



REGULAR CITY COUNCIL MEETING

April 24, 2023 at 6:00 PM

City Council Chambers
1600 Avenue M, Hondo, TX

AGENDA

Notice is hereby given that a Regular City Council Meeting of the governing body of the City of Hondo will be held April 24, 2023 at 6:00 p.m. in the City Council Chambers, City Hall at 1600 Avenue M, Hondo, Texas, for the purpose of discussing matters incident and related to the City of Hondo. The following items will be discussed, to-wit:

The public may also access the meeting remotely through video/conference from your computer, tablet or smart phone at: <https://boxcast.tv/channel/aetaajdf64jalxx20o9a>

Persons may submit questions or comments for items on the agenda by email to: sreyes@hondo-tx.org. Questions or comments submitted by email must be received by the city at least 1 hour prior to the scheduled start of the meeting in order to be presented to the City Council during the meeting

1. Call to order.
2. Quorum check.
3. Invocation by Pastor J. Paul Bruhn, First Methodist Church.
4. Pledge of Allegiance.
5. Citizens'/Public Comments: *Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) to on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda.*
6. City Manager's Report.
7. Public Works Report.

PRESENTATIONS

8. Proclamation for National Library Week. (Mayor McAnelly)
9. Proclamation for Teacher Appreciation Week. (Mayor McAnelly)
10. Presentation regarding City of Hondo 4th of July Celebration. (Lora Socarras)

CONSENT

11. Discuss and consider approving the minutes from April 10, 2023. (SueAnn Reyes)
12. Discuss and consider the 2nd Quarter Investment Report for the Fiscal Year ended September 30, 2023, as presented. (Chris Hill)
13. Discuss and consider the 2nd Quarter Financial Report for the Fiscal Year ended September 30, 2023, as presented. (Chris Hill)

OTHER BUSINESS

14. Hold a public hearing regarding the City of Hondo Police Department applying for the USDA Grant-Patrol Units. (Chief Soza)
15. Discuss and reconsider approval of the pool rules and regulations. (Lora Socarras)
16. Discuss and consider approval to enter into agreement with Freese and Nichols for Professional Services to design, bid and construction site visits for Ave. V. water line improvement project, (Phase 1). (Rene Saenz)

EXECUTIVE SESSION

- 17 Executive Session: The City Council of the City of Hondo may convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code:

Section 551.071(1) (A) and (2) (Consultations with Attorney) and Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), or Section 551.087 (Deliberations Regarding Economic Development Negotiations); Section 551.086 (Meeting concerning municipally owned utility-competitive matters);

- a. Discussion regarding the issuance of an RFB on Airport Property. (Ryan Elder)
- b. Clarification regarding Recreation Center titles and pay grades. (Lora Socarras)
- c. Discuss and consider the Interim City Manager agreement. (Mayor McAnelly)
- d. Discuss and consider employment agreements or other options for personnel continuity for the Chief of Police and the Chief Financial Officer. (Mayor McAnelly)

- e. Discuss and consider the employee disciplinary action taken by City Manager and HR Department regarding the misuse of the City of Hondo credit card discovered during the ongoing investigation of Blue Santa. (Councilmen Vela and Huesser)
- 18. Discuss and consider appropriate action on items resulting from Executive Session.
- 19. Adjourn.

ATTEST:

SueAnn Reyes, TRMC
City Secretary

The City Council of the City of Hondo reserves the right to convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code: Section 551.071 (Consultations with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), or Section 551.087 (Deliberations Regarding Economic Development Negotiations) on any of the above items.

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

The City of Hondo City Council Meetings is available to all persons regardless of disability. If you require special assistance, contact the City Secretary forty-eight (48) hours prior to the meeting time at 830-426-3378.

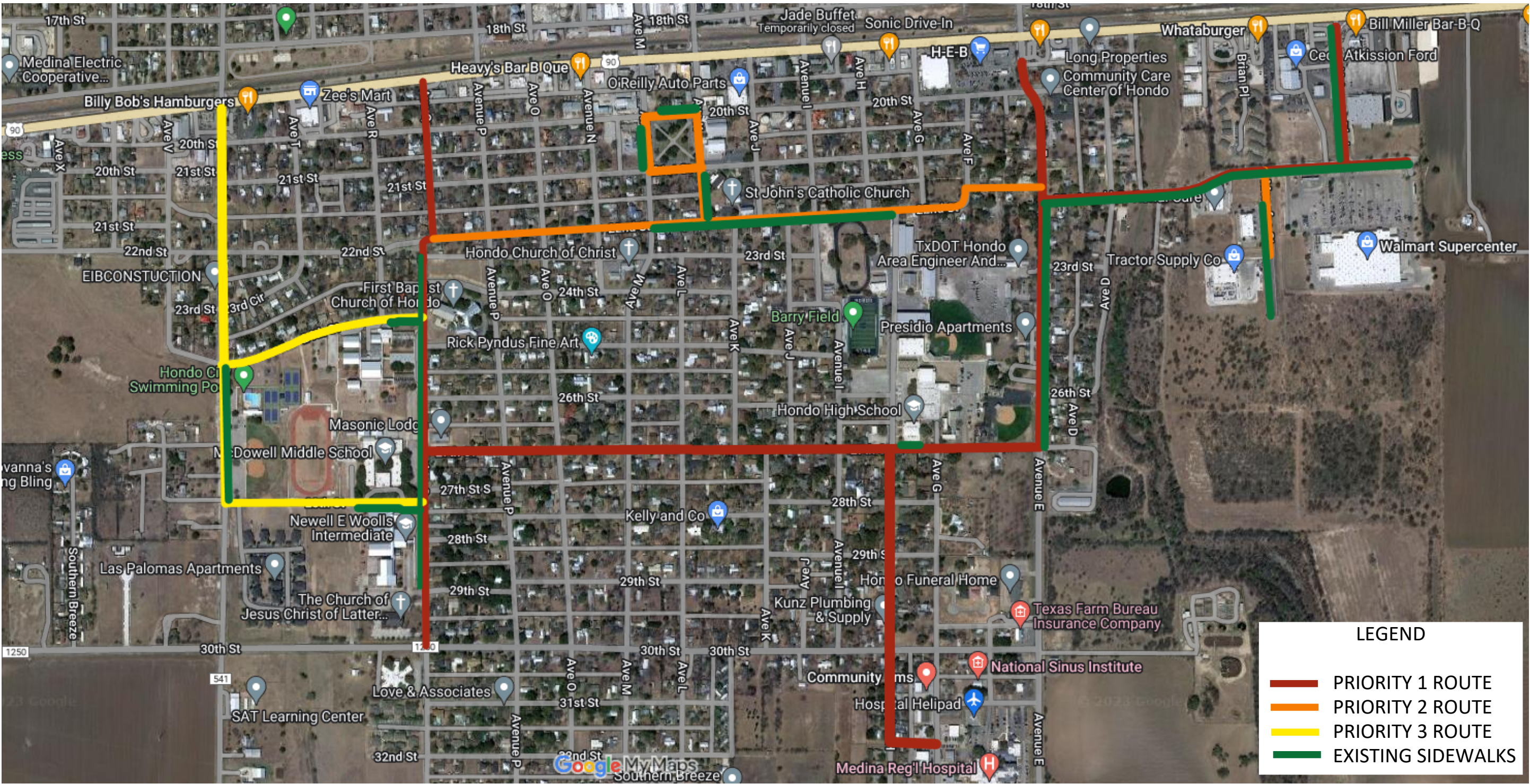
Public Works Department

City Council Update

April 24, 2023

- I. CDBG (Phase 1), Downtown Sidewalk Project
 - Meeting with business owners
- II. 2023 TXDoT Transportation Alternatives Program
 - Brief presentation of plan

City Of Hondo Safe Routes To School – Sidewalk Connections





City Council Communication

Title: Presentation regarding City of Hondo 4th of July Celebration. (Lora Socarras)

Date: April 24, 2023

From: Lora Socarras

INFORMATION:

The City of Hondo Parks and Recreation Department is excited to present to City Council plans for the upcoming 4th of July celebration. The event is scheduled to be held on Sunday, July 2nd, at City Park 1, City Park 2, and at the Fairhall. The tentative event schedule is as follows:

- DJ starting at 5:00pm
- Bands starting at 7:00pm in the Fairhall
- Fireworks at about 9:00pm (dusk) will close out the night.

There will not be an entry fee for this event, but the food and drink will be sold by the vendors attending. We plan to have local food trucks and a TABC certified beer/wine vendor to provide plenty of food and drinks for all of our guests at the event. The City will also host kids' activities throughout the event to make sure everyone in the family has a great time.

This promises to be an exciting event for the whole family, and we invite all to attend to celebrate our nation's Independence Day!

FINANCIAL IMPACT:

This event will be funded by the Community Celebrations line item in the Council section of the City's adopted budget and from the Special Events line item in the Recreation section of the City's adopted budget.

STAFF RECOMMENDATION:

No action required. However, Staff welcomes Council's feedback regarding this community event.

MOTION:

No motion required.

ATTACHMENTS:

1. Draft 4th of July Poster

STAFF CONTACTS:

Lora Socarras, Director of Parks and Recreation
Linda Valenzuela, Programming and Events Coordinator

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CELEBRATION

BEER VENDOR

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MINUTES
CITY OF HONDO
REGULAR CITY COUNCIL MEETING
April 10, 2023 at 6:00 p.m.

1. Called the meeting to order.
Mayor McAnelly called the meeting to order at 6:00 p.m.
2. Quorum check.
Mayor John McAnelly, Mayor Pro Tem Bobby Vela, Council Member Jose “Porky” Ytuarte, Council Member Brett Williams, Council Member Wesley Huesser, Council Member John E. Villa.

Absent: None.

