, 2025

A. Bid Item: _____ **A. Base Price:** $ 48,395.00

B. Factory Options

Code	Description	Bid Price	Code	Description	Bid Price
K8A	2025 FORD PIU				
99B	Engine: 3.3L V6 Direct-Injection (FFV)	$ -			
86T	TAIL LAMP/POLICE HOUSING	inc			
17A	AUX AIR	inc			
55F	KEY FOB	inc			
60A	GRILLE LIGHTS, SIREN, SPEAKER WIRING	inc			
61B	OBD-II SPLITTER	inc			
51R	LEFTHAND LED SPOT LED	$ 495.00			

Total of B. Published Options: $ 495.00

Published Option Discount (5%) $ (24.75)

C. Unpublished Options $= 38.5 %

Description	Bid Price	Options	Bid Price
		EXTERIOR-WHITE	
		INTERIOR- 96	
DANA INSTALL 546627-E	$ 18,810.24		
		ORDER BANK OPEN NOW!	

Total of C. Unpublished Options: $ 18,810.24

D. Floor Plan Interest (for in-stock and/or equipped vehicles): $ 350.00

E. Lot Insurance (for in-stock and/or equipped vehicles): $ -

F. Contract Price Adjustment: _____

G. Additional Delivery Charge: 350 $ 700.00

H. Subtotal: $ 68,725.49

I. Quantity Ordered 1 **x H =** $ 68,725.49

J. Trade in: _____ $ -

K.

L. Total Purchase Price $ 68,725.49

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	546627-E
Customer No.	SILSBEE

Bill To	Ship To
SILSBEE FORD FLEET GROUP **NEED ONLY ONE INVOICE PER SO#** **NEED ONLY ONE INVOICE PER SO#** SILSBEE, TX 77656	(For Pickup) San Antonio -SANA 8154 Bracken Creek Drive San Antonio, TX 78266
Contact: SETH GAMBLIN **Telephone:** 512-436-1313 **E-mail:** sgamblinsilsbeefleet@gmail.com	**Contact:** GERARDO VERDIN **Telephone:** 713-228-8900 **E-mail:** GVERDIN@DANASAFETYSUPPLY.COM

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
01/06/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Gerald Verdin	GERARDO VERDIN SAN	CHIEF SOZA	17605331440

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	N	INFO 2025 FORD PIU (1) HONDO PD Warehouse: SANA	0.0000	0.00
1	1	N	INFO EQUIPMENT AND INSTALL - INTERDICTION UNIT Warehouse: SANA	0.0000	0.00
1	1	Y	EVP EMERGENCY VEHICLE PACKAGE Warehouse: SANA	13,970.2400	13,970.24
1	1	N	INFO FRONT Warehouse: SANA	0.0000	0.00
1	1	N	BK2168ITU20 SMC PB450L With SOUNDOFF SIGNAL MPOWER Warehouse: SANA	0.0000	0.00
1	1	N	ETSS100J SOI 100J SERIES COMPOSITE SPEAKER Warehouse: SANA ON BUMPER	0.0000	0.00

Print Date	01/08/25
Print Time	11:46:39 AM
Page No.	1

Printed By: Gerald Verdin

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Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	546627-E
Customer No.	SILSBEE

Bill To	Ship To
SILSBEE FORD FLEET GROUP **NEED ONLY ONE INVOICE PER SO#** **NEED ONLY ONE INVOICE PER SO#** SILSBEE, TX 77656	(For Pickup) San Antonio -SANA 8154 Bracken Creek Drive San Antonio, TX 78266
Contact: SETH GAMBLIN **Telephone:** 512-436-1313 **E-mail:** sgamblinsilsbeefleet@gmail.com	**Contact:** GERARDO VERDIN **Telephone:** 713-228-8900 **E-mail:** GVERDIN@DANASAFETYSUPPLY.COM

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
01/06/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Gerald Verdin	GERARDO VERDIN SAN	CHIEF SOZA	17605331440

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	Y	ENFWB01EJZ SOI, NFILB, FRNT, 6MOD, 2025 PIU, RW/BW Warehouse: SANA Ford Explorer/PI Utility (2025) Split Front (DRV) |D12||D12||D12||D12||D12||D12| (PAS) |R_W||R_W||R_W||B_W||B_W||B_W| Accessories: PNFLBSPLT1 DSC w/ LIN Breakout Box (Included)	0.0000	0.00
1	1	N	INFO SIDE Warehouse: SANA	0.0000	0.00
4	4	N	ESLRL15118 SOI, SL RUNNING, 15", 1MOD, R/B/W, 3CLR/TRIO Warehouse: SANA 2 PER RUNNING BOARD	0.0000	0.00
4	4	N	PSLVBK05 SOI UNIVERSAL MOUNTING KIT NLINE RUNNING LIGHTS Warehouse: SANA	0.0000	0.00
1	1	N	INFO REAR Warehouse: SANA	0.0000	0.00

Print Date	01/08/25
Print Time	11:46:39 AM
Page No.	2

Printed By: Gerald Verdin

Continued on Next Page

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	546627-E
Customer No.	SILSBEE

Bill To	Ship To
SILSBEE FORD FLEET GROUP **NEED ONLY ONE INVOICE PER SO#** **NEED ONLY ONE INVOICE PER SO#** SILSBEE, TX 77656	(For Pickup) San Antonio -SANA 8154 Bracken Creek Drive San Antonio, TX 78266
Contact: SETH GAMBLIN **Telephone:** 512-436-1313 **E-mail:** sgamblinsilsbeefleet@gmail.com	**Contact:** GERARDO VERDIN **Telephone:** 713-228-8900 **E-mail:** GVERDIN@DANASAFETYSUPPLY.COM

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
01/06/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Gerald Verdin	GERARDO VERDIN SAN	CHIEF SOZA	17605331440

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	Y	ENFWB01P3B SOI, NFLIB, REAR, 6MOD, 2025 PIU, RA/BA Warehouse: SANA Ford Explorer/PI Utility (2025) Solid Rear (DRV) |D12||D12||D12||D12||D12||D12| (PAS) |R_A||R_A||R_A||B_A||B_A||B_A| Accessories: PNFLBSPLT1 DSC w/ LIN Breakout Box (Included)	0.0000	0.00
6	6	Y	EMPS1SLS4RBW SOI, MPWR FASCIA, 3", STM, BLK HSG, RED/BLU/WHT Warehouse: SANA 3" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 12 LED, Tricolor - Red/Blue/White	0.0000	0.00
1	1	N	PMP1BK007 SOI PIU D PILLAR KIT, BOTH SIDES Warehouse: SANA LIGHTS NOT INCLUDED	0.0000	0.00
1	1	N	INFO INTERIOR/MISC Warehouse: SANA	0.0000	0.00
1	1	N	ENGSA5200RSP SOI, 500 SERIES PUSHBTN 200W CNTRL, +VOICE PLBK Warehouse: SANA ENGSA5200RSP	0.0000	0.00

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Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	546627-E
Customer No.	SILSBEE

Bill To	Ship To
SILSBEE FORD FLEET GROUP **NEED ONLY ONE INVOICE PER SO#** **NEED ONLY ONE INVOICE PER SO#** SILSBEE, TX 77656	(For Pickup) San Antonio -SANA 8154 Bracken Creek Drive San Antonio, TX 78266
Contact: SETH GAMBLIN **Telephone:** 512-436-1313 **E-mail:** sgamblinsilsbeefleet@gmail.com	**Contact:** GERARDO VERDIN **Telephone:** 713-228-8900 **E-mail:** GVERDIN@DANASAFETYSUPPLY.COM

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
01/06/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Gerald Verdin	GERARDO VERDIN SAN	CHIEF SOZA	17605331440

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	Y	ENGLMK013 SOI BP LINK KIT, SUPER DUTY, '24 F150, '25 PIU Warehouse: SANA	0.0000	0.00
1	1	N	ECVDMLTAL00 SOI UNIVERSAL DOME LIGHT ALL LED, RED/CLEAR Warehouse: SANA ABOVE CONSOLE	0.0000	0.00
4	4	N	EBSDL0001-W SOI, OBSERVE+ ROUND DOME LIGHT, 3", WHITE Warehouse: SANA ALL IN CARGO AREA	0.0000	0.00
1	1	N	DPS STYLE 425-6505 JD 2020 PI UTILITY CONSOLE Warehouse: SANA 425-6505	0.0000	0.00
1	1	N	425-6682 JOTTO FP 4' SOUND OFF SIGNAL 500 SERIES REM Warehouse: SANA	0.0000	0.00
1	1	N	425-6141 JD APX4500/6500 (DASH MOUNT) 3" Warehouse: SANA	0.0000	0.00

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Sales Quote

DANA SAFETY SUPPLY, INC
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GREENSBORO, NC 27407

Telephone: 800-847-8762

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01/06/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Gerald Verdin	GERARDO VERDIN SAN	CHIEF SOZA	17605331440

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	N	425-6053 JD 3 INCH CONSOLE FILLER PLATE Warehouse: SANA	0.0000	0.00
1	1	N	425-6701 JOTTO FP Assy, 2" Blank Faceplate w/USB A/USB C & 12v Warehouse: SANA	0.0000	0.00
1	1	N	425-1485 Jotto 4" Storage Box Warehouse: SANA 425-1485	0.0000	0.00
1	1	Y	425-6729 JOTTO DUAL INTERNAL CUP HOLDER Warehouse: SANA	0.0000	0.00
1	1	N	425-0040 JOTTO Rear Mounted/Side Warehouse: SANA Rear Mounted/Side Hinged Armrest (fits 425-6687)	0.0000	0.00
1	1	Y	SB-ECO422013-T TROY ECOLINE ALUMINUM STORAGE BOX 42x20x14 Warehouse: SANA Eco Line Aluminum Storage Box 42"W x 20"L x 14"H; 3-sided 1.5" trim, (2) lockable draw latches, rubber mat in drawer (fit in Durango, PIU, Civilian)	0.0000	0.00

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Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	546627-E
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Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
01/06/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Gerald Verdin	GERARDO VERDIN SAN	CHIEF SOZA	17605331440

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	Y	CP-UV20-CARGO TRO CARGO PLATFORM W/GAS SHOCKS Warehouse: SANA CP-UV20-CARGO	0.0000	0.00
1	1	Y	AC-20-UV-TRAY TROY ELECTRONICS TRAY, 2020-24 PIU Warehouse: SANA 2020-24 PI Utility electronics tray bolts to CP-UV20-CARGO	0.0000	0.00
1	1	N	HSN4032B UNITEDCC MOTO MCS 13W External Speaker Warehouse: SANA	0.0000	0.00
1	1	N	HKN4192B UNITEDCC POWER CABLE XTL2500 Warehouse: SANA	0.0000	0.00
1	1	N	HLN6863B UNITEDCC MID-POWER REAR IGNITION RADIO CABLE Warehouse: SANA FITS NUMEROUS MOTOROLA RADIO MODELS **********	0.0000	0.00

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Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	546627-E
Customer No.	SILSBEE

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Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
01/06/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Gerald Verdin	GERARDO VERDIN SAN	CHIEF SOZA	17605331440

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	Y	807-0002-00 STALKER DSR 2X RADAR Warehouse: SANA Package Includes the following 200-0965-40 (4) 200-0245-00 (4) 200-0875-30 (4) 155-2591-02 (4) 200-1237-00 (4) 155-2591-00 (4) 200-1237-01 (4) 200-0622-01 (4) 200-0918-00 (4) 200-0619-00 (4) 200-0769-00 (4) 035-0361-00 (4) 200-0770-00 (4) 060-1000-36 (4) 200-0648-00 (4) 006-0288-00 (4) 200-1475-00 (4) 062-0001-00 (4) 200-0244-00 (4)	0.0000	0.00
1	1	Y	155-2211-00 STALKER REMOTE DISPLAY INTRCONNECT CABLE Warehouse: SANA	0.0000	0.00
1	1	N	5025B BlueSea 6 Circuit ST Fuse Block w/ Cover & Ground Bus Warehouse: SANA	0.0000	0.00
1	1	N	5026B BlueSea 12 Circuit Fuse Block w/ Ground Bus and Cover Warehouse: SANA	0.0000	0.00

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Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	546627-E
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Entered By	Salesperson	Ordered By	Resale Number
Gerald Verdin	GERARDO VERDIN SAN	CHIEF SOZA	17605331440

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	N	TES-338265 TESSCO ANTENNA 3/4" Mount, 25' RG58/U Mini-UHF loose Warehouse: SANA MFG PART #: NMO-60-300-M1-N	0.0000	0.00
1	1	N	204468 TESSCO 760-870 MHz Phantom Antenna, 3 dBi Warehouse: SANA	0.0000	0.00
1	1	Y	GRAPHICS GRAPHICS FOR VEHICLE Warehouse: SANA GHOST UNIT	0.0000	0.00
1	1	N	INSTALL KIT MISC INSTALLATION SUPPLIES I.E. Warehouse: SANA LOOM, WIRE, HARDWARE, CONNECTORS, ETC **********	400.0000	400.00
1	1	Y	INSTALL DSS INSTALLATION OF EQUIPMENT Warehouse: SANA	3,840.0000	3,840.00

Approved By: _____

☐ **Approve All Items & Quantities**

Quote Good for 30 Days

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Subtotal	18,210.24
Freight	600.00
Order Total	18,810.24

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	546627-E
Customer No.	SILSBEE

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Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
01/06/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

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Gerald Verdin	GERARDO VERDIN SAN	CHIEF SOZA	17605331440

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price

Print Date	01/08/25
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Printed By: Gerald Verdin

Subtotal	18,210.24
Freight	600.00
Order Total	18,810.24

MOTOROLA SOLUTIONS

HONDO POLICE DEPT

M500 1 of 2) on existing EL (m500 already deployed)

01/08/2025

The design, technical, pricing, and other information ("Information") furnished with this submission is confidential proprietary information of Motorola Solutions, Inc. or the Motorola Solutions entity providing this quote ("Motorola") and is submitted with the restriction that it is to be used for evaluation purposes only. To the fullest extent allowed by applicable law, the Information is not to be disclosed publicly or in any manner to anyone other than those required to evaluate the Information without the express written permission of Motorola.
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01/08/2025

HONDO POLICE DEPT
1101 16TH ST
HONDO, TX 78861

RE: Motorola Quote for M500 1 of 2) on existing EL (m500 already deployed)

Dear ,

Motorola Solutions is pleased to present HONDO POLICE DEPT with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide HONDO POLICE DEPT with the best products and services available in the communications industry. Please direct any questions to Kevin Lamel at Kevin.Lamel@motorolasolutions.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Kevin Lamel

DRAFT

Billing Address:
HONDO POLICE DEPT
1101 16TH ST
HONDO, TX 78861
US

Quote Date:01/08/2025
Expiration Date:04/08/2025
Quote Created By:
Kevin Lamel
Kevin.Lamel@motorolasolutions.com

End Customer:
HONDO POLICE DEPT

Contract: 39000 - DIR-CPO-5433
AGREEMENT: WG List Price 20 Off
Payment Terms:30 NET

Summary:

This quote does not include installation of hardware in a vehicle, customer would work with 3rd party for any installation of equipment in their vehicle fleet.

Line #	Item Number	Description	Qty	Term	Sale Price	Ext. Sale Price
	M500					
1	WGB-0708A	M500 ICV SYSTEM W/RCAM, V300 WIFI DOCK*	1		$6,315.00	$6,315.00
2	WGW00502	M500 EXTENDED WARRANTY	1	3 YEAR	$344.80	$344.80
3	WGB-0189A	MTIK CONF KIT,802.11AC,M500POE,5GHZ ANT	1		$328.00	$328.00
	VideoManager EL or EX: Video Evidence Management					
4	WGP02400-510	VIDEOMANAGER EL, IN-CAR VIDEO SYSTEM ANNUAL LICENSE	1	1 YEAR	$195.00	$195.00

Grand Total $7,182.80(USD)

DRAFT

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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Pricing Summary

	Payment Term	Upfront Sale Price
Upfront Costs*		
		$6,987.80
Upfront Subscription Fee		
VideoManager EL or EX: Video Evidence Management	Annually	$195.00
Sub Total:		**$7,182.80**

	Payment Term	Sale Price	Annual Sale Price
Sub Total:			**$0.00**

Grand Total System Price (Inclusive of Upfront and Annual Costs)	**$7,182.80**

**Upfront costs include the cost of Hardware, Accessories and Implementation, where applicable.*

Notes:

- The Pricing Summary is a breakdown of costs and does not reflect the frequency at which you will be invoiced.
- Additional information is required for one or more items on the quote for an order.
- This quote does not include installation of hardware in a vehicle, customer would work with 3rd party for any installation of equipment in their vehicle fleet.
- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.
- Unless otherwise noted in this quote / order, installation of equipment is not included.

DRAFT

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VIDEOMANAGER EL SOLUTION DESCRIPTION

VideoManager EL simplifies evidence management, automates data maintenance and facilitates management of your department's devices.

It is compatible with V300 and VISTA body-worn cameras, as well as M500 and 4RE in-car video systems, enabling you to upload video evidence quickly and securely.

The optional SmartControl and SmartConnect smart device applications support live video streaming from body-worn cameras, allowing personnel to view footage captured by the cameras in the app.

VIDEO EVIDENCE MANAGEMENT

VideoManager EL delivers benefits to all aspects of video evidence management. From streamlining the evidence review process to automatically maintaining your stored data, VideoManager EL makes evidence management as efficient as possible. With VideoManager EL, you minimize the amount of time spent manually managing evidence, allowing your team to spend more time in the field.

