

# HONDO

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## REGULAR CITY COUNCIL MEETING

November 14, 2022 at 6:00 p.m.

City Council Chambers  
1600 Avenue M, Hondo, TX

### AGENDA

Notice is hereby given that a Regular City Council Meeting of the governing body of the City of Hondo will be held November 14, 2022 at 6:00 p.m. in the City Council Chambers, City Hall at 1600 Avenue M, Hondo, Texas, for the purpose of discussing matters incident and related to the City of Hondo. The following items will be discussed, to-wit:

The public may also access the meeting remotely through video/conference from your computer, tablet or smart phone at: <https://boxcast.tv/channel/aetaajdf64jalxx20o9a>

Persons may submit questions or comments for items on the agenda by email to: [sreyes@hondo-tx.org](mailto:sreyes@hondo-tx.org). Questions or comments submitted by email must be received by the city at least 1 hour prior to the scheduled start of the meeting in order to be presented to the City Council during the meeting

1. Call to order.
2. Quorum check.
3. Invocation by Pastor Steve Peyton, New Fountain United Methodist Church.
4. Pledge of Allegiance.
5. Citizens'/Public Comments: *Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) to on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda.*
6. Swearing in of new Hondo Police Department Patrol Officer. (Justin Soza)
7. Discuss and consider approving the minutes from the October 10, 2022 regular meeting.

8. City Manager's Report. (Scott Albert)
9. Public Works Report. (Rene Saenz)
10. Discuss and consider approving Ordinance 1267-11-22 of the City of Hondo Amending Appendix A, "Fee Schedule" of the code of ordinances of the City of Hondo by amending pertinent sections to reflect current fees, increased fees, deleted fees, and new fees. (Chris Hill)
11. Discuss and consider the 4th Quarter Investment Report for the Fiscal Year ended September 30, 2022, as presented. (Chris Hill)
12. Discuss and consider Resolution No. 395-22 authorizing participation in the TexPool Investment Pools and Designating Authorized Representatives and execution of any other related documents. (Chris Hill)
13. Discuss and consider action regarding the option of either repairing or demolishing certain city facilities damaged during the April 28, 2021, storm. (Scott Albert)
14. Discuss and consider approving Surplus Equipment List for Disposition. (Scott Albert)
15. Discuss and consider developing and advertising a Request for Qualification for a Comprehensive Plan for the City of Hondo. (Jason Lutz)
16. Discussion regarding the Oakwood Cemetery Annex rules as previously established by Ordinance Number 1141-11-17. (Lora Robbins)
17. Discussion and consider the purchase of a truck for the recreation center. (Lora Robbins)
18. Update and discussion regarding the letters of direction from Code Enforcement on code issues that were to be prepared by the City Attorney. (Councilman Yturate and Villa).
19. Executive Session: The City Council of the City of Hondo may convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code:
  - Section 551.071(1) (A) and (2) (Consultations with Attorney) and Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), or Section 551.087 (Deliberations Regarding Economic Development Negotiations); Section 551.086 (Meeting concerning municipally owned utility-competitive matters);*
    - a. Discussion and possible action regarding a second amendment to the transaction confirmation for energy and capacity with the City of San Antonio, acting by and through the City Public Service Board (CPS).

(Steve Moffitt & Scott Albert)

- b. Discussion and a presentation of an evaluation of Hondo PD personnel's historical work product. (Justin Soza)
- c. Discussion regarding proposed El Cortijo Subdivision. (Jason Lutz)
- d. Discussion regarding the Special Use Permit for Ace Bail Bonds. (Jason Lutz)
- e. Discussion regarding the purchase of the Stronghold property (3.22 acres). (Scott Albert & Lora Robbins)

20. Discuss and consider appropriate action on items resulting from Executive Session.

21. Adjourn.

I hereby certify that the above Notice of Regular City Council Meeting of the governing body of the City of Hondo was posted on the bulletin board in City Hall, 1600 Avenue M, Hondo, Texas, at a place convenient and readily accessible to the general public at all times on November 10, 2022, at 5:00 p.m.

ATTEST:

  
SueAnn Reyes, TRMC  
City Secretary



*The City Council of the City of Hondo reserves the right to convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code: Section 551.071 (Consultations with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), or Section 551.087 (Deliberations Regarding Economic Development Negotiations) on any of the above items.*

**NOTICE OF ASSISTANCE AT PUBLIC MEETINGS**

The City of Hondo City Council Meetings is available to all persons regardless of disability. If you require special assistance, contact the City Secretary forty-eight (48) hours prior to the meeting time at 830-426-3378.



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## City Council Communication

|                                                                           |
|---------------------------------------------------------------------------|
| <b>Title:</b> Swearing in of 1 new Hondo Police Department Patrol Officer |
| <b>Date:</b> 11/14/2022 <b>From:</b> Justin Soza, Chief of Police         |

**INFORMATION:** Introduction of 1 New Hondo Police Department School Patrol Officer

**FINANCIAL IMPACT:** N/A

**STAFF RECOMMENDATION:** N/A

**MOTION:** N/A

**ATTACHMENTS:** N/A

**STAFF CONTACT(S):** Justin Soza, Chief of Police

It is with great honor that I introduce Hondo Police Department Patrol Officer Alan Mata. Officer Mata badge will be pinned by his sister Daisy Mata after he is sworn in at the council meeting.



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## City Council Communication

**Title:** Public Works Report (for consideration only)

**Date:** Nov. 14, 2022 **From:** Rene Saenz, Jr. Public Works Director

### **INFORMATION:**

Review with Council Public Works work order information. Along with updated information on upcoming and ongoing PW projects.

➤ **Update:**

- 31<sup>st</sup> street/FM 462
- Intersection at Ave O and 31<sup>st</sup>
- 14<sup>th</sup> Street
- 11<sup>th</sup>-16<sup>th</sup> between Ave. M and Ave. P
- Ave. L (25-30<sup>th</sup>) Approximately 1 mile
- Veteran's Blvd and 22<sup>nd</sup>
- Alley Maintenance Project
- Cemetery RD

### **FINANCIAL IMPACT:**

Maximum value for City

### **STAFF RECOMMENDATION:**

For consideration only

### **MOTION:**

For consideration only

### **ATTACHMENTS:**

Work orders

### **STAFF CONTACT(S):**

Rene Saenz, Jr.  
Public Works Director  
rsaenz@hondo-tx.org



# Public Works Department Report

**Period of: October 25, 2022 – November 8, 2022**

## Streets Division

- **Work Orders: Open: 3      Secondary: 1      Pending: 0**
  - Road repair, remove stump
  - **CLOSED: 12 Primary      2 Secondary**

## Electric Division

- **Work Orders: Open: 1      Secondary: 1      Pending: 0**
  - Street light repair, Christmas in God's Country
  - **CLOSED: Primary 101      0 Secondary**
- **Active Projects:** Complete incoming work orders, meter reading for current service month, CDL training, Straightening poles and tensioning lines on 18<sup>th</sup> St., Coordinating with Chamber for Christmas in God's Country.
- **Upcoming Projects:** Complete incoming work orders, installation of underground service to residential homes, Re-conductor of Hwy 90
- **Notes:**, one open position, offer extended

## Water Division

- **Work Orders: Open: 1      Secondary: 0      Pending: 0**
  - Water leaks – customer side
  - **CLOSED: 23 Primary      44 Secondary**
- **Active Projects:** Incoming work orders,
- **Upcoming Projects:** Complete incoming work orders, Spatz well re-route
- **Notes:** Currently in Stage 3 water restrictions. Water conservation literature available at City Hall, Library, Rec Center and public works office.

## Facilities Division

- **Work Orders: Open: 18      Secondary: 0      Pending: 0**
  - Reservations, STRTC upgrades, Christmas in God's Country, Leaking faucet, A/C issues in different facilities, light repair, sheetrock
  - **CLOSED: 53 Primary      0 Secondary**
- **Active Projects:** Complete incoming work orders, STRTC project, change lights in pavilion, sheetrock evidence room at PD, Preparing for Christmas in God's Country
- 

## Wastewater Division

- **Work Orders: Open: 1      Secondary: 0      Pending: 0**
  - Oil change on compressor
  - **CLOSED: 41 Primary      1 Secondary**
- **Active Projects:** U/V gate repairs, TCEQ Inspection
- **Upcoming Projects:** Incoming work orders, Renewal of Wastewater Treatment Permit. Replacement of sewer main Ave H to Ave F between 21<sup>st</sup> and 22<sup>nd</sup>.
- **Notes:**

## Public Works Division Summary:

|                       |     |
|-----------------------|-----|
| Total completed:      | 230 |
| Total open:           | 24  |
| Total secondary open: | 2   |
| Total pending:        | 0   |

# Primary Work Orders

| Work Order | Work Date | Work Site   | Problem      | C Priority | Le | Work Desc    | Primary D  | Primary D | Work Order Created |
|------------|-----------|-------------|--------------|------------|----|--------------|------------|-----------|--------------------|
| 83629      | #####     | Ave O and   | Light Repair |            |    | Street Ligh  | Electric   | 001: Open |                    |
| 83617      | #####     | Communit    | Facility Rei |            | 0  | Facility Rei | Facilities | 001: Open | 063: Stephanie H.  |
| 83608      | #####     | 202 Plant   | I WW Main    |            | 0  | change oil   | Waste Wa   | 001: Open | 053: Stephen W     |
| 83596      | #####     | City Park # | Facilities N |            | 0  | Septic Issu  | Facilities | 001: Open | 067: Michael Arcos |
| 83593      | #####     | TA Lopez    | Street Mis   | 002: Level |    | Remove st    | Streets    | 001: Open | 066: Len           |
| 83584      | #####     | 402 Carter  | Facilities N |            | 0  | Entry signs  | Facilities | 001: Open | 004: ABBY          |
| 83583      | #####     | 202 plant   | Light Repa   |            | 0  | light is out | Facilities | 001: Open | 017: Jose D.       |
| 83563      | #####     | Library/Hi  | Facilities N |            | 0  | Install Libr | Facilities | 001: Open | 010: Elsie         |
| 83562      | #####     | 1306 1/2    | 1 Sewer Odc  |            | 0  | WATER LE     | Water      | 001: Open | 024: Valeria       |
| 83561      | #####     | downtowr    | Facilities N | 001: Level |    | move tabl    | Facilities | 001: Open | 0                  |
| 83556      | #####     | 702 Disow   | Facilities N |            | 0  | A/C isn't c  | Facilities | 001: Open | 009: JERRY         |
| 83548      | #####     | Library     | Facilities N |            | 0  | Women's      | Facilities | 001: Open | 010: Elsie         |
| 83510      | #####     | Communit    | Facility Rei |            | 0  | Facility Rei | Facilities | 001: Open | 063: Stephanie H.  |
| 83506      | #####     | 1030 AVE    | ' Other      |            | 0  | SHEETROC     | Facilities | 001: Open | 0                  |
| 83501      | #####     | 1014 18TH   | Facility Rei |            | 0  | RENTAL       | Facilities | 001: Open | 024: Valeria       |
| 83423      | #####     | Communit    | Facility Rei |            | 0  | Facility Rei | Facilities | 001: Open | 063: Stephanie H.  |
| 83422      | #####     | Communit    | Facility Rei |            | 0  | Facility Rei | Facilities | 001: Open | 063: Stephanie H.  |
| 83402      | #####     | Communit    | Facility Rei |            | 0  | Facility Rei | Facilities | 001: Open | 063: Stephanie H.  |
| 83355      | #####     | Communit    | Facility Rei |            | 0  | Facility Rei | Facilities | 001: Open | 063: Stephanie H.  |
| 83333      | #####     | 1101 29th   | Street Mis   |            | 0  | grass on rc  | Streets    | 001: Open | 067: Michael Arcos |
| 83323      | #####     | Communit    | Facility Rei |            | 0  | Facility Rei | Facilities | 001: Open | 063: Stephanie H.  |
| 83278      | #####     | Library     | Facilities N | 001: Level |    | AC is maki   | Facilities | 001: Open | 0                  |
| 83275      | #####     | 1108 17th   | Facilities N |            | 0  | A/C issue    | Facilities | 001: Open | 067: Michael Arcos |
| 83258      | #####     | 31 St Ave   | ( Street Rep | 001: Level |    | Repair Roa   | Streets    | 001: Open | 0                  |

## Secondary Work Orders

| Work Order | Secondary  | Secondary Work Desc | Problem C | Work Site              | Work Order | Work Order Created |
|------------|------------|---------------------|-----------|------------------------|------------|--------------------|
| #####      | Street Dep | 001:Open            | Water Lea | Water Lea 801 20th S   | 83518      | 063: Stephanie H.  |
| #####      | Electric   | 001:Open            | See Notes | Facilities N 1100 17th | 83385      | 007: BD            |



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## City Council Communication

**Title:** Discuss and consider approving Ordinance 1267-11-22 of the City of Hondo Amending Appendix A, "Fee Schedule" of the code of ordinances of the City of Hondo by amending pertinent sections to reflect current fees, increased fees, deleted fees, and new fees.

**Date:** November 14, 2022

**From:** Chris Hill, Chief Finance Officer

### **INFORMATION:**

- The City signed a new agreement with STRD for Sanitation Services effective October 1.
- The new contract increases rates on certain dumpster, roll-off and compactor rates.
- Most importantly, the City rates for 4 yard dumpsters and compactors need to be increased to prevent loss of city funds and inconsistency with other city sanitation rates.

### **FINANCIAL IMPACT:**

Increase Sanitation Revenue to cover city direct and administration costs.

### **STAFF RECOMMENDATION:**

City Staff recommends approving the Ordinance and New Fee Schedule for Sanitation rates.