Staff Present: City Manager Scott Albert, City Attorney Molly Solis, City Secretary Sue Ann Reyes, IT Network Administrator Josh Rodriguez, IT Support Specialist Adolfo Tellez, Public Information Officer Jamie Kindred, Public Works Director Rene Saenz, Director of Parks and Recreation Lora Socarras, Director of Aviation Ryan Elder, Development Services Director Jessica Carpenter, Chief Financial Officer Chris Hill, Police Chief Justin Soza.

3. Invocation by Pastor Steve Peyton, St. Paul Lutheran Church.
4. Pledge of Allegiance.
5. Citizens’/Public Comments: *Persons who desire to address the City of Hondo City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) to on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo City Council cannot deliberate or take action on items not listed on the meeting agenda)*

Chavel Lopez, 1002 Avenue S, expressed his concerns regarding the deplorable streets. He stated he would like to know what streets were being repaired and what the timeline was on the repairs. Mr. Lopez also suggested a possible rebate program from the City of Hondo for residents who purchased energy star efficient appliances.

PRESENTATIONS

6. City Manager’s Report. (Scott Albert)

City Manager Scott Albert reported staff was moving forward with the demolition of the Senior Center, and accessory buildings associated with the senior center and the police substation in the food pantry. Staff was coordinated with the Medina Meals on Wheels for removal of the kitchen equipment and hoped to have it out by the end of April. Staff was also working with Post Oak who would be documenting any statistical data and taking pictures of the dance hall building for historical purposes. Mr. Albert stated the EDC was hoping to begin the search for an EDC Director of April 22, 2023. The EDC Board appointed Ashley Lowe, Brett Riff and Roger Hernandez as a search committee for the position.

Staff executed a proposal with PMR to replace the roof at the Training Center and the STRTC Annex and they anticipated being on site within the next four weeks to start work.

Advertisement for the Golf Course Superintendent position would begin this week and currently Jamie Kindred was temporarily helping with daily operations at the golf course. Mr. Albert stated he had been meeting with Caleb Kelly on a weekly basis to determine if staff needed to make any adjustments.

Mr. Albert reported the City closed on the Stronghold property last week and the City now owned the 3.22 acres.

Mr. Albert also reported staff was working on a contract with Gallagher and the City Attorney to move forward with a compensation study and hoped to have it signed in the next couple of weeks and completed by the end of July.

7. Public Works Report. (Rene Saenz)

Director of Public Works, Rene Saenz gave an update on Avenue V infrastructure. Mr. Saenz reported the infrastructure was going to be done in phases. Freese and Nichols suggested paving the street again as they would be ripping it up for the water line. Mr. Saenz suggested doing some sort of a chip seal and stated they could also do asphalt but did not recommend a base material.

Councilman Ytuarte asked if Mr. Saenz had visited the road where the chip seal was used previously. He stated it was already degrading within two weeks. Councilman Ytuarte stated he felt using chip seal was unsatisfactory. Mr. Saenz clarified the material used by the County on the previous road was contaminated and that was why it was not adhering correctly and they were having to redo it. Councilman Ytuarte stated what was to say the City would not also receive contaminated material. Mayor McAnelly asked if there were different varieties of chip seal. Mr. Saenz stated there was and that this was just a temporary band-aid until the underground work was complete. When the underground work was complete, staff would come back and do the asphaltic/hot mix. Councilman Ytuarte asked if staff currently had access to the chip seal. Mr. Saenz stated he could get some.

Councilman Vela asked if chip seal was the only option. Mr. Saenz stated it was not. Councilman Vela asked Mr. Saenz to brainstorm and see what was most cost effective. Mr. Saenz stated he could and would respond through email.

Mr. Saenz stated the City made the first cut for the 2023 TxDot Safe Routes to School Grant. He stated the grant was \$3.2 million and the City would have to contribute 20%, which was about \$640,000.00. He also stated that because it was a multimodal grant fund they would like the City to consider bike lanes. He stated he had a meeting with Freese and Nichols to discuss further. Councilman Ytuarte asked if Avenue U was included all the way to 14th Street because it was not included in the last submission. Mr. Saenz stated Avenue U was included but did not know the boundaries; it only included the south side of the tracks. He stated staff had plans for the north side of the tracks in the near future.

Mr. Albert stated the current grant was a different from the previous one. Mayor McAnelly stated the grants had some requirements the City could not meet in the past.

Mr. Saenz stated phase one had started on the Downtown Sidewalk Project. He stated this consisted of Avenue K, Avenue M and 17th Street and would be meeting with business owners next week for any last minute changes or concerns.

Councilman Ytuarte asked why there were some start dates on the report, as he had never seen

them before. Mr. Saenz stated he would get back to him with an answer. Councilman Ytuarte asked about work orders that were still open. Mr. Saenz stated the report Council received was two week old and that all work orders were closed.

Councilman Vela asked if the street plan for the summer could be provided at the next Council meeting.

CONSENT

8. Discuss and consider approving the minutes from March 27, 2023. (SueAnn Reyes)

Council Member Ytuarte made a motion to approve the minutes with correction from March 27, 2023; seconded by Council Member Vela. The motion carried by the following vote: AYE: Vela, Ytuarte, Williams, Huesser, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

OTHER BUSINESS

9. Discuss and consider Resolution 401-23 amending the City of Hondo Personnel Manual modifying the prohibition on relatives working in the same department for certain positions. (Lora Socarras)

Director of Parks and Recreation Lora Socarras stated currently there were seasonal employees that applied for positions who were siblings or cousins and the current personnel policy did not allow the City to hire them together. Ms. Socarras stated the request was to adopt a resolution to amend the personnel manual to allow the City seasonal and temporary employees to be related to each other as long as they do not supervise each other. Councilman Villa asked if this was mainly for swimming pool and rec center personnel. Ms. Socarras stated that was mainly where the seasonal employees were but that it would apply to all seasonal employees.

Council Member Vela made a motion to approve Resolution 401-23 amending the City of Hondo Personnel Manual modifying the prohibition on relatives working in the same departments; seconded by Council Member Williams. The motion carried by the following vote: AYE: Vela, Ytuarte, Williams, Huesser, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

10. Discuss and consider adoption of the Hondo Pool rules and regulations. (Lora Socarras)

Director of Parks and Recreation Lora Socarras stated the rules staff were looking to change were adult supervision for groups of 10 children or more, a clear bag policy and a prohibition of vaping added to the prohibition on smoking. Ms. Socarras stated there were also listed rules for large daycare groups and camps. This would ensure all kids were supervised appropriately and were in the right section of the pool to be able to swim safely.

Councilman Villa stated he felt rule number 18 asking for one supervisor for 10 or more children was a little excessive. He felt that was too many kids for one person and felt five was more appropriate. Council agreed five kids per person would be best. Pool Manager Mindi Gilliam stated this was geared towards groups that came in together like the camps and daycares. The persons in charge of those groups would be in charge of their own groups. Kids 13 and older would be able to come unsupervised after they pass their swim test. Discussion ensued regarding the swim test and the requirements. Councilman Ytuarte asked if there was a list of people who had passed the swim test. Ms. Socarras stated the new system would keep record of the swim tests. Councilman Vela asked about the Coast Guard approved flotation devices. Ms. Gilliam stated all life jackets were marked with a Coast Guard approved stamp and that all equipment coming through the door would be monitored.

Council Member Huesser made a motion to approve and amend the adoption of the Hondo Pool rules and regulations requiring one adult supervisor for every group of five children; seconded by Council Member Williams. The motion carried by the following vote: AYE: Ytuarte, Vela, Williams, Huesser, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

11. Discuss and consider action regarding a contract with Prominence Painting and Remodeling LLC, for exterior painting of the Rick Taylor Recreation Center. (Lora Socarras)

Director of Parks and Recreation Lora Socarras stated the request was to approve a contract for the painting of the Rick Taylor Center. The proposed method was through TIPS, which was a cooperative purchasing program that the City has used for the roofs in the past, and staff was asking to use the same method. Three requests were sent out and two were received with Prominence Painting and Remodeling LLC being the lowest bid. Councilman Villa asked why the City used TIPS and did not advertise locally. Ms. Socarras stated it was possible but that this was an expedited route due to the bid being received over a year ago. Discussion ensued regarding hiring local companies.

Council Member Ytuarte made a motion to authorize the City Manager to enter into a contract with Prominence Painting and Remodeling LLC, for exterior painting of the Rick Taylor Recreation Center not to exceed \$104,900.00; seconded by Council Member Williams. The motion carried by the following vote: AYE: Ytuarte, Vela, Williams, Huesser, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

12. Discuss and consider appropriate action regarding the proposed closure and landscaping of the existing baby pool. (Lora Socarras)

Director of Parks and Recreation Lora Socarras stated staff was requesting to close the existing baby pool and replace it with temporary landscaping. Ms. Socarras stated the baby pool had maintenance issues and concerns with the fencing. She stated the existing plumbing and electric would be kept and capped for a future splash pad or other addition not included in the budget.

Councilman Ytuarte asked what the fencing issues were. Ms. Socarras stated the placement prohibited the lifeguards to get to the baby pool in a timely manner. Councilman Ytuarte stated it was a requirement for parents to be present in order for a child to use that portion of the pool. Ms. Socarras stated another concern was the depth of the pool that was 26 inches and current state regulation state it should typically be 18 inches. Councilman Williams stated he felt the baby pool should be padlocked and considered in the budget next year for a splash pad. Council agreed. No action was taken.

13. Discussion and possible action regarding 18" Sewer Line Emergency Repair. (Rene Saenz)

Development Services Director Rene Saenz explained a crack was found in a pipe while cutting the storm water conveyance area known as Little Live Oak Creek. The crack was 274 in linear feet and was broken on the bottom. The concrete pipe was replaced with PVC pipe and the amount exceeded \$50,000.00. Mr. Saenz explained it would have affected the west side of Avenue Y and the prison. He stated because it exceed \$50,000.00 in emergency funds legal sated it still needed to be presented to Council for approval of the emergency repair. Mr. Saenz stated the financial impact was to the collection maintenance line item, the sanitary sewer improvements and the contingency funds. This will result in a budget amendment.

