



REGULAR CITY COUNCIL MEETING

July 10, 2023 at 6:00 PM
City Council Chambers
1600 Avenue M, Hondo, TX

AGENDA

Notice is hereby given that a Regular City Council Meeting of the governing body of the City of Hondo will be held July 10, 2023 at 6:00 p.m. in the City Council Chambers, City Hall at 1600 Avenue M, Hondo, Texas, for the purpose of discussing matters incident and related to the City of Hondo. The following items will be discussed, to-wit:

The public may also access the meeting remotely through video/conference from your computer, tablet or smart phone at: <https://boxcast.tv/channel/aetaajdf64jalxx20o9a>

Persons may submit questions or comments for items on the agenda by email to: sreyes@hondo-tx.org. Questions or comments submitted by email must be received by the city at least 1 hour prior to the scheduled start of the meeting in order to be presented to the City Council during the meeting

1. Call to order.
2. Quorum check.
3. Invocation by Steve Peyton, New Fountain Methodist Church
4. Pledge of Allegiance.
5. Citizens'/Public Comments: *Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) to on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda.*

PRESENTATIONS

6. City Manager's Report. (Robert T. Herrera)
 - a. 4th of July Celebration.

- b. 2023/2024 Budget Schedule and Process.
 - c. Request a joint meeting with the City Council and Hondo Economic Development Corporation regarding growth opportunities within the city limits.
- 7. Public Works Report. (Rene Saenz)
 - a. Stage 3 Water Restriction Level update.

CONSENT

- 8. Discuss and consider approving the minutes from June 26, 2023. (SueAnn Reyes)

OTHER BUSINESS

- 9. Presentation from Emergency Management Coordinator and Fire Marshall for Medina County Mark Chadwick regarding partnering with Medina County for the implementation and approval of the Medina County emergency operations plans. (Robert T. Herrera)
- 10. Discuss and consider authorizing the Mayor to execute the approval and implementation of Medina County's Emergency Management Basis Plan and the TDEM-147 form. (Robert T. Herrera)
- 11. Discuss and consider making appointments to various boards and commissions. (Mayor McAnelly)

EXECUTIVE SESSION

- 12 Executive Session: The City Council of the City of Hondo may convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code:
 - Section 551.071(1) (A) and (2) (Consultations with Attorney) and Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), or Section 551.087 (Deliberations Regarding Economic Development Negotiations);Section 551.086 (Meeting concerning municipally owned utility-competitive matters);*
 - a. Discussion regarding Sesajal business interest. (Robert T. Herrera)
 - b. Discussion regarding Withum Auditors. (Molly Solis)
- 13. Discuss and consider appropriate action on items resulting from Executive Session.
- 14. Adjourn.

ATTEST:

SueAnn Reyes, TRMC

City Secretary

The City Council of the City of Hondo reserves the right to convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code: Section 551.071 (Consultations with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), or Section 551.087 (Deliberations Regarding Economic Development Negotiations) on any of the above items.

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

The City of Hondo City Council Meetings is available to all persons regardless of disability. If you require special assistance, contact the City Secretary forty-eight (48) hours prior to the meeting time at 830-426-3378.



City Council Communication

Title: City Manager's Report. (Robert T. Herrera)

Date: July 10, 2023

From: Robert Herrera, Interim City Manager

INFORMATION:

City Managers report:

4th of July Celebration

2023/2024 budget schedule and process

Request a joint meeting in mid August 2023 between the City Council and the Hondo Economic Development Corporation to discuss growth opportunities within the City limits.

FINANCIAL IMPACT:

None

STAFF RECOMMENDATION:

None

MOTION:

None

ATTACHMENTS:

None

STAFF CONTACTS:

Robert T. Herrera

Interim City Manager



City Council Communication

Title: Public Works Report. (Rene Saenz)

Date: July 10, 2023

From: Rene Saenz, Public Works Director

INFORMATION:

1. Water Report:

- Stage 3 Water Restriction Level Update

FINANCIAL IMPACT:

None

STAFF RECOMMENDATION:

None

MOTION:

None

ATTACHMENTS:

None

STAFF CONTACTS:

Rene Saenz
Public Works Director

MINUTES
CITY OF HONDO
REGULAR CITY COUNCIL MEETING
June 26, 2023 at 6:00 p.m.