### **MOTION:**

Approve Ordinance 1267-11-22 and Appendix A, "Fee Schedule".

### **ATTACHMENTS:**

Ordinance and Fee Schedule with changes to Sanitation Rates.

### **STAFF CONTACT(S):**

Chris Hill  
Chief Finance Officer  
[chill@hondo-tx.org](mailto:chill@hondo-tx.org)

Scott Albert  
City Manager  
[salbert@hondo-tx.org](mailto:salbert@hondo-tx.org)

## **ORDINANCE NO. 1267-11-22**

**AN ORDINANCE OF THE CITY OF HONDO, TEXAS (CITY) AMENDING APPENDIX A, "FEE SCHEDULE" OF THE CODE OF ORDINANCES OF THE CITY OF HONDO BY AMENDING PERTINENT SECTIONS TO REFLECT CURRENT FEES, INCREASED FEES, DELETED FEES, AND NEW FEES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR SEVERABILITY AND SETTING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Hondo adopted Ordinance 1106-09-16 on September 12, 2016, which established a comprehensive "Fee Schedule" which set forth the cost of all services provided to the citizens and businesses of the City; and

**WHEREAS**, the Fee Schedule attached as Appendix A to the City of Hondo Code of Ordinances sets forth the cost of all services provided to the citizens and businesses of the City of Hondo, Texas;

**WHEREAS**, the City of Hondo City Council considers it reasonable to amend said Fee Schedule periodically to reflect the cost of providing services; and

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS**

**SECTION 1. AUTHORIZATION.** That the Fee Schedule for 2022-2023 attached hereto and made part of this Ordinance and to be set forth in the City of Hondo Code of Ordinances as Appendix A, is hereby adopted as presented with an effective date of November 1, 2022, and repealing all previous ordinances in conflict with this Ordinance. Any previous fee amount which this 2022-2023 Fee Schedule now amends is hereby expressly repealed if it is in conflict with the newly established fee set forth by this Ordinance. In the case of a fee listed in another ordinance, but not included in the 2022-2023 Fee Schedule attached, the previous listed fee amount shall apply until amended. All other provisions of the ordinances of the City of Hondo, whether codified or uncoded, which are not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

**SECTION 2. PUBLIC PURPOSE.** The City declares the consolidation of its municipal fees and charges is in the public interest.

**SECTION 3. SEVERABILITY.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or illegal, such decision shall not affect the validity of the remaining sections of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared void; and that in lieu of each clause or provision of this Ordinance that is invalid, illegal, or unenforceable there be added by the Mayor as necessary with the approval of the City Attorney as to form, and as a part of the Ordinance a clause or provision as similar in terms to such invalid, illegal or unenforceable clause or provision as may be possible, legal, valid and enforceable.

**SECTION 5. EFFECTIVE DATE.** This ordinance shall take effect upon passage.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HONDO,  
TEXAS, THIS 14th DAY OF NOVEMBER 2022.**

\_\_\_\_\_  
**John McAnelly, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Sue Ann Reyes, City Secretary**

**EXHIBIT "A."**  
**FEE SCHEDULE**



CITY OF HONDO FY 2022/2023 COMPREHENSIVE FEE SCHEDULE  
Appendix A

ADOPTED  
FY2022/2023

PROPOSED  
FY2022/2023

|                                                |          |  |          |
|------------------------------------------------|----------|--|----------|
|                                                |          |  |          |
|                                                |          |  |          |
| <b>SOLID WASTE RATES</b>                       |          |  |          |
| <b>SOLID WASTE RATES-RESIDENTIAL</b>           |          |  |          |
| MONTHLY RATE TO RESIDENTS- (1) Cart            | \$25.18  |  | \$25.18  |
| MONTHLY RATE TO RESIDENTS- (2) Carts           | \$35.75  |  | \$35.75  |
| MONTHLY RATE TO RESIDENTS- (3) Carts           | \$46.80  |  | \$46.80  |
|                                                |          |  |          |
| <b>SOLID WASTE RATES-BUSINESS/PROFESSIONAL</b> |          |  |          |
| MONTHLY RATE TO RESIDENTS- (1) Cart            | \$33.13  |  | \$33.13  |
| MONTHLY RATE TO RESIDENTS- (2) Carts           | \$44.17  |  | \$44.17  |
| MONTHLY RATE TO RESIDENTS- (3) Carts           | \$55.21  |  | \$55.21  |
|                                                |          |  |          |
| <b>SOLID WASTE RATES-COMMERCIAL-DUMPSTERS</b>  |          |  |          |
| MONTHLY RATE TO RESIDENTS-ONE PICK UP-2yds     | \$89.22  |  | \$89.22  |
| MONTHLY RATE TO RESIDENTS-TWO PICK UP-2yds     | \$149.73 |  | \$162.59 |
| MONTHLY RATE TO RESIDENTS-THREE PICK UP-2yds   | N/A      |  | \$237.30 |
|                                                |          |  |          |
| MONTHLY RATE TO RESIDENTS-ONE PICK UP-3yds     | \$100.62 |  | \$100.62 |
| MONTHLY RATE TO RESIDENTS-TWO PICK UP-3yds     | \$190.13 |  | \$190.13 |
| MONTHLY RATE TO RESIDENTS-THREE PICK UP-3yds   | \$273.25 |  | \$273.25 |
|                                                |          |  |          |
| MONTHLY RATE TO RESIDENTS-ONE PICK UP-4yds     | \$141.08 |  | \$141.08 |
| MONTHLY RATE TO RESIDENTS-TWO PICK UP-4yds     | \$210.90 |  | \$247.02 |
| MONTHLY RATE TO RESIDENTS-THREE PICK UP-4yds   | \$314.78 |  | \$361.95 |
| MONTHLY RATE TO RESIDENTS-FOUR PICK UP-4yds    | N/A      |  | \$513.47 |
| MONTHLY RATE TO RESIDENTS-FIVE PICK UP-4yds    | N/A      |  | \$598.66 |
|                                                |          |  |          |
| MONTHLY RATE TO RESIDENTS-ONE PICK UP-6yds     | \$156.59 |  | \$156.59 |
| MONTHLY RATE TO RESIDENTS-TWO PICK UP-6yds     | \$314.74 |  | \$314.74 |
| MONTHLY RATE TO RESIDENTS-THREE PICK UP-6yds   | N/A      |  | \$391.23 |
|                                                |          |  |          |
| MONTHLY RATE TO RESIDENTS-ONE PICK UP-8yds     | \$224.89 |  | \$224.89 |
| MONTHLY RATE TO RESIDENTS-TWO PICK UP-8yds     | \$421.81 |  | \$421.81 |
| MONTHLY RATE TO RESIDENTS-THREE PICK UP-8yds   | \$623.66 |  | \$623.66 |



CITY OF HONDO FY 2022/2023 COMPREHENSIVE FEE SCHEDULE  
Appendix A

ADOPTED  
FY2022/2023

PROPOSED  
FY2022/2023

|                                                    |          |                                    |
|----------------------------------------------------|----------|------------------------------------|
| MONTHLY RATE TO RESIDENTS-FOUR PICK UP-8yds        | N/A      | \$749.14                           |
| MONTHLY RATE TO RESIDENTS-FIVE PICK UP-8yds        | N/A      | \$936.43                           |
| <b>ROLL OFFS</b>                                   |          |                                    |
| HEB, WAL-MART & CITY OF HONDO-RES.RATE             | \$457.50 |                                    |
| 20 YARD                                            |          | BASED ON YARD AND TONS<br>\$733.45 |
| 30 YARD                                            |          | \$842.46                           |
| 40 YARD                                            |          | \$963.48                           |
| EXTRA PER TON OVER 4 TONS                          |          | \$94.95                            |
| <b>COMPACTOR</b>                                   |          |                                    |
| TDCJ HEB, WAL-MART (PER PICKUP)                    | \$584.36 | \$1,086.92                         |
| EXTRA PER TON OVER 6 TONS                          |          | \$94.95                            |
| <b>SLUDGE BOX</b>                                  |          |                                    |
| TDCJ, WWTP AND OTHER (20 YARD PER PICKUP)          | \$350.63 | \$751.80                           |
| EXTRA PER TON OVER 4 TONS                          |          | \$94.95                            |
| DISPOSAL FEE, PER TON-RES. RATE                    | \$13.52  | \$94.95                            |
| BRUSH EXTRA FOR EVERY 2 CUBIC YDS OVER 8 CUBIC YDS | \$5.00   | \$5.00                             |
| <b>ADDITIONAL WASTE WHEELER</b>                    |          |                                    |
| RESIDENTIAL                                        | \$12.37  | \$12.37                            |
| COMMERCIAL                                         | \$12.37  | \$12.37                            |



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## City Council Communication

**Title:** Discuss and consider the 4th Quarter Investment Report for the Fiscal Year ended September 30, 2022, as presented.

**Date:** November 14, 2022

**From:** Christopher Hill, Chief Finance Officer

**INFORMATION:**

In an effort to keep the City Council, staff and public informed of the receipt of quarterly interest earned on the City of Hondo's Investments the 4th Quarter Investment Report for the Fiscal Year ending September 30, 2022, is presented for review.

**FINANCIAL IMPACT:**

The quarterly investment reports will be reviewed by the City of Hondo outside auditor and is subject to revision.

**STAFF RECOMMENDATION:**

The City Staff recommends acceptance of the 4th Quarter Investment Report for the 12-month period ended September 30, 2022, as presented.

**MOTION:**

Move to accept the 4th Quarter Investment Report for the 12-month period ending September 30, 2022.

**ATTACHMENTS:**

City of Hondo, 4th Quarter Investment Report 12-month period Ended September 30, 2022. (Unaudited)  
Prepared by Doug Martella, Finance Consultant.

**STAFF CONTACT(S):**

Chris Hill  
Chief Finance Officer  
[chill@hondo-tx.org](mailto:chill@hondo-tx.org)

Scott Albert  
City Manager  
[salbert@hondo-tx.org](mailto:salbert@hondo-tx.org)

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## City of Hondo Investment Inventory Report 4th Quarter Report September 30, 2022

| Security                                      | Owner   | Avg. Rate/<br>Yield | Next Maturity | Original Amnt.  | Ending Bal      | Ending Market   | QTD<br>Earnings |
|-----------------------------------------------|---------|---------------------|---------------|-----------------|-----------------|-----------------|-----------------|
| Water Rights - Owned (Fund 3)                 | Fund 03 | 0.0000%             |               | \$ 199,540.60   | \$ 199,540.60   | \$ 199,540.60   |                 |
| Certificate of Deposit - Broadway Bank - 09   | CD Pool | 0.100%              | 06/04/2023    | 225,000.00      | 240,119.08      | 240,119.08      | \$ 120.98       |
| Certificate of Deposit - Broadway Bank - 10   | CD Pool | 0.450%              | 08/02/2023    | 225,000.00      | 240,775.42      | 240,775.42      | \$ 60.67        |
| Certificate of Deposit - Broadway Bank - 13   | CD Pool | 0.100%              | 11/04/2022    | 225,000.00      | 240,519.10      | 240,519.10      | \$ 60.61        |
| Certificate of Deposit - Broadway Bank - 61   | CD Pool | 0.050%              | 09/11/2023    | 225,000.00      | 235,594.82      | 235,594.82      | \$ 114.84       |
| Certificate of Deposit - Broadway Bank - 113  | CD Pool | 0.050%              | 12/17/2022    | 225,173.84      | 238,386.96      | 238,386.96      | \$ -            |
| Certificate of Deposit - Broadway Bank - 2224 | CD Pool | 0.200%              | 03/04/2023    | 225,000.00      | 240,701.24      | 240,701.24      | \$ 121.28       |
| Certificate of Deposit - Broadway Bank - 2225 | CD Pool | 0.100%              | 06/15/2023    | 175,000.00      | 290,611.14      | 290,611.14      | \$ 146.43       |
| Certificate of Deposit - Broadway Bank - 2226 | CD Pool | 0.450%              | 09/05/2023    | 225,000.00      | 240,798.46      | 240,798.46      | \$ 60.68        |
| Certificate of Deposit - Broadway Bank - 2256 | CD Pool | 0.100%              | 02/04/2023    | 225,000.00      | 240,682.00      | 240,682.00      | \$ 121.27       |
| Certificate of Deposit - Broadway Bank - 2257 | CD Pool | 0.250%              | 04/04/2023    | 225,000.00      | 240,243.94      | 240,243.94      | \$ 121.04       |
| Certificate of Deposit - Broadway Bank - 2258 | CD Pool | 0.350%              | 07/02/2023    | 225,000.00      | 241,087.00      | 241,087.00      | \$ 273.14       |
| Certificate of Deposit - Broadway Bank - 2259 | CD Pool | 0.350%              | 10/04/2022    | 225,000.00      | 241,162.31      | 241,162.31      | \$ 60.77        |
| Total CD Pool                                 |         |                     |               | 2,650,173.84    | 2,930,681.47    | 2,930,681.47    | 1,261.71        |
| Certificate of Deposit - Broadway Bank - 3562 | Fund 01 | 0.030%              | 05/03/2023    | 510,000.00      | 414,168.60      | 414,168.60      | 30.63           |
| TOTAL CDs and Interest Earnings               |         |                     |               | \$ 3,160,173.84 | \$ 3,344,850.07 | \$ 3,344,850.07 | \$ 1,292.34     |