Council Member Vela made a motion to approve the emergency repair price increase of

\$59,791.00 for the 18" sewer main repair; seconded by Council Member Williams. The motion carried by the following vote: AYE: Ytuarte, Vela, Williams, Huesser, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

14. Discussion and possible action regarding financing taxiway improvements. (Scott Albert & Ryan Elder)

City Manager Scott Albert stated last May Council approved a resolution authorizing staff to submit a grant application to the Texas Department Transportation for the rehabilitation of airport taxiway. Texas Department of Transportation was ready to move forward with the repairs but they were requesting the City's match to the project by April 13, 2023. The cost of the project was \$1.3 million. The federal grant money was \$691,000.00. The City's match would be \$598,840.00, there were two additional grants for \$32,000.00, and \$13,000.00. Staff was requesting authorization from the City Council to spend \$600,000.00 from the general fund. The EDC will reimburse the general fund once the City negotiates a loan between the EDC and airport to fund the project. There was currently \$4.7 million in the general fund in the last fiscal year and the City was more than capable of financing \$600,000.00.

Councilman Vela asked when the transfer from the EDC back to the general fund would take place. Mr. Albert stated as soon as the term were negotiated which would be in a month or two. The city attorney was working on a loan agreement between the EDC and the City. Staff was recommending a 2% over a 20-year period and the EDC was aware the max from the City was \$50,000.00.

Councilman Ytuarte asked if the EDC had committed to the loan. Mr. Albert stated they had but they were not specific on terms and wanted to leave it open at that point. Discussion ensued regarding ARPA monies CRRSA grants. Mr. Elder stated they had received those money and they would be used to chip away at the loan.

Council Member Vela made a motion to authorize staff to spend up to \$600,000.00 from the general fund for improvements to Taxiway A; seconded by Council Member Ytuarte. The motion carried by the following vote: AYE: Ytuarte, Vela, Williams, Huesser, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

15. Discussion and possible action regarding a Resolution 402-23 suspending for 45 days the effective date proposed by CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas – South Texas Division, in its application filed on or about March 2, 2023, and authorizing, the city's participation in a coalition of cities known as the Alliance of CenterPoint Municipalities to evaluate, through Special Counsel whether the data and calculations are correct in the CenterPoint rate application. (Scott Albert)

City Manager Scott Albert stated the rate increase was something the City went through every year. The City's ability to review and change CenterPoint's request to increase the gas rates were limited. He stated that although the City's ability to review or change CenterPoint's request was limited, the City should exercise their due diligence in regards to the rate increase to ensure compliance with the requirements of the GRIP statute. It was necessary for the for the City to suspend the proposed effective date which was May 2 for 45 days until June 15, 2023 so the City could evaluate through special legal counsel, whether the data and calculations were correct in CenterPoint's rate application. Staff was requesting the City Council approve Resolution 402-23 suspending the date the new gas rates could go into effect and authorize the City to join the Alliance of CenterPoint Municipalities using special counsel to evaluate the findings. This would

be at no cost to the City.

Council Member Williams made a motion to approve Resolution 402-23 suspending CenterPoint's proposed effective date for increasing gas rates: Seconded by Councilman Huesser. The motion carried by the following vote: AYE: Ytuarte, Vela, Williams, Huesser, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

16. Discussion regarding the City's code for regulating noise. (Brett Williams and Bobby Vela)

Councilman Williams stated he had been getting many complaints regarding noise, open fires, and felt something needed to happen where citations were being issued. He stated he knew 99.5% of people in town were considerate but that for the small few something needed to be done because everyone in town deserved to peacefully live in their homes. Mayor McAnelly stated he wanted to emphasize there were ordinances regarding noise and that the City did handle complains. Mayor McAnelly encouraged the public to call the police department and complain.

Councilman Villa asked Police Chief Justin Soza what the process was officers went through. Chief Soza stated they started with a verbal warning and if it continued then they would move into some type of stricter enforcement action. Chief Soza presented the council with trends going on in the City from January 1 to the current day. He stated there were 41 loud music calls of which were all dealt with verbal warnings. Discussion ensued regarding the citation process and historical data for addresses. Council felt it was worthwhile for the City to look into a program through Tyler that would track the calls for officers. Councilman Ytuarte stated he agreed with the Mayor and citizens needed to complain because if they did not the behavior would continue. Councilman Vela asked if the City had equipment to read decibels. Chief Soza stated they did not and that the equipment cost was \$500.00 for each unit and it was difficult to get a reading from a car passing by.

17. Discussion regarding outdoor burning within the City limits. (Brett Williams and Bobby Vela)

Councilman Williams stated his concerns were the same as the noise issues.

The City Council of the City of Hondo convened into executive session at 7:03 p.m.

EXECUTIVE SESSION

18. Executive Session: The City Council of the City of Hondo may convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code:

Section 551.071(1) (A) and (2) (Consultations with Attorney) and Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), or Section 551.087 (Deliberations Regarding Economic Development Negotiations); Section 551.086 (Meeting concerning municipally owned utility-competitive matters);

- a. Discussion regarding a forensic investigation concerning the various employees who received pay adjustments and title changes during the tenure of Interim City Manager Brian Valenzuela. (Alan Nelson)
- b. Discussion regarding the evaluation and duties of the City Manager. (Mayor McAnelly)

The City Council of the City of Hondo reconvened into regular session at 8:17 p.m.

19. Discuss and consider appropriate action on items resulting from Executive Session.

Mayor McAnelly announced City Manager Scott Albert offered his resignation effective May 09, 2023. Mayor McAnelly expressed his appreciation for his service for that last two years.

Council Member Vela make a motion to accept City Manager Scott Albert's resignation; seconded by Council Member Williams. The motion carried by the following vote: AYE: Ytuarte, Vela, Williams, Huesser, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

20. Adjourn.

Council Member Ytuarte made a motion to adjourn; seconded by Council Member Villa. The motion carried by the following vote: AYE: Ytuarte, Vela, Williams, Huesser, Villa. NAY: None. ABSTAIN: None. ABSENT: None.

PASSED AND APPROVED THIS 24th DAY OF APRIL 2023.

JOHN McANELLY, JR., MAYOR

ATTEST:

SueAnn Reyes, TRMC
City Secretary



City Council Communication

Title: Discuss and consider the 2nd Quarter Investment Report for the Fiscal Year ended September 30, 2023, as presented. (Chris Hill)

Date: April 24, 2023

From: Chris Hill, Scott Albert, City Manager

INFORMATION:

In an effort to keep the City Council, staff and public informed of the receipt of quarterly interest earned on the City of Hondo's Investments, the 2nd Quarter Investment Report for the Fiscal Year ending September 30, 2023, is presented for review.

FINANCIAL IMPACT:

The City increased earnings very significantly this quarter by investing in TexPool Prime and US Treasuries. The quarterly earnings were \$202,475 for the current quarter compared to \$50,294 last quarter and only \$1,292 in the 4th quarter of 2022.

The quarterly investment reports will be reviewed by the City of Hondo external auditor during the annual audit.

STAFF RECOMMENDATION:

The City Staff recommends approval/acceptance of the 2nd Quarter Investment Report for the 3-month period ended March 31, 2023, as presented.

MOTION:

Move to approve/accept the 2nd Quarter Investment Report for the fiscal year ending September 30, 2023.

ATTACHMENTS:

1. Quarterly Investment Report March 31 2023 signed

STAFF CONTACTS:

Chris Hill
Chief Finance Officer
chill@hondo-tx.org

Scott Albert
City Manager
salbert@hondo-tx.org

City of Hondo

Investment Inventory Report

2nd Quarter Report

March 31, 2023



THIS IS GOD'S COUNTRY

Security	Owner	Avg. Rate/ Yield	Next Maturity	Original Amnt.	Ending Bal	Ending Market	QTD Earnings
Water Rights - Owned (Fund 3)	Fund 03	0.0000%		\$ 199,540.60	\$ 199,540.60	\$ 199,540.60	
Investment Fund - General	TXN	1.000%	N/A	216,058.27	681,055.96	681,055.96	\$ 2,067.80
Investment Fund - Water & Wastewater	TXN	1.000%	N/A	-	523,852.28	523,852.28	\$ 1,590.51
Investment Fund - Sanitation	TXN	1.000%	N/A	-	3,436.88	3,436.88	\$ 10.43
Investment Fund - Perpetual Care	TXN	1.000%	N/A	578,590.34	5,462.94	5,462.94	\$ 16.59
Investment Fund - General Street Capital Projects	TXN	1.000%	N/A	2,198,585.14	221,672.94	221,672.94	\$ 673.04
Investment Fund - ARPA	TXN	1.000%	N/A	-	104,788.26	104,788.26	\$ 318.16
Investment Fund - EDC	TXN	1.000%	N/A	-	39,436.65	39,436.65	\$ 119.74
Texpool - General Fund	Texpool	4.800%	N/A	2,500,000.00	4,300,012.30	4,300,012.30	\$ 42,777.65
Texpool - Electric	Texpool	4.800%	N/A	-	1,511,490.68	1,511,490.68	\$ 15,036.71
Texpool - Water & Wastewater	Texpool	4.800%	N/A	1,875,000.00	2,406,189.35	2,406,189.35	\$ 23,937.40
Texpool - General Street Capital Projects	Texpool	4.800%	N/A	1,875,000.00	1,901,593.08	1,901,593.08	\$ 18,917.55
US Treasury Bills - General Fund	US Treasury	4.700%	5/23/2023	1,982,706.50	791,100.18	791,100.18	\$ 12,955.74
US Treasury Bills - ARPA	US Treasury	4.650%	5/23/2023	-	1,482,815.60	1,482,815.60	\$ 13,018.90
US Treasury Bills - EDC	US Treasury	4.700%	5/23/2023	-	860,563.35	860,563.35	\$ 7,555.62
US Treasury Bills - EDC	US Treasury	4.650%	5/23/2023	1,982,706.50	2,000,000.00	2,000,000.00	\$ 17,559.70
US Treasury Bills - Sanitation	US Treasury	4.700%	5/23/2023	-	296,563.12	296,563.12	\$ 2,603.78
US Treasury Bills - Water & Wastewater	US Treasury	4.480%	6/22/2023	991,353.25	989,074.12	989,074.12	\$ 21,609.92
US Treasury Bills - Perpetual Care	US Treasury	4.480%	6/22/2023	-	494,537.06	494,537.06	\$ 4,341.96
US Treasury Bills - General Street Capital Projects	US Treasury	4.570%	4/27/2023	-	1,977,714.00	1,977,714.00	\$ 17,364.03
TOTAL Investments and Interest Earnings				\$ 14,200,000.00	\$ 20,591,358.75	\$ 20,591,358.75	\$ 202,475.21