1. Called the meeting to order.
Mayor McAnelly called the meeting to order at 6:00 p.m.
2. Quorum check.
Mayor John McAnelly, Mayor Pro Tem Jose “Porky” Ytuarte, Council Member Brett Williams, Council Member Bobby Vela, Council Member Rachel Ramirez, Council Member John E. Villa.

Absent: None.

Staff Present: Interim City Manager Robert T. Herrera, City Attorney Molly Solis, City Secretary Sue Ann Reyes, IT Network Administrator Josh Rodriguez, Public Works Director Rene Saenz, Lieutenant AJ Garza, Director of Public Information and Recreation Jamie Kindred, Airport Director Ryan Elder and Parks Director Len McVey.

3. Invocation by Pastor Paul Bruhn, First Methodist Church.
4. Pledge of Allegiance.
5. Citizens’/Public Comments: *Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) to on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda)*

Mr. Chavel Lopez, 1002 Avenue S, Hondo, expressed concern regarding the environmental climate change and its health hazards. Mr. Lopez asked the City Council to write letters and send them to the Environmental Protection Agency along with other government agencies to take steps to protect the health of the communities.

Carl Lopez, 2008 14th Street, Hondo expressed his concern regarding racial profiling and asked that the matter be looked into.

PRESENTATIONS

6. City Manager’s Report. (Robert T. Herrera)
 1. Hondo Economic Development Corporation update.
 2. July 4th Celebration.

Interim City Manager reported the Economic Development Corporation met regarding Taxiway improvements at the South Texas Regional Airport, HEDC Financial reports. Mr. Herrera also reported the HEDC conducted two interviews for the HEDC Director position.

Mr. Herrera also reported that the 4th of July event would take place on July 2 at City Park 1.

7. Public Works Report. (Rene Saenz)

1. Sidewalk Project (Phase 1)
2. Alley Program

Public Works director Rene Saenz reported Phase 1 of the Sidewalk Project had been completed with the exception of the corner of Avenue K and 18th Street. Discussion ensued regarding the corner being ADA compliant and the concerns of damage to the business owner's building. Mr. Saenz stated he would meet with Mr. Herrera and come up with a solution for the ADA compliance.

Mr. Saenz reported the Alley Program cleanup had started trimming early due to the rain and overgrowth of weeds. The program still resume in October.

CONSENT

Council Member Ytuarte moved to approve consent agenda items 08; seconded by Council Member Vela. The motion carried by the following vote: AYE: Ytuarte, Williams, Vela, Ramirez, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

8. Discuss and consider approving the minutes from June 12, 2023 and May 15, 2023. (SueAnn Reyes)

OTHER BUSINESS

9. Discuss and consider approval to go out for bids for the Street Chip Seal Project. (Rene Saenz)

Director of Public Service Rene Saenz stated the plan was to chip seal 14 miles of road. Mr. Saenz stated this was a unit pricing bid and the City would only be billed for work that was done. Mr. Saenz stated the bid would not exceed \$2.7 million.

Council Member Vela made a motion to approve staff to go out for bids for the Street Chip Seal Project not to exceed \$2.7 million; seconded by Council Member Ramirez. The motion carried by the following vote: AYE: Ytuarte, Williams, Vela, Ramirez, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

The City Council of the City of Hondo convened into executive session at 06:26 p.m.

EXECUTIVE SESSION

10. Executive Session: The City Council of the City of Hondo may convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code:

Section 551.071(1) (A) and (2) (Consultations with Attorney) and Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), or Section 551.087 (Deliberations Regarding Economic Development Negotiations); Section 551.086 (Meeting concerning municipally owned utility-competitive matters);

- a. Discussion regarding Project Falcon. (Ryan Elder)
- b. Discussion regarding Withum Auditors. (Mayor McAnelly)
- c. Discussion regarding City Manager employment search. (Mayor McAnelly)

The City Council of the City of Hondo reconvened into regular session at 08:45 p.m.