### WEIGHTED AVERAGE MATURITY (Interest Bearing Only)

|                                               |              |     |                |
|-----------------------------------------------|--------------|-----|----------------|
| Certificate of Deposit - Broadway Bank - 09   | \$ 240,119   | 247 | \$ 59,309,413  |
| Certificate of Deposit - Broadway Bank - 10   | 240,775      | 306 | 73,677,279     |
| Certificate of Deposit - Broadway Bank - 13   | 240,519      | 35  | 8,418,169      |
| Certificate of Deposit - Broadway Bank - 61   | 235,595      | 346 | 81,515,808     |
| Certificate of Deposit - Broadway Bank - 113  | 238,387      | 78  | 18,594,183     |
| Certificate of Deposit - Broadway Bank - 2224 | 240,701      | 155 | 37,308,692     |
| Certificate of Deposit - Broadway Bank - 2225 | 290,611      | 258 | 74,977,674     |
| Certificate of Deposit - Broadway Bank - 2226 | 240,798      | 340 | 81,871,476     |
| Certificate of Deposit - Broadway Bank - 2256 | 240,682      | 127 | 30,566,614     |
| Certificate of Deposit - Broadway Bank - 2257 | 240,244      | 186 | 44,685,373     |
| Certificate of Deposit - Broadway Bank - 2258 | 241,087      | 275 | 66,298,925     |
| Certificate of Deposit - Broadway Bank - 2259 | 241,162      | 4   | 964,649        |
| Certificate of Deposit - Broadway Bank - 3562 | 414,169      | 215 | 89,046,249     |
|                                               | \$ 3,344,850 |     | \$ 667,234,503 |

WEIGHTED AVERAGE MATURITY - DAYS = 199.48  
WEIGHTED AVERAGE YIELD = 0.1887%

|                            |         |                 |
|----------------------------|---------|-----------------|
| General Fund               | 16.853% | 493,907.75      |
| Debt Service               | 0.000%  | -               |
| Perpetual Care             | 19.151% | 561,254.81      |
| Unclaimed Funds            | 0.274%  | 8,030.07        |
| EDC                        | 63.722% | 1,867,488.85    |
| INTERNAL CD POOL OWNERSHIP |         | \$ 2,930,681.47 |

This report is in compliance with the City's Investment Policy Section V. and the Reporting and Texas Government Code Section 2256.023.

*Christopher Hill*

Christopher Hill, Chief Financial Officer



THIS IS GOD'S COUNTRY

## City Council Communication

**Title:** Discuss and consider Resolution No. 395-22 Authorizing Participation in the TexPool Investment Pools and Designating Authorized Representatives and execution of any other related documents.

**Date:** November 14, 2022

**From:** Christopher Hill, Chief Finance Officer

### **INFORMATION:**

The City Council approved update to the City Investment Policy at the October 26 city council meeting.

Staff has reviewed the City options and has decided to Invest in the TexPool Investments Pools due to safety of principal, liquidity and yield.

#### **Pool Features:**

- Administered by the Texas Comptroller of Public Accounts.
- Managed and serviced by Federated Hermes.
- Highest possible ratings from Standard & Poor's underscores the portfolios' high credit quality, daily liquidity and relative safety.
- High asset levels give the benefit of economies of scale.

### **FINANCIAL IMPACT:**

Anticipate annual yields of 3% or higher.

### **STAFF RECOMMENDATION:**

The City Staff recommends approval of resolution to Participate in the TexPool Investment Pools and Designating Authorized Representatives and Authorizing signing of any necessary documents.

### **MOTION:**

Move to approve the Resolution 395-22 Authorizing Participation in the TexPool Investment Pools and Designating Authorized Representatives and authorizing the Mayor to sign any related agreements and documents.

### **ATTACHMENTS:**

Resolution Authorizing Participation in the TexPool Investment Pools and Designating Authorized Representatives, TexPool Investor Information and Portfolio Overview as of 9/30/22, 7 Day Yield, TexPool Participation Agreement.

### **STAFF CONTACT(S):**

Scott Albert, City Manager

Christopher Hill, Chief Finance Officer



## Resolution Authorizing Participation in the TexPool Investment Pools and Designating Authorized Representatives

**WHEREAS,** City of Hondo, Texas

("Participant") is a local government or state agency of the State of Texas and is empowered to delegate to the public funds investment pools the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

**WHEREAS,** it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

**WHEREAS,** the Texas Local Government Investment Pools ("TexPool/TexPool Prime"), public funds investment pools, were created on behalf of entities whose investment objectives in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

**NOW THEREFORE,** be it resolved as follows:

- A. That Participant shall enter into a Participation Agreement to establish an account in its name in TexPool/TexPool Prime, for the purpose of transmitting local funds for investment in TexPool/TexPool Prime.
- B. That the individuals, whose signatures appear in this Resolution, are authorized representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool/TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.

### Authorized Representatives of the Participant

These individuals will be issued P.I.N. numbers to transact business via telephone with a Participant Service Representative.

|    |                                                                                                                               |                                                                                                                                                                  |
|----|-------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | <div>Signature</div> <div>John E. McAnelly</div> <div>Printed Name</div> <div>Mayor</div> <div>Title</div>                    | <div>8 3 0 4 2 6 3 3 7 8</div> <div>Telephone Number</div> <div>8 3 0 4 2 6 5 1 8 9</div> <div>Fax Number</div> <div>Mayor@hondo-tx.org</div> <div>Email</div>   |
| 2. | <div>Signature</div> <div>Scott L. Albert</div> <div>Printed Name</div> <div>City Manager</div> <div>Title</div>              | <div>8 3 0 4 2 6 3 3 7 8</div> <div>Telephone Number</div> <div>8 3 0 4 2 6 5 1 8 9</div> <div>Fax Number</div> <div>salbert@hondo-tx.org</div> <div>Email</div> |
| 3. | <div>Signature</div> <div>Christopher M. Hill</div> <div>Printed Name</div> <div>Chief Finance Officer</div> <div>Title</div> | <div>8 3 0 4 2 6 3 3 7 8</div> <div>Telephone Number</div> <div>8 3 0 4 2 6 5 1 8 9</div> <div>Fax Number</div> <div>chill@hondo-tx.org</div> <div>Email</div>   |
| 4. | <div>Signature</div> <div></div> <div>Printed Name</div> <div></div> <div>Title</div>                                         | <div></div> <div>Telephone Number</div> <div></div> <div>Fax Number</div> <div></div> <div>Email</div>                                                           |

Authorized Representatives of the Participant (continued)

|    |                      |                      |
|----|----------------------|----------------------|
| 5. | <input type="text"/> | <input type="text"/> |
|    | Signature            | Telephone Number     |
|    | <input type="text"/> | <input type="text"/> |
|    | Printed Name         | Fax Number           |
|    | <input type="text"/> | <input type="text"/> |
|    | Title                | Email                |
| 6. | <input type="text"/> | <input type="text"/> |
|    | Signature            | Telephone Number     |
|    | <input type="text"/> | <input type="text"/> |
|    | Printed Name         | Fax Number           |
|    | <input type="text"/> | <input type="text"/> |
|    | Title                | Email                |

List the name of the Authorized Representative provided above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Christopher M. Hill  
Printed Name

In addition and at the option of the Participant, additional authorized representative(s) can be designated to perform inquiry only of selected information. This limited representative cannot make deposits or withdrawals. If the Participant desires to designate a representative with inquiry rights only, complete the following information.

|    |                            |                                                   |
|----|----------------------------|---------------------------------------------------|
| 1. | <u>Cassandra Maldonado</u> | <u>Asst. Finance Director/Court Administrator</u> |
|    | Printed Name               | Title                                             |
|    | <u>8 3 0 4 2 6 7 0 5 8</u> | <u>8 3 0 4 2 6 5 1 8 9</u>                        |
|    | Telephone Number           | Fax Number                                        |
|    |                            | <u>cmaldonado@hondo-tx.org</u>                    |
|    |                            | Email                                             |
| 2. | <u>Doug Martella</u>       | <u>Finance Consultant</u>                         |
|    | Printed Name               | Title                                             |
|    | <u>5 7 3 7 2 7 4 6 4 2</u> | <u>dmartella@hondo-tx.org</u>                     |
|    | Telephone Number           | Fax Number                                        |
|    |                            | Email                                             |
| 3. | <input type="text"/>       | <input type="text"/>                              |
|    | Printed Name               | Title                                             |
|    | <input type="text"/>       | <input type="text"/>                              |
|    | Telephone Number           | Fax Number                                        |
|    |                            | Email                                             |
| 4. | <input type="text"/>       | <input type="text"/>                              |
|    | Printed Name               | Title                                             |
|    | <input type="text"/>       | <input type="text"/>                              |
|    | Telephone Number           | Fax Number                                        |
|    |                            | Email                                             |
| 5. | <input type="text"/>       | <input type="text"/>                              |
|    | Printed Name               | Title                                             |
|    | <input type="text"/>       | <input type="text"/>                              |
|    | Telephone Number           | Fax Number                                        |
|    |                            | Email                                             |
| 6. | <input type="text"/>       | <input type="text"/>                              |
|    | Printed Name               | Title                                             |
|    | <input type="text"/>       | <input type="text"/>                              |
|    | Telephone Number           | Fax Number                                        |
|    |                            | Email                                             |

Authorized Representatives of the Participant (continued)

- C. That this resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool/TexPool Prime receives a copy of any such amendment or revocation.

This resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the

14 day of November, 2022.

Document is to be signed by a Board Officer, Mayor or County Judge and attested by a Board Officer, City Secretary or County Clerk.

City of Hondo, Texas

Name of Participant

SIGNED:

Signature

John E. McAnelly

Printed Name

Mayor

Title

ATTEST:

Signature

Sue Ann Reyes

Printed Name

City Secretary

Title

Delivery Instructions

Please return this document to **TexPool Participant Services:**

**Email:** [texpool@dstsystems.com](mailto:texpool@dstsystems.com)

**Fax:** 866-839-3291



## Quarterly Update TexPool and TexPool Prime



### Investor Goal

The investor goal for both TexPool and TexPool Prime is preservation and safety of principal, liquidity and yield.

### Pool Features

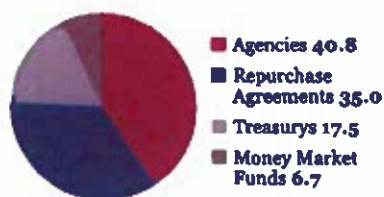
- Administered by the Texas Comptroller of Public Accounts.
- Managed and serviced by Federated Hermes.
- Highest possible ratings from Standard & Poor's underscores the portfolios' high credit quality, daily liquidity and relative safety.
- High asset levels give the benefit of economies of scale.

### Portfolio Overviews as of 9/30/22

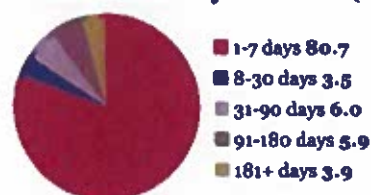
#### TexPool

Pool Assets \$24.2 billion

#### Portfolio Composition (%)



#### Effective Maturity Schedule (%)



#### Weighted Average Maturity

25 Days

#### Credit Rating

AAAm Standard & Poor's

#### Portfolio Managers

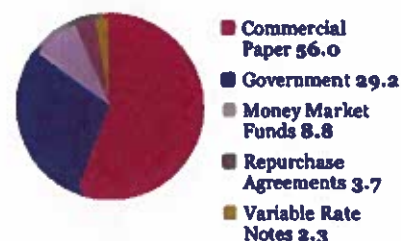
Susan Hill

Deborah Cunningham

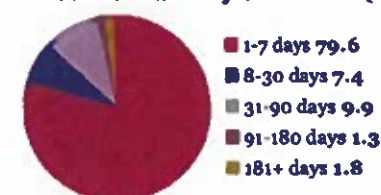
#### TexPool Prime

Pool Assets \$9.4 billion

#### Portfolio Composition (%)



#### Effective Maturity Schedule (%)



#### Weighted Average Maturity

14 Days

#### Credit Rating

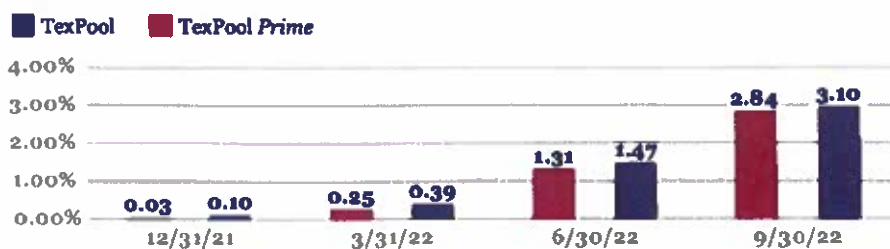
AAAm Standard & Poor's

#### Portfolio Managers

Paige Wilhelm

Deborah Cunningham

### Pool Performance: 7-Day Net Yields (%)



Performance data quoted represents past performance which is no guarantee of future results. Investment return will vary. The value of an investment, when redeemed, may be worth more or less than the original cost. Current performance may be lower or higher than what is stated.



# POOLS

| AS OF 11-01-2022     |           |                      |                      |
|----------------------|-----------|----------------------|----------------------|
| NAME ▲               | NAV ▼     | DAILY<br>NET YIELD ▼ | 7 DAY<br>NET YIELD ▼ |
| <b>TexPool</b>       | \$0.99933 | 3.0383%              | 3.02%                |
| <b>TexPool Prime</b> | \$0.99946 | 3.3272%              | 3.28%                |

## DISCLOSURES

Performance quoted represents past performance which is no guarantee of future results. Investment return will vary. The value of an investment, when redeemed, may be worth more or less than the original cost. Current performance may be lower or higher than what is stated.

