



REGULAR CITY COUNCIL MEETING

June 24, 2024 at 6:00 PM
City Council Chambers
1600 Avenue M, Hondo, TX

AGENDA

Notice is hereby given that a Regular City Council Meeting of the governing body of the City of Hondo will be held June 24, 2024 at 6:00 p.m. in the City Council Chambers, City Hall at 1600 Avenue M, Hondo, Texas, for the purpose of discussing matters incident and related to the City of Hondo.

The public may also access the meeting remotely through video/conference from your computer, tablet or smart phone at: <https://boxcast.tv/channel/aetaajdf64jalxx2009a>. Persons may submit questions or comments for items on the agenda by email to: rdolphus@hondo-tx.org. Questions or comments submitted by email must be received by the city at least 1 hour prior to the scheduled start of the meeting in order to be presented to the City Council during the meeting.

The following items will be discussed, to-wit:

1. **CALL TO ORDER.**
2. **QUORUM CHECK.**
3. **INVOCATION BY PASTOR TY FITZPATRICK, GOD'S COUNTRY FELLOWSHIP CHURCH.**
4. **PLEDGE OF ALLEGIANCE.**
5. **CITIZENS'/PUBLIC COMMENTS**
Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda.

PRESENTATIONS

6. **PRESENTATION AND RECOGNITION OF THE PUBLIC SERVICE RENDERED BY BOBBY VELA AS CITY COUNCIL MEMBER PLACE 2. (MAYOR MCANELLY)**
7. **HONDO AREA CHAMBER OF COMMERCE REQUEST FOR FY 2025 HOTEL OCCUPANCY TAX FUNDS. (JENA PREVO, EXECUTIVE DIRECTOR HONDO AREA CHAMBER OF COMMERCE)**
8. **MEDINA COUNTY JUNIOR LIVESTOCK SHOW REQUEST FOR FY 2025 HOTEL OCCUPANCY TAX FUNDS. (CRAIG LUEDKE, PRESIDENT MEDINA COUNTY JUNIOR LIVESTOCK SHOW)**

CONSENT

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Council Member.

9. **CONSIDERATION AND APPROVAL OF VARIOUS APPOINTMENTS TO BOARDS AND COMMISSIONS. (MAYOR MCANELLY)**
10. **CONSIDERATION AND APPROVAL OF RESOLUTION 429-24 A RESOLUTION OF THE CITY OF HONDO, TEXAS, APPOINTING THE CITY MANAGER AS THE CHIEF EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE TO ACT IN ALL MATTERS IN CONNECTION WITH THE DOE GRID RESILIENCE GRANT (GRG) PROJECT AND COMMITTING THE CITY TO PROVIDE MATCHING FUNDS TO SECURE AND COMPLETE THE DOE GRID RESILIENCE GRANT. (OLIVIA HANCOCK, ASSISTANT FINANCE DIRECTOR)**
11. **CONSIDERATION AND APPROVAL OF HONDO ECONOMIC DEVELOPMENT CORPORATION BY-LAWS. (DOUG DOWLER, EXECUTIVE DIRECTOR HONDO EDC)**

OTHER BUSINESS

12. **DISCUSS AND CONSIDER AUTHORIZING PUBLIC WORKS DEPARTMENT, STREETS DIVISION, TO PURCHASE A 2024 CASE FRONT-END LOADER USING THE ASPHALT ZIPPER AS TRADE IN CREDIT. (RENE SAENZ, PUBLIC WORKS DIRECTOR & ADAM ZAPATA, STREETS SUPERINTENDENT)**
13. **DISCUSS AND CONSIDER ACTION TO JOIN THE PROPOSED MEDINA COUNTY REGIONAL WATER ALLIANCE FOR PROJECTS SUCH AS AQUIFER STORAGE AND RECOVERY. (MAYOR MCANELLY)**
14. **DISCUSS OPTIONS FOR BROADCASTING CITY COUNCIL MEETINGS.**

15. **PUBLIC HEARING AND CONSIDER ACTION ON ORDINANCE 1290-06-24
AN ORDINANCE OF THE CITY OF HONDO, TEXAS, AMENDING AND
ADOPTING THE WATER CONSERVATION PLAN AND DROUGHT
CONTINGENCY PLAN; ESTABLISHING RESTRICTIONS
OF CERTAIN WATER USES; ESTABLISHING PENALTIES FOR THE VIOLATION
OF AND PROVISIONS FOR ENFORCEMENT OF THESE
RESTRICTIONS; ESTABLISHING PROCEDURES FOR GRANTING VARIANCES;
AND PROVIDING SEVERABILITY AND AN EFFECTIVE DATE. (JEREMIAH
SOCARRAS, WATER SUPERINTENDENT)**
 - A. OPEN PUBLIC HEARING
 - B. PUBLIC COMMENTS (LIMITED TO 3 MINUTES PER PERSON)
 - B. CLOSE PUBLIC HEARING
 - C. DISCUSSION AND POSSIBLE ACTION ON ORDINANCE 1290-06-24
16. **DISCUSS INFRASTRUCTURE DAMAGE AND CUSTOMER COMPLAINTS
ATTRIBUTED BY RISE BROADBAND. (JOHN NARON, CITY MANAGER)**
17. **DISCUSS AND CONSIDER ACTION ON HONDO BEER MARKET SPECIFIC
USE PERMIT.**
18. **ADJOURN.**

I hereby certify that the above Notice of Regular City Council Meeting of the governing body of the City of Hondo was posted on the bulletin board in City Hall, 1600 Avenue M, Hondo, Texas, at a place convenient and readily accessible to the general public at all times on June 21, 2024 at 4:15 p.m.

ATTEST:

Rebekah Dolphus
City Secretary



The City Council of the City of Hondo reserves the right to convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code: Section 551.071 (Consultations with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), or Section 551.087 (Deliberations Regarding Economic Development Negotiations) on any of the above items.

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

The City of Hondo City Council Meetings is available to all persons regardless of disability. If you require special assistance, contact the City Secretary forty-eight (48) hours prior to the meeting time at 830-426-3378.



City Council Communication

Title: MEDINA COUNTY JUNIOR LIVESTOCK SHOW REQUEST FOR FY 2025
HOTEL OCCUPANCY TAX FUNDS. (CRAIG LUEDKE, PRESIDENT MEDINA
COUNTY JUNIOR LIVESTOCK SHOW)

Date: June 24, 2024

From:

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

1. MEDINA COUNTY JUNIOR LIVESTOCK

STAFF CONTACTS:

Quarterly Event Report Form

Project or Event Information

Name of Organization: Medina Co Jr Livestock Show

Name of Event or Project: Medina Co JLS Fall Prospect Shows and
2025 MCJLS

Date of Event or Project: Sept 13-14; Sept 21-22; Nov 2; Jan 21-25, 2025

Primary Location of Event or Project: Medina Co Fairgrounds

Funding Use Information

Submit budget for event showing projected and actual revenue and expenditures. Please highlight expenses where HOT Funds will be applied.

Actual percentage of total event costs covered by hotel occupancy tax: _____

Actual percentage of facility costs covered by hotel occupancy tax (if applicable): _____

Actual percentage of staff costs covered by hotel occupancy tax (if applicable): NA

If staff costs were covered, estimate of hours staff spent on funded event: NA

Attendance and Local Hotel/Motel Use Information

Submit documentation of local hotel room use in conjunction with your event, season, or project.

What would you estimate was the actual attendance at the event or for the quarter? 1500 - 1700
for all events (estimated)

As a result of this event, how many room nights can you document were used at Hondo hotels, motels or bed and breakfast inns by attendees of this event, season, or project, not including event participants such as performers or exhibitors? Approximately 15

Was a room block established for attendees of this event at an area hotel(s), not including event participants such as performers or exhibitors? _____ Yes ☒ No

Which hotel(s)? _____

How many rooms were blocked? _____ How many rooms were used? _____

Marketing and Promotion Activity Information

Submit marketing and/or media samples showing acknowledgement of City of Hondo sponsorship of event.

Please check all efforts your organization used to promote this event and how much was spent in each category:

____ Newspaper - \$ <u>\$ 1,087</u>	____ Press releases - \$ _____
____ Radio - \$ _____	____ Direct Mail - \$ <u>619.¹⁶</u>
____ TV - \$ _____	____ Other - \$ - _____

What marketing initiatives did you utilize to promote hotel and convention activity for this event?

flyers, FB announcements, Web page announcements

Sporting Event Section *(for use by sporting events only)*

How many individuals participated in the sporting event? _____

How many of the participants were from another city or county? _____

Explain how the activity substantially increased economic activity at hotel and motels within the City or its vicinity? Attach any supporting documentation.

2024 MCJLS ITEMIZED FINANCIAL REPORT

INCOME

Item	Details	Amount
Buckles	All championship buckles	\$11,125.00
Banners	Sponsored by Farm Bureau Agents	\$2,852.00
Ribbons	Sponsored by Signature Realty	\$1,494.10
Duffle Bags	Anonymous donor	\$207.46
Donation	From vendor (balloon lady)	\$140.00
Online entries	Through Showworks	\$24,165.00
Late entries		\$750.00
HOT Funds	City of Hondo	\$1,250.00
Breakfast sponsorship	Vantage Bank	\$250.00
Hospitality sponsorship	Farm Bureau Agents	\$1,000.00
Hospitality sponsorship	Springs Wealth Group	\$1,000.00
Hospitality sponsorship	Silver Eagle Distributors	\$500.00
Commission	4% of all sales	\$59,583.84

GROSS INCOME

\$104,317.40

EXPENSES

ITEM	DETAILS	AMOUNT
✓ Buckles	Awards; Sponsored	\$10,120.00
✓ Banners	Awards; Sponsored	\$2,852.00
✓ Ribbons	Awards; Sponsored	\$1,494.10
✓ Ribbons	Awards; Not sponsored	\$1,504.00
✓ Duffle Bags	Awards; Sponsored	\$207.46
✓ Crown Awards	Honorary Awards (2)	\$146.24
Diane Cheney	Data entry; 6 days	\$900.00
Lori Titsworth	I.T. assistance	\$525.00
Max Bales	I.T. assistance; livestreaming	\$2,000.00
Penny Silva	Custodial service	\$3,000.00
Terry Reagan	Auctioneer	\$1,000.00
Steubing; Kilgore	TBA bartenders	\$250.00
Medina Co Deputies	Security	\$2,520.00
All judges fees	See accompanying chart	\$10,337.29
All judges accommodations	See accompanying chart	\$1,958.61
✓ Fiverr.com	Show flyers	\$325.80
✓ Devine News	Advertisement; flyers	\$667.00
✓ Hondo Anvil Herald	Advertisement; flyers	\$420.00
✓ UPS Store	Buyer invitations and thank you notes	\$619.16
JT Advertising	Paper entry forms	\$380.30
JT Advertising	Consortium sheets	\$105.00

✓ JT Advertising	Auction buyer numbers	\$535.00
ITEM	DETAILS	AMOUNT
Gladstone	Online entry system	\$979.05
Hondo Vet Service	Commercial heifer vaccines	\$491.00
Lyssy & Eckel	Shavings	\$181.00
Mumme's	Shavings	\$19.98
Correct Weigh Scales	Repair on cattle scales	\$1,786.89
Correct Weigh Scales	Calibration of scales	\$250.00
Grona, Boles, Martin Ins	Special event insurance policy	\$600.00
CCI	Online Auction for CH and colts	\$1650.00
STRD	Dumpsters	\$4,773.85
Walmart	Office supplies	\$144.21
Elyse Hernandez	Showcase supplies	\$101.62
Amazon	Television mount	\$86.59
Walmart	Television	\$268.46
Amazon	Wireless transmitter/receiver	\$173.19
Walmart	Supplies; extension cords; cash box; power cords; stapler, etc	\$94.86
Amazon	3 adding machines	\$134.90
Stitch n Texas	½ cost of koozies	\$475.00
✓ Pens.com	Complimentary pens with MCJLS name	\$194.85
Wristbands.com	Buyer corral wristbands	\$73.40
Party Rentals	Hospitality tables and chairs	\$256.00
Walmart	Soft drinks and batteries	\$427.54

ITEM	DETAILS	AMOUNT
M Gilliam; reimbursement	Hospitality supplies	\$48.04
C Parker; reimbursement	Beer	\$601.10
Sweet Home Charcuterie	Breakfast lunch	\$450
Heavy's BBQ	Hospitality lunch	\$3,987.50
HEB	Hospitality food	\$328.68
Amazon	Hospitality paper products	\$223.97

TOTAL EXPENSES	\$60,695.64
GROSS INCOME	\$104,317.40
NET INCOME	\$43,621.76


CreativeAwards
PO Box 563
Fredericksburg, TX 78624
830-997-9179

Check # 2692
1-30-2024

Invoice: 55690

Date Ordered: 11/2/23
Date Invoiced: 1/25/24
Date Due: 2/24/24

Ordered By	Phone	Fax	Email
Brenda Prestage	830-426-1441		mcjlshow@gmail.com

MEDINA COUNTY JR. LIVESTOCK ASSOCIATION
ATTN: ACCOUNTING DEPARTRNENT
1506 AVENUE M
HONDO, TX 78861

SHIP TO:
MEDINA COUNTY JR. LIVESTOCK ASSOCIATION
ATTN: BRENDA PRESTAGE
1506 AVENUE M
HONDO, TX 78861

Customer #	PO Number	Terms	Salesperson	Ship Method
6783		Net 30		UPS Ground

Qty	Part	Color	Description	Unit Price	Total Price
30	Buckle		Medina Co. Jr. Livestock Show 2024 - Breed Champion Buckles	115.00	3,450.00
17	Buckle		Medina Co. Jr. Livestock Show 2024 - Grand and Supreme Champion Buckles	115.00	1,955.00
16	Buckle		Medina Co. Jr. Livestock Show 2024 - Res. Grand and Res. Supreme Champion Buckles	115.00	1,840.00
25	Buckle		Medina Co. Jr. Livestock Show 2024 - Showmanship and Herdsman Buckles	115.00	2,875.00
88					

Subtotal	10,120.00
Sales Tax	
Shipping	
Total	10,120.00
Paid	
Balance	10,120.00

Note:


CreativeAwards
PO Box 563
Fredericksburg, TX 78624
830-997-9179

Invoice: 55612

Date Ordered: 10/26/23

Date Invoiced: 1/4/24

Date Due: 2/3/24

pd 1-11 -24
check # 2641

Ordered By	Phone	Fax	Email
Brenda Prestage	830-426-1441		mcjlshow@gmail.com

MEDINA COUNTY JR. LIVESTOCK ASSOCIATION
 ATTN: ACCOUNTING DEPARTRNENT
 1506 AVENUE M
 HONDO, TX 78861

SHIP TO:
 MEDINA COUNTY JR. LIVESTOCK ASSOCIATION
 ATTN: BRENDA PRESTAGE

Customer #	PO Number	Terms	Salesperson	Ship Method
6783		Net 30		Call customer when ready

Qty	Part	Color	Description	Unit Price	Total Price
45	14x22-Banner	Black	14" x 14" Satin/Leather Banner, black side trim (bottom piece only, no rod, no fringe)	37.90	1,705.50
34	9x14-Banner	Black	9" x 14" Single Pc. Satin Banner, black side trim (no rod, no fringe)	27.50	935.00
3			Main Form Change - 9 x14	8.00	24.00
30			Copy Change - 9 x14	4.00	120.00
79					

Note:

Subtotal	2,784.50
Sales Tax	
Shipping	67.50
Total	2,852.00
Paid	
Balance	2,852.00


CreativeAwards
 PO Box 563
 Fredericksburg, TX 78624
 830-997-9179

check # 2630

Invoice: 55613

Date Ordered: 10/26/23

Date Invoiced: 12/14/23

Date Due: 1/13/24

Ordered By	Phone	Fax	Email
Brenda Prestage	830-426-1441		mcjlshow@gmail.com

MEDINA COUNTY JR. LIVESTOCK ASSOCIATION
 ATTN: ACCOUNTING DEPARTNENT
 1506 AVENUE M
 HONDO, TX 78861

SHIP TO:
 MEDINA COUNTY JR. LIVESTOCK ASSOCIATION
 ATTN: BRENDA PRESTAGE
 1506 AVENUE M
 HONDO, TX 78861

Customer #	PO Number	Terms	Salesperson	Ship Method
6783		Net 30		UPS Ground

Qty	Part	Color	Description	Unit Price	Total Price
1197	Ribbon- 2 1/2 x 12		2 1/2 x 12 ribbons (1st - 32nd Place)	0.92	1,101.24
1197	Dove Tail		Dove Tail for 2 1/2 x 12 ribbons	0.04	47.88
31	PC- Ribbons		Place Change for Placing Ribbons	1.50	46.50
4	818- Rosettes	Navy	818 Rosettes (Champion)	17.44	69.76
4	Extra		Extra Imprint for Rosettes (818 Rosette)	0.64	2.56
4	811- Rosette	Saphire	811 Rosettes (Reserve Champion)	14.40	57.60
4	Extra		Extra Imprint for Rosettes (811 Rosette)	0.64	2.56
3	ELC		Extra Long Copy (over 7 Lines)	3.00	9.00
4	MFC-Rosette		Main Form Change 818 Rosette	8.00	32.00
4	MFC-Rosette		Main Form Change 811 Rosette	8.00	32.00
2	MFC-Ribbon		Main Form Change - Ribbon	8.00	16.00
4	ELC		Extra Long Copy (over 7 Lines) 1 - 32nd Place	3.00	12.00
Orders 55613 and 55614 shipped together. Shipping amount on 55613					
2			Set-Up less than 10 per style Rosette	15.00	30.00

1205

Subtotal	1,459.10
Sales Tax	
Shipping	35.00
Total	1,494.10
Paid	
Balance	1,494.10

Note:

*Cassie
 Signature
 Realty*


CreativeAwards
PO Box 563
Fredericksburg, TX 78624
830-997-9179

Check #
2631

Invoice: 55614

Date Ordered: 10/26/23

Date Invoiced: 12/14/23

Date Due: 1/13/24

Ordered By	Phone	Fax	Email
Brenda Prestage	830-426-1441		mcjls@show@gmail.com

MEDINA COUNTY JR. LIVESTOCK ASSOCIATION
 ATTN: ACCOUNTING DEPARTMENT
 1506 AVENUE M
 HONDO, TX 78861

SHIP TO:
 MEDINA COUNTY JR. LIVESTOCK ASSOCIATION
 ATTN: BRENDA PRESTAGE
 1506 AVENUE M
 HONDO, TX 78861

Customer #	PO Number	Terms	Salesperson	Ship Method
6783		Net 30		UPS Ground

Qty	Part	Color	Description	Unit Price	Total Price
600	Ribbon- 2 1/2 x 12	placing	2 1/2 x 12 ribbons (1st - 5th Place, Blue, Red, White Awards)	0.92	552.00
600	Dove Tail		Dove Tail for 2 1/2 x 12 ribbons	0.04	24.00
4	PC- Ribbons		Place Change for Placing Ribbons	1.50	6.00
2	CC-Ribbon		Copy Changes (Blue, Red, White Awards)	4.00	8.00
1	MFC-Ribbon		Main Form Change	8.00	8.00
34	#82-Rosette		Senior Youth Showcase (First-Purple, Second-Lavender, Third-Lt. Pink)	3.60	122.40
22	PLC-Rosettes		Place Changes-Senior Youth Showcase Rosettes	1.50	33.00
	PLC-#82 Rosette		Place changes for each 1st-2nd-3rd (Cake, Cake Hack, Gluten Free, Pie, cookies, Bread, Canned foods, Art, Photography, Sewing-Apparel, Sewing Household-items)		
32	CC-Rosette		Copy Changes-Senior Youth Showcase Rosettes	4.00	128.00
33	#82-Rosette		Intermediate Youth Showcase (First-Purple, Second-Lavender, Third-Lt. Pink)	3.60	118.80
22	PLC-Rosettes		Place Changes-Intermediate Youth Showcase Rosettes	1.50	33.00
	PLC-#82 Rosette		Place changes for each 1st-2nd-3rd (Cake, Cake Hack, Gluten Free, Pie, cookies, Bread, Canned foods, Art, Photography, Sewing-Apparel, Sewing Household-items)		
32	CC-Rosette		Copy Changes-Intermediate Youth Showcase Rosettes	4.00	128.00
33	#82-Rosette		Junior Youth Showcase (First-Purple, Second-Lavender, Third-Lt. Pink)	3.60	118.80
22	PLC-Rosettes		Place Changes-Junior Youth Showcase Rosettes	1.50	33.00
	PLC-#82 Rosette		Place changes for each 1st-2nd-3rd (Cake, Cake Hack, Gluten Free, Pie, cookies, Bread, Canned foods, Art, Photography, Sewing-Apparel, Sewing Household-items)		
32	CC-Rosette		Copy Changes-Junior Youth Showcase Rosettes	4.00	128.00
			Orders 55613 and 55614 shipped together. Shipping amount on 55613		
2			Set-Up less than 10 per style rosette	15.00	30.00

700

Subtotal	1,471.00
Sales Tax	
Shipping	33.00
Total	1,504.00
Paid	
Balance	1,504.00

Note:

MCJLS Expense

CreativeAwards
PO Box 563
Fredericksburg, TX 78624
830-997-9179

1-30-24
 Check 2693

Invoice: 56068

Date Ordered: 12/14/23
 Date Invoiced: 1/24/24
 Date Due: 2/23/24

Ordered By	Phone	Fax	Email
Brenda Prestage	830-426-1441		mcjlshow@gmail.com

MEDINA COUNTY JR. LIVESTOCK ASSOCIATION
 ATTN: ACCOUNTING DEPARTRNENT
 1506 AVENUE M
 HONDO, TX 78861

SHIP TO:
 MEDINA COUNTY JR. LIVESTOCK ASSOCIATION
 ATTN: BRENDA PRESTAGE
 1506 AVENUE M
 HONDO, TX 78861

Customer #	PO Number	Terms	Salesperson	Ship Method
6783		Net 30		UPS Ground

Qty	Part	Color	Description	Unit Price	Total Price
2	MULTIDUFFLE		Garment Duffle Bag	78.00	156.00
1			Set Up Fee	25.00	25.00
2					

Subtotal	181.00
Sales Tax	
Shipping	26.46
Total	207.46
Paid	
Balance	207.46

Note:

1/5/24, 9:49 AM

Gmail - Order Confirmation - Order #13297036



1-8-2024
check # 2638

Medina County Junior Livestock Show <mcjlshow@gmail.com>

Order Confirmation - Order #13297036

1 message

CROWN AWARDS <DONOTREPLY@crownawards.com>

To: Medina County Jr Livestock Show <MCJLSHOW@gmail.com>

Fri, Jan 5, 2024 at 9:30 AM



pd
w/ Brenda's
personal
credit
card

\$146.24

Congratulations!
Your order has been placed.

If we have already received your payment, we will immediately begin to work on it.

Your order is estimated to arrive on 01/10/24.

For questions or to check the status of your order, [click here](#).

Once your package ships, we will send you a shipping confirmation email and final receipt.

Thank you for choosing Crown Awards. We appreciate your business!

Order Status

Account Number	Order Date	Order Number	Order Status
69842769	01/05/24	13297036	In Process

Billing Information

Medina County Jr Livestock Show
1750 COUNTY ROAD 341
HONDO, TX 78861-6900
ATTN:B PRESTAGE

Delivery Information

Medina County Jr Livestock Show
1750 COUNTY ROAD 341
HONDO, TX 78861-6900
ATTN:B PRESTAGE

Order Detail

Item #	Item Description	Quantity Ordered	Unit Price	Subtotal
GLJOV10	 10 1/4" JADE OVAL CRYSTAL AWARD	1	\$49.99	\$49.99
ETU24STGY	2024 WITH STARS	1	\$0.00	\$0.00
NOGIFTBAG	No Gift Packaging	1	\$0.00	\$0.00
ENGLOV1-L	OVAL CRY 6.25X10.25 W/LOGO	1	\$0.00	\$0.00
Plate # 1	Line # 1 Varying			
	Line # 2 Varying			Medina Co Jr Livestock Show
	Line # 3 Varying			
	Line # 4 Varying			In Memory of
	Line # 5 Varying			Debby Bodenchuck
	Line # 6 Varying			
	Line # 7 Varying			Always in our hearts
	Line # 8 Varying			
	Line # 9 Varying			
EXENGCP	EXTRA CHARACTER CHARGE	25	\$0.28	\$7.00
GLJOV10	 10 1/4" JADE OVAL CRYSTAL AWARD	1	\$49.99	\$49.99
ETU24STGY	2024 WITH STARS	1	\$0.00	\$0.00
NOGIFTBAG	No Gift Packaging	1	\$0.00	\$0.00
ENGLOV1-L	OVAL CRY 6.25X10.25 W/LOGO	1	\$0.00	\$0.00
Plate # 1	Line # 1 Varying			
	Line # 2 Varying			Medina Co Jr Livestock Show
	Line # 3 Varying			
	Line # 4 Varying			In Honor of
	Line # 5 Varying			Rodger Welch
	Line # 6 Varying			
	Line # 7 Varying			For Years of Dedicated Service
	Line # 8 Varying			
	Line # 9 Varying			
EXENGCP	EXTRA CHARACTER CHARGE	29	\$0.28	\$8.12

Gmail

Medina County Junior Livestock Show <mcjlshow@gmail.com>

Here's your receipt of doing

1 message

Fiverr <noreply@e.fiverr.com>
Reply-To: noreply@e.fiverr.com
To: mcjlshow@gmail.com

Fri, Dec 8, 2023 at 3:15 PM

fiverr.

Your Proof Of Doing

4 flyers

Hi mcjlshow,

Congrats!

You've officially accomplished something today. Here's your proof of doing:

Item	Qty	Price
I will design company bio, flyer, infographic for marketing - design company bio, flyer, infographic for marketing	× 1	\$260
Service Fee		\$14.30
Sales Tax (8.25%)		\$22.62
		Total: \$296.92

In case you have yet to fill out the order requirements, please do so here, so Karen K (@karekorn78) can get started on your order.

Download the Fiverr app to track your order updates!

Thanks,
The Fiverr Team



P PREMIUM SALE

MEDINA COUNTY

JR. LIVESTOCK
SHOW
—EST. 1940—

SATURDAY, JANUARY 27, 2024

HOSPITALITY
ROOM FOR
REGISTERED
BUYERS

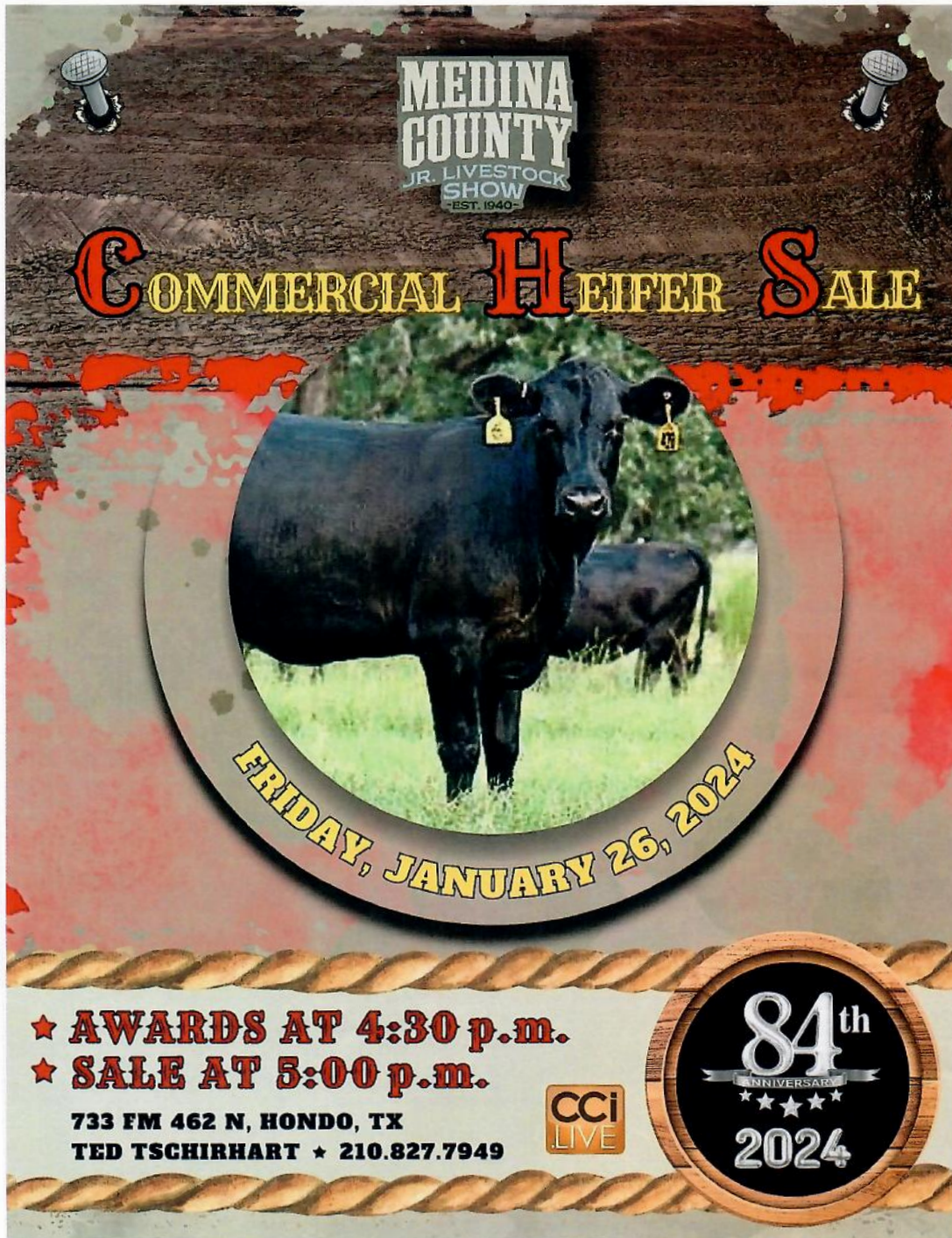
BUYER REGISTRATION

9:30-11:00 a.m.

sale starts at 11:00 a.m.

733 FM 462 N, Hondo, TX





The poster features a central circular image of a black heifer with yellow ear tags, standing in a green field. Above the circle, the text "MEDINA COUNTY JR. LIVESTOCK SHOW" is displayed in a stylized font, with "EST. 1940" below it. The main title "COMMERCIAL HEIFER SALE" is written in large, bold, red and yellow letters across the top. Below the circle, the date "FRIDAY, JANUARY 26, 2024" is written in a curved banner. At the bottom, there are two circular logos: one for "CCI LIVE" and another for the "84th ANNIVERSARY 2024". The background is a textured, brownish-red surface with two silver pushpins at the top corners.

MEDINA COUNTY JR. LIVESTOCK SHOW
EST. 1940

COMMERCIAL HEIFER SALE

FRIDAY, JANUARY 26, 2024

★ **AWARDS AT 4:30 p.m.**
★ **SALE AT 5:00 p.m.**

733 FM 462 N, HONDO, TX
TED TSCHIRHART ★ 210.827.7949

CCI LIVE

84th ANNIVERSARY 2024



YEARLING RANCH COLT SALE



**2023 MCJLS
YEARLING COLT CHAMPIONS**

FRIDAY, JANUARY 26, 2024

- ★ **COLT SHOW AT 8:00 a.m.**
- ★ **AWARDS AT 1:00 p.m.**
- ★ **SALE TO FOLLOW**

**MEDINA COUNTY FAIR GROUNDS
733 FM 462 N, HONDO, TX
RYAN MCGINNIS ★ 512.699.9865**





pd 2-12
check 2702

INVOICE

TO: Medina County Jr Livestock Show

3x7 ads four designs.....\$576 in print edition

Run date: January 17, 2024

Online ads four designs.....\$100

TOTAL DUE

\$667 total

The Devine News

Celebrating 126 Years of Serving the Communities We Love
in Medina, Bexar, and Bexar Counties as well as Region and County in Front Range
Official newspaper of Devine, Natalia, Lytle & La Coste

Mailing Address: PO BOX 508, Devine, TX 78016

Phone: 830-665-2211

HONDO ANVIL HERALD

P O BOX 400

1601 AVE K

HONDO, TEXAS 78861

Invoice

pd
1-12-2024
check
2642

Date	Invoice #
1/12/2024	66289

Bill To
MEDINA COUNTY JR LIVESTOCK SHOW 1506 AVE M HONDO, TEXAS 78861

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Display Advertising / 1/18 paper / 4 - 3x7	420.00	420.00
	Sales Tax	8.25%	0.00
		Total	\$420.00

Check # 2639

The UPS Store #6385
166 Me. St Ste D
Honda, IA 78861-3713
830-426-2924

Terminal....: POS6385A Date.: 1/9/2024
Employee....: 120261 Time.: 03:20 PM

ITEM NAME	QTY	PRICE	TOTAL
Color Copies			\$497.25
	975 @	\$0.51	
Tax			\$41.03
Envelopes			\$9.00
	60 @	\$0.15	
Tax			\$0.75
Envelopes Invitation			\$65.70
	1 @	\$65.70	
Tax			\$5.43
Subtotal			\$571.95
Shipping/Other Charges			\$0.00
Total tax			\$47.21
Total			\$619.16
check			\$619.16

Items Designated NR are NOT eligible
for Returns, Refunds or Exchanges.