Simplified Evidence Review

VideoManager EL makes evidence review easier by allowing you to upload captured video and audio from your in-field devices, sharing important information that groups relevant evidence together. This information includes a recording's date and time, device used to capture, event ID, officer name and event type. Incidents recorded from several devices can be found easily and viewed at the same time, eliminating the task of reviewing irrelevant footage.

Its built-in media player includes a visual display of incident data, allowing you to view moments of interest, such as when lights, sirens or brakes were activated during the event timeline, status of cameras and microphones and patrol speed graph.

Other relevant files, such as PDFs, spreadsheets, reports, third-party videos, audio recordings, pictures, drawings and applicable external files can also be grouped together and stored under a specific case entry, allowing all pertinent information to be stored together in Evidence Library.

Easy Evidence Sharing

VideoManager EL empowers you to easily share information in the evidence review or judiciary sharing process by exporting evidence data. It is capable of searching for data using various criteria, including import, export, playback, download, share and modification dates, allowing users to quickly find relevant evidence.

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Automatic Data Maintenance

VideoManager EL lets you automatically organize the evidence data you store, allowing you to save time that would be spent manually managing it. It can schedule the automatic movement or purging of events on any basis, based on how you want to configure the system.

Security groups and permissions are easily set up in VideoManager EL, allowing you to grant individuals access to evidence on an as-needed basis.

Integration with In-Car and Body-Worn Cameras

Officers on the road are able to automatically upload encrypted video from in-car systems and body cameras. This eliminates the need for trips to and from the station solely for uploading data into the system.

Video and audio captured by M500, V300, 4RE and VISTA camera systems are automatically linked in VideoManager EL based on time and location. You can then utilize synchronized playback and export of video and audio from multiple devices in the same recording group, where video and audio streams can be matched together.

Optional Live Video Streaming

VideoManager EL integrates with SmartControl, an optional mobile application for Android and iOS that allows officers to review video evidence from their smartphone or tablet while they're still in the field.

SmartControl also allows officers to categorize recordings using event tags, stream live video from and change camera settings, such as adjusting field of view, brightness, and audio levels.

SmartConnect, an optional smartphone application, provides VISTA body-worn camera users with immediate in-field access to their body cameras. SmartConnect includes the ability to pair with VISTA cameras, adjust officer preferences, categorize recordings with incident IDs and case numbers, and play back recordings.

DEVICE MANAGEMENT

Agencies using VideoManager EL can assign users to devices, track them and streamline shift changes. You can easily manage, configure, update firmware and deploy in-car and body-worn cameras. Individual preference settings can be configured based on user profiles, allowing quick device transactions within a pooled or assigned device system. VideoManager EL also enables devices to be quickly exchanged between officers during shift changes. This minimizes the number of devices needed for your fleet.

Device Tracking

You can easily manage, configure and deploy your in-car and body-worn cameras in VideoManager EL. Devices can be assigned to personnel within VideoManager EL and tracked, helping agencies keep track of which users have specific devices.

Faster Shift Changes

VideoManager EL's Rapid Checkout Kiosk feature allows agencies using a pooled camera system to use fewer cameras. Cameras can be checked out at the start of a shift using an easy-to-use interface.

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At the end of the shift, the camera can be returned to its dock, where the video is automatically uploaded and the camera is made ready to be checked out and used for the next shift.

Devices can also be configured to remember individual preference settings for each user, including haptic and audible alert volume level, screen brightness and camera aim. These settings are applied whenever a device is assigned to a specific officer. A variety of settings within VideoManager EL also enable you to configure devices to operate in alignment with your agency’s policies and procedures.

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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

MOBILE VIDEO PRODUCTS NEW SYSTEM STATEMENT OF WORK

OVERVIEW

This Statement of Work (SOW) outlines the responsibilities of Motorola Solutions, Inc. (Motorola) and the Customer for the implementation of body-worn camera(s) and/or in-car video system(s) and your digital evidence management solution. For the purpose of this SOW, the term “Motorola” may refer to our affiliates, subcontractors, or certified third-party partners. A third-party partner(s) (Motorola-certified installer) will work on Motorola’s behalf to install your in-car video system(s) (if applicable).

This SOW addresses the responsibilities of Motorola and the Customer that are relevant to the implementation of the hardware and software components listed in the Solutions Description. Any changes or deviations from this SOW must be mutually agreed upon by Motorola and the Customer and will be addressed in accordance with the change provisions of the Contract. The Customer acknowledges any changes or deviations from this SOW may incur additional cost.

Motorola and the Customer will work to complete their respective responsibilities in accordance with the Project Schedule. Any changes to the Project Schedule must be mutually agreed upon by both parties in accordance with the change provisions of the Contract.

Unless specifically stated, Motorola will perform the work remotely. The Customer will provide Motorola personnel with access to their network and facilities so Motorola is able to fulfill its obligations. All work will be performed during normal business hours based on the Customer’s time zone (Monday through Friday from 8:00 a.m. to 5:00 p.m.).

The number and type of software subscription licenses, products, or services provided by Motorola are specifically listed in the Contract and referenced in the SOW. Services provided under this SOW are governed by the mutually executed Contract between the parties, or Motorola’s Master Customer Agreement and applicable addenda (“Contract”).

AWARD, ADMINISTRATION, AND PROJECT INITIATION

Project Initiation and Planning will begin following the execution of the Contract between Motorola and the Customer. At the conclusion of Project Planning, Motorola’s Project Manager (PM) will begin status meetings and provide status reports on a regular cadence with the Customer’s PM. The status report will provide a summary of activities completed, activities planned, progress against the project schedule, items of concern requiring attention, as well as, potential project risks and agreed upon mitigation actions.

Motorola utilizes Google Meet as its teleconference tool. If the Customer desires to use an alternative teleconferencing tool, any costs incurred from the use of this alternate teleconferencing tool will be the responsibility of the Customer.

FBI-CJIS SECURITY POLICY – CRIMINAL JUSTICE INFORMATION

CJIS Security Policy Compliance

Motorola does not believe our Mobile Video offerings (i.e. in-car/body-worn cameras) require compliance with the FBI-CJIS Security Policy (CJISSECPOL) based on the definition in Section 4 of CJISSECPOL and how the FBI-CJIS defines Criminal Justice Information. However, Motorola does design its products with the CJISSECPOL

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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

security controls as a guide. Motorola's Mobile Video system design and features support best practice security controls and policy compliance. In the event of a CJIS technical audit request, Motorola will support the Customer throughout this process.

Personnel Security – Background Screening

Motorola will assist the Customer with completing the CJIS Security Policy Section 5.12 Personnel Security related to authorized personnel background screening when requested to do so by the Customer. Based on Section 5.12, a Motorola employee is defined as someone who is required to be on the Customer's property with unescorted access. Motorola employees will also have access to the Customer's network(s) and stored information. Motorola has remote access tools to support virtual escorted access to on-premises customer assets.

Additionally, Motorola performs independent criminal background investigations including name based background checks, credential and educational vetting, credit checks, U.S. citizen and authorized worker identity verification on its employees.

Motorola will support the Customer in the event of a CJIS audit request to validate employees assigned to the project requiring CJIS Section 5.12 Personnel Security screening and determine whether this list is up to date and accurate. Motorola will notify the Customer within 24 hours or next business day of a personnel status change.

Security Awareness Training

Motorola requires all employees who will support the Customer to undergo Level 3 Security Awareness Training provided by Peak Performance and their CJIS online training platform. If the Customer does not have access to these records, Motorola can facilitate proof of completion. If the Customer requires additional and/or separate training, Motorola will work with the Customer to accommodate this request at an additional cost.

CJIS Security Addendum

Motorola requires all employees directly supporting the Customer to sign the CJIS Security Addendum if required to do so by the Customer.

Third Party Installer

The Motorola-certified third party installer will work independently with the Customer to complete the Section 5.12 Personnel Security checks, complete Security Awareness Training and execute the CJIS Security Addendum.

COMPLETION CRITERIA

The project is considered complete once Motorola has completed all responsibilities listed in this SOW. The Customer's task completion will occur based on the Project Schedule to ensure Motorola is able to complete all tasks without delays. Motorola will not be held liable for project delays due to incomplete Customer tasks.

The Customer must provide Motorola with written notification if they do not accept the completion of Motorola responsibilities. Written notification must be provided to Motorola within ten (10) business days of task completion. The project will be deemed accepted if no written notification is received within ten (10) business days.

In the absence of written notification for non-acceptance, beneficial use will occur thirty (30) days after functional demonstration of the system.

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SUBSCRIPTION SERVICE PERIOD

If the contracted system includes a subscription, the subscription service period will begin upon the Customer's receipt of credentials for access. The provision and use of the subscription service is governed by the Contract.

PROJECT ROLES AND RESPONSIBILITIES OVERVIEW

Motorola Project Roles and Responsibilities

The Motorola Project Team will be assigned to the project under the direction of the Motorola PM. Each team member will be engaged in different phases of the project as necessary. Some team members will be multi-disciplinary and may fulfill more than one role.

In order to maximize effectiveness, the Motorola Project Team will provide various services remotely by teleconference, web-conference, or other remote method in order to fulfill our commitments as outlined in this SOW.

Our experience has shown customers who take an active role in the operational and educational process of their system realize user adoption sooner and achieve higher levels of success with system operation. The subsections below provide an overview of each Motorola Project Team Member.

Project Manager (PM)

The PM will be the principal business representative and point of contact for Motorola. The PM's responsibilities may include but are not limited to:

- Manage Motorola responsibilities related to the delivery of the project.
- Maintain the Project Schedule, and manage assigned Motorola personnel, subcontractors, and suppliers as applicable.
- Coordinate schedules of assigned Motorola personnel, subcontractors, and suppliers as applicable.
- Conduct equipment inventory if applicable.
- Maintain project communications with the Customer.
- Identify and manage project risks.
- Coordinate collaboration of Customer resources to minimize project delays.
- Evaluate project status against Project Schedule.
- Conduct status meetings on mutually agreed upon dates to discuss project status.
- Provide timely responses to Customer inquiries and issues related to project progress.
- Conduct daily status calls with the Customer during Go-Live.

Post Sales Engineer

The Post Sales Engineer will work with the Customer's Project Team on:

- Discovery validation.
- System provisioning.
- Covers the IT portion of the Project Kickoff Call with the Customer.
- Contracted data migration between two disparate digital evidence management systems (if applicable).

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System Technologist (ST)

The ST will work with the Customer's Project Team on:

- Configure Customer's digital evidence management system.
- Inspect installation and configure hardware devices.
- Provide instructions to the Customer on how to configure the hardware.
- Review Deployment Checklist with the Customer.
- Develop and submit a Trip Report.
- Update Customer IP Map.

Professional Services Engineer (if applicable)

The Professional Services Engineer is engaged on projects that include integration between Motorola's digital evidence management system and the Customer's third-party software application. Their responsibilities include:

- Delivery of the interface between Motorola's digital evidence management system and the Customer's third-party software (e.g. CAD).
- Work with the Customer to access required systems/data.

Application Specialist (if applicable)

The Application Specialist will work with the Customer Project Team on system provisioning and education. The Application Specialist's responsibilities include but are not limited to:

- Deliver provisioning education and guidance to the Customer for operating and maintaining their system.
- Provide product education as defined by this SOW and described in the Education Plan.
- Provide on-site training based on the products the Customer purchased.

Technical Trainer / Instructor

The Technical Trainer / Instructor provides training on-site or remote depending on the training topic and deployment services purchased.

Motorola-Certified Installer

The Motorola-certified installer is primarily responsible for installing in-car video systems (ICVs) into Customer vehicles. There are specific requirements the 3rd party partner must meet in order to be considered a Motorola-certified installer, and they include the following:

- **Required Training**
  - WTG0501 - M500 Vehicle Installation Certification (Remote) or WTG0503 - M500 Vehicle Installation Certification (Live)
    - Needs to be renewed yearly.
    - Needs to be submitted to the PM by the technician completing the installation no less than thirty (30) days prior to the installation.
  - Review of any previous Motorola Solutions Technical Notifications (MTNs).
- **Optional Training**
  - WGD00186 - M500 Installation Overview and Quick Start (NA)
    - Not required for installation. Available for the installing technician.
  - WGD00177 - M500 In-Car Video System Installation Guide
    - Not required for installation. Available for the installing technician.
  - MN010272A01 - M500 In-Car Video System Basic Service Manual

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- Not required for installation. Available for the installing technician.

Other responsibilities the Motorola-certified installer may be involved in include the installation of cellular routers or Access Points. These activities will only be completed by Motorola if Motorola quotes these services; otherwise, the completion of these services are solely the responsibility of the Customer.

Customer Support Services Team

The Customer Support Services Team will provide on-going support to the Customer following Go-Live and final acceptance of the project.

Customer Project Roles and Responsibilities

Motorola has defined key resources that are critical to this project and must participate in all the activities defined in this SOW. During the Project Planning phase, the Customer will be required to provide names and contact information for the roles listed below. It is critical that these resources are empowered to make decisions based on the Customer's operational and administration needs. The Customer Project Team will be engaged from Project Initiation through Beneficial Use of the system. In the event the Customer is unable to provide the resources identified in this section, Motorola may be able to supplement these resources at an additional cost.

Project Manager

The PM will act as the primary point of contact for the duration of the project. In the event the project involves multiple locations, Motorola will work exclusively with the Customer's primary PM. The PM's responsibilities will include, but are not limited to:

- Communicate and coordinate with other project participants.
- Manage the Customer Project Team including subcontractors and third-party vendors. This includes timely facilitation of tasks and activities.
- Maintain project communications with the Motorola PM.
- Identify tasks required of Customer staff that are outlined in this SOW and the Project Schedule.
- Consolidate all project inquiries from Customer staff to present to Motorola PM.
- Approve a deployment date offered by Motorola.
- Review Project Schedule with the Motorola PM and finalize tasks, dates, and responsibilities.
- Measure and evaluate progress against the Project Schedule.
- Monitor project to ensure resources are available as required.
- Attend status meetings.
- Provide timely responses to issues related to project progress.
- Liaise and coordinate with other agencies, Customer vendors, contractors, and common carriers.
- Review and administer change control procedures, hardware and software certification, and all related project tasks required to meet the deployment date.
- Ensure Customer vendors' readiness ahead of the deployment date.
- Assign one or more personnel to work with Motorola staff as needed for the duration of the project, including one or more representatives from the IT department.
- Identify a resource with authority to formally acknowledge and approve milestone recognition certificates, as well as, approve and release payments in a timely manner.
- Provide Motorola personnel with access to all Customer facilities where system equipment is to be installed. Temporary identification cards are to be issued to Motorola personnel, if required for access.
- Ensure remote network connectivity and access for Motorola resources.

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- Assume responsibility for all fees pertaining to licenses, inspections and any delays associated with inspections due to required permits as applicable to this project.
- Provide reasonable care to prevent equipment exposure from contaminants that may cause damage to the equipment or interruption of service.
- Ensure a safe working environment for Motorola personnel.
- Identify and manage project risks.
- Provide signature(s) of Motorola-provided milestone recognition certificate(s) within ten (10) business days of receipt.

IT Support

IT Support manages the technical efforts and ongoing activities of the Customer's system. IT Support will be responsible for managing Customer provisioning and providing Motorola with the required information for LAN, WAN, server and client infrastructure.

The IT Support Team responsibilities include but are not limited to:

- Participate in delivery and training activities to understand the software and functionality of the system.
- Participate with Customer Subject Matter Experts (SMEs) during the provisioning process and associated training.
- Authorize global provisioning decisions and be the Point of Contact (POC) for reporting and verifying problems.
- Maintain provisioning.
- Implement changes to Customer infrastructure in support of the proposed system.

Video Management Point of Contact (POC)

The Video Manager POC will educate users on digital media policy, participate in Discovery tasks, and complete the Video Management Administration training. The Customer is responsible for its own creation and enforcement of media protection policies and procedures for any digital media created, extracted, or downloaded from the digital evidence management system.

Subject Matter Experts (SMEs)

SMEs are a core group of users involved with the analysis, training and provisioning process, including making decisions on global provisioning. The SMEs should be experienced users in their own respective field (evidence, dispatch, patrol, etc.) and should be empowered by the Customer to make decisions based on provisioning, workflows, and department policies related to the proposed system.

Training POC

The Training POC will act as the course facilitator and is considered the Customer's educational monitor. The Training POC will work with Motorola when policy and procedural questions arise. They will be responsible for developing any agency specific training material(s) and configuring new users on the Motorola Learning eXperience Portal (LXP) system. This role will serve as the first line of support during Go-Live for the Customer's end users.

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General Customer Responsibilities (if applicable)

In addition to the Customer responsibilities listed above, the Customer is responsible for the following:

- All Customer-provided equipment, including third-party hardware and software needed for the proposed system but not listed as a Motorola deliverable. Examples include end user workstations, network equipment, etc.
- Configure, test, and maintain third-party system(s) that will interface with the proposed system.
- Establish an Application Programming Interface (API) for applicable third-party system(s) and provide documentation that describes the integration to the Motorola system.
- Coordinate and facilitate communication between Motorola and Customer third-party vendor(s) as required.
- Motorola-certified installers must be certified through LXP for remote or in person installation training. The Customer is responsible for work performed by non-certified installers.
- Upgrades to Customer's existing system(s) in order to support the proposed system.
- Mitigate the impact of upgrading Customer third-party system(s) that will integrate with the proposed system. Motorola strongly recommends working with the Motorola Project Team to understand the impact of such upgrades prior to taking action.
- Active participation of Customer SMEs during the course of the project.
- Electronic versions of any documentation associated with business processes identified.
- Providing a facility with the required computer and audio-visual equipment for training and work sessions.
- Ability to participate in remote project meetings using Google Meet or a mutually agreed upon Customer-provided remote conferencing tool.