**An investment in the Pool is not insured or guaranteed by any government or government agency. Although the manager of the Pool seeks to preserve principal, it is possible to lose money by depositing money in the Pool.**

**For more complete information, see the investment policy and information statement available on this website. You should consider the investment's objectives, risks, charges, and expenses carefully before investing. Information about these and other important subjects is in the investment policy and information statement which you should read carefully before investing.**

Federated Investment Counseling

Not FDIC Insured  
May Lose Value



# TexPool Investment Pools Participation Agreement

## Preamble

This participation agreement (the "**Agreement**") is made and entered into by and between the Comptroller of Public Accounts (the "**Comptroller**"), acting through the Texas Treasury Safekeeping Trust Company (the "**Trust Company**"), Trustee of the Texas Local Government Investment Pool (TexPool) and TexPool Prime, (collectively the "**TexPool Investment Pools**"), and [City of Hondo, Texas] (the "**Participant**").

**WHEREAS**, the Interlocal Cooperation Act, TEX GOV'T CODE ANN, ch. 791 and the Public Funds Investment Act, TEX. GOV'T CODE ANN. ch. 2256 (the "**Acts**") provide for the creation of a public funds investment pool to which any local government or state agency may delegate, by contract, the authority to hold legal title as custodian and to make investments purchased with local funds;

**WHEREAS**, the Trust Company is a special purpose trust company authorized pursuant to TEX. GOV'T CODE ANN. § 404.103 to receive, transfer and disburse money and securities belonging to state agencies and local political subdivisions of the state and for which the Comptroller is the sole officer, director and shareholder;

**WHEREAS**, TexPool and TexPool Prime are public funds investment pools, which funds are invested in certain eligible investments as more fully described hereafter;

**WHEREAS**, the Participant has determined that it is authorized to invest in a public funds investment pool created under the Acts and to enter into this Agreement;

**WHEREAS**, the Participant acknowledges that the Trust Company is not responsible for independently verifying the Participant's authority to invest under the Acts or to enter this Agreement;

**WHEREAS**, the Participant acknowledges that the performance of TexPool Investment Pools is not guaranteed by the State of Texas, the Comptroller, or the Trust Company and that there is no secondary source of payment for the TexPool Investment Pools; and

**WHEREAS**, in an effort to ensure the continued availability of an investment pool as a vehicle for investment of local government funds and simultaneously provide for enhancement in services and potential decreases in management and administrative fees, Participant and Trust Company desire to provide in this Agreement that the Trust Company may obtain private professional investment management and related services.

**NOW THEREFORE**, for and in consideration of the mutual promises, covenants and agreements herein contained, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree with each other as follows:

## Article I: Definitions

**"Account"** shall mean any account or accounts, established by the Participant in TexPool Investment Pools in accordance with this Agreement and the Operating Procedures (as defined herein), which Account represents an undivided beneficial ownership in TexPool Investment Pools.

**"Authorized Investments"** shall mean those investments which are authorized by the Investment Act (as herein defined) for investment of public funds.

**"Authorized Representative(s) of the Participant"** shall mean any individual who is authorized to execute documents and take such other necessary actions under this Agreement as evidenced by the duly enacted Resolution of the Participant.

**"Authorized Representative(s) of the Trust Company"** shall mean any employee of the Comptroller or Trust Company who is designated in writing by the Comptroller or the Trust Company's Chief Executive Officer to act as the authorized Trust Company representative for purposes of this Agreement and shall include employees of any private entity performing the obligations of the Comptroller under this Agreement.

**"Board"** shall mean the advisory board provided for in the Investment Act (as defined below).

**"Investment Act"** shall mean the Public Funds Investment Act, TEX. GOV'T CODE ANN. ch. 2256, as amended from time to time.

**"Investment Policy"** shall mean the written TexPool Investment Pools Investment Policies, as amended from time to time, relating to the investment and management of funds in TexPool Investment Pools as established by the Trust Company consistent with the Investment Act.

**"Letter of Instruction"** shall mean a written authorization and direction to the Trust Company signed by an Authorized Representative of the Participant.

## Article I: Definitions (continued)

**"Operating Procedures"** shall mean the written procedures established by the Trust Company describing the management and operation of TexPool Investment Pools, and providing for the establishment of, deposits to and withdrawals from the Accounts, as amended from time to time.

**"Participant"** shall mean any entity authorized by the Acts to participate in a public funds investment pool that has executed this Agreement pursuant to a Resolution.

**"Resolution"** shall mean the resolution adopted by the governing body of a local governmental entity authorizing the entity's participation in TexPool Investment Pools and designating persons to serve as Authorized Representatives of the Participant.

## Article II: General Administration

### Section 2.01. TexPool Investment Pools Defined.

- (a) TexPool Investment Pools are public funds investment pools created pursuant to the Acts.
- (b) Subject to Section 6.10, the Trust Company agrees to manage the Participant's Account(s) in accordance with the Investment Act and the Investment Policy.

### Section 2.02. Board.

- (a) The Board is composed of members appointed pursuant to the requirements of the Investment Act.
- (b) The Board shall advise the Trust Company on the Investment Policy and on various other matters affecting TexPool Investment Pools, and shall approve fee increases.

### Section 2.03. General Administration.

- (a) The Trust Company shall establish and maintain the Investment Policy specifically identifying the Authorized Investments consistent with the Investment Act and the general policy and investment goals for TexPool Investment Pools.
- (b) The Trust Company shall establish and maintain the Operating Procedures, describing the management and operation of TexPool Investment Pools and providing for procedures to be followed for the establishment of, deposits to, and withdrawals from the Accounts and such other matters as are necessary to carry out the intent of this Agreement.
- (c) The Trust Company shall have the power to take any action necessary to carry out the purposes of this Agreement, subject to applicable law and the terms of this Agreement.

**Section 2.04. Ownership Interest.** Each Participant shall own an undivided beneficial interest in the assets of TexPool Investment Pools in an amount proportional to the total amount of such Participant's Accounts relative to the total amount of all Participants' Accounts in TexPool Investment Pools, computed on a daily basis.

**Section 2.05. Independent Audit.** TexPool Investment Pools are subject to annual review by an independent auditor consistent with Ch. 2256, TEX GOV'T CODE ANN. In addition, reviews of TexPool Investment Pools may be conducted by the State Auditor's Office and the Comptroller's office. The Trust Company may obtain such legal, accounting, financial or other professional services as it deems necessary or appropriate to assist TexPool Investment Pools in meeting its goals and objectives.

**Section 2.06. Liability.** Any liability of the Comptroller, the Comptroller's office, the Trust Company, representatives or agents of the Trust Company, any Comptroller employee, Trust Company or any member of the Board for any loss, damage or claim, including losses from investments and transfers, to the Participant shall be limited to the full extent allowed by applicable laws. The Trust Company's responsibilities hereunder are limited to the management and investment of TexPool Investment Pools and the providing of reports and information herein required.

## Article III: Participant Requirement

**Section 3.01. The Participation Agreement.** The Participant must execute this Agreement and provide a Resolution authorizing participation in TexPool Investment Pools and designating persons to serve as Authorized Representatives of the Participant and any other documents as are required under, and substantially in the form prescribed by, the Operating Procedures before depositing any funds into TexPool Investment Pools. The Participant must provide an updated Resolution designating Authorized Representatives within 5 business days of the departure of any Authorized Representative of the Participant.

### Section 3.02. Operating Procedures.

- (a) The Participant acknowledges receipt of a copy of the Operating Procedures. The Operating Procedures describe in detail the procedures required for the establishment of accounts, deposits to and withdrawals from TexPool Investment Pools, and related information.
- (b) The Operating Procedures may be modified by the Trust Company as appropriate to remain consistent with established banking practices and capabilities and when such modification is deemed necessary to improve the operation of TexPool Investment Pools.
- (c) The Participant hereby concurs with and agrees to abide by the Operating Procedures.

#### Article IV: Investments

**Section 4.01. Investments.** All monies held in TexPool Investment Pools shall be invested and reinvested by the Trust Company or Authorized Representatives of the Trust Company only in Authorized Investments in accordance with the Agreement, the Investment Policy and the Investment Act. Participant hereby concurs with any such investment so made by the Trust Company. Available funds of TexPool Investment Pools that are uninvested may be held at the Trust Company's account at the Federal Reserve Bank of Dallas, or any designated custodian account, or with a custodian selected by the Trust Company. All investment assets and collateral will be in the possession of the Trust Company and held in its book-entry safekeeping account at the Federal Reserve Bank, any designated custodian account, or with a custodian selected by the Trust Company.

**Section 4.02. Failed Investment Transaction.** In the extraordinary event that a purchase of securities results in a failed settlement, any resulting uninvested funds shall remain in the Trust Company's Federal Bank of Dallas account, any designated custodian account or with a custodian selected by the Trust Company. If an alternative investment can be secured after the failure of the trade to settle, TexPool Investment Pools will receive all the income earnings, including but not limited to, any compensation from the purchaser failing in the trade and the interest income from the alternative investment.

**Section 4.03. Investment Earnings and Losses Allocation.** All interest earnings in TexPool Investment Pools will be valued daily and credited to the Participant's Accounts monthly, on a pro rata allocation basis. All losses, if any, resulting from the investment of monies in TexPool shall also be allocated on a pro rata allocation basis. All earnings and losses will be allocated to the Participant's Accounts in accordance with generally accepted accounting procedures.

**Section 4.04. Commingling of Accounts.** Participant agrees that monies deposited in TexPool and TexPool Prime, may be commingled with all other monies held in TexPool and TexPool Prime, respectively for purposes of common investment and operational efficiency. However, each Participant will have separate Accounts on the books and records of TexPool Investment Pools, as further provided for in the Operating Procedures.

#### Article V: Fees, Expenses and Reports

**Section 5.01. Fees and Expenses.** The Participant agrees to pay the amount set forth in the fee schedule. Participant agrees that all fees shall be directly and automatically assessed and charged against the Participant's Accounts. The basic service fee shall be calculated as a reduction in the daily income earned, thus only the net income shall be credited to the Participant's Account. Fees for special services shall be charged to each Participant's account as they are incurred or performed. A schedule of fees shall be provided to the Participant annually. Each Participant will be notified thirty (30) days prior to the effective date of any change in the fee schedule.

**Section 5.02. Reports.** A monthly statement will be mailed to the Participant within the first five (5) business days of the succeeding month. The monthly statement shall include a detailed listing of the balance in the Participant's Accounts as of the date of the statement; all account activity, including deposits and withdrawals; the daily and monthly yield information; and any special fees and expenses charged. Additionally, copies of the Participant's reports in physical or computer form will be maintained for a minimum of three prior fiscal years. All records shall be available for inspection at all reasonable hours of the business day and under reasonable conditions.

**Section 5.03. Confidentiality.** The Trust Company and any private entity acting on behalf of the Trust Company for purposes of this Agreement will maintain the confidentiality of the Participant's Accounts, subject to the Public Information Act, TEX GOV'T CODE ANN. ch. 552, as amended.

#### Article VI: Miscellaneous

**Section 6.01. Notices.** Any notices, Letters of Instructions or other information required or permitted to be given hereunder shall be submitted in writing and shall be deemed duly given when deposited in the U.S. mail postage prepaid or successfully transmitted via facsimile addressed to the parties as follows:

To the **Participant:**

City of Hondo, Texas

Participant

1600 Avenue M

Address

Hondo

City

TX

State

78861

Zip

8304263378

Telephone

8304265189

Fax

To **Trust Company** with respect to contractual matters or disputes under this Agreement:

Texas Treasury Safekeeping Trust Company  
Attn: TexPool Investment Pools  
Rusk State Office Building  
208 East 10th Street  
Austin, TX 78701  
Telephone: (512) 463-4300  
FAX No.: (512) 463-4368

To **TexPool Investment Pools** with respect to operational matters, including enrollment documents; changes to Authorized Representatives; Bank Information Sheets; initiation of deposits or withdrawals of funds; changes to addresses; audit confirmation requests; and account inquiry:

TexPool Participant Services  
1001 Texas Ave., Suite 1150  
Houston, TX 77002  
Telephone: 1-866-839-7665 (1-866-TEX-POOL)  
FAX No.: 1-866-839-3291 (1-866-TEX-FAX1)

The Participant and the Trust Company agree to notify the other of any change affecting this information and agree that unless and until so notified, the other party shall be entitled to rely on the last information provided.

**Section 6.02. Taxpayer Identification Number.** The Participant's taxpayer identification number assigned by the Internal Revenue Service is: 74-6001104. The Participant hereby agrees to notify the Trust Company of any change affecting this Taxpayer Identification number and agrees that unless and until so notified, the Trust Company shall be entitled to rely on same in providing any and all reports or other information necessary or required by the Federal tax laws as amended from time to time.

**Section 6.03. Severability.** If any provision of this Agreement shall be held or deemed to be in fact illegal, inoperative or unenforceable, the same shall not affect any other provision or provisions herein contained or render the same invalid, inoperative or unenforceable to any extent whatsoever.

**Section 6.04. Execution of Counterparts.** This Agreement may be simultaneously executed in several separate counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

**Section 6.05. Applicable Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Texas. Venue for any dispute under this Agreement shall be in Travis County, Texas.

**Section 6.06. Captions.** The captions or headings in this Agreement are for convenience only and in no way defined, limit or describe the scope or intent of any provisions, articles or sections of this Agreement.

