



THIS IS GOD'S COUNTRY

SPECIAL CITY COUNCIL MEETING

October 30, 2023 at 6:00 PM

City Council Chambers

1600 Avenue M, Hondo, TX

AGENDA

Notice is hereby given that a Special City Council Meeting of the governing body of the City of Hondo will be held October 30, 2023 at 6:00 p.m. in the City Council Chambers, City Hall at 1600 Avenue M, Hondo, Texas, for the purpose of discussing matters incident and related to the City of Hondo. The following items will be discussed, to wit:

The public may also access the meeting remotely through video/conference from your computer, tablet or smart phone at: <https://boxcast.tv/channel/aetaajdf64jalxx20o9a>

Persons may submit questions or comments for items on the agenda by email to: svelasquez@hondo-tx.org. Questions or comments submitted by email must be received by the city at least 1 hour prior to the scheduled start of the meeting in order to be presented to the City Council during the meeting

1. Call to order.
2. Quorum check.
3. Pledge of Allegiance.
4. Citizens'/Public Comments: Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) to on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda.

EXECUTIVE SESSION

5. Executive Session: The City Council of the City of Hondo may convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code: Section 551.071(1) (A) and (2) (Consultations with Attorney) and Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters).

- a. Discuss and consider approving 2023 Pay Scale updating the Pay Schedule for Pay Grades and Job Titles and related pending and possible legal issues. (John Naron and City Attorney, Molly Solis)

6. Discuss and consider appropriate action on items resulting from Executive Session.

7. Discuss and consider approving an Ordinance of the City Council of the City of Hondo, Texas, authorizing amendments to the adopted annual budget of the City of Hondo, Texas for the 2023-2024 Fiscal Year providing for supplemental appropriation and/or transfer of certain funds; providing for severability; and providing for other matters related to the subject. (John Naron)

8. Adjourn

ATTEST:



John Naron, MPA, CPM
City Manager

I hereby certify that the above Notice of Special Regular City Council Meeting of the governing body of the City of Hondo was posted on the bulletin board in City Hall, 1600 Avenue M, Hondo, Texas, at a place convenient and readily accessible to the general public at all times on October 27, 2023 at 2:36 p.m.

The City Council of the City of Hondo reserves the right to convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code: Section 551.071 (Consultations with Attorney), Section 551.072; (Deliberations about Real Property), Section 551.074 (Personnel Matters).

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

The City of Hondo City Council Meetings is available to all persons regardless of disability. If you require special assistance, contact the City Secretary forty-eight (48) hours prior to the meeting time at 830-426-3378.

2023 Pay Schedule for the City of Hondo

Effective October 23, 2023

Grade	Hourly			Grade	Annual		
	Minimum	Mid-Point	Maximum		Minimum	Mid-Point	Maximum
200	15.00	18.13	21.76	200	\$31,200	\$37,710	\$45,261
201	16.68	20.85	25.02	201	\$34,694	\$43,368	\$52,042
202	19.18	23.98	28.78	202	\$39,894	\$49,878	\$59,862
203	22.06	27.58	33.10	203	\$45,885	\$57,366	\$68,848
204	25.38	31.72	38.06	204	\$52,790	\$65,978	\$79,165
205	29.18	36.48	43.78	205	\$60,694	\$75,878	\$91,062
206	33.56	41.95	50.34	206	\$69,805	\$87,256	\$104,707
207	38.59	48.24	57.89	207	\$80,267	\$100,339	\$120,411
208	44.38	55.48	66.58	208	\$92,310	\$115,398	\$138,486
209	51.04	63.80	76.56	209	\$106,163	\$132,704	\$159,245
210	58.70	73.37	88.04	210	\$122,096	\$152,610	\$183,123