Motorola is not responsible for any delays that arise from Customer's failure to perform the responsibilities outlined in this SOW or delays caused by Customer's third-party vendor(s) or subcontractor(s).

NETWORK AND HARDWARE REQUIREMENTS

The following requirements must be met by the Customer prior to Motorola installing the proposed system:

- Provide network connectivity for the transfer and exchange of data for the proposed system.
- Provide Virtual Private Network (VPN) remote access for Motorola personnel to configure the system and conduct diagnostics.
- Provide Internet access to server(s).
- Provide devices such as workstations, tablets, and smartphones with Internet access for system usage. Chrome is the recommended browser for optimal performance. The workstations must support MS Windows 11 Enterprise.
- Provide and install antivirus software for workstation(s).
- Provide Motorola with administrative rights to Active Directory for the purpose of installation, configuration, and support.
- Provide all environmental conditions such as power, uninterruptible power sources (UPS), HVAC, firewall and network requirements.
- Ensure required traffic is routed through Customer's firewall.

Motorola is not responsible for any costs or delays that arise from Customer's failure to meet network and hardware requirements.

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PROJECT PLANNING

A clear understanding of the needs and expectations of Motorola and the Customer is critical to fostering a collaborative environment of trust and mutual respect. Project Planning requires the gathering of specific information to set clear project expectations and guidelines, as well as lay the foundation for a successful implementation.

PROJECT PLANNING SESSION

A Project Planning Session will be scheduled after the Contract has been executed. The Project Planning Session is an opportunity for the Motorola and Customer PM to meet prior to the Project Kickoff Meeting and review key elements of the project and expectations. Depending on the items purchased, the agenda will typically include:

- A high level review of the following project elements:
  - Contract documents.
  - A summary of contracted applications and hardware as purchased.
  - Customer's involvement in project activities to confirm understanding of scope and required time commitments.
  - A high level Project Schedule with milestones and dates.
- Confirm CJIS background investigations and fingerprint requirements for Motorola employees and/or subcontractors.
- Determine Customer location for Motorola to ship their equipment for installation.

Motorola Responsibilities

- Schedule the remote Project Planning Session.
- Request the assignment of Customer Project Team and any additional Customer resources that are instrumental to the project's success.
- Provide the initial Project Schedule.
- Baseline the Project Schedule.
- Review Motorola's delivery approach and its reliance on Customer-provided remote access.
- Document mutually agreed upon Project Kickoff Meeting Agenda.
- Request user information required to establish the Customer in LXP.

Customer Responsibilities

- Identify Customer Project Team and any additional Customer resources that are instrumental to the project's success.
- Acknowledge the mutually agreed upon Project Kickoff Meeting Agenda.
- Provide approval to proceed with the Project Kickoff Meeting.

Motorola Deliverables

- Project Kickoff Meeting Agenda.

PROJECT KICKOFF

Motorola will work with the Customer to understand the impact of introducing a new solution and the preparedness needed for a successful implementation.

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Note – The IT Questionnaire is completed during the pre-sales process and prior to Contract award. The IT Questionnaire is given to Motorola at the time of offer acceptance. Delay in completing the IT Questionnaire may delay shipment of equipment. Motorola will not be responsible for any delays associated with or related to the completion of the IT Questionnaire.

Motorola Responsibilities

- Review Contract documents including project delivery requirements as described in this SOW.
- Discuss the deployment start date and deliver the Deployment Checklist.
- Discuss vehicle equipment installation activities and responsibilities.
- Discuss the equipment inventory process (if applicable).
- Discuss project team participants and their role(s) in the project with fulfilling the obligations of this SOW.
- Review resource and scheduling requirements.
- Discuss Motorola remote system access requirements (24-hour access to a secured two-way Internet connection through the Customer's firewall for the purpose of deployment and maintenance).
- Discuss and deliver the Business Process Review (BPR) Workbook.
- Complete all necessary documentation (i.e. fingerprints, background checks, card keys, etc.) required for Motorola resources to gain access to Customer facilities.
- Discuss the LXP training approach.
- Provide designated Customer administrator with access to LXP.
- Review and agree on completion criteria and the process for transitioning to support.

Customer Responsibilities

- Provide feedback on project delivery requirements.
- Review the Deployment Checklist.
- Review the roles of project participants to identify decision-making authority.
- Provide VPN access to Motorola personnel to facilitate delivery of services described in this SOW.
- Validate non-disclosure agreements, approvals, and other related items are complete (if applicable).
- Provide all documentation (i.e. fingerprints, background checks, card keys, etc.) required for Motorola resources to gain access to Customer facilities.
- Provide Motorola with names and contact information to the designated LXP Administrator(s).

Motorola Deliverables

- Project Kickoff Meeting Minutes.
- BPR Workbook.
- Deployment Checklist.

DISCOVERY TELECONFERENCE

During the Discovery Teleconference, Motorola will meet with the Customer to define system configuration, as well as, agency recording and retention policies. This information will be documented in the Business Process Review (BPR) Workbook, which is used as a guide for configuration and provisioning decisions.

Motorola Responsibilities

- Facilitate Discovery Teleconference(s).
- Review and complete BPR Workbook with the Customer.

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- Confirm Customer-provided configuration inputs.

Customer Responsibilities

- Gather and review information required to complete the BPR Workbook during the Discovery Teleconference.
- Schedule Customer Project Team and SMEs to attend the Discovery Teleconference. SMEs should be present to weigh-in on hardware, software and network components. Customer attendees should be empowered to convey policies and make modifications to policies as necessary.
- Return completed BPR Workbook no later than five (5) business days after the conclusion of the Discovery Teleconference.

Motorola Deliverables

- Completed BPR Workbook.

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PROJECT EXECUTION

HARDWARE PROCUREMENT AND INSTALLATION

Motorola will procure contracted hardware as part of the ordering process. The hardware will be configured with a basic profile in line with the information provided by the IT Questionnaire or Discovery Teleconference for installation and configuration of the system. The Customer is responsible for providing an installation environment that meets manufacturer's specifications for the hardware, which includes but is not limited to:

- Power
- Heating and Cooling
- Network Connectivity
- Access and Security
- Conduit and Cabling

Motorola Responsibilities

- Procure contracted equipment and ship to the Customer's designated location.
- Inventory equipment after arrival at Customer location (if applicable).
- Install backend server in Customer's designated area (if applicable).
- Conduct a power-on test to validate the installed hardware and software are ready for configuration.
- Verify remote connection to hardware.
- For an on-site deployment, Motorola will be responsible for verifying the body-worn camera Transfer Stations are connected to the Customer's network. The Customer is responsible for ensuring Motorola has the correct IP address(es) for configuring the Transfer Stations, and the Customer's network is operational.
- The installer will be responsible for installing the Access Point(s) (APs) if provided by Motorola (if applicable).
- The ST will verify whether the AP(s) are properly installed and connected to the network (if applicable).
- Create a Trip Report outlining the activities completed during configuration and testing of system hardware.

Customer Responsibilities (if applicable)

- Procure Customer-provided equipment and make it available at the installation location.
- Confirm the server room complies with environmental requirements (i.e. power, uninterruptible power, surge protection, heating/cooling, etc.).
- Verify the server is connected to the Customer's network.
- Provide, install, and maintain antivirus software for server(s) and/or workstation(s).
- Enable outgoing network connection (external firewall) to the CommandCentral cloud by utilizing the Customer's Internet connection (if applicable).
- Install Customer-supplied APs (if applicable).
- Verify APs are properly installed and connected to the network (if applicable).
- For remote deployments, the Customer is responsible for verifying the body-worn camera Transfer Stations are connected to their network.
- Confirm access to installed software on Customer-provided workstation(s).
- For body-worn cameras, the Customer will verify whether the Transfer Station(s) are connected to their network.

Motorola Deliverables

- Contracted Equipment.

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- Equipment Inventory (if applicable).

In-Car Video System Configuration (if applicable)

The Motorola-certified installer will complete the installation of the in-car video (ICV) system(s) within the Customer-provided vehicle(s). The installer may also be responsible for installing cellular routers or WiFi radios inside the vehicle(s) for wireless upload of video to the Customer's digital evidence management system.

The Customer vehicles must be available for the ST to complete the configuration and testing of the contractual number of ICVs. If the Customer does not have all vehicles available during the agreed upon date and time, the Customer may opt to sign-off on the number of ICV configurations completed. If the Customer requires the ST to complete the full contractual number of ICVs at a later date and time, additional cost may be incurred. **Table 1-1** shows the number of ICVs an ST is contractually obligated to configure and test based on the number of ICVs purchased.

Table 1-1: Number of Contractual ICV Configurations

Number of ICV Purchased	Number of ICV to Test
1	1
2	2
3	3
4	4
5 - 25	5
26 - 50	10
51 - 75	15
76 - 100	20
101 - 150	30
151 - 200	40
201+	20%

Note – The Pricing Page will reflect in-car video installation services by Motorola if Motorola is responsible for the vehicle installations.

Motorola Responsibilities

- Setup server for ICV digital video recorder (DVR) configuration.
- Create configuration USB used to complete ICV hardware configuration and validation.
- Travel to the Customer site to conduct configuration and testing of ICVs.
- Complete ICV configuration on a single vehicle, and validate the configuration with the Customer.
- Receive Customer approval to proceed with remaining ICV configurations.
- Complete remaining contracted vehicle configurations.
- Test a subset of completed ICV hardware configurations.

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- For Motorola-certified installer, complete the installation of cellular router and confirm placement of antenna mounting with Customer (if applicable).
- The Motorola-certified installer will install Customer-provided SIM card into cellular router and connect cellular router to ICV (if applicable).
- Activities surrounding ICV (M500) interface to Automatic License Plate Recognition (ALPR) (if applicable).
  - Install Car Detector Mobile MDC Software on Customer-provided mobile data terminal (MDT) within the vehicle.
  - Configure MDC Network Card.

Customer Responsibilities

- Provide Motorola with remote connection and access credentials to complete ICV hardware configuration.
- Notify Motorola of the vehicle installation location.
- Coordinate and schedule date and time for ICV hardware configuration(s).
- Make ICV hardware available to Motorola for configuration and testing in accordance with the Project Schedule.
- Provide cellular SIM Card for Internet connectivity to the installer at time of vehicle installation.

Motorola Deliverables

- Complete Functional Validation Plan as it applies to the proposed solution.

NOTE - The Customer is responsible for having all vehicles and devices available for installation per the Project Schedule. All cellular data fees and Internet connectivity charges are the responsibility of the Customer. If a Motorola-certified installer is not used to install the ICV(s), Motorola is not responsible for any errors in hardware installation, performance or delays in the Project Schedule. In the event the Customer takes on the responsibility of installing the ICV(s) through a Motorola-certified installer, Motorola is also not responsible for any errors in hardware installation, performance or delays in the Project Schedule. For ALPR installations, an MDT is required for all vehicles (if applicable).

Body Worn Camera Configuration (if applicable)

The Transfer Station will be utilized to configure each body-worn camera according to the Business Process Review. In order for this process to be successfully completed, the Transfer Station must be connected to the Customer's digital evidence management system. The table below shows the number of body-worn cameras an ST is contractually obligated to configure and test based on the number of body-worn cameras purchased.

Table 1-2: Number of Contractual Body-Worn Camera Configurations

Number of BWC Purchased	Number of BWC to Test
1	1
2	2
3	3
4	4
5 - 25	5
26 - 50	10

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Number of BWC Purchased	Number of BWC to Test
51 - 75	15
76 - 100	20
101 - 150	30
151 - 200	40
201+	20%

Motorola Responsibilities

- Configure Transfer Station(s) for connectivity to the digital evidence management system.
- Verify the Transfer Station(s) is configured properly and connected to the network.
- Configure body-worn camera(s) within the digital evidence management system.
- Check out body-worn camera(s) and create a test recording.
- Verify completion of upload from body-worn camera(s) after it is docked in a Transfer Station or USB dock.
- Install and provide a demonstration of client software as part of the same on-site engagement as Go-Live, unless otherwise outlined in this SOW.

Customer Responsibilities

- Select physical location(s) for Transfer Station(s).
- Provide and install workstation hardware.
- Complete installation of client software on remaining workstations and mobile devices.
- Validate functionality of components and solution utilizing the Deployment Checklist.
- Provide Motorola remote connection information and necessary credentials.

Automatic License Plate Recognition (ALPR) Commissioning (if applicable)

This section highlights the responsibilities of Motorola and the Customer when an in-car video system interfaces with the Law Enforcement Archival Report Network (LEARN) database.

Motorola Responsibilities

- Create a Customer account in the LEARN system with user emails.
- Verify the Customer has installed and launched the Vigilant Car Detector Mobile Software per the Vigilant LEARN Quickstart Guide.
- Provide Mobile LPR - Officer Safety Basic and Advanced Pre-Installation Checklist.
- Provide Agency Manager with Training Materials and Car Detector Mobile MDC software installation guide.
- Advise Agency Manager of different options available to add new users.
- Confirm Agency Manager is aware of registration required for Hotlists.
- Confirm Agency Manager understands how to set up data-sharing.

Customer Responsibilities

- Identify the Agency Manager.
- Register to receive access to Hotlists.

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SOFTWARE INSTALLATION AND CONFIGURATION

Motorola will install VideoManager Evidence Library (EL) software on a specified number of workstations dictated by the Contract. The Customer will be responsible for installing the software on the remaining workstations. Provisioning of VideoManager EL software will be done in accordance with the information contained in the BPR Workbook.

Installation of VideoManager EL software consists of the following activities:

- Delivery and installation of server hardware (if applicable).
- Network discovery.
- Operating system and software installation.
- Onboarding user / group identity set up.
- Provide access to the application.

VideoManager EL (if applicable)

The VideoManager EL software is an on-premises solution that requires an onsite server and supports both body worn cameras and in-car video systems.

Motorola Responsibilities

- Install software on a specified number of customer workstations and/or mobile devices.
- Use information provided in the BPR Workbook to configure VideoManager EL software.
- Test software using applicable portions of the Functional Validation Plan.
- Provide instruction on client software USB utility.

Customer Responsibilities

- Provide a network environment that conforms to the requirements presented in the Solution Description.
- Procure and install server and storage hardware at desired location in accordance with Solution Description requirements.
- Perform a power on test with Motorola.
- Provide assigned Motorola System Administrator with access to SQL database for installation purposes (Motorola’s access will be revoked upon conclusion of the installation).
- For Active Directory integration, provide domain user (service account), security group (for application administrators including service account), and domain read access (if applicable).
- Provide workstation and/or mobile device hardware in accordance with specifications listed in the Solution Description.
- Complete online training.
- Complete installation of client software on remaining workstations and/or mobile devices.

VideoManager ELC (if applicable)

VideoManager ELC software is a cloud solution that does not require an onsite server and supports both body-worn cameras and in-car video systems.

Motorola Responsibilities

- Use information provided in BPR Workbook to configure VideoManager ELC software.
- Based on Customer feedback, perform the following activities:

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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

  - Create users, groups, and setup permissions.
  - Create event categories.
  - Set retention policies.
- Test software using applicable portions of the Functional Validation Plan.
- Ensure training POC can access the system.

Customer Responsibilities

- Verify traffic can be routed through Customer's firewall and reaches end user workstations.

CloudConnect Installation and Configuration (applicable for CommandCentral Aware purchase)

Motorola Responsibilities

- Verify remote access capability.
- Remotely configure CloudConnect Virtual Machine within the Cloud Anchor Server.
- Configure network connectivity and test connection to the CloudConnect Virtual Machine.
- Create an IPSEC tunnel.
- Provide Customer with the information for setting up the IPSEC tunnel.

Customer Responsibilities

- Provide Motorola with two static IP addresses, corresponding subnet masks/default gateway, and available NTP and DNS IP for the CloudConnect Virtual Machine and the Cloud Anchor Server.
- Confirm with Motorola the network performance requirements are met.
- Configure firewall to allow traffic from IPSEC tunnel.

Completion Criteria

- CloudConnect Virtual Machine configuration is complete and accessible throughout the network.

CommandCentral Evidence (if applicable)

Motorola will work with the Customer to determine best industry practices, current operations environment, and subsystem integration to ensure optimal configuration of your CommandCentral Evidence solution.

Motorola Responsibilities

- Use the CommandCentral Admin Portal to provision users, groups, and rules based on Customer Active Directory data.
- Guide the Customer in the configuration of CommandCentral Evidence.

Customer Responsibilities

- Supply access and credentials to Customer's Active Directory for the purpose of Motorola conducting CommandCentral Evidence provisioning.
- Respond to Motorola's inquiries regarding users, groups and agency mapping to CommandCentral Evidence.
- Provision policies, procedures, and user permissions.
- Configure evidence as directed by Motorola.

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DATA MIGRATION SERVICES (IF APPLICABLE)

The Customer is responsible for partitioning data to be converted from a legacy or on-premises digital evidence management system to an on-cloud solution as part of this offer. The Customer will have ten (10) business days to provide feedback after Motorola validates the migrated data. If feedback is not received on or before ten (10) business days, Motorola will assume the migration is complete.