**Section 6.07. Amendments.**

- (a) The Trust Company shall advise the Participant in writing of any amendments to this Agreement no less than 45 days prior to the effective date of such amendment. The Participant may ratify the proposed amendment of this Agreement by letter to the Trust Company. If the Participant elects not to ratify the amendment, the Participant may terminate this Agreement in accordance with Section 6.08. In the event the Participant fails to respond in writing to a notice of amendment prior to the effective date of such amendment, this Agreement shall be deemed amended.
- (b) The Trust Company may periodically revise the Operating Procedures from time to time as it deems necessary for the efficient operation of TexPool Investment Pools. The Participant will be bound by any amendment to the Operating Procedures with respect to any transaction occurring subsequent to the time such amendment takes effect, provided, however, that no such amendment shall affect the Participant's right to cease to be a Participant.

**Section 6.08. Termination.** This Agreement may be terminated by either party hereto, with or without cause, by tendering 30 days prior written notice in the manner set forth in Section 6.01 hereof.

**Section 6.09. Term.** Unless terminated in accordance with Section 6.08, this Agreement shall be automatically renewed on each anniversary date hereof.

**Section 6.10. Assignment.** The Trust Company may enter into an agreement with a third party investment manager to perform its obligations and service under this Agreement, provided that such third party investment manager shall manage TexPool Investment Pools according to the Investment Act, Investment Policy and in a manner consistent with that directed by the Trust Company. The Trust Company also shall have the right to assign its rights and obligations under the Agreement to a third party investment manager if the Trust Company determines that such assignment is in the best interest of the State and Participants. In the event a successor pool to TexPool or TexPool Prime is deemed by the Trust Company to be in the best interest of the State and the Participant, the Trust Company may take any action it deems necessary to assign its rights and benefits under any third party agreements and transfer the assets from TexPool Investment Pools to any successor pool.

Article VI: Miscellaneous (continued)

In Witness Whereof, the parties hereto have caused this Agreement to be executed as of the dates set forth below, and the Agreement shall be effective as of the latest such date.

Document is to be signed by a Board Officer, Mayor or County Judge, Certificate of Incumbency is to be signed by a Board Officer, City Secretary or County Clerk.

City of Hondo, Texas

Name of Participant

SIGNED:

Signature

John E. McAnelly

Printed Name

Mayor

Title

Date

TEXAS TREASURY SAFEKEEPING TRUST COMPANY  
COMPTROLLER OF PUBLIC ACCOUNTS:

Signature

Printed Name

Title

Date

CERTIFICATE OF INCUMBENCY:

The preceding signatory is a duly appointed, acting, and qualified officer of the Participant, who, in the capacity set forth above is authorized to execute this Agreement.

IN WITNESS WHEREOF, I have duly executed this certificate as of the day of , 20 .

Signature

Printed Name

Title

Delivery Instructions

Please return this document to **TexPool Participant Services:**

**Email:** [texpool@dstsystems.com](mailto:texpool@dstsystems.com)

**Fax:** 866-839-3291



THIS IS GOD'S COUNTRY

## City Council Communication

**Title:** Discussion and possible action regarding the option of either repairing or demolishing certain city facilities damaged during the April 28, 2021, storm.

**Date:** November 14, 2022      **From:** Scott L. Albert

### INFORMATION:

On April 28, 2021, the City experienced a severe storm that damaged multiple city facilities. Over the past year, the city has repaired most of the facilities damaged during the April 28<sup>th</sup> storm. We're close to finalizing all the repairs, but we have six facilities that we need to consider, either repairing the roof or demolishing the buildings. The six buildings under consideration for repairs or demo are;

| Description             | Location    |
|-------------------------|-------------|
| Spatz Pump House/Office | 603 Spatz   |
| Police Substation       | 702 Harper  |
| Generator House         | 702A Harper |
| Senior Center           | 806 Harper  |
| Senior Health Center    | 804 Harper  |
| Storage/Old Dance Hall  | 700 Disoway |

Staff is seeking the City Council's authorization to demo the six buildings listed above. The cost of demolition is roughly \$178,569.00.

The City's insurance provider Texas Municipal League Intergovernmental Risk Pool (TMLIRP), will contract for abatement and demolition services, but only contribute \$166,841.00 towards this initiative. The city will have to pay for the remaining balance of \$11,728.00 necessary to demo all six buildings.

The City can also accept the cash value from TML and proceed with repairs or demolition ourselves. If we proceed with repairing or demolishing the facilities ourselves, TML will give the city \$166,841.00 towards our efforts.

Below are TML's estimates for the abatement and demolition of each structure.

| Description            | Demolition        | Abatement Asbestos | Total             |
|------------------------|-------------------|--------------------|-------------------|
| Pump House/Office      | 11,280.00         | 2,662.00           | 13,942.00         |
| Police Substation      | 11,251.00         | 9,806.00           | 21,057.00         |
| Generator House        | 1,410.00          | 2,052.00           | 3,462.00          |
| Senior Center          | 29,713.00         | 3,979.00           | 33,692.00         |
| Senior Health Center   | 27,176.00         | 6,387.00           | 33,563.00         |
| Storage/Old Dance Hall | 47,712.00         | 25,141.00          | 72,853.00         |
| <b>TOTAL</b>           | <b>128,542.00</b> | <b>50,027.00</b>   | <b>178,569.00</b> |

**FINANCIAL IMPACT:**

If the City Council authorizes TML to proceed with abatement and demolition of all six facilities, the initial financial impact to the City will be \$11,728.00. However, since one of the six buildings includes the Spatz Pump House, we would save the City \$38,272.00 if we proceed with TML performing the abatement and demo.

The pending Spatz water well rehab project includes \$50,000 to demo the pump house. If we proceed with TML performing the abatement and demo, the \$50,000.00 earmarked for the Spatz water well project will not be spent, saving the City \$38,272.00 after contributing \$11,728.00 towards TML performing the abatement and demo.

**STAFF CONTACT(S):**

Scott L. Albert



THIS IS GOD'S COUNTRY

## City Council Communication

**Title:** Discuss and consider approving Surplus Equipment List for Disposition

**Date:** November 14, 2022

**From:** Scott Albert, City Manager

### **INFORMATION:**

- The City has not completed a surplus disposition this year.
- The City Staff has determined that several items are no longer useful to City or department and would like to request disposition.
- The City Staff has setup GovDeals.com site to dispose of high value items and any other items as deemed necessary.

### **FINANCIAL IMPACT:**

Return maximum value to the City.

### **STAFF RECOMMENDATION:**

City Staff recommends approving the Surplus List for disposition through online bidding site such as GovDeals.com or department to department transfer if needed by another department.

### **MOTION:**

Approve Surplus List for Disposition by City Staff through online bidding site or department to department transfer.

### **ATTACHMENTS:**

Surplus List

### **STAFF CONTACT(S):**

Scott Albert  
City Manager  
[salbert@hondo-tx.org](mailto:salbert@hondo-tx.org)

Chris Hill  
Chief Finance Officer  
[chill@hondo-tx.org](mailto:chill@hondo-tx.org)

Rene Saenz  
Public Works Director  
[rsaenz@hondo-tx.org](mailto:rsaenz@hondo-tx.org)

# Surplus Equipment Log - 11/9/22

| Division   | Type             | Year | Make              | Model             | Mileage    | Issues / Comments                                                                                                                            |
|------------|------------------|------|-------------------|-------------------|------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| Streets    | Big Drum Roller  | 2018 | Dynapac           | CA1500D           | 165 hrs    | Includes Pad Foot Shell Casing / No issues                                                                                                   |
| Streets    | Asphalt Zipper   | 2017 | Williamson        | AZ600             | 24.7 hrs   | Includes Zipper Trailer Black 2017 Model X001801 / No issues                                                                                 |
| Streets    | Truck            | 1999 | Ford              | F-150             | 151,622    | Shifter and Transmission issues                                                                                                              |
| Police     | Patrol           | 2008 | Ford              | Crown Victoria    | 80k-100k + | Engine Misfire                                                                                                                               |
| Police     | Patrol           | 2009 | Ford              | Crown Victoria    | 80k-100k + | Engine Misfire                                                                                                                               |
| Police     | Patrol           | 2011 | Ford              | Crown Victoria    | 80k-100k + | Engine Misfire                                                                                                                               |
| Police     | Patrol           | 2011 | Ford              | Crown Victoria    | 80k-100k + | Engine Misfire                                                                                                                               |
| Police     | CID              | 2014 | Ford              | Explorer          | 80k-100k + | Engine Misfire / Transmission                                                                                                                |
| Police     | CID              | 2014 | Ford              | Explorer          | 80k-100k + | Engine Misfire / Transmission                                                                                                                |
| Police     | Crown Victoria   |      |                   | Equipment only    |            | Misc. Cages/ Center Console Stands/ Other Equipment (Pallet of Items)                                                                        |
| Police     | Patrol           |      |                   | Equipment only    |            | Police Lighting Equipment (Light Bars, Misc Lights) (Pallet of Items)                                                                        |
| Police     | Office Equipment |      |                   | Office Chairs     |            | Black Office Chairs (18)                                                                                                                     |
| Police     | Patrol           |      |                   | Patrol Bicycle    |            | Black Police Patrol Bicycle                                                                                                                  |
| Police     | Miscellaneous    |      |                   | Televisions       |            | Unknown Size Televisions (4) Phillips                                                                                                        |
| Police     | Seizure          | 2008 | Ford              | F250              | 200k+      | 1FTSW21R08E881728 Seizure Vehicle                                                                                                            |
| Police     | Seizure          | 2008 | Ford              | Mustang           | N/A        | 1ZVHT80N85138336 Seizure Vehicle (Body Damage)                                                                                               |
| Police     | Seizure          | 2001 | Hyundai           | Elantra           | N/A        | KMH0N4SD71U088508 Seizure Vehicle                                                                                                            |
| Police     | Seizure          | 2006 | BMW               | 330               | 100k+      | WBAVB33526KR72542 Seizure Vehicle                                                                                                            |
| Police     | Seizure          | 2006 | Chevrolet         | Impala            | N/A        | 2G1WB58K869303428 Seizure Vehicle                                                                                                            |
| Police     | Seizure          | UNK  | Ford              | F-150             | Wrecked    | Left at Airport                                                                                                                              |
| Library    | Furniture        |      |                   | Barista Express - |            | 2 door locking, rolling, metal cabinet with 1 fixed interior shelf. 24" W x 36" L x 29" H (35" w wheels)                                     |
| Library    | Espresso Machine |      | Breville          | BES870XL - A      |            | Good condition - purchased by previous director but staff doesn't use/not useful for library programs                                        |
| Library    | Food Warmer      |      | Vulcan            | VB7               |            | Good condition - excess - need space to put in actual stove with oven and burners                                                            |
| Library    | RFID Gates       |      |                   | 4750 Olympia      |            | Stored at De Montel - difficult to find matching equipment/software. (May need to just trash - received at cost of less than \$100/donation) |
| Library    | Ceiling tiles    |      | USG               | Micro             |            | 5 bundles of 12 - white - leftover from when building was built (2017). Rec may need                                                         |
| Library    | Furniture        |      | St. Timothy       |                   |            | 2 Round wooden tables - excess due to additions to shelving - no space                                                                       |
| Library    | Furniture        |      | Metal Lockers     |                   |            | 12 small, colored metal lockers from children's area.                                                                                        |
| Library    | Furniture        |      | Metal/Wood Stools |                   |            | 13 small metal and wood stools from children's area.                                                                                         |
| Parks      | Truck            | 2006 | Ford              | F150              | 166,812    | Engine Misfire / Transmission                                                                                                                |
| Parks      | Mower            |      | Exmark            | 72inch deck       |            | Hydraulics, no running                                                                                                                       |
| Recreation | Fitness          |      | Cybox             | Tricep extension  | Airport    | Fully functional, equipment was just upgraded                                                                                                |
| Recreation | Fitness          |      | Cybox             | Bicep curl        | Airport    | Fully functional, equipment was just upgraded                                                                                                |
| Recreation | Fitness          |      | Cybox             | Lat pull          | Airport    | Fully functional, equipment was just upgraded                                                                                                |
| Recreation | Fitness          |      | Cybox             | Leg press         | Airport    | Fully functional, equipment was just upgraded                                                                                                |
| Recreation | Fitness          |      | Cybox             | Leg extension     | Airport    | Fully functional, equipment was just upgraded                                                                                                |
| Recreation | Fitness          |      | Cybox             | Leg curl machine  | Airport    | Fully functional, equipment was just upgraded                                                                                                |
| Recreation | Fitness          |      | Cybox             | Shoulder press    | Airport    | Fully functional, equipment was just upgraded                                                                                                |
| Recreation | Fitness          |      | Cybox             | Chest press       | Airport    | Fully functional, equipment was just upgraded                                                                                                |
| Recreation | Fitness          |      | Cybox             | Calf raise        | Airport    | Fully functional, equipment was just upgraded                                                                                                |
| Recreation | Fitness          |      | Cybox             | ab machine        | Airport    | Fully functional, equipment was just upgraded                                                                                                |