US Postal Rates Are Subject to Surcharge.



View The UPS Store, Inc.'s privacy notice at
<https://www.theupsstore.com/privacy-policy>

Win a \$250 gift card

Tell us how we're doing for your chance to win
a \$250 gift card. Scan the QR code or visit
the URL below to take the survey.



J.T. ADVERTISING & GRAPHICS

P.O. Box 227
Castroville, Texas 78009

Invoice

DATE	INVOICE NO.
1/9/2024	7053

1-15-24
check #
2644

BILL TO
Medina County Extension Srvc 1506 Avenue M Hondo, TX 78861

		P.O. NO.	TERMS	REP
		brenda p	Net 10	JT
ITEM	DESCRIPTION	QTY	RATE	AMOUNT
TYPESETTING PRINTING	set up of numbers 1-1200 sheets	1	35.00	35.00
	8.5x5.5 cardstock, 1/1, numbers 1-1200 and same spreadsheet on the backside	1,200	0.41667	500.00
	1,200 Cards 5.5 x 8.5 4/k, 5.5 x 8.5 WHITE 100# Cougar Cover = #500.00 \$35.00 set up. sap			
Thank you for your business!		Total \$535.00		

Phone #	E-mail
210-416-8438	jtinar@jtdvgraphics.com

MEDINA COUNTY JR LIVESTOCK SHOW INC 1220 AVE B HONOLULU, HI 96801		2675
DATE 1-24-24		00000000
PAY TO THE ORDER OF <i>Sketch n' Tenna</i>	\$ 475 ⁰⁰	
<i>Four hundred seventy five & no</i>	DOLLARS	
CNB COMMERCIAL NATIONAL BANK 1000 KALANOA AVE HONOLULU, HI 96813		
FOR <i>Salvage</i>		
⑆002675⑆ ⑆114909165⑆ ⑆1 199 9⑆		

#2675 02/22/2024 \$475.00

Gmail - Brenda, thanks for your order - we appreciate your business

Gmail

Charged
1-8

Medina County Junior Livestock Show <mcjlshow@gmail.com>

Brenda, thanks for your order - we appreciate your business

1 message

DiscountMugs Customer Service <customerservice@discountmugs.com>
To: mcjlshow@gmail.com

Mon, Jan 8, 2024 at 3:37 PM



[Contact Us](#) | [Track Order](#) | [Your Account](#) | [Shop New Arrivals](#)

Thank you for your order! Order Number DM5783088

We will now proceed with your order.

If you have any questions, please call 1-800-579-7152.

Estimated Delivery Date
January 17 - 18, 2024

BP323 - Green (500pcs.)

Price: \$155.00

1 Screen Charges : \$25.00

Subtotal: \$180.00

Shipping: \$0.00

Item Total: \$180.00

Your Order Summary

Sales Tax \$14.85

Grand Total: \$194.85

You've earned \$9.00 MugBucks for this purchase



City Council Communication

Title: CONSIDERATION AND APPROVAL OF VARIOUS APPOINTMENTS TO BOARDS AND COMMISSIONS. (MAYOR MCANELLY)

Date: June 24, 2024

From: Mayor John McAnelly, Mayor

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

None

STAFF CONTACTS:



City Council Communication

Title: CONSIDERATION AND APPROVAL OF RESOLUTION 429-24 A RESOLUTION OF THE CITY OF HONDO, TEXAS, APPOINTING THE CITY MANAGER AS THE CHIEF EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE TO ACT IN ALL MATTERS IN CONNECTION WITH THE DOE GRID RESILIENCE GRANT (GRG) PROJECT AND COMMITTING THE CITY TO PROVIDE MATCHING FUNDS TO SECURE AND COMPLETE THE DOE GRID RESILIENCE GRANT. (OLIVIA HANCOCK, ASSISTANT FINANCE DIRECTOR)

Date: June 24, 2024

From:

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

1. 429-24

STAFF CONTACTS:

RESOLUTION 429-24

A RESOLUTION OF THE CITY OF HONDO, TEXAS, APPOINTING THE CITY MANAGER AS THE CHIEF EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE TO ACT IN ALL MATTERS IN CONNECTION WITH THE DOE GRID RESILIENCE GRANT (GRG) PROJECT AND COMMITTING THE CITY TO PROVIDE MATCHING FUNDS TO SECURE AND COMPLETE THE DOE GRID RESILIENCE GRANT.

WHEREAS, the City of Hondo, Texas is developing applications for Department of Energy (DOE) Grid Resilience Grant (GRG) to improve the resilience of the electric grid against disruptive events within the City;

WHEREAS, DOE GRG Fund applicants are required to appoint an official to act as the Authorized Representative in all matters in connection with the Grant;

WHEREAS, DOE GRG Fund applicants are required to commit 49.12% or more matching funds to secure and complete the Grant.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Hondo, Texas:

- Section 1. That the City of Hondo, Texas is authorized to submit an application for Department of Energy (DOE) Grid Resilience Grant (GRG) Funds.
- Section 2. That the City Manager be appointed the Chief Executive Officer and Authorized Representative to act on behalf of the city in all matters in connection with the FEMA Mitigation Project.
- Section 3. That the City is committing to provide 49.12% or more matching funds in contribution to the DOE GRG Project.

PASSED AND APPROVED this 24TH day of June, 2024.

Signature

Printed name of Mayor

ATTEST:

Signature

Printed name City Secretary



THIS IS GOD'S COUNTRY

City Council Communication

Title:

CONSIDERATION AND APPROVAL OF HONDO ECONOMIC DEVELOPMENT CORPORATION BY-LAWS. (DOUG DOWLER, EXECUTIVE DIRECTOR HONDO EDC)

Date: June 24, 2024

From: Doug Dowler, EDC Executive Director

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

1. BY LAWS OF Hondo EDC effective 9.21.2023
2. Old EDC bylaws

STAFF CONTACTS:

**BY-LAWS OF THE
HONDO ECONOMIC DEVELOPMENT CORPORATION ~~OF HONDO,~~
~~TEXAS INC.~~
A TEXAS NON-PROFIT CORPORATION**

~~HONDO, TEXAS~~

**SECTION I
OFFICES**

1.01 Registered Office and Registered Agent

The Hondo Economic Development Corporation ~~of Hondo, TX~~ (hereinafter referred to as the “Corporation”) shall have and continuously maintain in the State of Texas a registered office, and a registered agent whose office is identical with such registered office, as required by the Texas Non-Profit Corporation Act. The Board of Directors may, from time to time, change the registered agent and/or the address of the registered office, provided that such change is appropriately reflected in these Bylaws and in the Articles of the Incorporation.

The registered office of the Corporation is located at 1600 Avenue M, Hondo, Texas 78861 and at such address is the Corporation, whose mailing address is 1600 Avenue M, Hondo, Texas 78861.

1.02 Principal Office

The principal office of the Corporation in the State of Texas shall be located at 1600 Avenue M, in the City of Hondo, County of Medina, and it may be, but need not be, identical with the registered office of the Corporation.

**SECTION II
PURPOSES**

2.01 Purposes

The Corporation is a ~~Type B~~ Type 4B economic development corporation, and a Texas non-profit corporation specifically governed by the Texas Development Corporation Act ~~of 1979~~, as amended, other applicable laws, the ordinances, and resolutions of the City of Hondo, and has the ability to engage in all permissible projects prescribed by the Acts.

The purpose of the Hondo Economic Development Corporation ~~of Hondo, Inc.~~ is to promote, assist, and enhance economic development in accordance with the Articles of Incorporation.

By approval of ~~ballot~~~~ballet~~ propositions the registered voters of the City of Hondo approved the use of the sales tax revenue for certain Type B Projects. The Type B projects will support the Corporations mission and goals and that are eligible for funding pursuant to state law.

The Corporation is incorporated as a non-profit corporation for the purposes set forth in the Articles of Incorporation and the same to be accomplished on behalf of the City of Hondo, Texas (hereinafter referred to as the "City") as its duly constituted authority and instrumentality in accordance with the Development Corporation Act, Chapters 501 to 505 of the Texas Local Government Code, as amended (hereinafter referred to as the "Act"), other applicable laws, and the ordinances and resolutions of the City of Hondo, including all permissible projects prescribed by the Act, ~~and for parks and park facilities, municipal building, including maintenance and operating costs of such facilities, for the promotion and expansion of manufacturing and industrial facilities, Workforce education and training,~~ and such other economic development purposes as may be permitted under the Act. The Corporation shall be a non-profit corporation as defined by the Internal Revenue Code 1986, as amended, and the applicable regulations of the United States Treasury Department and the rulings of the Internal Revenue Service of the United States prescribed and promulgated there under.

SECTION III

MEMBERS

3.01 Members

The Corporation shall have no members.

SECTION IV

BOARD OF DIRECTORS

4.01 Board of Directors

The business and affairs of the Corporation and all corporate powers shall be exercised by or under authority of the Board of Directors (the "Board"), appointed by the City Council of the governing body of the City of Hondo, and subject to applicable limitations imposed by the Texas Non-Profit Corporation Act, the Texas Business Corporation Act, the Articles of Incorporation, or these Bylaws. The Board may, by contract, resolution, or otherwise, give general or limited or special power and authority to the officers and employees of the Corporation to transact the general business or any special business of the Corporation, and may give powers of attorney to agents of the Corporation to transact any special business requiring such authorization.

4.02 Number, Qualifications and Term of Office

The authorized number of Directors of this Board shall be seven (7).

The Directors of the Corporation shall be appointed and approved by ~~the~~The Hondo City Council. Each Director shall meet at least one (1) of the following qualifications:

- (a) ~~serve~~Serve, or have served, as Chief Executive Officer of a company; ~~or~~
- (b) ~~serve~~Serve, or have served, in a position of executive management in a company; ~~or~~
- (c) ~~serve~~Serve, or have served, in a leadership capacity; or
- (d) ~~have~~Have experience equivalent to any of the above qualifications.

The City Council shall consider an individual's experience, accomplishments, and educational background in appointing members to the Board to ensure that the interests and concerns of all segments of the community are considered.

~~The Board of Directors shall serve staggered two (2), year year terms. One (1) member of the Board shall serve a one (1) year term, 3 members shall serve a two (2) year term, and 3 members shall serve a three (3) year term. Any member, concluding their term of office, may move into a vacancy for another term equivalent to that terms limit, subject to City Council appointment and approval.~~ No board member may serve more than 6 consecutive years. ~~Three (3)~~Three (3) directors shall be persons who are not employees, officers of the City, or members of the City Council.

Any director may be removed from office by the City Council at will. A vacancy of any director's position, which occurs by reason of death, resignation, disqualification, removal, or otherwise, shall be filled by the City Council.

4.03 Vacancies and Resignations

A vacancy in any position of director which occurs by reason of death, resignation, disqualification, removal, or otherwise, shall be filled ~~by City Council. as prescribed in Article II, Section 1.~~ A vacancy in the office of President or Vice President which occurs by reason of death, resignation, disqualification, removal, or otherwise, shall be filled by election by the Board, from the remaining directors, for the unexpired portion of the term of that office. The Board election of new officers shall take place at the first Board meeting following a vacancy in the office of President or Vice President.

Any director may resign at any time. Such resignation shall be made in writing, addressed to the Mayor and the City Secretary, and shall take effect at the time of its receipt by the City Secretary.

4.04 General Duties of the Board

The Board is hereby required to perform the following duties:

(1) The Board shall develop an overall economic development plan for the City which shall include and set for intermittent and/or short-term goals which the Board deems necessary to accomplish compliance with its overall economic development plan. Such plan shall be communicated to the City Council for review and approval. The plan developed by the Board shall be one that includes the following elements:

1.

- a. An economic development strategy to permanently bolster the business climate throughout the Ceity.
- b. Strategies to fully utilize the assets of the city which enhance economic development.
- c. Identification of strategies to coordinate public, private and academic resources to develop and enhance business opportunities for all citizens of Hondo. This plan shall include methods to improve communication and cooperation between the above-mentioned entities.
- d. Assurance of accountability of all tax moneys expended for its implementation of the overall economic development plan.
- e. Identification of strategies and provide for implementation of identified strategies for direct economic development as defined in this section.
- f. To assist the Board in the implementation of the overall economic development plan, the Board may seek out and employ an Executive Director ~~(ED)~~. The Executive Director ED shall be responsible to the Board and shall act as the Board's administrator and shall assist the Board in carrying out the duties of the Board as set forth in this section. The Board shall, in the annual budget, make provisions for the compensation to be paid to the Executive Director ED and such compensation so established by the Board shall comprise the salary and benefits paid to the Executive Director ED for his/her services.
- g. The Board, through its Executive Director, authorize the Executive Director ED to employ or contract for such personnel as may be necessary to discharge the Corporation's assigned duties. Authority over such personnel rest solely with the Executive Director. The compensation for all such employees shall be set in the Corporations annual budget and such compensation so established by the Executive Director shall comprise the salary and benefits for such employees.
- h. The Executive Director shall be hired by the Board ~~with the consent of the City Council~~ and may be removed by a majority vote of the Board.

2. (2) The Board shall approve expenditures ~~offrom~~ the Type B ~~sales T~~tax funds in accordance with State Law, the Articles of Incorporation, and these Bylaws, ~~and subsequent administration of certain direct economic development projects where such expenditures will have a direct benefit to the Citizens of Hondo.~~

Expenditures more than approved budget allocations must be approved prior to ~~their~~ expendituretheir expenditure by the Hondo City Council.

As used in these Bylaws "direct economic development" shall mean the expenditure of such tax funds for programs that directly accomplish or aid in the accomplishment of creating identifiable new jobs or retaining identifiable existing jobs including job training

and/or planning and research activities necessary to promote said job creation. The Corporation's focus will be primarily in the areas of:

- a. Business Development
- b. Work Force Development and Job Creation
- c. Infrastructure Development
- d. Facility Development

~~a.~~

4.05 Meetings of the Board of Directors

4.05

The Board of Directors shall meet at least once each month at a place and time to be determined by the Board President. For meetings of the Board or committees, notice thereof shall be provided and set forth in accordance with the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, as amended. Any member of the Board, officers of the Corporation, or Mayor, may have an item placed on the agenda by delivering the same in writing to the Secretary of the Board, and the Board President, no less than ten (10) calendar days prior to the date of the Board meeting.

The annual meeting of the Board shall be the first meeting in December each year.

4.06 Conduct of Business

1. At the meetings of the Board, matters pertaining to the business of the Corporation shall be considered in accordance with the rules of procedure as from time to time prescribed by the Board.
~~1.~~
2. At all meetings of the Board, the President shall preside, and in the absence of the President, the Vice President shall exercise the powers of the President.
~~2.~~
3. The Secretary of the Corporation shall act as Secretary of all meetings of the Corporation, but in the absence of the Secretary, the presiding officer may appoint any person to act as Secretary of the meeting. The Secretary shall keep minutes of the transactions of the Board and committee meetings and shall cause such official minutes to be recorded in books kept for that purpose in the principal office of the corporation.

4.07 Attendance

4.07

Regular attendance of the Board meetings is required of all Directors. The following number of absences may constitute the need for replacement of a director:

(a) ~~T~~ • Three (3) consecutive absences, or attendance reflecting absences constituting fifty percent (50%) of the meetings over a 12-month period. In the event replacement is indicated, the member will be counseled by the Board President and, subsequently, the Board President shall submit in writing to the Mayor and City Secretary the need to replace the Board member in question.

(b) ~~Any~~ • Attendance via electronic means will be consistent with ~~subject to~~ the Texas Open Meetings Act.

4.08 Quorum and Voting

4.08

~~Four (4) A majority of the~~ Board of Directors shall constitute a quorum for the conduct of the official business of the Corporation. The act of a majority of the Directors present at a meeting at which a quorum is in attendance shall constitute the act of the Board of Directors and of the Corporation unless the act of a greater number is required by law.

4.09 Ex-Officio Members

4.09

The City Manager, or his/her designee, and the Mayor, or his/her designee, may attend all meetings of the Board of Directors or Committees. These representatives shall not have the power to vote in the meetings they attend. Their attendance shall be for the purpose of ensuring that information about the meetings is accurately communicated to the City Council.

4.10 Committees of the Board.

4.10

An official committee of the Board shall consist of two (2) or more directors. It is provided that all final official actions of the Corporation may be exercised only by the Board of Directors. Each committee so designated shall keep regular minutes of the transactions of its meetings and shall cause such minutes to be recorded in books kept for that purpose in the principal office of the Corporation and shall be subject to the Texas Open Meetings Act.

Formation of Committees is at the sole discretion of the Board President but may be requested by a majority vote of the Board of Directors.

There shall be two (2) standing committees established annually, Personnel and Finance, (other can be established by the Board President), by the Board. Duties will include but not limited to:

PERSONNEL COMMITTEE – Committee Chair Board President

- Review and recommendations of Personnel Policies of the Corporation.

- Review and recommendations of all employee salaries.
- Annual Performance Review of Executive Director and salary recommendation.

FINANCE COMMITTEE – Committee Chair Board Treasurer

- Authorized signatories on all cash accounts.
- Review and presentation of annual budget for Board approval.
- Oversee preparation of annual audit and presentation to Board for approval.

4.11 Compensation

4.11

The duly appointed Directors of the Board shall serve without compensation but shall be reimbursed for actual or commensurate cost of travel, lodging and incidental expenses while on official business of the Board.

Section V **OFFICERS**

5.01 Titles and term of office

The President, Vice President, Secretary, and Treasurer shall be elected by the Board at the Annual Meeting of the Board of Directors in December. Officers shall serve a term of one (1) year, subject to removal at will by a majority vote of the full ~~100% vote of the~~ Board.

5.02 Powers and Duties of the Board President

The Board President shall be the chief executive officer of the Corporation and preside at all meetings of the Board. The Board President shall be the official signer of the Corporation with the Secretary of the Board and shall sign and execute all contracts, conveyances, franchises, bonds, deeds, assignments, mortgages, and notes, approved by the Board in the name of the Corporation. In addition, the Board President shall:

- ~~A.~~ Shall have the right to vote on all matters coming before the Board.
- ~~A.~~
- ~~B.~~ Shall have the right to call both regular and special meetings of the Board and establish the agenda for such.
- ~~B.~~
- ~~C.~~ Shall have the authority to appoint standing or ad hoc committees to aid and assist the Board in its business undertakings or other matters which may have a temporary effect on the business of the Board.
- ~~C.~~
- ~~D.~~ The President is an Ex-Official member of all committees formed.

~~1.~~

5.03 Powers and Duties of the Board Vice President

In the absence of the Board President, or in the event of his or her inability to act, the Vice President shall perform the duties of the President. When so acting, the Vice President shall have all power of and be subject to all the same restrictions as upon the President. The Vice President shall also perform other duties as from time to time may be assigned by the President or the Board.

5.04 Secretary

The Board Secretary shall keep, or cause to be kept, at the registered office a record of the minutes of all meetings of the Board and of any committees of the Board. The Secretary shall also file a copy of said Minutes with the City and the same to be given, in accordance with the provisions of these Bylaws, or as required by the Texas Open Meetings Act or the Texas Public Information Act or other applicable law. The Secretary shall be custodian of the corporate records and seal of the Corporation and shall keep a register of the mailing address and contact information of each director.

5.05 Treasurer

The Board Treasurer shall have charge and custody of and be responsible for all funds and securities of the Corporation. The treasurer shall receive and give receipt for money due and payable to the Corporation from any source and shall deposit all such moneys in the name of the Corporation in such bank, Trust Corporation, and/or depositories as shall be specified in accordance with Section ~~VI paragraph~~ 6.04 of these Bylaws. The Treasurer shall, in general, perform all the duties incident to that office, and such other duties that may be assigned to him by the Board President.

5.06 Assistant Secretaries and Assistant Treasurers

The Assistant Secretaries and Assistant Treasurers, if any, shall in general, perform such duties as may be assigned to them by the Secretary or the Treasurer, or by the President or the Board of Directors.

5.07 Executive Director

The Corporation may employ an Executive Director who shall oversee all administrative functions of the Corporation. The Executive Director shall develop policies and procedures for the Corporation including financial, accounting, and purchasing policies and procedures to be approved by the Board of Directors.

5.08 Other Employees and Benefits

The Corporation may employ, or contract for, such full or part-time employees as needed to carry out the programs of the Corporation. These employees shall perform those duties as are

assigned to them by the Executive Director. The Executive Director shall hire, direct, and control the work of all Corporation employees.

a. In accordance with Section 501.067 of the Texas Local Government Code, and subject to City Council approval, the Corporation may obtain:

~~a.~~

i. Health benefits coverage, liability coverage, workers' compensation coverage, and property coverage under the City's insurance policies, through self-funded coverage, or under coverage provided under an Interlocal agreement with a political subdivision; or

ii. Retirement benefits under a retirement program the city participates in or operates.

~~ii.~~

b. Health benefits coverage may be extended to the Directors and employees, and to the dependents of the Directors and employees. Workers' compensation benefits may be extended to the Directors, employees, and volunteers. Liability coverage may be extended to protect the Corporation and the Directors and employees. Retirement benefits may be extended to the Corporation's employees. The Corporation must reimburse the City for any expense in providing said benefits.

5.09 Contract for Services

The Corporation may contract with any qualified and appropriate person, association, corporation, or governmental entity to perform and discharge designated tasks which will aid or assist the Board in the performance of its duties. However, no such contract shall ever be approved or entered into which seeks or attempts to divest the Board of Directors of its discretion and policy-making functions in discharging the duties herein above set forth in this section.

Section VI

Financial Administration

The Corporation's financial and corporate records shall be maintained at the Corporations principal offices located at 1600 Avenue M, Hondo, Texas 78861. The Corporation's financial and corporate records shall be maintained according to the following guidelines.

6.01 Fiscal Year

The fiscal year of the Corporation shall begin on October 1st and end on September 30th of the following year.

6.02 Budget

A budget for the forthcoming fiscal year of expected revenues and proposed expenditures for the next ensuing fiscal year shall be submitted to the Board of Directors 90 days prior to October 1st each year. Once approved by the Board of Directors the proposed budget must be submitted to the Hondo City Council ~~thirty~~ (30) days prior to October 1st each year for approval. Upon approval by the governing bodies all expenditures identified in the budget are approved by such body. Any expenditure not identified in the budget or if the budgeted funding has been exhausted approval from the governing bodies must be obtained prior to any expenditure.

6.03 Financial Records and Audits

—The Board Treasurer, or designee, shall keep and properly maintain, in accordance with generally accepted accounting principles, complete financial books, records, accounts, and financial statements pertaining to its corporate funds, activities, and affairs.

—The Board of Directors shall cause the Corporation's financial books, records, accounts, and financial statements to be audited at least once each year by an outside, independent auditing and accounting firm selected by the Board of Directors. Such audit shall be at the expense of the Corporation.

6.04 Debt, Deposit, and Investment of Corporate Funds

—All funds of the Corporation shall be deposited on a regular basis to the credit of the Corporation in a Federally Insured Financial Institution, selected and following procedures and requirements for selecting a depository as set forth in Chapter 105 of the Texas Local Government Code.

6.05 Expenditures of Corporate Money

—The monies of the Corporation, including sales and use taxes collected pursuant to the Act, the proceeds from the investment of funds of the Corporation, the proceeds from the sale of property, monies derived from the repayment of loans, rents received from the lease or use of property, the proceeds derived from the sale of Bonds, and other proceeds may be expended by the Corporation for any of the purposes authorized by the Act. All other proposed expenditures shall be made in accordance with and shall be set forth in the annual budget required by these Bylaws.

- a. For any expenditure of ~~Ten Thousand and No/100 Dollars (\$10,000.00) or less, or any a~~ budgeted item previously approved by the City Council, the Board has sole approval authority.

- ~~a.~~
b. All checks, drafts, or orders for the payment of money, notes, or other evidence of indebtedness issued in the name of the Corporation, greater than Five Thousand and No/100 Dollars (\$5,000.00) shall be signed or bear the facsimile of the Board President and the Board Treasurer, or such other person as designated by the Board.
~~b.~~

6.06 Contracts

—As provided herein, the President and Secretary shall enter any contracts or other instruments which the Board has approved and authorized in the name and on behalf of the Corporation. Such authority may be confined to specific instances or defined in general terms. When appropriate, the Board may grant a specific or general power of attorney to carry out some action on behalf of the Board, provided, however that no such power of attorney may be granted unless an appropriate resolution of the Board authorizes the same to be done.

6.07 Seal

—The Board may obtain a corporate seal which shall bear the words “Corporate Seal of the Development Corporation of Hondo” and the Board may hereafter use the corporate seal and corporate name; these Bylaws shall not be construed to require the use of the corporate seal.

Section VII Indemnification of Directors, Officers, and Employees

—As provided in Section ~~505.106~~~~504.107~~ of the Texas Local Government Code, the Corporation is, for the purposes of the Texas Tort Claims Act (Subchapter A, Chapter 101, Texas Civil Practices and Remedies Code), a governmental unit and its actions are governmental functions.

—The Corporation shall indemnify each and every member of the Board, its officers and its employees to the fullest extent permitted by law against any and all liability or expenses, including attorney’s fees, incurred by any of such persons by reason of any actions or omissions that may arise out of the functions and activities of the Corporation or the performance of official duties for or on behalf of the Corporation.

—The Corporation must purchase and maintain liability insurance on behalf of any director, officer, employee, or agent of the Corporation, or on behalf of any person serving at the request of the Corporation as a Board member, officer, employee, or agent of another corporation, partnership, joint venture, trust, or other enterprise, against any liability asserted against that person and incurred by that person in any such capacity or arising out of any such status with regard to the Corporation.

—The Corporation further agrees that it shall at all times exercise reasonable precautions on behalf of, and be solely responsible for, the safety of its officers, agents, employees, licensees' invitees, and other persons, as well as their property, while in the act of performing their duties.

—Any indemnification or liability insurance provided by this section shall be obtained through the City's general insurance coverage.

Section VIII

Gifts

—The Board may accept on behalf of the Corporation any contribution, gift, bequest, or device for the general purpose or for any special purposes of the Corporation.

Section IX

Ethics and conflicts of interest

Each director, including the President and Vice President, its officers, employees, and agents shall abide by and be subject to the ordinances and resolutions of the City pertaining to ethics and conflicts of interest.

—In the event that a Director is aware of a conflict of interest or potential conflict of interest, with regard to any vote, the Board's actions shall be governed by the Texas Business Organizations Code, Title 2 Corporations, Chapter 22 Non-Profit Corporations, Section 22.230, as amended.

Section X

Amendments to Bylaws

—These Bylaws may be amended or repealed, and new Bylaws may be adopted by an affirmative vote of the authorized directors serving on the Board, subject to approval by the City Council.

CERTIFICATE OF SECRETARY

I certify that I am duly elected and acting secretary of the Hondo Economic Development Corporation and that these Amended Bylaws constitute the Corporation's Bylaws. These Amended Bylaws were initially adopted by the Corporation's Board of Directors on April 28th, 2004.

These Amended ~~and Revised~~ Bylaws are hereby adopted by the Hondo Economic Development Corporation this _____, ~~2023~~, 2024.

These Amended ~~and Revised~~ Bylaws are hereby approved by the Hondo City Council this _____, 20234.

APPROVED:

HEDC President

ATTEST:

HEDC _____

Board President _____ **ATTEST:** ~~Board~~ Secretary

Dated Signed: _____

BYLAWS OF
THE CITY OF HONDO ECONOMIC DEVELOPMENT CORPORATION

These Bylaws serve as the formal mode of performing acts of the City of Hondo Economic Development Corporation and are subject to the provisions of Section 4B of the Texas Development Corporation Act of 1979, Art. 5190.6, Vernon's Annotated Revised Civil Statutes and the Articles of Incorporation.

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BYLAWS OF
THE CITY OF HONDO ECONOMIC DEVELOPMENT CORPORATION

Article 1

The Corporation's registered office is 1600 Avenue M, Hondo, Texas 78861, and its agent for service is Rene Ruiz, 1600 Avenue M, Hondo, Texas 78861.

Article 2

The Corporation shall have no members.

Article 3

The Corporation has all the powers granted by Section 4B of the Development Corporation Act of 1979 (the "Act"). The purpose of the Corporation is to undertake any project authorized by Section 4B of the Act in accordance with the Corporation's Articles of Incorporation and as approved by the City Council.

Article 4

The Corporation has a board of directors in which all powers of the Corporation are vested and which consists of seven (7) directors who are appointed by the City Council for two-year terms of office. Vacancies on the board are filled by the City Council. The board shall appoint a president, a secretary, and other officers of the Corporation that the City Council considers necessary. Vacancies of officer positions are filled by the board. A majority of the entire membership is a quorum. Board meetings will be held at City Hall. The president of the Board presides over meetings. The Board may form committees and appoint and employ employees and professional consultants that it may deem desirable except that the City Attorney is the chief legal advisor of the Board. The Board may delegate administrative duties and authority to its employees and consultants.

Article 5

The board will undertake *projects* authorized by Section 4B of the Act and approved by the City Council. Projects authorized by Section 4B of the Act are enumerated in Attachment A hereto.

Article 6

The Board of Directors shall make a detailed annual report to the City Council at the City Council's second regularly scheduled meeting in January of each year, and at such other times as requested by the City Council. Such report shall include, but not be limited to, the following: (a) a statement of the Corporation's total revenues for the preceding fiscal year; (b) a statement of the Corporation's total expenditures for the preceding fiscal year; (c) a statement of the Corporation's primary economic development objectives; (d) a statement of the Corporation's total expenditures during the preceding fiscal year in each of the following categories: Administration, Personnel, Marketing or promotion, Direct business incentives, Job training, Debt service, Capital costs, Affordable housing, Payments to taxing units; (e) a list of the Corporation's capital assets, including land and buildings; (f) a status report of pending and completed projects in the preceding fiscal year; and (g) any other information required by the City Council.

Article 7

The Board shall also be required to submit an annual, one page report to the State Comptroller on or before February 1 of each year in the form approved by the Comptroller, which shall include the statements from items (a)-(f) of Article 6 above and any other information requested by the Comptroller.

Article 8

The fiscal year of the Corporation shall begin on October 1 and end on September 30 of the following year. The Board will prepare a budget for the forthcoming fiscal year in accordance with the annual budget preparation schedule set forth by the City Manager. The budget shall be submitted to the City Manager for inclusion in the annual budget presentation for approval by the City Council. The budget proposed for adoption shall include the projected operating expenses, and such other budgetary information as is customary and useful or appropriate for the Board and the City Council. All expenditures must be made as provided in the budget approved by the City Council. All amendments to the budget must be approved by the City Council.

Article 9

The Corporation must create and maintain detailed and accurate records of all expenditures, income and actions of the Corporation, including but not limited to minutes of the meetings, votes, contracts and agreements, correspondence. The City Council or its authorized agents may at any time inspect and copy any and all records of the Corporation in whatever form maintained. The Board of Directors shall provide for an audit to be performed each year and as requested by the City Council by a competent independent audit firm selected by the City Council.

ATTACHMENT A

PROJECTS AUTHORIZED BY SECTION 4B OF THE ACT¹

A project means the land, buildings, equipment, facilities, expenditures, targeted infrastructure, and improvements that are for the creation or retention of primary jobs and that are required or suitable for the development, retention, or expansion of manufacturing and industrial facilities, research and development facilities, transportation facilities, sewage or solid waste disposal facilities, recycling facilities, air or water pollution control facilities, facilities for the furnishing of water to the general public, distribution centers, small warehouse facilities capable of serving as decentralized storage and distribution centers, primary job training facilities for use by institutions of higher education, and regional or national corporate headquarter facilities.

Project also includes job training required or suitable for the promotion of development and expansion of business enterprises, and expenditures found by the Board to be required or suitable for infrastructure necessary to promote or develop new or expanded business enterprises limited to streets and roads, rail spurs, water and electric utilities, gas utilities, drainage and related improvements, and telecommunications and Internet improvements.

