



South Texas Regional Airport – KHDO
May 1st, 2024 at 3:00 PM
Minutes

The Hondo Airport Advisory Board met in regular session at 3:00 PM on the 1st day of May 2024 at the South Texas Regional Airport at Hondo, 700 Vandenberg Road, Hondo, TX 78861.

Present: Leo Green, Jorge Rivera, Michael Corrigan, Robert Richter, Dan Weber

Absent: None

1. Call to Order

The May 1st, 2024 Airport Advisory Board meeting was called to order at 3:07 pm by Leo Green.

2. Board Consideration for excusing member.

None Absent

3. Quorum Check

A quorum was confirmed. Leo Green Motioned to move item 8a. to 7(a)(i.) Jorge Rivera Seconded and all board was favor.

4. Public Comments.

None

5. Review and Approve Minutes of February 21st, 2024 Meeting (AAB Chairman)

The minutes of the February 21st, 2024 meeting were reviewed. Michael Corrigan motioned, and Jorge Rivera seconded that the minutes be approved by the Board.

6. Financial Report (Director of Aviation)

Ryan Elder presented a summary of the airport financial reports year to date. Jorge Rivera motioned and Dan Weber seconded to accept the financial reports as presented. All board was in favor.

7. Airport Manager Report

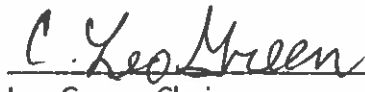
- a. Andrea McGilvray presented her Hangar development plan the Board. Andrea is proposing a 1 roof line with 3 bays, FBO area and an office space. Remaining concrete area to the East will be used for vehicle parking that is estimated at 40' x 220'. Board was not opposed to the general build proposal, but wished to see more information before providing a recommendation. Robert Richter motioned to tentatively approve the project to move forward depending on the outcome of a Geotech analysis. Dan Weber seconded, and all board was in favor. (5-0)
- b. Updated Board on the status of the Taxiway "A" rehab project. The project is 90% complete, but there are issues with some panels not meeting the finishing specs per FAA standards, ponding issues on a few panels and "crusting" issues on a couple panels. The Engineers and TxDOT are discussing potential corrective actions to address the panels with light to no broom finish, and corrective actions for the other non-conforming panels.
- c. Updated Board on the status of the Hwy 90 & Castro Airport Sign. All deliverables from Summit Landscape have been received. Summit Landscape mentioned in email the potential need for an engineer opinion on the site location due to grade and slope before moving forward with the foundation. Staff will ensure the site has been evaluated by an engineer and if needed, a geotech analysis performed. Staff will also look at options for the proposed LED sign atop the monument with regards to either a purchase or lease.
- d. Updated Board on the efforts towards cleaning up the Airport property inside & outside of the fence line. Staff has successfully removed all of the electrical equipment that was at the South end of the apron, removed the old mailboxes at the previous republic building, electric dept. is actively removing old utility poles, staff has ordered netting for the fence in front of the aircraft part-out area and working on establishing a new location for street dumping at the south end of airport property.
- e. Updated the Board on the progress towards the IIJA Grant reimbursement. Staff informed the Board that the Taxiway "A" rehab project would be a viable project to seek reimbursement on from the IIJA Grant. Staff has submitted the paperwork to TxDOT, and once the taxiway "a" rehab project is complete, TxDOT will initiate the reimbursement. The exact amount of reimbursement is not yet known, and will not be known until the Taxiway project is closed out, but an estimated figure is approx. \$480k.
- f. Updated the Board on progress towards the Apron concrete repairs. Staff received one (1) bid from Jerdon who is the contactor for the Taxiway "A" project. Jerdon was selected for the project and the scope of the project was increased due to the reimbursement amount from the taxiway project. Initially, the airport issued \$250k in debt via a Certificate of Obligation, and will be using the reimbursement monies for the remainder of the project cost, that came in at \$399k. The apron rehab project will begin at the close out of the Taxiway project which is estimated to be middle to late May.
- g. No new updates towards the "Adopt-A-Highway"
- h. Discussed with the Board on the potential lease and proposed improvements on Hangar MR-9. The proposed Lessee is Jetran, LLC who wishes to lease the entire hangar/office

space, as well as make certain improvements to include, but not limited to; modification of the hangar doors to accommodate a B-737, lighting and electrical, cleaning/painting inside the hangar. Staff will also have to displace approx. 11 tenants in the hangar. Board was in favor of the new proposed lease with improvements, and was in favor of displacing the current shared tenants.

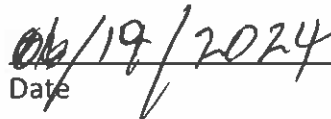
- i. Discussed with the Board the proposed rail corridor development that is being planned through the golf course and to the North airport property. Board was not opposed to the development in the golf course area, but the board was not in favor of the rail continuing to the North end of the property due to the potential of it hindering future aeronautical growth in this area.
- j. Discussed with the Board on a Restaurant concept next to the Terminal. Hondo EDC has engaged a local architect, Paddle Creek Design, to prepare some preliminary concept designs. The project is currently being discussed as a two story restaurant adjacent to the airport terminal. Funding for the project is being discussed via the 100 acre land sale that is in FAA's queue. The land sale proceeds must stay at the Airport for improvements, and staff suggested using the proceeds to build a restaurant to recognize additional revenue from the lease, increase aeronautical traffic and potentially increase fuel sales. Board was in favor of the proposed restaurant concept.

8. Adjourn

With no further business, Michael Corrigan motioned, Jorge Rivera seconded, and all members agreed to adjourn the meeting at 5:02pm. The next regular Airport Advisory Board meeting is scheduled for June 19th, 2024 at 3:00 PM in the Airport Terminal Conference Room, located at 700 Vandenberg Rd, Hondo, Texas 78861



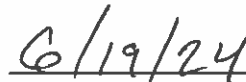
Leo Green, Chairman



Date



Ryan Elder, Director of Aviation



Date