Motorola Responsibilities

- Receive access to Customer video data.
- Perform contracted data migration and validation.

Customer Responsibilities

- Provide remote access to partitioned data to be migrated.
- Validate migrated dataset, and provide Motorola with feedback within ten (10) business days.

Completion Criteria

- A migrated dataset as defined in the Contract.

DEMS INTEGRATIONS AND THIRD-PARTY INTERFACES (IF APPLICABLE)

The integration between Motorola's digital evidence management system and the Customer's third-party system may consist of an iterative series of activities depending on the complexity of accessing the third-party system. Interfaces will be installed and configured in accordance with the Project Schedule. The Customer is responsible for engaging third-party vendors as required to facilitate connectivity and testing of the interface(s).

Motorola Responsibilities

- Develop and configure interface(s) to support the functionality described in the Solution Description.
- Establish and validate connectivity between Motorola and third-party systems.
- Perform functional demonstration to confirm the interface(s) can transmit and receive data to the Customer's digital evidence management system.

Customer Responsibilities

- Act as liaison between Motorola and third-party vendor(s) as required to establish connectivity to the digital evidence management system.
- Provide personnel authorized to make changes to the network and third-party systems to support Motorola's integration efforts.
- Provide network connectivity between digital evidence management system and the third-party system(s).
- Provide information on API, SDKs, data scheme, and any documentation necessary to establish interfaces with all local and remote systems. This information should be provided to the Motorola PM within ten (10) business days of the Interface Engagement Meeting.

NOTE - At the time of initial design, unknown circumstances, requirements or anomalies may present difficulties with interfacing Motorola products to a third-party application. These difficulties could result in a poorly performing or a non-functional interface. By providing Motorola with this information early in the deployment process, will put us in the best position to mitigate these potential issues. If the resolution requires additional third-party integration, application upgrades, APIs, and/or additional software licenses, the Customer is responsible for addressing these issues at their cost. Motorola is not responsible for any delays or costs associated with third-party applications or Customer-provided third-party hardware or software.

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SYSTEM TRAINING

The objective of this section is to prepare for and deliver training. Motorola training consists of computer-based (online) and instructor-led (on-site or remote) depending on what is purchased. Our training delivery methods will vary depending on course content. Training will be delivered in accordance with the Education Plan. As part of our training delivery, Motorola will provide user guides and training materials in an electronic format.

ONLINE TRAINING (IF APPLICABLE)

Online training is made available to the Customer through LXP. This subscription service provides customers with unlimited access to our online training content and provides users with the flexibility of learning the content at their own pace. Training content is added and updated on a regular basis to keep information current.

Through LXP, a list of available online training courses, Motorola User Guides, and Training Material are accessible in electronic format.

Motorola Responsibilities

- Designate a LXP Administrator to work with the Customer.
- Establish an accessible instance of LXP for the Customer.
- Configure a Customer-specific portal view.
- Organize content to align with Customer's selected technologies.
- Create initial Customer user accounts and a single Primary Administrator account.
- During onboarding, assist the Customer with LXP usage.
- Provide technical support for user account and access issues, LXP functionality, and Motorola managed content.
- Provide instruction to Customer LXP Administrator on building groups.

Customer Responsibilities

- Provide user information for the initial creation of accounts.
- Complete LXP Administrator training.
- Ensure network and Internet connectivity for Customer access to LXP.
- Customer's primary LXP Administrator is required to complete the following self-paced training: LXP Introduction (LXP0001), LXP Primary Site Administrator Overview (LXP0002), and LXP Group Administrator Overview (LXP0003).
- Advise users on the availability of training through LXP.
- Ensure users complete LXP training in accordance with the Project Schedule.
- Build groups as needed.

INSTRUCTOR-LED TRAINING (ON-SITE AND REMOTE, IF APPLICABLE)

Instructor-led courses are based on products purchased and the Customer's Education Plan.

Motorola Responsibilities

- Deliver User Guides and training materials in an electronic format.
- Perform training in accordance with the Education Plan.

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- Provide the Customer with training attendance rosters and summarize any pertinent information that may impact end user training.

Customer Responsibilities

- Supply classroom(s) based on the requirements listed in the Education Plan.
- Designate training representatives who will work with the Motorola trainer(s) to deliver the training content.
- Facilitate training of all Customer end users in accordance with the Customer's Education Plan.

Motorola Deliverables

- Electronic versions of User Guides and training materials.
- Attendance rosters.

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PROJECT GO-LIVE, CLOSURE, AND HANDOVER TO SUPPORT

Motorola will utilize the Deployment Checklist throughout the deployment process to verify features and functionality are in line with installation and configuration requirements. The Customer will witness the ST demonstrating the Deployment Checklist and provide feedback as features and functionality are demonstrated. The Customer is considered Live on the system after the equipment has been installed, configured, and made available for use, and training has been delivered or made available to the Customer.

Upon the conclusion of Go-Live, the project is prepared for closure. Project closure is defined as the completion of tasks and the Customer's receipt of contracted components. The Deployment Checklist serves as the artifact that memorializes a project closure. A System Acceptance Certificate will be provided to the Customer for signature to formally close out the project. The Customer has ten (10) business days to provide Motorola with a signed System Acceptance Certificate. If the Customer does not sign off on this document or provide Motorola written notification rejecting project closure, the project will be deemed closed. Upon project closure, the Customer will engage with Technical Support for on-going needs in accordance with the Customer's specific terms and conditions of support.

Motorola Responsibilities

- Provide the Customer with Motorola Technical Support engagement process and contact information.
- Provide Technical Support with the contact information of Customer users who are authorized to engage Technical Support.
- Ensure Deployment Checklist is complete.
- Obtain Customer signature on the System Acceptance Certificate.
- Provide Customer survey upon closure of the project.

Customer Responsibilities

- Within ten (10) business days of receiving the System Acceptance Certificate, provide signatory approval signifying project closure.
- Provide Motorola with the contact information of users who are authorized to engage Motorola's Technical Support.
- Engage Technical Support as needed.

Motorola Completion Criteria

Provide Customer with survey upon closure of the project.

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ASSUMPTIONS

This SOW is based on the following list of assumptions (if applicable):

- Videomanager EL Cloud (VMELC) must be connected to the Microsoft Entra ID (formally known as Microsoft Azure Active Directory) for user authentication to the VMELC application. Microsoft Entra ID can be synchronized with the Customer's on-premises Active Directory using Azure AD Connect. If the Customer is using Microsoft Office 365, Motorola will be able to integrate with this Microsoft Entra ID.
- Must be 2003 or later for Microsoft Entra ID integration.
- Upload Speed Requirements for Hardware Devices
  - 5 Mbps + 3 Mbps per additional device.
    - This assumes it will take 8 hours to upload 5 GB of video on a device.
  - 40-50 Mbps per concurrent uploading device.
    - This assumes video is required to upload within 30-40 minutes with approximately 5 GB to upload.
- If the Customer is supplying an upload server to temporarily store video, please verify the server complies with the specifications provided in the Solutions Description.
- By default, M500 ICVs and V300/V700 BWCs do not need an upload server for cloud deployments. An upload server may be required depending on how many devices are uploading concurrently and the need for the Customer to upload video evidence at a given speed.
- Upload appliance required if using 4REs or VISTA body worn cameras connected to VideoManager EL Cloud
- Cellular upload of ICVs and BWCs (if applicable) requires an Ethernet connection to an LTE modem in the vehicle.
- If the Customer is supplying a server for VideoManager EL (On-premises) solution, the Customer must verify the server is not a Domain Controller.
- VideoManager EL for on-premises cannot be installed on a server running Active Directory or Exchange applications on the Customer’s network.
- The ICVs are configured with a hidden SSID and WPA2-AES Security with a 128-bit Pre-shared Key. If another type of security is desired, the Customer will be responsible for configuring these security requirements into the ICVs. This information must be supplied through the IT Questionnaire in order for the factory to configure the correct security requirements.
- If the Customer is supplying their own Access Point, it must be 5 GHz 802.11n compatible.

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M500 In-Car Video System Solution Description

The M500 In-Car Video System is the first AI-enabled in-car video solution for law enforcement. It combines Motorola's powerful camera technology with our industry-leading digital evidence management software, VideoManager, to deliver high-quality digital evidence and real-time analytics.

The M500 offers the following benefits:

- Delivers exceptionally clear, evidence-grade video, from inside and outside the vehicle
- The M500 has three high-definition cameras, mounted on the front and rear windshield and in the cabin. The front camera has a 4K sensor, with an ultra high-definition recording resolution that captures both wide-angle and focused video streams. The cabin camera's infrared illumination allows backseat recording in total darkness, and a built-in microphone captures audio in the vehicle during recording.
- Works reliably, even in challenging situations
- The cameras and processor are small, rugged devices, easily and securely installed where they do not hinder any line of sight. They are tamper proof and built to withstand significant impact and severe weather conditions. Even if a vehicle is in a serious collision, the Uninterruptible Power Supply automatically kicks in to continue capturing evidence for those critical extra seconds.
- Protects video data, whether in transit or at rest
- The powerful core processor, with a 1 terabyte drive, securely stores all video footage, encrypting the data to prevent cyber threats.
- Provides users a reliable, easy-to-learn system
- Ease of use is at the heart of the M500. The interface is highly intuitive, and any feature can be accessed with no more than three touches of the control panel. Users can start a recording manually or program sensors to activate a recording when triggered – such as a siren, blue lights, vehicle speed, crash detection, wireless microphones, and more. After the recording starts and is categorized, everything is automated, including the uploading of footage to the system's evidence management software, VideoManager. There, recordings are easily managed, redacted, organized, and shared with all authorized parties, including first responders, fleet managers, investigative officers, supervisors, prosecutors, and legal teams.
- Increases efficiency
- The system's software makes it easy to search and analyze video footage, which can save countless hours for users and minimize human error.
- Promotes trust
- By providing a clear record of incidents that occur while officers are on duty, the M500 promotes trust between public safety agents and the communities they serve.
- Integrates seamlessly with other Motorola technologies
- The M500 offers additional benefits when working in conjunction with Motorola's V700 Body-Worn Camera or L5M License Plate Recognition camera and VehicleManager.
  - When used with the V700, the M500 in-car video system triggers the V700 to record at the same time. Officers can focus on the situation at hand, while the cameras – working together as a seamless system – capture synchronized recording from multiple vantage points. The footage is uploaded to and can be reviewed on the same system.

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- When used with the L5M, both the LPR camera and the M500 feed their collected license plate data into Vigilant VehicleManager and display the information on a single interface. Working together, the systems increase coverage while maintaining ease of use through a shared user interface and database.

The M500 is a reliable and comprehensive mobile video solution that will enhance safety, promote accountability, and improve efficiency. It ensures that you always have the critical information needed for smarter, faster decisions to help keep officers and the communities they serve safe.

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HONDO

THIS IS GOD'S COUNTRY

City Council Communication

Title: **DISCUSS AND CONSIDER ACTION ON AUTHORIZING THE PURCHASE OF A 2025 FORD POLICE INTERCEPTOR SUV FOR K9 TRANSPORT. (JUSTIN SOZA, CHIEF OF POLICE)**

Date: January 13, 2025 ***From:*** Justin Soza

INFORMATION:

The Hondo Police Department was awarded $75,000.00 from the Office of the Governor Criminal Justice Assistance Grant Program Grant # 4987401 for the purchase of this unit. The total unit cost with up fitting is $74,520.96. TIPS contract# 010625 The Hondo Police Department is requesting an additional $7,182.80 for the vehicles in car camera system.

FINANCIAL IMPACT:

$81,703.76

STAFF RECOMMENDATION:

Staff recommends the purchase of the patrol as presented with the approval of the additional funds for the in car camera system.

MOTION:

I make a motion to authorize the Chief of Police to purchase a 2025 Ford Police Interceptor SUV for K9 transport with in car camera system in the amount of $81,703.76

ATTACHMENTS:

1. CITY OF HONDO K9 K8A PIU GAS 2025 WITH DANA TIPS 010625
2. SQ - 546642 Hondo PD K9 (1)
3. QUOTE-2958204-1M5002of2)onexistingEL(m500alreadydeployed)

STAFF CONTACTS:

Chief Soza

PRODUCT PRICING SUMMARY

TIPS 240901 Transportation Vehicles

VENDOR- Silsbee Ford, 1211 Hwy 96 N., Silsbee TX 77656

End User: CITY OF HONDO K9 **Prepared by:** SETH GAMBLIN

Contact: **Phone:** 512.436.1313

Email: **Email:** sgamblin.silsbeefleet@gmail.com

Product Description: FORD POLICE INTERCEPTOR UTILITY **Date:** January 6, 2025

A. **Bid Item:** **A. Base Price:** $ 48,395.00

B. **Factory Options**

Code	Description	Bid Price	Code	Description	Bid Price
K8A	2025 FORD PIU				
99B	Engine: 3.3L V6 Direct-Injection (FFV)	$ -			
86T	TAIL LAMP/POLICE HOUSING	inc			
17A	AUX AIR	inc			
55F	KEY FOB	inc			
60A	GRILLE LIGHTS, SIREN, SPEAKER WIRING	inc			
61B	OBD-II SPLITTER	inc			
51R	LEFTHAND LED SPOT LED	$ 495.00			

Total of B. Published Options: $ 495.00

Published Option Discount (5%) $ (24.75)

C. **Unpublished Options** $= 50.3 %

Description	Bid Price	Options	Bid Price
		EXTERIOR-WHITE	
		INTERIOR- 96	
DANA INSTALL 546642-B	$ 24,605.71		
		ORDER BANK OPEN NOW!	

Total of C. Unpublished Options: $ 24,605.71

D. **Floor Plan Interest (for in-stock and/or equipped vehicles):** $ 350.00

E. **Lot Insurance (for in-stock and/or equipped vehicles):** $ -

F. **Contract Price Adjustment:**

G. **Additional Delivery Charge:** 350 $ 700.00

H. **Subtotal:** $ 74,520.96

I. **Quantity Ordered** 1 **x H =** $ 74,520.96

J. **Trade in:** $ -

K.

L. **Total Purchase Price** $ 74,520.96

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	546642-A
Customer No.	SILSBEE

Bill To	Ship To
SILSBEE FORD FLEET GROUP **NEED ONLY ONE INVOICE PER SO#** **NEED ONLY ONE INVOICE PER SO#** SILSBEE, TX 77656	(For Pickup) San Antonio -SANA 8154 Bracken Creek Drive San Antonio, TX 78266
Contact: SETH GAMBLIN **Telephone:** 512-436-1313 **E-mail:** sgamblinsilsbeefleet@gmail.com	**Contact:** GERARDO VERDIN **Telephone:** 713-228-8900 **E-mail:** GVERDIN@DANASAFETYSUPPLY.COM

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
01/06/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Gerald Verdin	GERARDO VERDIN SAN	CHIEF SOZA	17605331440

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	N	INFO 2024 FORD PIU (1) HONDO PD Warehouse: SANA	0.0000	0.00
1	1	N	INFO EQUIPMENT AND INSTALL - K9 UNIT Warehouse: SANA	0.0000	0.00
1	1	N	INFO FRONT Warehouse: SANA	0.0000	0.00
1	1	N	BK2168ITU20 SMC PB450L With SOUNDOFF SIGNAL MPOWER Warehouse: SANA	846.6300	846.63
1	1	N	HK0810ITU20 Setina PB6 Headlight Guards w/ PB5 Wraps Warehouse: SANA	655.0500	655.05
1	1	N	ETSS100J SOI 100J SERIES COMPOSITE SPEAKER Warehouse: SANA ON BUMPER	187.1300	187.13

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Gerald Verdin	GERARDO VERDIN SAN	CHIEF SOZA	17605331440

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	N	ENFWB002NJ SOI, NFLIB, FRNT, 8MOD, 2020-23 PIU W/O76P, RW/BW Warehouse: SANA Ford Explorer/PI Utility w/o Option 76P (2020-23) Split Front (DRV) |D12||D12||D12||D12||D12||D12||D12||D12| (PAS) |R_W||R_W||R_W||R_W||B_W||B_W||B_W||B_W| Accessories: PNFLBSPLT1 DSC w/ Breakout Box (Included)	996.8000	996.80
1	1	N	INFO SIDE Warehouse: SANA	0.0000	0.00
4	4	N	ESLRL15118 SOI, SL RUNNING, 15", 1MOD, R/B/W, 3CLR/TRIO Warehouse: SANA 2 PER RUNNING BOARD	88.6600	354.64
4	4	N	PSLVBK05 SOI UNIVERSAL MOUNTING KIT NLINE RUNNING LIGHTS Warehouse: SANA	24.2600	97.04
1	1	N	INFO REAR Warehouse: SANA	0.0000	0.00

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Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	N	ENFWB00ZTC SOI, NFLIB, REAR, 6MOD, 2020-23 PIU, RA/BA Warehouse: SANA Ford Explorer/PI Utility w/o Option 76P (2020-22) Solid Rear (DRV) |D12||D12||D12||D12||D12||D12| (PAS) |R_A||R_A||R_A||B_A||B_A||B_A| Accessories: PNFLBSPLT1 DSC w/ Breakout Box (Included)	773.2600	773.26
6	6	Y	EMPS1SLS4RBW SOI, MPWR FASCIA, 3", STM, BLK HSG, RED/BLU/WHT Warehouse: SANA 3" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 12 LED, Tricolor - Red/Blue/White	116.6600	699.96
1	1	N	PMP1BK007 SOI PIU D PILLAR KIT, BOTH SIDES Warehouse: SANA LIGHTS NOT INCLUDED	152.1300	152.13
1	1	N	INFO INTERIOR/MISC Warehouse: SANA	0.0000	0.00
1	1	N	ENGSA5200RSP SOI, 500 SERIES PUSHBTN 200W CNTRL, +VOICE PLBK Warehouse: SANA ENGSA5200RSP	902.5300	902.53