Project also includes the land, buildings, equipment, facilities, and improvements found by the Board to: (a) be required or suitable for use for professional and amateur sports, athletic, entertainment, tourist and convention, and public park purposes and events, including, stadiums, ballparks, auditoriums, amphitheaters, concert halls, open space improvements, museums, exhibition facilities, and related store, restaurant, concessions, and automobile parking facilities, related area transportation facilities, and related roads, streets, and water and sewer facilities, and other related improvements that enhance any of those items; (b) promote or develop new or expanded business enterprises that create or retain primary jobs, including a project to provide public safety facilities, streets and roads, drainage and related improvements, demolition of existing structures, general municipally-owned improvements, as well as any improvements or facilities that are related to any of those projects and any other project that promotes or develops new or expanded business enterprises that create or retain primary jobs; and (c) be required or suitable for the promotion of development and expansion of affordable housing, as defined by 42 U.S.C. Section 12745.

¹ This is a complete list of projects that the board is authorized to undertake under Section 4B of the Act with the approval of the City Council as of June 17, 2004. Please consult with the City Attorney to ensure that a particular project is still authorized by the Act or to obtain an updated list of authorized projects.



City Council Communication

Title: DISCUSS AND CONSIDER AUTHORIZING PUBLIC WORKS DEPARTMENT, STREETS DIVISION, TO PURCHASE A 2024 CASE FRONT-END LOADER USING THE ASPHALT ZIPPER AS TRADE IN CREDIT. (RENE SAENZ, PUBLIC WORKS DIRECTOR & ADAM ZAPATA, STREETS SUPERINTENDENT)

Date: June 24, 2024

From: Rene Saenz, Public Works Director

INFORMATION:

Public Works Department is seeking approval for the purchase of a 2024 Case 521G Loader. Current Front-end loader is 16 years old and used every day. Rule of thumb in the Public Works industry is that equipment/vehicles should be replaced after 10 years of service or 100K miles. The Loader is an essential piece of equipment in everyday Public Works operations. The Asphalt Zipper has been accepted by the equipment company as trade-in credit (\$50K), off the loader price. City staff/administration have tried several times to sell/trade/exchange the Asphalt Zipper but have been unable due to do so. Staff would like to take advantage of this opportunity to trade the zipper for a needed piece of equipment being that the best offer received for zipper in our attempts to sell was \$27,500.00.

FINANCIAL IMPACT:

Base price for the Loader is \$216,472.00; ASCO (equipment company), will credit City \$50,000.00 in trade-in value for the Asphalt Zipper, with additional BuyBoard discount of \$54,374.75 dropping the price of the new loader to \$121,264.25. Funding would come from the general fund balance.

STAFF RECOMMENDATION:

Staff recommends City Council approve the purchase the 2024 Case 521G loader using the Asphalt Zipper as trade in credit.

MOTION:

Motion to approve and authorize the purchase the Case 521G loader using the Asphalt Zipper as trading in credit

ATTACHMENTS:

1. Loader quotes
2. Zipper highest bid

STAFF CONTACTS:

Rene Saenz
Public Works Director
Adam Zapata
Street Division Superintendent

BuyBoard Quote

ASSOCIATED SUPPLY COMPANY, INC.

THE FOLLOWING DETAILS SHALL BE PROVIDED WITH ANY BUYBOARD PURCHASE ORDER (FAX PURCHASE ORDER TO 800-211-5454)

BuyBoard Vendor: Associated Supply Company, Inc.
 Phone: 210-333-8000
 Fax: 210-333-6137

Government Agency: City of Hondo

Ship To: City of Hondo
 414 Disosway Rd
 Hondo, TX 78861

Contacts' Name: Adam Zapata
 Email: azapata@hondo-tx.org

Product Description: NEW Case 521G Loader

I. Price List Dated: 2022 - 2023

II: Base Bid Options (Itemized Below)

Prepared By: Brian Cosgrove
 Mobile: 210-232-6213
 Email: bcosgrove@ascoeq.com

Date Prepared: 4/23/2024

Bill To: City of Hondo
 414 Disosway Rd
 Hondo, TX 78861

Phone: 830-741-5077
 Fax:

BuyBoard Contract: 685-22

Base Price: \$ 216,472.00

Quick Pick Discount	\$ (4,292.00)
Zbar Linkage	
Limited Slip Differentials	
Enhanced Cab Comfort	\$ 932.00
Enhanced Visibility Bundle	\$ 2,671.00
Standard Hydraulic Steering	
Joystick w/1 Aux Function	
Standard Fenders	\$ 317.00
17.5R25 L3 Michelin XHA2	\$ 1,399.00
Bucket Pins, No Bucket or Coupler	
No Integrated Payload System	
SUB-TOTAL:	\$ 1,027.00

Locking Hydraulic For Coupler	
Standard Weather	
Ride Control	
SUB-TOTAL:	\$ -

Options List Price Total: \$ 1,027.00

\$ 217,499.00

III. SUB-TOTAL OF I & II

IV. BuyBoard Discount: 25.00% \$ 54,374.75

BUYBOARD CONTRACT PRICE: \$ 163,124.25

V: NON-BASE OPTIONS

Non-Base Options (%) = 0

3 Year / 3000 Hour PREMIER Warranty	Included
3 Year / 2000 Hour Case ProCare Maintenance	Included
2.3 cu yd Bucket	\$ 8,500.00
SUB-TOTAL:	\$ 8,500.00

	\$ -
	\$ -
	\$ -
SUB-TOTAL:	\$ -

VI: UNPUBLISHED OPTIONS ADDED TO CONTRACT PRICE (SUBTOTAL OF COL1 & COL 2)

\$ 8,500.00

VII: TOTAL IV + VI

\$ 171,624.25

VIII: QUANTITY ORDERED UNITS:

1

\$ 171,624.25

IX: TRADE-IN OR OTHER CREDIT(S):

\$ 50,000.00

TRADE IN: Williamson Asphalt Zipper

\$ 50,000.00

TOTAL: \$ 121,624.25

FAX ALL PURCHASE ORDERS TO BUYBOARD AT 800-211-5454



RDO Equipment Co.
19275 NORTH IH35
New Braunfels TX, 78132
Phone: (830) 632-3100 - Fax: (830) 632-3099

Proposal for:
CITY OF HONDO
1600 AVENUE M
HONDO, TX, 788611798
MEDINA

Investment Proposal Date:	5/2/2024
Pricing Valid Until:	5/16/2024
Deal Number:	1772640
Customer Account#:	3378010
RDO Sales Professional:	Brien Camp
Phone:	(830) 632-3100
Fax:	(830) 632-3099
Email:	BCamp@rdoequipment.com

Quantity	Serial Number Stock Number	Hours (approx.)	Status / Year / Make / Model Additional Items	Cash Price
1	TBD TBD	0	New 2024 JOHN DEERE 444G	\$224,724.00
			9001BZ 444 G-Tier Wheel Loader	
			0202 United States	
			0259 English	
			0351 Translated Text Labels	
			0400 Standard Loader	
			0451 Standard Z-BAR	
			0602 Level 2 Trim	
			0951 Rear Camera	
			183E JDLINK™	
			4065 John Deere PowerTech Engine	
			4251 Standard Fuel Filter with Water Separator	
			6524 Rear Concrete Counterweight w/ Hitch and Pin	
			7053 Two Function Hydraulics with Joystick Controls	
			5174 MAXAM – 20.5R25 L3 2-STAR RADIAL TIRES w/ 3 PC RIMS	
			7408 Factory Pin-on Bucket Ready	
			7812 2.50 YD (1.90 CM) General Purpose	
			7458 Bolt On Cutting Edge	
			Customer Discount Sourcewell Discount 36%	(\$80,900.64)
			Freight in FACTORY FREIGHT	\$4,750.00
			Prep / Reconditioning PDI	\$2,750.00
			Freight Out DELIVERY TO HONDO	\$1,750.00
			Warranty ~John Deere Power Train & Hyd.-48 Months, 2500 Hours,Deductible: 0, Exp Date: 5/1/2028	\$2,750.00
Equipment Subtotal:				\$155,823.36

Purchase Order Totals

Balance:	\$155,823.36
Total Taxable Amount:	\$0.00
TX STATE TAX:	\$0.00
TX COUNTY TAX:	\$0.00
TX CITY TAX:	\$0.00
Sales Tax Total:	\$0.00
Sub Total:	\$155,823.36
Cash with Order:	\$0.00
Balance Due:	\$155,823.36



**RDO Equipment Co.
19275 NORTH IH35
New Braunfels TX, 78132
Phone: (830) 632-3100 - Fax: (830) 632-3099**

Investment Proposal Date:	5/2/2024
Pricing Valid Until:	5/16/2024
Deal Number:	1772654
Customer Account#:	3378010
RDO Sales Professional:	Brien Camp
Phone:	(830) 632-3100
Fax:	(830) 632-3099
Email:	BCamp@rdoequipment.com

[illegible]

Balance:	\$181,021.12
Total Taxable Amount:	\$0.00
TX STATE TAX:	\$0.00
TX COUNTY TAX:	\$0.00
TX CITY TAX:	\$0.00
Sales Tax Total:	\$0.00
Sub Total:	\$181,021.12
Cash with Order:	\$0.00
Balance Due:	\$181,021.12



City Council Communication

***Title:* DISCUSS AND CONSIDER ACTION TO JOIN THE PROPOSED MEDINA COUNTY REGIONAL WATER ALLIANCE FOR PROJECTS SUCH AS AQUIFER STORAGE AND RECOVERY. (MAYOR MCANELLY)**

Date: June 24, 2024

From: Mayor John McAnelly, Mayor

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

1. INTERLOCAL AGREEMENT ESTABLISHING REGIONAL WATER ALLIANCE

STAFF CONTACTS:

INTERLOCAL COOPERATION AGREEMENT ESTABLISHING THE MEDINA COUNTY REGIONAL WATER ALLIANCE

This Agreement Establishing the Medina County Regional Water Alliance (“Agreement”) is made and agreed to by and among Yancey Water Supply Corporation (“Yancey WSC”), East Medina County Special Utility District (“East Medina County SUD”), the County of Medina (“Medina County”), the City of Hondo (“Hondo”), the City of Castroville (“Castroville”), the City of Devine (“Devine”), the City of LaCoste (“LaCoste”), the City of Natalia (“Natalia”), the City of Lytle (“Lytle”), Atascosa Rural Water Supply Corporation (“Atascosa Rural WSC”), and West Medina Water Supply Corporation (“West Medina WSC”) (collectively, the “Members” and, individually, a “Member”), for the purpose of creating the Medina County Regional Water Alliance (the “Alliance”), and setting forth the Alliance’s mission and purpose.

RECITALS

WHEREAS, in recognition of the immediate need to secure affordable and sustainable sources of water supply of sufficient quality for use by the Members and their respective constituents and customers, the Members agree to cooperate and combine their individual efforts and interests by sharing information, expertise, funding, and other resources to establish an Alliance for the regional joint planning, management, and funding of long-term water supply projects to serve the Members’ respective constituents and customers;

WHEREAS, the Members agree that it is in the best interest of their respective constituents and customers to balance the development of water resources in Medina County with the conservation of said water resources, in order to meet the existing water needs and future demands of water for Medina County and the surrounding region;

WHEREAS, in furtherance thereof the Members desire to collaborate in the development one or more projects to meet the existing water needs and growing water demands of Medina County and the Members’ respective service areas, constituents, and customers (the “Water Supply Projects”), such Water Supply Projects to include, but are not limited to an aquifer storage and recovery project (“ASR Project”) and projects for new water supplies;

WHEREAS, this Agreement is intended to stimulate, encourage, and support development and conservation of water resources in and around Medina County, while meeting the existing water needs and growing water demands in and around Medina County;

WHEREAS, the Members intend to request and receive a funding and/or financing from the Texas Water Development Board (“TWDB”) in order to financially support certain regional Water Supply Projects; and

WHEREAS, the governing bodies of the Members have each respectively determined for themselves that they have the authority to carry out the purposes and perform the

tasks contemplated by this Agreement, and accordingly have each approved and authorized the execution and performance of this Agreement;

NOW THEREFORE, in consideration of the promises and for other good and valuable considerations, the receipt and sufficiency of which are hereby acknowledged, the Member agree as follows:

ARTICLE I BACKGROUND AND PURPOSE OF AGREEMENT

- 1.1 **Purpose.** The purpose of this Agreement is to establish and create the Medina County Regional Water Alliance (the “Alliance”), which shall serve to facilitate and promote the cooperation, coordination, and joint efforts in the management and development of regional water resources and infrastructure within and around the Alliance Territory (defined under Section 1.2 of this Agreement), including but not limited to the collaboration and sharing of resources to advance regional water supply projects serving the Alliance Territory. By entering this Agreement, the Members demonstrate their collective desire to immediately pursue the design and development of one or more Water Supply Projects, including but not limited to the ASR Project, more particularly defined under Article VI of this Agreement.
- 1.2 **Formation.** The Members, as more particularly defined by Article II of this Agreement, hereby establish and form the Alliance for the purposes stated under Section 1.1 of this Agreement, and as provided throughout this Agreement.
- 1.3 **Alliance Territory.** The Alliance Territory shall comprise all of Medina County, Texas, and the jurisdictional boundaries or services areas recognized by a valid certificate of convenience and necessity (“CCN”) issued by the Texas Commission on Environment Quality (“TCEQ”) or the Public Utility Commission of Texas (“PUCT”), if such boundaries or service areas extend beyond the jurisdictional boundaries of Medina County.
- 1.4 **Contracts.** The Members agree that, subject to the Annual Budget set forth and defined under Article V, the Alliance’s Board of Trustees may enter contracts and render payment for goods, services, licenses, easements, real estate acquisitions, permits, fees, or other costs or investments deemed necessary or appropriate by the Board in carrying out the purpose of this Agreement, including but not limited to such contracts for engineering and legal services in accordance with the terms of this Agreement. Any such contracts may, but are not required to be entered into by and through the Administrator, as defined under Article IV of this Agreement, and in accordance with Article III of this Agreement. Any contracts exceeding the Annual Budget, or for goods or services to be paid in the following Fiscal Year (as defined by Section 5.1 of this Agreement), shall be deemed a Major Action requiring approval of the governing bodies of the Members.

- 1.5 **Good Faith.** None of the Partners are under any legal obligation to enter into this Agreement. Each Partner desires to enter into this Agreement in good faith for the purposes stated herein.
- 1.6 **Authorization.** The governing bodies of each Member have respectively determined for themselves that they have the authority to carry out the purposes and perform the tasks required of joining the Alliance carrying out this Agreement, and accordingly represent that they each are authorized to enter and carry out this Agreement.

ARTICLE II MEMBERSHIP

- 2.1 **Initial Members.** The signatory Members of this Agreement shall constitute the Initial Members of the Alliance, and include the following:
- A. Yancey WSC, a non-profit water supply corporation, formed and operating in Medina County, Texas, under Chapter 67 of the Texas Water Code and Chapter 22 of the Texas Business Organizations Code;
 - B. East Medina County SUD, a special utility district formed and operating in Medina County, Texas under Chapter 65 of the Texas Water Code and Chapter 7203 of the Special District Local Laws Code;
 - C. Medina County, a corporate and political body created and operating pursuant to Article IX, Section 1, and Article XI, Section 1 of the Constitution of Texas; Title 3 of the Texas Local Government Code; and the applicable general laws of the State of Texas;
 - D. Hondo, a home-rule city created and operating pursuant to Article XI, Section 5 of the Constitution of Texas; Title 3 of the Texas Local Government Code; and the applicable general laws of the State of Texas;
 - E. Castroville, a home-rule city created and operating pursuant to Article XI, Section 5 of the Constitution of Texas; Title 3 of the Texas Local Government Code; and the applicable general laws of the State of Texas;
 - F. Devine, a home-rule city created and operating pursuant to Article XI, Section 5 of the Constitution of Texas; Title 3 of the Texas Local Government Code; and the applicable general laws of the State of Texas;
 - G. LaCoste, a home-rule city created and operating pursuant to Article XI, Section 5 of the Constitution of Texas; Title 3 of the Texas Local Government Code; and the applicable general laws of the State of Texas;

H. Natalia, a home-rule city created and operating pursuant to Article XI, Section 5 of the Constitution of Texas; Title 3 of the Texas Local Government Code; and the applicable general laws of the State of Texas;

I.

Lytle, a home-rule city created and operating pursuant to Article XI, Section 5 of the Constitution of Texas; Title 3 of the Texas Local Government Code; and the applicable general laws of the State of Texas;

J. Atascosa Rural WSC, a non-profit water supply corporation, formed and operating in Medina and Atascosa Counties, Texas, under Chapter 67 of the Texas Water Code and Chapter 22 of the Texas Business Organizations Code; and

K. West Medina WSC, a non-profit water supply corporation, formed and operating in Medina County, Texas, under Chapter 67 of the Texas Water Code and Chapter 22 of the Texas Business Organizations Code.

2.2 **Membership Eligibility.** Membership in the Alliance is limited to political subdivisions of the State of Texas, including counties, municipalities, and special districts created and operating under the laws of the State of Texas, and purveyors of water on a wholesale or retail basis, whether public or private, including, but not limited to water supply corporations operating under Chapter 67 of the Texas Water Code and private enterprises acting as public utilities (“Investor-Owned Utilities” or “IOUs”). Political subdivisions and water purveyors eligible for membership under this section are herein “Eligible Parties.”

2.3 **New Members.** Eligible Parties seeking membership into the Alliance shall submit a written request for membership to the Board of Trustees of the Alliance (“Board” as more particularly defined under Article III of this Agreement). Eligible Parties seeking membership in the Alliance shall become a “New Member” of the Alliance upon:

A. The Board’s approval by a majority vote of a quorum of Trustees present at the meeting at which the vote is being held;

B. The Board’s approval of an amendment to this Agreement in accordance with Article III of this Agreement, enlisting the Eligible Party as a New Member; and

C. If the Eligible Party is a political subdivision or water supply corporation, approval by the Eligible Party’s governing body of this Agreement as amended, which approval shall be formalized in writing by signing the amended Agreement.

New Members shall formally designate a Trustee to serve on the Alliance’s Board, and shall comply with this Agreement and all the Alliance’s governing documents, including any policies and bylaws now existing, or which may be adopted by the Board in the future.

- 2.4 **Member Resignation.** Any member, whether an Initial Member or a New Member, may resign from the Alliance at any time by providing a written notice authorized by the resigning member's governing body, provided however that such resignation shall not alleviate, waive liability, or otherwise terminate any obligations, whether financial or performative, under any agreements with the Alliance or the Members of the Alliance existing at the time of the resignation. Resignation shall become effective immediately upon the delivery of the properly authorized written notice to each Member in accordance with Article VII of this Agreement. Resignation from the Alliance shall automatically terminate any rights, interests, or claims to any property, whether real or personal, held in trust by the Board of Trustees on behalf of the Members.

ARTICLE III BOARD OF TRUSTEES

- 3.1 **Board Creation.** The Alliance shall be governed by a Board of Trustees, created by this Agreement. The Board shall carry out the purposes and goals of this Agreement, including, but not limited to the following tasks:
- A. Manage the Alliance in accordance with this Agreement, including facilitating communication amongst the Members, sharing relevant information as appropriate, collaborating with the Members and their respective governing bodies and staff, and taking all necessary and appropriate official actions to plan, develop, design, and implement long-term water management strategies serving the Members and Alliance Territory;
 - B. Designate and direct the Administrator in Article IV of this Agreement;
 - C. Plan, develop, set, and adopt an Annual Budget in accordance with Article V of this Agreement;
 - D. Authorize expenditures of and on behalf of the Alliance and its Members;
 - E. Award contracts to vendors and consultants ("Selected Consultants") as necessary and appropriate, and contract for professional services with said Selected Consultants, including engineering and legal services, by and through the Administrator, provided, however, an attorney or law firm serving as a Selected Consultant shall not serve as a City Attorney or General or Special Counsel to any Member unless approved by a majority of the Board;
 - F. Secure funding and/or financing for public works projects authorized by the Board, whether through private or public sources, including but not limited to funds available through the Texas Water Development Board ("TWDB"), individual Member contributions, or other means;

- G. Acquire, hold, lease, encumber, and dispose of real property, including but not limited to land, buildings, and water rights, on behalf of the Alliance;
 - H. Make decisions for and on behalf of the Alliance, or delegate such decision making authority to the Administrator, Member personnel, Selected Consultants, and other professionals in accordance with this Agreement.
 - I. Provide oversight regarding the design, construction, administration, operation and maintenance of any water management systems and strategies conceived by the Alliance, including but not limited to the ASR Project contemplated by Article VI of this Agreement;
 - J. Review this Agreement annually, and, if necessary or appropriate, recommend amendments to the Members;
 - K. Secure appropriate authorizations from the Members' governing bodies for all Major Actions, as contemplated by Section 3.10 of this Agreement; and
 - L. Take any and all other actions necessary or appropriate to carry out the purpose of this Agreement, provided however that Board shall only take such actions authorized by this Agreement or by the governing bodies of the Alliance Members.
- 3.2 **Trustees.** The Board shall be composed of representatives appointed by the governing bodies of each of the Members, each representative being a Trustee. No Member shall be represented on the Board by more than one Trustee at a time.
- 3.3 **Alternates.** Each Member shall also designate an alternate Trustee ("Alternate"), who shall serve as a proxy for the Member's Trustee in the event such Trustee is unable attend a meeting of the Board. Alternates shall have all the powers and duties of the Trustee while serving as the proxy for a Trustee.
- 3.4 **Vacancies.** If there is a vacancy on the Board, the governing body of the Member that appointed the Trustee who vacated the office shall appoint a Trustee to serve in the Trustee's place.
- 3.5 **Trustee Terms.** Trustees and Alternates shall serve on the Board until the governing body of a Member appoints a new Trustee or Alternate, or until the Member-organization resigns from the Alliance in accordance with Section 2.4 of this Agreement.
- 3.6 **Prohibition Against Profits.** Trustees by virtue of their membership on the Board, do not hold a civil office, an office of profit of trust, or emolument, within the meaning of Article XVI, Section 12, 30, or 40 of the Texas Constitution.

- 3.7 **Management.** The Board is responsible for the management, operation, and control of the Alliance.
- 3.8 **Meetings.** The Board shall meet periodically as necessary, but no less than once per annual quarter, to fulfill the purpose of this Agreement. Board meetings shall be scheduled to occur at a place and time determined in advance by the Trustees. Written notice of each meeting of the Board must be delivered to each Trustee. The notice must be delivered at least three (3) calendar days before a meeting by electronic mail and facsimile, courier, or hand delivery. Board meetings and notices are also subject to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.
- 3.9 **Bylaws.** The Board shall adopt and amend as necessary or appropriate bylaws, agreed to by a majority of the Trustees, establishing the Board's meetings, decision and voting procedures, duties, obligations, and other essential terms necessary or appropriate in carrying out this Agreement. This event of conflict between this Agreement shall prevail over the conflicting bylaw.
- 3.10 **Delegated Authority.** By entering this Agreement, the Members, by and through their respective governing bodies, hereby delegate to the collective Board and its individual Trustees the powers, authority, duties, and obligations expressly described herein, together with all such powers and authority necessary to carrying out such express powers, authority, duties, and obligations; provided however that all Major Actions of the Board shall be approved or ratified by each Member's respective governing body. For purposes of this Agreement, a Major Action is any of the following actions taken by the Board:
- A. Setting the Annual Budget;
 - B. Authorizing expenditures in excess of the Annual Budget, and amending the Annual Budget accordingly;
 - C. Acquiring any interest in real property, including permanent easements, unless acquired in the name of an individual Member;
 - D. Amending this Agreement, unless otherwise provided herein;
- 3.11 **Quorum.** A majority of the Board constitutes a quorum at a meeting of the Board. A concurrence of a majority of the Trustees present and voting is sufficient for transacting any business of the Alliance unless otherwise provided by this Agreement or the Board's Bylaws.
- 3.12 **Voting.**
- A. Generally, each Trustee is entitled to one vote on any issue before the Board, except as provided by Section 3.12(B), below;

- B. **Specific Water Supply Projects.** A vote on a motion affecting the cost for a particular Water Supply Project for which less than all the Members participate shall be by weighted vote, meaning that for the purpose of determining a majority of interest in voting on such motion, each Trustee shall be accorded a percentage of interest in proportion to the percentage of the financial interest that the Member appoint the Trustee has in the Water Supply Project bears to the total financial interest that all of the Members have in the Water Supply Project
- 3.13 **Officers.** At the first meeting of the Board after January 1 of each year, the Board shall elect officers for the Alliance, including a chair, vice chair, secretary, and treasurer.
- 3.14 **Procurement.** Unless otherwise directed by the Board, the procurement of contracts for all goods and services on behalf of the Alliance shall comply with the policies, laws, and regulations of the Administrator designated by the Board under Article IV of this Agreement.

ARTICLE IV ADMINISTRATION

- 4.1 **Administrator.** Administration services for the Alliance shall be performed by the Administrator, an individual or an entity who may be, but is not required to be a Member of the Alliance designated by a majority of a quorum of the Board.
- 4.2 **Initial Administrator.** The Members hereby designate Yancey WSC as the Initial Administrator. The Initial Administrator shall serve until the initial meeting of the Board, at which time the Board, by majority vote shall designate the Administrator, who shall serve until such a time when the Board designates a different Administrator or the Administrator resigns.
- 4.3 **Administrator's Duties.** The Initial Administrator's duties shall be the holding of the initial meeting of the Board, including coordinating the time and place of the meeting, posting notice as required by law, and identifying candidates willing and qualified to serve as Administrator. The Administrator's duties include, but are not limited to, the following, all which shall be in accordance with and subject to the direction of the Board:
- A. Coordinating meetings of the Board;
- B. Preparing and posting public notices in compliance with this Agreement and Texas Open Meetings Act, Chapter 551 of the Texas Government Code;

- C. Keeping records, and preparing materials as may be needed for purposes of carrying out the scope of this Agreement, and complying with the Texas Public Information Act, Chapter 552 of the Texas Government Code (“TPIA”);
 - D. Contracting for and/or managing contracts for professional services on behalf of the Alliance, including legal, engineering, and other services approved by the Board, and only with such vendors that have been selected and approved by the Board (“Selected Contractors”);
 - E. Managing and coordinating with Selected Contractors as may be necessary and appropriate;
 - F. Managing, tracking, and reporting on all budgets as described herein at Board meetings; and
 - G. Any and all other duties as may be assigned by the Board.
- 4.4 **Public Information.** The Alliance shall at all times be subject to the TPIA. “Public Information” shall have the same meaning as defined by Texas Government Code § 552.002(a). All Members who are not independently subject to the TPIA shall be subject to the TPIA when in possession of any Public Information pertaining to the official business of the Alliance.
- 4.5 **Public Information Officer.** The Trustee representing the Member designated as Administrator under this Section shall be the Alliance’s Public Information Officer for purposes of complying with the Texas Public Information Act, Chapter 552 of the Texas Government Code.

ARTICLE V

ANNUAL BUDGET AND COST-SHARING ALLOCATION

- 5.1 **Fiscal Year.** The Alliance and its Members shall financially plan and budget for each one-year period, beginning on October 1st and ending on September 30th of each calendar year (“Fiscal Year”).
- 5.2 **Initial Budget.** The Members agree to fund a budget for the remainder of the 2024 Fiscal Year (the “Initial Budget”), in which the Initial Budget shall not exceed \$85,000.00, and each Member agrees to contribute its respective financial share of the Initial Budget costs as defined under Section 5.5. The Initial Budget shall include the following line items:
- A. Engineering Services: \$50,000.00
 - B. Legal Services: \$35,000.00
 - C. Administrative Services: \$7,000.00

- 5.3 **Annual Budget.** Beginning for the 2025 Fiscal Year, the Board shall adopt an Annual Budget by September 30th on a per annum basis, unless otherwise agreed by the Board (“Annual Budget”). All expenditures of the Alliance shall be included in the Annual Budget and approved by the Board, provided however that the Board may amend the Annual Budget to include expenditures unforeseen at the time the Annual Budget was adopted. The total amount of expenditures for each Fiscal Year shall not exceed the Annual Budget for that Fiscal Year without prior approval of the Members’ governing bodies.
- 5.4 **Effect of Resignation.** Resignation from the Alliance shall have no effect on the resigning Member’s financial obligations under the Annual Budget. Unless otherwise agreed by the Board, a Member that resigns in accordance Section 2.4 of this Agreement prior to September 30th shall be responsible for covering its portion of the Annual Budget for the Fiscal Year in which the Member resigns.
- 5.5 **Cost Sharing.** The Members hereby agree to share the budgeted costs for any and all expenditures approved by the Board on a pro rata basis according to metered retail service connections, which shall be offset by any contributions made by Medina County, or any additional contributions made by any other Member.
- 5.6 **Initial Budget Cost Sharing.** Cost Sharing of the Initial Budget be according to the following percentages, which are intended to reflect a pro rata allocation of costs based on the quantity of metered retail service connections, and offset by any contributions made by Medina County or any additional contributions made by any other Member:

Member	Meters Count	Cost Share Percentage	Cost Share Commitment
Yancey WSC	4797	23%	\$21,302.51
Atascosa Rural WSC	4635	22%	\$20,583.10
East Medina County	3502	17%	\$15,551.67
SUD			
Castroville	1076	5%	\$4,778.30
Hondo	3681	18%	\$16,346.58
La Coste	496	2%	\$2,202.64
Devine	1439	7%	\$6,390.31
Natalia	606	3%	\$2,691.12
West Medina WSC	485	2%	\$2,153.79
Totals	20717	100%	\$92,000.00

For the Initial Budget, no Member’s cost share shall amount to more than twenty-five percent (25%) of the Initial Budget (i.e. twenty-one thousand, two hundred and fifty

dollars or \$23,000.00), unless authorized by written resolution of the authorizing Member's governing body.

- 5.6 **Voluntary Contributions.** Any Member may contribute more than their allocation under Section 5.5 without prior authorization by the Board. The Board and its Members may solicit contributions from non-Member third parties. To the extent such voluntary contributions are received by a non-Member third party, such contributions will be used to offset, on a pro-rata basis each Member's allocation under Section 5.5.
- 5.7 **Billing.** The Administrator will invoice each Member for their respective share of the budgeted expenditures on a monthly basis. All Members are committed to the full payment of their obligations under the Annual Budget.
- 5.8 **No Profits.** Members and Trustees shall not profit from their service for or on behalf of the Alliance, or from the transaction of official business for or on behalf of the Alliance.
- 5.9 **Additional Funding Sources.** To the extent possible, the Alliance agrees to review, vet, and pursue potential alternative funding sources available by and through TWDB and other relevant federal and state agencies, as an additional source of revenue for designing, developing, and constructing water management systems, strategies, and infrastructure.
- 5.10 **Monthly Statements.** The Administrator shall maintain copies of this Agreement and retain copies of all financial statements which shall be issued to the Members each month by the Board ("Monthly Statement") according to this Agreement. The Monthly Statement shall list the expenses paid by the Member on behalf of the Alliance, and shall detail at a minimum the nature of the expenditure, the receiving party, the date of services performed, the date payment was made, and any outstanding debts or unpaid invoices.
- 5.11 **Administrative Costs.** The Annual Budget shall include a line item for Administrative Costs. The Administrator shall provide an estimate of the total amount of Administrative Costs for the following year's Annual Budget prior to the adoption of the Annual Budget. Administrative Costs shall be limited to fees and direct expenses incurred by the Administrator in carrying out the duties defined under Article IV of this Agreement, provided however that the Annual Budget shall have a separate line item for the costs anticipated under any existing or future contracts with Selected Consultants. The Administrator shall account for its labor and direct expenses associated with the administrative duties and responsibilities, and shall directly invoice each Member in accordance with Section 5.7 of this Agreement for services rendered. Expenses shall be paid according to their original costs. Labor shall be billed at an hourly rate of \$20.00 per hour, unless otherwise ordered in writing by the Board. The Administrator

shall take all reasonable measures to manage expenses within the agreed upon Annual Budget.

- 5.8 **Records.** The Administrator shall retain copies of all invoices issued to the Alliance each month, and shall retain copies of all receipts, payments, and other evidence necessary to document expenses assumed in carrying out the Administrator's duties.

