



REGULAR CITY COUNCIL MEETING

November 12, 2024 at 6:00 PM

City Council Chambers
1600 Avenue M, Hondo, TX

AGENDA

Notice is hereby given that a Regular City Council Meeting of the governing body of the City of Hondo will be held November 12, 2024 at 6:00 p.m. in the City Council Chambers, City Hall at 1600 Avenue M, Hondo, Texas, for the purpose of discussing matters incident and related to the City of Hondo.

The public may also access the meeting remotely through video/conference from your computer, tablet or smart phone at: <https://boxcast.tv/channel/aetaajdf64jalxx2009a>. Persons may submit questions or comments for items on the agenda by email to: rdolphus@hondo-tx.org. Questions or comments submitted by email must be received by the city at least 1 hour prior to the scheduled start of the meeting in order to be presented to the City Council during the meeting.

The following items will be discussed, to-wit:

1. **CALL TO ORDER.**
2. **QUORUM CHECK.**
3. **INVOCATION BY PASTOR MIKE VELASQUEZ, HONDO BAPTIST CHURCH.**
4. **PLEDGE OF ALLEGIANCE.**
5. **CITIZENS'/PUBLIC COMMENTS**

Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda.

PRESENTATIONS

6. CITY MANAGER'S REPORT.

- A. 2023 CERTIFICATE OF OBLIGATIONS BOND PROJECT UPDATE**
- B. 2024 CHRISTMAS DECORATIONS**
- C. EMPLOYEE TOWN HALL MEETING**
- D. CURATIVE HEALTH INSURANCE UPDATE**

CONSENT

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Council Member.

- 7. CONSIDERATION AND APPROVAL OF THE OCTOBER 14TH, 2024 REGULAR CITY COUNCIL MINUTES. (REBEKAH DOLPHUS, CITY SECRETARY)**
- 8. CONSIDERATION AND APPROVAL OF THE HONDO PUBLIC LIBRARY 2024-2028 LONG RANGE PLAN. (ELSIE PURCELL, LIBRARY DIRECTOR)**

OTHER BUSINESS

- 9. DISCUSS AND CONSIDER ACTION ON AMENDING AND/OR CANCELING FUTURE CITY COUNCIL MEETING DATES. (JOHN NARON, CITY MANAGER)**

EXECUTIVE SESSION

10. EXECUTIVE SESSION

The City Council of the City of Hondo may convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code: Section 551.071(1) (A) and (2) (Consultations with Attorney) and Section 551.072 (Deliberations about Real Property);

- a. DISCUSS PROPERTY FOR POSSIBLE FUTURE REAL ESTATE PURCHASE.**
- 11. DISCUSS AND CONSIDER APPROPRIATE ACTION ON ITEMS RESULTING FROM EXECUTIVE SESSION.**
- 12. ADJOURN.**

I hereby certify that the above Notice of Regular City Council Meeting of the governing body of the City of Hondo was posted on the bulletin board in City Hall,

1600 Avenue M, Hondo, Texas, at a place convenient and readily accessible to the general public at all times on November 8, 2024 at 3:00 p.m.

ATTEST:



Rebekah Dolphus
City Secretary



The City Council of the City of Hondo reserves the right to convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code: Section 551.071 (Consultations with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), or Section 551.087 (Deliberations Regarding Economic Development Negotiations) on any of the above items.

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

The City of Hondo City Council Meetings is available to all persons regardless of disability. If you require special assistance, contact the City Secretary forty-eight (48) hours prior to the meeting time at 830-426-3378.



THIS IS GOD'S COUNTRY

City Council Communication

Title: CITY MANAGER'S REPORT.

- A. 2023 CERTIFICATE OF OBLIGATIONS BOND PROJECT UPDATE**
- B. 2024 CHRISTMAS DECORATIONS**
- C. EMPLOYEE TOWN HALL MEETING**
- D. CURATIVE HEALTH INSURANCE UPDATE**

Date: November 12, 2024 **From:**

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

None

STAFF CONTACTS:



City Council Communication

Title: CONSIDERATION AND APPROVAL OF THE OCTOBER 14TH, 2024
REGULAR CITY COUNCIL MINUTES. (REBEKAH DOLPHUS, CITY SECRETARY)

Date: November 12, 2024 ***From:*** Rebekah Dolphus, City Secretary

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

1. Rough Draft

STAFF CONTACTS:

MINUTES
REGULAR CITY COUNCIL MEETING
Monday, October 14, 2024 @ 6:00PM
City Council Chambers, 1600 Avenue M Hondo, Texas

1. Call to order.

Mayor McAnelly called the meeting to order at 6:00 p.m.