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01/06/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Gerald Verdin	GERARDO VERDIN SAN	CHIEF SOZA	17605331440

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	N	ENGLMK008 SOI BLUEPRINT PIU LINK MICRO KIT Warehouse: SANA bluePRINT Link(R) Micro Kit, includes Module and Vehicle Harness for Ford Transit 2020-2023, Ford Explorer / Police Interceptor Utility (PIU) 2016-2023, Ford F150 2017-2020 only, Ford F250-F550 without large infotainment screen 2017-2022, Ford Escape 2020-2023	350.0000	350.00
1	1	N	ECVDMLTAL00 SOI UNIVERSAL DOME LIGHT ALL LED, RED/CLEAR Warehouse: SANA ABOVE CONSOLE	67.2000	67.20
4	4	N	EBSDL0001-W SOI, OBSERVE+ ROUND DOME LIGHT, 3", WHITE Warehouse: SANA ALL IN CARGO AREA DPS STYLE	53.6600	214.64
1	1	N	425-6505 JD 2020 PI UTILITY CONSOLE Warehouse: SANA 425-6505	378.3800	378.38
1	1	N	425-6682 JOTTO FP 4' SOUND OFF SIGNAL 500 SERIES REM Warehouse: SANA	32.4600	32.46

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Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	546642-A
Customer No.	SILSBEE

Bill To

SILSBEE FORD FLEET GROUP
NEED ONLY ONE INVOICE PER SO#
NEED ONLY ONE INVOICE PER SO#
SILSBEE, TX 77656

Contact: SETH GAMBLIN
Telephone: 512-436-1313
E-mail: sgamblinsilsbeefleet@gmail.com

Ship To

(For Pickup)
San Antonio -SANA
8154 Bracken Creek Drive
San Antonio, TX 78266

Contact: GERARDO VERDIN
Telephone: 713-228-8900
E-mail: GVERDIN@DANASAFETYSUPPLY.COM

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
01/06/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Gerald Verdin	GERARDO VERDIN SAN	CHIEF SOZA	17605331440

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	N	425-6141 JD APX4500/6500 (DASH MOUNT) 3" Warehouse: SANA	32.4600	32.46
1	1	N	425-6053 JD 3 INCH CONSOLE FILLER PLATE Warehouse: SANA	12.2900	12.29
1	1	N	425-6701 JOTTO FP Assy, 2" Blank Faceplate w/USB A/USB C & 12v Warehouse: SANA	83.3600	83.36
1	1	N	425-1485 Jotto 4" Storage Box Warehouse: SANA 425-1485	43.8600	43.86
1	1	Y	425-6729 JOTTO DUAL INTERNAL CUP HOLDER Warehouse: SANA	45.6200	45.62
1	1	N	425-0040 JOTTO Rear Mounted/Side Warehouse: SANA Rear Mounted/Side Hinged Armrest (fits 425-6687)	131.6100	131.61

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Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	546642-A
Customer No.	SILSBEE

Bill To	Ship To
SILSBEE FORD FLEET GROUP **NEED ONLY ONE INVOICE PER SO#** **NEED ONLY ONE INVOICE PER SO#** SILSBEE, TX 77656	(For Pickup) San Antonio -SANA 8154 Bracken Creek Drive San Antonio, TX 78266
Contact: SETH GAMBLIN **Telephone:** 512-436-1313 **E-mail:** sgamblinsilsbeefleet@gmail.com	**Contact:** GERARDO VERDIN **Telephone:** 713-228-8900 **E-mail:** GVERDIN@DANASAFETYSUPPLY.COM

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
01/06/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Gerald Verdin	GERARDO VERDIN SAN	CHIEF SOZA	17605331440

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	N	HSN4032B UNITEDCC MOTO MCS 13W External Speaker Warehouse: SANA	70.0000	70.00
1	1	N	HKN4192B UNITEDCC POWER CABLE XTL2500 Warehouse: SANA	45.0000	45.00
1	1	N	HLN6863B UNITEDCC MID-POWER REAR IGNITION RADIO CABLE Warehouse: SANA FITS NUMEROUS MOTOROLA RADIO MODELS **********	45.0000	45.00
1	1	Y	EZPF_INTERC.SUV_20 AMEALAC K9 KENNEL - PIUT Warehouse: SANA EZPF_INTERC.SUV_2020-Currr...	3,341.3300	3,341.33
1	1	Y	WATER DISH W/BRACKET AMEALAC HINGED UNIVERSAL WATER DISH Warehouse: SANA	160.0000	160.00
1	1	Y	COOLGUARDPLUSM910 AA E/Z-Cool Guard System PLUS M910 Warehouse: SANA	2,236.0000	2,236.00

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Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	546642-A
Customer No.	SILSBEE

Bill To	Ship To
SILSBEE FORD FLEET GROUP **NEED ONLY ONE INVOICE PER SO#** **NEED ONLY ONE INVOICE PER SO#** SILSBEE, TX 77656	(For Pickup) San Antonio -SANA 8154 Bracken Creek Drive San Antonio, TX 78266
Contact: SETH GAMBLIN **Telephone:** 512-436-1313 **E-mail:** sgamblinsilsbeefleet@gmail.com	**Contact:** GERARDO VERDIN **Telephone:** 713-228-8900 **E-mail:** GVERDIN@DANASAFETYSUPPLY.COM

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
01/06/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Gerald Verdin	GERARDO VERDIN SAN	CHIEF SOZA	17605331440

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	Y	COOLGUARDRESCUEADDON AA Cool Guard M910 Rescue Add On Warehouse: SANA RESCUE module and wire harness for M910 Cool Guard PLUS	569.3300	569.33
1	1	Y	COOLGUARDPROPAGER AMEALAC E/Z-COOL GUARD PRO PAGER SYSTEM Warehouse: SANA WORKS IN CONJUNCTION WITH COOL GUARD MONITORING SYSTEM --- INCLUDES A GLASS MOUNT ANTENNA **********	584.0000	584.00
1	1	N	805-0022-00 STALKER Dual - 2 Antenna Radar System Warehouse: SANA END USER: MAKE YEAR & MODEL:	3,093.0000	3,093.00
1	1	Y	155-2211-00 STALKER REMOTE DISPLAY INTRCONNECT CABLE Warehouse: SANA	110.0000	110.00
1	1	N	5025B BlueSea 6 Circuit ST Fuse Block w/ Cover & Ground Bus Warehouse: SANA	50.0000	50.00

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Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	546642-A
Customer No.	SILSBEE

Bill To	Ship To
SILSBEE FORD FLEET GROUP **NEED ONLY ONE INVOICE PER SO#** **NEED ONLY ONE INVOICE PER SO#** SILSBEE, TX 77656	(For Pickup) San Antonio -SANA 8154 Bracken Creek Drive San Antonio, TX 78266
Contact: SETH GAMBLIN **Telephone:** 512-436-1313 **E-mail:** sgamblinsilsbeefleet@gmail.com	**Contact:** GERARDO VERDIN **Telephone:** 713-228-8900 **E-mail:** GVERDIN@DANASAFETYSUPPLY.COM

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
01/06/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Gerald Verdin	GERARDO VERDIN SAN	CHIEF SOZA	17605331440

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
1	1	N	5026B BlueSea 12 Circuit Fuse Block w/ Ground Bus and Cover Warehouse: SANA	60.0000	60.00
1	1	N	TES-338265 TESSCO ANTENNA 3/4" Mount, 25' RG58/U Mini-UHF loose Warehouse: SANA MFG PART #: NMO-60-300-M1-N	30.0000	30.00
1	1	N	204468 TESSCO 760-870 MHz Phantom Antenna, 3 dBi Warehouse: SANA	60.0000	60.00
1	1	Y	GRAPHICS GRAPHICS FOR VEHICLE Warehouse: SANA GHOST K9 UNIT	1,450.0000	1,450.00
1	1	N	INSTALL KIT MISC INSTALLATION SUPPLIES I.E. Warehouse: SANA LOOM, WIRE, HARDWARE, CONNECTORS, ETC **********	475.0000	475.00
1	1	Y	INSTALL DSS INSTALLATION OF EQUIPMENT Warehouse: SANA	4,320.0000	4,320.00

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Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	546642-A
Customer No.	SILSBEE

Bill To	Ship To
SILSBEE FORD FLEET GROUP **NEED ONLY ONE INVOICE PER SO#** **NEED ONLY ONE INVOICE PER SO#** SILSBEE, TX 77656	(For Pickup) San Antonio -SANA 8154 Bracken Creek Drive San Antonio, TX 78266
Contact: SETH GAMBLIN **Telephone:** 512-436-1313 **E-mail:** sgamblinsilsbeefleet@gmail.com	**Contact:** GERARDO VERDIN **Telephone:** 713-228-8900 **E-mail:** GVERDIN@DANASAFETYSUPPLY.COM

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
01/06/25	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30

Entered By	Salesperson	Ordered By	Resale Number
Gerald Verdin	GERARDO VERDIN SAN	CHIEF SOZA	17605331440

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
			Approved By: _____ ☐ **Approve All Items & Quantities** **Quote Good for 30 Days**		

Print Date	01/06/25
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Printed By: Gerald Verdin

Subtotal	23,755.71
Freight	850.00
Order Total	24,605.71

MOTOROLA SOLUTIONS

HONDO POLICE DEPT

M500 2 of 2) on existing EL (m500 already deployed)

01/08/2025

The design, technical, pricing, and other information ("Information") furnished with this submission is confidential proprietary information of Motorola Solutions, Inc. or the Motorola Solutions entity providing this quote ("Motorola") and is submitted with the restriction that it is to be used for evaluation purposes only. To the fullest extent allowed by applicable law, the Information is not to be disclosed publicly or in any manner to anyone other than those required to evaluate the Information without the express written permission of Motorola.
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01/08/2025

HONDO POLICE DEPT
1101 16TH ST
HONDO, TX 78861

RE: Motorola Quote for M500 2 of 2) on existing EL (m500 already deployed)

Dear ,

Motorola Solutions is pleased to present HONDO POLICE DEPT with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide HONDO POLICE DEPT with the best products and services available in the communications industry. Please direct any questions to Kevin Lamel at Kevin.Lamel@motorolasolutions.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Kevin Lamel

DRAFT

Billing Address:
HONDO POLICE DEPT
1101 16TH ST
HONDO, TX 78861
US

Quote Date:01/08/2025
Expiration Date:04/08/2025
Quote Created By:
Kevin Lamel
Kevin.Lamel@motorolasolutions.com

End Customer:
HONDO POLICE DEPT

Contract: 39000 - DIR-CPO-5433
AGREEMENT: WG List Price 20 Off
Payment Terms:30 NET

Summary:

This quote does not include installation of hardware in a vehicle, customer would work with 3rd party for any installation of equipment in their vehicle fleet.

Line #	Item Number	Description	Qty	Term	Sale Price	Ext. Sale Price
	M500					
1	WGB-0708A	M500 ICV SYSTEM W/RCAM, V300 WIFI DOCK*	1		$6,315.00	$6,315.00
2	WGW00502	M500 EXTENDED WARRANTY	1	3 YEAR	$344.80	$344.80
3	WGB-0189A	MTIK CONF KIT,802.11AC,M500POE,5GHZ ANT	1		$328.00	$328.00
	VideoManager EL or EX: Video Evidence Management					
4	WGP02400-510	VIDEOMANAGER EL, IN-CAR VIDEO SYSTEM ANNUAL LICENSE	1	1 YEAR	$195.00	$195.00

Grand Total $7,182.80(USD)

DRAFT

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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Pricing Summary

	Payment Term	Upfront Sale Price
Upfront Costs*		
		$6,987.80
Upfront Subscription Fee		
VideoManager EL or EX: Video Evidence Management	Annually	$195.00
Sub Total:		**$7,182.80**

	Payment Term	Sale Price	Annual Sale Price
Sub Total:			**$0.00**

Grand Total System Price (Inclusive of Upfront and Annual Costs)	**$7,182.80**

**Upfront costs include the cost of Hardware, Accessories and Implementation, where applicable.*

Notes:

- The Pricing Summary is a breakdown of costs and does not reflect the frequency at which you will be invoiced.
- Additional information is required for one or more items on the quote for an order.
- This quote does not include installation of hardware in a vehicle, customer would work with 3rd party for any installation of equipment in their vehicle fleet.
- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.
- Unless otherwise noted in this quote / order, installation of equipment is not included.

DRAFT

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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

VIDEOMANAGER EL SOLUTION DESCRIPTION

VideoManager EL simplifies evidence management, automates data maintenance and facilitates management of your department's devices.

It is compatible with V300 and VISTA body-worn cameras, as well as M500 and 4RE in-car video systems, enabling you to upload video evidence quickly and securely.

The optional SmartControl and SmartConnect smart device applications support live video streaming from body-worn cameras, allowing personnel to view footage captured by the cameras in the app.

VIDEO EVIDENCE MANAGEMENT

VideoManager EL delivers benefits to all aspects of video evidence management. From streamlining the evidence review process to automatically maintaining your stored data, VideoManager EL makes evidence management as efficient as possible. With VideoManager EL, you minimize the amount of time spent manually managing evidence, allowing your team to spend more time in the field.

Simplified Evidence Review

VideoManager EL makes evidence review easier by allowing you to upload captured video and audio from your in-field devices, sharing important information that groups relevant evidence together. This information includes a recording's date and time, device used to capture, event ID, officer name and event type. Incidents recorded from several devices can be found easily and viewed at the same time, eliminating the task of reviewing irrelevant footage.

Its built-in media player includes a visual display of incident data, allowing you to view moments of interest, such as when lights, sirens or brakes were activated during the event timeline, status of cameras and microphones and patrol speed graph.

Other relevant files, such as PDFs, spreadsheets, reports, third-party videos, audio recordings, pictures, drawings and applicable external files can also be grouped together and stored under a specific case entry, allowing all pertinent information to be stored together in Evidence Library.

Easy Evidence Sharing

VideoManager EL empowers you to easily share information in the evidence review or judiciary sharing process by exporting evidence data. It is capable of searching for data using various criteria, including import, export, playback, download, share and modification dates, allowing users to quickly find relevant evidence.

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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Automatic Data Maintenance

VideoManager EL lets you automatically organize the evidence data you store, allowing you to save time that would be spent manually managing it. It can schedule the automatic movement or purging of events on any basis, based on how you want to configure the system.

Security groups and permissions are easily set up in VideoManager EL, allowing you to grant individuals access to evidence on an as-needed basis.

Integration with In-Car and Body-Worn Cameras

Officers on the road are able to automatically upload encrypted video from in-car systems and body cameras. This eliminates the need for trips to and from the station solely for uploading data into the system.

Video and audio captured by M500, V300, 4RE and VISTA camera systems are automatically linked in VideoManager EL based on time and location. You can then utilize synchronized playback and export of video and audio from multiple devices in the same recording group, where video and audio streams can be matched together.

Optional Live Video Streaming

VideoManager EL integrates with SmartControl, an optional mobile application for Android and iOS that allows officers to review video evidence from their smartphone or tablet while they're still in the field.

SmartControl also allows officers to categorize recordings using event tags, stream live video from and change camera settings, such as adjusting field of view, brightness, and audio levels.

SmartConnect, an optional smartphone application, provides VISTA body-worn camera users with immediate in-field access to their body cameras. SmartConnect includes the ability to pair with VISTA cameras, adjust officer preferences, categorize recordings with incident IDs and case numbers, and play back recordings.

DEVICE MANAGEMENT

Agencies using VideoManager EL can assign users to devices, track them and streamline shift changes. You can easily manage, configure, update firmware and deploy in-car and body-worn cameras. Individual preference settings can be configured based on user profiles, allowing quick device transactions within a pooled or assigned device system. VideoManager EL also enables devices to be quickly exchanged between officers during shift changes. This minimizes the number of devices needed for your fleet.

Device Tracking

You can easily manage, configure and deploy your in-car and body-worn cameras in VideoManager EL. Devices can be assigned to personnel within VideoManager EL and tracked, helping agencies keep track of which users have specific devices.

Faster Shift Changes

VideoManager EL's Rapid Checkout Kiosk feature allows agencies using a pooled camera system to use fewer cameras. Cameras can be checked out at the start of a shift using an easy-to-use interface.

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At the end of the shift, the camera can be returned to its dock, where the video is automatically uploaded and the camera is made ready to be checked out and used for the next shift.

Devices can also be configured to remember individual preference settings for each user, including haptic and audible alert volume level, screen brightness and camera aim. These settings are applied whenever a device is assigned to a specific officer. A variety of settings within VideoManager EL also enable you to configure devices to operate in alignment with your agency’s policies and procedures.

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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

MOBILE VIDEO PRODUCTS NEW SYSTEM STATEMENT OF WORK

OVERVIEW

This Statement of Work (SOW) outlines the responsibilities of Motorola Solutions, Inc. (Motorola) and the Customer for the implementation of body-worn camera(s) and/or in-car video system(s) and your digital evidence management solution. For the purpose of this SOW, the term “Motorola” may refer to our affiliates, subcontractors, or certified third-party partners. A third-party partner(s) (Motorola-certified installer) will work on Motorola’s behalf to install your in-car video system(s) (if applicable).