ARTICLE VI

ASR PROJECT DEVELOPMENT AND RECOVERY OPERATIONS

- 6.1 **ASR Lead.** The Members designates Yancey WSC to assume primary and sole responsibility for soliciting professional services necessary for forming the Alliance and planning and designing the ASR Project, including, but not limited to, engineering services, geoscience services, and legal services. Yancey WSC shall keep the Board apprised of its efforts to fulfill its obligations under this Section. Any contracts entered under this Agreement shall comply with Article III of this Agreement.
- 6.2 **Edwards Aquifer.** The Members recognizes the exceptional economic and conservation-oriented advantages ASR provides within the unique regulatory framework governing the Edwards Aquifer in Medina County, and specifically § 711.324 of the Edwards Aquifer Authority ("EAA") Rules allowing for the transfer of EAA-issued permits by conveyance or lease between parties, including the transfer of the point of withdrawal, purpose of use, place of use, maximum rate of withdrawal, and groundwater withdrawal amount. Therefore, the Members agree that any pursuit of an ASR Project shall contemplate the withdrawal of groundwater under existing or acquired EAA-permitted groundwater rights, and storage in a geologically adjacent aquifer.
- 6.3 **Groundwater Recovery.** The Board recognizes that each Member has the right to recover the same amount of Edwards Aquifer water that it injects into the ASR Project, and nothing in this Agreement shall be construed to deprive any Partner of its ownership or lawful right of control over such Edwards Aquifer water injected into the ASR Project. Recovery amounts from the ASR Project shall not exceed injection amounts, on a collective and individual Member basis.
- 6.4 **Future Agreements.** The Members acknowledge that future coordination, collaboration, and negotiation will be necessary to promote, develop, and implement the ASR Project. The Members are committed to continue their individual and collective efforts toward the stated purpose of this Agreement, and the commitments contained herein. The Members recognize the need for new water supplies in and around the Alliance Territory and agree that the ASR Project is just one strategy that can help meet that need.

ARTICLE VII NOTICES

- 7.1 Unless otherwise stated, to be effective, any notice provided under this Agreement must be in writing, and shall be deemed to have been received for all purposes upon the earlier to occur of hand delivery or three (3) days after the same is mailed by U.S. Postal Service certified or registered mail, return receipt requested, and addressed as follows:

Yancey Water Supply Corporation
P.O. Box 127
Yancey, Texas 78886

The City of Devine
303 S Teel Dr.
Devine, Texas 78016

East Medina County Special Utility District
P.O. Box 628
Devine, Texas 78016

The City of LaCoste
P.O. Box 112
LaCoste, Texas 78039

Medina County
1300 Avenue M, Room 250
Hondo, Texas 78861

The City of Natalia
P.O. Box 270
Natalia, Texas 78059

The City of Hondo
1600 Avenue M
Hondo, Texas 78861

West Medina Water Supply Corporation
145 CR 526
D'Hanis, Texas 78850

The City of Castroville
1209 Fiorella Street
Castroville, Texas 78009

Atascosa Rural Water Supply Corporation
10882 Jarratt Rd.
Atascosa, TX 78002

A Member may change its address or contact person under this section by notice in writing given to the other Members.

ARTICLE VIII GENERAL PROVISIONS

- 10.1 **Good Faith.** The signatories to this Agreement agree to be bound by this Agreement, and to work in good faith toward achieving its purpose and the functions described herein.
- 10.2 **Assignment.** No Member may assign its rights, privileges, and obligations under this Agreement in whole, or in part, without the prior written consent of all the other Members. Any attempt to assign without such unanimous approval shall be void.
- 10.3 **Default.** Notwithstanding anything to the contrary within this Agreement, if at any time during the term of this Agreement, any Member defaults in the

- performance of any of the terms or conditions of this Agreement, a non-breaching Member may issue written notice to the Board. The Board, upon receipt of such written notice, shall meet and may either elect to (1) provide a written notice after which the defaulting Member shall have 30 days to cure or (2) remove the defaulting Member from the Agreement by amendment and pursue other available remedies.
- 10.4 **Remedies.** In the event of a default, the Alliance may enforce this Agreement by requiring the defaulting Member to specifically perform the defaulting Member's obligations under this Agreement, or the Alliance may pursue other remedies available at law or equity. Any financial obligations not honored according to Article V is considered a default of this Agreement, and the rights and remedies of this Section are enforceable against any Member found in breach of those provisions.
- 10.5 **Term.** The term of this Agreement shall commence on the Effective Date and continue in effect until terminated by the Members.
- 10.6 **Amendments.** This Agreement may not be modified or amended except as authorized by the Board, and if applicable the Members' respective governing bodies. An amendment to this Agreement must be in writing and signed by each Member.
- 10.7 **Dissolution.** Any dissolution of the Alliance and its Board of Trustees shall be effective only upon the termination of this Agreement. Termination shall occur by a resolution adopted and signed in writing by each Member's governing body.
- 10.8 **Severability.** In case any one or more of the provisions contained herein shall be held to be for any reason invalid, illegal, or unenforceable in any respect, the remaining provisions of the Agreement shall be construed as if the invalid, illegal, or unenforceable provision had never been contained herein. This Agreement shall not be construed for or against any Member by reason of the authorship or alleged authorship of any provision, or by reason of the status of the respective Member.
- 10.9 **Entire Agreement.** This Agreement constitutes the entire agreement between the Member hereto and supersedes all prior agreements, understandings, and arrangements, oral or written, between the Member hereto with respect to the subject matter hereof.
- 10.10 **Governance and Venue.** This Agreement shall be construed, enforced in accordance with, and governed by the laws of the State of Texas. The Members irrevocably agree that venue for any dispute involving this Agreement will lie in any court of competent jurisdiction in Medina County, Texas.

10.11 **Compliance.** Members, their officials, employees, designees, and agents shall comply with all applicable federal, state, and local laws and ordinances related to the work and services performed under this Agreement.

10.12 **Force Majeure.** No Member shall be responsible for delays or lack of performance by such entity or its officials, employees, designees, or agents that result from acts beyond that Member's reasonable control, including acts of God, strikes or other labor disturbances, pandemics or epidemics, or delays by federal or state officials in issuing necessary regulatory approvals and/or licenses. In the event of any delay or failure excused by this Section, the time of delivery or of performance shall be extended for a reasonable time period to accommodate the delay.

10.13 **Multiple Counterparts.** This Agreement may be executed in separate identical counterparts by the Member and each counterpart, when so executed and delivered, will constitute an original instrument, and all such separate identical counterparts will constitute but one and the same instrument.

IN WITNESS WHEREOF, the Member have executed this Agreement, effective on the ____ day of ____, 2024 ("Effective Date").

YANCEY WATER SUPPLY CORPORATION

BY: _____

TITLE: _____

EAST MEDINA COUNTY SPECIAL UTILITY DISTRICT

BY: _____

TITLE: _____

MEDINA COUNTY

BY: _____

TITLE: _____

THE CITY OF HONDO

BY: _____

TITLE: _____

THE CITY OF CASTROVILLE

BY: _____

TITLE: _____

THE CITY OF DEVINE

BY: _____

TITLE: _____

THE CITY OF LACOSTE

BY: _____

TITLE: _____

THE CITY OF NATALIA

BY: _____

TITLE: _____

ATASCOSA RURAL WATER SUPPLY CORPORATION

BY: _____

TITLE: _____

WEST MEDINA WATER SUPPLY CORPORATION

BY: _____

TITLE: _____

DRAFT



City Council Communication

Title: DISCUSS OPTIONS FOR BROADCASTING CITY COUNCIL MEETINGS.

Date: June 24, 2024

From:

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

None

STAFF CONTACTS:



THIS IS GOD'S COUNTRY

City Council Communication

Title: PUBLIC HEARING AND CONSIDER ACTION ON ORDINANCE 1290-06-24
AN ORDINANCE OF THE CITY OF HONDO, TEXAS, AMENDING AND ADOPTING THE
WATER CONSERVATION PLAN AND DROUGHT CONTINGENCY PLAN; ESTABLISHING
RESTRICTIONS OF CERTAIN WATER USES; ESTABLISHING PENALTIES FOR THE
VIOLATION OF AND PROVISIONS FOR ENFORCEMENT OF THESE
RESTRICTIONS; ESTABLISHING PROCEDURES FOR GRANTING VARIANCES; AND
PROVIDING SEVERABILITY AND AN EFFECTIVE DATE. (JEREMIAH SOCARRAS, WATER
SUPERINTENDENT)

- A. OPEN PUBLIC HEARING
- B. PUBLIC COMMENTS (LIMITED TO 3 MINUTES PER PERSON)
- B. CLOSE PUBLIC HEARING
- C. DISCUSSION AND POSSIBLE ACTION ON ORDINANCE 1290-06-24

Date: June 24, 2024

From: Jeremiah Socarras

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

1. 1290-06-24 1A
2. WATER CONSERVATION PLAN

STAFF CONTACTS:

ORDINANCE NO. 1290-06-24

AN ORDINANCE OF THE CITY OF HONDO, TEXAS, AMENDING AND ADOPTING THE WATER CONSERVATION PLAN AND DROUGHT CONTINGENCY PLAN; ESTABLISHING RESTRICTIONS OF CERTAIN WATER USES; ESTABLISHING PENALTIES FOR THE VIOLATION OF AND PROVISIONS FOR ENFORCEMENT OF THESE RESTRICTIONS; ESTABLISHING PROCEDURES FOR GRANTING VARIANCES; AND PROVIDING SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the City of Hondo, Texas wishes to maximize its water resources and recognizes that the amount of water available to the City and its water utility customers is limited and subject to depletion during periods of extended drought; and

WHEREAS, the City recognizes that natural limitations due to drought conditions and other acts of God cannot guarantee an uninterrupted water supply for all purposes; and

WHEREAS, Title 30, Part 1, Chapter 288, Subchapter 288.2 of the Texas Administrative Code and applicable rules of the Texas Commission on Environmental Quality require entities to develop, implement, and submit updated Water Conservation Plans and Water Conservation Implementation Reports to the TCEQ every five years; and

WHEREAS, the City established and adopted a Water Conservation - Drought Contingency Plan in September 15, 2006 with Ordinance 976-04-13 and is updating the ordinance herein as the 2024 5 year Update; and

WHEREAS, as authorized under law, and in the best interests of the citizens of Hondo, Texas, the City Council deems it expedient and necessary to update established rules and policies for the orderly and efficient management of limited water supplies during drought and other water supply emergencies.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS:

SECTION 1. Amendment.

That the City of Hondo, Texas Water Conservation Plan attached hereto as Exhibit "A" and made part hereof for all purposes be, and the same is hereby, adopted as the official policy of the City.

SECTION 2. Recitals. The City Council finds the recitals contained in the preamble to this ordinance are true and correct and incorporates them for all purposes.

SECTION 3. Conflicts. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict with all remaining portions not conflicting being saved

from repeal herein.

SECTION 4. Severability. If any provision of this Ordinance or the application of any provision to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications hereof which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

SECTION 5. Open Meetings. It is hereby officially found and determined that the meeting at which this Ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as a required by the Open Meetings Act, Chapter 551, Local Government Code.

SECTION 6. Effective Date. This ordinance shall be effective from and after its approval and passage in accordance with the Texas Local Government Code and the City charter.

PASSED AND APPROVED THIS 24th DAY OF JUNE 2024.

JOHN MCANELLY JR.
MAYOR

ATTEST:

REBEKAH DOLPHUS
CITY SECRETARY

EXHIBIT A
City of Hondo, Texas Water Conservation Plan

City of Hondo
1600 Avenue M
Hondo, Texas 78861
Phone: 830.426.3378
Fax: 830.426.5189

CITY OF HONDO
**WATER CONSERVATION PLAN
&
DROUGHT CONTINGENCY PLAN**

May 1, 2024

Prepared by:



**4833 Spicewood Springs Road, Suite 204
Austin, TX 78759-8436
P 512.342.6868
F 512.342.6877**

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Appendix

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Appendix B – Utility Profile (TCEQ Form 10218)
Appendix C – Water Planning Group Coordination
Appendix D – City Council Coordination and Adoption
Appendix E – Utility Rate Structure
Appendix F – Water Conservation Plan Implementation Report (TCEQ Form 20645)
Appendix G – Water/ Sewer System CCN and Service Area Map
Appendix H – TCEQ Regulations (30 TAC 288.20)
Appendix I – Texas Water Code Water Allocation (TWC Section 11.039)

WATER CONSERVATION PLAN

CITY OF HONDO, TEXAS

Section I: Water Conservation Targets and Goals

The City of Hondo will continue existing water conservation policies and increase its emphasis on water conservation measures to accomplish the goals presented below. The City of Hondo goals with respect to water conservation are to:

- Reduce unaccounted for water for a five (5) year average of five percent (5%) to 38.09 GPCD by 2029 and a ten (10) year average of ten (10%) percent to 36.09 GPCD.
- This will be accomplished through improved water use accounting and best management practices including leak detection and repair.
- Reduce residential unaccounted for water for a five (5) year average of five percent (5%) to 129.10 GPCD by 2029 and a ten (10) year average of ten (10%) percent to 122.30 GPCD.
- This will be accomplished through improved water use accounting and best management practices including public education and awareness .
- Reduce the per capita per day consumption by approximately five percent (5%) for a five year goal and a ten year reduction goal of ten (10%) percent. The five-year average for GPCD of 209.90 GPCD to 199.41 GPCD by the Year 2029 and GPCD of 188.91 GPCD for year 2034.
- Reduce the average residential per capita day consumption (73.92) by approximately five percent (5%) by year 2029 to 70.22 and a ten year goal reduction of average residential goal for per capita per day to 66.52 GPCD.
- Continue the meter testing, repair and replacement program, as well as leak detection efforts in order to reduce the unaccounted for water.
- Continue to set meters at unmetered locations to reduce unaccounted for water.
- Continue with water conservation rates to reduce consumption.
- Continue data gathering and reporting, including usage trends, so the Conservation Coordinator can continually update staff, as necessary.

These goals are consistent with commonly accepted industry standards and with the "expected" water conservation effects included in Texas Water Development Board (TWDB) water demand projections for the City. Through TWDB, Community Development Block Grants (TxCDBG), the South Central Texas Regional Water Planning Group, the Medina County Groundwater Conservation District, and the Edwards Aquifer Authority's programs we will address water conservation programs and water line replacement with the goal of reducing water loss, water waste, and consumption.

Section II: Water Conservation Program and Best Management Practices

The following actions are taken by the City of Hondo to accomplish the above stated goals.

A. Conservation Coordinator

The City of Hondo has established a designated staff member to oversee the Conservation Plan, the Conservation Coordinator. The conservation coordinator coordinates water utility staff, data from various departments, and other resources as necessary for the purpose of the development, implementation, and evaluation of the effectiveness of the conservation plan. Other duties may include responsibility for drought contingency plans or preparation and submittal of annual conservation status reports to utility management and the Texas Water Development Board. Additionally, the coordinator will prepare the annual conservation budget and promote the value of the conservation programs within the utility and service area. Tracking, measuring, and determining the water savings is a requirement of House Bill 1648.

Conservation Coordinator duties can include:

1. Select and manage the implementation of the conservation BMP's.
2. Document water conservation BMP and implementation status in relation to state requirements.
3. Communicate and promote water conservation to city staff and management.
4. Manage consultants and contractors assisting in various aspects of the conservation program.
5. Develop and implement public outreach and marketing strategies for water conservation support and uptake.
6. Participate in regional water conservation planning and drought planning initiatives.
7. Conduct regular BMP and program evaluations to determine water savings, benefit of savings, implementation costs and any needs for adjustment.
8. Submitting the required reports on water usage to the Edwards Aquifer Authority.

The name of the conservation coordinator shall be reported, in writing, to the Executive Administrator of the Texas Water Development Board to maintain compliance with HB 1648. This will be done through reporting on the annual conservation update.

B. Public Education and Awareness

Public education and awareness are an essential component of the City's water conservation program. The objective is to communicate to the City's residents the need for and benefits of water conservation and to provide useful consumer-oriented information on water conservation practices and technologies. Public information programs can result in short and long term water savings.

Behavioral changes by customers will occur if the information presented is compelling and consistent therefore the customer will reduce their water consumption resulting in long term water reduction for the area served by the City of Hondo.

A Public Educational and Information Best Management Practice to insure the quality of the information given to its citizens has been developed. The City will obtain and disseminate such information through a variety of avenues including:

- Providing water conservation literature to new utility customers at the time they apply for service, to utility customers reporting high water use, and at the utility business office on a continuing basis;
- Providing training and publicity of the use of native plants and grasses to reduce lawn water demands through best management programs; and
- Providing consumer tips on water conservation in a newsletter to be posted at all water offices, City Hall, and to be distributed at civic events, as well as, social media posts.
- Providing educational and training materials from Texas Commission on Environmental Quality (TCEQ), the Environmental Protection Agency (EPA), and the Texas Water Development Board (TWDB).
- Brochures relating to inside and outside household use, car washing, lawn watering, time of day, correlated to weather predictions will be made available.
- Other educational information from Edwards Aquifer Authority

The City will utilize various means including I- Info alert system and social media announcements on water conservation from Medina County, TWDB Public campaigns, and TCEQ announcements, and information from Edwards Aquifer Authority, and make available to the local media. State water resource issues and water conservation management and strategies will be provided to the general public, social media, and media.

C. Plumbing Fixture Efficiency Standards

Since 1992 state law has prohibited the sale of certain plumbing fixtures that do not conform to specific water use efficiency standards. For example, water use by tank-type toilets sold within Texas is not to exceed 1.6 gallons per flush. Showerheads are limited to 2.5 gallons per minute flow rate. Similar water efficiency standards have been adopted by the federal government. These state and federal water efficiency standards effectively supersede and replace local standards and eliminate the need for enforcement of plumbing code standards for water efficiency at the local level.

In 1991, the Texas Legislature passed legislation requiring that plumbing fixtures sold in Texas after January 1, 1992, meet the following standards:

- Shower Heads: No more than 2.75 gallons per minute at 80 pounds per square inch of pressure.
- Laboratory/Sink Faucets and Aerators: No more than 2.2 gallons per minute at 60 pounds per square inch of pressure.
- Wall mounted, Flushometer Toilets: No more than 2.0 gallons per flush.
- All other Toilets: No more than 1.6 gallons per flush.
- Drinking Water Fountains: Must be self-closing.

The above standards are enforced through requirements placed directly on the manufacturers, importers, and suppliers of new fixtures in Texas.

In addition, the City encourages the following water conservation measures:

- Swimming Pools: Swimming pools should have recirculating filtration equipment and meet all requirements of the 2015 International Plumbing Codes.
- Automatic Dishwashers: Automatic dishwashers installed in residential dwellings should be a design that uses a maximum of six gallons of water per cycle.
- Automatic Clothes washers: Automatic Clothes washers installed in residential dwellings should be a design that uses a maximum of 14 gallons of water per cycle.

New plumbing fixtures that replace or renovate existing plumbing fixtures should follow required residential and commercial construction requirements:

The use of water efficient plumbing fixtures in new construction and as replacements in construction is expected to significantly reduce per capita water use and wastewater flows over time. Importantly, such savings will occur "passively" in that market penetration will occur as a consequence of new development and as older inefficient plumbing fixtures wear out and are replaced. Also, water savings associated with high-efficiency plumbing fixtures are relatively predictable as the savings are not dependent on conscious effort by the consumer to modify water use behaviors. The City's plumbing code encourages the use of water conserving plumbing fixtures for residential and commercial construction.

The City of Hondo has previously adopted the 2015 International Plumbing Code.

D. Conservation Oriented Water Rate Structure

The city of Hondo has a rate structure which encourages water conservation. The conservation oriented water rate structure is an inclining block rate based on usage. The schedule of monthly rates or charges for water service furnished by the city shall be, and such is hereby adopted and established as set forth in Appendix A: Water Rate Fee Schedule.

E. Universal Metering and Repair

Metering all water services is an effective means of improving and maintaining control of water system operations and provides the basis for efficient and equitable cost recovery. Metering provides a database for system performance monitoring, for planning future facilities, and for assessing the effects of water conservation measures. Metering also improves accountability for both water deliveries and for unaccounted for water losses. The City of Hondo meters all water accounts, including those serving city facilities.

The City of Hondo meters the quantity of water that is delivered to each residential and commercial customer, and to each public use, including City facilities. Meters are read and the quantities are recorded once per month, with billings made monthly to residential and commercial customers.

Periodic testing, repair and/or change-out of meters is essential to an effective metering program. All meters larger than two (2) inches, are tested by the City annually and meters one and one-half (1 ½) inches and smaller, are tested on a cycle of once every five (5) years. Meters found to perform outside accepted parameters for accuracy will be repaired or replaced, as required.

The City meters all water sales and public uses. The city operates a meter replacement program with the objective to replace approximately 15 percent of residential meters per year, and a goal to replace all residential meters every 10 years. All commercial meters are tested annually and replaced as necessary. The City will continue this program and continue to place meters on any unmetered connections as finances permit.

F. Leak Detection and Repair

The City of Hondo performs a water survey and water audit annually through the Texas Water Development Board. The city reports the water losses on the annual Consumer Confidence Report, required by the Texas Commission on Environmental Quality. Efforts currently used for water leak detection are:

1. Leaks reported by citizens.
2. Leak detection by meter readers.
3. Continual checking and servicing of production, pumping and storage facilities.
4. Quick response times by maintenance department and staff for reported problems and leaks.
5. Utility employees will conduct regular inspections and soundings on all water mains, fittings, and connections throughout the water system.
6. Third party water audit and leak detection performed.
7. Pressure surges in the water system will be appropriately managed and limited.
8. Keep leaks and breaks records for number of gallons lost, based on standard calculations using pipe size, flow, and length of time. Also keeping records for the number of leaks and linear footage of replaced piping.
9. Phase in a leakage tracking system for repairs. This includes a method for calculating cost effectiveness of replacing service lines and water mains.
10. Phase in daily, weekly, and monthly flow data will be taken in different areas of the water system using portable metering equipment.

This Best Management Program has allowed the City to instituted procedures to improve accounting for un-metered water losses resulting from the flushing of water mains, firefighting, and main breaks. These procedures allow the City to better estimate actual water losses due to leakage and will aid in evaluating the cost and benefits associated with leak detection and the repair or replacement of main waterlines.

With the implementation of this BMP the city of Hondo will strive to maintain a proactive water loss and leak detection program. The city is aware that the TWDB and TCEQ has leak detection equipment for use, at no cost, in assisting communities with their leak detection programs.

G. Water-Conserving Landscaping

The City does not require water conserving landscaping. However, the City does, through its education and awareness activities, encourage residents to adopt water-efficient landscaping and landscape maintenance practices. Through city ordinance, the City:

1. Encourages and supports the use of xeriscape landscaping techniques. Utilities staff distribute xeriscape literature and provide presentation at public meetings on water conserving landscaping and lawn watering methods. Particular emphasis is placed on providing such information in advance of and during the summer lawn water season.

2. Educational material will include information relating to low water use landscaping. Sub-dividers and builders within the City's service area will have access to literature pertaining to low water demand landscaping plants and fixtures. Area nurseries will also have access to afore mentioned literature.
3. The City will work cooperatively with the ground water conservation district to make citizens aware of various conservation programs which may include rainwater harvesting grants to assist businesses and residents.

H. Reuse

The City does not reuse treated wastewater effluent at this time but is exploring opportunities by conducting studies and evaluations of this strategy and best management practice.

I. Pressure Reduction

Pressure is the force which determines how much water can pass through a given faucet, valve, pipe or hole in a given time. For example, test for one type of faucet showed that flow rates through the faucet opened at a constant setting varied from 3.0 to 5.6 gallons per minute at 150 psi. From this example, it is obvious that pressure reduction will help save water by reducing the amount of water that will flow through an opened valve or faucet in a given time period. Pressure reduction also saves water by reducing excessive mechanical stress on plumbing fixtures and appliances and on distribution systems. Faucet seats and washers will last longer, washing machine and dishwasher valves will break less frequently, pipe joints will be less susceptible to failure, and leaks in distribution systems will lose waters slower at lower pressures. For these reasons, many utility plumbing codes and regulations require pressure reduction for customer connections. Pressure zones will be operated based on the distribution system facilities and topography.

J. Water Loss Program

Water loss audits and water loss programs are effective methods of accounting for all water usage by a utility. Performing a reliable water loss audit is the foundation of production-side water resource management and loss control in public drinking water systems. The structured approach of a water loss audit allows a utility to reliably track water uses and provides the information needed to address unnecessary water and revenue losses. The information resulting from a water loss audit is valuable in setting performance indicators and in setting goals and priorities to cost-effectively reduce water losses. The City of Hondo performs annual Water Surveys and Water Loss Audits, if required, annually, using the existing and past records. There is a calculation using annual records on overall water loss for the water system and then this total is further broken down by using current water records and calculations. Records used for this include quantities of water entering the system, quantities

of water sold, average pressures, meter replacement summaries, billing summaries, water theft records, hydrant use summaries, system leak repair summaries and system flushing records. Estimated un-metered sources of water loss are generalized and included.

K. Means of implementation and Enforcement

The City's Public Works Director will have the primary responsibility for implementing the plan. Water Conservation and Drought Contingency Plan orders will be enforced by the City of Hondo Police Department, Code Enforcement Officer, Utility Department personnel and Municipal Court personnel, as designated.

Other enforcement measures may include the following:

1. Refusing to provide taps for customers who do not meet requirements for Water Conservation fixtures as established by Plumbing Code.
2. Nonpayment of water bills will initiate prompt discontinuation of service.
3. Analysis of water rates and adjusting rates to eliminate water waste.
4. Discontinuation of service for those individuals not conforming to implemented water rationing and curtailment as set forth in this plan.
5. Disconnection of service if customer does not repair leaks, on his/her side of the meter, within an appropriate timeframe, after notification by the City.

Section III. Reporting and Record Keeping

The service area of the City of Hondo is located within the South Central Texas Region L Water Planning Group (www.RegionLTexas.org), and the Edwards Aquifer Authority management areas. The City of Hondo has provided a copy of this plan to these entities; The Edwards Aquifer Authority, the Medina Ground Water Conservation District, the Texas Commission on Environmental Quality (TCEQ), and the Texas Water Development Board (TWDB), as required.

The City reports production and consumption when filing for grants and informational purposes to the following agencies: Texas Water Development Board, Texas Commission on Environmental Quality, the Edwards Aquifer Authority, South Central Region L Water Planning Group, and the Medina County Groundwater Conservation District.

The City of Hondo is required to report water loss on the Consumer Confidence Report, annually, to the water users. The city is also required to submit an annual Water Survey and water audit to the Texas Water Development Board, (TWDB). The city is also required to submit usage information to the Edwards

Aquifer Authority (EEA). Other applicable state requirements require the city to update the existing Water Conservation Plan and Drought Contingency Plan and associated forms to the TCEQ and TWDB at a minimum of every five years.

In the event the City of Hondo requests loans from the TWDB, the City of Hondo will be obligated to the TWDB (under Rule 31 TAC 363.71) to submit an annual report to the Executive Administrator of the TWDB on the implementation and status of the City's water conservation programs for three (3) years after the closing date for loans made by the TWDB. The report will be in a form and will include all information required by TWDB staff to determine the City's compliance with the Water Conservation and Drought Contingency Plans.

The annual review of the water conservation program will be completed by the City's Public Works Director or the Water Superintendent. The City's Public Works Director and/ or Water Superintendent will be alert throughout the year to any changes in the water supply and distribution system; or, to any changes in population, which could affect the goals and objectives of the City of Hondo's Water Conservation Plan. Periodic and in depth reviews will be made to determine if such changes discussed above might require an amendment or major changes in the plan.

The City of Hondo's present billing system does have the capability of recognizing different classes of customers, as required. Presently, not all necessary classes of customer are recognized for billing purposes. The government requirement (30 TAC, ch.288.2) that a Record Management System which allows for the classification of water sales and uses into the most detailed level of water use data currently available to it, including the sectors listed. It requires that any new billing system purchased by a public water supplier must be capable of reporting the detailed water uses listed below:

- a. residential
- b. single family
- c. multi family
- d. commercial
- e. institutional
- f. industrial
- g. agricultural
- h. wholesale

City of Hondo will strive to update the city billing system to account for all the required classes of customers.

Drought Contingency Plan

Section I: Declaration of Policy, Purpose, and Intent

In order to conserve the available water supply and protect the integrity of water supply facilities, with particular regard for domestic water use, sanitation, and fire protection, and to protect and preserve public health, welfare, and safety and minimize the adverse impacts of water supply shortage or other water supply emergency conditions, the City of Hondo hereby adopts the following regulations and restrictions on the delivery and consumption of water.

As required, the City of Hondo will adhere to the policies and drought provisions dictated by the Edwards Aquifer Authority Critical Stage Plan.

Water uses regulated or prohibited under this Drought Contingency Plan (the Plan) are considered to be non-essential and continuation of such uses during times of water shortage or other emergency water supply condition are deemed to constitute a waste of water which subjects the offender(s) to penalties as defined in Section X of this Plan.

Section II: Public Involvement

Opportunity for the public to provide input into the preparation of the Plan was provided by the City of Hondo by means of scheduling and providing public notice of a public meeting to accept public input on the Plan.

Section III: Public Education

The City of Hondo will periodically provide the public with information about the Plan, including information about the conditions under which each stage of the Plan is to be initiated or terminated and the drought response measures to be implemented in each stage. This information will be provided by means of public events, press releases, public notice posting, or utility bill inserts.

Section IV: Coordination with Regional Water Planning Groups

The service area of the City of Hondo is located within the Edwards Aquifer Authority, the Region L, South Central Texas Regional Water Planning Group and City of Hondo has provided a copy of this Drought Contingency Plan to these entities, as required.

Section V: Authorization

The Mayor and/or City Administrator, or his/her designee is hereby authorized and directed to implement the applicable provisions of this Plan upon determination that such implementation is necessary to protect public health, safety, and welfare. The City Administrator or his/her designee shall have the authority to initiate or terminate drought or other water supply emergency response measures as described in this Plan.

Section VI: Application

The provisions of this Plan shall apply to all persons, customers, and property utilizing water provided by the City of Hondo. The terms “person” and “customer” as used in the Plan include individuals, corporations, partnerships, associations, and all other legal entities.

Section VII: Definitions

For the purposes of this Plan, the following definitions shall apply:

Aesthetic water use: water use for ornamental or decorative purposes such as fountains, reflecting pools, and water gardens.

Commercial and institutional water use: water use which is integral to the operations of commercial and non-profit establishments and governmental entities such as retail establishments, hotels and motels, restaurants, and office buildings.

Conservation: those practices, techniques, and technologies that reduce the consumption of water, reduce the loss or waste of water, improve the efficiency in the use of water or increase the recycling and reuse of water so that a supply is conserved and made available for future or alternative uses.

Customer: any person, company, or organization using water supplied by the City of Hondo.

Domestic water use: water use for personal needs or for household or sanitary purposes such as drinking, bathing, heating, cooking, sanitation, or for cleaning a residence, business, industry, or institution.

Even number address: street addresses, box numbers, or rural postal route numbers ending in 0, 2, 4, 6, or 8 and locations without addresses.

Odd numbered address: street addresses, box numbers, or rural postal route numbers ending in 1, 3, 5, 7, or 9.

GPCD: Gallons per capita per day (water pumped - water sold / by population / 365)

Industrial water use: the use of water in processes designed to convert materials of lower value into forms having greater usability and value.

Landscape irrigation use: water used for the irrigation and maintenance of landscaped areas, whether publicly or privately owned, including residential and commercial lawns gardens, golf courses, parks, and rights-of-way and medians.

Non-essential water use: water uses that are not essential nor required for the protection of public, health, safety, and welfare, including:

- (a) irrigation of landscape areas, including parks, athletic fields, and golf courses, except otherwise provided under this Plan;
- (b) use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle;
- (c) use of water to wash down any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
- (d) use of water to wash down buildings or structures for purposes other than immediate fire protection;
- (e) flushing gutters or permitting water to run or accumulate in any gutter or street;
- (f) use of water to fill, refill, or add to any indoor or outdoor swimming pools or Jacuzzi-type pools;
- (g) use of water in a fountain or pond for aesthetic or scenic purposes except where necessary to support aquatic life;
- (h) failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s); and
- (i) use of water from hydrants for construction purposes or any other purposes other than firefighting.

Section VIII: Criteria for Initiation and Termination of Drought Response Stages

The Mayor, City Administrator or his/her designee shall monitor water supply and/or demand conditions on a daily, weekly, and monthly basis and shall determine when conditions warrant initiation or termination of each stage of the Plan, that is, when the specified “triggers” are reached.