WEIGHTED AVERAGE MATURITY

(Interest Bearing Only)

	BOOK VALUE	DAYS TO MAT.
Texpool Prime	\$ 10,119,285	22
US Treasury Bills	8,892,367	54

Fund Totals of Investments

General Fund	28.03%	5,772,168.44
Perpetual Care	2.43%	500,000.00
Gen. Street Cap Proj.	19.92%	4,100,980.02
Water & Wastewater	19.03%	3,919,115.75
EDC	14.08%	2,900,000.00
Sanitation	1.46%	300,000.00
ARPA	7.71%	1,587,603.86
Electric	7.34%	1,511,490.68
INVESTMENT TOTALS		\$ 20,591,358.75

This report is in compliance with the City's Investment Policy
Section V. and the Reporting and Texas Government Code
Section 2256.023.

Chris Hill

Christopher Hill, Chief Financial Officer



City Council Communication

Title: Discuss and consider the 2nd Quarter Financial Report for the Fiscal Year ended September 30, 2023, as presented. (Chris Hill)

Date: April 24, 2023

From: Chris Hill

INFORMATION:

To keep the City Council, staff and public informed of the receipt of revenues and expenditures of budgeted funds, the UNAUDITED 2nd Quarter Financial Report is presented for review.

Please see the attached financial report for March 31, 2023.

FINANCIAL IMPACT:

Sales tax is down 3.5% but flat compared to the budget for the current year. Water, sewer, and electric revenues are trending at budget since these traditionally increase in seasonally warmer months in the summer. Most of the property tax collections have been completed for the year. Grant Funds are expected to come in later this year.

STAFF RECOMMENDATION:

The City Staff recommends acceptance of the 2nd Quarter Financial Report for the Fiscal Year ended September 30, 2023, as presented.

MOTION:

Approve/Accept the Financials as presented.

ATTACHMENTS:

1. Budget Report Summary - March 31 2023
2. Quarterly Report March 31 2023 F

STAFF CONTACTS:

Chris Hill
Chief Finance Officer
chill@hondo-tx.org



April 24, 2023

Mayor and Members of City Council
City of Hondo, Texas

We are pleased to present the second quarter budget report for the City of Hondo, Texas. The attached schedules reflect activity for the 6-month period ending March 31, 2023. This report reflects the first 6 months of the fiscal year. All the debt service payments have not been made to this point, so some of the expenditures might be below YTD budget amounts. Detailed fund summaries are included in this document.

This report is based upon the accounting records of the City of Hondo, Texas Finance Department.

General Fund

As the primary operating fund for the City, the General Fund accounts for revenues dedicated to general government activities. These revenues, primarily made up of taxes and fees, fund general administration, public safety, parks, recreation, grants, and public works functions. As of March 31, 2023, the general fund was at 58.52% of its budgeted revenues for the year. 95.83% of the property tax has been collected. Sales tax is declining from last year at 3.5% but has performed right at budget this year. The city has received its loan proceeds and have collected 71% of its user fees to date. We expect to see the recreation and golf course revenues pick up during the summer months.

Expenditures in the general fund are trending well under budget (36.95%). Only the golf course is currently trending over its mid-year budget or 50% due to Equipment Maintenance, Dues and Mule Purchase by a margin of \$52.96%.

As of March 31, 2023, the City reported a \$2,452,564 surplus in the general fund. Many of our departments are trending under budget.

Bond and Sinking Fund

This fund receives an allocation of the property tax levy and payment reimbursements from the Economic Development Corporation and Utility funds (Electric, Water/Wastewater and Airport). These resources are used to fund principal and interest payments on outstanding debt. Most of Property taxes have been received or 98% of budget. Some principal and interest payments on bonds have been made as of March 31, 2023. This fund projects to finish breakeven for the year.

Electric Fund

The Electric Fund accounts for the fees received and the cost of service to the electricity customers of Hondo.

Expenses are under budget for fiscal year 2023 in the Electric fund. Revenue is currently at budget but with the seasonal variations expected and summer months bringing in more revenue, the amounts should increase. Expenditures were significantly below budget (40.31%). Also, the electric department has not received the Bucket Truck or Forklift budgeted yet.

Water and Wastewater Fund

The Water/Wastewater Fund accounts for the fees received to fund the cost of water and wastewater services in Hondo. Water and Wastewater revenue are trending under budget for the year so far, with both approximately collected 43% of their budgeted amounts. Expenditures are under budgeted amounts at only 32.21% due to grants and projects. The fund is currently showing a surplus of \$205,465 compared to a budget.

Airport Fund

The City of Hondo Airport fund accounts for the activities of the South Texas Regional Airport and the related property given to the City by the War Assets Department in 1948. Fuel prices have increased, causing both an increase in revenues and expenses to the airport fund. The fund is currently showing a surplus of \$136,759, which is higher than budget. We expect the Airport fund to be in a small surplus by the end of the year.

Sanitation Fund

This fund accounts for the user charges to residential and commercial customers that finances the cost of this service. The collection and disposal services are performed under contract.

This fund at the end of three months is showing revenues above budget by \$50,845. The expenditures show a year-to-date actual expenditure of \$41,665 less than budgeted which will come close to budget by year-end.

Economic Development Corporation

The Hondo EDC is a 4B Type Corporation established for the creation and retention of new or expanded business enterprises that create or retain primary jobs. The Corporation is also authorized to fund the maintenance and operating expenses of eligible projects.

The EDC collected 63% of budgeted sales tax in fiscal year 2023. Interest revenue is currently above budget and staff expects this to continue for the remainder of the year due to investing in US Treasuries. Expenditures are lower than budgeted mainly due to not having an EDC Director.

As always, we welcome your comments and questions.



2nd QUARTER BUDGET REPORT
CITY OF HONDO

March 31, 2023

General Fund

Revenue Summary

Past 12 Months	Budget	YTD	% of Budget
Property Tax	1,278,219	1,224,943	95.83%
Sales Tax	1,300,000	660,744	50.83%
User Fees	827,900	589,360	71.19%
Transfers	5,957,142	2,887,367	48.47%
Loan Proceeds	1,236,828	1,236,828	100.00%
Sale of Assets	15,000	13,415	89.43%
Grants	755,000	41,341	5.48%
Total Revenue	11,370,089	6,653,998	58.52%

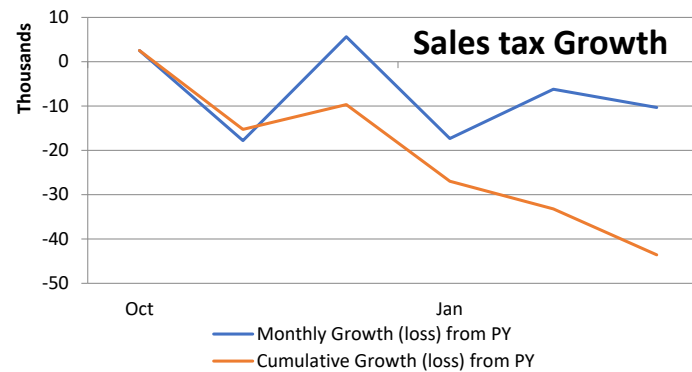
Key Revenue Sources

Past 12 Months	Budget	YTD	% of Budget
Sales Tax	1,300,000	660,744	50.83%
Property Tax	1,278,219	1,224,943	95.83%
Court Fines & Fees	60,000	29,882	49.80%
Building & Permits	150,000	165,686	110.46%
Recreation Fees	61,740	21,018	34.04%
Golf Course	60,000	21,055	35.09%

Expenditure Summary

Past 12 Months	Budget	YTD	% of Budget
Council	75,325	23,837	31.65%
Administration	1,067,240	337,902	31.66%
Tax	39,599	17,049	43.06%
Finance	428,216	173,933	40.62%
Police	2,524,336	1,193,333	47.27%
Legal & Courts	169,133	60,670	35.87%
Emergency Services	46,314	3,667	7.92%
Animal Control	176,373	57,759	32.75%
Streets	1,224,474	457,993	37.40%
Library	421,749	183,744	43.57%
Parks	830,593	335,208	40.36%
Facilities Division	565,509	223,895	39.59%
Recreation	723,234	284,628	39.35%
Golf Course	301,722	159,784	52.96%
Development Services	659,667	180,361	27.34%
City Secretary	120,166	49,208	40.95%
Non-profits	21,880	7,595	34.71%
Public Works	291,432	103,100	35.38%
Human Resources	191,280	63,775	33.34%
Information Technology	676,398	271,856	40.19%
Grants	815,450	12,136	1.49%
Total Expenditures	11,370,089	4,201,434	36.95%

