



REGULAR CITY COUNCIL MEETING

June 26, 2023 at 6:00 PM

City Council Chambers
1600 Avenue M, Hondo, TX

AGENDA

Notice is hereby given that a Regular City Council Meeting of the governing body of the City of Hondo will be held June 26, 2023 at 6:00 p.m. in the City Council Chambers, City Hall at 1600 Avenue M, Hondo, Texas, for the purpose of discussing matters incident and related to the City of Hondo. The following items will be discussed, to-wit:

The public may also access the meeting remotely through video/conference from your computer, tablet or smart phone at: <https://boxcast.tv/channel/aetaajdf64jalxx20o9a>

Persons may submit questions or comments for items on the agenda by email to: sreyes@hondo-tx.org. Questions or comments submitted by email must be received by the city at least 1 hour prior to the scheduled start of the meeting in order to be presented to the City Council during the meeting

1. Call to order.
2. Quorum check.
3. Invocation by Pastor Mike Vasquez, First Baptist Church.
4. Pledge of Allegiance.
5. Citizens'/Public Comments: *Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) to on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda.*

PRESENTATIONS

6. City Manager's Report. (Robert T. Herrera)
 1. Hondo Economic Development Corporation update.
 2. July 4th Celebration.

7. Public Works Report. (Rene Saenz)

1. Sidewalk Project (Phase 1)
2. Alley Program

CONSENT

8. Discuss and consider approving the minutes from June 12, 2023. (SueAnn Reyes)

OTHER BUSINESS

9. Discuss and consider approval to go out for bids for the Street Chip Seal Project. (Rene Saenz)

EXECUTIVE SESSION

10. Executive Session: The City Council of the City of Hondo may convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code:

Section 551.071(1) (A) and (2) (Consultations with Attorney) and Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), or Section 551.087 (Deliberations Regarding Economic Development Negotiations); Section 551.086 (Meeting concerning municipally owned utility-competitive matters);

- a. Discussion regarding Project Falcon. (Ryan Elder)
 - b. Discussion regarding Withum Auditors. (Mayor McAnelly)
 - c. Discussion regarding City Manager employment search. (Mayor McAnelly)
11. Discuss and consider appropriate action on items resulting from Executive Session.
12. Adjourn.

ATTEST:

SueAnn Reyes, TRMC
City Secretary

The City Council of the City of Hondo reserves the right to convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code: Section 551.071 (Consultations with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), or Section 551.087 (Deliberations Regarding Economic Development Negotiations) on any of the above items.

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

The City of Hondo City Council Meetings is available to all persons regardless of disability. If you require special assistance, contact the City Secretary forty-eight (48) hours prior to the meeting time at 830-426-3378.



City Council Communication

Title: City Manager's Report. (Robert T. Herrera)

1. Hondo Economic Development Corporation update.
2. July 4th Celebration.

Date: June 26, 2023

From:

INFORMATION:

1. Hondo Economic Development Corporation update.
2. July 4th Celebration.

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

1. 06-13-2023 EDC Agenda

STAFF CONTACTS:

Robert T. Herrera
City Manager



**CITY OF HONDO
ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS SPECIAL MEETING
June 13, 2023 at 4:00 p.m.
CITY HALL COUNCIL CHAMBER
AGENDA**

Notice is hereby given that a City of Hondo Economic Development Corporation Special Meeting will be held June 13, 2023 at 4:00 p.m. in the City Council Chambers, City Hall at 1600 Avenue M, Hondo, Texas,

Persons may submit questions or comments for items on the agenda by email to: sreyes@hondo-tx.org. Questions or comments submitted by email must be received by the city at least 1 hour prior to the scheduled start of the meeting in order to be presented to the City Council during the meeting

The following items will be discussed, to-wit:

1. Call to order.
2. Quorum check.
3. Citizens'/Public Comments - *Visitors and guests may address the City of Hondo Economic Development Corporation on any issue at this time. Persons may submit questions or comments to be presented to City of Hondo Economic Development Corporation by email to: sreyes@hondo-tx.org. Questions or comments submitted by email must be received by the city at least 1 hour prior to the scheduled start of the meeting. The City of Hondo Economic Development Corporation may not discuss any presented issue, nor may any action be taken on any issue at this time (Texas Attorney General Opinion JC-0169).*
4. Discuss Economic Development Corporation Year to Date Financial Reports.
5. Discuss and authorize the financial terms associated with a reimbursement loan to the City of Hondo for Airport Taxiway Improvements to the South Texas Regional Airport.
6. Authorize the City's Chief Finance Officer to transfer \$598,840 from the City of Hondo Economic Development Corporation to the City of Hondo General Fund as reimbursement to the City of Hondo for Airport's portion of a grant to the Texas Department of Transportation to make necessary taxiway improvements to maintain compliance with FAA grant assurances.

7. Authorize the City's Chief Finance Officer to transfer \$4,000 to the City of Hondo General Fund for park improvements to City Park Number 3.
8. Executive Session: The Economic Development Corporation Board of Directors of the City of Hondo may convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code: Section 551.074 Deliberation Regarding Personnel Matters.
 - (1) Receive a findings report from Michael Barnes with Mike Barnes Group, Inc., concerning recruitment efforts to identify potential candidates for the position of Economic Development Director.
9. Discussion and possible action resulting from executive session.
10. Adjourn

I do hereby certify that the above Notice of a regular meeting of the City of Hondo Economic Development Corporation Board was posted on the bulletin board at City Hall, 1600 Avenue M, Hondo, Texas 78861 in a place convenient and readily accessible to the general public on June 8, 2022 at 04:00 p.m. in accordance with the Texas Open Meetings Act.

ATTEST:

SueAnn Reyes, TRMC
City Secretary

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS CoHEDC Meetings are available to all persons regardless of disability. If you require special assistance, contact the City Secretary forty-eight (48) hours prior to the meeting time at 830-426-3370.



City Council Communication

Title: Public Works Report. (Rene Saenz)

1. Sidewalk Project (Phase 1)
2. Alley Program

Date: June 26, 2023

From: Rene Saenz, Public Works Director

INFORMATION:

1. Sidewalk Project (Phase 1)

- Update

1. Alley Program

- Recent rain/grass

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

1. Public Works Department Updates 062623

STAFF CONTACTS:

Rene Saenz
Public Works Director

Public Works Department

City Council Update

June 26, 2023

- I. Sidewalk Project (Phase 1)
 - Update
- II. Alley Program
 - Recent rain/grass



City Council Communication

Title: Discuss and consider approving the minutes from June 12, 2023. (SueAnn Reyes)

Date: June 26, 2023

From: Sue Ann Reyes

INFORMATION:

Minutes from the June 12, 2023 City Council meeting.

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

To approve the minutes of the June 12, 2023 City Council meeting.

ATTACHMENTS:

1. 06-12-2023 Minutes Draft

STAFF CONTACTS:

SueAnn Reyes
City Secretary

MINUTES
CITY OF HONDO
REGULAR CITY COUNCIL MEETING
June 12, 2023 at 6:00 p.m.

1. Called the meeting to order.
Mayor McAnelly called the meeting to order at 6:00 p.m.
2. Quorum check.
Mayor John McAnelly, Mayor Pro Tem Jose “Porky” Ytuarte, Council Member Bobby Vela, Council Member Rachel Ramirez, Council Member John E. Villa.

Absent: Council Member Brett Williams

Staff Present: Interim City Manager Robert T. Herrera, City Attorney Molly Solis, City Secretary Sue Ann Reyes, IT Network Administrator Josh Rodriguez, IT Support Specialist Adolfo Tellez, Public Information Officer Jamie Kindred, Public Works Director Rene Saenz, Police Chief Justin Soza, Library Director Elsie Purcell, Director of Public Information and Recreation Jamie Kindred, STRTC Manager Abby DeLeon.

3. Invocation by Pastor Mike Vasquez, First Baptist Church.
4. Pledge of Allegiance.
5. Citizens’/Public Comments: *Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) to on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda)*

Mr. George Adams, 708 33rd Street, Hondo, stated he was there in regards to junk trailers parked in front of his property on the street. Mr. Adams stated he called the police and left his name and number but got no response. He stated he called back and the police asked the owners to move it. Mr. Adams stated he felt the trailer should have been towed. He asked for some action on the matter as he had called on the matter several times before.

PRESENTATIONS

6. STRTC Update. (Abby DeLeon)

STRTC Manager Abby DeLeon gave an update on the 2022-23 school year enrollment and summer and fall semester start dates. Ms. DeLeon announced the 1st Annual God’s County BBQ Cook off will take place on September 15, 2023.

7. Recreation Center/Pool Update. (Jamie Kindred)

Director of Public Information and Recreation Jamie Kindred gave an update on events happening at the recreation center and the pool. Ms. Kindred also noted the screens were up on the racquetball and fitness on demand rooms for more privacy. Ms. Kindred also stated the roof

project at the recreation center would start on either June 26 or the first week in July and staff was looking into repairing the chair lift at the pool.

8. Hondo Public Library Update. (Elsie Purcell)

Library Director Elsie Purcell gave an update on the events happening at the Hondo Public Library. Ms. Purcell gave an overview of the grants received by the library and how the funds would be spent. Ms. Purcell will be attending the ALA conference at the end of the month.

Council Member Ytuarte asked that the City Manager and Public Works reports be put back on the agenda.

CONSENT

Council Member Ytuarte moved to approve consent agenda items 09 through 12; seconded by Council Member Vela. The motion carried by the following vote: AYE: Ytuarte, Vela, Ramirez, Villa. NAY: None. ABSTAIN: None. ABSENT: Williams.

9. Discuss and consider approving the minutes from May 22, 2023 and May 15, 2023. (SueAnn Reyes)
10. Discuss and consider Resolution 407-23 authorizing signatories in TDA Go for current and future grants as administered through Texas Department of Agriculture TDA Go grants online portal. (Chris Hill and Robert Herrera)
11. Discuss and consider the purchase of 19 Panasonic Tough Books by the Hondo Police Department. (Chief Soza)
12. Discuss and consider a request from Chad Elder, property owner, to consider a minor plat, titled the Wishing Well Addition. The proposed minor plat is seeking to create one (1) platted lot of record. The 1.261 acre lot is proposed to be platted from the original 10.034 acre parcel. The remainder 8.773 acre tract will remain as an unplatted parcel until a future phase is proposed. The property ID is 54338. The parcel is located in the "C" Commercial Zoning District. The current legal description being A0362 F. Enderle Survey 194; 10.034 acres, within the corporate limits of the city of Hondo, Medina County, Texas. In accordance with City of Hondo Code of Ordinances, Exhibit 9A Unified Development Code, Chapter 3 Development Review Procedures, Section 3.4.7 Minor Plats. (Jessica Carpenter)

OTHER BUSINESS

13. Discuss and consider Ordinance 1272-06-23 an Ordinance of the City Council of the City of Hondo, Texas authorizing amendments to the adopted annual budget of the City of Hondo for the 2022-2023 Fiscal Year; providing for supplemental appropriation and/or transfer of certain funds; providing for severability; and providing for other matters related to the subject. (Chris Hill)

Finance Director Chris Hill presented the amendments to the budget. He explained this was a formality and wanted to be transparent regarding the transfer of monies to different funds.

Council Member Ytuarte made a motion to approve Ordinance 1272-06-23 an Ordinance of the City Council of the City of Hondo, Texas authorizing amendments to the adopted annual budget of the City of Hondo for the 2022-2023 Fiscal Year; providing for supplemental appropriation and/or transfer of certain funds; providing for severability; and providing for other matters related

to the subject; seconded by Council Member Villa. The motion carried by the following vote: AYE: Ytuarte, Vela, Ramirez, Villa. NAY: None. ABSTAIN: None. ABSENT: Williams.

14. Discuss and consider Resolution Number 406-23 amending Chapter 2, Article 2.06.003 in the City Code of Ordinances adding article 2.06.003 Social Media Policy and Procedure. (Jamie Kindred)

Director of Public Information and Recreation Jamie Kindred presented the resolution regarding the social media policy and procedures noting the changes in 5B of the policy at Council's request. Ms. Kindred also stated a large portion of item number 6 had been moved to the personnel manual.

Council Member Vela made a motion to approve Resolution Number 406-23 amending Chapter 2, Article 2.06.003 in the City Code of Ordinances adding article 2.06.003 Social Media Policy and Procedure; seconded by Council Member Villa. The motion carried by the following vote: AYE: Ytuarte, Vela, Ramirez, Villa. NAY: None. ABSTAIN: None. ABSENT: Williams.

15. Discussion regarding street curbing. (Councilman Villa and Councilman Ytuarte)

Council Member Villa made a motion to table item number 15; seconded by Council Member Vela. The motion carried by the following vote: AYE: Ytuarte, Vela, Ramirez, Villa. NAY: None. ABSTAIN: None. ABSENT: Williams.

16. Discuss and consider appointments to various boards and commissions. (Mayor McAnelly)

Council Member Villa made a motion to reappoint Ronnie Miller to the Economic Development Board and Brian Whitmer to the Parks and Recreation Board; seconded by Council Member Vela. The motion carried by the following vote: AYE: Ytuarte, Vela, Ramirez, Villa. NAY: None. ABSTAIN: None. ABSENT: Williams.

The City Council of the City of Hondo convened into executive session at 06:33 p.m.

EXECUTIVE SESSION

17. Executive Session: The City Council of the City of Hondo may convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code:

Section 551.071(1) (A) and (2) (Consultations with Attorney) and *Section* 551.072 (Deliberations about Real Property), *Section* 551.074 (Personnel Matters), *Section* 551.076 (Deliberations about Security Devices), or *Section* 551.087 (Deliberations Regarding Economic Development Negotiations); *Section* 551.086 (Meeting concerning municipally owned utility-competitive matters);

- a. Discuss 3201 Avenue E utility billing water rate dispute and request for reimbursement. (Jessica Carpenter, Chris Hill and Molly Solis)
- b. Discussion and update on the status of litigation in case G. Flores v. City of Hondo. (Charles Frigerio)
- c. Discuss proposals submitted from city manager executive search firms. (Mayor McAnelly)

The City Council of the City of Hondo reconvened into regular session at 07:43 p.m.

18. Discuss and consider appropriate action on items resulting from Executive Session.

Council Member Ytuarte made a motion to authorize the City Manager to meet with the 3201 Avenue E utility customer; seconded by Council Member Vela. The motion carried by the following vote: AYE: Ytuarte, Vela, Ramirez, Villa. NAY: None. ABSTAIN: None. ABSENT: Williams.

19. Adjourn.

Council Member Vela made a motion to adjourn; seconded by Council Member Villa. The motion carried by the following vote: AYE: Ytuarte, Vela, Ramirez, Villa. NAY: None. ABSTAIN: None. ABSENT: Williams.

PASSED AND APPROVED THIS 26th DAY OF JUNE 2023.

JOHN McANELLY, JR., MAYOR

ATTEST:

SueAnn Reyes, TRMC
City Secretary



City Council Communication

Title: Discuss and consider approval to go out for bids for the Street Chip Seal Project. (Rene Saenz)

Date: June 26, 2023

From: Rene Saenz, Public Works Director

INFORMATION:

The Public Works Department is seeking Council approval to go out for bids to chip seal approximately 14 miles of City roads. Chip sealing is a process where specialized road oil is applied to seal the road. Then, a layer of chipped rock coated with asphalt is applied to protect the seal and help improve driver traction. Once it is applied, the chip seal protects the road from becoming brittle and losing its ability to bend and flex. Chip seal also extends road life by approximately five to seven years, reduces the need to seal cracks, and is a smart, cost-effective way to resurface roads. The chip Seal bid will be done based on unit pricing.

FINANCIAL IMPACT:

Public Works is asking for \$2.2 million dollars to be earmarked from the Certificates of Obligation line item to do the work.

STAFF RECOMMENDATION:

Staff recommends City Council to approve Interim City Manager Robert Herrera to go out for bids for the Chip Seal project.

MOTION:

Move to approve staff recommendation to go out for bids on the Chip Seal Project.

ATTACHMENTS:

1. Proposed schedule for Chip Seal bid
2. Chip Seal Plan 23-24
3. Northside chip seal
4. SOUTH SIDE CHIP SEAL PROPOSAL

STAFF CONTACTS:

Rene Saenz, Jr.
Public Works Director
rsaenz@hondo-tx.org

Proposed schedule for Chip Seal bid/work process.

June 20, 2023 – On-site scope verification meeting with engineer

June 26, 2023 – On Council agenda for approval to go out for bids

June 27, 2023 – Draft bid documents for review

July 3 thru 7 – Post project for bidding, first week of advertisement

July 10 thru 15 – Project out to bid, second week of advertisement

July 18, 2023 – Hold Pre-Bid Meeting

July 25, 2023 – Hold Bid Opening

July 28, 2023 – Bid Tabulation and Award Recommendation letter provided by engineer

July 31, 2023 – Ready for Council to Award construction contract

August 1 thru 29 – Notice of Award and construction contract execution

August 30, 2023 – Hold Pre-Construction Meeting

September thru December – Construction (accelerated construction specified in construction contract to avoid winter months)

Highlights:

- Proposed work will not involve major road repair
- Currently City crews are working streets depicted in map (level up).
- No curbs/gutters are included at this time
- Proposed bid package to chip seal will be done based on unit cost.

Public Works Street Repair

North Side

Chip Seal

Street	From	To
Ave. Y	18th St.	Spazt Rd
Colony	Ave. Y	Ave. V.
Elaine Dr.	Ave. Y	Ave. V.
Westwood	Ave. Y	Ave. V.
15th St.	Ave. K	E. 16th St.
Ave. A	18th St.	Dead End
Ave. B.	18th St.	Dead End
E. 16th St.	15th St.	16th St.
16 St.	Ave. K	E. 16th St.

South Side

Chip Seal

Boerne Ave.	Hwy 90	22nd St.
Ave. X	Hwy 90	22nd St.
Ave. W	Hwy 90	22nd St.
20th St.	Ave. X	Ave. V
21st St.	Ave. X	Ave. V
Ave. T	Hwy 90	21st St.
21st St.	Ave. U	Ave. R
Ave. R	Hwy 90	24th St.
Ave. Q	Hwy 90	22nd St.
Ave. O	20th St.	22nd St.
Ave. N	21st. St.	22nd St.
City Square Park		
Ave. K	Hwy 90	22nd St.
Ave. J	Hwy 90	22nd St.
Ave. I	Hwy 90	22nd St.
Ave. F	20th St.	22nd St.
21st. St.	Ave. R	Ave. F
23rd Circle	Ave. U	22nd St.
24th St.	Ave. P	Ave. K
25th St.	Ave. Q	Ave. M
26th St.	Ave. Q	Ave. M
27th St.	Ave. Q	Ave. E
28th St.	Ave. U	Ave. Q
Southern Breeze	30th St	Cul-de-sac
Ave. P	25th St.	30th St.
Ave. Q	25th St.	30th St.
28th St.	Ave. P	Ave. M
28th St.	Ave. P	Ave. K
Ave. K	27th St.	30th St.
28th St.	Ave. K	Ave. H
Ave. H	27th St.	29 1/2 St.
Ave. Q	30th St.	32nd St.
31st St.	Ave. Q	Ave. L
32nd St.	Dead end	Ave. L
Ave. P	30th St.	32nd St.
Ave. O	30th St.	32nd St.
Ave. G	30th St.	34th St.
33rd St.	FM 462	Dead End

Mill and Overlay

Ave. K	15th St.	18th St.
16th St.	Ave. M	Ave. K
17th St.	Ave. M	Ave. K

Chip Seal

County	(approx. 1 mile)	
Ave. L	25th St.	30th St.
25th St.	Ave. M	Ave. I
26th St.	Ave. M	Ave. I
28th St.	Ave. M	Ave. K

Miles to be chip sealed:

Northside	4.05 mi
Southside	10.23 mi
Green	4.29 mi
Blue	4.94 mi
Red	1.00 mile

Approx. total miles: 14.28