The triggering criteria described below are based on triggering criteria / trigger levels based on a statistical analysis of the vulnerability of the water source under drought of record conditions, and /or based on known system capacity limits.

The City of Hondo operates water wells under the jurisdiction of the Edwards Aquifer Authority (EAA). The EEA manages the critical stage reductions to sustain the aquifer and springflow levels during drought conditions. The EAA Critical Period Management Plan dictates the stage reductions and the amount of water available to be withdrawn from the Edwards Aquifer by temporarily reducing the authorized amount of water the city can withdraw based on 10 day averages and the aquifer level readings. See the Edwards Aquifer Authority listed stages and triggers in the below San Antonio Pool table.

THE SAN ANTONIO POOL

San Antonio Pool pumping permit reductions apply to Atascosa, Bexar, Caldwell, Comal, Guadalupe, Hays, and Medina counties.

Critical Period Stage	J-17 Index Well Level above mean sea level (amsl)	San Marcos Springs Flow cubic feet per second (cfs)	Comal Springs Flow Cubic feet per second (cfs)	% of Water Reduction
No Stage indicates stable levels	660 feet or above	96 or above	225 or above	0%
Stage 1	Less than 660 feet	Less than 96	Less than 225	20%
Stage 2	Less than 650 feet	Less than 80	Less than 200	30%
Stage 3	Less than 640 feet	Not Applicable	Less than 150	35%
Stage 4	Less than 630 feet	Not Applicable	Less than 100	40%
Stage 5	Less than 625 feet	Not Applicable	Less than 45/40*	44%
* Stage 5 Comal Springs Flow – to enter this stage based on the springflow, the reading must be less than 45 cfs on a ten-day rolling average, or less than 40 cfs based on a three day rolling average. To leave this stage, the ten day rolling average must be 45 cfs or greater.				

Stage 1 Triggers -- MILD Water Shortage Conditions

Requirements for initiation:

Customers shall be requested to voluntarily conserve water and adhere to the prescribed restrictions on certain water uses, defined in Section VII Definitions, when:

1. Edwards Aquifer Authority issues Stage 1 Critical Period Stage restrictions, or

- a. Average daily water consumption reaches 80% of production of the safe design capacity (4.48 MGD) of the water system.
- b. Consumption (80%) has existed for a period of three days.
- c. The utility will reduce the average daily water consumption by five (5%) or 0.088 million gallons per day (MGD)
- d. The utility will reduce the average GPCD by one percent (1%) or 2.09 GPCD
- e. Weather conditions are considered to be in drought classification. Predicted long, hot or dry periods will be predicted to last for more than five (5) days.

Requirements for termination:

Stage 1 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of three (3) consecutive days, and EEA rescinds the stage.

Stage 2 Triggers -- MODERATE Water Shortage Conditions

Requirements for initiation

Customers shall be required to comply with the requirements and restrictions on certain non- essential water uses provided in Section IX of this Plan when:

1. Edwards Aquifer Authority issues Stage 2 Critical Period Stage restrictions, or
 - a. Average daily water consumption reaches 85% of production of the safe design capacity of the water system. (4.76 MGD)
 - b. Consumption (85%) has existed for a period of three days.
 - c. The utility will reduce the average daily water consumption by seven (7%) or 0.123 million gallons per day (MGD).
 - d. The utility will reduce the average GPCD by two (2%) or 4.19 GPCD
 - e. Weather conditions are to be considered in drought classification determination. Predicted long, hot or dry periods are to be considered in the impact analysis.

Requirements for termination:

Stage 2 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of three (3) consecutive days, and EEA rescinds the stage. Upon termination of Stage 2, Stage 1 restrictions become operative.

Stage 3 Triggers – SEVERE Water Shortage Conditions

Requirements for initiation:

Customers shall be required to comply with the requirements and restrictions on certain non- essential water uses for Stage 3 of this Plan when:

1. Edwards Aquifer Authority issues Stage 3 Critical Period Stage restrictions, or
 - a. Average daily water consumption reaches 90% of production of the safe design capacity of the water system. (5.04 MGD)
 - b. Consumption (90%) has existed for a period of three days.
 - c. The utility will reduce the average daily water consumption by ten percent(10%) or 0.176 million gallons per day
 - d. The utility will reduce the average GPCD by three (3%) or 6.29 GPCD
 - e. Weather conditions are to be considered in drought classification determination. Predicted long, hot or dry periods are to be considered in the impact analysis.

Requirements for termination:

Stage 3 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of three (3) consecutive days, and EEA rescinds the stage. Upon termination of Stage 3, Stage 2 restrictions become operative.

Stage 4 Triggers -- CRITICAL Water Shortage Conditions

Requirements for initiation:

Customers shall be required to comply with the requirements and restrictions on certain non- essential water uses for Stage 4 of this Plan when:

1. Edwards Aquifer Authority issues Stage 4 Critical Period Stage restrictions, or
 - a. Average daily water consumption reaches 95% of production of the safe design capacity of the water system (5.32 MGD).
 - b. Consumption (95%) has existed for a period of three days.
 - c. The utility will reduce the average daily water consumption by fifteen (15%) or 0.265 million gallons per day (MGD)
 - d. The utility will reduce the average GPCD by four (4%) or 8.39 GPCD
 - e. Weather conditions are to be considered in drought classification determination. Predicted long, hot or dry periods are to be considered in the impact analysis.

Requirements for termination:

Stage 4 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of three consecutive days. Upon termination of Stage 4, Stage 3 restrictions remain operative.

Stage 5 Triggers -- EMERGENCY Water Shortage Conditions

Requirements for initiation:

Customers shall be required to comply with the requirements and restrictions for Stage 5 of this Plan when Hondo Mayor, City Administrator, or his/her designee, determines that a water supply emergency exists based on:

1. Edwards Aquifer Authority issues Stage 5 Critical Period Stage restrictions, or
 - a. Average daily water consumption reaches 100% of production of the safe design capacity of the water system. (1.76 MGD)
 - b. Consumption (100%) has existed for a period of three days.
 - c. The utility will reduce the average daily water consumption by twenty (20%) or 0.353 million gallons per day (MGD)
 - d. The utility will reduce the average GPCD by five (5%) or 10.49 GPCD
 - e. Weather conditions are to be considered in drought classification determination. Predicted long, hot or dry periods are to be considered in the impact analysis.

OR

1. Major water line breaks, or pump or system failures occur, which cause unprecedented loss of capability to provide water service; or
2. Natural or man-made contamination of the water supply source(s).

In the event Critical or Emergency classification conditions persist (Item 4 and 5 above) for an extended period of time, the City may ration water usage and/or terminate service to selected users of the system in accordance with the following sequence:

- (1) Recreational Users
- (2) Residential Users
- (3) Commercial Users
- (4) Industrial Users
- (5) School Users
- (6) Public Health and Safety Facilities

Section IX: Drought Response Stages

The Mayor or his/her designee, shall monitor water supply and/or demand conditions on a daily basis and, in accordance with the triggering criteria set forth in Section VIII of this Plan, shall determine that a mild, moderate, severe, critical, emergency or water shortage condition exists and shall implement the following notification procedures:

Notification

Notification of the Public:

The Mayor, City Administrator, or his/ her designee shall notify the public.

Notification will be via:

- a) Publication in newspaper of general circulation in Medina County,
- b) direct mail to each customer,
- c) public service announcements,
- d) social media postings
- e) signs posted in public places such as City Hall,

Additional Notification:

The Hondo Mayor, City Administrator or his/ her designee shall notify directly, or cause to be notified directly, the following individuals and entities:

Individuals and/ or entities to be notified:

- a) City of Hondo Mayor and members of the City Council.
- b) Hondo Fire Chief
- c) City of Hondo and Medina County Emergency Management Coordinator Medina County City, County Judge and Commissioner(s), and the Edwards Aquifer Authority
- d) TCEQ (required when mandatory restrictions are imposed) Major Water Users
- e) Critical Water Users (Hospitals, nursing facilities, dialysis centers)
- f) Parks/ Street department and public works/ facilities managers

The City of Hondo operates the wells under the jurisdiction of the Edwards Aquifer Authority (EAA) and must adhere to the requirements of the EAA Critical Period Management Reduction Plan. The EEA manages the critical stage reductions to sustain the aquifer and springflow levels during drought conditions. The EAA Critical Period Management Plan dictates the stage reductions and the amount of water available to be withdrawn from the Edwards Aquifer by temporarily reducing the authorized amount of water the city can withdraw based on 10 day averages and the aquifer level readings.

Stage 1 Response -- MILD Water Shortage Conditions

Target: Achieve a voluntary five percent (5%) reduction in average daily water demand.

Average daily water demand to be reduced by approximately 0.88 (MGD) million gallons per day and reduce the Total GPCD by one (1 %) percent to 207.80 GPCD.

Best Management Practices for Supply Management:

Measures to be implemented directly by the City of Hondo to manage limited water supplies and/or reduce water demand. This includes but is not limited to:

- reduced or discontinued flushing of water mains,
- reduced or discontinued irrigation of public
- landscaped areas,
- and use of reclaimed water for non-potable purposes.

Voluntary Water Use Restrictions for Reducing Demand:

- (a) Water customers are requested to voluntarily limit the irrigation of landscaped areas to Sundays and Thursdays for customers with a street address ending in an even number (0, 2, 4, 6 or 8), and Saturdays and Wednesdays for water customers with a street address ending in an odd number (1, 3, 5, 7 or 9), and to irrigate landscapes only between the hours of midnight and 10:00 a.m. and 8:00 p.m. to midnight on designated watering days.
- (b) All operations of the City of Hondo shall adhere to water use restrictions prescribed for Stage 1 of the Plan.
- (c) Water customers are requested to practice water conservation and to minimize or discontinue water use for non-essential purposes.

Stage 2 Response -- MODERATE Water Shortage Conditions

Target: Achieve a seven (7%) percent reduction in average daily water demand.

Average daily water demand reduced by 0.123 million gallons per day and the total GPCD will be reduced by two (2%) percent to 205.77 GPCD.

Best Management Practices for Supply Management:

Measures to be implemented directly by the City of Hondo to manage limited water supplies and/or reduce water demand. This includes but is not limited to:

- reduced or discontinued flushing of water mains,
- reduced or discontinued irrigation of public landscaped areas
- use of reclaimed water for non-potable purposes.

Water Use Restrictions for Demand Reduction:

Under threat of penalty for violation, the following water use restrictions shall apply to all persons:

- (a) Irrigation of landscaped areas with hose-end sprinklers or automatic irrigation systems shall be limited to Sundays and Thursdays for customers with a street address ending in an even number (0, 2, 4, 6 or 8), and Saturdays and Wednesdays for water customers with a street address ending in an odd number (1, 3, 5, 7 or 9), and irrigation of landscaped areas is further limited to the hours of

12:00 midnight until 10:00 a.m. and between 8:00 p.m. and 12:00 midnight on designated watering days. However, irrigation of landscaped areas is permitted at any time if it is by means of a hand-held hose, a faucet filled bucket or watering can of five (5) gallons or less, or drip irrigation system.

- (b) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane, or other vehicle is prohibited except on designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight. Such washing, when allowed, shall be done with a hand-held bucket or a hand-held hose equipped with a positive shutoff nozzle for quick rises. Vehicle washing may be done at any time on the immediate premises of a commercial car wash or commercial service station. Further, such washing may be exempted from these regulations if the health, safety, and welfare of the public is contingent upon frequent vehicle cleansing, such as garbage trucks and vehicles used to transport food and perishables.

- (c) Use of water to fill, refill, or add to any indoor or outdoor swimming pools, wading pools, or Jacuzzi-type pools is prohibited except on designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8 p.m. and 12:00 midnight.
- (d) Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.
- (e) Use of water from hydrants shall be limited to firefighting, related activities, or other activities necessary to maintain public health, safety, and welfare, except that use of water from designated fire hydrants for construction purposes may be allowed under special permit from the City of Hondo.
- (f) Use of water for the irrigation of golf course greens, tees, and fairways is prohibited except on designated watering days between the hours 12:00 midnight and 10:00 a.m. and between 8 p.m. and 12:00 midnight. However, if the golf course utilizes a water source other than that provided by the City of Hondo, the facility shall not be subject to these regulations.
- (g) All restaurants are prohibited from serving water to patrons except upon request of the patron.
- (h) The following uses of water are defined as non-essential and are prohibited:
 - i. wash down of any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
 - ii. use of water to wash down buildings or structures for purposes other than immediate fire protection;
 - iii. use of water for dust control;
 - iv. flushing gutters or permitting water to run or accumulate in any gutter or street;
 - v. failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s).

Stage 3 Response -- SEVERE Water Shortage Conditions

Target: Achieve a ten (10) percent reduction in average daily water demand. Average daily water demand will be reduced by 0.176 million gallons per day and the total GPCD will be reduced by three (3%) percent to 203.61 GPCD.

Best Management Practices for Supply Management:

Additional measures to be implemented directly by City of Hondo to manage limited water supplies and/or reduce water demand. This includes reduced or discontinued flushing of water mains, reduced or discontinued irrigation of public landscaped areas, use of reclaimed water for non-potable purposes.

Water Use Restrictions for Demand Reduction:

All requirements of Stage 2 shall remain in effect during Stage 3 except:

- (a) Irrigation of landscaped areas shall be limited to designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8 p.m. and 12:00 midnight and shall be by means of hand-held hoses, hand-held buckets, drip irrigation, or permanently installed automatic sprinkler system only. The use of hose-end sprinklers is prohibited at all times.
- (b) The watering of golf course tees is prohibited unless the golf course utilizes a water source other than that provided by the City of Hondo.
- (c) The use of water for construction purposes from designated fire hydrants under special permit is to be discontinued.

Stage 4 Response -- CRITICAL Water Shortage Conditions

Target: Achieve a fifteen percent (15%) reduction in average daily water demand. Average daily demand will be reduced by 0.265 million gallons per day and reduction of the total GPCD by four (4 %) percent to 201.51 GPCD.

Best Management Practices for Supply Management:

Additional measures, if any, to be implemented directly by City of Hondo to manage limited water supplies and/or reduce water demand. This includes, but is not limited to, reduced or discontinued flushing of water mains, reduced or discontinued irrigation of public landscaped areas; use of reclaimed water for non-potable purposes.

Water Use Restrictions for Reducing Demand: All requirements of Stage 2 and 3 shall remain in effect during Stage 4 except:

- (a) Irrigation of landscaped areas shall be limited to designated watering days between the hours of 6:00 a.m. and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight and shall be by means of hand-held hoses, hand-held buckets, or drip irrigation only. The use of hose-end sprinklers or permanently installed automatic sprinkler systems are prohibited at all times.
- (b) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane, or other vehicle not occurring on the premises of a commercial car wash and commercial service stations and not in the immediate interest of public health, safety, and welfare is prohibited. Further, such vehicle washing at commercial car washes and commercial service stations shall occur only between the hours of 6:00 a.m. and 10:00 a.m. and between 6:00 p.m. and 10 p.m.
- (c) The filling, refilling, or adding of water to swimming pools, wading pools, and Jacuzzi-type pools is prohibited.
- (d) Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.
- (e) No application for new, additional, expanded, or increased-in-size water service connections, meters, service lines, pipeline extensions, mains, or water service facilities of any kind shall be approved, and time limits for approval of such applications are hereby suspended for such time as this drought response stage or a higher-numbered stage shall be in effect.

Stage 5 Response -- EMERGENCY Water Shortage Conditions

Target: Achieve a 20 percent reduction in average daily water demand. Average daily demand will be reduced by 0.353 million gallons per day and total GPCD reduction of five (5%) percent to 199.41 GPC.

Best Management Practices for Supply Management:

Additional measures to be implemented directly by City of Hondo to manage limited water supplies and/or reduce water demand. This includes reduced or discontinued flushing of water mains, reduced or discontinued irrigation of public landscaped areas, use of reclaimed water for non-potable purposes.

Water Use Restrictions for Reducing Demand. All requirements of Stage 2, 3, and 4 shall remain in effect during Stage 5 except:

- (a) Irrigation of landscaped areas is absolutely prohibited.
- (b) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle is absolutely prohibited.
- (c) Use of water for any landscape sprinkler systems for irrigation, recreational use of sprinklers, outside showers (in parks) and water slides is absolutely prohibited.
- (d) Use of water for filling or draining swimming pools and flushing water systems is absolutely prohibited.
- (e) Any public water uses which are not essential for health, safety and sanitary purposes is strictly prohibited.

Businesses requiring water as a basic function of the business, such as nurseries, commercial car wash, Laundromats, high pressure water cleaning, etc., will need to obtain written permission from the Mayor or his/her designee for intended water use.

Section X: Enforcement

- (a) No person shall knowingly or intentionally allow the use of water from the City of Hondo for residential, commercial, industrial, agricultural, governmental, or any other purpose in a manner contrary to any provision of this Plan, or in an amount in excess of that permitted by the drought response stage in effect at the time pursuant to action taken by the Mayor, or his/her designated person, in accordance with provisions of this Plan.
- (b) Any person who violates this Plan is guilty of a misdemeanor and, upon conviction shall be punished by a fine of not less than fifty dollars (\$50.00) and not more than one hundred dollars (\$100.00). Each day that one or more of the provisions in this Plan is violated shall constitute a separate offense. If a person is convicted of three or more distinct violations of this Plan, the City administrator or her designated persons shall, upon due notice to the customer, be authorized to discontinue water service to the premises where such violations occur. Services discontinued under such circumstances shall be restored only upon payment of a re-connection charge, hereby established at \$ 50.00, and any other costs incurred by the City of Hondo in discontinuing service. In addition, suitable assurance must be given to the Mayor or his/ her designated person that the same action shall not be repeated while the Plan is in effect. Compliance with this plan may also be sought through injunctive relief in the district court.
- (c) Any person, including a person classified as a water customer of the City of Hondo, in apparent control of the property where a violation occurs or originates shall be presumed to be the violator, and proof that the violation occurred on the person's property shall constitute a rebuttable presumption that the person in apparent control of the property committed the violation, but any such person shall have the right to show that he/she did not commit the violation. Parents shall be presumed to be responsible for violations of their minor children and proof that a violation, committed by a child, occurred on property within the

parents' control shall constitute a rebuttable presumption that the parent committed the violation, but any such parent may be excused if he/she proves that he/she had previously directed the child not to use the water as it was used in violation of this Plan and that the parent could not have reasonably known of the violation.

- (d) Any employee of the City of Hondo, police officer, or other designated persons designated by the Mayor, City Administrator, may issue a citation to a person he/she reasonably believes to be in violation of this Ordinance.

The citation shall be prepared in duplicate and shall contain the name and address of the alleged violator, if known, the offense charged, and shall direct him/her to appear in the municipal court on the date shown on the citation for which the date shall not be less than 3 days nor more than 5 days from the date the citation was issued. The alleged violator shall be served a copy of the citation. Service of the citation shall be complete upon delivery of the citation to the alleged violator, to an agent or employee of a violator, or to a person over 14 years of age who is a member of the violator's immediate family or is a resident of the violator's residence. The alleged violator shall appear in municipal court to enter a plea of guilty or not guilty for the violation of this Plan. If the alleged violator fails to appear in municipal court, a warrant for his/her arrest may be issued. A summons to appear may be issued in lieu of an arrest warrant. These cases shall be expedited and given preferential setting in municipal court before all other cases.

Section XI: Variances

The Mayor, or his/her designee, may, in writing, grant temporary variance for existing water uses otherwise prohibited under this Drought Contingency Plan if it is determined that failure to grant such variance would cause an emergency condition adversely affecting the health, sanitation, or fire protection for the public or the person requesting such variance and if one or more of the following conditions are met:

- (a) Compliance with this Plan cannot be technically accomplished during the duration of the water supply shortage or other condition for which the Plan is in effect.
- (b) Alternative methods can be implemented which will achieve the same level of reduction in water use.

Persons requesting an exemption from the provisions of this Ordinance shall file a petition for variance with the City of Hondo within 5 days after the Plan or a particular drought response stage has been invoked. All petitions for variances shall be reviewed by the Mayor, or his/her designee, and shall include the following:

- (a) Name and address of the petitioner(s).
- (b) Purpose of water use.
- (c) Specific provision(s) of the Plan from which the petitioner is requesting relief.
- (d) Detailed statement as to how the specific provision of the Plan adversely affects the petitioner or what damage or harm will occur to the petitioner or others if petitioner complies with this Ordinance.
- (e) Description of the relief requested.
- (f) Period of time for which the variance is sought.
- (g) Alternative water use restrictions or other measures the petitioner is taking or proposes to take to meet the intent of this Plan and the compliance date.
- (h) Other pertinent information.

APPENDIX A

TWDB GOALS FORM

WATER CONSERVATION PLAN 5- AND 10-YR GOALS FOR WATER SAVINGS

Facility Name: City of Hondo

Water Conservation Plan Year: 2023

	Historic 5yr Average	Baseline	5-yr Goal for year <u>2028</u>	10-yr Goal for year <u>2033</u>
Total GPCD ¹	209.9		199	188
Residential GPCD ²	73		70	66
Water Loss (GPCD) ³	40		38	36
Water Loss (Percentage) ⁴	19 %	%	19 %	19 %

1. Total GPCD = (Total Gallons in System ÷ Permanent Population) ÷ 365

2. Residential GPCD = (Gallons Used for Residential Use ÷ Residential Population) ÷ 365

3. Water Loss GPCD = (Total Water Loss ÷ Permanent Population) ÷ 365

4. Water Loss Percentage = (Total Water Loss ÷ Total Gallons in System) x 100; or (Water Loss GPCD ÷ Total GPCD) x 100

APPENDIX B

**TCEQ UTILITY PROFILE
(TCEQ FORM 10218)**

TWDB UTILITY PROFILE



Texas Commission on Environmental Quality

Water Availability Division

MC-160, P.O. Box 13087 Austin, Texas 78711-3087

Telephone (512) 239-4600, FAX (512) 239-2214

Utility Profile and Water Conservation Plan Requirements for Municipal Water Use by Retail Public Water Suppliers

This form is provided to assist retail public water suppliers in water conservation plan assistance in completing this form or in developing your plan, please contact the Conservation staff of the Resource Protection Team in the Water Availability Division at (512) 239-4600.

Water users can find best management practices (BMPs) at the Texas Water Development Board's website <http://www.twdb.texas.gov/conservation/BMPs/index.asp>. The practices are broken out into sectors such as Agriculture, Commercial and Institutional, Industrial, Municipal and Wholesale. BMPs are voluntary measures that water users use to develop the required components of Title 30, Texas Administrative Code, Chapter 288. BMPs can also be implemented in addition to the rule requirements to achieve water conservation goals.

Contact Information

Name of Water Supplier:	<u>City of Hondo</u>	
Address:	<u>1600 Avenue M Hondo Tx 78861</u>	
Telephone Number:	<u>(830) 426.3378</u>	<u>Fax: (830) 426.5189</u>
Water Right No.(s):	<u>No Surface Water Rights</u>	
Regional Water Planning Group:	<u>South Central Texas "L" Regional Water Planning Group</u>	
Water Conservation Coordinator (or person responsible for implementing conservation program):	<u>Jeremiah Socarras</u>	<u>Phone: (830) 538.4084</u>
Form Completed by:	<u>Siglinda West</u>	
Title:	<u>Regulatory Compliance Specialist</u>	
Signature:	<u><i>Siglinda West</i></u>	<u>Date:04/15/2024</u>

A water conservation plan for municipal use by retail public water suppliers must include the following requirements (as detailed in 30 TAC Section 288.2). If the plan does not provide information for each requirement, you must include in the plan an explanation of why the requirement is not applicable.

Utility Profile

I. POPULATION AND CUSTOMER DATA

A. Population and Service Area Data

1. Attach a copy of your service-area map and, if applicable, a copy of your Certificate of Convenience and Necessity (CCN).
2. Service area size (in square miles): 5.5
(Please attach a copy of service-area map)
3. Current population of service area: 8636
4. Current population served for:
 - a. Water 8636
 - b. Wastewater 8636

5. Population served for previous five years:

<i>Year</i>	<i>Population</i>
2019	9071
2020	9251
2021	9251
2022	8289
2023	8636

6. Projected population for service area in the following decades:

<i>Year</i>	<i>Population</i>
2020	9805
2030	10767
2040	11585
2050	12298
2060	12942

7. List source or method for the calculation of current and projected population size.
2021 Regional Water Plan Population projections

B. Customer Data

Senate Bill 181 requires that uniform consistent methodologies for calculating water use and conservation be developed and available to retail water providers and certain other water use sectors as a guide for preparation of water use reports, water conservation plans, and reports on water conservation efforts. A water system must provide the most detailed level of customer and water use data available to it, however, any new billing system purchased must be capable of reporting data for each of the sectors listed below. More guidance can be found at: <http://www.twdb.texas.gov/conservation/doc/SB181Guidance.pdf>

1. Quantified 5-year and 10-year goals for water savings:

	<i>Historic 5-year Average</i>	<i>Baseline</i>	<i>5-year goal for year 2029</i>	<i>10-year goal for year 2034</i>
Total GPCD	209.9	231	199.4	188.9
Residential GPCD	73.9	82	70.2	66.5
Water Loss GPCD	40.10	38	38	36
Water Loss Percentage	19.1	16	18	17

Notes:

Total GPCD = (Total Gallons in System ÷ Permanent Population) ÷ 365

Residential GPCD = (Gallons Used for Residential Use ÷ Residential Population) ÷ 365

Water Loss GPCD = (Total Water Loss ÷ Permanent Population) ÷ 365

Water Loss Percentage = (Total Water Loss ÷ Total Gallons in System) x 100; or (Water Loss GPCD ÷ Total GPCD) x 100

2. Current number of active connections. Check whether multi-family service is counted as

☒ Residential or ☐ Commercial?

<i>Treated Water Users</i>	<i>Metered</i>	<i>Non-Metered</i>	<i>Totals</i>
Residential			
Single-Family	2229		2229
Multi-Family	7		7
Commercial	480		480
Industrial/Mining	1		1
Institutional	2		2
Agriculture			
Other/Wholesale		100	100

3. List the number of new connections per year for most recent three years.

<i>Year</i>	<i>2023</i>	<i>2022</i>	<i>2021</i>
<i>Treated Water Users</i>			
Residential			
Single-Family	5	-16	0
Multi-Family	7	0	7
Commercial	0	-1	0
Industrial/Mining	0	0	0
Institutional	0	0	0
Agriculture			
Other/Wholesale			

4. List of annual water use for the five highest volume customers.

<i>Customer</i>	<i>Use (1,000 gal/year)</i>	<i>Treated or Raw Water</i>
TDCJ	166200	Treated
TDCJ	16730	Treated
PTCAA	10398	Treated
Martin Resources	4509	Treated
Medina County Sheriff Office	3293	Treated

II. WATER USE DATA FOR SERVICE AREA

A. Water Accounting Data

1. List the amount of water use for the previous five years (in gallons).

Indicate whether this is ☒ diverted or ☐ treated water.

<i>Year</i>	2019	2020	2021	2022	2023
<i>Month</i>					
January	50378400	47530000	51250900	12867700	45857400
February	44536600	42454000	52745400	46431000	44583300
March	56370400	46229000	56302000	60573000	47735000
April	46090000	47449000	61620400	64870600	50543500
May	50676000	55329000	58751900	60713500	48290000
June	59843800	63104100	57990900	70168500	55531300
July	66487000	77472500	59389700	79137700	65478300
August	69173000	79108600	61928000	63791700	69307500
September	62866800	63884600	68366900	58828700	72471800
October	56533600	68254300	62201700	56353000	52890400
November	49041800	55491200	51280700	46281026	49517800
December	49345300	52996600	47072500	46198946	49953500
Totals	661344719	699304920	688903021	666217394	652161823

2. Describe how the above figures were determined (e.g, from a master meter located at the point of a diversion from the source or located at a point where raw water enters the treatment plant, or from water sales).

Master meters located at the water well facilities

- Amount of water (in gallons) delivered/sold as recorded by the following account types for the past five years.

<i>Year</i>	2019	2020	2021	2022	2023
<i>Account Types</i>					
Residential					
Single-Family	199583550	223396100	302855370	248723600	226044700
Multi-Family	22175950	1696400	201878	0	193210
Commercial	105656900	104989300	100340746	109781100	29449900
Industrial/Mining	348100	908300	745716	127000	1640800
Institutional	183802700	208528800	222218200	225538000	225538000
Agriculture					
Other/Wholesale					

- List the previous records for water loss for the past five years (the difference between water diverted or treated and water delivered or sold).

<i>Year</i>	<i>Amount (gallons)</i>	<i>Percent %</i>
2019	149775600	22
2020	149784000	21
2021	62539090	9
2022	117061072	16
2023	169293190	25

B. Projected Water Demands

- If applicable, attach or cite projected water supply demands from the applicable Regional Water Planning Group for the next ten years using information such as population trends, historical water use, and economic growth in the service area over the next ten years and any additional water supply requirements from such growth.

III. WATER SUPPLY SYSTEM DATA

A. Water Supply Sources

- List all current water supply sources and the amounts authorized (in acre feet) with each.

<i>Water Type</i>	<i>Source</i>	<i>Amount Authorized</i>
Surface Water		
Groundwater	Deep water wells (4)	
Other		

B. Treatment and Distribution System (if providing treated water)

1. Design daily capacity of system (MGD): 5.6
2. Storage capacity (MGD): 2.05
 - a. Elevated 1.055
 - b. Ground 1.0
3. If surface water, do you recycle filter backwash to the head of the plant?
☐ Yes ☒ No If yes, approximate amount (MGD):

IV. WASTEWATER SYSTEM DATA

A. Wastewater System Data (if applicable)

1. Design capacity of wastewater treatment plant(s) (MGD): 1.8
2. Treated effluent is used for ☐ on-site irrigation, ☐ off-site irrigation, for ☒ plant wash-down, and/or for ☐ chlorination/dechlorination.
 If yes, approximate amount (in gallons per month): 20,000
3. Briefly describe the wastewater system(s) of the area serviced by the water utility. Describe how treated wastewater is disposed. Where applicable, identify treatment plant(s) with the TCEQ name and number, the operator, owner, and the receiving stream if wastewater is discharged.

The wastewater treatment plant serves the City of Hondo and the ETJ.

B. Wastewater Data for Service Area (if applicable)

1. Percent of water service area served by wastewater system: 100%
2. Monthly volume treated for previous five years (in 1,000 gallons):

<i>Year</i>	2019	2020	2021	2022	2023
<i>Month</i>					
January	31.86	34.07	36.20	34.12	32.18
February	31.18	30.38	32.33	30.58	29.71
March	41.42	31.59	34.07	38.06	30.28
April	32.87	31.59	36.80	39.81	29.49
May	35.97	39.02	36.80	37.93	30.56
June	40.15	41.39	41.70	37.66	31.83
July	36.24	44.52	44.47	37.57	39.29
August	33.16	45.95	39.11	36.01	37.02
September	31.02	39.96	37.05	33.46	37.94
October	34.17	38.93	43.83	33.96	40.91
November	34.23	32.61	37.02	32.18	36.72
December	34.79	34.83	34.49	29.71	36.27
Totals	418.02	444.84	453.87	421.08	412.25

Water Conservation Plan

In addition to the utility profile, please attach the following as required by Title 30, Texas Administrative Code, §288.2. Note: If the water conservation plan does not provide information for each requirement, an explanation must be included as to why the requirement is not applicable.

A. Record Management System

The water conservation plan must include a record management system which allows for the classification of water sales and uses in to the most detailed level of water use data currently available to it, including if possible, the following sectors: residential (single and multi-family), commercial.

B. Specific, Quantified 5 & 10-Year Targets

The water conservation plan must include specific, quantified five-year and ten-year targets for water savings to include goals for water loss programs and goals for municipal use in gallons per capita per day. Note that the goals established by a public water supplier under this subparagraph are not enforceable. These goals must be updated during the five-year review and submittal.

C. Measuring and Accounting for Diversions

The water conservation plan must include a statement about the water suppliers metering device(s), within an accuracy of plus or minus 5.0% in order to measure and account for the amount of water diverted from the source of supply.

D. Universal Metering

The water conservation plan must include and a program for universal metering of both customer and public uses of water, for meter testing and repair, and for periodic meter replacement.

E. Measures to Determine and Control Water Loss

The water conservation plan must include measures to determine and control water loss (for example, periodic visual inspections along distribution lines; annual or monthly audit of the water system to determine illegal connections; abandoned services; etc.).

F. Continuing Public Education & Information

The water conservation plan must include a description of the program of continuing public education and information regarding water conservation by the water supplier.