This SOW addresses the responsibilities of Motorola and the Customer that are relevant to the implementation of the hardware and software components listed in the Solutions Description. Any changes or deviations from this SOW must be mutually agreed upon by Motorola and the Customer and will be addressed in accordance with the change provisions of the Contract. The Customer acknowledges any changes or deviations from this SOW may incur additional cost.

Motorola and the Customer will work to complete their respective responsibilities in accordance with the Project Schedule. Any changes to the Project Schedule must be mutually agreed upon by both parties in accordance with the change provisions of the Contract.

Unless specifically stated, Motorola will perform the work remotely. The Customer will provide Motorola personnel with access to their network and facilities so Motorola is able to fulfill its obligations. All work will be performed during normal business hours based on the Customer’s time zone (Monday through Friday from 8:00 a.m. to 5:00 p.m.).

The number and type of software subscription licenses, products, or services provided by Motorola are specifically listed in the Contract and referenced in the SOW. Services provided under this SOW are governed by the mutually executed Contract between the parties, or Motorola’s Master Customer Agreement and applicable addenda (“Contract”).

AWARD, ADMINISTRATION, AND PROJECT INITIATION

Project Initiation and Planning will begin following the execution of the Contract between Motorola and the Customer. At the conclusion of Project Planning, Motorola’s Project Manager (PM) will begin status meetings and provide status reports on a regular cadence with the Customer’s PM. The status report will provide a summary of activities completed, activities planned, progress against the project schedule, items of concern requiring attention, as well as, potential project risks and agreed upon mitigation actions.

Motorola utilizes Google Meet as its teleconference tool. If the Customer desires to use an alternative teleconferencing tool, any costs incurred from the use of this alternate teleconferencing tool will be the responsibility of the Customer.

FBI-CJIS SECURITY POLICY – CRIMINAL JUSTICE INFORMATION

CJIS Security Policy Compliance

Motorola does not believe our Mobile Video offerings (i.e. in-car/body-worn cameras) require compliance with the FBI-CJIS Security Policy (CJISSECPOL) based on the definition in Section 4 of CJISSECPOL and how the FBI-CJIS defines Criminal Justice Information. However, Motorola does design its products with the CJISSECPOL

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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

security controls as a guide. Motorola's Mobile Video system design and features support best practice security controls and policy compliance. In the event of a CJIS technical audit request, Motorola will support the Customer throughout this process.

Personnel Security – Background Screening

Motorola will assist the Customer with completing the CJIS Security Policy Section 5.12 Personnel Security related to authorized personnel background screening when requested to do so by the Customer. Based on Section 5.12, a Motorola employee is defined as someone who is required to be on the Customer's property with unescorted access. Motorola employees will also have access to the Customer's network(s) and stored information. Motorola has remote access tools to support virtual escorted access to on-premises customer assets.

Additionally, Motorola performs independent criminal background investigations including name based background checks, credential and educational vetting, credit checks, U.S. citizen and authorized worker identity verification on its employees.

Motorola will support the Customer in the event of a CJIS audit request to validate employees assigned to the project requiring CJIS Section 5.12 Personnel Security screening and determine whether this list is up to date and accurate. Motorola will notify the Customer within 24 hours or next business day of a personnel status change.

Security Awareness Training

Motorola requires all employees who will support the Customer to undergo Level 3 Security Awareness Training provided by Peak Performance and their CJIS online training platform. If the Customer does not have access to these records, Motorola can facilitate proof of completion. If the Customer requires additional and/or separate training, Motorola will work with the Customer to accommodate this request at an additional cost.

CJIS Security Addendum

Motorola requires all employees directly supporting the Customer to sign the CJIS Security Addendum if required to do so by the Customer.

Third Party Installer

The Motorola-certified third party installer will work independently with the Customer to complete the Section 5.12 Personnel Security checks, complete Security Awareness Training and execute the CJIS Security Addendum.

COMPLETION CRITERIA

The project is considered complete once Motorola has completed all responsibilities listed in this SOW. The Customer's task completion will occur based on the Project Schedule to ensure Motorola is able to complete all tasks without delays. Motorola will not be held liable for project delays due to incomplete Customer tasks.

The Customer must provide Motorola with written notification if they do not accept the completion of Motorola responsibilities. Written notification must be provided to Motorola within ten (10) business days of task completion. The project will be deemed accepted if no written notification is received within ten (10) business days.

In the absence of written notification for non-acceptance, beneficial use will occur thirty (30) days after functional demonstration of the system.

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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

SUBSCRIPTION SERVICE PERIOD

If the contracted system includes a subscription, the subscription service period will begin upon the Customer's receipt of credentials for access. The provision and use of the subscription service is governed by the Contract.

PROJECT ROLES AND RESPONSIBILITIES OVERVIEW

Motorola Project Roles and Responsibilities

The Motorola Project Team will be assigned to the project under the direction of the Motorola PM. Each team member will be engaged in different phases of the project as necessary. Some team members will be multi-disciplinary and may fulfill more than one role.

In order to maximize effectiveness, the Motorola Project Team will provide various services remotely by teleconference, web-conference, or other remote method in order to fulfill our commitments as outlined in this SOW.

Our experience has shown customers who take an active role in the operational and educational process of their system realize user adoption sooner and achieve higher levels of success with system operation. The subsections below provide an overview of each Motorola Project Team Member.

Project Manager (PM)

The PM will be the principal business representative and point of contact for Motorola. The PM's responsibilities may include but are not limited to:

- Manage Motorola responsibilities related to the delivery of the project.
- Maintain the Project Schedule, and manage assigned Motorola personnel, subcontractors, and suppliers as applicable.
- Coordinate schedules of assigned Motorola personnel, subcontractors, and suppliers as applicable.
- Conduct equipment inventory if applicable.
- Maintain project communications with the Customer.
- Identify and manage project risks.
- Coordinate collaboration of Customer resources to minimize project delays.
- Evaluate project status against Project Schedule.
- Conduct status meetings on mutually agreed upon dates to discuss project status.
- Provide timely responses to Customer inquiries and issues related to project progress.
- Conduct daily status calls with the Customer during Go-Live.

Post Sales Engineer

The Post Sales Engineer will work with the Customer's Project Team on:

- Discovery validation.
- System provisioning.
- Covers the IT portion of the Project Kickoff Call with the Customer.
- Contracted data migration between two disparate digital evidence management systems (if applicable).

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System Technologist (ST)

The ST will work with the Customer's Project Team on:

- Configure Customer's digital evidence management system.
- Inspect installation and configure hardware devices.
- Provide instructions to the Customer on how to configure the hardware.
- Review Deployment Checklist with the Customer.
- Develop and submit a Trip Report.
- Update Customer IP Map.

Professional Services Engineer (if applicable)

The Professional Services Engineer is engaged on projects that include integration between Motorola's digital evidence management system and the Customer's third-party software application. Their responsibilities include:

- Delivery of the interface between Motorola's digital evidence management system and the Customer's third-party software (e.g. CAD).
- Work with the Customer to access required systems/data.

Application Specialist (if applicable)

The Application Specialist will work with the Customer Project Team on system provisioning and education. The Application Specialist's responsibilities include but are not limited to:

- Deliver provisioning education and guidance to the Customer for operating and maintaining their system.
- Provide product education as defined by this SOW and described in the Education Plan.
- Provide on-site training based on the products the Customer purchased.

Technical Trainer / Instructor

The Technical Trainer / Instructor provides training on-site or remote depending on the training topic and deployment services purchased.

Motorola-Certified Installer

The Motorola-certified installer is primarily responsible for installing in-car video systems (ICVs) into Customer vehicles. There are specific requirements the 3rd party partner must meet in order to be considered a Motorola-certified installer, and they include the following:

- **Required Training**
  - WTG0501 - M500 Vehicle Installation Certification (Remote) or WTG0503 - M500 Vehicle Installation Certification (Live)
    - Needs to be renewed yearly.
    - Needs to be submitted to the PM by the technician completing the installation no less than thirty (30) days prior to the installation.
  - Review of any previous Motorola Solutions Technical Notifications (MTNs).
- **Optional Training**
  - WGD00186 - M500 Installation Overview and Quick Start (NA)
    - Not required for installation. Available for the installing technician.
  - WGD00177 - M500 In-Car Video System Installation Guide
    - Not required for installation. Available for the installing technician.
  - MN010272A01 - M500 In-Car Video System Basic Service Manual

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- Not required for installation. Available for the installing technician.

Other responsibilities the Motorola-certified installer may be involved in include the installation of cellular routers or Access Points. These activities will only be completed by Motorola if Motorola quotes these services; otherwise, the completion of these services are solely the responsibility of the Customer.

Customer Support Services Team

The Customer Support Services Team will provide on-going support to the Customer following Go-Live and final acceptance of the project.

Customer Project Roles and Responsibilities

Motorola has defined key resources that are critical to this project and must participate in all the activities defined in this SOW. During the Project Planning phase, the Customer will be required to provide names and contact information for the roles listed below. It is critical that these resources are empowered to make decisions based on the Customer's operational and administration needs. The Customer Project Team will be engaged from Project Initiation through Beneficial Use of the system. In the event the Customer is unable to provide the resources identified in this section, Motorola may be able to supplement these resources at an additional cost.

Project Manager

The PM will act as the primary point of contact for the duration of the project. In the event the project involves multiple locations, Motorola will work exclusively with the Customer's primary PM. The PM's responsibilities will include, but are not limited to:

- Communicate and coordinate with other project participants.
- Manage the Customer Project Team including subcontractors and third-party vendors. This includes timely facilitation of tasks and activities.
- Maintain project communications with the Motorola PM.
- Identify tasks required of Customer staff that are outlined in this SOW and the Project Schedule.
- Consolidate all project inquiries from Customer staff to present to Motorola PM.
- Approve a deployment date offered by Motorola.
- Review Project Schedule with the Motorola PM and finalize tasks, dates, and responsibilities.
- Measure and evaluate progress against the Project Schedule.
- Monitor project to ensure resources are available as required.
- Attend status meetings.
- Provide timely responses to issues related to project progress.
- Liaise and coordinate with other agencies, Customer vendors, contractors, and common carriers.
- Review and administer change control procedures, hardware and software certification, and all related project tasks required to meet the deployment date.
- Ensure Customer vendors' readiness ahead of the deployment date.
- Assign one or more personnel to work with Motorola staff as needed for the duration of the project, including one or more representatives from the IT department.
- Identify a resource with authority to formally acknowledge and approve milestone recognition certificates, as well as, approve and release payments in a timely manner.
- Provide Motorola personnel with access to all Customer facilities where system equipment is to be installed. Temporary identification cards are to be issued to Motorola personnel, if required for access.
- Ensure remote network connectivity and access for Motorola resources.

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- Assume responsibility for all fees pertaining to licenses, inspections and any delays associated with inspections due to required permits as applicable to this project.
- Provide reasonable care to prevent equipment exposure from contaminants that may cause damage to the equipment or interruption of service.
- Ensure a safe working environment for Motorola personnel.
- Identify and manage project risks.
- Provide signature(s) of Motorola-provided milestone recognition certificate(s) within ten (10) business days of receipt.

IT Support

IT Support manages the technical efforts and ongoing activities of the Customer's system. IT Support will be responsible for managing Customer provisioning and providing Motorola with the required information for LAN, WAN, server and client infrastructure.

The IT Support Team responsibilities include but are not limited to:

- Participate in delivery and training activities to understand the software and functionality of the system.
- Participate with Customer Subject Matter Experts (SMEs) during the provisioning process and associated training.
- Authorize global provisioning decisions and be the Point of Contact (POC) for reporting and verifying problems.
- Maintain provisioning.
- Implement changes to Customer infrastructure in support of the proposed system.

Video Management Point of Contact (POC)

The Video Manager POC will educate users on digital media policy, participate in Discovery tasks, and complete the Video Management Administration training. The Customer is responsible for its own creation and enforcement of media protection policies and procedures for any digital media created, extracted, or downloaded from the digital evidence management system.

Subject Matter Experts (SMEs)

SMEs are a core group of users involved with the analysis, training and provisioning process, including making decisions on global provisioning. The SMEs should be experienced users in their own respective field (evidence, dispatch, patrol, etc.) and should be empowered by the Customer to make decisions based on provisioning, workflows, and department policies related to the proposed system.

Training POC

The Training POC will act as the course facilitator and is considered the Customer's educational monitor. The Training POC will work with Motorola when policy and procedural questions arise. They will be responsible for developing any agency specific training material(s) and configuring new users on the Motorola Learning eXperience Portal (LXP) system. This role will serve as the first line of support during Go-Live for the Customer's end users.

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General Customer Responsibilities (if applicable)

In addition to the Customer responsibilities listed above, the Customer is responsible for the following:

- All Customer-provided equipment, including third-party hardware and software needed for the proposed system but not listed as a Motorola deliverable. Examples include end user workstations, network equipment, etc.
- Configure, test, and maintain third-party system(s) that will interface with the proposed system.
- Establish an Application Programming Interface (API) for applicable third-party system(s) and provide documentation that describes the integration to the Motorola system.
- Coordinate and facilitate communication between Motorola and Customer third-party vendor(s) as required.
- Motorola-certified installers must be certified through LXP for remote or in person installation training. The Customer is responsible for work performed by non-certified installers.
- Upgrades to Customer's existing system(s) in order to support the proposed system.
- Mitigate the impact of upgrading Customer third-party system(s) that will integrate with the proposed system. Motorola strongly recommends working with the Motorola Project Team to understand the impact of such upgrades prior to taking action.
- Active participation of Customer SMEs during the course of the project.
- Electronic versions of any documentation associated with business processes identified.
- Providing a facility with the required computer and audio-visual equipment for training and work sessions.
- Ability to participate in remote project meetings using Google Meet or a mutually agreed upon Customer-provided remote conferencing tool.

Motorola is not responsible for any delays that arise from Customer's failure to perform the responsibilities outlined in this SOW or delays caused by Customer's third-party vendor(s) or subcontractor(s).

NETWORK AND HARDWARE REQUIREMENTS

The following requirements must be met by the Customer prior to Motorola installing the proposed system:

- Provide network connectivity for the transfer and exchange of data for the proposed system.
- Provide Virtual Private Network (VPN) remote access for Motorola personnel to configure the system and conduct diagnostics.
- Provide Internet access to server(s).
- Provide devices such as workstations, tablets, and smartphones with Internet access for system usage. Chrome is the recommended browser for optimal performance. The workstations must support MS Windows 11 Enterprise.
- Provide and install antivirus software for workstation(s).
- Provide Motorola with administrative rights to Active Directory for the purpose of installation, configuration, and support.
- Provide all environmental conditions such as power, uninterruptible power sources (UPS), HVAC, firewall and network requirements.
- Ensure required traffic is routed through Customer's firewall.

Motorola is not responsible for any costs or delays that arise from Customer's failure to meet network and hardware requirements.

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PROJECT PLANNING

A clear understanding of the needs and expectations of Motorola and the Customer is critical to fostering a collaborative environment of trust and mutual respect. Project Planning requires the gathering of specific information to set clear project expectations and guidelines, as well as lay the foundation for a successful implementation.

PROJECT PLANNING SESSION

A Project Planning Session will be scheduled after the Contract has been executed. The Project Planning Session is an opportunity for the Motorola and Customer PM to meet prior to the Project Kickoff Meeting and review key elements of the project and expectations. Depending on the items purchased, the agenda will typically include:

- A high level review of the following project elements:
  - Contract documents.
  - A summary of contracted applications and hardware as purchased.
  - Customer's involvement in project activities to confirm understanding of scope and required time commitments.
  - A high level Project Schedule with milestones and dates.
- Confirm CJIS background investigations and fingerprint requirements for Motorola employees and/or subcontractors.
- Determine Customer location for Motorola to ship their equipment for installation.

Motorola Responsibilities

- Schedule the remote Project Planning Session.
- Request the assignment of Customer Project Team and any additional Customer resources that are instrumental to the project's success.
- Provide the initial Project Schedule.
- Baseline the Project Schedule.
- Review Motorola's delivery approach and its reliance on Customer-provided remote access.
- Document mutually agreed upon Project Kickoff Meeting Agenda.
- Request user information required to establish the Customer in LXP.

Customer Responsibilities

- Identify Customer Project Team and any additional Customer resources that are instrumental to the project's success.
- Acknowledge the mutually agreed upon Project Kickoff Meeting Agenda.
- Provide approval to proceed with the Project Kickoff Meeting.

Motorola Deliverables

- Project Kickoff Meeting Agenda.

PROJECT KICKOFF

Motorola will work with the Customer to understand the impact of introducing a new solution and the preparedness needed for a successful implementation.

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Note – The IT Questionnaire is completed during the pre-sales process and prior to Contract award. The IT Questionnaire is given to Motorola at the time of offer acceptance. Delay in completing the IT Questionnaire may delay shipment of equipment. Motorola will not be responsible for any delays associated with or related to the completion of the IT Questionnaire.

Motorola Responsibilities

- Review Contract documents including project delivery requirements as described in this SOW.
- Discuss the deployment start date and deliver the Deployment Checklist.
- Discuss vehicle equipment installation activities and responsibilities.
- Discuss the equipment inventory process (if applicable).
- Discuss project team participants and their role(s) in the project with fulfilling the obligations of this SOW.
- Review resource and scheduling requirements.
- Discuss Motorola remote system access requirements (24-hour access to a secured two-way Internet connection through the Customer's firewall for the purpose of deployment and maintenance).
- Discuss and deliver the Business Process Review (BPR) Workbook.
- Complete all necessary documentation (i.e. fingerprints, background checks, card keys, etc.) required for Motorola resources to gain access to Customer facilities.
- Discuss the LXP training approach.
- Provide designated Customer administrator with access to LXP.
- Review and agree on completion criteria and the process for transitioning to support.