Effective October 23, 2023

Department	Job Title		200	15.00	18.13	21.76	\$31,200	\$37,710	\$45,261
REC	Lifeguard		200	15.00	18.13	21.76	\$31,200	\$37,710	\$45,261
PD	Crossing Guards		200	15.00	18.13	21.76	\$31,200	\$37,710	\$45,261
FAC	Custodian		200	15.00	18.13	21.76	\$31,200	\$37,710	\$45,261
PARK	Parks Operator		200	15.00	18.13	21.76	\$31,200	\$37,710	\$45,261
STR	Street Operator		200	15.00	18.13	21.76	\$31,200	\$37,710	\$45,261
LIB	Library Aide		200	15.00	18.13	21.76	\$31,200	\$37,710	\$45,261
GOLF	Golf Course Pro-Shop Laborer		200	15.00	18.13	21.76	\$31,200	\$37,710	\$45,261
AIR	Airport Grounds Maintenance		201	16.68	20.85	25.02	\$34,694	\$43,368	\$52,042
REC	Recreation Aide		201	16.68	20.85	25.02	\$34,694	\$43,368	\$52,042
PD	Police Clerk/Typist I		201	16.68	20.85	25.02	\$34,694	\$43,368	\$52,042
UB	Utility Clerk I		201	16.68	20.85	25.02	\$34,694	\$43,368	\$52,042
FAC	Facilities Maintenance Worker		201	16.68	20.85	25.02	\$34,694	\$43,368	\$52,042
GOLF	Golf Course Maintenance		201	16.68	20.85	25.02	\$34,694	\$43,368	\$52,042
WW	Waste Water Operator I		201	16.68	20.85	25.02	\$34,694	\$43,368	\$52,042
WTR	Water Operator I		201	16.68	20.85	25.02	\$34,694	\$43,368	\$52,042
PD	Animal Control Officer		201	16.68	20.85	25.02	\$34,694	\$43,368	\$52,042
ADM	Administrative Assistant		201	16.68	20.85	25.02	\$34,694	\$43,368	\$52,042
MUN	Municipal Court Clerk I		201	16.68	20.85	25.02	\$34,694	\$43,368	\$52,042
REC	Pool Manager		201	16.68	20.85	25.02	\$34,694	\$43,368	\$52,042
PD	Police Clerk/Typist II		202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
UB	Utility Clerk II		202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
REC	Program and Events Coordinator		202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
GOLF	Golf Course Pro-Shop Manager		202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
AIR	Airport Services Technician I		202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
DEV	Code Enforcement Officer		202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
MUN	Municipal Court Clerk II		202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
STR	Street Operator II		202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
WTR	Water Equipment Operator II		202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
WW	Waste Water Operator II		202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
WTR	Water Operator II		202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
AIR	Administrative Assistant to Airport		202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
CS	Assistant to the City Secretary		202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
ADM	Administrative Assistant to the City Manager		202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
ELE	Electric Lineman's Helper		202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
FIN	Finance Assistant		202	19.18	23.98	28.78	\$39,894	\$49,878	\$59,862
FAC	Facilities Maintenance Crew Leader		203	22.06	27.58	33.10	\$45,885	\$57,366	\$68,848
AIR	Airport Services Technician II		203	22.06	27.58	33.10	\$45,885	\$57,366	\$68,848
STR	Street Crew Foreman		203	22.06	27.58	33.10	\$45,885	\$57,366	\$68,848
WW	Waste Water Operator III		203	22.06	27.58	33.10	\$45,885	\$57,366	\$68,848
WTR	Water Operator III		203	22.06	27.58	33.10	\$45,885	\$57,366	\$68,848
PARK	Parks Crew Leader		203	22.06	27.58	33.10	\$45,885	\$57,366	\$68,848
REC	Athletics Program Coordinator		203	22.06	27.58	33.10	\$45,885	\$57,366	\$68,848
MUN	Municipal Court Administrator		203	22.06	27.58	33.10	\$45,885	\$57,366	\$68,848
DEV	Planner		203	22.06	27.58	33.10	\$45,885	\$57,366	\$68,848