G. Non-Promotional Water Rate Structure

The water supplier must have a water rate structure which is not “promotional,” i.e., a rate structure which is cost-based and which does not encourage the excessive use of water. This rate structure must be listed in the water conservation plan.

H. Reservoir Systems Operations Plan

The water conservation plan must include a reservoir systems operations plan, if applicable, providing for the coordinated operation of reservoirs owned by the applicant within a common watershed or river basin in order to optimize available water supplies.

I. Enforcement Procedure and Plan Adoption

The water conservation plan must include a means for implementation and enforcement, which shall be evidenced by a copy of the ordinance, rule, resolution, or tariff, indicating official adoption of the water conservation plan by the water supplier; and a description of the authority by which the water supplier will implement and enforce the conservation plan.

J. Coordination with the Regional Water Planning Group(s)

The water conservation plan must include documentation of coordination with the regional water planning groups for the service area of the public water supplier in order to ensure consistency with the appropriate approved regional water plans.

K. Plan Review and Update

A public water supplier for municipal use shall review and update its water conservation plan, as appropriate, based on an assessment of previous five-year and ten-year targets and any other new or updated information. The public water supplier for municipal use shall review and update the next revision of its water conservation plan not later than May 1, 2009, and every five years after that date to coincide with the regional water planning group. The revised plan must also include an implementation report.

VI. ADDITIONAL REQUIREMENTS FOR LARGE SUPPLIERS

Required of suppliers serving population of 5,000 or more or a projected population of 5,000 or more within the next ten years:

A. Leak Detection and Repair

The plan must include a description of the program of leak detection, repair, and water loss accounting for the water transmission, delivery, and distribution system in order to control unaccounted for uses of water.

B. Contract Requirements

A requirement in every wholesale water supply contract entered into or renewed after official adoption of the plan (by either ordinance, resolution, or tariff), and including any contract extension, that each successive wholesale customer develop and implement a water conservation plan or water conservation measures using the applicable elements in this chapter. If the customer intends to resell the water, the contract between the initial supplier and customer must provide that the contract for the resale of the water must have water conservation requirements so that each successive customer in the resale of the water will be required to implement water conservation measures in accordance with the provisions of this chapter.

VII. ADDITIONAL CONSERVATION STRATEGIES

Any combination of the following strategies shall be selected by the water supplier, in addition to the minimum requirements of 30 TAC §288.2(1), if they are necessary in order to achieve the stated water conservation goals of the plan. The commission may require by commission order that any of the following strategies be implemented by the water supplier if the commission determines that the strategies are necessary in order for the conservation plan to be achieved:

1. Conservation-oriented water rates and water rate structures such as uniform or increasing block rate schedules, and/or seasonal rates, but not flat rate or decreasing block rates;
2. Adoption of ordinances, plumbing codes, and/or rules requiring water conserving plumbing fixtures to be installed in new structures and existing structures undergoing substantial modification or addition;
3. A program for the replacement or retrofit of water-conserving plumbing fixtures in existing structures;
4. A program for reuse and/or recycling of wastewater and/or graywater;
5. A program for pressure control and/or reduction in the distribution system and/or for customer connections;
6. A program and/or ordinance(s) for landscape water management;
7. A method for monitoring the effectiveness and efficiency of the water conservation plan; and
8. Any other water conservation practice, method, or technique which the water supplier shows to be appropriate for achieving the stated goal or goals of the water conservation plan.

VIII. WATER CONSERVATION PLANS SUBMITTED WITH A WATER RIGHT APPLICATION FOR NEW OR ADDITIONAL STATE WATER

Water Conservation Plans submitted with a water right application for New or Additional State Water must include data and information which:

1. support the applicant's proposed use of water with consideration of the water conservation goals of the water conservation plan;
2. evaluates conservation as an alternative to the proposed appropriation; and
3. evaluates any other feasible alternative to new water development including, but not limited to, waste prevention, recycling and reuse, water transfer and marketing, regionalization, and optimum water management practices and procedures.

Additionally, it shall be the burden of proof of the applicant to demonstrate that no feasible alternative to the proposed appropriation exists and that the requested amount of appropriation is necessary and reasonable for the proposed use.

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

CONTACT INFORMATION

Name of Utility: CITY OF HONDO

Public Water Supply Identification Number (PWS ID): TX1630002

Certificate of Convenience and Necessity (CCN) Number: 10239

Surface Water Right ID Number:

Wastewater ID Number: 20096

Contact: First Name: Jeremiah Last Name: Socarras

Title:

Address: 1600 Ave M City: Hondo State: TX

Zip Code: 78861 Zip+4: 78861 Email: jsocarras@hondo-tx.org

Telephone Number: 8305384084 Date:

Is this person the designated Conservation Coordinator? ☒ Yes ☐ No

Regional Water Planning Group: L

Groundwater Conservation District:

Our records indicate that you:

- ☒ Received financial assistance of \$500,000 or more from TWDB
- ☐ Have 3,300 or more retail connections
- ☐ Have a surface water right with TCEQ

A. Population and Service Area Data

1. Current service area size in square miles: 5

Attached file(s):

File Name	File Description
Water CCN Exhibit.pdf	

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

2. Historical service area population for the previous five years, starting with the most current year.

Year	Historical Population Served By Retail Water Service	Historical Population Served By Wholesale Water Service	Historical Population Served By Wastewater Water Service
2023	8,636	0	8,636
2022	8,289	0	8,289
2021	9,251	0	9,251
2020	9,251	0	9,251
2019	9,071	0	9,071

3. Projected service area population for the following decades.

Year	Projected Population Served By Retail Water Service	Projected Population Served By Wholesale Water Service	Projected Population Served By Wastewater Water Service
2030	9,805	0	9,805
2040	10,767	0	10,767
2050	11,585	0	11,585
2060	12,298	0	12,298
2070	12,942	0	12,942

4. Described source(s)/method(s) for estimating current and projected populations.

2021 State Regional Water Plan

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

B. System Input

System input data for the previous five years.

Total System Input = Self-supplied + Imported– Exported

Year	Water Produced in Gallons	Purchased/Imported Water in Gallons	Exported Water in Gallons	Total System Input	Total GPCD
2023	665,469,184	0	0	665,469,184	211
2022	701,000,000	0	0	701,000,000	232
2021	688,790,100	0	0	688,790,100	204
2020	699,302,900	0	0	699,302,900	207
2019	635,906,442	0	0	635,906,442	192
Historic Average	678,093,725	0	0	678,093,725	209

C. Water Supply System

1. Designed daily capacity of system in gallons	5,600,000
2. Storage Capacity	
2a. Elevated storage in gallons:	1,055,000
2b. Ground storage in gallons:	1,000,000

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

D. Projected Demands

1. The estimated water supply requirements for the next ten years using population trends, historical water use, economic growth, etc.

Year	Population	Water Demand (gallons)
2025	8,636	668,972,982
2026	9,062	699,668,187
2027	9,488	704,784,054
2028	9,914	709,899,922
2029	10,340	715,131,657
2030	10,767	720,131,657
2031	10,848	724,563,236
2032	10,930	728,994,816
2033	11,012	733,426,395
2034	11,094	737,857,974

2. Description of source data and how projected water demands were determined.

Tends using 2021 State Regional Water Plan

E. High Volume Customers

1. The annual water use for the five highest volume
RETAIL customers.

Customer	Water Use Category	Annual Water Use	Treated or Raw
TDCJ	Institutional	166,200,000	Treated
TDCJ	Institutional	16,730,000	Treated
PTCAA	Industrial	10,398,000	Treated
Martin Resources	Industrial	4,509,000	Treated
Medina County Sheriff Office	Institutional	3,293,000	Treated

2. The annual water use for the five highest volume
WHOLESALE customers.

Customer	Water Use Category	Annual Water Use	Treated or Raw
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UTILITY PROFILE FOR RETAIL WATER SUPPLIER

F. Utility Data Comment Section

Additional comments about utility data.

Billing system data

Section II: System Data

A. Retail Water Supplier Connections

1. List of active retail connections by major water use category.

Water Use Category Type	Total Retail Connections (Active + Inactive)	Percent of Total Connections
Residential - Single Family	2,229	81.98 %
Residential - Multi-Family	7	0.26 %
Industrial	1	0.04 %
Commercial	480	17.65 %
Institutional	2	0.07 %
Agricultural	0	0.00 %
Total	2,719	100.00 %

2. Net number of new retail connections by water use category for the previous five years.

	Net Number of New Retail Connections						
Year	Residential - Single Family	Residential - Multi-Family	Industrial	Commercial	Institutional	Agricultural	Total
2023	5	0	0	0	0	0	5
2022	0	7	0	0	0	0	7
2021	8	0	0	1	0	0	9
2020	228	0	0	0	0	0	228
2019	10	200	0	0	0	0	210

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

B. Accounting Data

The previous five years' gallons of RETAIL water provided in each major water use category.

Year	Residential - Single Family	Residential - Multi-Family	Industrial	Commercial	Institutional	Agricultural	Total
2023	226,044,700	193,210	1,640,800	29,449,900	225,538,000	0	482,866,610
2022	248,723,600	0	127,000	109,781,100	225,538,000	0	584,169,700
2021	302,855,370	201,878	745,716	100,340,746	222,218,200	0	626,361,910
2020	223,396,100	11,696,400	908,300	104,989,300	208,528,800	0	549,518,900
2019	199,583,550	22,175,950	348,100	105,656,800	183,802,700	0	511,567,100

C. Residential Water Use

The previous five years residential GPCD for single family and multi-family units.

Year	Total Residential GPCD
2023	72
2022	82
2021	95
2020	74
2019	70
Historic Average	79

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

D. Annual and Seasonal Water Use

1. The previous five years' gallons of treated water provided to RETAIL customers.

Month	Total Gallons of Treated Water				
	2023	2022	2021	2020	2019
January	45,857,400	12,867,700	51,250,900	47,530,000	50,378,400
February	44,583,300	46,431,000	52,745,400	42,454,000	44,536,600
March	47,735,000	60,573,000	56,302,000	46,229,000	56,370,400
April	50,543,500	64,870,600	61,620,400	47,449,000	46,090,000
May	48,290,000	60,713,500	58,751,900	55,329,000	50,676,000
June	55,531,300	70,168,500	57,990,900	63,104,100	59,843,800
July	65,478,300	79,137,700	59,389,700	77,472,500	66,487,000
August	69,307,500	63,791,700	61,928,000	79,108,600	69,173,000
September	72,471,800	58,828,700	68,366,900	63,884,600	62,866,800
October	52,890,400	56,353,000	62,201,700	68,254,300	56,533,600
November	49,517,800	46,281,026	51,280,700	55,491,200	49,041,800
December	49,953,500	46,198,946	47,072,500	52,996,600	49,345,300
Total	652,159,800	666,215,372	688,901,000	699,302,900	661,342,700

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

2. The previous five years' gallons of raw water provided to RETAIL customers.

Month	Total Gallons of Raw Water				
	2023	2022	2021	2020	2019
January	0	0	0	0	0
February	0	0	0	0	0
March	0	0	0	0	0
April	0	0	0	0	0
May	0	0	0	0	0
June	0	0	0	0	0
July	0	0	0	0	0
August	0	0	0	0	0
September	0	0	0	0	0
October	0	0	0	0	0
November	0	0	0	0	0
December	0	0	0	0	0
Total	0	0	0	0	0

3. Summary of seasonal and annual water use.

	Summer RETAIL (Treated + Raw)	Total RETAIL (Treated + Raw)
2023	190,317,100	652,159,800
2022	213,097,900	666,215,372
2021	179,308,600	688,901,000
2020	219,685,200	699,302,900
2019	195,503,800	661,342,700
Average in Gallons	199,582,520.00	673,584,354.40

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

E. Water Loss

Water Loss data for the previous five years.

Year	Total Water Loss in Gallons	Water Loss in GPCD	Water Loss as a Percentage
2023	170,602,574	54	25.00 %
2022	105,369,876	35	16.00 %
2021	50,677,190	15	9.00 %
2020	101,042,714	30	21.00 %
2019	85,390,511	26	22.00 %
Average	102,616,573	32	18.60 %

F. Peak Day Use

Average Daily Water Use and Peak Day Water Use for the previous five years.

Year	Average Daily Use (gal)	Peak Day Use (gal)	Ratio (peak/avg)
2023	1,786,739	2068664	1.1578
2022	1,825,247	2316281	1.2690
2021	1,887,400	1949006	1.0326
2020	1,915,898	2387882	1.2464
2019	1,811,897	2125041	1.1728

G. Summary of Historic Water Use

Water Use Category	Historic Average	Percent of Connections	Percent of Water Use
Residential - Single Family	240,120,664	81.98 %	43.59 %
Residential - Multi-Family	6,853,487	0.26 %	1.24 %
Industrial	753,983	0.04 %	0.14 %
Commercial	90,043,569	17.65 %	16.34 %
Institutional	213,125,140	0.07 %	38.69 %
Agricultural	0	0.00 %	0.00 %

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

H. System Data Comment Section

All water and water sales data from City billing system and water and water well meters

Section III: Wastewater System Data

A. Wastewater System Data

Attached file(s):

File Name	File Description
SEWER CCN Exhibit.pdf	

1. Design capacity of wastewater treatment plant(s) in gallons per day: 1,800,000

2. List of active wastewater connections by major water use category.

Water Use Category	Metered	Unmetered	Total Connections	Percent of Total Connections
Municipal	2,275	0	2,275	83.49 %
Industrial	0	0	0	0.00 %
Commercial	450	0	450	16.51 %
Institutional	0	0	0	0.00 %
Agricultural	0	0	0	0.00 %
Total	2,725	0	2,725	100.00 %

3. Percentage of water serviced by the wastewater system: 99.00 %

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

4. Number of gallons of wastewater that was treated by the utility for the previous five years.

Month	Total Gallons of Treated Water				
	2023	2022	2021	2020	2019
January	32,180,000	34,120,000	36,200,000	34,070,000	31,860,000
February	29,710,000	30,580,000	32,330,000	30,380,000	31,180,000
March	30,280,000	38,060,000	34,070,000	31,590,000	41,420,000
April	29,490,000	39,810,000	36,800,000	31,590,000	32,870,000
May	30,560,000	37,930,000	36,800,000	39,020,000	35,970,000
June	31,830,000	37,660,000	41,700,000	41,390,000	40,150,000
July	39,290,000	37,570,000	44,470,000	44,520,000	36,240,000
August	37,020,000	36,010,000	39,110,000	45,950,000	33,160,000
September	37,940,000	33,460,000	37,050,000	39,960,000	31,020,000
October	40,910,000	33,960,000	43,830,000	38,930,000	34,170,000
November	36,720,000	32,180,000	37,020,000	32,610,000	34,230,000
December	36,270,000	29,710,000	34,490,000	34,830,000	34,790,000
Total	412,200,000	421,050,000	453,870,000	444,840,000	417,060,000

5. Could treated wastewater be substituted for potable water?

☐ Yes
 ☒ No

B. Reuse Data

1. Data by type of recycling and reuse activities implemented during the current reporting period.

Type of Reuse	Total Annual Volume (in gallons)
On-site Irrigation	
Plant wash down	10,000
Chlorination/de-chlorination	
Industrial	
Landscape irrigation (park,golf courses)	0
Agricultural	
Discharge to surface water	412,250,000
Evaporation Pond	
Other	
Total	412,260,000

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

C. Wastewater System Data Comment

Additional comments and files to support or explain wastewater system data listed below.

Data from metered influent and effluent flows at WWTP

APPENDIX C

WATER PLANNING GROUP COORDINATION

APPENDIX D

CITY COUNCIL COORDINATION and ADOPTION

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF HONDO, TEXAS, AMENDING AND ADOPTING THE WATER CONSERVATION PLAN AND DROUGHT CONTINGENCY PLAN; ESTABLISHING RESTRICTIONS OF CERTAIN WATER USES; ESTABLISHING PENALTIES FOR THE VIOLATION OF AND PROVISIONS FOR ENFORCEMENT OF THESE RESTRICTIONS; ESTABLISHING PROCEDURES FOR GRANTING VARIANCES; AND PROVIDING SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS , the City of Hondo, Texas wishes to maximize its water resources and recognizes that the amount of water available to the City and its water utility customers is limited and subject to depletion during periods of extended drought;

WHEREAS, the City recognizes that natural limitations due to drought conditions and other acts of God cannot guarantee an uninterrupted water supply for all purposes;

WHEREAS, Title 30, Part 1, Chapter 288, Subchapter 288.2 of the Texas Administrative Code and applicable rules of the Texas Commission on Environmental Quality require entities to develop, implement, and submit updated Water Conservation Plans and Water Conservation Implementation Reports to the TCEQ every five years;

WHEREAS, the City established and adopted a Water Conservation - Drought Contingency Plan in September 15, 2006 with Ordinance 976-04-13 and is updating the ordinance herein as the 2024 5 year Update; and

WHEREAS, as authorized under law, and in the best interests of the citizens of Hondo, Texas, the City Council deems it expedient and necessary to update established rules and policies for the orderly and efficient management of limited water supplies during drought and other water supply emergencies;

NOW THEREFORE, BE IT ORDAINED BY THE CITY OF HONDO, TEXAS:

SECTION 1.

That the City of Hondo, Texas Water Conservation Plan attached hereto as Exhibit "A" and made part hereof for all purposes be, and the same is hereby, adopted as the official policy of the City.

SECTION 2.

That all ordinances that are in conflict with the provisions of this ordinance be, and the same are hereby, repealed and all other ordinances of the City not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 3.

Should any paragraph, sentence, subdivision, clause, phrase, or section of this ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this ordinance as a whole or any part or provision thereof, other than the part so declared to be invalid, illegal, or unconstitutional.

SECTION 4.

This ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law in such cases provides.

☐ **PASSED AND APPROVED** on First Reading this _____ day of _____ 2024.

FINALLY PASSED AND APPROVED on this _____ day of _____ 2024.

THE CITY OF HONDO

Attest:

, Mayor

, City Secretary

APPENDIX E

UTILITY RATE STRUCTURE

Appendix A

Re-Read Fee	\$25.00 per meter Water/Electric if incorrect
Meter Test - Water	\$75.00/refunded if meter test fails
Meter Test - Electric	\$75.00 if within 5% accuracy
BANNER FEE	\$75.00 (Permission from TxDOT required)
Edwards Aquifer Authority Management Fee (EAA)	\$.05 per 100 gallons per month
WATER RESOURCES FUND	\$1.00 per month
Online Processing Fee	\$1.25
RETURN CHECK FEE	\$40.00
CEMETERY LOTS & PERPETUAL CARE	
City Residents or owners of property inside city limits	
Burial site (lot)	\$500 per site
Perpetual care	\$400 per burial
Irrigation fee	No charge
Non-Residents or non-owners of property inside city limits	
Burial site (lot)	\$600 per site
Perpetual care	\$500 per burial
Irrigation Fee	No charge
WATER RATES-RESIDENTIAL (inside City Limits)	Cost per thousand gallons
0-2,000 Gallons-minimum charge	\$31.21 (can differ depending on meter size)
2,001 - 4,000 gallons	\$2.54
4,001 - 6,000 gallons	\$2.60
6,001 - 9,000 gallons	\$2.60
9,001 - 12,000 gallons	\$2.74
12,001 - 15,000 gallons	\$2.92
15,001 - 30,000 gallons	\$3.12
30,001 - 45,000 gallons	\$3.32

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CURRENT ADOPTED FY2023/2024



45,001 - 60,000 gallons	\$3.52
60,001 - 75,000 gallons	\$3.70
75,001 gallons and above	\$3.90
WATER RATES-COMMERCIAL	Cost per thousand gallons
0-2,000 Gallons-minimum charge	\$57.22 (can differ depending on meter size)
2,001 - 4,000 gallons	\$2.74
4,001 - 6,000 gallons	\$2.80
6,001 - 9,000 gallons	\$2.86
9,001 - 12,000 gallons	\$3.00
12,001 - 15,000 gallons	\$3.18
15,001 - 30,000 gallons	\$3.38
30,001 - 45,000 gallons	\$3.64
45,001 - 60,000 gallons	\$3.90
60,001 - 75,000 gallons	\$4.16
75,001 gallons and above	\$4.42
WATER RATES-RESIDENTIAL (outside city limits)	Cost per thousand gallons
0-2,000 Gallons-minimum charge	\$62.42 (can differ depending on meter size)
2,001 - 4,000 gallons	\$4.94
4,001 - 6,000 gallons	\$5.20
6,001 - 9,000 gallons	\$5.34
9,001 - 12,000 gallons	\$5.46
12,001 - 15,000 gallons	\$5.86
15,001 - 30,000 gallons	\$6.24
30,001 - 45,000 gallons	\$6.64
45,001 - 60,000 gallons	\$7.02
60,001 - 75,000 gallons	\$7.42
75,001 gallons and above	\$7.80
SEWER RATES-RESIDENTIAL	Cost per thousand gallons
0-2,000 Gallons-minimum connect charge	\$26.01,\$35,\$55,\$85,\$14,\$225,\$425 (depends on meter size)



CITY OF HONDO FY 2023/2024 COMPREHENSIVE FEE SCHEDULE

Appendix A

2,001 - 15,000 gallons	\$1.77
15,001 gallons and above	No Charge
Senior Citizen Discount	10% reduction on fee
CURRENT ADOPTED FY2023/2024	

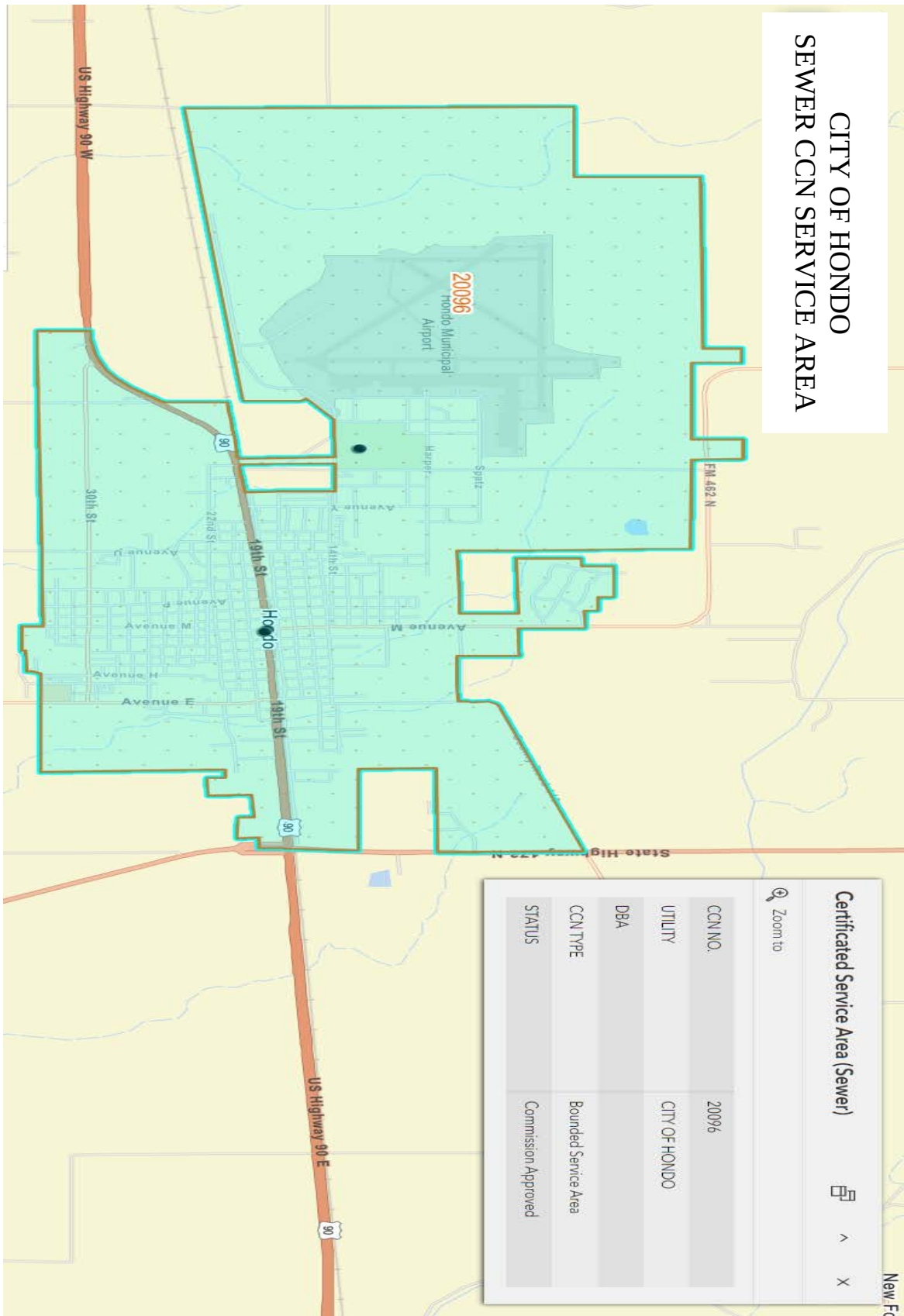
APPENDIX F

WATER CONSERVATION IMPLEMENTATION REPORT (TCEQ FORM 20645)

APPENDIX G

WATER/ SEWER SYSTEM CCN and SERVICE AREA MAPS

CITY OF HONDO SEWER CCN SERVICE AREA



Certificated Service Area (Sewer)			
Zoom to			
CCN NO.	20096		
UTILITY	CITY OF HONDO		
DBA			
CCN TYPE	Bounded Service Area		
STATUS	Commission Approved		

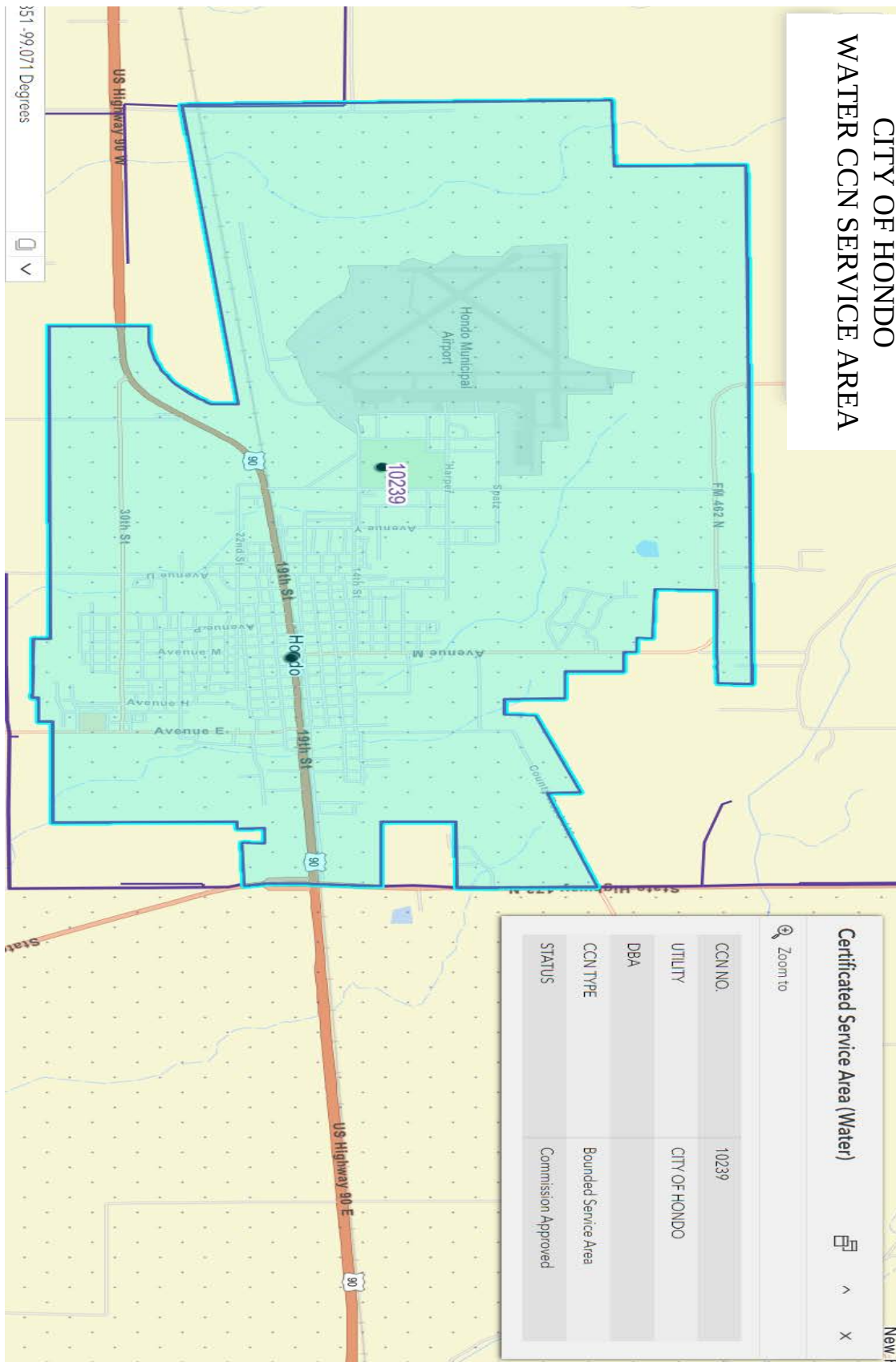


6781 Oak Hill Blvd. Tyler, Texas 75703
T.903.581.8141 F.888.224.9418
www.ksaeng.com
TBPE Firm Registration No. F-1356

CITY OF HONDO WATER CONSERVATION PLAN 2024 UPDATE

SEWER CCN SERVICE AREA

CITY OF HONDO WATER CCN SERVICE AREA



Zoom to

CCN NO.	10239
UTILITY	CITY OF HONDO
DBA	
CCN TYPE	Bounded Service Area
STATUS	Commission Approved



6781 Oak Hill Blvd. Tyler, Texas 75703
T.903.581.8141 F.888.224.9418
www.ksaeng.com
TBPE Firm Registration No. F-1356

CITY OF HONDO WATER CONSERVATION PLAN 2024 UPDATE

WATER CCN SERVICE AREA

APPENDIX I

TCEQ REGULATIONS (TAC 30.288.20)

Texas Administrative Code

[TITLE 30](#)

ENVIRONMENTAL QUALITY

[PART 1](#)

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

[CHAPTER 288](#)

WATER CONSERVATION PLANS, DROUGHT CONTINGENCY PLANS, GUIDELINES AND REQUIREMENTS

[SUBCHAPTER B](#)

DROUGHT CONTINGENCY PLANS

RULE §288.20

Drought Contingency Plans for Municipal Uses by Public Water Suppliers

(a) A drought contingency plan for a retail public water supplier, where applicable, must include the following minimum elements.

(1) Minimum requirements. Drought contingency plans must include the following minimum elements.

(A) Preparation of the plan shall include provisions to actively inform the public and affirmatively provide opportunity for public input. Such acts may include, but are not limited to, having a public meeting at a time and location convenient to the public and providing written notice to the public concerning the proposed plan and meeting.

(B) Provisions shall be made for a program of continuing public education and information regarding the drought contingency plan.

(C) The drought contingency plan must document coordination with the regional water planning groups for the service area of the retail public water supplier to ensure consistency with the appropriate approved regional water plans.

(D) The drought contingency plan must include a description of the information to be monitored by the water supplier, and specific criteria for the initiation and termination of drought response stages, accompanied by an explanation of the rationale or basis for such triggering criteria.

(E) The drought contingency plan must include drought or emergency response stages providing for the implementation of measures in response to at least the following situations:

- (i) reduction in available water supply up to a repeat of the drought of record;
- (ii) water production or distribution system limitations;
- (iii) supply source contamination; or

(iv) system outage due to the failure or damage of major water system components (e.g., pumps).

(F) The drought contingency plan must include specific, quantified targets for water use reductions to be achieved during periods of water shortage and drought. The entity preparing the plan shall establish the targets. The goals established by the entity under this subparagraph are not enforceable.

(G) The drought contingency plan must include the specific water supply or water demand management measures to be implemented during each stage of the plan including, but not limited to, the following:

(i) curtailment of non-essential water uses; and

(ii) utilization of alternative water sources and/or alternative delivery mechanisms with the prior approval of the executive director as appropriate (e.g., interconnection with another water system, temporary use of a non-municipal water supply, use of reclaimed water for non-potable purposes, etc.).

(H) The drought contingency plan must include the procedures to be followed for the initiation or termination of each drought response stage, including procedures for notification of the public.

(I) The drought contingency plan must include procedures for granting variances to the plan.