Budget Surplus/Deficit - 2,452,564



Property Tax Breakdown (M&O & I&S)	
Original Roll	1,942,493
YTD Collections	1,837,598
% of Roll Collected	94.60%
Uncollected Balance	104,895

City of Hondo, Texas
Electric Fund
Statement of Revenues and Expenses
Budget to Actual

March 31, 2023

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Residential	4,000,000	2,000,000	1,886,182	(113,818)	47.15%
Commercial	4,300,000	2,150,000	1,968,295	(181,705)	45.77%
Industrial	850,000	425,000	298,419	(126,581)	35.11%
Penalties	125,000	62,500	48,717	(13,783)	38.97%
New Installs	5,000	2,500	30,008	27,508	600.16%
Loan Proceeds	355,000	177,500	170,000	(7,500)	47.89%
Transfer In	13,800	6,900	13,800	6,900	100.00%
Other	38,500	19,250	62,251	43,001	161.69%
Total Revenues	9,687,300	4,843,650	4,477,673	(365,977)	46.22%
Expenses					
Personnel	690,820	345,410	281,015	(64,395)	40.68%
Supplies	492,325	246,163	99,767	(146,396)	20.26%
Other Services	5,046,790	2,523,395	1,966,115	(557,280)	38.96%
Capital Outlay	368,800	184,400	13,800	(170,600)	3.74%
Debt Service	100,327	50,164	50,164	-	50.00%
Transfers	2,988,238	1,494,119	1,494,119	-	50.00%
Total Expenses	9,687,300	4,843,650	3,904,979	(938,671)	40.31%
Revenue over (under) expense	-	-	572,694	572,694	

City of Hondo, Texas
Water & Wasterwater Fund
Statement of Revenues and Expenses
Budget to Actual

March 31, 2023

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Operating Revenues					
Water					
Revenue	3,375,000	1,687,500	1,472,682	(214,818)	43.64%
EAA Aquifer Management	270,000	135,000	116,416	(18,584)	43.12%
Other Fees	62,500	31,250	35,653	4,403	57.04%
Wastewater					
Revenue	1,530,000	765,000	663,321	(101,679)	43.35%
Other Fees	28,000	14,000	16,468	2,468	58.81%
Interest	5,000	2,500	30,831	28,331	616.62%
Loan Proceeds	73,764	36,882	-	(36,882)	0.00%
Transfer in -- Fund Balance	1,150,969	575,485	575,485	-	50.00%
Grants	2,255,567	1,127,784	113,010	(1,014,774)	5.01%
Total Revenues	8,750,800	4,375,400	3,023,864	(1,351,536)	34.56%
Expenses					
Water					
Personnel	497,526	248,763	262,277	13,514	52.72%
Supplies	638,100	319,050	126,264	(192,786)	19.79%
Other Services	370,820	185,410	206,112	20,702	55.58%
Capital Outlay	1,254,019	627,010	113,010	(514,000)	9.01%
Debt Service	635,412	317,706	317,706	-	50.00%
Transfers	1,556,365	778,182	778,182	0	50.00%
Total Water	4,952,241	2,476,121	1,803,551	(672,570)	36.42%
Wastewater					
Personnel	347,717	173,859	170,779	(3,080)	49.11%
Supplies	233,175	116,588	110,540	(6,048)	47.41%
Other Services	185,977	92,989	72,771	(20,217)	39.13%
Capital Outlay	224,965	112,483	65,678	(46,804)	29.19%
Transfers	879,995	439,997	439,997	(0)	50.00%
Total Wastewater	1,871,829	935,914	859,765	(76,149)	45.93%
Utility Billing					
Personnel	231,828	115,914	106,635	(9,279)	46.00%
Supplies	19,800	9,900	4,242	(5,658)	21.42%
Other Services	31,823	15,911	31,578	15,666	99.23%
Total Utility Billing	283,451	141,726	142,455	729	50.26%
Grants					
CDBG Grants	312,500	156,250	-	(156,250)	0.00%
Capital Outlay	90,000	45,000	-	(45,000)	0.00%
TWDB Projects	1,240,779	620,390	12,628	(607,761)	1.02%
Total Expenses	8,750,800	4,375,400	2,818,399	(1,356,480)	32.21%
Revenue over (under) expense	-	-	205,465	4,944	

City of Hondo, Texas
 Airport Fund
 Statement of Revenues and Expenses
 Budget to Actual

March 31, 2023

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Aviation					
Fuel	441,000	220,500	223,733	3,233	50.73%
Hangars	361,374	180,687	179,288	(1,399)	49.61%
Other	48,670	24,335	15,501	(8,834)	31.85%
Non-Aviation		-			
Other	148,868	74,434	138,294	63,860	92.90%
Grants	135,000	67,500	45,000	(22,500)	33.33%
Total Revenues	1,134,912	567,456	601,815	34,359	53.03%
Expenses					
Personnel	355,485	177,743	184,229	6,487	51.82%
Supplies	332,600	166,300	140,611	(25,689)	42.28%
Other Services	158,100	79,050	68,833	(10,217)	43.54%
Debt Service	16,615	8,308	8,308	-	50.00%
Transfers	72,341	36,171	36,171	-	50.00%
Non-Airport Operating	1,000	500	-	(500)	0.00%
Grants	145,000	72,500	26,904	(45,596)	18.55%
Total Expenses	1,081,141	540,571	465,056	(75,515)	43.02%
Revenue over (under) expense	53,771	26,885	136,759	109,873	

City of Hondo, Texas
Sanitation Fund
Statement of Revenues and Expenses
Budget to Actual

March 31, 2023

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Charges for Services					
Residential	700,000	350,000	352,293	2,293	50.33%
Commercial	773,000	386,500	432,010	45,510	55.89%
Penalties	14,000	7,000	7,175	175	51.25%
Miscellaneous	500	250	241	(9)	48.21%
Interest	100	50	2,926	2,876	2925.77%
Total Revenues	1,487,600	743,800	794,645	50,845	53.42%
Expenses					
Services					
Residential	552,000	276,000	249,072	(26,928)	45.12%
Commercial	729,600	364,800	349,725	(15,075)	47.93%
Tires and TV Pickups	3,800	1,900	2,238	338	58.89%
Transfers	202,200	101,100	101,100	-	50.00%
Total Expenses	1,487,600	743,800	702,135	(41,665)	47.20%
Revenue over (under) expense	-	-	92,510	92,510	

City of Hondo, Texas
Bond Interest and Sinking Fund
Statement of Revenues and Expenditures
Budget to Actual

March 31, 2023

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Property Tax	620,260	310,130	612,656	302,526	98.77%
Transfers In					
EDC	130,972	65,486	65,486	-	50.00%
Electric Fund	100,327	50,164	50,154	(10)	49.99%
Water Fund	635,412	317,706	317,706	-	50.00%
Airport Fund	16,615	8,308	8,308	-	50.00%
Interest Revenue	-	-	1,375	1,375	0.00%
Total Revenues	1,503,586	751,793	1,055,684	303,891	70.21%
Expenditures					
Principal Retirements					
DWSRF	50,000	25,000	50,000	25,000	100.00%
2014 Refunding	174,000	87,000	174,000	87,000	100.00%
2016 CO	225,000	112,500	225,000	112,500	100.00%
2015 CO	140,000	70,000	-	(70,000)	0.00%
2017 CO	250,000	125,000	-	(125,000)	0.00%
2021 CO	130,000	65,000	65,000	-	(65,000)
2021 EDC Sales Tax	-	-	65,000	65,000	-
2022 Tax Notes	90,000	45,000	90,000	45,000	(45,000)
2022A Tax Notes	60,000	30,000	50,000	20,000	(30,000)
Interest					
Miscellaneous	2,800	1,400	-	(1,400)	0.00%
DWSRF	465	233	465	233	100.00%
2014 Refunding	14,009	7,005	8,288	1,283	59.16%
2016 CO	24,677	12,339	13,212	874	53.54%
2015 CO	63,094	31,547	31,547	(0)	50.00%
2017 CO	101,971	50,986	50,985	(0)	50.00%
2021 CO	119,475	59,738	55,050	(4,688)	46.08%
2021 EDC Sales Tax	-	-	5,500	5,500	0.00%
2022 Tax Notes	14,682	7,341	9,727	2,386	66.25%
2022A Tax Notes	43,413	21,707	14,049	(7,658)	32.36%
Total Expenditures	1,503,586	751,793	907,822	156,029	60.38%
Revenue over (under) expenditures	-	-	147,862	147,862	

City of Hondo, Texas
 Court Technology/Security Fund
 Statement of Revenues and Expenses
 Budget to Actual

March 31, 2023

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Court Security Fee	1,200	600	96	(504)	8.00%
Court Technology Fees	1,700	850	132	(718)	7.76%
Interest Revenue	500	250	156	(94)	31.14%
Total Revenues	3,400	1,700	384	(1,316)	11.28%
Expenses					
Other Services	3,400	1,700	3,040	1,340	89.42%
Total Expenses	3,400	1,700	3,040	1,340	
Revenue over (under) expenses	-	-	(2,657)	(2,657)	

City of Hondo, Texas
 Perpetual Care Fund
 Statement of Revenues and Expenses
 Budget to Actual

March 31, 2023

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Revenues	20,000	10,000	8,000	(2,000)	40.00%
Interest Revenue	1,000	500	664	164	66.44%
Total Revenues	21,000	10,500	8,664	(1,836)	41.26%
Expenses					
Mowing Fees to General Fund	20,000	10,000	10,000	-	50.00%
Bank Fees	-	-	83	83	0.00%
Cemetery Cleanup	1,000	500	456	(44)	45.60%
Total Expenses	21,000	10,500	10,539	39	50.18%
Revenue over (under) expenses	-	-	(1,874)	(1,874)	

City of Hondo, Texas
General Capital Projects
Statement of Revenues and Expenses
Budget to Actual

March 31, 2023

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Interest Revenue	-	-	44,443	44,443	0.00%
Transfer In	1,000,000	500,000	-	(500,000)	0.00%
Total Revenues	1,000,000	500,000	44,443	(455,557)	4.44%
Expenses					
Street Improvements	1,000,000	500,000	-	(500,000)	0.00%
Total Expenses	1,000,000	500,000	-	(500,000)	
Revenue over (under) expenses	-	-	44,443	44,443	

City of Hondo, Texas
American Rescue Plan Act
Statement of Revenues and Expenses
Budget to Actual

March 31, 2023

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Transfer In	-	-	9,992	9,992	0.00%
Total Revenues	-	-	9,992	9,992	0.00%
Expenses					
Transfers to Other funds	-	-	113,010	113,010	0.00%
Total Expenses	-	-	113,010	113,010	
Revenue over (under) expenses	-	-	(103,018)	(103,018)	

*Transfers to other funds represent reimbursing the fund for ARPA related expenses.

City of Hondo, Texas
Economic Development Corporation
Statement of Revenues and Expenses
Budget to Actual

March 31, 2023

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Sales Tax	525,000	262,500	330,372	67,872	62.93%
Interest Revenue	2,500	1,250	20,929	19,679	837.15%
Total Revenues	527,500	263,750	351,301	87,551	66.60%
Expenses					
Personnel	117,889	58,944	-	(58,944)	0.00%
Supplies	1,000	500	370	(130)	37.05%
Other Services	144,150	72,075	34,097	(37,978)	23.65%
Debt Service	130,972	65,486	65,486	-	50.00%
Total Expenses	394,011	197,005	99,953	(97,052)	25.37%
Revenue over (under) expenses	133,489	66,745	251,347	184,602	

City of Hondo, Texas
South Texas Regional Training Center
Statement of Revenues and Expenses
Budget to Actual

March 31, 2023

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
SWTJC Rent	49,405	24,702	24,702	-	50.00%
Alamo Workforce Office Lease	23,747	11,873	11,873	-	50.00%
Monthly Utility	8,868	4,434	4,211	(223)	47.49%
Admin Services & Support	20,280	10,140	10,140	-	50.00%
Miscellaneous	-	-	12,274	12,274	0.00%
Transfers	12,500	6,250	6,250	-	50.00%
Total Revenues	114,799	57,400	69,451	12,051	60.50%
Expenses					
Personnel	70,053	35,026	34,237	(790)	48.87%
Supplies	7,800	3,900	1,301	(2,599)	16.68%
Other Services	36,946	18,473	19,472	999	52.70%
Total Expenses	114,799	57,400	55,010	(2,389)	47.92%
Revenue over (under) expenses	-	-	14,440	14,440	

City of Hondo, Texas
Hotel/Motel Tax Fund
Statement of Revenues and Expenses
Budget to Actual

March 31, 2023

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Hotel/Motel Tax Revenues	135,000	67,500	52,441	(15,059)	38.84%
Interest Revenue	-	-	932	932	0.00%
Total Revenues	135,000	67,500	53,373	(14,127)	39.54%
Expenses					
Hondo Chamber of Commerce	65,000	32,500	32,500	-	50.00%
Medina County Museum	7,500	3,750	3,750	-	50.00%
Rodeo Association	10,000	5,000	-	(5,000)	0.00%
Airstrip Attack Race	-	-	2,500	2,500	0.00%
Medina Livestock Assoc	5,000	2,500	-	(2,500)	0.00%
Transfers	47,500	23,750	-	(23,750)	0.00%
Total Expenses	135,000	67,500	38,750	(28,750)	
Revenue over (under) expenses	-	-	14,623	14,623	

City of Hondo, Texas
Water Resource Fund
Statement of Revenues and Expenses
Budget to Actual

March 31, 2023

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Water Resource Revenues	30,000	15,000	15,682	682	52.27%
Interest Revenue	-	-	1,413	1,413	0.00%
Total Revenues	30,000	15,000	17,095	2,095	56.98%
Expenses					
Transfers	30,000	15,000	28,125	13,125	93.75%
Total Expenses	30,000	15,000	28,125	13,125	
Revenue over (under) expenses	-	-	(11,030)	(11,030)	

City of Hondo, Texas
Fair Hall & Livestock
Statement of Revenues and Expenses
Budget to Actual

March 31, 2023

	Budget	YTD Budget	YTD Actual	Variance	% of Budget
Revenues					
Fair Building Rental	50,000	25,000	12,533	(12,467)	25.07%
Fair Building Deposits	-	-	3,822	3,822	0.00%
Interest Income	-	-	112	112	0.00%
Transfers	87,500	43,750	-	(43,750)	0.00%
Total Revenues	137,500	68,750	16,467	(52,283)	11.98%
Expenses					
Personnel	65,990	32,995	10,562	(22,433)	16.01%
Supplies	50,510	25,255	1,010	(24,245)	2.00%
Other Services	21,000	10,500	9,682	(818)	46.10%
Total Expenses	137,500	68,750	21,254	(47,496)	
Revenue over (under) expenses	-	-	(4,786)	(4,786)	



City Council Communication

Title: Hold a public hearing regarding the City of Hondo Police Department applying for the USDA Grant-Patrol Units. (Chief Soza)

Date: April 24, 2023

From:

INFORMATION:

The **City of Hondo City Council** will hold a public hearing on **Monday, April 24, 2023 at 6:00 p.m.** to consider and take public comment on the City's proposed grant application to the U.S. Department of Agriculture, Rural Development Community Facilities Grant to receive grant funding in an amount up to \$70,482.00 for the purchase of City police vehicles: The grant is a 50/50 match.

The public hearing will be conducted in the Council Chamber, City Hall, 1600 Avenue M, Hondo, Texas. The City Council will consider the grant application and take public comments on the City's proposed grant application at that time.

FINANCIAL IMPACT:

\$70,482.00

STAFF RECOMMENDATION:

N/A

MOTION:

None - This is just a public hearing.

ATTACHMENTS:

None

STAFF CONTACTS:

Chief Soza



City Council Communication

Title: Discuss and reconsider approval of the pool rules and regulations. (Lora Socarras)

Date: April 24, 2023

From: Lora Socarras

INFORMATION:

During the City Council meeting held on April 10, 2023, City Council approved the Hondo Swimming Pool Rules and Regulations as attached to this report. Following the approval of these rules, our Pool Manager met with the main local daycares that frequent the pool to ensure that they have all of the updated information in advance of the pool season. The owners of the daycares were very supportive of the new rules, but raised concerns about the proposed ratio for adult supervision, which was set to be 1 adult to every 5 children for groups of 10 or more. Their concern is that their staffing levels will not accommodate a 1 to 5 ratio, which would keep their classes from attending the pool this season. The daycare owners have requested that this rule be changed to a more lenient or to meet the state requirements for daycare swimming activities supervision (response letter attached for Council reference).

In light of this community feedback, staff recommends revision of the pool rules and regulations to require a ratio of 1 supervising adult to every 10 children in the pool. All daycares are required to meet the state requirements for supervision, depending on the age of the youngest child in their group. Staff appreciates City Council's direction regarding this matter.

FINANCIAL IMPACT:

None

STAFF RECOMMENDATION:

Staff recommends revision of the pool rules and regulations to require a ratio of 1 supervising adult to every 10 children in the pool. All daycares are required to meet the state requirements for supervision, depending on the age of the youngest child in their group.

MOTION:

Council motion to revise the City of Hondo Pool Rules and Regulations to require a ratio of 1 supervising adult to every 10 children in the pool, and to add a note to the rules and regulations that states that all daycares are responsible for meeting the state requirements for supervision.

ATTACHMENTS:

1. 2023 Pool Rules
2. Letter from Daycare RE Ratio

STAFF CONTACTS:

Lora Socarras, Director of Parks and Recreation
Mindi Gilliam, Pool Manager

Pool Rules 2023

1. Appropriate swim wear is required.
2. Parents/ guardians are responsible for watching children at all times.
3. Must be 13 or older and complete a swim test to enter the facility without a parent/guardian
4. Children under 13 must be accompanied by a parent/guardian at least 17 years of age.
5. NO/PUSHING/DUNKING/HORSE PLAY allowed in the pool or on deck
6. No running at anytime
7. No carrying people on shoulders
8. No throwing people in water
9. No flips, back dives or splash dives from the edge of the pool
10. No diving in less than 5 feet water depth
11. Do not hang or play on ropes
12. No foul language
13. Flotation (arm floats, float suits, life jackets, etc.) may only be used with parent/ guardian supervision and must be coast guard approved.
14. Do not hang on or around the lifeguard stands
15. No outside food or drink allowed
16. Children that are not potty trained must wear a swim diaper.
17. Clear Bag policy (in line with HISD bag requirements for extra-curricular activity venues)
18. Groups of ten or more must have adequate supervision in/out of pool (1 adult per 5 children)
19. No alcohol
20. No glass container
21. No smoking or vaping



From: Lindsey Carroll <satlchondo@gmail.com>
Date: April 18, 2023 at 5:50:27 PM CDT
To: gilliammindi@gmail.com
Subject: Info Requested

Hello Mindi,

Thanks for stopping by today and taking the time to bring us information regarding the new and improved rules/regulations for the pool. I feel that all of the updated information is great except for the 1 to 5 ratio that is trying to be enforced. I shared with you the state minimum standards that licensed child care facilities must follow, so I hope that this helps increase that ratio. We are always in compliance with our licensing requirements and would hope that the city council would take into consideration that we do bring enough supervision to supervise our kiddos. Also, our teachers who supervise are always required to be actively monitoring and in the pool with the kiddos. We do take a group break so when it is time to buy snacks, we all get out of the pool, enjoy our snacks together and then all get back in the pool together (children and adults).

Not only do I see the ratio as an issue as a child care provider, but I see that as unrealistic for some of our families in town too. Some families in town have 4, 5 or even more children, so that means that friends/cousins/etc. would not be able to join that family if only one adult is going to the pool. I would rather see our larger families enjoying our public pool in Hondo where there are trained staff available in case an emergency should arise, compared to them going to some of our local rivers, lakes, etc. that does not have trained professional lifeguards.

Again, thanks for your time today and I appreciate what all you are doing to improve the pool as a whole.

--

Lindsey Carroll
Owner & Director
SAT Learning Center
satlchondo@gmail.com



City Council Communication

Title: Discuss and consider approval to enter into agreement with Freese and Nichols for Professional Services to design, bid and construction site visits for Ave. V. water line improvement project, (Phase 1). (Rene Saenz)

Date: April 24, 2023

From: Rene Saenz, Public Works Director

INFORMATION:

Approximately 1650 linear feet of new 8" sewer main with 26 sewer connections and 4 manholes will be installed by open cut along Ave. V from Hwy 90 to Ave.U.

This work has been on the City Council agenda before as one complete project (water/sewer and final pavement). But because of budgetary constraints this project has been postponed till now. In order keep the project moving forward, it was agreed to split the proposed work (sewer and water line upgrades), into phases. This will be the first phase that will upgrade the sewer line. \$727,405.00 with \$350K already committed from last year's budget. The remaining \$377405.00 will come from the Certificates of Obligation Funds (\$ 4 million). Final pavement will be done once water line is installed in phase 2.

FINANCIAL IMPACT:

\$120,272.00 that will include design, bid and construction phase services. (Certificates of Obligation funds)

STAFF RECOMMENDATION:

Staff recommends the Council approve the task authorization from Freese and Nicholes for the Ave. V sewer line upgrade (Phase 1).

MOTION:

Motion to approve the signing of the task authorization from FNI for the Ave. V sewer line upgrade not to exceed \$727,405.00.

ATTACHMENTS:

1. Ave. V

STAFF CONTACTS:

Rene Saenz, Director of Public Works
rsaenz@hondo-tx.org

SCOPE OF SERVICES

The Professional shall provide all labor, material, and equipment necessary to provide design, bid, and construction phase services (collectively the “Services”) for the **Avenue V Sewer Line Project**. The Avenue V Sewer Line shall consist of the installation of an 8-inch sewer main from 19th Street along Avenue V to the intersection of 24th St and Avenue U, and the reconnection of 26 existing sewer services. It also includes installing manholes along Avenue V and 24th Street (the “Project”) in Hondo, Texas (the “Project”).

- Approximately 1650 linear feet (“LF”) of new 8-inch sewer main, 26 sewer service connections and 4 4-foot manholes installed by open-cut including all appurtenances, starting at the intersection of 19th Street along Avenue V to the intersection of 24th St and Avenue U.
- Assumptions
 - It is assumed that no cleanouts will be needed for the sewer line.
 - Trench repair is assumed, not full pavement repair.

ARTICLE I

A. PROJECT MANAGEMENT: Upon execution of this Agreement, FNI shall:

1. Attend kickoff meeting to review scope, schedule, and budget; determine any special conditions that may affect design and/or construction; discuss administrative requirements of Owner; and to develop design criteria.
2. Provide electronic monthly project progress reports and submit written invoices on or before the 25th day of each month for the previous month’s effort. Progress reports shall be provided to the Project Manager via email.

B. FINAL DESIGN PHASE: FNI shall provide professional services in this phase as follows. This scope does not include locating the water line outside of the pavement. If the water line needs to be installed outside of the pavement it will be an additional service.

1. Prepare applications for routine permits such as city, county, and road permits, and TCEQ Approval.
2. 50 % Design: Prepare drawings, specifications, construction contract documents, designs, and layouts of improvements to be constructed. Prepare bidder’s proposal forms (project quantities) of the improvements to be constructed. Furnish Owner digital copies of drawings marked “50% Design” for approval by Owner. Pipeline plans will include plan and profile sheets for sewer pipeline appurtenances, and typical details. Traffic control sheets will be standard TxDOT sheets. A full traffic control plan and SWPPP will be provided by the contractor.
 - a. Prepare Class 3 OPCC.
 - b. FNI will run a 50% Design Submittal Workshop and will receive comments from Owner and address comments in the 100% Review.
3. 100% Design: Furnish Owner digital copies of drawings, specifications, and bid proposals marked “100% Design” for approval by Owner. Review documents will include all plans and specifications with minor corrections and notes remaining.
 - a. Prepare Class 1 OPCC

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- b. FNI will run a 100% Design Submittal Workshop and will receive comments from Owner and address comments.
- 4. Signed & Sealed: Upon final approval by Owner, FNI will provide Owner digital copies of Signed and Sealed plans and specifications.
- 5. DELIVERABLES:
 - a. Routine Permit Applications
 - b. OPCC
 - a. Class 3 50%
 - b. Class 5 100%
 - c. 50% submittal of Plans
 - d. 100% submittal of Plans and Specifications
 - e. Signed & Sealed Plans and Specifications

C. BID PHASE. Upon completion of the final design, the Professional shall proceed with the bid phase

- 1. **PREBID CONFERENCE.** FNI shall attend a virtual pre-bid conference. Written responses to issues identified at the pre-bid conference shall be in the form of addenda issued after the conference.
- 2. **INTERPRET BID DOCUMENTS.** FNI shall assist with responding to questions and interpreting bid documents and prepare addenda to the bid documents if necessary.
- 3. **BID.** FNI shall attend a bid-opening conference, review the bids, and provide a recommendation letter to the Owner.
- 4. **CONFORMED CONSTRUCTION DOCUMENTS.** FNI shall conform the construction documents by incorporating all addenda items into the plans and specifications.
- 5. **DELIVERABLES.**
 - a. Conformed construction documents - one (1) PDF electronic copy.

D. CONSTRUCTION PHASE: Upon completion of the bid or negotiation phase services, FNI will proceed with the performance of construction phase general representation services as described below.

- 1. In performing these services, it is understood that FNI does not guarantee the Contractor's performance, nor is FNI responsible for the supervision of the Contractor's operation and employees. FNI shall not be responsible for the means, methods, techniques, sequences or procedures of construction selected by the Contractor, or any safety precautions and programs relating in any way to the condition of the premises, the work of the Contractor or any Subcontractor. FNI shall not be responsible for the acts or omissions of any person (except its own employees or agents) at the Project site or otherwise performing any of the work of the Project.
- 2. These services are based on the use of FNI's standard General Conditions for construction projects. Modifications to these services required by use of other general conditions or contract administration procedures are an additional service. If General Conditions other than FNI's standard are used, the Client agrees to include provisions in the General Conditions that require Contractor to include FNI: (1) as an additional insured and in any waiver of subrogation rights with respect to such liability insurance purchased and maintained by Contractor for the Project (except workers' compensation and professional liability policies); and (2) as an indemnified party in the Contractor's indemnification provisions where the Client is named as an indemnified party.

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3. Assist Client in conducting pre-construction conference(s) with the Contractor(s), review construction schedules prepared by the Contractor(s) pursuant to the requirements of the construction contract, and prepare a proposed estimate of monthly cash requirements of the Project from information provided by the Construction Contractor.
4. Establish communication procedures with the Client and contractor. Submit monthly reports of construction progress. Reports will describe construction progress in general terms and summarize project costs, cash flow, construction schedule and pending and approved contract modifications.
5. Establish and maintain a project documentation system consistent with the requirements of the construction contract documents. Monitor the processing of contractor's submittals and provide for filing and retrieval of project documentation. Produce monthly reports indicating the status of all submittals in the review process. Review contractor's submittals, including, requests for information, modification requests, shop drawings, schedules, and other submittals in accordance with the requirements of the construction contract documents for the projects. Monitor the progress of the contractor in sending and processing submittals to see that documentation is being processed in accordance with schedules.
6. Based on FNI's observations as an experienced and qualified design professional and review of the Payment Requests and supporting documentation submitted by Contractor, determine the amount that FNI recommends Contractor be paid on monthly and final estimates, pursuant to the General Conditions of the Construction Contract.
7. Make 3 visits to the construction site (as distinguished from the continuous services of a Resident Project Representative) to observe the progress and the quality of work and to attempt to determine in general if the work is proceeding in accordance with the Construction Contract Documents. In this effort FNI will endeavor to protect the Client against defects and deficiencies in the work of Contractors and will report any observed deficiencies to Client. Visits to the site in excess of the specified number are an Additional Service.
8. Notify the Client of non-conforming work observed on site visits. Review quality related documents provided by the contractor such as test reports, equipment installation reports or other documentation required by the Construction contract documents.
9. Coordinate the work of testing laboratories and inspection bureaus required for the testing or inspection of materials, witnessed tests, factory testing, etc. for quality control of the Project. The cost of such quality control shall be paid by Client and is not included in the services to be performed by FNI.
10. Interpret the drawings and specifications for Client and Contractor(s). Investigations, analyses, and studies requested by the Contractor(s) and approved by Client, for substitutions of equipment and/or materials or deviations from the drawings and specifications is an additional service.
11. Establish procedures for administering constructive changes to the construction contracts. Process contract modifications and negotiate with the contractor on behalf of the Client to determine the cost and time impacts of these changes. Prepare change order documentation for approved changes for execution by the Client. Documentation of field orders, where cost to Client is not impacted, will also be prepared. Investigations, analyses, studies or design for substitutions of equipment or materials, corrections of defective or deficient work of the contractor or other deviations from the construction contract documents requested by the contractor and approved by the Client are an additional service. Substitutions of materials or equipment or design modifications requested by the Client are an additional service.

12. Prepare documentation for contract modifications required to implement modifications in the design of the project. Receive and evaluate notices of contractor claims and make recommendations to the Client on the merit and value of the claim on the basis of information submitted by the contractor or available in project documentation. Endeavor to negotiate a settlement value with the Contractor on behalf of the Client if appropriate. Providing these services to review or evaluate construction contractor(s) claim(s), supported by causes not within the control of FNI are an additional service.
13. Conduct, in company with Client's representative, a final review of the Project for conformance with the design concept of the Project and general compliance with the Construction Contract Documents. Prepare a list of deficiencies to be corrected by the contractor before recommendation of final payment. Assist the City in obtaining legal releases, permits, warranties, spare parts, and keys from the contractor. Review and comment on the certificate of completion and the recommendation for final payment to the Contractor(s). Visiting the site to review completed work in excess of two (2) trips are an Additional Service.
14. Revise the construction drawings in accordance with the information furnished by construction Contractor(s) reflecting changes in the Project made during construction. Furnish Client one (1) electronic copy (.pdf format) of "Record Drawings."

ARTICLE II

FIELD SERVICES: Field Services include the following:

- A. **TOPOGRAPHIC SURVEY.** The professional shall obtain a topographic, utility and boundary survey as described below.
 1. The professional shall tie in all existing surface topographic features and structures within the survey limits. This shall include, but is not limited to: tops of curbs, edges of pavement, pavement materials, driveways, sidewalks, retaining walls, drainage structures (top, edges and flow line), channels and drainage ways (tops, toes and flow line), manholes (rim, flow lines and diameters of pipes, type of material and photographs of the inside of manholes and drainage structures), including the same survey data for upstream and downstream manholes and structures that are outside of the survey limits for all gravity wastewater and drainage lines within the survey limits. Visible valves, meters, clean-outs, slabs, utility signs, utility poles and structures, fences, landscaping features, shrubbery, trees (including the approximate drip-line), tree canopies, buildings (edges within the survey limits) mailboxes, etc. The survey limits shall extend approximately 100 feet on intersecting streets. The professional shall provide sufficient ground shots to create one (1) foot contours for the Project.
 2. The professional shall conduct a utility survey and locate existing utilities within the Project boundary. The professional shall contact all utility service providers by calling Texas 811 and the City of Hondo to coordinate flagging of existing franchise utilities. The professional shall request drawings of existing agency and municipal owned utilities and shall include locations of these utilities in the survey. The Professional shall tie in the locations of the existing utilities on the survey. The Professional shall bear all costs for the Services associated with utility locates.
 3. The Professional shall set and install control points and/or benchmarks as required for the survey work (minimum **500-foot** intervals). The Professional shall provide horizontal and vertical coordinates of the benchmarks in the required coordinate system and datum and show the benchmarks on the survey drawing.
 4. The Professional shall coordinate right of entry ("ROE"). The Professional shall contact private property owners and attempt to ascertain permission to enter and perform field services within private properties. If the Professional cannot ascertain permission to enter private property, the Professional shall notify the City of Hondo and the City shall coordinate with property owners to

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- assist with ROE.
- 5. The Professional shall research and review adjoining plats and deeds along the survey corridor. The Professional shall locate property corners and identify existing right of way ("ROW"), along the survey corridor, based on found monuments and record documents.
- 6. DELIVERABLES.
One (1) georeferenced .dwg file

ARTICLE III

ADDITIONAL SERVICES: Any services performed by FNI that are not included in the Basic Services or Special Services described above are Additional Services. [Additional Services to be performed by FNI, if authorized by Client, are described as follows:

- A. SUBSURFACE UTILITY ENGINEERING: The Professional shall perform subsurface utility engineering ("SUE") as described below.
 - 1. The Professional shall perform subsurface utility engineering "Quality Level A" as defined by the American Society for Civil Engineers, for up to **three (3)** pothole locations. Level A includes physically locating the actual utility – often by 'potholing.' Once the utility is potholed it is located horizontally and vertically by survey measurements. This location is typically to the top of pipe, which should be noted on the drawing.
 - 2. The Professional shall provide coordination for all utility locates/clearance and permitting required to conduct SUE potholes.
 - 3. The Professional shall provide traffic control based on an estimated **two (2)** lane closures, depending on the directed dig site locations.
- B. SEWER LINE RELOCATION: If the sewer line cannot be located in the pavement, an additional design service will be required to facilitate the design in the greenspace.

ARTICLE IV

RESPONSIBILITIES OF CLIENT: Client shall perform the following in a timely manner so as not to delay the services of FNI:

- A. Client recognizes and expects that change orders may be required to be issued during construction. The responsibility for the costs of change orders will be determined on the basis of applicable contractual obligations and professional liability standards. FNI will not be responsible for any change order costs due to unforeseen site conditions, changes made by or due to the Client or Contractor, or any change order costs not caused by the negligent errors or omissions of FNI. Nothing in this provision creates a presumption that, or changes the professional liability standard for determining if, FNI is liable for change order costs. It is recommended that the Client budget a minimum of 5% for new construction and a minimum of 10% for construction that includes refurbishing existing structures.
- B. Designate in writing a person to act as Client's representative with respect to the services to be rendered under this Agreement. Such person shall have contract authority to transmit instructions, receive information, interpret and define Client's policies and decisions with respect to FNI's services for the Project.
- C. Provide all criteria and full information as to Client's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations; and furnish copies of all design and construction standards which Client will require to be included in the drawings and specifications.

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- D. Assist FNI by placing at FNI's disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project.
- E. Arrange for access to and make all provisions for FNI to enter upon public and private property as required for FNI to perform services under this Agreement.
- F. Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by FNI, obtain advice of an attorney, insurance counselor and other consultants as Client deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay, or cause rework in, the services of FNI.
- G. Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
- H. Provide such accounting, independent cost estimating and insurance counseling services as may be required for the Project, such legal services as Client may require or FNI may reasonably request with regard to legal issues pertaining to the Project including any that may be raised by Contractor(s), such auditing service as Client may require to ascertain how or for what purpose any Contractor has used the moneys paid under the construction contract, and such inspection services as Client may require to ascertain that Contractor(s) are complying with any law, rule, regulation, ordinance, code or order applicable to their furnishing and performing the work.
- I. If Client designates a person to serve in the capacity of Resident Project Representative who is not FNI or FNI's agent or employee, the duties, responsibilities and limitations of authority of such Resident Project Representative(s) will be set forth in an Attachment attached to and made a part of this Agreement before the Construction Phase of the Project begins. Said attachment shall also set forth appropriate modifications of the Construction Phase General Representation services as defined in Attachment SC, Article I, D, together with such adjustment of compensation as appropriate.
- J. Attend the pre-bid conference, bid opening, preconstruction conferences, construction progress and other job-related meetings and substantial completion inspections and final payment inspections.
- K. Give prompt written notice to FNI whenever Client observes or otherwise becomes aware of any development that affects the scope or timing of FNI's services, or any defect or nonconformance of the work of any Contractor.
- L. Furnish, or direct FNI to provide, Additional Services as stipulated in Attachment SC, Article III of this Agreement or other services as required.
- M. Bear all costs incident to compliance with the requirements of this Article IV.

Exhibit B

Compensation

The City of Hondo to pay the Professional for the Services and the Additional Services rendered under this Agreement in accordance with the tables below and made part of this Agreement.

Services	Cost
Basic Services	\$96,228
Additional Services	\$24,044
Total	\$120,272

Exhibit C

Schedule

Project Phase	Project Days
Survey	14 days
50% Design	60 days
100% Design	45 days
Permitting	60 days
Signed and Sealed	7 days
Bid Phase	10 days
Construction Phase	200 days

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Innovative approaches
Practical results
Outstanding service

OPINION OF PROBABLE CONSTRUCTION COST

PROJECT NAME	Avenue V - US 90 to Avenue U	DATE	4/6/2023
CLIENT	City of Hondo	GROUP	1147
% SUBMITTAL	Scope & Fee	PM	Bregger Garrison

ESTIMATED BY	QC CHECKED BY	FNI PROJECT NUMBER
Erin Mills	JOEL KOKEMOR	

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
Sewer Line					
1	8-INCH SANITARY SEWER LINE, PVC (SDR- 26, 160 PSI) BY OPEN CUT	1650	LF	\$ 180.00	\$ 297,000
2	4-FT DIAMETER SEWER MANHOLE (0-6 FOOT DEPTH)	3	EA	\$ 10,000.00	\$ 33,000
3	6-INCH SEWER SERVICE CONNECTION	26	EA	\$ 5,000.00	\$ 130,000
4	PRIME COAT	183	GAL	\$ 4.50	\$ 825
5	TWO-COURSE SURFACE TREATMENT	917	SY	\$ 6.00	\$ 5,500
6	FLEXIBLE BASE (11")	917	SY	\$ 25.00	\$ 22,917

SUBTOTAL	\$	489,242
CONTINGENCY 20%	\$	97,848
SUBTOTAL	\$	587,090
MOBILIZATION 5%	\$	29,355
SUBTOTAL	\$	616,445
OH&P 18%	\$	110,960

PROJECT TOTAL (2023 COSTS)	\$	727,405
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The Engineer has no control over the cost of labor, materials, equipment, or over the Contractor's methods of determining prices or over competitive bidding or market conditions. Opinions of probable costs provided herein are based on the information known to Engineer at this time and represent only the Engineer's judgment as a design professional familiar with the construction industry. The Engineer cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from its opinions of probable costs.

NOTES:

- 1 FNI OPCC classified as an AACE Class 4 Estimate with accuracy range of -20 to + 30.
- 2 FNI OPCC does not include costs associated with engineering fees, permits, surveying, etc.