Customer Responsibilities

- Provide feedback on project delivery requirements.
- Review the Deployment Checklist.
- Review the roles of project participants to identify decision-making authority.
- Provide VPN access to Motorola personnel to facilitate delivery of services described in this SOW.
- Validate non-disclosure agreements, approvals, and other related items are complete (if applicable).
- Provide all documentation (i.e. fingerprints, background checks, card keys, etc.) required for Motorola resources to gain access to Customer facilities.
- Provide Motorola with names and contact information to the designated LXP Administrator(s).

Motorola Deliverables

- Project Kickoff Meeting Minutes.
- BPR Workbook.
- Deployment Checklist.

DISCOVERY TELECONFERENCE

During the Discovery Teleconference, Motorola will meet with the Customer to define system configuration, as well as, agency recording and retention policies. This information will be documented in the Business Process Review (BPR) Workbook, which is used as a guide for configuration and provisioning decisions.

Motorola Responsibilities

- Facilitate Discovery Teleconference(s).
- Review and complete BPR Workbook with the Customer.

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- Confirm Customer-provided configuration inputs.

Customer Responsibilities

- Gather and review information required to complete the BPR Workbook during the Discovery Teleconference.
- Schedule Customer Project Team and SMEs to attend the Discovery Teleconference. SMEs should be present to weigh-in on hardware, software and network components. Customer attendees should be empowered to convey policies and make modifications to policies as necessary.
- Return completed BPR Workbook no later than five (5) business days after the conclusion of the Discovery Teleconference.

Motorola Deliverables

- Completed BPR Workbook.

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PROJECT EXECUTION

HARDWARE PROCUREMENT AND INSTALLATION

Motorola will procure contracted hardware as part of the ordering process. The hardware will be configured with a basic profile in line with the information provided by the IT Questionnaire or Discovery Teleconference for installation and configuration of the system. The Customer is responsible for providing an installation environment that meets manufacturer's specifications for the hardware, which includes but is not limited to:

- Power
- Heating and Cooling
- Network Connectivity
- Access and Security
- Conduit and Cabling

Motorola Responsibilities

- Procure contracted equipment and ship to the Customer's designated location.
- Inventory equipment after arrival at Customer location (if applicable).
- Install backend server in Customer's designated area (if applicable).
- Conduct a power-on test to validate the installed hardware and software are ready for configuration.
- Verify remote connection to hardware.
- For an on-site deployment, Motorola will be responsible for verifying the body-worn camera Transfer Stations are connected to the Customer's network. The Customer is responsible for ensuring Motorola has the correct IP address(es) for configuring the Transfer Stations, and the Customer's network is operational.
- The installer will be responsible for installing the Access Point(s) (APs) if provided by Motorola (if applicable).
- The ST will verify whether the AP(s) are properly installed and connected to the network (if applicable).
- Create a Trip Report outlining the activities completed during configuration and testing of system hardware.

Customer Responsibilities (if applicable)

- Procure Customer-provided equipment and make it available at the installation location.
- Confirm the server room complies with environmental requirements (i.e. power, uninterruptible power, surge protection, heating/cooling, etc.).
- Verify the server is connected to the Customer's network.
- Provide, install, and maintain antivirus software for server(s) and/or workstation(s).
- Enable outgoing network connection (external firewall) to the CommandCentral cloud by utilizing the Customer's Internet connection (if applicable).
- Install Customer-supplied APs (if applicable).
- Verify APs are properly installed and connected to the network (if applicable).
- For remote deployments, the Customer is responsible for verifying the body-worn camera Transfer Stations are connected to their network.
- Confirm access to installed software on Customer-provided workstation(s).
- For body-worn cameras, the Customer will verify whether the Transfer Station(s) are connected to their network.

Motorola Deliverables

- Contracted Equipment.

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- Equipment Inventory (if applicable).

In-Car Video System Configuration (if applicable)

The Motorola-certified installer will complete the installation of the in-car video (ICV) system(s) within the Customer-provided vehicle(s). The installer may also be responsible for installing cellular routers or WiFi radios inside the vehicle(s) for wireless upload of video to the Customer's digital evidence management system.

The Customer vehicles must be available for the ST to complete the configuration and testing of the contractual number of ICVs. If the Customer does not have all vehicles available during the agreed upon date and time, the Customer may opt to sign-off on the number of ICV configurations completed. If the Customer requires the ST to complete the full contractual number of ICVs at a later date and time, additional cost may be incurred. **Table 1-1** shows the number of ICVs an ST is contractually obligated to configure and test based on the number of ICVs purchased.

Table 1-1: Number of Contractual ICV Configurations

Number of ICV Purchased	Number of ICV to Test
1	1
2	2
3	3
4	4
5 - 25	5
26 - 50	10
51 - 75	15
76 - 100	20
101 - 150	30
151 - 200	40
201+	20%

Note – The Pricing Page will reflect in-car video installation services by Motorola if Motorola is responsible for the vehicle installations.

Motorola Responsibilities

- Setup server for ICV digital video recorder (DVR) configuration.
- Create configuration USB used to complete ICV hardware configuration and validation.
- Travel to the Customer site to conduct configuration and testing of ICVs.
- Complete ICV configuration on a single vehicle, and validate the configuration with the Customer.
- Receive Customer approval to proceed with remaining ICV configurations.
- Complete remaining contracted vehicle configurations.
- Test a subset of completed ICV hardware configurations.

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- For Motorola-certified installer, complete the installation of cellular router and confirm placement of antenna mounting with Customer (if applicable).
- The Motorola-certified installer will install Customer-provided SIM card into cellular router and connect cellular router to ICV (if applicable).
- Activities surrounding ICV (M500) interface to Automatic License Plate Recognition (ALPR) (if applicable).
  - Install Car Detector Mobile MDC Software on Customer-provided mobile data terminal (MDT) within the vehicle.
  - Configure MDC Network Card.

Customer Responsibilities

- Provide Motorola with remote connection and access credentials to complete ICV hardware configuration.
- Notify Motorola of the vehicle installation location.
- Coordinate and schedule date and time for ICV hardware configuration(s).
- Make ICV hardware available to Motorola for configuration and testing in accordance with the Project Schedule.
- Provide cellular SIM Card for Internet connectivity to the installer at time of vehicle installation.

Motorola Deliverables

- Complete Functional Validation Plan as it applies to the proposed solution.

NOTE - The Customer is responsible for having all vehicles and devices available for installation per the Project Schedule. All cellular data fees and Internet connectivity charges are the responsibility of the Customer. If a Motorola-certified installer is not used to install the ICV(s), Motorola is not responsible for any errors in hardware installation, performance or delays in the Project Schedule. In the event the Customer takes on the responsibility of installing the ICV(s) through a Motorola-certified installer, Motorola is also not responsible for any errors in hardware installation, performance or delays in the Project Schedule. For ALPR installations, an MDT is required for all vehicles (if applicable).

Body Worn Camera Configuration (if applicable)

The Transfer Station will be utilized to configure each body-worn camera according to the Business Process Review. In order for this process to be successfully completed, the Transfer Station must be connected to the Customer's digital evidence management system. The table below shows the number of body-worn cameras an ST is contractually obligated to configure and test based on the number of body-worn cameras purchased.

Table 1-2: Number of Contractual Body-Worn Camera Configurations

Number of BWC Purchased	Number of BWC to Test
1	1
2	2
3	3
4	4
5 - 25	5
26 - 50	10

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Number of BWC Purchased	Number of BWC to Test
51 - 75	15
76 - 100	20
101 - 150	30
151 - 200	40
201+	20%

Motorola Responsibilities

- Configure Transfer Station(s) for connectivity to the digital evidence management system.
- Verify the Transfer Station(s) is configured properly and connected to the network.
- Configure body-worn camera(s) within the digital evidence management system.
- Check out body-worn camera(s) and create a test recording.
- Verify completion of upload from body-worn camera(s) after it is docked in a Transfer Station or USB dock.
- Install and provide a demonstration of client software as part of the same on-site engagement as Go-Live, unless otherwise outlined in this SOW.

Customer Responsibilities

- Select physical location(s) for Transfer Station(s).
- Provide and install workstation hardware.
- Complete installation of client software on remaining workstations and mobile devices.
- Validate functionality of components and solution utilizing the Deployment Checklist.
- Provide Motorola remote connection information and necessary credentials.

Automatic License Plate Recognition (ALPR) Commissioning (if applicable)

This section highlights the responsibilities of Motorola and the Customer when an in-car video system interfaces with the Law Enforcement Archival Report Network (LEARN) database.

Motorola Responsibilities

- Create a Customer account in the LEARN system with user emails.
- Verify the Customer has installed and launched the Vigilant Car Detector Mobile Software per the Vigilant LEARN Quickstart Guide.
- Provide Mobile LPR - Officer Safety Basic and Advanced Pre-Installation Checklist.
- Provide Agency Manager with Training Materials and Car Detector Mobile MDC software installation guide.
- Advise Agency Manager of different options available to add new users.
- Confirm Agency Manager is aware of registration required for Hotlists.
- Confirm Agency Manager understands how to set up data-sharing.

Customer Responsibilities

- Identify the Agency Manager.
- Register to receive access to Hotlists.

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SOFTWARE INSTALLATION AND CONFIGURATION

Motorola will install VideoManager Evidence Library (EL) software on a specified number of workstations dictated by the Contract. The Customer will be responsible for installing the software on the remaining workstations. Provisioning of VideoManager EL software will be done in accordance with the information contained in the BPR Workbook.

Installation of VideoManager EL software consists of the following activities:

- Delivery and installation of server hardware (if applicable).
- Network discovery.
- Operating system and software installation.
- Onboarding user / group identity set up.
- Provide access to the application.

VideoManager EL (if applicable)

The VideoManager EL software is an on-premises solution that requires an onsite server and supports both body worn cameras and in-car video systems.

Motorola Responsibilities

- Install software on a specified number of customer workstations and/or mobile devices.
- Use information provided in the BPR Workbook to configure VideoManager EL software.
- Test software using applicable portions of the Functional Validation Plan.
- Provide instruction on client software USB utility.

Customer Responsibilities

- Provide a network environment that conforms to the requirements presented in the Solution Description.
- Procure and install server and storage hardware at desired location in accordance with Solution Description requirements.
- Perform a power on test with Motorola.
- Provide assigned Motorola System Administrator with access to SQL database for installation purposes (Motorola’s access will be revoked upon conclusion of the installation).
- For Active Directory integration, provide domain user (service account), security group (for application administrators including service account), and domain read access (if applicable).
- Provide workstation and/or mobile device hardware in accordance with specifications listed in the Solution Description.
- Complete online training.
- Complete installation of client software on remaining workstations and/or mobile devices.

VideoManager ELC (if applicable)

VideoManager ELC software is a cloud solution that does not require an onsite server and supports both body-worn cameras and in-car video systems.

Motorola Responsibilities

- Use information provided in BPR Workbook to configure VideoManager ELC software.
- Based on Customer feedback, perform the following activities:

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  - Create users, groups, and setup permissions.
  - Create event categories.
  - Set retention policies.
- Test software using applicable portions of the Functional Validation Plan.
- Ensure training POC can access the system.

Customer Responsibilities

- Verify traffic can be routed through Customer's firewall and reaches end user workstations.

CloudConnect Installation and Configuration (applicable for CommandCentral Aware purchase)

Motorola Responsibilities

- Verify remote access capability.
- Remotely configure CloudConnect Virtual Machine within the Cloud Anchor Server.
- Configure network connectivity and test connection to the CloudConnect Virtual Machine.
- Create an IPSEC tunnel.
- Provide Customer with the information for setting up the IPSEC tunnel.

Customer Responsibilities

- Provide Motorola with two static IP addresses, corresponding subnet masks/default gateway, and available NTP and DNS IP for the CloudConnect Virtual Machine and the Cloud Anchor Server.
- Confirm with Motorola the network performance requirements are met.
- Configure firewall to allow traffic from IPSEC tunnel.

Completion Criteria

- CloudConnect Virtual Machine configuration is complete and accessible throughout the network.

CommandCentral Evidence (if applicable)

Motorola will work with the Customer to determine best industry practices, current operations environment, and subsystem integration to ensure optimal configuration of your CommandCentral Evidence solution.

Motorola Responsibilities

- Use the CommandCentral Admin Portal to provision users, groups, and rules based on Customer Active Directory data.
- Guide the Customer in the configuration of CommandCentral Evidence.

Customer Responsibilities

- Supply access and credentials to Customer's Active Directory for the purpose of Motorola conducting CommandCentral Evidence provisioning.
- Respond to Motorola's inquiries regarding users, groups and agency mapping to CommandCentral Evidence.
- Provision policies, procedures, and user permissions.
- Configure evidence as directed by Motorola.

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DATA MIGRATION SERVICES (IF APPLICABLE)

The Customer is responsible for partitioning data to be converted from a legacy or on-premises digital evidence management system to an on-cloud solution as part of this offer. The Customer will have ten (10) business days to provide feedback after Motorola validates the migrated data. If feedback is not received on or before ten (10) business days, Motorola will assume the migration is complete.

Motorola Responsibilities

- Receive access to Customer video data.
- Perform contracted data migration and validation.

Customer Responsibilities

- Provide remote access to partitioned data to be migrated.
- Validate migrated dataset, and provide Motorola with feedback within ten (10) business days.

Completion Criteria

- A migrated dataset as defined in the Contract.

DEMS INTEGRATIONS AND THIRD-PARTY INTERFACES (IF APPLICABLE)

The integration between Motorola's digital evidence management system and the Customer's third-party system may consist of an iterative series of activities depending on the complexity of accessing the third-party system. Interfaces will be installed and configured in accordance with the Project Schedule. The Customer is responsible for engaging third-party vendors as required to facilitate connectivity and testing of the interface(s).

Motorola Responsibilities

- Develop and configure interface(s) to support the functionality described in the Solution Description.
- Establish and validate connectivity between Motorola and third-party systems.
- Perform functional demonstration to confirm the interface(s) can transmit and receive data to the Customer's digital evidence management system.

Customer Responsibilities

- Act as liaison between Motorola and third-party vendor(s) as required to establish connectivity to the digital evidence management system.
- Provide personnel authorized to make changes to the network and third-party systems to support Motorola's integration efforts.
- Provide network connectivity between digital evidence management system and the third-party system(s).
- Provide information on API, SDKs, data scheme, and any documentation necessary to establish interfaces with all local and remote systems. This information should be provided to the Motorola PM within ten (10) business days of the Interface Engagement Meeting.

NOTE - At the time of initial design, unknown circumstances, requirements or anomalies may present difficulties with interfacing Motorola products to a third-party application. These difficulties could result in a poorly performing or a non-functional interface. By providing Motorola with this information early in the deployment process, will put us in the best position to mitigate these potential issues. If the resolution requires additional third-party integration, application upgrades, APIs, and/or additional software licenses, the Customer is responsible for addressing these issues at their cost. Motorola is not responsible for any delays or costs associated with third-party applications or Customer-provided third-party hardware or software.

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SYSTEM TRAINING

The objective of this section is to prepare for and deliver training. Motorola training consists of computer-based (online) and instructor-led (on-site or remote) depending on what is purchased. Our training delivery methods will vary depending on course content. Training will be delivered in accordance with the Education Plan. As part of our training delivery, Motorola will provide user guides and training materials in an electronic format.

ONLINE TRAINING (IF APPLICABLE)

Online training is made available to the Customer through LXP. This subscription service provides customers with unlimited access to our online training content and provides users with the flexibility of learning the content at their own pace. Training content is added and updated on a regular basis to keep information current.

Through LXP, a list of available online training courses, Motorola User Guides, and Training Material are accessible in electronic format.

Motorola Responsibilities

- Designate a LXP Administrator to work with the Customer.
- Establish an accessible instance of LXP for the Customer.
- Configure a Customer-specific portal view.
- Organize content to align with Customer's selected technologies.
- Create initial Customer user accounts and a single Primary Administrator account.
- During onboarding, assist the Customer with LXP usage.
- Provide technical support for user account and access issues, LXP functionality, and Motorola managed content.
- Provide instruction to Customer LXP Administrator on building groups.

Customer Responsibilities

- Provide user information for the initial creation of accounts.
- Complete LXP Administrator training.
- Ensure network and Internet connectivity for Customer access to LXP.
- Customer's primary LXP Administrator is required to complete the following self-paced training: LXP Introduction (LXP0001), LXP Primary Site Administrator Overview (LXP0002), and LXP Group Administrator Overview (LXP0003).
- Advise users on the availability of training through LXP.
- Ensure users complete LXP training in accordance with the Project Schedule.
- Build groups as needed.

INSTRUCTOR-LED TRAINING (ON-SITE AND REMOTE, IF APPLICABLE)

Instructor-led courses are based on products purchased and the Customer's Education Plan.

Motorola Responsibilities

- Deliver User Guides and training materials in an electronic format.
- Perform training in accordance with the Education Plan.

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- Provide the Customer with training attendance rosters and summarize any pertinent information that may impact end user training.