2. Quorum check.

Mayor John McAnelly Jr., Councilman Brett Williams, Councilman Joe Claire, Mayor Pro Tem Jose “Porky” Ytuarte, Council Woman Rachel Ramirez, Councilman John E. Villa

Absent: None

Staff Present: City Manager John Naron, City Attorney Richard Lindner, City Secretary Rebekah Dolphus, IT Manager Josh Rodriguez, Public Relations & Recreation Director Jamie Kindred, Chief of Police Justin Soza, Assistant Police Chief AJ Garza, Director of Aviation Ryan Elder

3. Invocation by Pastor Beverly Kelling, St. Paul Lutheran Church.

4. Pledge of Allegiance.

5. Citizens’/Public Comments: *Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) to on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda.*

No public comments.

PRESENTATIONS

6. Recognize Aaron Garza’s promotion to Assistant Chief of Police. (Justin Soza, Chief of Police)
Mr. Soza acknowledged the outstanding contributions Mr. Garza has made throughout his career with the Hondo Police Department, emphasizing how his unwavering dedication and commitment to continuous improvement has and will greatly benefit the city. He also highlighted the significance of Assistant Chief Perez from the Pleasanton Police Department attending specifically to show support and be part of this important moment.

MINUTES
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CONSENT

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Council member.

Councilman Ytuarte requested to pull item #11 from the Consent agenda. The request was made without objection, item moved to Other Business for discussion.

Councilman Villa moved to approve items 7, 8, 9, and 10 on the Consent agenda; seconded by Council Woman Ramirez. Motion passes unanimously.

7. Consideration and approval of the August 26, 2024 Regular City Council minutes. (Rebekah Dolphus, City Secretary)

8. Consideration and approval of the September 9, 2024 Regular City Council minutes. (Rebekah Dolphus, City Secretary)

9. Consideration and approval of the September 23, 2024 Regular City Council minutes. (Rebekah Dolphus, City Secretary)

10. Consideration and approval for the City Manager to execute a license agreement with Shift-Sector, LLC for an automotive exhibition on April 5-6, 2025 at the South Texas Regional Airport. (Ryan Elder, Director of Aviation)

OTHER BUSINESS

11. Consideration and approval of an Interlocal Agreement with Medina County for the Hazard Mitigation Action Plan. (John Naron, City Manager)

Mr. Ytuarte questioned the significant time gap between Judge Lutz signing in December 2023 and the City Council only now reviewing the item in October 2024. In response, Mayor McAnelly clarified that several cities had not followed through, including Hondo, which is why it was crucial to get the item signed today to move forward.

Councilman Ytuarte moved to approve Interlocal Agreement with Medina County for the Hazard Mitigation Action Plan; seconded by Councilman Villa. Motion passes unanimously.

12. Adjourn.

Councilman Villa moved to adjourn; seconded by Council Woman Ramirez. Motion passes unanimously.

MINUTES
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Meeting adjourned at 6:07 p.m.

PASSED AND APPROVED THIS 12TH DAY OF NOVEMBER 2024.

John McAnelly, Jr., Mayor

ATTEST:

Rebekah Dolphus, City Secretary



City Council Communication

Title: CONSIDERATION AND APPROVAL OF THE HONDO PUBLIC LIBRARY 2024-2028 LONG RANGE PLAN. (ELSIE PURCELL, LIBRARY DIRECTOR)

Date: November 12, 2024 **From:** Elsie Purcell

INFORMATION:

Attached is the long-range plan as approved by the Library Advisory Board in April. This plan had to be in place before the Texas State Library and Archives Commission (TSLAC) annual report on April 30th, 2024. I have recently learned from the state library that this also needs to be approved by City Council.

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

1. Long Range Plan - 2024-2028

STAFF CONTACTS:

Elsie Purcell - epurcell@hondo-tx.org

Hondo Public Library

Long-Range Plan 2024-2028

Introduction and Acknowledgement

In accordance with the requirements of the Texas State Library and Archives Commission and utilizing TSLAC standards, the Library Advisory Board has worked with the Hondo Public Library staff to develop a new long-range plan. The 2024-2028 long-range plan is meant to provide a clear vision and give direction for the library staff and the City of Hondo in the development and provision of services.

Library History

Interest in establishing a public library began in 1966 with a group of dedicated Hondo and D'Hanis citizens coming together to hold monthly meetings to discuss the formation of a library. A few shelves holding a small collection of books was housed in the Chamber of Commerce offices and were later moved to the southwest corner of City Hall.

Strong community support and the determination of the group culminated in Mayor Jerome Decker issuing an official proclamation in support of the library on January 27, 1967. The Jungman Building located at 1713 Avenue M became the first official home of the library. Space and parking became concerns over time at this location.