# Surplus Equipment Log - 11/9/22

| Division   | Type                        | Year | Make                    | Model                  | Mileage    | Issues / Comments                                                                                                                                                                                                                                                                                                                                  |
|------------|-----------------------------|------|-------------------------|------------------------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Recreation | Fitness                     |      | Cybox                   | Chest fly              | Airport    | Fully functional, equipment was just upgraded                                                                                                                                                                                                                                                                                                      |
| Recreation | Fitness                     |      | Life Fitness            | Recumbent bike         | Red Barn   | Display does not work, Heart rate sensors are broken                                                                                                                                                                                                                                                                                               |
| Recreation | Fitness                     |      | Pro Maxima              | Elliptical             | Red Barn   | Faulty display works on and off, was replaced with upgraded equipment                                                                                                                                                                                                                                                                              |
| Recreation | Fitness                     |      | Life Fitness            | Bench                  | Red Barn   | Fully Functional                                                                                                                                                                                                                                                                                                                                   |
| Golf       | Tractor w/ bucket           |      | Massey Ferguson         | MF 1533                | 1144hr.    | Needs relay switch for PTO, bucket bleeds down. Needs Battery.                                                                                                                                                                                                                                                                                     |
| Golf       | Greens rollers              | 2021 | Jacobson                | Greens king            | New        | Never been used fits Greens King IV Plus                                                                                                                                                                                                                                                                                                           |
| Golf       | Trailer                     |      | Shop Built              |                        |            | Frame is bent                                                                                                                                                                                                                                                                                                                                      |
| Golf       | Bag rack and bench          |      | Shop Built              |                        |            |                                                                                                                                                                                                                                                                                                                                                    |
| Golf       | 3ea - Riksha Golf Bag Caddy |      |                         | R-1000B                |            | Left at Airport                                                                                                                                                                                                                                                                                                                                    |
| Admin      | Chairs                      |      |                         | Roll-Around            |            | 8 Chairs removed from City Council Chambers at Airport. 1 to Golf                                                                                                                                                                                                                                                                                  |
| Electric   | Truck                       | 2002 | Chevy                   | 1500                   | N/A        | Engine, Coolant, Electrical and no A/C. Needs battery for odo reading was, not running                                                                                                                                                                                                                                                             |
| Water      | Truck                       | 2004 | Chevy                   | 2500hd                 | 175,126    | Engine oil leak, Engine water leak, Transmission leak                                                                                                                                                                                                                                                                                              |
| Water      | Truck                       | 2001 | Ford                    | F250                   | 146,775    | Engine over heats and dies                                                                                                                                                                                                                                                                                                                         |
| Water      | Diesel Motor                |      | Cummings                | Long Bed               |            | diesel engine, stand, and diesel tank. Engine to run well motor shaft, unknown condition/issue                                                                                                                                                                                                                                                     |
| Water      | Electric Cart               |      | Club Car                |                        |            | Left at Airport                                                                                                                                                                                                                                                                                                                                    |
| Sewer      | Truck                       | 2011 | Ford                    | F350 Diesel            | 85,031     | Engine reduced power Exhaust particular filter clogged                                                                                                                                                                                                                                                                                             |
| Sewer      | ATV Gator                   |      | John Deere              |                        |            | Leaking oil, does not start                                                                                                                                                                                                                                                                                                                        |
| Sewer      | Sewer Cleaner               | 1995 | B-g Boss - Pipehunter   | Isuzu Diesel 71hp      |            | High Pressure water pump for jetting does not work                                                                                                                                                                                                                                                                                                 |
| Airport    | Fleet Fuel Management       | 2007 | Syntech FuelMaster Plus | FMU 2500               | n/a        | No issues known, worked fine when removed out of service. Includes complete Fuelmaster Hardware FMU-2500 with Credit Card reader & Smart Card Reader, Original Installation and User Manual, Smart Card Encoder, 16 Smart Card's, 15 Receipt Rolls, 4 access keys. *Does not include required software. Software must be obtained through Syntech. |
| Airport    | Truck                       | 2000 | Ford                    | F 150                  |            | Ran and drove before taking out of service 3 years ago.                                                                                                                                                                                                                                                                                            |
| General    | Truck                       | 1993 | Chevy                   | S10                    |            | Left at Airport                                                                                                                                                                                                                                                                                                                                    |
| General    | Pressure Washer             |      | Honda                   | CV-3000-4MHC           |            | Left at Airport                                                                                                                                                                                                                                                                                                                                    |
| General    | Water Weighted Roller       |      |                         | 4 ft. W/Trailer Hookup |            | Left at Airport                                                                                                                                                                                                                                                                                                                                    |
| General    | Ext. Fuel Tank Reservoir    |      | Delta Consolidated Ind. | 484000                 | 100 gallon | Left at Airport                                                                                                                                                                                                                                                                                                                                    |

LOT # 1 AND #2 (B32)

| LOT # 1 AND #2 (982) |               |                      |                                     |               |                    |                          |      |          |                         |                                |
|----------------------|---------------|----------------------|-------------------------------------|---------------|--------------------|--------------------------|------|----------|-------------------------|--------------------------------|
| ITEM#                | Division      | Category             | Item                                | Make          | Model              | Serial                   | Tag  | Location | Container               | Issues                         |
| 1                    | IT            | COMPUTER             | LAPTOP                              | TOSHIBA       | SATELLITE          | Y9325314Q                | NONE | Demontel | 2 boxes dated 3.30.2021 | OUTDATED                       |
| 2                    | IT            | COMPUTER             | LAPTOP                              | HP            | COMPAQ EVO         | 7E2CLCV95L1AT            | 1726 | Demontel | 2 boxes dated 3.30.2021 | OUTDATED                       |
| 3                    | IT            | COMPUTER             | LAPTOP                              | HP            | COMPAQ EVO         | 7E2CLCV95H127            | 1729 | Demontel | 2 boxes dated 3.30.2021 | OUTDATED                       |
| 4                    | IT            | COMPUTER             | LAPTOP                              | HP            | COMPAQ EVO         | 7E3L CV5A102             | 1730 | Demontel | 2 boxes dated 3.30.2021 | OUTDATED                       |
| 5                    | IT            | COMPUTER             | LAPTOP                              | HP            | COMPAQ EVO         | 6J28KTB1X020             | 1727 | Demontel | 2 boxes dated 3.30.2021 | OUTDATED                       |
| 6                    | IT            | COMPUTER             | LAPTOP                              | HP            | COMPAQ EVO         | 7E3L CV9B007             | 1727 | Demontel | 2 boxes dated 3.30.2021 | OUTDATED                       |
| 7                    | IT            | COMPUTER             | LAPTOP                              | HP            | COMPAQ EVO         | 7E2CLCV95G5K             | 1728 | Demontel | 2 boxes dated 3.30.2021 | OUTDATED                       |
| 8                    | IT            | COMPUTER             | LAPTOP                              | HP            | COMPAQ EVO         | 7E3KTB1920T              | 1728 | Demontel | 2 boxes dated 3.30.2021 | OUTDATED                       |
| 9                    | IT            | COMPUTER             | LAPTOP                              | SONY          | CCD-TRV46          | 74119                    | NONE | Demontel | 2 boxes dated 3.30.2021 | OUTDATED                       |
| 10                   | IT            | AUDIO/VISUAL         | CAMCORDER W/BAG                     | UPMAN MHUIT   | 8320U511602        |                          | NONE | Demontel | 2 boxes dated 3.30.2021 | OUTDATED                       |
| 11                   | IT            | FINANCE SERVICES     | PAYMENT TERMINAL                    | UNIKSYS       | WU5854G            |                          | NONE | Demontel | 2 boxes dated 3.30.2021 | OUTDATED                       |
| 12                   | Miscellaneous | WIRELESS USB ADAPTER |                                     |               | MEC20E245498       |                          | NONE | Demontel | 2 boxes dated 3.30.2021 | OUTDATED                       |
| 13                   | IT            | NETWORK DEVICES      | NETPORT SWITCH                      | INTEL         | PR2109943813       |                          | NONE | Demontel | 2 boxes dated 3.30.2021 | OUTDATED                       |
| 14                   | IT            | COMPUTER ACCESSORIES | MISC. COMPUTER CABLES               | MULTIPLE      | UNKNOWN            |                          | NONE | Demontel | 2 boxes dated 3.30.2021 | OLD                            |
| 15                   | IT            | COMPUTER ACCESSORIES | KEYBOARD                            | IBM           | KB-3923            | 1533L11540055354         | NONE | Demontel | 2 boxes dated 3.30.2021 | OLD                            |
| 16                   | IT            | AUDIO/VISUAL         | MOBILE RADIO SPEAKER                | MOTOROLA      | RN6551B            |                          | NONE | Demontel | 2 boxes dated 3.30.2021 | OLD/UNOPENED                   |
| 17                   | IT            | COMPUTER HARDWARE    | LCD MONITOR                         | ACER          | V193               | ETLB208021903191034202   | NONE | Demontel | SELF                    | OLD                            |
| 18                   | IT            | COMPUTER HARDWARE    | LCD MONITOR                         | ACER          | V193               | ETLB208021907094274201   | NONE | Demontel | SELF                    | OLD                            |
| 19                   | IT            | BATTERY/POWER        | INLINE SUPPRESSOR                   | POLY PHASE    | IS-PR-DO-1200U515A |                          | NONE | Demontel | SELF                    | USED                           |
| 20                   | IT            | COMPUTER HARDWARE    | COMPUTER TOWER                      | PERSONAL COMP | 300GL              | 1151051514217K9616422    | NONE | Demontel | SELF                    | OLD                            |
| 21                   | IT            | PRINTERS             | POWER PANEL                         | UNKNOWN       | AS943              |                          | 2360 | Demontel | SELF                    | OLD                            |
| 22                   | IT            | PHONES               | CANON MAXIFY PRINTER                | CANON         | MB2020             | A05803331                | 2156 | Demontel | SELF                    | OLD                            |
| 23                   | IT            | COMPUTER HARDWARE    | PHONE RECEIVER                      | HP PROLIANT   | CR132102           | Q4601875243              | NONE | Demontel | SELF                    | OLD                            |
| 24                   | IT            | COMPUTER HARDWARE    | STORAGE SERVER                      | SWANN         | ML370 G4           | 226691-001               | NONE | Demontel | SELF                    | OLD                            |
| 25                   | IT            | NETWORK DEVICES      | SWANN DVR                           | UNIKSYS       | CDVR-B89601T       | 2.72811E+12              | NONE | Demontel | SELF                    | OLD                            |
| 26                   | IT            | COMPUTER HARDWARE    | HP MONITOR                          | HP            | SM-01              | INDG200C18657            | NONE | Demontel | SELF                    | OLD                            |
| 27                   | IT            | PHONES               | REMOTE MONITORING SYSTEM            | SENSAPHONE    | 400                | CNK645027-Q              | NONE | Demontel | SELF                    | BROKEN                         |
| 28                   | IT            | TABLET HARDWARE      | ZAGG WIRELESS KEYBOARD              | ZAGG          | Q1G-ZKSM26         | 1820102411               | NONE | Demontel | SELF                    | BROKEN                         |
| 29                   | IT            | TABLET HARDWARE      | ZAGG WIRELESS KEYBOARD              | ZAGG          | Q1G-ZKSM26         | Q1G-ZKSM26               | NONE | Demontel | SELF                    | BROKEN                         |
| 30                   | IT            | PHONES               | AT&T CORDLESS PHONE                 | AT&T          | CL82301            | NK902851397              | NONE | Demontel | SELF                    | OLD                            |
| 31                   | IT            | PRINTERS             | HP OFFICEJET PRO                    | HP            | 6968               | TM76C1N0J8               | 2126 | Demontel | SELF                    | BROKEN                         |
| 32                   | IT            | AUDIO/VISUAL         | EMERSON LCD COLOR TV                | EMERSON       | SLC1952M8          | 527672197                | NONE | Demontel | SELF                    | OLD                            |
| 33                   | IT            | AUDIO/VISUAL         | EMERSON LCD COLOR TV                | EMERSON       | LC195EMX           | D52A0921101637           | NONE | Demontel | SELF                    | OLD                            |
| 34                   | IT            | AUDIO/VISUAL         | OPTIMUS PA AMPLIFIER                | OPTIMUS       | MPA-125            | 90223102499              | NONE | Demontel | SELF                    | OLD                            |
| 35                   | IT            | AUDIO/VISUAL         | ACER LCD MONITOR                    | ACER          | V1761              | 40404209085              | NONE | Demontel | SELF                    | OLD                            |
| 36                   | IT            | BATTERY/POWER        | ACER SMART-UPS 1500                 | TRIPP LITE    | SUA1500            | PH-0814231874058V85317   | NONE | Demontel | SELF                    | OLD                            |
| 37                   | IT            | BATTERY/POWER        | Tripp Lite                          | ES            | AVR900U            | 2435AVHOM879E00036       | NONE | Demontel | SELF                    | OLD                            |
| 38                   | IT            | Phone System         | Communications Server               | APC           | BE560R             | 4.91221E+11              | NONE | Demontel | SELF                    | OLD                            |
| 39                   | IT            | BATTERY/POWER        | APC BACKUP UPS ES                   | APC           | BE560R             | 580748748150             | NONE | Demontel | SELF                    | OLD                            |
| 40                   | IT            | BATTERY/POWER        | APC BACKUP UPS ES                   | APC           | BE560R             | 580749716265             | NONE | Demontel | SELF                    | OLD                            |
| 41                   | IT            | BATTERY/POWER        | APC BACKUP UPS ES                   | APC           | BE560R             | 580748749025             | NONE | Demontel | SELF                    | OLD                            |
| 42                   | IT            | BATTERY/POWER        | APC BACKUP UPS ES                   | APC           | BE560R             | 580748749296             | NONE | Demontel | SELF                    | OLD                            |
| 43                   | IT            | BATTERY/POWER        | APC SMART-UPS 1500                  | APC           | SUA1500            | AS0721143286             | NONE | Demontel | SELF                    | OLD                            |
| 44                   | IT            | TV                   | Sanyo TV                            | SANYO         | D524424            | V4160375733410           | NONE | Demontel | SELF                    | OLD                            |
| 45                   | IT            | Miscellaneous        | Box of Computer Supplies            | HP            | c3739A             | VN8JL7LK2W               | NONE | Demontel | WILLCOPY BOX            | Old                            |
| 46                   | IT            | PRINTERS             | HP Color LaserJet Pro MFP m477dw    | DELL          | T07G               | 42879091826              | 2065 | Demontel | SELF                    | Isuer replacement screen crack |
| 47                   | IT            | TABLET HARDWARE      | Dell Tablet T07G001                 | HP            | CE866A             | CN9047542                | 882  | Demontel | SELF                    | OLD/BROKEN                     |
| 48                   | IT            | PRINTERS             | HP LaserJet 100 color MFP M175nw    | HP            | NCVRA-1222         | CN2A81NPH2               | 2185 | Demontel | SELF                    | OLD                            |
| 49                   | IT            | PRINTERS             | HP DESUJET 3520 ALL IN ONE          | DELL          | POWEREDGE 800      | 3F2KN81                  | 2214 | Demontel | SELF                    | OLD                            |
| 50                   | IT            | Computer             | Dell PowerEdge 800                  | APC           | SUA1500RM7U        | AS0310312177             | NONE | Demontel | SELF                    | OLD                            |
| 51                   | IT            | BATTERY/POWER        | ACER BATTERY BACK UP SMART UPS 1500 | ACER          | V193               | ETLB2080219031910B4202   | NONE | Demontel | AMAZON BOX              | OLD                            |
| 52                   | IT            | Miscellaneous        | Box of Computer Supplies            | ACER          | V193               | ETLB2080219031910D4202   | NONE | Demontel | CADDY BOX               | OLD                            |
| 53                   | IT            | Miscellaneous        | BOX OF UNTERMINATED CABLES          | ACER          | V193               | ETLB2080219031910D4202   | NONE | Demontel | SELF                    | OLD                            |
| 54                   | IT            | MONITOR              | ACER LCD MONITOR                    | DELL OPTIPLEX | DCSM               | 103GN81                  | NONE | Demontel | SELF                    | OLD                            |
| 55                   | IT            | MONITOR              | ACER LCD MONITOR                    | DELL OPTIPLEX | DCSM               | 1381                     | NONE | Demontel | SELF                    | DEFECTIVE                      |
| 56                   | IT            | COMPUTER             | DELL OPTIPLEX GX620                 | DELL OPTIPLEX | DCSM               | CZCPMF1                  | 1381 | Demontel | SELF                    | DEFECTIVE                      |
| 57                   | IT            | COMPUTER             | DELL OPTIPLEX GX620                 | DELL OPTIPLEX | DCSM               | 7952691                  | 1355 | Demontel | SELF                    | DEFECTIVE                      |
| 58                   | IT            | COMPUTER             | DELL OPTIPLEX GX620                 | DELL OPTIPLEX | DCSM               | 3CWRN91                  | NONE | Demontel | SELF                    | DEFECTIVE                      |
| 59                   | IT            | COMPUTER             | DELL OPTIPLEX GX620                 | DELL OPTIPLEX | DCSM               | JMG3FH1                  | NONE | Demontel | SELF                    | DEFECTIVE                      |
| 60                   | IT            | COMPUTER             | DELL OPTIPLEX 755                   | DELL OPTIPLEX | DCNE               | 1PX2T91                  | NONE | Demontel | SELF                    | DEFECTIVE                      |
| 61                   | IT            | COMPUTER             | DELL MONITOR                        | DELL OPTIPLEX | DCNE               | NK-OHC748-46634-58P-1ELU | NONE | Demontel | SELF                    | DEFECTIVE                      |
| 62                   | IT            | MONITOR              | DELL MONITOR                        | DELL          | E178FP8            |                          | NONE | Demontel | SELF                    | DEFECTIVE                      |
| 63                   | IT            | MONITOR              | DELL FLAT PANEL MONITOR             | DELL          | E172FP7            |                          | NONE | Demontel | SELF                    | DEFECTIVE                      |
| 64                   | IT            | MONITOR              | DELL MONITOR                        | DELL          | E175FP8            | CN-QJ1806-71619...       | NONE | Demontel | SELF                    | DEFECTIVE                      |
| 65                   | IT            | MONITOR              | ACER LCD MONITOR                    | DELL          | X203H 80           | CN-QC639-72872-5AD-25CL  | NONE | Demontel | SELF                    | DEFECTIVE                      |
| 66                   | IT            | MONITOR              | DELL LCD MONITOR                    | DELL          | E198FP8            | ETETLEVO0007916044C14010 | NONE | Demontel | SELF                    | DEFECTIVE                      |
| 67                   | IT            | MONITOR              | DELL MONITOR                        | DELL          | E198FP8            | CN-QCN078-72872-7BU-9FMM | NONE | Demontel | SELF                    | DEFECTIVE                      |
| 68                   | IT            | MONITOR              | ACER LCD MONITOR                    | ACER          | X203H 80           | CN-QCN084-74261-7CE-5UJM | 1902 | Demontel | SELF                    | DEFECTIVE                      |
|                      |               |                      |                                     |               |                    | ETLP0801691217873910     | NONE | Demontel | SELF                    | DEFECTIVE                      |