Customer Responsibilities

- Supply classroom(s) based on the requirements listed in the Education Plan.
- Designate training representatives who will work with the Motorola trainer(s) to deliver the training content.
- Facilitate training of all Customer end users in accordance with the Customer's Education Plan.

Motorola Deliverables

- Electronic versions of User Guides and training materials.
- Attendance rosters.

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PROJECT GO-LIVE, CLOSURE, AND HANDOVER TO SUPPORT

Motorola will utilize the Deployment Checklist throughout the deployment process to verify features and functionality are in line with installation and configuration requirements. The Customer will witness the ST demonstrating the Deployment Checklist and provide feedback as features and functionality are demonstrated. The Customer is considered Live on the system after the equipment has been installed, configured, and made available for use, and training has been delivered or made available to the Customer.

Upon the conclusion of Go-Live, the project is prepared for closure. Project closure is defined as the completion of tasks and the Customer's receipt of contracted components. The Deployment Checklist serves as the artifact that memorializes a project closure. A System Acceptance Certificate will be provided to the Customer for signature to formally close out the project. The Customer has ten (10) business days to provide Motorola with a signed System Acceptance Certificate. If the Customer does not sign off on this document or provide Motorola written notification rejecting project closure, the project will be deemed closed. Upon project closure, the Customer will engage with Technical Support for on-going needs in accordance with the Customer's specific terms and conditions of support.

Motorola Responsibilities

- Provide the Customer with Motorola Technical Support engagement process and contact information.
- Provide Technical Support with the contact information of Customer users who are authorized to engage Technical Support.
- Ensure Deployment Checklist is complete.
- Obtain Customer signature on the System Acceptance Certificate.
- Provide Customer survey upon closure of the project.

Customer Responsibilities

- Within ten (10) business days of receiving the System Acceptance Certificate, provide signatory approval signifying project closure.
- Provide Motorola with the contact information of users who are authorized to engage Motorola's Technical Support.
- Engage Technical Support as needed.

Motorola Completion Criteria

Provide Customer with survey upon closure of the project.

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ASSUMPTIONS

This SOW is based on the following list of assumptions (if applicable):

- Videomanager EL Cloud (VMELC) must be connected to the Microsoft Entra ID (formally known as Microsoft Azure Active Directory) for user authentication to the VMELC application. Microsoft Entra ID can be synchronized with the Customer's on-premises Active Directory using Azure AD Connect. If the Customer is using Microsoft Office 365, Motorola will be able to integrate with this Microsoft Entra ID.
- Must be 2003 or later for Microsoft Entra ID integration.
- Upload Speed Requirements for Hardware Devices
  - 5 Mbps + 3 Mbps per additional device.
    - This assumes it will take 8 hours to upload 5 GB of video on a device.
  - 40-50 Mbps per concurrent uploading device.
    - This assumes video is required to upload within 30-40 minutes with approximately 5 GB to upload.
- If the Customer is supplying an upload server to temporarily store video, please verify the server complies with the specifications provided in the Solutions Description.
- By default, M500 ICVs and V300/V700 BWCs do not need an upload server for cloud deployments. An upload server may be required depending on how many devices are uploading concurrently and the need for the Customer to upload video evidence at a given speed.
- Upload appliance required if using 4REs or VISTA body worn cameras connected to VideoManager EL Cloud
- Cellular upload of ICVs and BWCs (if applicable) requires an Ethernet connection to an LTE modem in the vehicle.
- If the Customer is supplying a server for VideoManager EL (On-premises) solution, the Customer must verify the server is not a Domain Controller.
- VideoManager EL for on-premises cannot be installed on a server running Active Directory or Exchange applications on the Customer’s network.
- The ICVs are configured with a hidden SSID and WPA2-AES Security with a 128-bit Pre-shared Key. If another type of security is desired, the Customer will be responsible for configuring these security requirements into the ICVs. This information must be supplied through the IT Questionnaire in order for the factory to configure the correct security requirements.
- If the Customer is supplying their own Access Point, it must be 5 GHz 802.11n compatible.

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M500 In-Car Video System Solution Description

The M500 In-Car Video System is the first AI-enabled in-car video solution for law enforcement. It combines Motorola's powerful camera technology with our industry-leading digital evidence management software, VideoManager, to deliver high-quality digital evidence and real-time analytics.

The M500 offers the following benefits:

- Delivers exceptionally clear, evidence-grade video, from inside and outside the vehicle
- The M500 has three high-definition cameras, mounted on the front and rear windshield and in the cabin. The front camera has a 4K sensor, with an ultra high-definition recording resolution that captures both wide-angle and focused video streams. The cabin camera's infrared illumination allows backseat recording in total darkness, and a built-in microphone captures audio in the vehicle during recording.
- Works reliably, even in challenging situations
- The cameras and processor are small, rugged devices, easily and securely installed where they do not hinder any line of sight. They are tamper proof and built to withstand significant impact and severe weather conditions. Even if a vehicle is in a serious collision, the Uninterruptible Power Supply automatically kicks in to continue capturing evidence for those critical extra seconds.
- Protects video data, whether in transit or at rest
- The powerful core processor, with a 1 terabyte drive, securely stores all video footage, encrypting the data to prevent cyber threats.
- Provides users a reliable, easy-to-learn system
- Ease of use is at the heart of the M500. The interface is highly intuitive, and any feature can be accessed with no more than three touches of the control panel. Users can start a recording manually or program sensors to activate a recording when triggered – such as a siren, blue lights, vehicle speed, crash detection, wireless microphones, and more. After the recording starts and is categorized, everything is automated, including the uploading of footage to the system's evidence management software, VideoManager. There, recordings are easily managed, redacted, organized, and shared with all authorized parties, including first responders, fleet managers, investigative officers, supervisors, prosecutors, and legal teams.
- Increases efficiency
- The system's software makes it easy to search and analyze video footage, which can save countless hours for users and minimize human error.
- Promotes trust
- By providing a clear record of incidents that occur while officers are on duty, the M500 promotes trust between public safety agents and the communities they serve.
- Integrates seamlessly with other Motorola technologies
- The M500 offers additional benefits when working in conjunction with Motorola's V700 Body-Worn Camera or L5M License Plate Recognition camera and VehicleManager.
  - When used with the V700, the M500 in-car video system triggers the V700 to record at the same time. Officers can focus on the situation at hand, while the cameras – working together as a seamless system – capture synchronized recording from multiple vantage points. The footage is uploaded to and can be reviewed on the same system.

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- When used with the L5M, both the LPR camera and the M500 feed their collected license plate data into Vigilant VehicleManager and display the information on a single interface. Working together, the systems increase coverage while maintaining ease of use through a shared user interface and database.

The M500 is a reliable and comprehensive mobile video solution that will enhance safety, promote accountability, and improve efficiency. It ensures that you always have the critical information needed for smarter, faster decisions to help keep officers and the communities they serve safe.

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City Council Communication

Title: Purchase of Library Appropriate Shelving to complete remodel of Children's Area and Junior/Young Adult Area to provide the Family Place Library Area per TSLAC (Texas State Libraries and Archives Commission) Family Place Grant

Date: January 13, 2025 ***From:*** Elsie Purcell, Library Director

BACKGROUND INFORMATION:

Hondo Public Library received a Family Place Libraries grant from TSLAC which is to provide early literacy materials for ages 0 to 5 with a particular focus on ages 1-3 as the time of the greatest brain development as well as parenting workshops for their parents and/or guardians. HPL sought the grant because the layout of the library was not conducive to our early literacy programs and because HPL did not have developmentally appropriate toys for these ages. The programs were originally held in the middle of the main floor area of the library which created issues with noise for other patrons as well as issues with keeping the young children safe.

To implement the grant and make the best use of the library's space, HPL staff did a remodel in August of 2024 which flipped the Junior/Young Adult area to the former children's shelving area and main floor space and moved all the children's materials into the former Junior/Young Adult area, also known as the Barden Room. This provided the more secure space for the children's programs and also provided an area for the developmentally appropriate toys to be housed and used by children and parents.

However, the remodel requires the replacement of the 5-tier single-sided shelving along the west wall with more height appropriate 3-tier single-sided shelving (seven sectional units) in the Barden Room/Family Place Libraries Area. Additionally, these shelves cannot be reused in the Junior/Young Adult area because there is no wall space without windows or doors to place them in; therefore, there is the need to replace the gray wooden cabinets currently being used as shelves with actual library shelving. To maximize the use of the area, HPL is requesting four double-sided 3-tier shelving units of 2 sections each but on casters so they can be moved as necessary to provide programming space. Three additional units of the 3-tier shelving units are needed for the Spanish Language collection which is currently on library rolling carts because their gray wooden shelves were needed in the Junior/Young Adult area until new shelves could be ordered; HPL prefers to add this additional library appropriate shelving rather than return the collection to the gray wooden shelves which were not designed for this purpose.

There were a few difficulties in obtaining quotes so the dates are spread out. The three quotes are attached; quotes are for the number of sections and the appropriate shelf heights although the three suppliers carry slightly different brands resulting in some slight differences in the quotes. J.R., Inc. is a Texas-based supplier located in Universal City. Demco is a national supplier and Library Interiors of Texas, LLC is a Texas-based supplier.

FINANCIAL IMPACT:

$16,765.00 for the purchase of shelving based on lowest quote.

STAFF RECOMMENDATION:

The quotes range from $16,765.00 to $22,486.01. HPL is requesting the amount of the lowest quote - $16,765.00 to complete the remodel project and properly house the materials in the Family Place Libraries area, the Junior/Young Adult area, and the Spanish collection.

MOTION:

Motion is needed to approve the purchase of library appropriate shelving for the Family Place Libraries area, the Junior/Young Adult area, and the Spanish Collection.

ATTACHMENTS:

J.R., Inc. quote, Demco quote, and Library Interiors quote

STAFF CONTACT(S):

Elsie Purcell, Library Director
epurcell@hondo-tx.org

J.R., inc.

Educational, Office, & Library Furniture

QUOTATION
4641R

P.O. Box 2816 • Universal City, TX 78148 • Toll Free: 800-683-0846 • Fax: 210-658-0329

TO:	Hondo Public Library	DATE:	09/25/24
		QUOTE VALID THRU:	10/25/24
		DESTINATION:	Hondo, TX

CONTACT:	Elsie Purcell	PHONE:		FAX:	
CAMPUS:					
SPECIAL INSTRUCTIONS:	Prices Include Delivery Only				

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENSION
10	Tesco #6501-132-142 Single Face Starter with Back	$605.00	$6,050.00
	3 Metal Backstop Shelf, 36"W x 42"H x 12"D		
8	Tesco #6583-137-143 Double Face Starter with Back	$1,305.00	$10,440.00
	6 Metal Backstop Shelf, 36"W x 48"H x 24"D		
	Optional Installation Charge		$275.00
		Total	$16,765.00

Estimated Delivery:	60-90 Days ARO
Quoted by:	Julie C. Rodriguez

P.O. Box 7488
Madison, WI 53707-7488
PH 800-462-8709 FAX 888-329-4728

QUOTATION

Reference: G4358008
Contract/Bid ID: J12427
Today: 12/23/24
Quote Expiration Date: 1/22/25

NAME: Hondo Public Library
CONTACT: ELSIE PURCELL
PHONE: 830-426-5333
EMAIL: epurcell@hondo-tx.org

Line	Qty	Product	Product Description	Colors/Finished/Options	Unit Price	Discount	Ext Total
1	4	W13608440	LibraCraft DF Mobile Starter w/Flat Shelves, 48Hx37Wx24D	Wood finish Walnut Laminate top color Matching Woodgrain	1,654.47	Net	6,617.88
			PLEASE NOTE: This item may not be returned unless damaged or defective.				
2	4	W13608450	LibraCraft DF Mobile Adder w/ Flat Shelves 48Hx36Wx24D	Wood finish Walnut Laminate top color Matching Woodgrain	1,487.07	Net	5,948.28
			PLEASE NOTE: This item may not be returned unless damaged or defective.				
3	10	W14165840	Estey Single-faced Flat Steel Shelving 42"H x 12"D	Color? Stone	417.57	Net	4,175.70
			PLEASE NOTE: This item may not be returned unless damaged or defective.				
4	10	W14123140	Estey SF Steel Canopy Top 12"D Base	Color? Stone	64.16	Net	641.60
			PLEASE NOTE: This item may not be returned unless damaged or defective.				
5	10	W14127040	Estey SF Steel End Panel 42"H, 12"D Base	Color? Stone	166.47	Net	1,664.70
			PLEASE NOTE: This item may not be returned unless damaged or defective.				

Order Subtotal	19,048.16
*Shipping/Processing	1,296.60
Sales Tax	Exempt
Grand Total	20,344.76

*Delivery Provisions: This quote has been specifically prepared to deliver with:
Tailgate Delivery : 1221.6
Call Ahead - Delivery App: 0.00
Power Lift Gate : 75.00

P.O. Box 7488
Madison, WI 53707-7488
PH 800-462-8709 FAX 888-329-4728

QUOTATION

Reference: G4358008
Contract/Bid ID: J12427
Today: 12/23/24
Quote Expiration Date: 1/22/25

NAME: Hondo Public Library
CONTACT: ELSIE PURCELL
PHONE: 830-426-5333
EMAIL: epurcell@hondo-tx.org

Line	Qty	Product	Product Description	Colors/Finished/Options	Unit Price	Discount	Ext Total

Additional Note: C78090 AMIGOS Contract applied

PRICING: No additional promotions or discounts may be combined with this bid/quote. Reductions in volume may affect the quoted pricing.
ESTIMATED DELIVERY: 10-12 weeks after receipt of complete and accurate order. Lead times may vary depending on time of order and available products.
SHIPPING AND PROCESSING: Standard shipping is for tailgate delivery. Liftgate truck and inside delivery are additional services and those charges are in addition to the tailgate delivery charge. See attached freight terms for explanation of delivery services.

PAYMENT TERMS: Net/30 days subject to Accounting approval. Pre-payment may be required.
REFER TO QUOTE: Please reference quote G4358008 when ordering to receive discounted pricing and shipping charges. Quote pricing may not be applied if quote number is not referenced.
FURNITURE AND EQUIPMENT: Furniture and equipment items are non-returnable unless received damaged or defective
RESTOCKING FEES: Products are non-returnable unless received damaged or defective. If returnable, restocking fees may apply.

CANCELLATIONS: Once the order is placed and processing has started the order may not be cancelled without approval from Demco and/or manufacturer of product. Cancellation fees may apply.

Order Provisions: Please note the attached freight terms.

BILL TO:
Hondo Public Library
Accounts Payable City of Hondo
1600 Avenue M
Hondo TX 78861-1756

SHIP TO:
Elsie Purcell
Hondo Public Library
2003 Avenue K
Hondo TX 78861

CONTACT:
ELSIE PURCELL
HONDO PUBLIC LIBRARY
1600 AVE M
HONDO TX 78861

SALES REP:
Valerie Morgan
Email: valeriem@demco.com
Phone:

Quotation No. Q3038

LIBRARY INTERIORS OF TEXAS, LLC
3503 Wild Cherry Dr, Bldg 4
Lakeway, TX 7838
P: 888-689-5489 (LITX)
F: 888-690-5489 (LITX)

Issued By: Patrick Feist

Library Interiors - TX Project ID: Q3038

Date: 11.18.2024

Bill-to: City of Hondo

Ship-to: Hondo Public Library

Item #	Colors/Finishes	Quantity	Description	Unit Net $	Ext Net $
Item 1	TBD Standard	7	Estey Welded Frame Steel Single Face Shelving Unit w/3 Levels of 12"D Integral Back Shelves, 48"H x 36"W	310.96	2,176.72
Item 2	Oak Veneer Face Solid Oak Band	2	T2 Design Standard End Panel w/Laminate Face and 3/8" Solid Wood Band, 50"H x 15"D x 0.75"	228.15	456.30
Item 3	TBD Standard HPL Solid Oak Band	1	T2 Design Standard Canopy Top w/Laminate Face and 3/8" Solid Wood Band, 253"W x 15"D x 1.25"	943.15	943.15
Item 4	TBD Standard	3	Estey Welded Frame Steel Single Face Shelving Unit w/3 Levels of 12"D Integral Back Shelves, 42"H x 36"W	291.72	875.16
Item 5	Oak Veneer Face Solid Oak Band	2	T2 Design Standard End Panel w/Laminate Face and 3/8" Solid Wood Band, 44"H x 15"D x 0.75"	228.15	456.30
Item 6	TBD Standard HPL Solid Oak Band	1	T2 Design Standard Canopy Top w/Laminate Face and 3/8" Solid Wood Band, 109"W x 15"D x 1.25"	486.20	486.20
Item 7	TBD Standard	4	Estey Designer Series Steel Double Face Mobile 2-Section Shelving Unit w/3 Levels of 12"D Integral Back Shelves, 48"H x 72"W	1,688.54	6,754.18
Item 8	Oak Veneer Face Solid Oak Band	8	T2 Design Standard End Panel w/Laminate Face and 3/8" Solid Wood Band, 50"H x 26"D x 0.75"	345.80	2,766.40
Item 9	TBD Standard HPL Solid Oak Band	4	T2 Design Standard Canopy Top w/Laminate Face and 3/8" Solid Wood Band, 73"W x 26"D x 1.25"	514.15	2,056.60

Product Total:	16,971.01
Freight, Delivery & Installation:	5,525.00
Total Supplied, Delivered & Installed:	$22,496.01

This Quote is Valid for 90 Days from the Date of Issue.

Library Interiors of Texas, LLC standard terms and conditions of sale apply.