11. Discuss and consider appropriate action on items resulting from Executive Session.

Council Member Vela made a motion to authorize the Mayor and City Attorney to authorize and agreement with Career Professionals LLC to begin the City Manager search process; seconded by Council Member Ramirez. The motion carried by the following vote: AYE: Vela, Williams, Ramirez. NAY: Ytuarte, Villa. ABSTAIN: None. ABSENT: None.

12. Adjourn.

Council Member Vela made a motion to adjourn; seconded by Council Member Williams. The motion carried by the following vote: AYE: Ytuarte, Vela, Williams, Ramirez, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

PASSED AND APPROVED THIS 10th DAY OF JULY 2023.

JOHN McANELLY, JR., MAYOR

ATTEST:

SueAnn Reyes, TRMC
City Secretary

Sue Ann Reyes

From: Robert Herrera
Sent: Thursday, July 6, 2023 8:14 AM
To: Sue Ann Reyes
Subject: FW: follow up item - emergency management plan

Sue Ann,

Please include this email from me to city council concerning the agenda item dealing with the presentation from Mark Chadwick.

Thank you,

RTH

Robert T. Herrera
City of Hondo
Interim City Manager
830-426-3380
rherrera@hondo-tx.org

The content of this email is confidential and intended for the recipient specified in message only. This also applies to any files attached to it. It is strictly forbidden to share any part of this message with any third party, without a written consent of the sender. If you received this message by mistake, please reply to this message and follow with its deletion, so that we can ensure such a mistake does not occur in the future. A "Reply to All" of this e-mail could lead to violations of the Texas Open Meetings Act.

From: Robert Herrera
Sent: Thursday, June 22, 2023 10:54 AM
To: Bobby Vela <bvela@stratton-construction.com>; jose a. ytuarte <joseytrt@yahoo.com>
Cc: Mayor John McAnelly <mayor@hondo-tx.org>; Council Place 4 Rachel Ramirez <councilplace4@hondo-tx.org>; Council Place 5 John E. Villa <councilplace5@hondo-tx.org>; Council Place 1 Brett Williams <councilplace1@hondo-tx.org>
Subject: follow up item - emergency management plan

Councilman,

Chief Sosa and I had a very good meeting yesterday with County Judge Lutz and Mark Chadwick.

As previously mentioned, Medina county is now offering emergency management oversight to the City of Castroville and other cities within the county.

I believe what they are doing in Castroville may fit nicely into the City of Hondo organization. I am not sure but I believe our EOC plan may be outdated.

I will continue to work with the county and our staff to review their emergency operations plan and their protocols to adopt and implement.

If things go as I think they will , Mark Chadwick with the county will address the city council on July 10, 2023 concerning what Medina County can offer and about participating in their plan.

Thank you and if you have any questions please let me know.

Respectfully,

RTH

Robert T. Herrera
City of Hondo
Interim City Manager
830-426-3380
rherrera@hondo-tx.org

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City Council Communication

Title: Discuss and consider authorizing the Mayor to execute the approval and implementation of Medina County's Emergency Management Basis Plan and the TDEM-147 form. (Robert T. Herrera)

Date: July 10, 2023

From: Robert Herrera, Interim City Manager

INFORMATION:

Discuss and consider authorizing the Mayor to execute the approval and implementation of Medina County's emergency management basis plan and the TDEM-147 form

FINANCIAL IMPACT:

None

STAFF RECOMMENDATION:

MOTION:

Motion to authorize the Mayor to execute the implementation of Medina County's emergency management basis plan and the TDEM-147 form

ATTACHMENTS:

1. Emergency Management Base Plan docs

STAFF CONTACTS:

Robert T. Herrera
Interim City Manager

ADDENDUM SIGNATURE PAGE TO INCLUDE THE CITY OF HONDO

(SEE ORIGINAL APPROVAL & IMPLEMENTATION PAGE FOR OTHER SIGNATURES)

APPROVAL & IMPLEMENTATION

MEDINA COUNTY, TEXAS

Emergency Management Basic Plan

This emergency management plan is hereby approved. This plan is effective immediately and supersedes all previous editions.

John McAnelly
Mayor, City of Hondo

Date

EMERGENCY MANAGEMENT COORDINATOR		
	Coordinator	Asst Coordinator
Name:	Mark Chadwick	
Mailing Address:	925 Avenue Y	
City, State, Zip:	Hondo, Texas 78861	
Office Phone:	830-455-0129	
Cell Phone:	830-584-3000	
Fax Number:		
Email Address:	mark.chadwick@medinatx.org	
24 Hr Contact #.:	830-584-3000	
Emergency Operations Center #:	830-741-6153	



Check this box if the information above contains personal information pertaining to a law enforcement official such as personal home or cellular phone number, and/or home mailing or personal email address.

	City Manager	Public Health Director
Name:		
Mailing Address:		
City, State, Zip:		
Office Phone:		
Cell Phone:		
Fax Number:		
Email Address:		
24 Hr Contact #:		

	Public Information Officer
Name:	
Mailing Address:	
City, State, Zip:	
Office Phone:	
Cell Phone:	
Fax Number:	
Email Address:	
24 Hr Contact #:	

Judge or Mayor Signature

Date

PLEASE RETURN TO:

Texas Division of Emergency Management
Operations Section
1033 La Posada Drive, Ste 300
Austin, Texas 78752

Phone: 512-424-2208

Email: soc@tdem.texas.gov

Click to Submit to SOC

EMERGENCY MANAGEMENT DIRECTOR/COORDINATOR NOTIFICATION

Section 418.101 of the Texas Government Code states: "The presiding officer of the governing body of each political subdivision will notify the Division of Emergency Management of the manner in which the political subdivision is providing or securing an emergency management program, identify the person who heads the agency responsible for the program, and furnish additional pertinent information." **This form is used to make the required notification to TDEM in accordance with Governor Executive Order GA-05 submitted annually by the 1st of February of each year or within 30 days of any change of elected or appointed officials.**

The information on this form may be released to those inquiring about local emergency management programs pursuant to the Texas Open Records Act. Hence, TDEM recommends that you provide business addresses and mobile telephone numbers rather than home addresses and telephone numbers.

COUNTY:	Medina	<i>(Required)</i>
Jurisdiction:	City of Hondo	<i>(City of County Name)</i>
Official's Title:	Mayor	<i>(Mayor/Judge)</i>
Name:	John McAnelly	<i>(First & Last Name)</i>
Mailing Address:	1600 Avenue M	<i>(The best address to receive mail)</i>
City, State, Zip:	Hondo, TX 78861	
Office Phone:	830-426-3378	
Cell Phone:		
Fax Number:		
Email:		<i>(Please include-this is a back-up for mailing)</i>
24 Hr Contact #:		

EMERGENCY MANAGEMENT PROGRAM APPOINTMENT STATUS

- ☐ I HAVE NOT appointed an Emergency Management Coordinator and will personally direct the local emergency management program.
- ☒ I HAVE appointed/re-appointed the Emergency Management Coordinator identified below to conduct the emergency management program for this jurisdiction. The effective date of appointment is:
- ☒ We share our EMC with Medina County (name of jurisdiction).

*If the COUNTY Emergency Management Coordinator has been appointed to other jurisdictions within the county, the County Judge and the participating City Mayor must sign this form.
(See the third page for additional signature blocks.)*

The EMC for this jurisdiction is (Please select one):

- ☐ Paid, full time, EMC only
- ☐ Paid, full time, EMC and other job duties (Fire Chief, Fire Marshal, Police Chief, EMS Director, etc.)
(please specify other duty/duties)
- ☐ Paid, part time, EMC only.
- ☐ Paid, part time, EMC and other job duties (Fire Chief, Fire Marshal, Police Chief, EMS Director, etc.,
(please specify other duty/duties)
- ☐ Unpaid/volunteer EMC only.
- ☐ Unpaid/volunteer, EMC and other volunteer job duties (Fire Chief, Fire Marshal, Police Chief, EMS Director, etc.,
(please specify other duty/duties)
- ☒ Other *(please describe)* The Medina County, Texas EMC & Fire Marshal