(J) The drought contingency plan must include procedures for the enforcement of mandatory water use restrictions, including specification of penalties (e.g., fines, water rate surcharges, discontinuation of service) for violations of such restrictions.

(2) Privately-owned water utilities. Privately-owned water utilities shall prepare a drought contingency plan in accordance with this section and incorporate such plan into their tariff.

(3) Wholesale water customers. Any water supplier that receives all or a portion of its water supply from another water supplier shall consult with that supplier and shall include in the drought contingency plan appropriate provisions for responding to reductions in that water supply.

(b) A wholesale or retail water supplier shall notify the executive director within five business days of the implementation of any mandatory provisions of the drought contingency plan.

(c) The retail public water supplier shall review and update, as appropriate, the drought contingency plan, at least every five years, based on new or updated information, such as the adoption or revision of the regional water plan.

Source Note: The provisions of this §288.20 adopted to be effective February 21, 1999, 24 TexReg 949; amended to be effective April 27, 2000, 25 TexReg 3544; amended to be effective October 7, 2004, 29 TexReg 9384

APPENDIX I

TEXAS WATER CODE WATER ALLOCATION (TWC Section 11.039)

TEXAS WATER CODE

TITLE 2. WATER ADMINISTRATION

SUBTITLE B. WATER RIGHTS

CHAPTER 11. WATER RIGHTS

SUBCHAPTER A. GENERAL PROVISIONS

Section 11.039

Sec. 11.039. DISTRIBUTION OF WATER DURING SHORTAGE. (a) If a shortage of water in a water supply NOT covered by a water conservation plan prepared in compliance with Texas Natural Resource Conservation Commission or Texas Water Development Board rules results from drought, accident, or other cause, the water to be distributed shall be divided among all customers pro rata, according to the amount each may be entitled to, so that preference is given to no one and everyone suffers alike.

(b) If a shortage of water in a water supply covered by a water conservation plan prepared in compliance with Texas Natural Resource Conservation Commission or Texas Water Development Board rules results from drought, accident, or other cause, the person, association of persons, or corporation owning or controlling the water shall divide the water to be distributed among all customers pro rata, according to:

(1) the amount of water to which each customer may be entitled; or

(2) the amount of water to which each customer may be entitled, less the amount of water the customer would have saved if the customer had operated its water system in compliance with the water conservation plan.

(c) Nothing in Subsection (a) or (b) precludes the person, association of persons, or corporation owning or controlling the water from supplying water to a person who has a prior vested right to the water under the laws of this state.

Amended by Acts 1977, 65th Leg., p. 2207, ch. 870, Sec. 1, eff. Sept. 1, 1977; Acts 2001, 77th Leg., ch. 1126, Sec. 1, eff. June 15, 2001.



City Council Communication

Title: DISCUSS INFRASTRUCTURE DAMAGE AND CUSTOMER COMPLAINTS ATTRIBUTED BY RISE BROADBAND. (JOHN NARON, CITY MANAGER)

Date: June 24, 2024

From: John Naron, City Manager

INFORMATION:

FINANCIAL IMPACT:

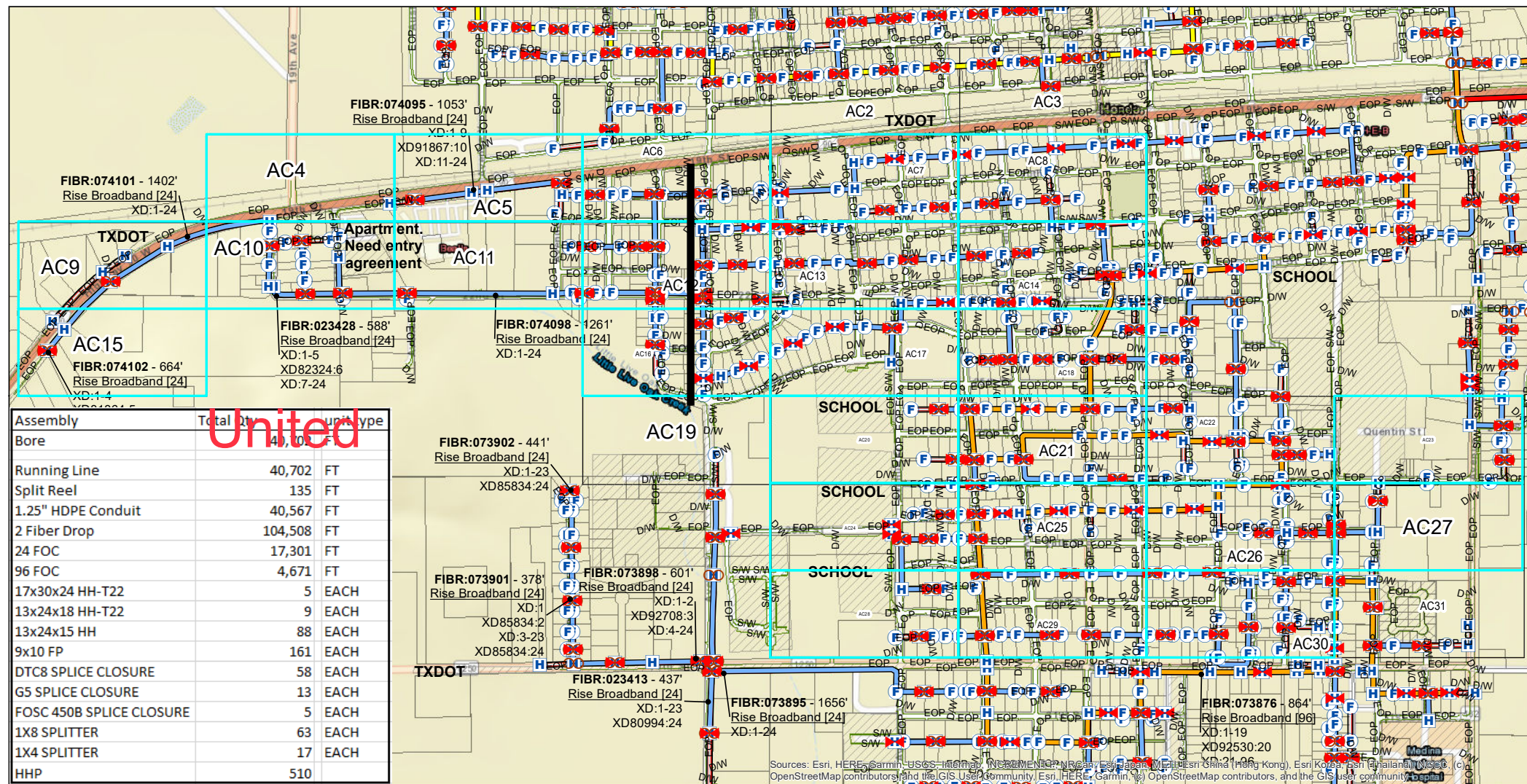
STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

1. RISE BROADBAND

STAFF CONTACTS:



Rise Broadband

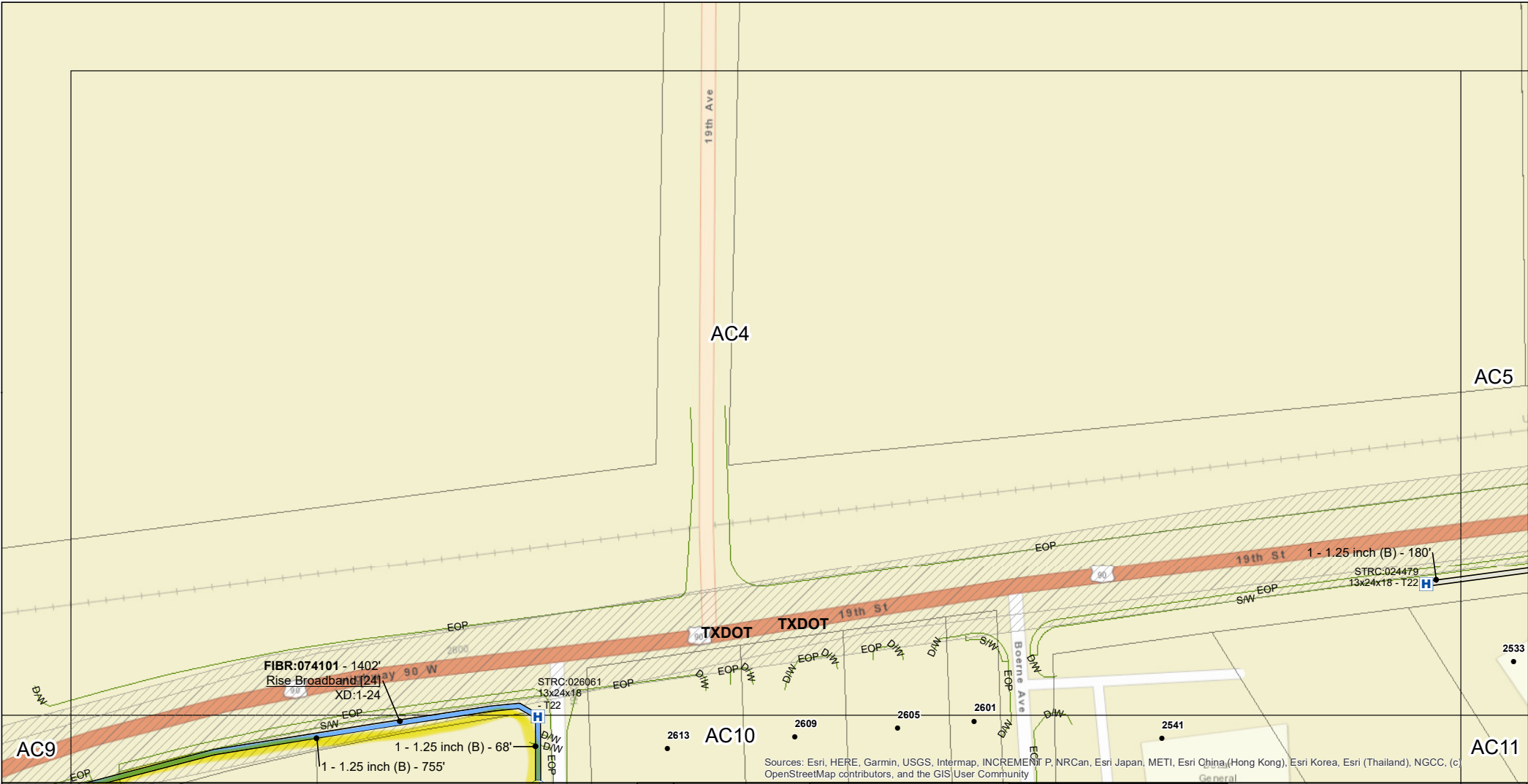
ALL BURIED FIBER CABLES PLACED ON THIS PROJECT WILL BE BORED @ 36" DEEP AND PLACED IN INNERDUCT UNLESS SPECIFICALLY NOTED OTHERWISE



Job Number	HONDO, TX BOUNDARY 6
Jurisdiction	MEDINA COUNTY
Engineer Name	RMWT
Permit Number	1
Date Created	9/22/2023
Revision Number	7
Description	STRUCTURAL DESIGN BOUNDARY 6

ALL CONSTRUCTION IS PROPOSED AND SUBJECT TO RELOCATION WHEN OBJECTS ARE ENCOUNTERED THAT WILL INTERFERE WITH THE EXISTING INFRASTRUCTURE. IT IS THE CONTRACTOR'S RESPONSIBILITY TO FIELD LOCATE ALL UNDERGROUND OBSTRUCTIONS AND UTILITIES PRIOR TO CONSTRUCTION. COMPLETE REPAIR OF ANY AND ALL DAMAGES INCURRED SHALL BE AT THE EXPENSE OF THE CONTRACTOR.





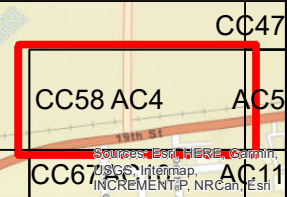
LEGEND

- Conduit**
 Proposed
- Structure**
 Handhole
 Flower Pot

ALL BURIED FIBER CABLES PLACED ON THIS PROJECT WILL BE BORED @ 36" DEEP AND PLACED IN INNERDUCT UNLESS SPECIFICALLY NOTED OTHERWISE

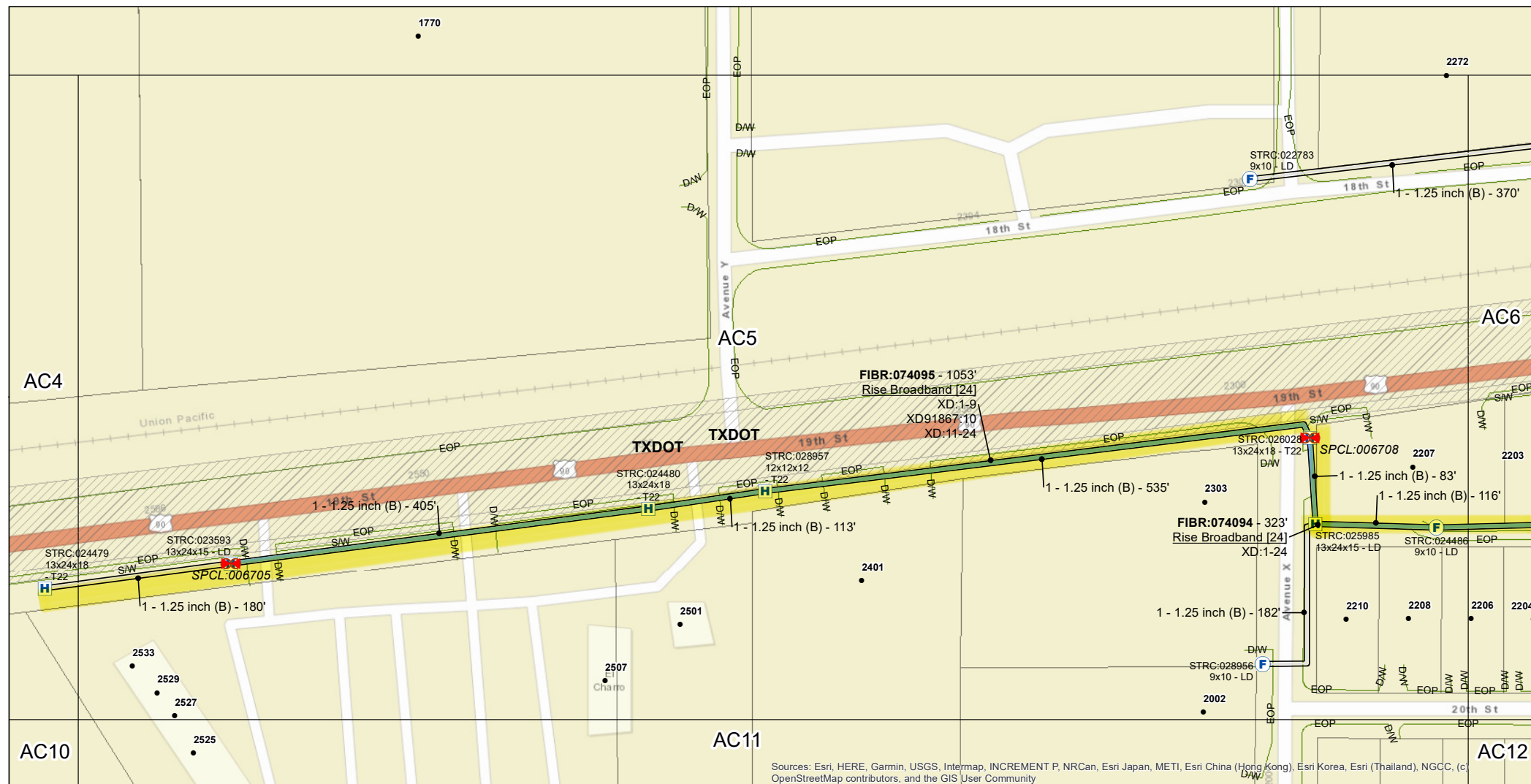


Job Number	HONDO, TX BOUNDARY 6
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LEGEND

Conduit

Proposed

Structure

Handhole

Flower Pot

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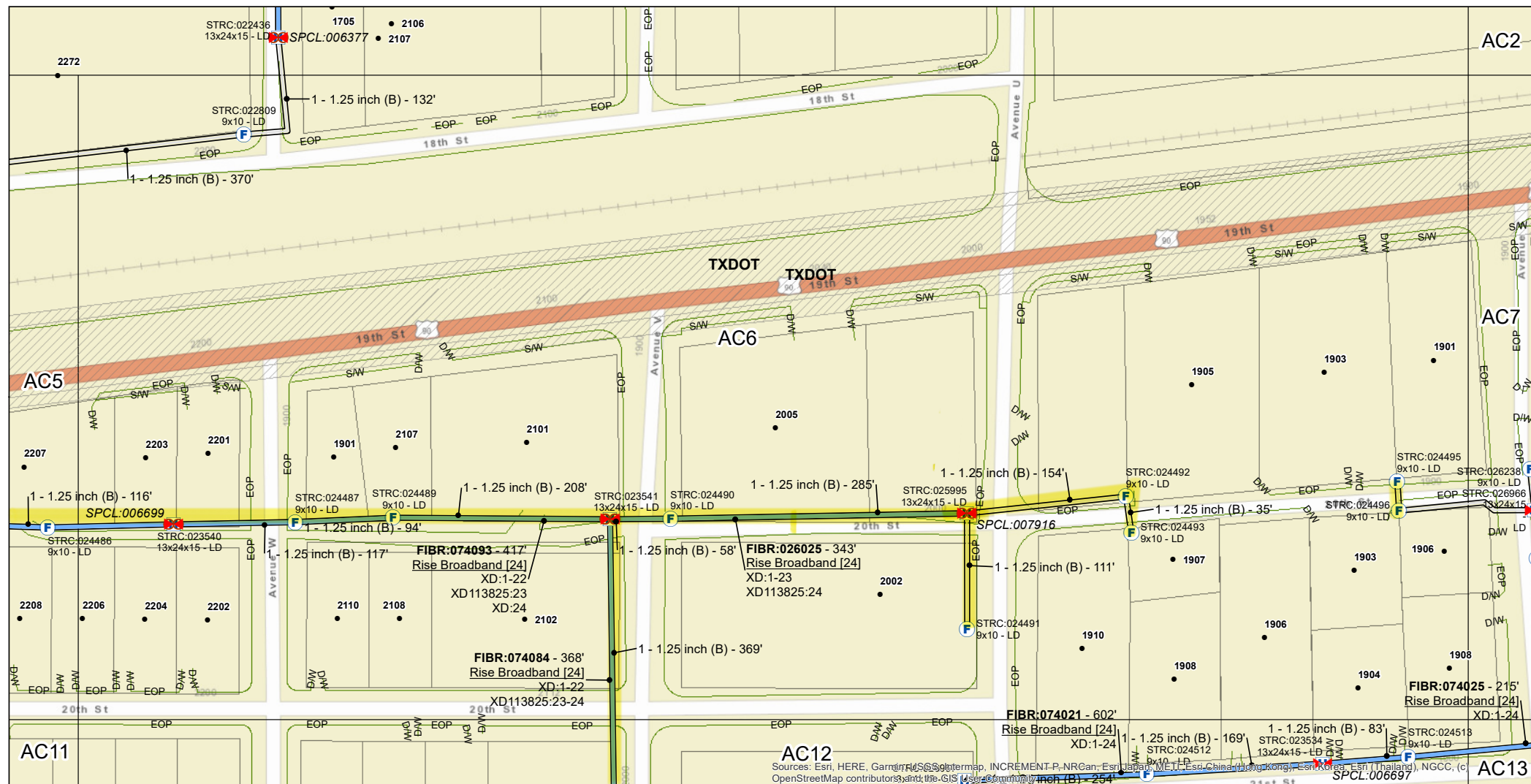
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AG15CC47	CC48
CC59 AC5	AC6
AG18	
CC68	AC12

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Know what's Below. Call before you dig.



LEGEND

Conduit

Proposed

Structure

Handhole

Flower Pot

ALL BURIED FIBER CABLES PLACED ON THIS PROJECT
WILL BE BORED @ 36" DEEP AND PLACED IN
INNERDUCT UNLESS SPECIFICALLY NOTED OTHERWISE



Job Number	HONDO, TX BOUNDARY 6
Jurisdiction	MEDINA COUNTY
Engineer Name	RMWT
Permit Number	1
Date Created	9/22/2023
Revision Number	7
Description	STRUCTURAL DESIGN BOUNDARY 6

AG16CC48	AC2
CC60 AC6	AC7
AG19	AC7
CC60 AC6	AC17

ALL CONSTRUCTION IS PROPOSED
AND SUBJECT TO RELOCATION
WHEN OBJECTS ARE
ENCOUNTERED THAT WILL
INTERFERE WITH THE
EXISTING INFRASTRUCTURE.
IT IS THE CONTRACTOR'S
RESPONSIBILITY TO FIELD
LOCATE ALL UNDERGROUND
OBSTRUCTIONS AND UTILITIES
PRIOR TO CONSTRUCTION.
COMPLETE REPAIR OF ANY AND
ALL DAMAGES INCURRED SHALL
BE AT THE EXPENSE OF THE
CONTRACTOR





Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community



LEGEND

Conduit

— Proposed

Structure

- H Handhole
- F Flower Pot

ALL BURIED FIBER CABLES PLACED ON THIS PROJECT
WILL BE BORED @ 36" DEEP AND PLACED IN
INNERDUCT UNLESS SPECIFICALLY NOTED OTHERWISE



Job Number	HONDO, TX BOUNDARY 6
Jurisdiction	MEDINA COUNTY
Engineer Name	RMWT
Permit Number	1
Date Created	9/22/2023
Revision Number	7
Description	STRUCTURAL DESIGN BOUNDARY 6

AE17 AC2 CC49
AG17
AB12 AC7
CC61
AC13 AC7 CC70

ALL CONSTRUCTION IS PROPOSED
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LEGEND

Conduit

Proposed

Structure

Handhole

Flower Pot

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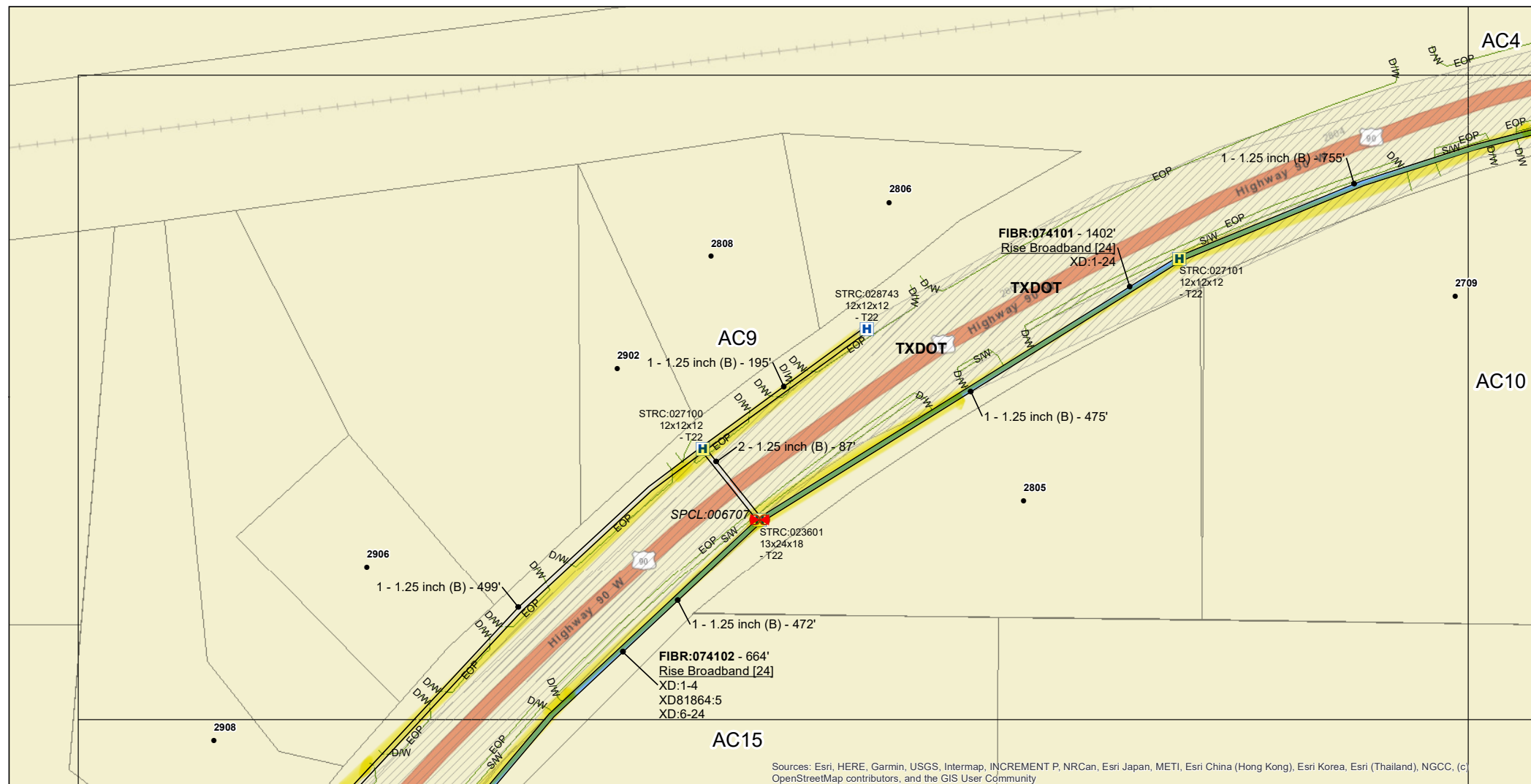


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Structure

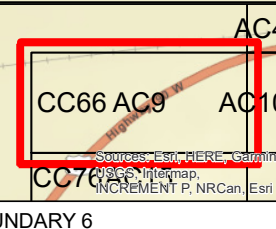
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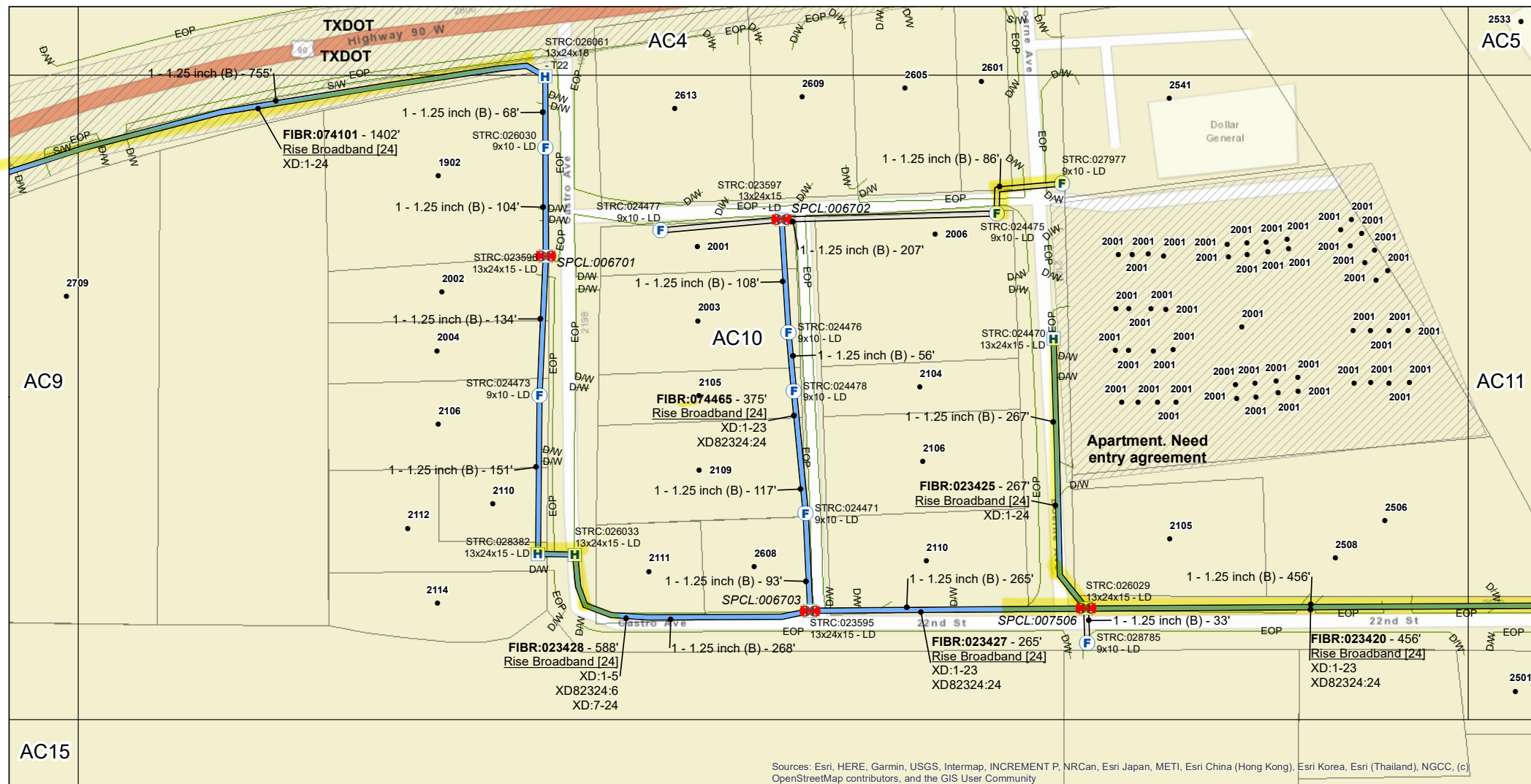
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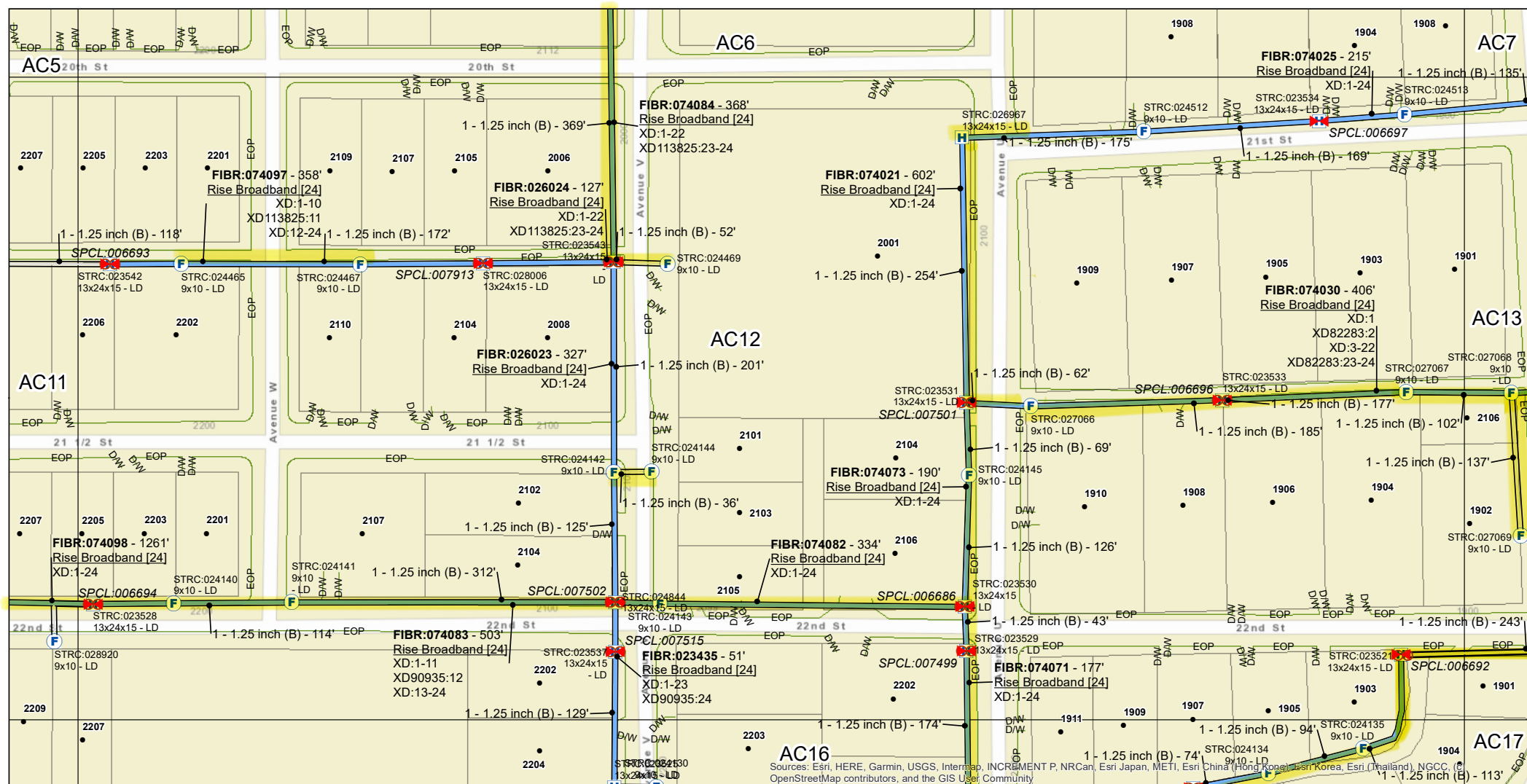
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CC58 AC4	AC5
CC67 AC10	AC11
AC15	