Again, community involvement led to fund-raising for a bigger and better building. In April 1983, a bond issue was passed leading to the movement of the Hondo Public Library to a new location at the corner of Avenue K and Highway 90.

As growth continued throughout the City of Hondo, the Hondo Public Library outgrew that location. Capital funds provided by the City as well as community donations laid the

foundation for a new building. The current 12,604 square foot location at 2003 Avenue K was opened on March 31, 2017.

Mission Statements

The mission of the Hondo Public Library is to provide and promote open access to reading, intellectual, and informational resources that will enrich and enlighten all segments of the community.

The mission of the City of Hondo is to assure a sense of community, safety and neighborhood integrity by providing needed municipal services, fiscal responsibility, and a progressive, quality atmosphere in which to work and play with an emphasis on balanced, equitable growth. In addition, the City shall promote a belief in open and accessible government for all citizens.

Administration Standards

The HPL board consists of seven members appointed by the Hondo City Council and holds ten regularly scheduled meetings per year. By-laws and policies specific to the library are reviewed on a schedule determined by the board. Because the library is a division of the City of Hondo, some policies are set by the city council.

For the Library Advisory Board to properly fulfill their goal of providing guidance and direction, board members need training and continuing education. Additionally, the board acts as a liaison with the community and with funding organizations.

Objective 1: Provide orientation and continuing education opportunities for board members.

Objective 2: Have at least one board member join a professional library organization, such as Texas Library Association.

Objective 3: Ensure policies and procedures are updated at least every three years.

Objective 4: Publish a report to social media, the City Council, and the Hondo newspaper.

Objective 5: Develop a variety of assessments to gather real-time data.

Collection Standards

The library collection has been developed to meet the collective needs of the community. Materials are available in print, audio, visual, multi-media kits, and online formats. Fiction, non-fiction, and biographies are available for adults, young adults, juniors, and children. Special collections highlight special topics or populations based on the sponsoring agency or group including Rotary, Davis family, and Rowland family.

Items are added to the collection based on patron requests, review of the existing collection for gaps, and recommendations and reviews from recognized sources. Removal of items from the collection of items which are not circulating allows room to bring in newer materials.

Objective 1: Add English as a second language materials.

Objective 2: Increase circulation per capita.

Objective 3: Continue to develop programs to encourage patron participation to include resources available for check out.

Objective 4: Review non-fiction books in categories such as technology and health care every three years.

Facilities Standards

The building opened in March 2017 and because of this, the facilities exceed expectations in all areas except for parking. Proper maintenance will ensure the facility will continue to serve the citizens.

As the community grows, it will be necessary to review the facility, its uses, and future needs.

Objective 1: Seek funding to provide additional handicap parking.

Objective 2: Conduct a space needs assessment every five years.

Finance Standards

HPL is funded on an ongoing basis by the City of Hondo. Each year the library director submits a budget for the next fiscal year. The City Manager, Finance Director, Mayor, and Council members compare the proposed budget with the previous year's budget and examine the items for which the library director has made new requests (either new items or increases to existing items). After extensive study, the City sets the budget. The library is also funded through grants and revenue from library services such as copying, printing, and overdue book fines. The City's finances, including the HPL, are audited annually. Included in the HPL's budget is funding for continuing education for the library staff, as well as at least a minimum salary for the library director as determined by the Texas State Library and Archives Commission (TSLAC).

TSLAC accreditation standards are population based and require for materials a minimum of 7,500 material items with at least 1 item per population count or a minimum of 15% of local expenditures. Also required by the TSLAC accreditation standards by our population are \$4.21 per capita. These standards are good through 2025 but TSLAC is in the revision process and libraries will be subject to the revised standards in 2026.

Objective 1: Meet and exceed TSLAC standards for materials and operating expense to continue to meet accreditation requirements.

Objective 2: Continue researching and submitting grant applications to secure funding to provide additional services for the library such as Wi-Fi hot spots, and additional technology equipment.

Objective 3: Include training for library board members in future budgets.

Marketing Standards

The library staff and board continues to search for ways to attract more patrons and increase circulation of available materials. Diverse populations, multiple generations, and increasing and varied means of communication require the board and staff to be vigilant in communicating in the manner that best suits the audience they are seeking to reach.

Objective 1: Strengthen the library's social media presence.

Objective 2: Increase reach for social media.

Public Relations Standards

The Hondo Public Library maintains a public image that is open and attractive to everyone. Positive relationships with the local press are important. Good public relations depend on open communication, materials in local languages, and positive, customer-oriented staff.

Objective 1: Expand materials so they are reflective of the languages spoken within the community.

Objective 2: Continue to provide customer service training for staff to maintain and improve public relations.

Personnel Standards

The Hondo Public Library seeks to develop a well-trained staff who is knowledgeable about the library's materials, policies and procedures, and customer needs. Because of the continually expanding services and programs, current staffing levels need to be monitored.