Effective October 23, 2023

Department	Job Title								
IT	IT Support Specialist	203	22.06	27.58	33.10	\$45,885	\$57,366	\$68,848	
WW	Waste Water Crew Leader / Op. 4	204	25.38	31.72	38.06	\$52,790	\$65,978	\$79,165	
WTR	Water Crewleader	204	25.38	31.72	38.06	\$52,790	\$65,978	\$79,165	
ELE	Electric Apprentice Lineman	204	25.38	31.72	38.06	\$52,790	\$65,978	\$79,165	
PD	Police Officer	204	25.38	31.72	38.06	\$52,790	\$65,978	\$79,165	
PD	Police School Resource Officer	204	25.38	31.72	38.06	\$52,790	\$65,978	\$79,165	
ADM	Public Information Officer	204	25.38	31.72	38.06	\$52,790	\$65,978	\$79,165	
REC	Recreation Manager	204	25.38	31.72	38.06	\$52,790	\$65,978	\$79,165	
UB	Utility Billing Supervisor	204	25.38	31.72	38.06	\$52,790	\$65,978	\$79,165	
ELE	Electric Journeyman Lineman	205	29.18	36.48	43.78	\$60,694	\$75,878	\$91,062	
STRTC	STRTC Manager	205	29.18	36.48	43.78	\$60,694	\$75,878	\$91,062	
STR	Street Superintendent	205	29.18	36.48	43.78	\$60,694	\$75,878	\$91,062	
GOLF	Golf Superintendent	205	29.18	36.48	43.78	\$60,694	\$75,878	\$91,062	
PD	Patrol Sergeant	205	29.18	36.48	43.78	\$60,694	\$75,878	\$91,062	
PD	Admin Police Sergeant	205	29.18	36.48	43.78	\$60,694	\$75,878	\$91,062	
PD	Police Detective	205	29.18	36.48	43.78	\$60,694	\$75,878	\$91,062	
ELE	Electric Crew Leader	205	29.18	36.48	43.78	\$60,694	\$75,878	\$91,062	
LIB	Library Director	206	33.56	41.95	50.34	\$69,805	\$87,256	\$104,707	
IT	I.T. Manager	206	33.56	41.95	50.34	\$69,805	\$87,256	\$104,707	
WW	Waste Water Superintendent	206	33.56	41.95	50.34	\$69,805	\$87,256	\$104,707	
WTR	Water Superintendent	206	33.56	41.95	50.34	\$69,805	\$87,256	\$104,707	
REC	Director of Public Relations and Recreation	206	33.56	41.95	50.34	\$69,805	\$87,256	\$104,707	
PARK	Director of Parks & Facilities	206	33.56	41.95	50.34	\$69,805	\$87,256	\$104,707	
CS	City Secretary	206	33.56	41.95	50.34	\$69,805	\$87,256	\$104,707	
HR	Human Resources Manager	206	33.56	41.95	50.34	\$69,805	\$87,256	\$104,707	
FIN	Assistant Finance Director	206	33.56	41.95	50.34	\$69,805	\$87,256	\$104,707	
ELE	Electric Superintendent	207	38.59	48.24	57.89	\$80,267	\$100,339	\$120,411	
PD	Police Lieutenant	207	38.59	48.24	57.89	\$80,267	\$100,339	\$120,411	
PW	Assistant Director of Public Works	207	38.59	48.24	57.89	\$80,267	\$100,339	\$120,411	
DEV	Development Services Manager/Superintendent	207	38.59	48.24	57.89	\$80,267	\$100,339	\$120,411	
AIR	Director of Aviation	208	44.38	55.48	66.58	\$92,310	\$115,398	\$138,486	
PD	Assistant Police Chief	208	44.38	55.48	66.58	\$92,310	\$115,398	\$138,486	
EDC	Economic Development Director	209	51.04	63.80	76.56	\$106,163	\$132,704	\$159,245	
PD	Police Chief	209	51.04	63.80	76.56	\$106,163	\$132,704	\$159,245	
PW	Public Works Director	209	51.04	63.80	76.56	\$106,163	\$132,704	\$159,245	
FIN	Chief Finance Officer	210	58.70	73.37	88.04	\$122,096	\$152,610	\$183,123	
CM	Assistant City Manager	210	58.70	73.37	88.04	\$122,096	\$152,610	\$183,123	
CM	City Manager	210	58.70	73.37	88.04	\$122,096	\$152,610	\$183,123	

ORDINANCE NO. XXXX-10-23

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS, AUTHORIZING AMENDMENTS TO THE ADOPTED ANNUAL BUDGET OF THE CITY OF HONDO, TEXAS FOR THE 2023-2024 FISCAL YEAR PROVIDING FOR SUPPLEMENTAL APPROPRIATION AND/OR TRANSFER OF CERTAIN FUNDS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR OTHER MATTERS RELATED TO THE SUBJECT.

WHEREAS; by Ordinance No. 1275-09-23, the City of Hondo, Texas, adopted its annual budget for the 2023-2024 fiscal year on September 25, 2023; and

WHEREAS; the City Council finds and determines that it is prudent to amend the budget as set forth in this ordinance due to unforeseen conditions that have occurred in the City; and

WHEREAS; the City Council finds that this amendment will serve the general welfare of the citizenry; and

WHEREAS; the City Council deems it advisable to amend the budget for the General Fund Revenues and Expenditures by \$641,928, Electric Fund Revenues and Expenses for \$51,216, Utility Water Fund Revenues and Expenses by \$149,949, Airport Fund Expenses by \$44,705 and STRTC Fund Revenues and Expenses by \$12,192.

WHEREAS; the amended budget appended here as Exhibit "A", for the fiscal year beginning October 1, 2023 and ending September 30, 2024 was duly presented to the City Council by the City Manager.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS:

SECTION 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

SECTION 2. That the City Manager is hereby authorized and directed to make the amendments set forth in this ordinance to the appropriations for the fiscal year beginning October 1, 2023 and ending September 30, 2024, for the support of the general government of the City of Hondo, Texas, a copy of which is appended as Exhibit "A".

SECTION 3. That the budget, as shown in words and figures in Exhibit "A" is hereby approved in all aspects and adopted as the City's amended budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024.

SECTION 4. Should any part of this Ordinance be held to be invalid for any reason, the remainder shall not be affected thereby, and such remaining portions are hereby declared to be severable.

SECTION 5. These amendments shall become an attachment to original budget for the 2023-2024 fiscal year.

PASSED AND APPROVED THIS 30TH DAY OF OCTOBER 2023.

John McAnelly, Mayor

ATTEST:

City Secretary / Admin

**Recap of FY 2023-24 Budget Amendments
As of October 23, 2023**

EXHIBIT A

	Fund 01 General	Fund 02 Electric	Fund 03 Water/Sewer	Fund 04 Airport	Fund 20 STRTC	
Date 10/01/23	6,279,208	1,573,931	3,997,960	53,834	272,665	Includes Receivables
Beginning Unassigned Working Capital						
Adopted Revenues - Budget	10,981,377	6,738,082	4,433,397	989,822	200,958	
<u>Amendments:</u>						
Investment Interest Revenue Increase	150,000	32,500	120,000			Improvement in Investment Income
Sales Tax Revenue Increase	134,159					Improvement in Sales Tax Income
Investment Income FY2022/2023 - Fund Balance	201,521	43,136	84,942			Investment Income Earned Last Year
Additional Airport Revenue				50,000		Ramp Grant increase to 90% from 50%
Transfers	67,221	(24,420)	(54,993)		12,192	Fund Balance or Expense Reductions
Total Revenue Amendments	552,901	51,216	149,949	50,000	12,192	
Total Revised Revenues	11,534,278	6,789,298	4,583,346	1,039,822	213,150	
Total Available	17,813,486	8,363,229	8,581,306	1,093,656	485,815	
Adopted Expenditures/Expenses - Budget	10,981,377	6,738,082	4,433,397	989,822	200,958	
<u>Amendments:</u>						
Compensation Plan Implementation	641,928	51,216	149,949	33,594	12,192	Comp. Plan Implementation by City Manager
Ramp Grant Expenses				11,111		
Total Expenditure/Expense Amendments	641,928	51,216	149,949	44,705	12,192	
Total Revised Expenditures/Expenses	11,623,305	6,789,298	4,583,346	1,034,527	213,150	
Net Amount from Fund Balance	(89,027)	-	-	5,295	-	
Ending Working Capital, based on Amended Budget Amounts	6,190,181	1,573,931	3,997,960	59,129	272,665	
Ending Days of Working Capital, based on Amended Amounts	194	85	318	21		