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LEGEND

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Proposed

Structure

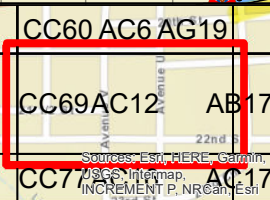
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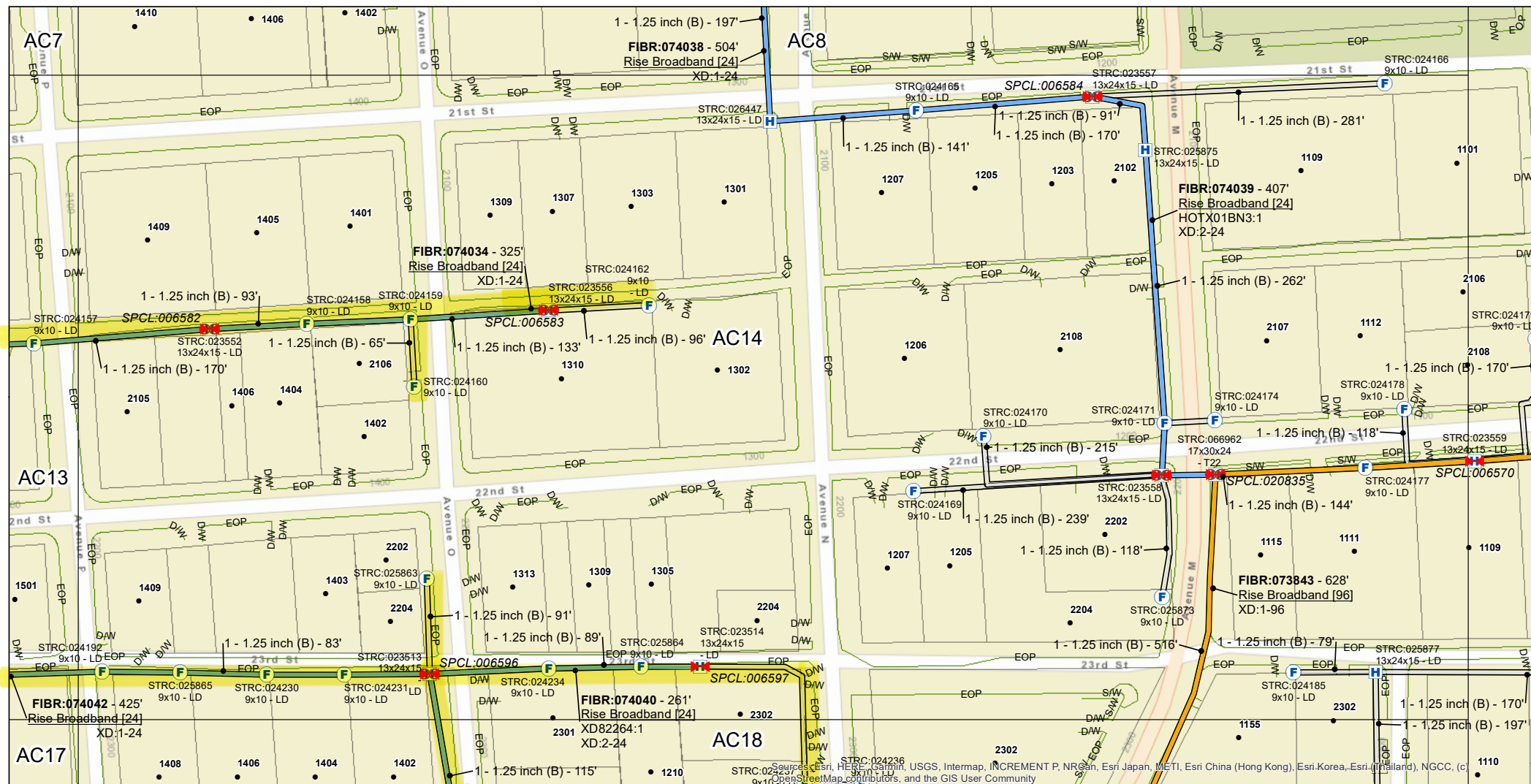
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AB12 AC7 CC61
AC13 AB17
CC70
CC78
AB23

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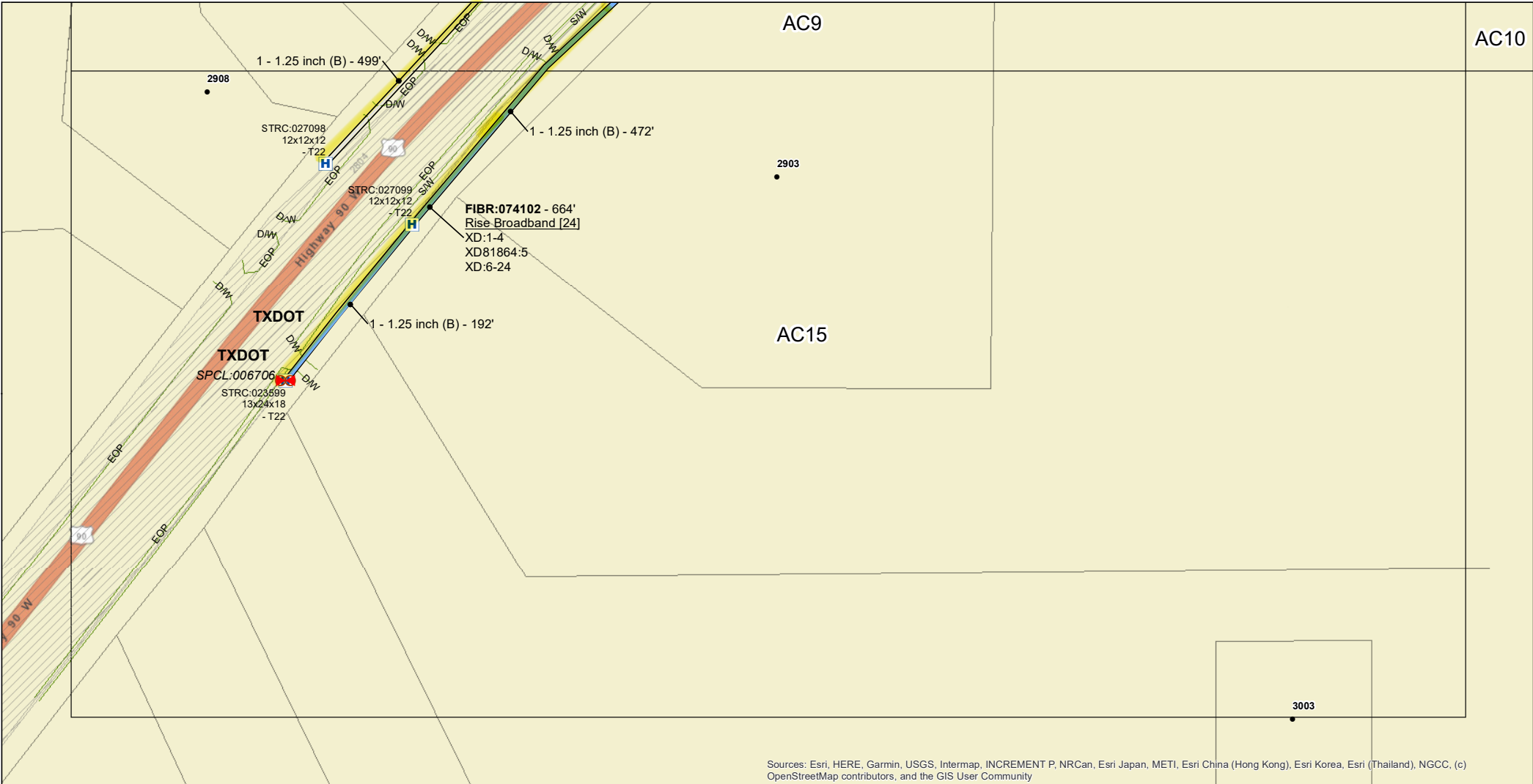


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Jurisdiction	MEDINA COUNTY
Engineer Name	RMWT
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Description	STRUCTURAL DESIGN BOUNDARY 6

AB13 AC8 CC62
AC14 AB18
CC71
AC18 AC7 CC79

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Proposed

Structure

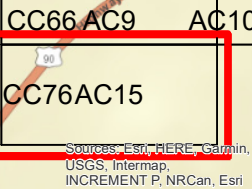
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Sources: Esri, HERE, Garmin,
USGS, Intermap,
INCREMENT P, NRCan, Esri

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H Handhole
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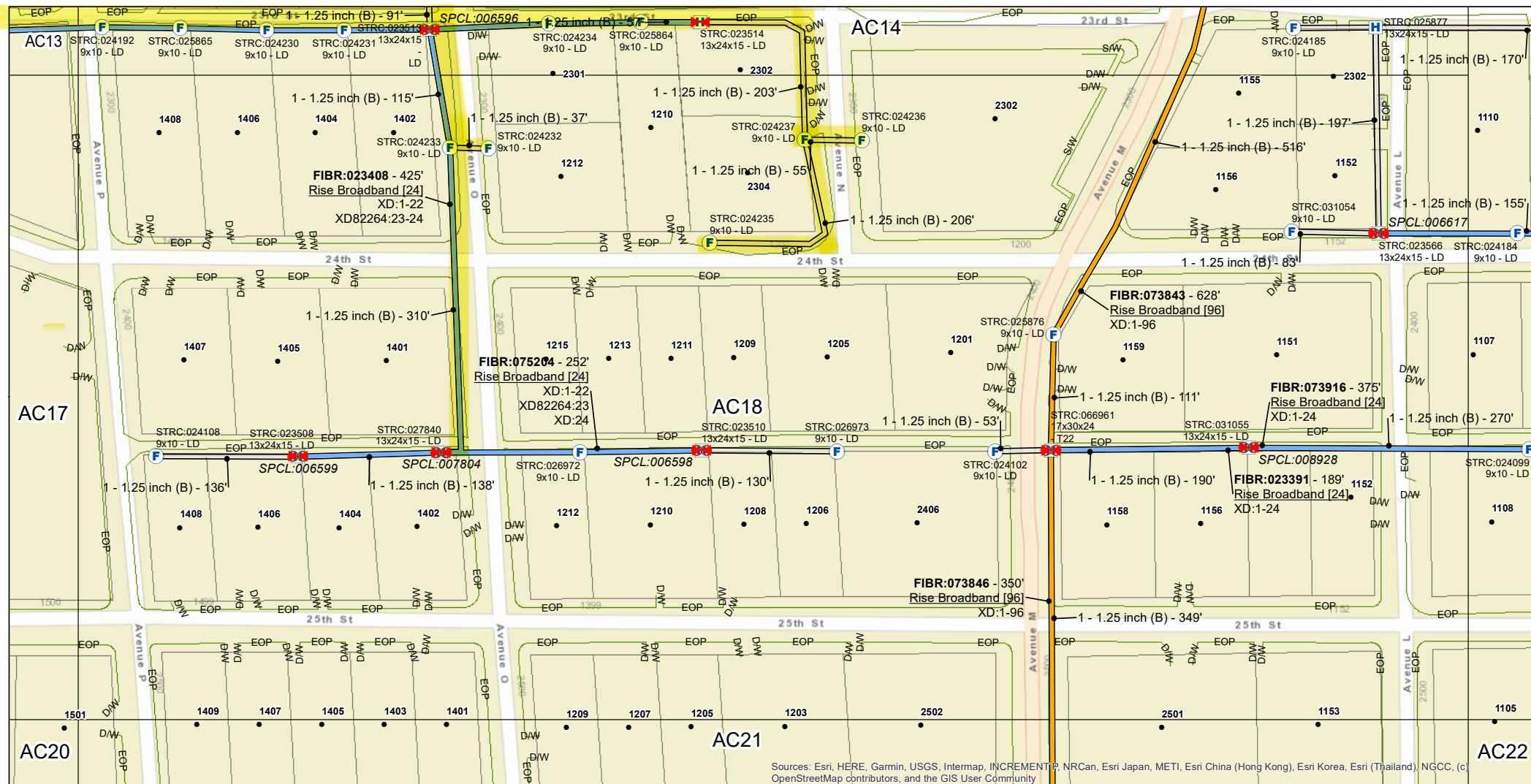
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Description	STRUCTURAL DESIGN BOUNDARY 6

CC69AC12 AB17
CC77AC16 AC17
AC19 X15C83

Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri-Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community

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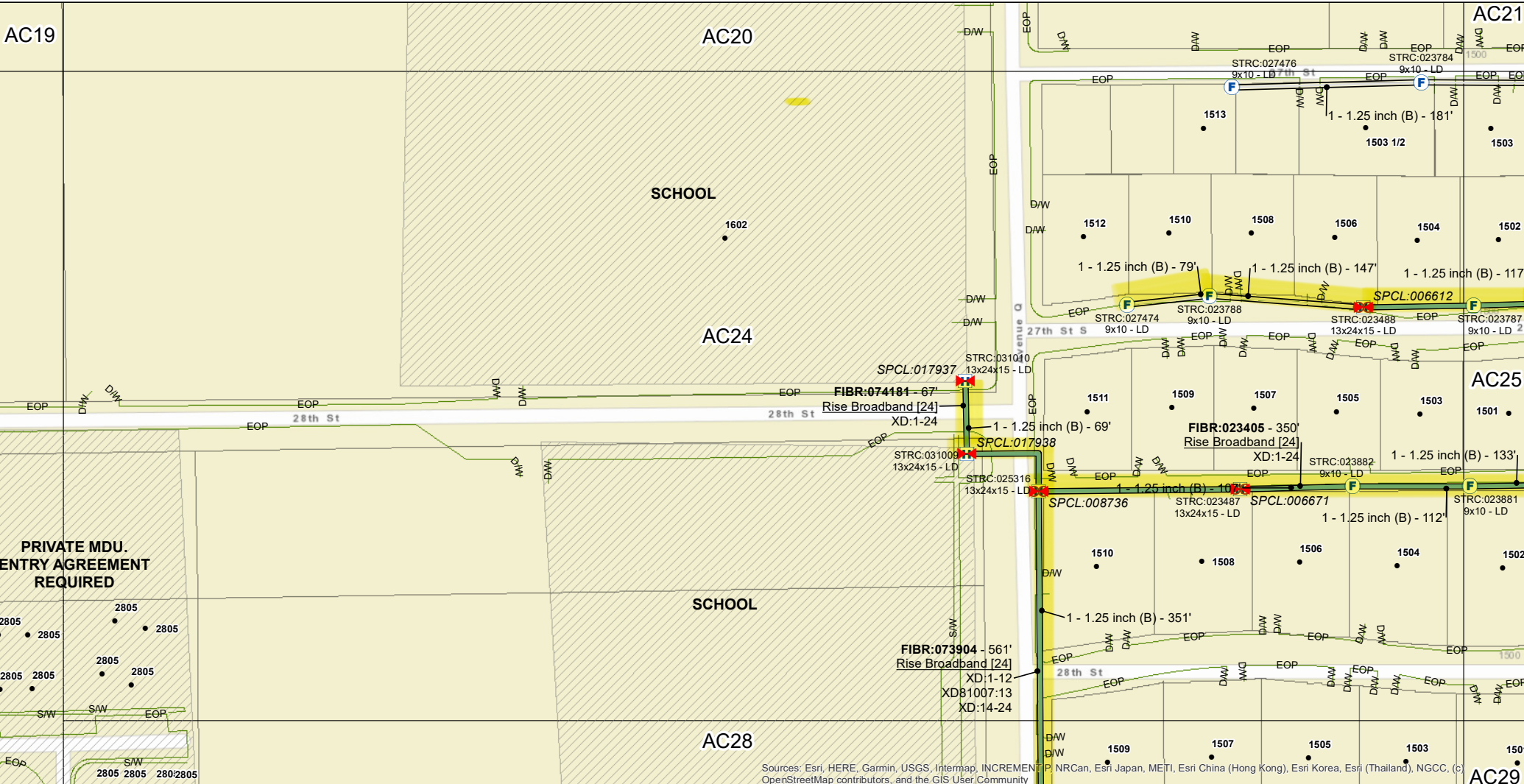
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Engineer Name	RMWT
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Description	STRUCTURAL DESIGN BOUNDARY 6

AC14AB18CC71
AC18AB23 CC79
AC21AB23CC85

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Conduit	Structure
Proposed	Handhole
	Flower Pot

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Job Number HONDO, TX BOUNDARY 6

Jurisdiction MEDINA COUNTY

Engineer Name RMWT

Permit Number 1

Date Created 9/22/2023

Revision Number 7

Description STRUCTURAL DESIGN BOUNDARY 6

AC20AB27CC84

AB31 EX5

CC90AC24

AB32

AC28AB27CC96

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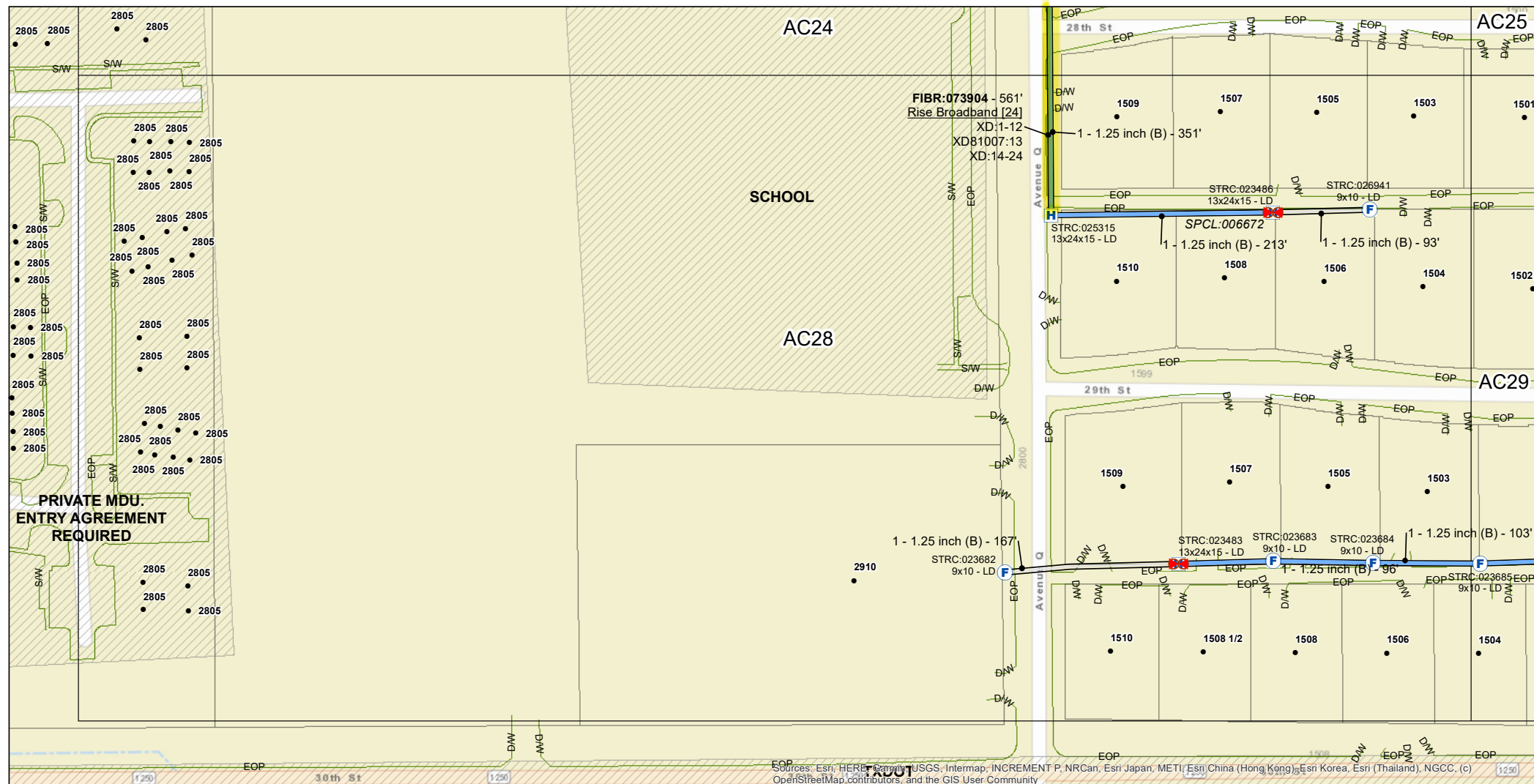
Job Number	HONDO, TX BOUNDARY 6
Jurisdiction	MEDINA COUNTY
Engineer Name	RMWT
Permit Number	1
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Description	STRUCTURAL DESIGN BOUNDARY 6

AC21AB28CC85
AC25AB32CC91
AC29AB32CC91

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AB31 EX5 AC24
CC90
AC28 EX10
CC96
EX15

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AC26 EX6 CC92

AC30 EX12 CC98

EX17

EX13

EX104

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City Council Communication

Title: DISCUSS AND CONSIDER ACTION ON HONDO BEER MARKET SPECIFIC USE PERMIT.

Date: June 24, 2024

From:

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

1. Hondo Beer Market
2. Hondo Beer Market CONFIDENTIAL

STAFF CONTACTS:



City of Hondo

Code Enforcement * Building Inspections * Fire Marshall

1600 Avenue M * Hondo, Texas 78861

Phone 830.426.4737 * Fax 830.426.3353

SPECIFIC USE PERMIT

SP 03-10

ANNUAL REVIEW DATE: 12/28/2011

Owner's Name: VILLARREAL Felipe & Charleah
Last First MI

This is to certify that the structure(s) located at:

Street Address: 1710 Ave M

City/State/Zip: Hondo, Texas 78861

Lot: 11 & S 15' of Lot 12; Block: 15;

Subdivision: Hondo Addition; Zone: Central Business District (CBD)

Building Use: Martini Bar & Pub

Number of structure(s): 1. Structure is ready for occupancy as contained in the Zoning Ordinance, codes, regulations and conditions of the City of Hondo, and as mandated by federal and state laws and regulations.

New Construction: _____ Existing: X

Robert T. Herrera

City Manager

Date

NO ALTERATIONS OR ADDITIONS SHALL BE DONE TO THIS STRUCTURE OR CHANGES IN BUILDING USE SHALL OCCUR WITHOUT FIRST CONTACTING THE HONDO CODE COMPLIANCE / BUILDING INSPECTIONS OFFICE TO VERIFY COMPLIANCE WITH CITY BUILDING ORDINANCES AND ZONING RESTRICTIONS.



City Council

Title: Consider a request from Egzon Shala, the leasee of the new bar registered as the Hondo Beer Market, for a Specific Use Permit for on premise service and consumption of alcohol to be located at 1710 Avenue M Hondo, TX 78861. The legal description being, Hondo Block 15 Lot11 and South 15ft. of Lot 12. In accordance with the Unified Development Code, Chapter 3, Section 3.12.3. The proposed use must comply with all regulations and restrictions as contained in the UDC. In addition all requests for a Specific Use Permit must comply with all State and Federal laws and regulations applicable to such use. The Planning and Zoning Commission may recommend additional restrictions or stipulations as the facts and circumstances of each case may warrant. Specific Use Permits are valid conditioned upon that the permitted use continues and the applicant complies with all ordinances, codes, regulations, conditions, and stipulations of the City of Hondo and as set forth in this section.

Date: February 16, 2023

From: Jessica Carpenter, Development Services Director

BACKGROUND:

The City of Hondo has received a request from Egzon Shala, the leasee of the new bar registered as the Hondo Beer Market, for a Specific Use Permit for on premise service and consumption of alcohol to be located at 1710 Avenue M Hondo, TX 78861. The legal description being, Hondo Block 15 Lot11 and South 15ft. of Lot 12. In accordance with the Unified Development Code, Chapter 3, Section 3.12.3. The proposed use must comply with all regulations and restrictions as contained in the UDC. In addition all requests for a Specific Use Permit must comply with all State and Federal laws and regulations applicable to such use. The Planning and Zoning Commission may recommend additional restrictions or stipulations as the facts and circumstances of each case may warrant. Specific Use Permits are valid conditioned upon that the permitted use continues and the applicant complies with all ordinances, codes, regulations, conditions, and stipulations of the City of Hondo and as set forth in this section.

PROPERTY I.D. AND LEGAL DESCRIPTION:

Parcel number: R16376

Legal Description: Hondo Block 15 Lot11 and South 15ft. of Lot 12

GENERAL LOCATION:

Generally located to the north of 18th Street, on the west side of Avenue M, adjacent to Black Creek Coffee and the Wine Bar.

FINANCIAL IMPACT:

None.

SPECIFIC USE PERMIT DESCRIPTION:

The Planning and Zoning Commission may recommend additional restrictions or stipulations as the facts and circumstances of each case may warrant. Specific Use Permits are valid conditioned upon that the permitted use continues and the applicant complies with all ordinances, codes, regulations, conditions, and stipulations of the City of Hondo and as set forth in this section.

- SUP - for on premise service and consumption of alcohol - File # SP 03-10 - is on file for this property.

A Specific Use Permit exists for this property. However, in light of the fatal circumstance that occurred at this location on July 18, 2021, there are conditions to be considered to be added to a new SUP to ensure the City

is monitoring bar establishment activities, as well as the tenant is ensuring safety protocols with security staffing are in place to prevent future incidents and provide a safe establishment for their patrons..

The applicants for this SUP are the current owners and operators of Luigi's restaurant in Hondo. This is an established eatery, reputable, and in good standing with the City. The applicants are proposing to open a separate location for the Hondo Beer Market bar establishment. The proposed location for this new bar, as addressed above, was the prior Cheers and Beers bar establishment that is now closed. The applicant are anticipated to have an establishment in good favor of the city and its residents. The registered name is the Hondo Beer Market. The atmosphere will be a casual, sports bar, socializing type of establishment. There will be a full bar menu and an option for Luigi's cuisine to be delivered in addition to the full alcohol drink menu of a bar.

Hour of Operation:

Monday	4:00 PM to 12:00 AM
Tuesday	4:00 PM to 12:00 AM
Wednesday	Closed
Thursday	4:00 PM to 12:00 AM
Friday	4:00 PM to 2:00 AM
Saturday	4:00 PM to 2:00 AM
Sunday	4:00 PM to 12:00 AM

The Occupant Load for this establishment is 199, and has been issued.

The property owners and the tenants and are as follows:

Owners:

Charleah Villarreal
Felipe Villarreal

Tenants:

Ismet Shala – Father
Egzon Shala – Son
Atdhe Shala – Son

UDC code reference with links provided below.

3.12.3 Application for Specific Use Permit:

Any person, firm or corporation, either as landowner or tenant, may request the use of property which requires a Specific Use Permit. A Specific Use Permit may be granted after application has been properly made and a public hearing before the Planning and Zoning Commission and the City Council has been conducted. The proposed use must comply with all regulations and restrictions as contained in the UDC. In addition all requests for a Specific Use Permit must comply with all State and Federal laws and regulations applicable to such use. The Planning and Zoning Commission may recommend additional restrictions or stipulations as the facts and circumstances of each case may warrant. Specific Use Permits are valid conditioned upon that the permitted use continues and the applicant complies with all ordinances, codes, regulations, conditions, and stipulations of the City of Hondo and as set forth in this section.

https://z2.franklinlegal.net/franklin/Z2Browser2.html?showset=hondoset&collection=hondo&docco de=z2Code_z20000288

5.2.1 “CBD” Central Business District

a. Purpose. The purpose of the “CBD” Central Business District zoning category is to accommodate the types of business and commercial uses that have historically been located in the Hondo central business area.

d. Specific Use

Dance Hall, Tavern, or Nightclub, Bar, Pub

<https://z2.franklinlegal.net/franklin/Z2Browser2.html?showset=hondoset&collection=hondo&docco de=z2Code z20000276>

CONDITIONS OF APPROVAL:

1. Monitoring the police report monthly for the first year of business.
2. Monitoring the TABC report monthly for the first year of business.
3. Providing security on premise for the 11:00 PM to 2:00 AM hours of operation.
 - a. Security providers may be on-duty police officers, off-duty police officers, a security guard service agency, or staff hired as bouncers.

STAFF RECOMMENDATION:

Staff recommends approval for a request from Egzon Shala, the leasee of the new bar registered as the Hondo Beer Market, for a Specific Use Permit for on premise service and consumption of alcohol to be located at 1710 Avenue M Hondo, TX 78861. The legal description being, Hondo Block 15 Lot11 and South 15ft. of Lot 12. In accordance with the Unified Development Code, Chapter 3, Section 3.12.3. The proposed use must comply with all regulations and restrictions as contained in the UDC. In addition all requests for a Specific Use Permit must comply with all State and Federal laws and regulations applicable to such use. The Planning and Zoning Commission may recommend additional restrictions or stipulations as the facts and circumstances of each case may warrant. Specific Use Permits are valid conditioned upon that the permitted use continues and the applicant complies with all ordinances, codes, regulations, conditions, and stipulations of the City of Hondo and as set forth in this section.

Recommended Conditions of Approval:

1. Monitoring the police report monthly for the first year of business.
2. Monitoring the TABC report monthly for the first year of business.
3. Providing security on premise for the 11:00 PM to 2:00 AM hours of operation.
 - a. Security providers may be on-duty police officers, off-duty police officers, a security guard service agency, or staff hired as bouncers.

PLANNING AND ZONING COMMISSION:

Planning and Zoning Commission approved the request from Egzon Shala, the leasee of the new bar registered as the Hondo Beer Market, for a Specific Use Permit for on premise service and consumption of alcohol to be located at 1710 Avenue M Hondo, TX 78861. The legal description being, Hondo Block 15 Lot11 and South 15ft. of Lot 12. In accordance with the Unified Development Code, Chapter 3, Section 3.12.3. The proposed use must comply with all regulations and restrictions as contained in the UDC. In addition all requests for a Specific Use Permit must comply with all State and Federal laws and regulations applicable to such use. The Planning and Zoning Commission may recommend additional restrictions or stipulations as the facts and circumstances of each case may warrant. Specific Use Permits are valid conditioned upon that the permitted use continues and the applicant complies with all ordinances, codes, regulations, conditions, and stipulations of the City of Hondo and as set forth in this section.

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 - a. Security providers may be on-duty police officers, off-duty police officers, a security guard service agency, or staff hired as bouncers.

ATTACHMENTS:

Supplemental Information Package

STAFF CONTACT(S):

Jessica Carpenter, Development Services Director

CERTIFICATE OF OCCUPANCY

City of Hondo, Texas

This Certificate is issued pursuant to the requirements of the City of Hondo Code of Ordinances certifying that, at the time of issuance, this structure or portion as described herein was inspected and found to be in compliance with the applicable requirements of the 2015 International Building Code and the applicable ordinances of the City of Hondo.

Building Address: 1710 AVE M
Construction Type: Type III-B
Occupancy Use: TAVERN OR BAR
Occupancy Group:

Permit Number: 20230020
Design Occupant Load: 199
Automatic Fire Sprinkler Required?: No
Automatic Fire Sprinkler Present?: No

Owner Name: EGZON SHALA
Owner Address: PO BOX 768, HONDO, TX 78861

Description of Structure or Portion to be Occupied: TWO STORY STRUCTURE 2990SQ FT. OF THE LOWER LEVEL WILL BE OCCUPIED

Special Conditions of Permit: ADHERE TO SUP

01/20/2023

Development Services Director

Date

Issuance of a Certificate of Occupancy shall not be construed as an approval of a violation of the provisions of the 2015 International Building Code or other ordinances of the City of Hondo. The Building Official is authorized to, in writing, suspend or revoke a certificate of occupancy issued under the provisions of this code wherever the certificate is issued in error, or on the basis of incorrect information supplied, or where it is determined that the building or structure or portion thereof is in violation of any ordinance or regulation of the City or any provisions of the adopted City Codes.