Objective 1: Maintain at least one Spanish-speaking library assistant during operating hours.

Objective 2: Increase the number of staff by at least one FTE to support programming needs and operating hours.

Objective 3: Provide additional training and continuing education opportunities.

Service Standards

The HPL is currently open to the public a total of 45 hours per week including day, evening, and weekend hours and provides core library services including checking in/out books, audio materials, kits, “Library of Things,” and DVDs whenever the library is open. The library’s public computers, as well as the staff computers, have Internet access. Patrons can reserve circulating books and Wi-Fi is always available. Patrons and staff can print and/or copy documents, as well as send faxes. Tiny Tot Tales and StoryTime! are weekly events. Thru the library’s membership in Amigos, an agency that picks up and delivers books, patrons can access the Interlibrary Loan program at no charge.

The library’s Archives provides materials for genealogy research as well as materials about the history of Medina County. A computer is located in this room for the researcher’s benefit.

Several areas of the HPL focus on services and activities geared toward children and teens to help meet the HPL’s goal of becoming a focal point in their lives. The Barden Room provides a special area for teens and children over eight years old to use computers, a gaming center and a 3-D printer. The Santikos and children’s areas, including the Rowland collection, provide a variety of books as well as hands-on and developmental activities for children.

Special collections such as the Spanish Language and the Fletcher and Roberta Hopp Davis Memorial Texana Collection provide adult patrons with materials having special focuses.

Besides visiting the HPL in person during operating hours, patrons can visit the library’s website to access the online catalogue, reserve circulating materials, or renew materials. Library activities are posted on the library’s Facebook page, and sent to patrons who subscribe in the monthly e-newsletter.

HPL's staff is readily available to assist patrons when they visit in person or by telephone. The well-trained staff can share information or instruct patrons on how to access the library's materials and equipment. Patrons can access the library's online database via their home computer and/or phone.

The HPL offers a wide variety of activities for its patrons: crochet classes, craft classes, HPLSTEAM Club, family cultural events such as Dia de los Muertos and tamale making; and a book club for adults.

Objective 1: Continue to expand the activities offered to help the library become a major "hub" of learning experiences for the community. Focus areas could include activities for various age groups in the areas of STEM (science, technology, engineering, and mathematics) objectives, health and wellness, book clubs, and hobby clubs. Family-oriented activities should be included in these activities.

Objective 2: Expand Wi-Fi connections and increase the number of power outlets as more patrons bring in their own devices.

Objective 3: Add internship program and maintain adult volunteer program.

Objective 4: Provide digitized archival and historical collections that would be available on the library's website.

Technology

The rapid change in technology requires the HPL to constantly monitor the existing technology tools available to and in use by the patrons and staff. Reviewing technology trends and adopting those that will result in improved services or greater resources for our patrons must be a priority as well. The HPL should not add technologies simply because they are the latest fad, but should carefully examine options based on the needs of the Hondo community.

Objective 1: Follow long-term obsolescence plan to address aging technology and plan for future needs.

Objective 2: Maintain technology infrastructure including, but not limited to, wireless connectivity to promote bring your own device.

Objective 3: Provide self-check equipment.

Objective 4: Provide laptop computers, tablets, iPods, and e-readers for in-house use and checkout.

Objective 5: Increase the assistive technologies to meet visual and hearing impairments.

Conclusion

After an in-depth study of the Texas Public Library Standards and how the HPL has implemented these standards, this plan was developed as a guide for the HPL staff and Library Advisory Board for the next five years as they continue to attempt to meet the needs of the community. The consensus of the HPL staff and the Library Advisory Board is that these objectives are achievable during that time.

PASSED AND APPROVED THE 23rd day of April, 2024 by the Library Advisory Board.

JOHN NARON, CITY MANAGER

ELSIE PURCELL, Library Director



City Council Communication

Title: DISCUSS AND CONSIDER ACTION ON AMENDING AND/OR CANCELING FUTURE CITY COUNCIL MEETING DATES. (JOHN NARON, CITY MANAGER)

Date: November 12, 2024 ***From:***

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

None

STAFF CONTACTS:



City Council Communication

***Title:* EXECUTIVE SESSION**

The City Council of the City of Hondo may convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code: Section 551.071(1) (A) and (2) (Consultations with Attorney) and Section 551.072 (Deliberations about Real Property);

Date: November 12, 2024 ***From:***

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

None

STAFF CONTACTS:



City Council Communication

Title: DISCUSS PROPERTY FOR POSSIBLE FUTURE REAL ESTATE PURCHASE.

Date: November 12, 2024 ***From:***

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

None

STAFF CONTACTS: