



REGULAR CITY COUNCIL MEETING

May 22, 2023 at 6:00 PM

City Council Chambers
1600 Avenue M, Hondo, TX

AGENDA

Notice is hereby given that a Regular City Council Meeting of the governing body of the City of Hondo will be held May 22, 2023 at 6:00 p.m. in the City Council Chambers, City Hall at 1600 Avenue M, Hondo, Texas, for the purpose of discussing matters incident and related to the City of Hondo. The following items will be discussed, to-wit:

The public may also access the meeting remotely through video/conference from your computer, tablet or smart phone at: <https://boxcast.tv/channel/aetaajdf64jalxx20o9a>

Persons may submit questions or comments for items on the agenda by email to: sreyes@hondo-tx.org. Questions or comments submitted by email must be received by the city at least 1 hour prior to the scheduled start of the meeting in order to be presented to the City Council during the meeting

1. Call to order.
2. Quorum check.
3. Invocation by Pastor Mike Vasquez, First Baptist Church.
4. Pledge of Allegiance.
5. Citizens'/Public Comments: *Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) to on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda.*

PRESENTATIONS

6. Introduction of two new Hondo Police Department Police Officers.(Chief Soza)
7. Proclamation regarding City of Hondo Public Works Week. (Mayor McAnelly)

8. Proclamation regarding Memorial Day. (Mayor McAnelly)
9. Proclamation regarding National Garden Week. (Mayor McAnelly)
10. Public Works Report.

CONSENT

11. Discuss and consider approving the minutes from April 24, 2023, May 08, 2023 and May 15, 2023. (SueAnn Reyes)
12. Discuss and consider approval of Resolution 404-23 for the TxDOT "Safe Routes to School" grant application. (Rene Saenz)

OTHER BUSINESS

13. Discuss and consider adopting Resolution 405-23, a non-binding resolution of intent of the City regarding participating in a proposed tax increment reinvestment zone to be created by Medina County in conjunction with Hondo Creek Farms located in the city's ETJ. (Robert T. Herrera)
14. Discuss and consider options and recommendations for a City of Hondo Social Media Policy. (Robert T. Herrera)
15. Discuss and consider appointments to various boards and commissions. (John McAnelly)

EXECUTIVE SESSION

- 16 Executive Session: The City Council of the City of Hondo may convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code:
Section 551.071(1) (A) and (2) (Consultations with Attorney) and Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), or Section 551.087 (Deliberations Regarding Economic Development Negotiations); Section 551.086 (Meeting concerning municipally owned utility-competitive matters);
 - a. Discussion regarding Hondo Creek Farms. (Robert T. Hererra)
17. Discuss and consider appropriate action on items resulting from Executive Session.
18. Adjourn.

ATTEST:

SueAnn Reyes, TRMC
City Secretary

The City Council of the City of Hondo reserves the right to convene in Executive

Session in accordance with the Texas Open Meetings Act, Texas Government Code: Section 551.071 (Consultations with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), or Section 551.087 (Deliberations Regarding Economic Development Negotiations) on any of the above items.

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

The City of Hondo City Council Meetings is available to all persons regardless of disability. If you require special assistance, contact the City Secretary forty-eight (48) hours prior to the meeting time at 830-426-3378.



City Council Communication

Title: Introduction of two new Hondo Police Department Police Officers.(Chief Soza)

Date: May 22, 2023

From:

INFORMATION:

It is with great honor that I introduce 2 new Hondo Police Department Police Officers.

1. Kenneth Hopkins, School Resource Officer
2. Audra Fuller, Patrol Officer

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

None

STAFF CONTACTS:

Chief Soza



City Council Communication

Title: Proclamation regarding City of Hondo Public Works Week. (Mayor McAnelly)

Date: May 22, 2023

From:

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

1. National Public Works Week 2023

STAFF CONTACTS:



Proclamation

*City of Hondo
National Public Works Week
and
City of Hondo Public Works Week
May 21-27, 2022*

WHEREAS, *National Public Works Week will be celebrated this year from May 21st through May 27th and in the City of Hondo with a theme of "Connecting the World" which gives our City and its citizens the opportunity to think about the role our Public Works staff plays in continually maintaining Hondo as a great place to live and work, and by our employees working together, the impact these workers have admirable results in the accomplishment of goals some think are unattainable; and,*

WHEREAS, *our City's Public Works employees keep our community's rhythm moving by providing an orchestra of infrastructure services in water, wastewater, electrical services, maintenance of public buildings, parks, grounds, streets, solid waste and other quality of life services; and,*

WHEREAS, *the value and the dedication to the public has been obvious these last two years when the City was faced with a pandemic, a rare extreme freeze, wind storms, and sometimes torrential rain and flooding which demonstrated the skills and tenacity of our workers who worked extraordinary hours as they efficiently provided services to our citizens to maintain safe as possible conditions throughout the city; and*

WHEREAS, *all of our citizens, civic leaders and yes, even our children, should gain knowledge and understanding of the continued contribution of the city's Public Work employees to the well-being of the community; and,*

WHEREAS, as all of us go through our daily lives, we should as the opportunity arises, thank these employees as you see them clearing an electrical outage, fixing a water or wastewater leak, repairing a street or simply keeping our city facilities, and grounds in good repair as they meet their citizens' needs; and, so,

NOW, THEREFORE, BE IT RESOLVED, that I, John E. McAnelly, Jr., with the power vested in me as Mayor of the City of Hondo, and with the heartfelt agreement of the City Council, do hereby proclaim the week of May 21st through May 27, 2023 as National Public Works Week and the City of Hondo Public Works Week in our community and ask that our citizens pay tribute to all of our public works employees and recognize the substantial contributions they make in protecting and maintaining our health, safety and quality of life.

John E. McAnelly, Jr., Mayor

ATTEST:

SueAnn Reyes, TRMC
City Secretary



City Council Communication

Title: Proclamation regarding Memorial Day. (Mayor McAnelly)

Date: May 22, 2023

From:

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

1. Memorial Day Proclamation

STAFF CONTACTS:

Proclamation

*City of Hondo
Memorial Day
May 29, 2023*

WHEREAS, Memorial Day each year serves as a solemn reminder of the scourge of war and its bitter aftermath of sorrow; and

WHEREAS, this day has traditionally been devoted to paying homage to loved ones who lie in hallowed graves throughout the land, having sacrificed their lives that war might end; and

WHEREAS, in tribute to these silent dead it is fitting that we lift up our voices together in supplication to Almighty God for wisdom in our search for enduring peace; and

WHEREAS, the Congress, in a joint resolution approved May 11, 1950, provided that Memorial Day should be set aside as a day of prayer for permanent peace; and

WHEREAS, Today, and every day, let us remember the servicemen and women we have lost and let us honor them by rededicating ourselves to strengthening our Nation's promise. With love, grace, and reflection, let us honor our fallen fellow Americans, known and unknown, who sacrificed their freedom to ensure our own.