Surplus IT Equipment Log - (11.9.2022)

LOT # 1 AND #2 (#82)

| Item# | Division | Category  | Item                    | Make                  | Model    | Serial                  | Tag  | Location | Container         | Issues    |
|-------|----------|-----------|-------------------------|-----------------------|----------|-------------------------|------|----------|-------------------|-----------|
| 59    | IT       | MONITOR   | DELL MONITOR            | DELL                  | E176FPF  | CN-OC639-72872-5AD-26LL | NONE | Demontel | SELF              | DEFECTIVE |
| 70    | IT       | MONITOR   | DELL LCD MONITOR        | DELL                  | E1707FPC | CN-OC352-64180-69D-1TYS | 1190 | Demontel | SELF              | DEFECTIVE |
| 71    | IT       | MONITOR   | DELL MONITOR            | DELL                  | E198FPB  | CN-OCM84-74261-7CE-7EVM | 1903 | Demontel | SELF              | DEFECTIVE |
| 72    | IT       | BATTERY   | APC BATTERY             | APC                   | RBC      | NONE                    | NONE | Demontel | SELF              | DEFECTIVE |
| 73    | IT       | BATTERY   | APC BATTERY             | APC                   | RBC      | NONE                    | NONE | Demontel | SELF              | DEFECTIVE |
| 74    | IT       | BATTERY   | KUNG LONG 12 V BATTERY  | KUNG LONG             | WP1236W  | NONE                    | NONE | Demontel | SELF              | DEFECTIVE |
| 75    | IT       | BATTERY   | KUNG LONG 12 V BATTERY  | KUNG LONG             | WP1236W  | NONE                    | NONE | Demontel | SELF              | DEFECTIVE |
| 76    | IT       | BATTERY   | KUNG LONG 12 V BATTERY  | KUNG LONG             | WP1236W  | NONE                    | NONE | Demontel | SELF              | DEFECTIVE |
| 77    | IT       | BATTERY   | 12V BATTERY             | UNIVERSAL POWER GROUP | U81280H  | NONE                    | NONE | Demontel | SELF              | DEFECTIVE |
| 78    | IT       | COMPUTER  | DELL OPTIPLEX GX670     | DELL OPTIPLEX         | DCSM     | 11YW181                 | NONE | Demontel | SELF              | DEFECTIVE |
| 79    | IT       | COMPUTER  | DELL OPTIPLEX GX620     | DELL OPTIPLEX         | DCSM     | 4TXD291                 | NONE | Demontel | SELF              | DEFECTIVE |
| 80    | IT       | COMPUTER  | DELL OPTIPLEX 755       | DELL OPTIPLEX         | DCSM     | DMX6KH1                 | NONE | Demontel | SELF              | DEFECTIVE |
| 81    | IT       | KEYBOARDS | Misc Box of Keyboards   |                       |          |                         | NONE | Demontel | SELF              | DEFECTIVE |
| 82    | IT       | SECURITY  | WATCHGAIRD FIREBOX M400 | WATCHGAIRD            | M400     | 80DA03510-0A71          | 2216 | Demontel | UNMARKED OPEN BOX | OLD       |



THIS IS GOD'S COUNTRY

## City Council Communication

**Title:** Comprehensive Plan - Request for Qualifications (RFQ)

**Date:** November 14, 2022      **From:** Jason Lutz

### **INFORMATION:**

Staff is seeking Council approval to develop a "Request for Qualifications" (RFQ) to solicit qualified firms to develop a long range "Comprehensive Plan" for the City of Hondo.

***Comprehensive Plan Definition:*** A comprehensive plan can be defined as a long-range plan intended to direct the growth and physical development of a community for a 20 to 30 year or longer period. Ideally, and if feasible, it is appropriate to try to prepare a comprehensive plan for the ultimate development of a community. This will allow for ultimate utility, transportation, and community facilities planning, and therefore can aid in a more time and cost-effective planning and budgeting programs.

***Comprehensive Plan Purpose:*** The comprehensive plan should be used as a guide for public decisions that affect the physical development and maintenance of the municipality and all zoning decisions should be based on the comprehensive plan and more specifically the future land use plan element of the comprehensive plan.

***Comprehensive Plan Elements:*** Plans may include many elements, but the three most common elements are as follows:

1. ***Land Use Element.*** Objectives, information, and programs that identify current land uses within the municipality and that guide the future development and redevelopment of property, consistent with the municipality's characteristics identified under the Issues and Opportunities Element. The comprehensive plan or land development regulations may include information on the amount, type, intensity, and density of existing land use, trends in the market price of land used for specific purposes, and plans for future land use throughout the municipality.
2. ***Public Infrastructure and Utilities Element.*** Objectives, policies, and programs to guide future development of sanitary sewer service, storm water management, water supply, solid waste disposal, wastewater treatment technologies, recycling facilities, and telecommunications facilities. The comprehensive plan or land development regulations may include estimates regarding future demand for such utility services.
3. ***Transportation Element.*** Objectives, policies, and programs to guide the future development of a safe, convenient, efficient, and economical transportation system. Plans for such a transportation system may be coordinated with state and regional transportation plans and take into consideration the need for diverse modes of transportation, accessibility, improved air quality, and interconnectivity of the various modes of transportation.

**Comprehensive Plan Scope:** The scope presented herein is intended to assist the City using a phased approach, as summarized below.

- A. Engagement and Meetings
  - 1. Online and in-person public workshops
  - 2. Community meetings
  - 3. Open Houses
  - 4. Public Hearings
- B. Comprehensive Plan Elements
  - 1. Snapshot
    - Population & Demographics
    - Physical Context
    - Planning Context
  - 2. Vision and Goals
  - 3. Land Use
    - Existing Land Use Analysis
    - Future Land Use Types
    - Future Land Use Maps
    - Ultimate Capacity and Population Projections
  - 4. Transportation
    - Existing Network
    - Roadway Evaluation
    - Proposed Thoroughfares
  - 5. Infrastructure
    - Historical Water Demands and Wastewater Flows
    - Water Demand Projections
    - Wastewater Flow Projections
  - 6. Parks, Recreation, and Open Space
    - Existing Inventory
    - Needs Assessment
  - 7. Implementation
    - Action Plans
    - Project Rankings/Prioritization
  - 8. Appendix
    - Additional Information/Documentation
- C. Unified Development Code Update
  - 1. Updated Definitions
  - 2. Updated/New Zoning Categories
  - 3. Updated/New Development Standards

**FINANCIAL IMPACT:**

FY-22 \$150,000 (budgeted)

FY-23 \$150,000 (anticipated)

**STAFF RECOMMENDATION:**

Staff recommends approval to allow city staff to develop and advertise for a RFQ for a Comprehensive Plan.

**MOTION:**

Approve the request for city staff to develop and advertise for a RFQ for a Comprehensive Plan for the City of Hondo.

**ATTACHMENTS:**

NA

**STAFF CONTACT(S):**

Jason Lutz



## City Council Communication

**Title:** Briefing regarding the Oakwood Cemetery Annex rules as previously established by Ordinance No. 1141-11-17.

**Date:** November 14, 2022

**From:** Lora Robbins, Director of Parks and Recreation

### **INFORMATION:**

During the City Council meeting held on October 10, 2022, City Council directed staff to research the headstone requirements for the Oakwood Cemetery Annex, and also directed staff to confer with the Cemetery Advisory Board regarding those regulations. Staff determined that the Oakwood Cemetery Annex was established in November of 2017. The regulations for that section were also adopted at that same time with the passage of Ordinance No. 1141-11-17.

Staff presented the findings to the Cemetery Advisory Board at their regularly called meeting on November 7, 2022. The board members confirmed that those regulations were put in place at the time to enable more efficient maintenance of the area and to create a uniform appearance. The board did note concerns regarding the alignment of the headstones that have been placed thus far, but the consensus of the board was that the regulations were appropriate for that area. The Board voted, by unanimous decision, to recommend that City Council keep the existing regulations for the Oakwood Cemetery Annex as they were established by Ordinance No. 1141-11-17.

### **FINANCIAL IMPACT:**

None.

### **STAFF RECOMMENDATION:**

Staff recommends continuance of the existing regulations for the Oakwood Cemetery Annex until such time as the City, with active involvement of the Cemetery Advisory Board and stakeholders, may engage a consultant to assist in holistic cemetery planning efforts including review of the City's existing regulations.

### **MOTION:**

No action required.

### **ATTACHMENTS:**

Ordinance No. 1141-11-17

### **STAFF CONTACT(S):**

Lora Robbins, Director of Parks and Recreation.

**ORDINANCE NO. 1141-11-17**

**AN ORDINANCE AMENDING CHAPTER 1, ARTICLE 1.13 ENTITLED "CEMETERIES", DIVISION 1. TO ADD "SECTION 1.13.044 - ADDITIONAL RULES FOR OAKWOOD CEMETERY ANNEX" IN THE CITY CODE OF ORDINANCES; PROVIDING FOR THE REPEAL OF CONFLICTING ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City currently owns and operates municipal cemetery referred to as Oakwood Cemetery Annex; and

**WHEREAS**, the City now wishes to establish specific rules for the Oakwood Cemetery Annex to ensure public safety and for the orderly use of this municipal cemetery.

**NOW, THEREFORE BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF HONDO, THAT:**

**SECTION 1. AMENDMENT.** Chapter 1, "General Provisions", Article 1.13 "Cemeteries" of the Municipal Code of Ordinances of the City of Hondo is amended to add Section 1.13.044 – ADDITIONAL RULES FOR OAKWOOD CEMETERY ANNEX, shall read as follows:

**Sec. 1.13.043 Additional Rules for Oakwood Cemetery Annex**

In addition to the rules included in this Chapter, the following rules shall apply to the Oakwood Cemetery Annex:

(a) Grave Markers. Only Flush Markers are permitted in this section. The maximum size for a grass level flush marker is as follows:

| Type of Grave                          | Flush Marker Dimensions                |
|----------------------------------------|----------------------------------------|
| Single Grave or Double – Deep (2 in 1) | 24 inches x 12 inches x 4 inches thick |
| Double Grave (side by side)            | 48 inches x 14 inches x 4 inches thick |
| Infant Graves and Niches               | 20 inches x 12 inches x 4 inches thick |

(b) Tree, Flower, And Shrubbery Planting. The planting of any trees, shrubs, plants, and grass ornamentation is prohibited without written approval by the Cemetery Superintendent.

1. The planting of trees on burial lots or burial spaces is not permitted. The placing of rocks, borders, or decorative materials around trees is prohibited.
2. Live flowers may only be planted or cultivated on a burial lot or burial space with the written approval of the Cemetery Superintendent. All plantings shall be located within twelve (12) inches of the front of a memorial or in an approved vase. Flowers must be native, drought tolerant, and may not exceed a height of twelve (12) inches.

(c) Decorations. The placing of boxes, shells, toys, metal, frames, ornaments, chimes, chairs, settees, statues, lights, pinwheels, unattached vases, wood or iron, glass, urns, fences, decorations "on a stick", anything fragile or easily breakable and similar articles upon lots is prohibited. City may remove any such items placed on a burial lot or burial place.

1. Decorations placed on, around, or beneath benches, trees, and shrubs is not permitted.
2. One metal (shepherd) hook shall be permitted per plot in the upright section, must not exceed 5 feet in height and contain no more than one flower basket or potted plant.
3. Benches are permitted only along roadways with adequate spacing as approved by the Cemetery Superintendent.
4. Borders and fences of any kind along the boundaries of a burial lot or burial place are not permitted.
5. Fresh cut or artificial flowers, fixed vases containing flowers, wreaths, and other temporary decorations are allowed. All decorations must be placed within twelve (12) inches of the memorial.
6. City will conduct at a minimum of twice a year a general cleanup of the cemetery. All decorations are removed at that time. The clean up dates are the first full week of March and October, or at such times as established by the City Manager. Memorials can be appropriately decorated after the clean-up week.

**SECTION 2. REMAINDER UNCHANGED.** The remainder of Chapter 1, "General Provisions", Article 1.13 "Cemeteries" shall remain unchanged by this Amendment.

**SECTION 3. INCORPORATION OF RECITALS.** The City Council finds the recitals in the preamble of this Ordinance are true and correct and incorporates them as findings of fact.

**SECTION 4. REPEALER.** All ordinances, parts of ordinances, or resolutions in conflict herewith are expressly repealed. The provisions of this ordinance apply to all existing and future irrigation systems located at the Hondo Cemetery.

**SECTION 5. SEVERABILITY.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or illegal, such decision shall not affect the validity of the remaining sections of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared void; and that in lieu of each clause or provision of this Ordinance that is invalid, illegal, or unenforceable there be added by the Mayor as necessary with the approval of the City Attorney as to form, and as a part of the Ordinance a clause or provision as similar in terms to such invalid, illegal or unenforceable clause or provision as may be possible, legal, valid and enforceable.

**SECTION 6. EFFECTIVE DATE.** This ordinance shall become effective upon the adoption of this ordinance.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS, THIS 13<sup>th</sup> DAY OF NOVEMBER, 2017.**



**JAMES W. DANNER, SR., MAYOR**

**ATTEST:**



**MIGUEL CANTU  
CITY SECRETARY**





## City Council Communication

**Title:** Discussion and possible action regarding the purchase of a truck for the Recreation Center.

**Date:** November 14, 2022

**From:** Lora Robbins, Director of Parks and Recreation

### **INFORMATION:**

In the FY 21-22 budget year, City Council allocated \$32,000 for the purchase of a truck to be used by the Recreation Center staff. Currently the Recreation Division has no allocated vehicle in service. A fleet vehicle was ordered last year from North Park Chevrolet, but due to production delays, that vehicle still has not been built. The dealership hopes to have production complete and invoice available by end of December, but cannot give a certain date at this time.

In an effort to equip the Recreation Center as soon as possible, staff has researched what the “on-the-lot” options are for fleet appropriate vehicles in our area. Staff has located acceptable options at two local dealerships, North Park Chevrolet of Castroville and Cecil Atkisson Ford of Hondo. The truck at Cecil Atkisson was originally built for the City of Hondo, but due to delays at the time of that truck’s production, the City went in a different direction for that previous purchase.

The 2022 Ford F-150 XL at Cecil Atkisson Ford of Hondo is a good fit for the Recreation Division and is priced at \$37,421.19. Staff wishes to proceed with the purchase of the Ford F-150 XL in an amount not to exceed \$37,421.19. If this purchase is approved, Staff will return later in the budget year to officially amend the budget to increase the allocated amount for this vehicle by \$5,421.19.

### **FINANCIAL IMPACT:**

The 2022 Ford F-150 XL currently available on the lot at Cecil Atkisson Ford of Hondo is priced at \$37,421.19. Therefore, if this purchase is approved, Staff will return later in the budget year to officially amend the budget to increase the allocated amount for this vehicle by \$5,421.19.

### **STAFF RECOMMENDATION:**

Staff recommends that City Council approve the purchase of a 2022 Ford F-150 XL from Cecil Atkisson Ford of Hondo in an amount not to exceed \$37,421.19.

### **MOTION:**

City Council approve the purchase of a 2022 Ford F-150 XL from Cecil Atkisson Ford of Hondo in an amount not to exceed \$37,421.19.

### **ATTACHMENTS:**

Truck Pricing Proposals

### **STAFF CONTACT(S):**

Lora Robbins, Director of Parks and Recreation.

# NORTH PARK CHEVROLET



Castroville

P.O. Box \_\_\_\_\_ / 1955 US-90  
CASTROVILLE, TX 78009  
(830) 931-9200  
Fax: \_\_\_\_\_

Deal # \_\_\_\_\_ Stock No. \_\_\_\_\_  
Date 11/03/2022  
Year 2022 Make Chevrolet Model Silverado 1500  
Serial No. 1GCPABEK4NZ603621  
Miles 2

## TRADE INFORMATION

Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_  
Lic. No. \_\_\_\_\_ Mileage \_\_\_\_\_  
Ser. No. \_\_\_\_\_  
Second Trade \_\_\_\_\_  
Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_  
Lic. No. \_\_\_\_\_ Mileage \_\_\_\_\_  
Ser. No. \_\_\_\_\_

| BASE PRICE                                    |           | \$44,120.00 |
|-----------------------------------------------|-----------|-------------|
| Selling Price                                 |           | \$40,990.00 |
| Rebates <i>If we have Costco &lt;1000&gt;</i> |           | \$3,000.00  |
| CASH PRICE OF VEHICLE                         |           | \$37,990.00 |
| TRADE ALLOWANCE                               |           | \$          |
| CASH DIFFERENCE                               |           | \$37,990.00 |
| Dealer's Inventory Tax                        |           | \$90.06     |
| Sales Tax                                     |           | \$0.00      |
| Title / Registration - State Inspection Fee   |           | \$106.50    |
| License Fee                                   |           | \$103.50    |
| Documentary Fee*                              |           | \$150.00    |
| DELIVERY PRICE OF VEHICLE                     |           | \$38,440.06 |
| Extended Service Plan                         |           | \$          |
| Payoff On Trade                               |           |             |
| TOTAL AMOUNT DUE                              |           | \$38,440.06 |
| Down Payment                                  |           | \$0.00      |
| TOTAL OF FINANCE                              |           | \$38,440.06 |
| Acct #                                        | Good Till |             |
| Address                                       |           |             |
| City                                          | State     | Zip         |
| Phone                                         |           |             |
| Recvd. From                                   |           | By          |

☐ DEMONSTRATION DRIVE

## COMMITMENTS:

IF IT IS DETERMINED THE ACTUAL PAYOFF IS MORE THAN THE ESTIMATED PAYOFF, THE CUSTOMER WILL PAY THE DIFFERENCE TO NORTH PARK CHEVROLET CASTROVILLE UPON DEMAND. IF THE ESTIMATED PAYOFF IS GREATER THAN THE ACTUAL PAYOFF, THE EXCESS IS DUE TO THE UNDERSIGNED BY NORTH PARK CHEVROLET CASTROVILLE.

CUSTOMER SIGNATURE \_\_\_\_\_

Registered Owner / Owners

(Owner) Len McVay

(Signature) \_\_\_\_\_

(Owner) \_\_\_\_\_

(Signature) \_\_\_\_\_

Address 2585 Fm 471 N

City Castroville County Medina State TX

Res. (210) 842-9401 Bus. \_\_\_\_\_ Zip 78009

Cell \_\_\_\_\_ Cell \_\_\_\_\_

Email lenmcvay@aol.com

Accepted Subject to Finance: NORTH PARK CHEVROLET CASTROVILLE

Salesperson \_\_\_\_\_ By \_\_\_\_\_

Customer Initial X \_\_\_\_\_

**This order is not valid until approved  
by dealer and its sales management.**



*When the products are similar,  
the dealer makes the difference.*

Company: City Of Hondo  
Primary Contact: JUSTIN SOZA  
Sales Manager:  
Sales Person: Becky Granados  
DMS Number: 0011962

Email: lrobbins@hondo-tx.org  
Address: 1600 AVE M  
HONDO, TX 78861



**New 2022 Ford F-150 XL 2WD  
SuperCrew 5.5' Box**

Stock: KE14554  
VIN: 1FTEW1CB3NKE14554  
Odometer: 1  
Color: WHITE / DARK SLATE  
Engine: V6 Cylinder Engine  
Transmission: Automatic  
MPG: 19 city / 24 hwy

**Cash**

**\$ 37,421.19**

**CASH DETAILS**

|                             |                     |
|-----------------------------|---------------------|
| Retail Price                | \$ 42,605.00        |
| Discount                    | (\$ 5,900.00)       |
| <b>NET SELLING PRICE</b>    | <b>\$ 36,705.00</b> |
| MASTERTech ETCH             | \$ 299.00           |
| <b>TOTAL VALUE ADDS</b>     | <b>\$ 299.00</b>    |
| <b>ADJUSTED SALES PRICE</b> | <b>\$ 37,004.00</b> |
| Doc Fee                     | \$ 150.00           |
| LICENCE FEE                 | \$ 139.75           |
| VIT                         | \$ 75.69            |
| TITLE FEE                   | \$ 28.00            |
| Additional Fees             | \$ 23.75            |
| <b>TOTAL FEES</b>           | <b>\$ 417.19</b>    |
| <b>SALES SUB TOTAL</b>      | <b>\$ 37,421.19</b> |
| <b>FINAL PRICE</b>          | <b>\$ 37,421.19</b> |

**YOU'RE SAVING \$5,900.00**  
\$5,900.00 off MSRP

X

Customer Signature

Prepared by Mike Conner

X

Sales Signature

Generated by DealerSocket

11/08/2022 16:47:44

KAN-001390 TX

9-NORMAL, NB, 201390, NF032

1545

220220612 1983

ULC CERT/CERT TRD RAMP/BUR/CAMP/BOOK/EXT/ROTA

C

TX

006395

1337/73780

1FTW1CB3 NKE14554 NB

## VEHICLE DESCRIPTION



Go Further

ford.com

## F-150

2023 F-150 4X2 SUPERCREW  
3.3L V6 PFDP  
ELEC TEN-SPEED AUTO W/TOW MEXTERIOR  
OXFORD WHITE  
INTERIOR  
DARK SLATE CLOTH 40/20/40

NK E14554

## EPA Fuel Economy and Environment

Fuel Economy  
**21** MPG  
combined city/hwy

Standard Pickup Trucks range from 12 to 70 MPG. The best vehicle rates 142 MPG. Values are based on gasoline and do not reflect performance and ratings based on E85.

Driving Range  
Gasoline 367 miles  
Ethanol (E85) 432 miles

Fuel Economy &amp; Greenhouse Gas Rating (tailpipe only)

Smog Rating (tailpipe only)

Best

1 2 3 4 5 6 7 8 9 10

Best

Smog Rating (tailpipe only)

Best

1 2 3 4 5 6 7 8 9 10

Best

Smog Rating (tailpipe only)

Best

1 2 3 4 5 6 7 8 9 10

Best

Smog Rating (tailpipe only)

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1 2 3 4 5 6 7 8 9 10

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Smog Rating (tailpipe only)

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Smog Rating (tailpipe only)

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Smog Rating (tailpipe only)

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Smog Rating (tailpipe only)

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Best

Smog Rating (tailpipe only)

Best