



South Texas Regional Airport – KHDO
February 21st, 2024 at 3:00 PM
Minutes

The Hondo Airport Advisory Board met in regular session at 3:00 PM on the 21st day of February 2024 at the South Texas Regional Airport at Hondo, 700 Vandenberg Road, Hondo, TX 78861.

Present: Jorge Rivera, Leo Green, Robert Richter, Dan Weber

Absent: Michael Corrigan

1. Call to Order

The February 21st, 2024 Airport Advisory Board meeting was called to order at 3:05 pm by Leo Green.

2. Board Consideration for excusing member.

Jorge Rivera Motioned to excuse Michael Corrigan from the meeting, Robert Richter seconded, and all board was in favor.

3. Quorum Check

A quorum was confirmed.

4. Public Comments.

5. Review and Approve Minutes of December 20th, 2023 Meeting (AAB Chairman)

The minutes of the December 20th, 2023 meeting were reviewed. Robert Richter motioned, and Jorge Rivera seconded that the minutes be approved by the Board.

6. Airport Advisory Board was introduced to new Board Member, Dan Weber. Dan provided a brief summary of his past working experience which included several positions as Airport Operations Supervisor and Airport Director positions throughout Texas and California.

7. Financial Report (Director of Aviation)

Ryan Elder presented a summary of the airport financial reports year to date. The Board accepted the financial reports as presented. Robert Richter suggested that we disseminate again to base tenants our in-house fuel card with discount and to place an informational sign at the entry gate near the T-Hangars. Airport staff will send out another blast email as well to all base tenants.

8. Airport Manager Report

- a. Updated Board on Taxiway "A" Rehab. Construction crews have completed all the sub-grade and base compaction and a scheduled pre-paving conference will be held this week. First pour is scheduled for March 1st 2024. Original completion date was February 24th, 2024, but weather delays have pushed back the completion date to March 24th, 2024.
- b. Updated Board on the status of the material and engineering docs for the new proposed Airport Signage at Hwy 90 & Castro Ave. Summit Landscape and Design has not yet sent over the documents for review, and Board has asked the Airport Director to email when available.
- c. Updated Board on the IIJA Grant status with relation to several potential CIP projects. TxDOT informed Airport staff that the 2022 year could be reimbursable, but would have to be tied to a specific project under the guidelines set forth by the FAA. Airport staff requested from TxDOT if the current Taxiway "A" project would be sufficient to use as a reimbursement. Airport staff is waiting on comments from TxDOT. Proposed projects for the 2022 IIJA (\$159,000) discussed are; Runway 17L-35R LED conversion, airfield painting, security fencing & signage at Harper & Castro Ave.
- d. Leo Green updated the Board on the Adopt-A-Highway 2-mile section of FM 462. Leo Green will update TxDOT with Robert Richter as a secondary contact. The program will be to clean a 2-mile section of road, once every 3 months. TxDOT will provide all supplies to include vests & bags. Anticipated date for sign to be up in end of May, 2024.
- e. Updated the Board on the progress towards Apron panel repairs. The engineering docs for the project are being processed for inclusion in an RFB that will be posted in the city. Anticipation for award of the contract will be mid-late March. Airport staff hope to begin the project at the end of the Taxiway "A" project.
- f. Robert Richter asked Airport staff about cleaning up some of the areas on the non-aeronautical side of the Airport to include; abandoned utility poles, street sweeper spoils west of the golf course and un-used mailboxes at the old Republic Building. Airport staff will work with City staff to remove old utility poles and work to re-direct city staff to dump brush and spoils at another location off of Castro Ave, where they already dump such material.
- g. Leo Green discussed with the Board on implementing a type of obstruction for the part out-area to block the view of the public from seeing the aircraft part-out material. Leo suggested planting trees, but Dan Weber suggested not to add addition foliage that could attract more wildlife which would not be conducive to Airport Op's. The board suggested installing a mesh material in/on the fence only in the section where they part the aircraft out. Airport staff will look into what this will take to get done.

- h. Board discussed potential items for discussion at the next AAB meeting. Board asked Airport Staff to place on the agenda; status update and discussion on the proposed firearms training facility and status update on the IIJA Grant funding.

9. Adjourn

With no further business, Jorge Rivera motioned, Robert Richter seconded, and all members agreed to adjourn the meeting at 4:40pm. The next regular Airport Advisory Board meeting is scheduled for April 17th, 2024 at 3:00 PM in the Airport Terminal Conference Room, located at 700 Vandenberg Rd, Hondo, Texas 78861



Leo Green, Chairman



Date



Ryan Elder, Director of Aviation



Date