NOW, THEREFORE, I, John E. McAnelly, Jr., with the authority vested in me as Mayor of the City of Hondo and with the heartfelt agreement of the City Council do hereby proclaim Memorial Day, Monday, May 29, 2023, as day of citywide prayer for permanent peace and in commemoration of this event, urge all citizens to join together in their homes, places of work and places of worship to pray for the permanent peace and to continue to pray for our city, our state and our nation.

PROCLAIMED this 22nd day of May 2023.

John E. McAnelly, Jr.
Mayor

ATTEST:

SueAnn Reyes, TRMC
City Secretary



City Council Communication

Title: Proclamation regarding National Garden Week. (Mayor McAnelly)

Date: May 22, 2023

From:

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

1. National Garden Week 2023

STAFF CONTACTS:

Proclamation

***City of Hondo
National Garden Week
June 5 through June 12, 2023***

WHEREAS, the City of Hondo desires to honor the Community's Hondo Garden Club by proclaiming the week of June 5th through June 12th, 2023 as National and Hondo Garden Club in our city; and,

WHEREAS, the Hondo Garden Club more than demonstrates our country's traditional spirit of independence and initiative through gardening innovation and hard work as they furnish a challenging and productive activity for our citizens, for those just learning as well as those having years of experience; and,

WHEREAS, Gardening promote a healthy life style that last a lifetime, helps reduce stress from other areas of our life and teaches that new aids can come from diligent efforts; and,

WHEREAS, Hondo Garden Club with its Thrift Store helps cloth many of our citizens; with the funds derived benefiting many other non-profit efforts in our city, constantly making a world of difference in the quality of life in Hondo; and, so

NOW, THEREFORE BE RESOLVED, I, John E. McAnelly, Jr., and the heartfelt agreement of the City Council, with the authority vested in me as Mayor of Hondo, Texas, do hereby proclaim the week of June 5th through June 12, 2023 as National and Hondo Garden Week and ask our citizens to acknowledge and appreciate the importance of Gardening and the efforts of the member of the Hondo Garden Club in our community.

PROCLAIMED this 22nd day of May 2023.

***John E. McAnelly, Jr.
Mayor***

ATTEST:

***SueAnn Reyes, TRMC
City Secretary***

Public Works Department

City Council Update

May 22nd, 2023

I. AMI meter installation Outreach

- Installation has been moved back to start June 1st to give staff enough time to get the word out on the meter swap out.
- Staff sending out notices to residents
- New meters will eliminate “human error” issue. AMI meters will correct no-read issues prompting billing questions.

II. Road Repair Report Update

<u>Street</u>	<u>Count</u>	<u>Street</u>	<u>Count</u>
22 nd St. from Veterans to Castro	2183	Ave. U from Hwy 90 to 30 th .	14489
Boerne St. from 22 nd to Hwy 90		Ave. V from Hwy 90 to Ave. U.	Const.
31 st and 33 rd and Ave. G (Hospital)	861	18 th St. from Ave. Y to 173.	3078
Ave. K from 18 th St to 15 th St.	3403	Ave. J from 22 nd to 27 th	680
Ave. M from 18 th St. to 15 th St.	3072	Ave D from Fountain Rd to 16 th St.	3302
Ave. P. from Hwy 90 to 30 th			

III. Vector Control

- City staff has started treating mosquito larvae as a proactive measure ahead of mosquito season.
- We ask residents to please check their yards for any container that may hold water to turn in over so no stagnate water is present where mosquitos may breed.

MINUTES
CITY OF HONDO
REGULAR CITY COUNCIL MEETING
April 24, 2023 at 6:00 p.m.

1. Called the meeting to order.
Mayor McAnelly called the meeting to order at 6:01 p.m.
2. Quorum check.
Mayor John McAnelly, Mayor Pro Tem Bobby Vela, Council Member Jose “Porky” Ytuarte, Council Member Brett Williams, Council Member Wesley Huesser, Council Member John E. Villa.

Absent: None.

Staff Present: City Attorney Molly Solis, City Secretary Sue Ann Reyes, IT Network Administrator Josh Rodriguez, IT Support Specialist Adolfo Tellez, Public Information Officer Jamie Kindred, Director of Parks and Recreation Lora Socarras, Director of Aviation Ryan Elder, Development Services Director Jessica Carpenter, Chief Financial Officer Chris Hill, Police Chief Justin Soza.

3. Invocation by Councilman Bret Williams.
4. Pledge of Allegiance.
5. Citizens’/Public Comments: *Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) to on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda)*

Chavel Lopez, 1002 Avenue S, expressed his concerns regarding the hiring of the interim city manager without public discussion. He stated the City was hiring a former city manager that left the city broke when he left. He stated he could see the former mayor’s hand in the decision-making by the city council. He did not think it was right to hire someone that was a former city manager to be the city manager again.

PRESENTATIONS

6. City Manager’s Report. (Scott Albert)

No report.
7. Public Works Report. (Rene Saenz)

No report.
8. Proclamation for National Library Week. (Mayor McAnelly)
Mayor McAnelly read and presented the proclamation for National Library Week.
9. Proclamation for Teacher Appreciation Week. (Mayor McAnelly)

Mayor McAnelly read the proclamation for Teacher Appreciation Week.

10. Presentation regarding City of Hondo 4th of July Celebration. (Lora Socarras)

Director of Parks and Recreation Lora Socarras stated the Fourth of July event would be held on Sunday, July 2 from 5 p.m. until dark at City Park 1, 2 and the fair hall. Ms. Socarras stated the music would consist of The TexManiacs and Flaco Jimenez and that the firework show was pending any burn bans. There will also be food and games. It is a free event excluding the food and drinks.

Council Member Ytuarte asked if people would be able to stay in the park once, the fireworks start. Mrs. Socarras stated they would be able to stay during the fireworks show.

Council Member Villa asked who paid for the band. Ms. Socarras stated it would come from the City Council Celebration Fund and the Recreation Special Event Fund. Council Member Villa also asked if the vendors paid a fee to the City. Mrs. Socarras stated no with the exception of the TABC beer license vendor and the payment would be based on the amount of sales. Council Member Villa asked who the beer vendor was and Mrs. Socarras stated it was a TABC licensed beer and wine vendor called DBC Group.

CONSENT

Council Member Vela moved to approve consent agenda items 12 and 13, excluding item 11; seconded by Council Member Williams. The motion carried by the following vote: AYE: Vela, Ytuarte, Williams, Huesser, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

12. Discuss and consider the 2nd Quarter Investment Report for the Fiscal Year ended September 30, 2023, as presented. (Chris Hill)
13. Discuss and consider the 2nd Quarter Financial Report for the Fiscal Year ended September 30, 2023, as presented. (Chris Hill)

The following item was pulled from the consent agenda and considered individually.

11. Discuss and consider approving the minutes from April 10, 2023. (SueAnn Reyes)

Mayor McAnelly stated he had three corrections to the minutes. The invocation was made by Pastor J. Paul Bruhn and on page four Rene Saenz's title should read Public Works Director.

Council Member Vela made a motion to approve the minutes with correction from April 10, 2023 minutes; seconded by Council Member Williams. The motion carried by the following vote: AYE: Vela, Ytuarte, Williams, Huesser, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

OTHER BUSINESS

14. Hold a public hearing regarding the City of Hondo Police Department applying for the USDA Grant-Patrol Units. (Chief Soza)

Lieutenant Aaron Garza stated the public hearing was to inform the public that the City was applying for the USDA Grant.

Council Member Vela asked how many units were in the application. Lt. Garza stated they were

applying for two units and it was a 50/50 match. He hoped to receive the vehicles by summer.

Mayor McAnelly opened the public hearing at 6:15 p.m.

With no one wishing to speak Mayor McAnelly closed the public hearing at 6:16 p.m.

15. Discuss and reconsider approval of the pool rules and regulations. (Lora Socarras)

Director of Parks and Recreation Lora Socarras stated the rules were back before the Council due to the pool manager visiting with the local daycares to inform them of the new rules and regulation. The daycares were supportive of the rules except for the ratio. Letters were presented from daycares asking to amend the ratio. Staff was comfortable with the request as long as there was a note stating the daycares were still required to comply with the state rules and regulations for their staffing ratios, which is dependent on the age of the children brought in. Staff is comfortable with the one to ten ratio from a safety perspective for groups of ten or more. The ratios may be less if the children are younger.

Council Member Villa asked what the daycare state requirements for supervision were.

Mrs. Socarras stated the state rules were dependent on the age of the youngest child they would be bringing. If the youngest child brought by the daycare was five years or older it was a one to ten ratio. If the youngest child was four years, that ratio was one to eight. If the child was three years, it was a one to six ratio, etc. It depended on the age of the youngest child. Daycares typically bring five and older because that is your school age child. In case a younger child was brought, staff wanted to make sure the state rules were not circumvented.

Council Member Ytuarte asked if the information was from the Texas Administrative Code and Mrs. Socarras stated yes. Council Member Ytuarte asked if staff could reference the verbiage from the code in the rules and regulations. Mrs. Socarras stated they could incorporate it into the signage for the rules.

Council Member Vela made a motion to approve the revised City of Hondo pool rules and regulations to require a ratio of one supervising adult for every 10 children in the pool and add a note to the rules and regulations that states that all daycares are responsible for meeting the state requirements for supervision; seconded by Council Member Williams. The motion carried by the following vote: AYE: Ytuarte, Vela, Williams, Huesser, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

16. Discuss and consider approval to enter into agreement with Freese and Nichols for Professional Services to design, bid and construction site visits for Ave. V Wastewater Line Improvement Project, (Phase 1). (Rene Saenz)

Council Member Ytuarte made a motion to approve the City Manager to enter into an agreement with Freese and Nichols for Professional Services to design, bid and construction site visits for the Ave. V Wastewater Line Improvement Project (Phase 1); seconded by Council Member Williams. The motion carried by the following vote: AYE: Ytuarte, Vela, Williams, Huesser, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

The City Council of the City of Hondo convened into executive session at 6:26 p.m.

EXECUTIVE SESSION

17. Executive Session: The City Council of the City of Hondo may convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code:
- Section 551.071(1) (A) and (2) (Consultations with Attorney) and Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), or Section 551.087 (Deliberations Regarding Economic Development Negotiations); Section 551.086 (Meeting concerning municipally owned utility-competitive matters);*
- a. Discussion regarding the issuance of an RFB on Airport Property. (Ryan Elder)
 - b. Clarification regarding Recreation Center titles and pay grades. (Lora Socarras)
 - c. Discuss and consider the Interim City Manager agreement. (Mayor McAnelly)
 - d. Discuss and consider employment agreements or other options for personnel continuity for the Chief of Police and the Chief Financial Officer. (Mayor McAnelly)
 - e. Discuss and consider the employee disciplinary action taken by City Manager and HR Department regarding the misuse of the City of Hondo credit card discovered during the ongoing investigation of Blue Santa. (Councilmen Vela and Huesser)

The City Council of the City of Hondo reconvened into regular session at 8:14 p.m.

18. Discuss and consider appropriate action on items resulting from Executive Session.

Council Member Huesser made a motion to approve the issuance of an RFB for 100.763 acres of airport property; seconded by Council Member Vela. The motion carried by the following vote: AYE: Ytuarte, Vela, Williams, Huesser, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

Council Member Villa made a motion to authorize the City Attorney to negotiate an interim city manager agreement with approve terms with Robert Herrera and authorize the Mayor to execute the agreement with an effective date of May 03, 2023; seconded by Council Member Vela. The motion carried by the following vote: AYE: Ytuarte, Vela, Williams, Huesser, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

19. Adjourn.

Council Member Ytuarte made a motion to adjourn; seconded by Council Member Villa. The motion carried by the following vote: AYE: Ytuarte, Vela, Williams, Huesser, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

PASSED AND APPROVED THIS 22th DAY OF MAY 2023.

JOHN McANELLY, JR., MAYOR

ATTEST:

SueAnn Reyes, TRMC
City Secretary

MINUTES
CITY OF HONDO
REGULAR CITY COUNCIL MEETING
May 08 2023 at 6:00 p.m.

1. Called the meeting to order.
Mayor McAnelly called the meeting to order at 6:01 p.m.
2. Quorum check.
Mayor John McAnelly, Mayor Pro Tem Bobby Vela, Council Member Jose “Porky” Ytuarte, Council Member Brett Williams (Arrived at 6:11 p.m.), Council Member Wesley Huesser, Council Member John E. Villa.

Absent: None.

Staff Present: Interim City Manager Robert T. Herrera, City Attorney Molly Solis, City Secretary Sue Ann Reyes, IT Network Administrator Josh Rodriguez, IT Support Specialist Adolfo Tellez, Public Information Officer Jamie Kindred, Public Works Director Rene Saenz, Director of Parks and Recreation Lora Socarras, Director of Aviation Ryan Elder, Development Services Director Jessica Carpenter, Chief Financial Officer Chris Hill, Police Chief Justin Soza.

3. Invocation by Pastor Mike Vasquez, First Baptist Church.
4. Pledge of Allegiance.
5. Citizens’/Public Comments: *Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) to on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda)*

Chavel Lopez, 1002 Avenue S, stated he thought the police department needed to buy an electric vehicle. He stated the City of Hondo had not done anything to help the planet with the climate change. There is no climate committee or plan put in place and he felt the City needed to put them in place and buy an electric vehicle.

PRESENTATIONS

6. Proclamation for National Police Week. (Mayor McAnelly)

Mayor McAnelly read and presented the proclamation for National Police Week.

7. Proclamation regarding Community Action Month. (Mayor McAnelly)

Mayor McAnelly read and presented the proclamation for Community Action Month.

8. Introduction of new Interim City Manager’s Report. (Mayor McAnelly)

Mayor McAnelly introduced and welcomed Interim City Manager Robert T. Herrera.

9. City Manager's Report.

Mr. Herrera stated it was an honor for him to come back as an Interim City Manager. The Hondo community was very kind, very helpful and embraced him and his family the first time he was here and it was something he would not forget. He stated he met with the outgoing city manager and with just about every department head of the City. He held one meeting with all the department heads together and outlined expectations of what to expect from him, and what he would do in return to support their needs. Mr. Herrera thanks some of the council members who took the time to take phone calls from him and gave him some background information to some of the projects the city was enduring. He felt that over the next couple of months there would be some major improvements. He was looking forward to working with the staff and council.

10. Public Works Report. (Rene Saenz)

Public Works Director Rene Saenz reported they received the first batch of AMI meters and installation would begin the week of May 15. Staff was planning a pre-construction meeting scheduled for Wednesday. Staff would be getting notices out to residents and invite the Interim City Manager to provide any input. Mr. Saenz and Breggar Garrison with Freese and Nichols presented a presentation regarding the Safe Routes for Schools Route. Presentation on file. Mr. Saenz stated they had been invited to apply for the grant and he had been working with Freese and Nichols and Langford Community Management. He stated the City planned to interconnect sidewalks and making them ADA compliant and safer.

Mayor McAnelly asked Mr. Garrison to address the location of the route, which was on the south side of the railroad tracts. Mr. Garrison stated there were two pieces to the grant program. One was the city was looking at the list of priorities and list of projects and the grant was looking for specific types of projects to fill that type of grant. The grant was looking for more shovel ready of easy to get on the ground projects. When they met with TxDOT during the first round of applications, they were looking for projects that did not have right away needs that did not have utility relocations that do not have railroad coordination that would delay a project and keep the grant from being able to be used and spent. Hondo was in a unique position for the grant, where many of the destinations that they are looking for that really hit on all the bullet points for this kind of grant operation. They are all right there on the south side and TxDOT even said that Hondo spoke to the heart of the grant opportunity. The good thing about the grant was that it did not Hondo from doing anything else in other parts of the city. It allows Hondo to get funding from outside the city so that it can use your dollars leverage them and do other projects elsewhere.

Council Member Ytuarte asked who picked the streets. Mr. Garrison stated it was a collaboration between city staff and Freese and Nichols staff. They were also open to public input, which was why they had been doing open houses.

Discussion ensued regarding safety and safety barriers. Mr. Garrison stated it did not have a safety fence or barrier but that they were proposing to provide a sidewalk off the street with a new curb to act as a small barrier. Council Member Ytuarte asked Mr. Garrison to make a note that some of the bike routes or sidewalks needed to be extended to the north side of town due to it being a high traffic area.

Council Member Ytuarte asked about an updated list on the priority possible start dates for the street refurbishment program. Mr. Saenz stated he had a list of 10 to 11 streets and he was asked to prioritize them and he needed to get traffic counts. He was working on getting traffic counts and he was halfway through. He could provide the first five and when he finished he could give the full list. Mr. Ytuarte stated 14th Street had no business being on the list and Mr. Ytuarte stated

it consisted of a section that had not been worked on. Council Member Williams stated that part of the street was still in good shape and that there were a lot worse streets. Mr. Saenz stated if there was a need for the replacement of infrastructure he wanted to repair that before paving.

Council Member Ytuarte asked about the paving of Avenue J that the County was going to assist in paving. Mr. Saenz stated the County was in the process of updating their interlocals with every city and before they can come do the street, they are updating the interlocals.

11. Hondo Police Department's intention to participate in the Texas Police Chiefs Association's Accreditation program. (Chief Soza)

Police Chief Justin Soza stated they had intentions to enter into the accreditation program through the Texas Police Chiefs Association. Chief Soza stated they were currently only 92 of the 2800 law enforcement agencies in Texas that were accredited. The program covered all aspects of law enforcement operations, including use of force, protection of citizen's rights, vehicle pursuits, property and evidence management and patrol and investigation operations. It ensured that the officers were receiving the most up to date training in all 12 critical issues that were currently facing law enforcement. Currently the program was \$600 but because the city was a member of TML, they pay for the accreditation program for the city because it reduced the risk and liability as an agency and as a whole. In preparation staff has redone the entire policy manual, and recently sent Lieutenant Garza and Sergeant Rivas to become accreditation managers through the Texas Police Chiefs Association. The department is about 40% done with what they needed. Through the budget last year, staff bought a system for policy management and accreditation management that was currently implemented.

OTHER BUSINESS

12. Presentation and discussion regarding Hondo Creek Farms. (Mayor McAnelly)

David Earl, representing Hondo Creek Farms gave a presentation of the proposed project consisting of 300 lots. Mr. Earl stated he felt the project was at a point where this model would not make economic sense without participation in a private public partnership to get it done and economically feasible. He stated the community consisted of 26 estate lots, single-family residential homes and garden type lots. The average size of the lots were over 10,000 square feet. Mr. Earl stated that of the 201.5 acres owned by the property owner, the plan only allowed the development of less than half of that property. The other half was going to be negotiated to be given away to the public. Mr. Earl stated the property owner would be transferring all water value and pumping right to city utility. Mr. Earl presented illustrations and video of the proposed community development. Discussion ensued regarding deed restrictions, lot sizes, time lines and commercial areas.

13. Discuss and consider repairs at the City of Hondo Pool. (Councilmen Ytuarte and Villa)

Council Member Ytuarte stated at the last meeting the consensus of the Council was not to close the baby pool or make a flowerbed out of it, but to put a padlock on it and lock it. He stated the assistance from the EDC for \$147,000.00 for upgrade and repair for the City of Hondo Pool included the baby pool. He stated if the pump was bad, staff should get a new water pump. He stated he observed staff power washing the parking lot and he did not feel the portion of the funds were to be used to power wash the parking lot. He stated the intended purpose of the funds were to repair the whole complex.

Mayor McAnelly stated the baby pool was specifically not included in the funds. Council Member Villa stated the baby pool was never mentioned to the EDC board. Council Member Vela asked if a quote had been done for the repair of the baby pool. Ms. Socarras stated staff did a ballpark estimate. She stated the list presented to the EDC and Council was very specific on what it covered and she could provide the list to anyone who wanted it. She stated it included the power washing and specific items at the pool but did not include the baby pool because they were trying to tackle the initial, very prevalent issues like the electric and the plumbing. The baby pool had been closed for the past two seasons so it was not addressed initially. Council Member Villa asked if the baby pool was not operational for the past two years should that not have been mentioned to the EDC. Ms. Socarras stated she was happy to explore other options but they were not budgeted. The funds were not allocated for this year. Mayor McAnelly stated discussion at the prior meeting was also directed at installing a splash pad for less liability issues in the next budget year. Ms. Socarras stated a desire for a splash pad had been communicated to her and that was why she had suggested it. She was happy to go whatever way Council wanted. She stated she had ballpark estimates on what it would take to rehab the baby pool. Council Member Vela asked how much it would cost and Mrs. Socarras stated about \$25,000.00 without knowing everything that was wrong with it. The ballpark estimate for a splash pad was \$40,000.00 to \$45,000.00. Council Member Williams stated he felt they needed to evaluate the splash pad before putting money into the baby pool. Interim City Manager Robert T. Herrera stated he looked at the contract and that if Council wanted the baby pool open and running again Council would need to allocate some funding out of the budget to get it going and the chances of it being ready by opening day were not going to happen. He stated why not take the \$25,000.00, match it with another \$25,000.00, and get a splash pad. A splash pad had more amenities and it offered a lot more diversity of what you could use it for. Mr. Herrera stated that from what he read it was clear that a padlock was to be put on the swimming pool and it be addressed in the upcoming budget. He stated Council would need to tell staff very clearly, what it was that they wanted accomplished. He asked Council for direction to move forward. Council Member Williams stated a big reason the baby pool was not included was that staff asked for things they could be done before the pool season and the baby pool was not one of them. He felt they should move forward with the splash pad next year and include it in the budget.

Discussion ensued regarding the safety issue of the baby pool and the fence surrounding the baby pool. Mrs. Socarras stated the baby pool depth maximum water level for a wading pool was 18 inches and the city's was well beyond 18 inches. The existing fence was not practical in an emergency. The lifeguard stand faced away from the baby pool and the backboard did not fit within the fenced area of the baby pool. When looking at safety they were not only looking at drowning situations but all situations including parents that were within the area. Council Member Ytuarte stated he would like to see the baby pool fixed even if it took a budget amendment. Mayor McAnelly stated the consensus up until now was that Council approved the expenditures and decided that staff would padlock the baby pool for this year.

Council Member Villas asked if Council had agreed to padlock the baby pool and come back at the next budget cycle. Council agreed they had.

Council Member Ytuarte made a motion to approve a budget amendment to repair the baby pool and reopen it whether it is June 1 or June 30. With no second, the motion failed.

Interim City Manager asked the Council if they wanted staff to put aside money in the next budget cycle for a splash pad at the pool location. Council replied yes.

14. Discuss and consider concerns of business owners to the sidewalk project. (Councilmen Ytuarte and Villa)

Council Member Ytuarte stated the business owners of Pepe's Pizza did not want their sidewalk demolished.

Council Member Vela asked that since the business owner had expressed their concerns in regards to the sidewalk in front of their business if it was too late to not do that section since they were in the design phase. Mr. Saenz stated it was not too late but there were several aspects that needed to be discussed and they may have to include legal counsel because it was dealing with ADA accessibility. Instead of starting at that point, they could start at the other one so we could give the family or the business owners other opportunity that the city may want to entertain. Council Member Vela stated there were some legitimate concerns in regards to the corner for the business owner and would like to see them addressed and possibly find a happy medium. Interim City Manager Robert T. Herrera stated one of the major goals was to ensure ADA compliance and that particular area possibly had some ADA requirements that needed to be met. He stated he had seen some city when they reach an impasse and it was not a critical safety issue they could agree on a hold harmless agreement.

Soledad Najera, 1102 18th Street stated when she saw the drawing she saw that it could inflict a lot of damage to the structure. She submitted a letter, which stated the proposed demolition and construction continuing with the sidewall basement would damage the structure. She stated the sidewalk had some damage but it was minimal. She stated she expressed to Mr. Saenz she did not want the sidewalk removed. She felt the funding should be for people who most needed it and them area needed a minor touch up. She stated she had a nice big area where trucks could go through easily and it would be difficult for people to turn around if it was repaired.

Mayor McAnelly asked if staff was still in the process of planning and engineering on 18th Street and were those things that could be addressed with the engineers and planners. Mr. Saenz stated they could. He stated he did meet with the business owners and it was never his intention to take out the green area. He wanted to make sure they came to an amicable agreement and it was ADA compliancy they had to deal with. Mr. Saenz stated he would look at what options there were in order to remain in compliance. He stated his direction was to look at more options but still start construction. Council Member Williams stated the corner should be addressed but with no damage to their property or trees.

Council Member Ytuarte asked if the area was not demolished would it stop the project. Mr. Saenz stated it should not but it would butt up against it. There would be some work close to the building. Mr. Saenz stated that because it was CDBG funds he could not change the contract and it was part of the contract. He did not want to lose the monies. He stated he would consult with Mr. Herrera and legal counsel for options.

The City Council of the City of Hondo convened into executive session at 7:52 p.m.

EXECUTIVE SESSION

15. Executive Session: The City Council of the City of Hondo may convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code:

Section 551.071(1) (A) and (2) (Consultations with Attorney) and *Section* 551.072 (Deliberations about Real Property), *Section* 551.074 (Personnel Matters), *Section* 551.076

(Deliberations about Security Devices), or Section 551.087 (Deliberations Regarding Economic Development Negotiations); Section 551.086 (Meeting concerning municipally owned utility-competitive matters);

- a. Discuss and consider Submitted Bids on RFB 001-23 for Lease of Airport Water Rights. (Ryan Elder)
- b. Discuss and consider the Climavision Contract. (Chief Soza)
- c. Discuss options for employment agreement for Chief of Police. (Mayor McAnelly)
- d. Discussion regarding Hondo Creek Farms. (Mayor McAnelly)
- e. Discussion regarding a forensic investigation concerning the various employees who received pay adjustments and title changes during the tenure of Interim City Manager Brian Valenzuela. (Alan Nelson)
- f. Discussion regarding staff actions regarding posts on City social media pages. (Mayor McAnelly)
- g. Discussion regarding letter from Scott Albert to City Council. (Councilmen Vela and Huesser)

The City Council of the City of Hondo reconvened into regular session at 11:35 p.m.

16. Discuss and consider appropriate action on items resulting from Executive Session.

Council Member Huesser made a motion to execute a lease agreement with Constanzo Farm, Inc. for \$111.00 per acre-foot of water right for the calendar year 2023-2024; seconded by Council Member Vela. The motion carried by the following vote: AYE: Ytuarte, Vela, Williams, Huesser, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

Council Member Williams made a motion to allow the city manager to enter into a contract with Climavision; seconded by Council Member Vela. The motion carried by the following vote: AYE: Ytuarte, Vela, Williams, Huesser, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

17. Adjourn.

Council Member Vela made a motion to adjourn; seconded by Council Member Williams. The motion carried by the following vote: AYE: Ytuarte, Vela, Williams, Huesser, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

PASSED AND APPROVED THIS 22th DAY OF MAY 2023.

JOHN McANELLY, JR., MAYOR

ATTEST:

SueAnn Reyes, TRMC
City Secretary



City Council Communication

Title: Discuss and consider approval of Resolution 404-23 for the TxDOT “Safe Routes to School” grant application. (Rene Saenz)

Date: May 22, 2023

From: Rene Saenz

INFORMATION:

The of Hondo was invited to submit a detailed application to the TXDOT Transportation Alternatives which grants funds for pedestrian infrastructure projects. One very important piece of the application process is a City Resolution in support of the application. Which is being presented for signature.

FINANCIAL IMPACT:

The City will be contributing 20% of total grant amount.

STAFF RECOMMENDATION:

Staff recommends Council to approve and sign the resolution in support of the TXDOT grant application.

MOTION:

Motion to approve Resolution 404-23 in support of the TXDOT grant applicaiton.

ATTACHMENTS:

1. 404-23 Hondo TxDOT TA Grant Resolution

STAFF CONTACTS:

Rene Saenz
Director of Public Works
rsaenz@hondo-tx.org

Resolution No. 404-23

A RESOLUTION SUPPORTING THE CITY OF HONDO'S APPLICATION TO THE TEXAS
DEPARTMENT OF TRANSPORTATION'S 2023 TRANSPORTATION ALTERNATIVES
SET-ASIDE (TA) CALL FOR PROJECTS

WHEREAS, the Texas Department of Transportation issued a call for projects in December 2022 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TA) Program; and

WHEREAS, the TA funds may be used for development of preliminary engineering (plans, specifications, and estimates and environmental documentation) and construction of pedestrian and/or bicycle infrastructure. The TA funds require a local match, comprised of cash or Transportation Development Credits (TDCs), if eligible. The City of Hondo would be responsible for all non-reimbursable costs and 100% of overruns, if any, for TA funds; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HONDO THAT: The City of Hondo supports funding this project as described in the 2023 TA Detailed Application (including the preliminary engineering budget, if any, construction budget, the department's direct state cost for oversight, and the required local match, if any) and is willing to commit to the project's development, implementation, construction, maintenance, management, and financing. The City of Hondo is willing and able to enter into an agreement with the department by resolution or ordinance, should the project be selected for funding.

DULY PASSED by majority vote of all members of the City Council of the City of Hondo on the 22nd day of May, 2023.

JOHN MCANELLY, JR. MAYOR

ATTEST:

SUEANN REYES, TRMC
CITY SECRETARY



City Council Communication

Title: Discuss and consider adopting Resolution 405-23, a non-binding resolution of intent of the City regarding participating in a proposed tax increment reinvestment zone to be created by Medina County in conjunction with Hondo Creek Farms located in the city's ETJ. (Robert T. Herrera)

Date: May 22, 2023

From: Robert Herrera, Interim City Manager

INFORMATION:

The attached resolution has been updated to reflect the changes city council had previously discussed with the City Attorney and City Manager. If adopted by the city council, please note the resolution does not bind or commit the city to participate in a proposed Tax Increment Reinvestment Zone

The Zone will be created and managed by Medina County. Medina County has successfully created TIRZs within Medina County. The county has indicated it would be willing to pursue the creation of a TIRZ for the Hondo Creek Farm residential subdivision which is located in the city's ETJ.

If the process continues to moves forward with the county: then an inter-local agreement will be prepared by the county for Hondo and any other public entity which wishes to continue to participate in a TIRZ.

FINANCIAL IMPACT:

There is no financial impact to Hondo if the non-binding resolution is adopted as presented.

STAFF RECOMMENDATION:

Staff recommends that Resolution # 405-23 be approved.

MOTION:

Motion to adopt Resolution # 405-23

ATTACHMENTS:

1. 405-23 CITY Resolution_re_Intent_to_Participate_DraftV2 (05-04-23)

STAFF CONTACTS:

Robert T. Herrera
City Manager

RESOLUTION NO. 405-23

A NON-BINDING RESOLUTION OF INTENT OF THE CITY COUNCIL OF THE CITY OF HONDO, TEXAS REGARDING PARTICIPATION BY THE CITY IN A PROPOSED TAX INCREMENT REINVESTMENT ZONE TO BE CREATED BY MEDINA COUNTY PURSUANT TO A PETITION FILED UNDER TEXAS TAX CODE SECTION 311.005(a)(4) WITH MEDINA COUNTY, TEXAS, BY HONDO CREEK FARM, LLC FOR THE DEVELOPMENT OF 300 SINGLE FAMILY HOMES ON 201.5 ACRES IN MEDINA COUNTY, TEXAS.

WHEREAS, the City Council of the City of Hondo, Texas (the “City”) desires to promote and encourage orderly growth and development within Medina County, Texas, (the “County”), and to improve the ability of the City to provide superior municipal and utility services and promote the creation of economic development and new jobs within the City;

WHEREAS, the City has received a briefing from Hondo Creek Farm, LLC (the “Developer”) regarding the proposed creation of a tax increment reinvestment zone pursuant to Section 311.005(a)(4) by the County (the “Zone”) on an approximately 201.5-acre tract of land within the District’s boundaries and within the County, which acreage is currently vacant and used for agricultural purposes (the “Property”);

WHEREAS, the Zone will meet the eligibility criteria of Chapter 311 of the Texas Tax Code;

WHEREAS, the Zone, as proposed, is projected to add over \$130,046,740.00 to the real property tax rolls of the City and County, will create over 100 jobs, and will generate approximately \$11,758,801.00 of additional M&O tax revenue. \$5,997,232.00 in additional Debt Service tax revenue to the City over its term, that would otherwise not exist if the Zone were not established;

WHEREAS, as proposed, the Project and Finance Plan of the Zone would include the participation of the City and other taxing entities at a levels of 50% to 100% of their respective M&O tax revenue generated from within the Zone during its term which will fund the debt service of bonds and reimbursement agreements that will fund approximately \$18,000,000.00 for construction of public infrastructure and improvements within or that will benefit the Zone that will facilitate the construction of 300 single family homes and other improvements within the Zone;

WHEREAS, based on the representations made to the City regarding the Zone and the Project, the City desires to consider the approval of a non-binding resolution of intent, expressing its intention to participate in the Zone with the increase of its M&O tax revenue within the Zone, if created by the County;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF HONDO, TEXAS THAT:

- 1) The City hereby express its non-binding intent to participate in the Zone by pledging 80% of the City’s M&O tax increment generated within the Zone during the term of the Zone, with such participation being subject to negotiation and future approval by the City, Zone, and County of an Interlocal agreement and being further conditioned upon:

- a) The Zone as created containing approximately 201.5 acres of land;
 - b) The Developer requesting annexation of the Property as it is platted or as otherwise agreed to by the Developer and City Staff;
 - c) The Developer not pursuing the creation of a Municipal Utility District, or other special district for the purpose of providing retail water or wastewater service to the Property;
 - d) The Developer transferring its groundwater rights, through sale or other means, to the City;
 - e) The land within the Zone being predominately vacant and used for agricultural or open space purposes at the time the Zone is created;
 - f) An Interlocal Agreement between the City, the Zone Board, and the County containing acceptable terms and conditions for participation by the City in the Zone being negotiated, presented to, and approved by the City by a separate action of said City Council approving such Interlocal Agreement setting forth the terms of such participation; and
 - g) The Finance and Project Plan of the Zone and Development Agreement limiting the number of single-family homes to be platted by the Developer in the Zone to no more than 300 homes, as requested by the City.
- 2) This Resolution is only intended to indicate the City's support for potential participation in the Zone if created and shall not bind the City to participate in the Zone. Participation by the City in the proposed Zone will require, and be subject to, a future action by the City Council of the City approving an acceptable Interlocal Agreement providing for such participation.
- 3) The Mayor and or City Manager of the City are hereby authorized to execute this Resolution and forward an executed copy of the same to the Commissioners Court, the Developer, and the County Clerk of Medina County, Texas.
- 4) The City Manager is further authorized to assist the Developer in accomplishing the desired intent created herein.

This resolution is adopted on this 22nd day of May 2023 by the City of Hondo, Texas, City Council:

Attested to by:

JOHN MCANELLY JR
MAYOR

SueAnn Reyes, TRMC
City Secretary



City Council Communication

Title: Discuss and consider options and recommendations for a City of Hondo Social Media Policy. (Robert T. Herrera)

Date: May 22, 2023

From:

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

1. Hondo_Revised_Social_Media_Policy Revised by Legal

STAFF CONTACTS:



SOCIAL MEDIA POLICY & PROCEDURE

1. Purpose

- a. In an ongoing effort to maintain effective communication and transparency with community members (employees, vendors, citizens and other members of the public), the City of Hondo uses social media outlets as a way to deliver information about the City's mission, programs, services and brand identity.
- ~~b. The purpose of this policy is to assist in reducing or eliminating the associated risks of using social media such as leaks, proprietary or otherwise protected or confidential information, misrepresentation, propagation of rumors and negative publicity.~~
- ~~c. This policy sets guidelines for use of social media to ensure timely, accurate and appropriate use of those outlets to deliver clear, concise and consistent messages on behalf of the City and to establish standards and expectations of social media use among employees, and others covered by this policy.~~
- d.b. This policy applies to any pre-existing or proposed social media web sites and online accounts created by City employees during the course and scope of their employment and the terms at which the public is encouraged to interact with the City in social media.

2. Benefits

- a. Promote transparency of City government and services.
- b. Provide timely information to all audiences.
- c. Establish one-on-one connection with residents and persons interested in Hondo.
- d. Send time sensitive information to residents and media quickly.
- e. Create additional marketing/promotional channels to increase awareness of City messages.
- f. Reach additional demographics and audiences.

3. Responsibilities Employee Usefor City Social Media Accounts

- a. All social media accounts will be set up by the IT Department/Web Team or authorized site administrator to ensure consistency of City brand and messaging. All postings must should support the City's mission, integrity and reputation.
- b. Messaging on any City social media account must will be posted by authorized and trained city employee only.

- c. Social media postings by departments/designee are subject to approval and editing by the authorized social media city site administrator and/or Web Team.
- d. The authorized City social media site administrator will be listed as an admin on all social media accounts and have access to such accounts at all times.
- e. Employees are responsible for any content they publish in any social media outlet.
- f. Employees ~~must will~~ adhere to applicable federal, state and local laws, regulations and ~~policies;policies~~, including all policies pertaining to the use of computers, electronic communications, respectful workplace, City Records Management policies, proper business etiquette and any other applicable City policy or procedure.
- g. The IT department is responsible for archiving and retention of social media postings in accordance with the Texas Public Information Act and the City's records retentions policies and obligations.

Commented [LR1]: This implies that there will be multiple employees authorized to handle City postings, with an administrator having access to all. Does the City need to have multiple employees with the ability to post on the city's social media sites? If not, I would limit the number of employees who are authorized to post (administrator and administrator's designee?).

4. Policy & Procedures

- a. Departments requesting a new social media account must provide proof of necessity to the IT Department/Web Team and social media site administrator.
- b. The IT Department/Web Team and City social media site administrator will have final approval of all social media requests. The Public Information Officer will oversee website and social media accounts.
- c. ~~If approved, department social media editors and/or designee will be responsible for creating, maintaining, and monitoring their departmental social media page. The designee will send all verbiage/videos/photos to the site administrator for the first month the account is active. The site administrator will be responsible for posting all materials to the social site for the first month to create brand awareness and message continuity before handing over credentials to the page editor/designee. The account will then be put on a probationary period for 3 months to detect success and use. A specific set of criteria will be enforced, and if not followed, could be at risk of losing the social media account altogether and its content rolling up under the main City of Hondo account. Once approved, department social media editors and/or designee will be responsible for creating, maintaining, and monitoring their departmental social media page. PIO will coordinate training with designated page editor before giving full access to the page. The account will then be put on a probationary period for 6 months to determine the detect success and use. All page editors/administrators will be required to attend an annual yearly training to continue page credentials. A specific set of criteria will be enforced, and if not followed, could cause the closing be at risk of losing of the social media site/account altogether and its content being covered, as necessary, by rolling up under the main City of Hondo site/account.~~

Commented [JK2]:

- d. City of Hondo pages will conform to the following:
- i. Be identified as an official City of Hondo posting
 - ii. Contain appropriate staff contact information
 - iii. Contain the City ~~and~~/or Departmental logo
 - iv. Have a link to the appropriate page of the City's website
 - v. Include a disclaimer about the City's content policy of acceptable comments.
 - vi. Specify that all content posted is subject to Texas Open Records laws.

vii. ~~All social media pages will post this disclaimer on their page:~~

~~"Welcome to our Facebook page! We encourage open and respectful dialogue on this platform; however, we reserve the right to remove comments that are deemed inappropriate or offensive, including those that contain profanity, advertisements, irrelevancy, any comment that could be considered obscene, harassing, libelous, defamatory, slanderous or attacks on individual character. We will also remove content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation. Please keep in mind that any comments posted on this page are public and may be viewed by others. By commenting on this page, you acknowledge and agree to our commenting policy."~~

5. Public Comment Policy

Comments from the public are allowed on the City's social media sites and shall be monitored daily to ensure the comments meet certain criteria; the City's social media sites must be structured narrowly to focus discussions on a particular interest of the City rather than creating a "public forum." Social media web sites that allow comments must contain the following text on the social media site or must include a link to the location on the departmental website containing the following text:

- a. Comments. The purpose of this site is to present matters of public interest in the City of Hondo. We encourage you to submit comments, but please note that this is not a public forum.
- b. Comments posted to this page will be monitored. The City reserves the right to delete comments that: contain false information, obscene language or sexual content, threaten or defame any person or organization, support or oppose political candidates, political organizations or ballot propositions, promote illegal activity, commercial services or products, infringe on copyrights or trademarks or are not topically related to the particular posting."
- a. The public may share thoughts on City social media sites as they relate to the topics being discussed. The City of Hondo reserves the right to remove any message or posting for any reason including, but not limited to:

- i.—Irrelevant content
- ii.—Advertisement or promotional announcement.
- iii.—Any comment using profane language or posting any information that could be considered disrespectful dialogue, obscene, harassing, libelous, defamatory or slanderous or attacks on individual character.
- iv.—Comments must not be in support of or opposition to political campaigns or ballot measures.
- v.—Content will be removed that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status with regard to public assistance, national origin, physical or mental disability or sexual orientation.
- vi.—Sexual content or links to sexual content are not permitted.
- vii.—Conduct or encouragement of illegal activity is not permitted.
- viii.—Users are legally responsible for what they write, and it must not breach any law, confidentiality or copyright or plagiarize material.
- ix.—For their own safety, users are encouraged not to provide personally identifiable information within their comments, including addresses, telephone numbers or email addresses.

b.c. Definitions:

- i. For the purposes of this policy, unless otherwise stated, the following definitions apply:
 - 1. City administered site: any internet site or portion of an internet site, with content controlled by City representatives as an official communication outlet of the City.
 - 2. Comment: a message posted by site visitors, either in response to an existing topic or introducing a new topic. In general, the content of comments is controlled solely by the user, but often can be deleted, accepted or rejected prior to posting by the site administrator.
 - 3. Site Administrator: the person approved by the City Manager to be responsible for creation and maintenance of a City social media outlet.
 - 4. Social Media Outlet: technology-based mass communication tool, most often accessed through the Internet, or similar means, that encourage information-sharing among individuals or groups with a common interest.
 - 5. Web Team: the Web Team is a group of City employees designated by the IT Department trained to edit the City's website and contribute to authorized social media platforms.

6. Appropriate Employee Use of Social Media

- a. Consistent with the City's policies on use of the City's telephone and email systems, incidental and occasional personal use of social media is permitted during work hours provided it is very limited in duration and does not have a detrimental effect on employee productivity.
- b. City resources, work time, social media tools, and a City employee's official position shall not be used for personal profit or business interests or to participate in political activity.
- c. If commenting on City business, employees should use a disclaimer which establishes that their comments represent their own opinions and do not represent those of the City of Hondo.
- d. Employees may not attribute personal statements or opinions to the City when engaging in private blogging or postings on social media sites.
- e. Employees shall not use their City email account or password in conjunction with a personal social networking site.
- f. Employees shall not post images, files, or text depicting City property, equipment, or personnel in any manner that would adversely affect the reputation of the City or a City department.
- g. The following guidelines apply to personal communications using various forms of social media (including without limitation personal social media, private blogging, business venture social media, and personal social networking sites):
 - i. Use common sense when using social media sites. Remember that what you write is public, may be public for a long time, and may spread to large audiences. Refrain from posting information that you would not want your supervisor or other employees to read or that you would be embarrassed to see in the newspaper or on television.
 - ii. Whether on or off duty, the City expects its employees to be truthful, courteous, and respectful toward supervisors, co-workers, citizens, customers, and other persons associated with the City. Employees shall not engage in name-calling or personal attacks or other such demeaning behavior.
 - iii. Except as otherwise allowed by law, employees, whether on duty or off duty, shall not utilize social media to communicate (e.g. verbally, non-verbally, or in writing), depict, or use any hate speech, slurs, connotations, caricatures, or references that derogate, ridicule, degrade, malign, or disparage another's protected class, including but not limited to race, ethnicity, national origin, religion, sex, gender, sexual orientation, or sexual identity, where such conduct satisfies one or more of the following three criteria: it would (1) adversely affect the employee's job performance, work, job duties or ability to function in the employee's position; (2) adversely affect the City's (including the department's) ability to fulfill its mission or to serve the public; or (3) create a hostile work environment.

- iv. Each situation will be evaluated on a case-by-case basis. Employees are encouraged to discuss this Policy with their supervisor, who may escalate the matter to appropriate City personnel, as part of discussing the matter with the employee.
- v. Violation of this policy will be subject to disciplinary action as set out in the City of Hondo Personnel Manual Section 11.00 and other sections as applicable.



City Council Communication

Title: Discuss and consider appointments to various boards and commissions. (John McAnelly)

Date: May 22, 2023

From: Mayor John McAnelly, Mayor

INFORMATION:

Brad Price has served three terms on the Airport Advisory Board and his service is much appreciated. To replace him, I recommend the appointment of Mr. Robert Richter who has agreed to serve a two-year term.

Matt Hansen has served an unexpired term on the Planning and Zoning Commission. He is eligible for re-appointment and has agreed to serve a full two-year term. I recommend his re-appointment.

Ashley Lowe has served on the Hondo Economic Development Corporation Board. She is eligible for re-appointment and has agreed to continue serving. I recommend her re-appointment.

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

Motion to approve the appointment of Brad Price to the Airport Advisory Board and to reappointment Matt Hansen to the Planning and Zoning Commission and Asley Lowe to the Economic Development Corporation Board.

ATTACHMENTS:

None

STAFF CONTACTS:

Mayor McAnelly



City Council Communication

Title: Executive Session: The City Council of the City of Hondo may convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code: Section 551.071(1) (A) and (2) (Consultations with Attorney) and Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), or Section 551.087 (Deliberations Regarding Economic Development Negotiations);Section 551.086 (Meeting concerning municipally owned utility-competitive matters);

Date: May 22, 2023

From:

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

None

STAFF CONTACTS:



City Council Communication

Title: Discussion regarding Hondo Creek Farms. (Robert T. Hererra)

Date: May 22, 2023

From:

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

None

STAFF CONTACTS:



City Council Communication

Title: Discuss and consider appropriate action on items resulting from Executive Session.

Date: May 22, 2023

From:

INFORMATION:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

MOTION:

ATTACHMENTS:

None

STAFF CONTACTS: